



Regular Meeting of the Board of Directors

Tuesday, March 25, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Norm Hickling, Vice Chairman Marvin Crist, Director Tom Lackey, Director Steve Hofbauer, Director Dianne Knippel and Director Sandra Johnson

APPROVAL OF AGENDA

PUBLIC BUSINESS FROM THE FLOOR:

If you wish to address the AVTA Board on any agenda item but are unable to stay until the item is called, your comments may be made at this time. Please give your completed Speaker Card (available as you enter the Community Room) to the Clerk of the Board. Speaking clearly, state and spell your name for the record. Each speaker is limited to three (3) minutes.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

This portion of the meeting allows the public the opportunity to address the Board of Directors of the Antelope Valley Transit Authority on non-agenda items that are within the Board's subject matter jurisdiction. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items.** Your matter will be referred to the Authority's Executive Director for follow-up. Individual speakers are limited to three (3) minutes each.

SPECIAL REPORTS and PRESENTATIONS (SRP):

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require Board action.**

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR FEBRUARY – HECTOR FUENTES, VEOLIA TRANSPORTATION

SRP 2 FEDERAL LEGISLATIVE UPDATE –JUDY VACCARO-FRY

Recommended Action: Receive and file the Federal Legislative Update for March 2014.

SRP 3 STATE LEGISLATIVE UPDATE –WENDY WILLIAMS

Recommended Action: Receive and file the State Legislative Update for March 2014.

SRP 4 TRANSPORTER SERVICE CHANGES EFFECTIVE APRIL 6, 2014 – DIETTER ARAGON

Recommended Action: Receive and file the update to the Metrolink schedule changes.

CONSENT CALENDAR (CC): Items 1 and 2 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR JANUARY 28, 2014 AND FEBRUARY 25, 2014 – KAREN DARR

Recommended Action: Approve the Board Meeting minutes for January 28, 2014 and February 25, 2014.

CC 2 FINANCIAL REPORTS – DECEMBER 2013, JANUARY 2014 AND FEBRUARY 2014 – COLBY KONISEK

Recommended Action: Receive and file the Treasurer's Report for the month ended January 31, 2014; the Payroll History Report for the three months ended February 28, 2014; the Expenditure Report for the month ended February 28, 2014; the Interim Financial Statement for the seven months ended January 31, 2014; and the Budget versus Actual Report for month ended January 31, 2014 and fiscal year to date.

NEW BUSINESS (NB):

NB 1 APPROVAL OF CHANGE ORDER NO. 2 FOR AVAIL TECHNOLOGIES, INC. - ADDITIONAL FUNCTIONALITY OF THE INTELLIGENT TRANSPORTATION SYSTEM – LYLE BLOCK

Recommended Action: Authorize the Executive Director to execute Change Order No. 2 with Avail Technologies, Inc., State College, PA to improve functionality of the Intelligent Transportation System (ITS) project.

NB 2 TRANSPORTATION SERVICES FOR VETERANS – JULIE AUSTIN

Recommended Action: Direct staff to develop a plan for providing transportation services for veterans to and from the Veterans' Administration Hospital in West Los Angeles.

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):

CS 1 Conference with Labor Negotiators
Pursuant to Government Code Section 54956.9

AUTHORITY NEGOTIATOR: Executive Director

UNREPRESENTED EMPLOYEES: All Classifications

RECESS TO CLOSED SESSION

RECONVENE TO PUBLIC SESSION

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on April 22, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

The Agenda was posted by 5:00 p.m. on March 20, 2014 at the entrance to the Antelope Valley Transit Authority, 42210 6th St. West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2258.



SRP 1

VEOLIA EMPLOYEE OF THE MONTH AND OPERATOR OF THE MONTH



DATE: March 25, 2014
TO: BOARD OF DIRECTORS
SUBJECT: Federal Legislative Update for March 2014

RECOMMENDATION

That the Board of Directors receive and file the Federal Legislative Update for March 2014.

FISCAL IMPACT

There is no fiscal impact at this time.

BACKGROUND

2015 Budget: The President proposed a \$302 billion, four year transportation reauthorization bill, with \$90.9 billion identified for the Department of Transportation (DOT). The proposal will promote effective planning and will enable more transformative transportation projects. The proposal assumes a one-time infusion of \$150 billion into the Highway Trust Fund through the enactment of corporate tax reform legislation. Highlights of the proposal include \$72 billion for Transit, a 70 percent increase, and \$500 million for a new Bus Rapid Transit discretionary grant program to help communities that are experiencing fast-growing populations.

Highway Trust Fund: Transportation Secretary Anthony Foxx has said the highway trust fund is on track to "bounce checks" beginning in August. There are several proposals being introduced, but the federal government might have to delay payments to states before the fiscal year ends. House Transportation and Infrastructure Committee Chair Bill Shuster (R-PA) supports a vehicle miles traveled (VMT) tax, among other user fees, to pay for a bill that would extend for at least five years. Officials have never considered a VMT at the federal level because of the difficulty of tracking the number of miles people drive, which is necessary to assess and collect the tax. Rep. Earl Blumenauer (D-OR), a member of the Congressional Progressive Caucus, proposed a bill that would increase the gas tax by 15 cents a gallon over three years. Sen. Barbara Boxer (D-CA) proposed replacing the motor fuels tax with a levy paid on oil at refineries. The Congressional Budget Office's new budget baseline projections show that the Highway Trust Fund has a deficit of \$77 billion through 2019 and is short by \$172 billion through 2024, even at current levels. In the absence of reliable funding, many states will have to

cancel contracts, idling hundreds of thousands of workers by placing 700,000 jobs at risk. Since many feel that transportation reauthorization is not doable until after the midterm elections, there will likely be a scramble for short-term funding to keep the Trust Fund afloat.

Tiger Grant: On February 26, President Obama announced the opening of a new round of DOT TIGER grants, making \$600 million available for projects nationwide. The new round of competitive grants will place an emphasis on "transformative" projects that will have "significant impact on the nation or a region," expand job access and increase economic opportunities, or catalyze economic development.

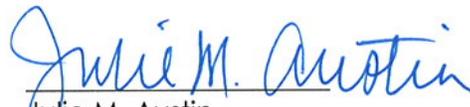
ALIGNMENT WITH STRATEGIC DIRECTIVES

This report aligns with AVTA's strategic directive of increasing understanding of regional, state, and federal issues by staff and Board.

Prepared by:


Judy Vaccaro-Fry
Grants Administrator

Submitted by:


Julie M. Austin
Executive Director



DATE: March 25, 2014
TO: BOARD OF DIRECTORS
SUBJECT: State Legislative Update for March 2014

RECOMMENDATION

That the Board of Directors receive and file the State Legislative Update for March 2014.

FISCAL IMPACT

If the state legislature passes recently introduced legislation authorizing AVTA to implement a digital advertising pilot program (Senate Bill 1134), the Authority would purchase two digital signs at a cost of approximately \$100,000. Additional advertising revenue associated with the digital signs could offset the expense.

BACKGROUND

A matrix of pertinent state legislation is attached (Attachment A). Discussion of key legislation is included below.

Digital Advertising Signs: Senator Steve Knight (R) introduced Senate Bill 1134 (Attachment B) in February 2014, which would allow the Antelope Valley Transit Authority (AVTA) to affix digital advertising signs to the sides of its buses. The five-year pilot program is intended to study the impacts of digital bus advertising on traffic safety. The city of Santa Monica was authorized to conduct a pilot program via previous legislation, but has not moved forward to install digital advertising signs. If Santa Monica chooses to begin a digital advertising program by March 1, 2015, the AVTA would be prohibited from moving forward. If Santa Monica forfeits the program through inaction, the AVTA will be allowed to install digital advertising signs on 25 buses during the first two years and up to 30 buses in the following years. The bill was referred to the Senate Committee on Transportation and Housing on March 6. The AVTA Board previously voted to support this legislation.

Bus Axle Weight: Assemblyman Richard Bloom (D) introduced AB 1720 on February 12, 2014. The bill seeks to extend current exemptions regarding excessive bus axle weight. Existing law generally prohibits a publicly owned or operated transit system from procuring a transit bus whose weight on any single axle exceeds 20,500 pounds. Largely due to the increased use of CNG and hybrid buses, which are heavier than a standard diesel bus, many transit systems are out of compliance and the axle weight restriction is considered outdated. Existing law currently exempts a transit system from complying

with the weight restriction until January 1, 2015, in order to give legislators time to review the bus axel weight issue. Present law allows a transit operator to procure a bus that exceeds weight restrictions if the bus weighs the same or less than the one it is replacing or if the transit operator is incorporating a new fleet class into its inventory and its governing board makes certain findings. This bill would extend those exceptions until January 1, 2016. AB 1720 was referred to the Assembly Committee on Transportation

Zero Emission Vehicle CARB Policy: The California Air Resources Board (CARB) is planning to move forward this year with recommendations to implement a requirement for the state's transit systems to purchase a certain percentage of zero emission buses. As background, in 2000, CARB established the Fleet Rule for Transit Agencies, which includes the Zero Emission Bus regulation. Originally, the Zero Emission Bus regulation required all public transit operators with more than 200 buses in their fleet to integrate 15 percent zero-emission buses (ZEBs) for all buses purchased or leased beginning in 2007 for agencies running diesel buses, and 2009 for agencies using or converting to alternative fuels such as CNG. Although it has been delayed over the last several years, CARB is renewing its efforts to implement the purchase requirement. As part of their preliminary proposals, CARB staff is considering expanding the purchase requirement to all transit systems, even those operating with less than 200 vehicles.

Carbon Tax Law: Senate President Pro Tem Darrell Steinberg (D) introduced SB 1156, the Carbon Tax Law of 2014, which would impose a tax on fossil fuels paid by the producers of gasoline, propane, natural gas, and ethanol. Approximately two-thirds of the money collected from the new tax is proposed to be spent on a state Earned Income Tax Credit for low income families, with the remaining funds dedicated to a "21st century mass transportation system." The amount of the tax would increase over time, initially starting out at \$15 per ton in 2015. While the bill would create a dedicated revenue stream for public transit, concerns have been raised over the fact that the bill would remove oil producers from the provisions of the state's cap-and-trade program.

ALIGNMENT WITH STRATEGIC DIRECTIVES

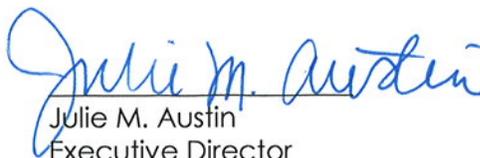
This report complies with AVTA's strategic directive of increasing understanding of regional, state, and federal issues by staff and Board.

Prepared by:

Submitted by:



Wendy Williams
Marketing Manager/PIO



Julie M. Austin
Executive Director

Attachments: A – 2014 Transit Related State Legislation Matrix
B – Digital Advertising Signs – Senate Bill 1134

ATTACHMENT SRP 3.A

2014 Transit-Related State Legislation

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
SB 1134 Steve Knight (R)	Digital Advertising Signs on AVTA Buses	This bill would allow AVTA to display digital advertising signs on the sides of its buses. This would be a pilot program as the State of California currently prohibits digital signs on public transit vehicles. The bill requires AVTA to submit a report on traffic safety impacts related to digital bus advertising.	Introduced 2-20-2014 Sent to Senate Committee on Transportation and Housing on March 6	Watch	Support
AB 1720 Richard Bloom (D)	Bus Axle Weight	Extends current exemptions regarding excessive bus axle weight through to January 1, 2016. Allows a transit operator to procure a bus that exceeds weight restrictions if the bus weighs the same or less than the one it is replacing or if the transit operator is incorporating a new fleet class into its inventory and its governing board makes certain findings.	Introduced February 12, 2014 Referred to Assembly Transportation Committee on February 27	Support	Watch

2014 Transit-Related State Legislation

March 25, 2014

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BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
SB1156 Senate President Pro Tem Darrell Steinberg (D)	Carbon Tax Law of 2014	Would impose a tax on fossil fuels to be paid by producers. The money collected from the new tax is proposed to be spent on a state Earned Income Tax Credit for low income families (approximately two-thirds), as well as a "21st century mass transportation system."	March 6, 2014 Referred to Senate Committee on Government and Finance Relations	Watch	Watch
California Road Repairs Act of 2014 Version 2013-045 Constitutional Amendment	Creates a New Property Tax on Vehicles	The proposed initiative has been submitted jointly by Transportation California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repairs and for transit capital programs. Contains a clause that would protect revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.	The Legislative Analyst's Office (LAO) has released its analysis. Authors are still deciding whether to collect the 807,000 signatures needed to place the initiative on the ballot. The level of voter support is under analysis.	Support	Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
<p>California Road Repairs Act of 2014 Version 2013-046</p> <p>Constitutional Amendment</p>	<p>Creates a new property tax on vehicles</p>	<p>The proposed initiative has been submitted jointly by Transportation California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repair and for transit capital programs. This version does not contain a clause that would protect revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.</p>	<p>The Legislative Analyst's Office (LAO) has released its analysis.</p> <p>Authors are still deciding whether to collect the 807,000 signatures needed to place the initiative on the ballot. The level of voter support is under analysis.</p>	<p>Support</p>	<p>Watch</p>

SENATE BILL

No. 1134

Introduced by Senator Knight

February 20, 2014

An act to add and repeal Section 25353.2 of the Vehicle Code, relating to vehicles.

LEGISLATIVE COUNSEL'S DIGEST

SB 1134, as introduced, Knight. Vehicles: public transit buses: illuminated signs.

Existing law authorizes a bus operated by a publicly owned transit system on regularly scheduled service to be equipped with illuminated signs that display information directly related to public service and include, among other things, destination signs, route-number signs, run-number signs, public service announcement signs, or a combination of those signs, visible from any direction of the vehicle, that emit any light color, other than the color red emitted from forward-facing signs, pursuant to specified conditions.

Existing law authorizes, until January 1, 2017, a pilot program that allows up to 25 buses operated by the City of Santa Monica's publicly owned transit system for the first 2 years of the pilot program, and up to 30 buses thereafter, to be equipped with illuminated signs that display advertising subject to certain conditions, including a display area of not greater than 4,464 square inches.

This bill would require the Antelope Valley Transit Authority on or before March 1, 2015, if it elects to implement the pilot program authorized by the bill, to determine whether the City of Santa Monica has at least one transit bus equipped with illuminated signs that is operational pursuant to the pilot program authorized under existing law. If the Antelope Valley Transit Authority determines that the City of Santa Monica does have such a transit bus, the bill would prohibit the

Antelope Valley Transit Authority from implementing the bill’s pilot program. If the Antelope Valley Transit Authority determines that the City of Santa Monica does not have such a bus, the Antelope Valley Transit Authority would be authorized to implement the bill’s pilot program.

The bill would authorize, until January 1, 2020, a pilot program that would allow up to 25 buses operated by the Antelope Valley Transit Authority’s publicly owned transit system for the first 2 years of the pilot program, and up to 30 buses thereafter, to be equipped with illuminated signs that display advertising subject to certain conditions, including a display area of not greater than 4,464 square inches. The bill would require the authority to submit a specified report to the Legislature and the Department of the California Highway Patrol by July 1, 2019, on the incidence of adverse impacts, if any.

The bill would make legislative findings and declarations concerning the need for special legislation.

Vote: majority. Appropriation: no. Fiscal committee: no. State-mandated local program: no.

The people of the State of California do enact as follows:

- 1 SECTION 1. Section 25353.2 is added to the Vehicle Code,
- 2 to read:
- 3 25353.2. (a) Notwithstanding Sections 25400 and 25950,
- 4 except as provided in subdivision (c), a bus operated by the
- 5 Antelope Valley Transit Authority’s publicly owned transit system,
- 6 on regularly scheduled service, in addition to the illuminated signs
- 7 described in Section 25353, may also be equipped with illuminated
- 8 signs that display advertising and that emit any light color, if all
- 9 of the following conditions are met:
- 10 (1) Each illuminated sign displaying advertising shall emit
- 11 diffused nonglaring light.
- 12 (2) Each illuminated sign displaying advertising shall be limited
- 13 in size to a display area of not greater than 4,464 square inches.
- 14 (3) Each illuminated sign displaying advertising shall not
- 15 resemble nor be installed in a position that interferes with the
- 16 visibility or effectiveness of a required lamp, reflector, or other
- 17 device upon the vehicle.
- 18 (4) Each illuminated sign displaying advertising shall only be
- 19 placed on one or both sides of the vehicle, and shall not be placed

1 in a forward-facing or rear-facing position, and no more than one
2 sign shall be placed on either side of any single vehicle.

3 (5) The mixing of individually colored light-emitting diode
4 elements, including red, is allowed in each illuminated sign
5 displaying advertising as long as the emitted color formed by the
6 combination of light-emitting diode elements is not red.

7 (b) (1) An illuminated sign displaying advertising may be
8 operated as a dynamic message sign in a paging or streaming mode.
9 However, the electronic message sign display shall remain static
10 while a bus is operating on a freeway as defined in Section 257 of
11 the Streets and Highways Code.

12 (2) The following definitions shall govern the construction of
13 paragraph (1):

14 (A) "Paging," meaning character elements or other information
15 presented for a period of time and then disappearing all at once
16 before the same or new elements are presented, is permitted if the
17 display time of each message is between 2.7 and 10 seconds.
18 Blanking times between each message shall be between 0.5 and
19 25 seconds.

20 (B) "Streaming," meaning character elements or other
21 information moving smoothly and continuously across the display,
22 is permitted if the character movement time, from one end of the
23 display to the other, is at least 2.7 seconds, and the movement time
24 of the entire message does not exceed 10 seconds.

25 (c) (1) On or before March 1, 2015, the Antelope Valley Transit
26 Authority, if it elects to implement a pilot program pursuant to this
27 section, shall determine whether the City of Santa Monica has at
28 least one transit bus equipped with illuminated signs that is
29 operational pursuant to Section 25353.1.

30 (2) If the Antelope Valley Transit Authority determines pursuant
31 to paragraph (1) that the City of Santa Monica has at least one
32 transit bus equipped with illuminated signs that is operational
33 pursuant to Section 25353.1, the Antelope Valley Transit Authority
34 shall not implement the pilot program authorized by this section.

35 (3) If the Antelope Valley Transit Authority determines pursuant
36 to paragraph (1) that the City of Santa Monica does not have at
37 least one transit bus equipped with illuminated signs that is
38 operational pursuant to Section 25353.1, the Antelope Valley
39 Transit Authority may implement the pilot program authorized by
40 this section.

1 (d) On or before July 1, 2019, the Antelope Valley Transit
2 Authority shall submit to the Legislature pursuant to Section 9795
3 of the Government Code, and to the department, a report on the
4 incidence of adverse impacts on roadway and pedestrian safety
5 due to the utilization of illuminated signs on transit buses
6 displaying advertising pursuant to this section, if any. The report
7 shall be the product of a collaborative effort by Antelope Valley
8 law enforcement and transit officials, and other local law
9 enforcement officials in whose jurisdictions Antelope Valley transit
10 vehicles operate.

11 (e) The Antelope Valley Transit Authority’s publicly owned
12 transit system may, pursuant to subdivision (a), operate up to 25
13 buses with illuminated signs displaying advertising for two years,
14 after which time the authority may increase the number of buses
15 with the signs to up to 30.

16 (f) This section shall remain in effect only until January 1, 2020,
17 and as of that date is repealed, unless a later enacted statute, that
18 is enacted before January 1, 2020, deletes or extends that date.

19 SEC. 2. The Legislature finds and declares that a special law
20 is necessary and that a general law cannot be made applicable
21 within the meaning of Section 16 of Article IV of the California
22 Constitution because the Antelope Valley Transit Authority is
23 facing an operating revenue deficit in its public transit system and
24 is evaluating several strategies designed to enhance revenue over
25 the next several years, including the use of electronic illuminated
26 signage that displays advertising on local transit buses, which is
27 not authorized under state law. It is, therefore, declared that a
28 statute of general applicability cannot be enacted within the
29 meaning of subdivision (b) of Section 16 of Article IV of the
30 California Constitution. Therefore, this special statute is necessary.



SRP 4

TRANSPORTER SERVICE CHANGES EFFECTIVE APRIL 6, 2014



Regular Meeting of the Board of Directors

Tuesday, January 28, 2014

10:00 a.m.

UNOFFICIAL MINUTES

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:03 a.m.

PLEDGE OF ALLEGIANCE:

Director Knippel led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling

Vice Chairman Marvin Crist

Director Tom Lackey

Director Steve Hofbauer

Director Dianne Knippel

Alternate Director Ron Smith (Director Sandra Johnson absent)

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

There were no miscellaneous business – non-agenda items presented.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR NOVEMBER AND DECEMBER 2013

Veolia Interim Operations Manager Eduardo Sobalvarro and Executive Director Julie Austin presented plaques to George Welch, Operator of the Month for November; Ricky Collins, Operator of the Month for December; and Tisha Lanier, Employee of the Month for November. Mr. Sobalvarro announced that the Employee of the Month for December was Keith Humphreys who was not present to receive his award.

SRP 2 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (OCTOBER 1 – DECEMBER 31, 2013)

Executive Director Julie Austin presented a plaque to Maintenance Clerk Cecil Foust, AVTA's Employee of the Quarter.

SRP 3 HIGH DESERT CORRIDOR (HDC) PROJECT

Metro HDC Project Manager Robert Machuca presented information regarding the HDC project; a multi-modal link between State Route (SR)-14 in Los Angeles County and SR-18 in San Bernardino County. He provided details pertaining to the project area, environmental impact report schedule, mode options, and outreach efforts. The Board briefly discussed this item.

SRP 4 OVERVIEW OF WAVE INDUCTIVE CHARGING SYSTEM

WAVE, Inc. Chief Development Officer Wesley Smith presented details regarding Wireless Advanced Vehicle Electrification (WAVE) technology and the proposed delivery schedule for the AVTA's electric bus demonstration project. The Board briefly discussed this item.

SRP 5 UPDATE ON STATUS OF ALTERNATIVE BUS TECHNOLOGY

Director of Operations and Maintenance Len Engel provided the status of the electric bus demonstration project. The Board discussed the locations of the charging stations and typical charge time.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR NOVEMBER 26, 2013 – KAREN DARR

Motion: Approve item CC 1.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-1-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel

Nays: None

Abstain: Alternate Director Smith

Absent: None

CC 2 FINANCIAL REPORTS FOR OCTOBER THROUGH DECEMBER 2013 – COLBY KONISEK

CC 3 FY14 KEY PERFORMANCE INDICATORS REPORT FOR OCTOBER – DIETTER ARAGON

CC 4 FY14 KEY PERFORMANCE INDICATORS REPORT FOR NOVEMBER – DIETTER ARAGON

CC 5 CELL/SMART PHONE STIPEND POLICY – LYLE BLOCK

CC 6 FY14 SECOND QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT (OCTOBER 1 - DECEMBER 31, 2013) – CANDICE RUDOLPH

CC 7 AMENDED CONFLICT OF INTEREST CODE AND RESOLUTION NO. 2014-001 – COLBY KONISEK

Motion: Approve items CC 2 through CC 7.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT #2014-16 FOR FEDERAL ADVOCACY SERVICES

Procurement Officer Lyle Block presented the staff report. Staff confirmed that the contract contains a 30-day termination for convenience clause.

Motion: Authorize the Executive Director to execute Contract #2014-16 with Van Scoyoc Associates, Inc. for federal advocacy services for a five-year term in the amount of \$4,000 per month plus authorized expenses, estimated at \$2,000 per year. Total annual expenses are estimated at \$50,000.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith
Nays: None
Abstain: None
Absent: None

NB 2 AWARD CONTRACT #2014-01 TO PINNACLE PETROLEUM, INC. FOR BULK FUEL SUPPLY AND DELIVERY

Mr. Block presented the staff report. The Board discussed local vendor outreach efforts.

Motion: Authorize the Executive Director to execute Contract #2014-01 with Pinnacle Petroleum, Inc., of Huntington Beach, CA, for bulk fuel supply and delivery for a maximum five-year term in an annual amount not to exceed \$3,500,000.

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith
Nays: None
Abstain: None
Absent: None

NB 3 BOARD OF DIRECTORS 2014 MEETINGS CALENDAR

Clerk of the Board Karen Darr presented the staff report. The Board discussed costs associated with holding evening meetings, the extent to which members of the public are requesting that the Board hold evening meetings, and the

option of scheduling a special evening meeting when a specific need exists. It was suggested that instead of establishing regular evening meetings, that a special workshop format be established for an evening meeting to determine the level of public participation.

Original Motion: Approve the 2014 meetings calendar, which includes two evening meetings at 7:00 p.m. on the fourth Wednesday of March and October.

Moved by Director Lackey, seconded by Director Knippel
Director Lackey withdrew his motion.

Substitute Motion: Approve the 2014 meetings calendar consistent with past practice, without including evening meetings. Board meetings shall be held the fourth Tuesday of each month at 10:00 a.m. through November 2014. Direct staff to investigate conducting a special evening meeting workshop, as needed, with a time and date to be determined.

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith
Nays: None
Abstain: None
Absent: None

NB 4 PROPOSED 2014 AVTA LEGISLATIVE PRINCIPLES

Ms. Austin presented the staff report. In response to a question from Board Alternate Ron Smith, staff confirmed that Board approval would be requested prior to the AVTA's support or opposition of proposed legislation.

Motion: Receive and file the proposed 2014 AVTA Legislative Principles.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith
Nays: None
Abstain: None
Absent: None

NB 5 LEGISLATIVE UPDATE

Federal Update: Grants Administrator Judy Vaccaro-Fry presented an update regarding the Omnibus Appropriations Bill, Transit Commuter Bill and Military Subsidies, and “LoNo” Vehicle Deployment Program. There was no Board discussion regarding the federal legislative update.

State Update: Marketing Manager Wendy Williams presented information in support of the introduction of new legislation that would allow the AVTA to conduct a pilot program to evaluate digital signage on its buses and their impact on safety. The Board discussed the impact of having too many advertisements on AVTA buses and which large advertising customers staff would target.

Ms. Williams also provided details pertaining to the California Road Repair Act of 2014, Governor Brown’s FY15 Budget, and Assembly Bill 32 - Cap-and-Trade.

Motion: 1) Support the introduction of legislation by State Senator Steve Knight that would allow the AVTA to install digital advertising bus signs as part of a demonstration project for the State of California; and 2) Receive and file the Legislative Update for January 2014.

Moved by Vice Chairman Crist, seconded by Alternate Director Smith

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: None

OLD BUSINESS (OB):

OB 1 CONSIDERATION AND RECERTIFICATION OF OCTOBER 2013 AVTA BOARD AUTHORIZATION TO PURCHASE 12 CLEAN DIESEL BUSES FROM GILLIG CORPORATION UNDER CONTRACT #2014-12

Mr. Engel presented the staff report. The Board discussed this item. Vice Chairman Crist reminded staff that they were directed to go towards procuring electric buses at the July 17, 2013 Strategic Planning Workshop and asked staff if they had reached out to BYD regarding the cost of electric buses. Director Hofbauer questioned whether the AVTA’s electric bus demonstration project should be completed prior to purchasing additional electric buses.

Mr. Engel indicated that a competitive procurement process would be required to acquire electric buses.

Vice Chairman Crist stated that he met with BYD staff on January 27, 2014 and they told him that they would sell the AVTA 12 electric buses for \$5.3 million, the same cost as the diesel buses, and recoup the operational savings on the other end. He cited Mr. Engel's presentation, showing that the lifecycle costs of electric buses are equal to or less than diesel buses.

Motion: Staff to meet with BYD, review their zero emission transition plan, verify that the overall cost is a net zero to the AVTA, and their current transit service levels can be achieved. Report back in 30 days with a procurement process with the timeline of implementation; what procurement process is necessary; what do we need in an RFP; is leasing an option; and is sole source possible?

Moved by Vice Chairman Crist, seconded by Alternate Director Smith

The Board continued the discussion. Director Crist went on to state that the AVTA needs to take a look at all those different factors and talk with BYD; whether we need a performance bond from them; what we actually need to do. If the Board has given direction to go toward electric buses, then it is expected that staff move toward electric buses. He stated that BYD is making a huge movement; they are giving us half price for these buses and they can recoup it at the other end. This is important for jobs, the AV, the entire structure of the AVTA.

Alternate Director Smith questioned why staff has not moved toward obtaining data on electric buses if that was the Board's direction and why there are not other reports or information to accompany the staff report. Although there may be other items that staff needs, the process should be started. Mr. Engel responded that staff had contracted for two buses with BYD and was still waiting for a final cost.

Director Hofbauer asked that if BYD is going to sell each bus for half the normal cost of \$800,000, how are they going to recoup the remaining \$400,000? Vice Chairman Crist stated that BYD will work out a deal to help with the upfront costs and recoup their costs with AVTA's savings from fuel and maintenance. Staff needs to contact BYD and discuss purchasing options.

Chairman Hickling added that the more buses BYD builds, the lower the unit price becomes in an assembly process and the price difference is recovered over time. Director Knippel asked if a sole source is permitted when the procurement involves federal dollars. Mr. Engel responded that staff would research this; he has not seen a sole source procurement for this number of buses. Chairman Hickling stated that the AVTA has an advocacy group under contract that can research this procurement.

Director Hofbauer reiterated that the AVTA has buses that need to be replaced and asked where the 30-day delay puts the AVTA in Gillig's production schedule. Vice Chairman Crist responded that BYD assured him that there would be no delay in the AVTA receiving the electric buses. Mr. Engel answered that a 30-day delay could push Gillig's delivery date from June to September 2015, depending on other orders the company receives.

General Counsel Fox informed the Board that this item is agendaized as consideration and recertification of the Board's action at the October 22, 2013 Board meeting, which needs to be addressed. At the meeting, Director Lackey made the motion to authorize the Executive Director to Issue a Notice to Proceed to Gillig Corporation under Contract Number 2014-12 for the purchase of twelve (12) heavy-duty clean diesel buses scheduled for delivery in February 2015 in the amount of \$5.33 million (\$444,006 per bus). The Notice to Proceed shall be issued subject to confirmation of pre-award authority from FTA and shall include a requirement that Gillig notify AVTA in writing prior to incurring any costs associated with assembly and production. This Notice to Proceed is conditional upon the Board taking further action in January 2014. For this action to remain in effect, the Board must recertify this decision in January 2014 after considering a report from staff on the status of alternative bus technology. If the Board does not recertify this action in January 2014, this Notice to Proceed will be rescinded.

Vice Chairman Crist stated that his motion contains a 30-day continuance. General Counsel responded that it is more than continuing the item, the Board needs to recertify its decision to authorize the Notice to Proceed. Vice Chairman Crist confirmed that authorizing the Notice to Proceed would be part of his motion to continue the item until February. General Counsel stated that part of the October 22, 2013 motion included Gillig notifying the Authority prior to incurring any costs and wants to ensure that the Board addresses this also. Vice Chairman Crist stated that staff informed him on January 27, 2014 that no costs have been incurred.

Vice Chairman Crist restated his motion to put this item on hold for 30 days; direct staff to go back, negotiate with BYD, keep the jobs local, keep the money local, there is a two and half to three times factor here. It is important to this community that we have jobs here. It is important to this community, as Director Hofbauer stated earlier in the meeting, that we do things locally, if possible. So we are not going to incur any costs, that was part of the motion. BYD has said they will work with us. I see no problem with moving forward with this.

Director Lackey requested confirmation that staff must receive the results of the Altoona testing, other eligibility requirements, and that procurement guidelines will be followed before giving BYD this consideration. General Counsel

responded that Vice Chairman Crist's motion gives staff direction to explore purchasing options with BYD and review the federal procurement guidelines, and that staff would not move forward if federal guidelines were being violated.

Restated Motion: Continue item OB 1 for 30 days and recertify in February. During that time, I would like to instruct staff to work with BYD; to look at procuring the same amount of 12 electric buses; look at the timeline; what type of procurement is necessary; is it leasing, is it an option; and make sure that the overall cost is a net zero to the AVTA.

Moved by Vice Chairman Crist, seconded by Alternate Director Smith

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: None

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):

General Counsel presented the item to be discussed in Closed Session.

CS 1 Conference with Legal Counsel – Anticipated Litigation
Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4)
(One potential case)

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 11:45 a.m.

Director Hofbauer and Alternate Director Smith left the meeting at 11:45 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 12:01.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel stated that there was no reportable action taken on CS 1.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

- Staff is finalizing an application for \$560,000 to the Antelope Valley Air Quality Management District for AB2766 Funds to fund architectural and engineering costs associated with the WAVE inductive chargers.
- Staff is working with the Southern California Association of Governments and the lobbyist to prepare an application for LoNo Funds, a program carved out of the FTA Section 5312 federal funds, to apply toward the incremental cost difference between electric buses and diesel buses. The application is due March 10, 2014.
- Staff has posted the business plans and financial audits for fiscal years 2011, 2012, and 2013 and the Comprehensive Annual Financial Report for FY13 on the AVTA website.
- Ms. Austin will be attending the American Public Transportation Association (APTA) CEO Conference February 7 through 11, 2014.
- Ms. Williams will be attending the APTA Marketing & Communications Workshop the week of February 24, 2014.
- Mr. Engel is attending a fully sponsored Transit Bus Summit in Phoenix, AZ February 19 through 21, 2014.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Lackey reported on his trip to Washington D.C. He stated that local transportation funding might become available. He was pleased with the firms who responded to the Federal Advocacy Services Request for Proposals. In addition, he will be attending an APTA Conference in March.

Chairman Hickling stated that politicians in Washington D.C. and staff at the Federal Transit Administration know about the AVTA's desire to obtain electric buses. Supervisor Antonovich sent a letter to Senators Feinstein and Boxer asking for their support with Altoona testing for new electric buses.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 12:07 a.m. to the Regular Meeting of the Board of Directors on February 25, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 25th DAY OF MARCH 2014.

Norman L. Hickling, Chairman

Julie M. Austin, Secretary

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Regular Meeting of the Board of Directors

Tuesday, February 25, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

UNOFFICIAL MINUTES

OATH OF OFFICE:

General Counsel D. Craig Fox administered the Oath of Office to Mike Dispenza and Laura Bettencourt, the City of Palmdale's Alternate Directors, prior to the meeting.

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:01 a.m.

PLEDGE OF ALLEGIANCE:

Senior IT Analyst Robert Keys led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling

Vice Chairman Marvin Crist

Alternate Director Laura Bettencourt (Director Tom Lackey absent)

Alternate Director Mike Dispenza (Director Steve Hofbauer absent)

Director Dianne Knippel

Director Sandra Johnson

APPROVAL OF AGENDA

Chairman Hickling requested that Old Business (OB) 1 – Report on Issues Pertinent to Potential Procurement of 12 Electric Buses and Consideration and Recertification of October 2013 AVTA Board Authorization to Purchase 12 Clean Diesel Buses from Gillig Corporation under Contract #2014-12 be heard at the beginning of the agenda and that staff reports and presentation items be addressed last.

Vice Chairman Crist requested that New Business (NB) 4 – Award Sole Source Contract #2014-22 to WAVE, Inc. for Two Inductive Charging Stations and Multiple Construction Contracts Required for Installation of BYD and WAVE Charging Systems be heard immediately following OB 1.

Motion: Approve the agenda as revised.

Moved by Chairman Hickling, seconded by Director Dispenza

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

There were no miscellaneous business – non-agenda items presented.

OLD BUSINESS (OB):

OB 1 REPORT ON ISSUES PERTINENT TO POTENTIAL PROCUREMENT OF 12 ELECTRIC BUSES AND CONSIDERATION AND RECERTIFICATION OF OCTOBER 2013 AVTA BOARD AUTHORIZATION TO PURCHASE 12 CLEAN DIESEL BUSES FROM GILLIG CORPORATION UNDER CONTRACT #2014-12

Director of Operations and Maintenance Len Engel presented a summary of the Board's direction to staff at the January 28, 2014 meeting, diesel and electric bus procurement timelines, cost elements and lease considerations, procurement process, sole source issues, and elements to include in a Request for Proposals (RFP).

Director Knippel and Alternate Director Bettencourt requested information regarding the delivery timeline for the electric buses and the Gillig clean diesel buses, the full buy of the Gillig buses versus the buy/lease option for the electric buses, alternate funding if AVTA does not receive the Low or No Emission Vehicle Deployment Program (LoNo) grant, and status of the Altoona testing for the BYD bus.

Mr. Engel responded that BYD suggested that they could deliver the electric buses sooner than Gillig could deliver the clean diesel buses. The Gillig buses

are \$444K each and the BYD electric buses are \$860K each. The AVTA has the funds available for the 12 Gillig clean diesel buses. However, AVTA would need to develop financing to lease or some type of grant funding to cover the incremental difference of an outright purchase for the electric buses. The cost for an electric bus would possibly be net zero at the end of the 12-year period because AVTA could save on fuel and maintenance costs. With FTA approval, AVTA could also buy the electric buses without the battery and lease the battery under a capital lease program.

Executive Director Julie Austin added that for purposes of the cost comparisons that would be submitted to the Federal Transit Administration (FTA), the electric bus would cost about \$1.1 million under the lease agreement compared to \$860K for an outright purchase because the lease would include the estimated cost of fuel. The outright purchase would be about the same as the lease once fuel costs were included.

Director Knippel stated that the Board received a letter from Stella Li, the president of BYD. Ms. Li proposes that the AVTA procure the Stanford E-bus, which has been a success in transit service at Stanford University in Northern California. Director Knippel inquired whether this is the same bus that is currently in Altoona testing for AVTA and how it may have been purchased by the university. Mr. Engel speculated that if Stanford University procured it using private money, they might not be required to follow the same FTA guidelines as the Authority. He would have to confirm that information as well as whether the Stanford E-bus is the same as the North American model that is currently in Altoona testing. Ms. Austin added that Altoona testing for the AVTA buses should be concluded by June 2014.

Chairman Hickling introduced the following motion:

A new Discretionary Funding opportunity has been introduced by the FTA entitled the Low or No Emission Vehicle Deployment Program (LoNo). This program will make \$24.9 million of FY13 funds available for the deployment of low or no emission transit buses. Of that amount, \$21.6 million is available for buses and \$3.3 million is available for supporting facilities and related equipment. In recognition of AVTA's commitment to moving toward a zero emission fleet, I hereby move that the Board of Directors do the following:

- A. Receive and file a report on issues pertinent to the possible procurement of 12 electric buses in lieu of diesel buses;**

- B. **Direct staff to apply for FTA 5312 Low or No Emission Vehicle Deployment (LoNo) funding by March 3, 2014 in partnership with BYD and WAVE, Inc. This application shall request funds required for the incremental cost difference between the Gillig clean diesel buses and 12 electric buses plus necessary charging equipment;**
- C. **Specific elements of the application shall include at least all of the following plus all items required by FTA as listed in the January 9, 2014 Federal Register:**
 - a. **An explanation of infrastructure required based on number of buses, i.e. one inductive charging station is required for every four electric buses funded;**
 - b. **Letters of support from community partners, including Lancaster, Palmdale, County of Los Angeles, AVAQMD, AV Board of Trade, and Greater Antelope Valley Economic Alliance; and**
 - c. **Commitment letters from AVTA, BYD, WAVE, Inc. and a technical support consultant.**
- D. **Upon FTA notification of a LoNo grant award, the executive director shall immediately take steps to procure electric buses and/or supporting infrastructure in accordance with FTA requirements and in a number consistent with the funds allocated; and**
- E. **Upon notification by FTA of any funds awarded through the LoNo program, place a motion for the Board at an appropriate Board meeting to reconsider and recertify the Board's October 2013 authorization to purchase 12 clean diesel buses from Gillig Corporation under Contract #2014-12.**

Discussion continued.

Chairman Hickling stated that this motion gives staff clear direction that the Board wants to pursue the LoNo program for the purchase of 12 electric buses. Staff will proceed once the FTA makes a determination regarding the AVTA's funding allocation.

Vice Chairman Crist requested confirmation from Chairman Hickling that the motion clearly directs staff to move toward a zero emission fleet. In his opinion, the Board members clarified their intent to move toward procurement of a zero emission fleet at its July, October, and November 2013 meetings and voted on the issue at the January 2014 meeting.

Chairman Hickling reiterated that as money becomes available, staff should move forward as it fits the needs of the AVTA. The technology may not be feasible for a commuter electric fleet, but it may be in the future.

Vice Chairman Crist wanted the Chairman to add to his motion that staff immediately processes a RFP once the funds are available or Ms. Austin finds the funds, and wanted to ensure that a competitive procurement was conducted.

Chairman Hickling stated that for the LoNo application, you have to partner with a manufacturer. Ms. Austin replied that the applicant does not have to partner with a manufacturer, but the FTA is encouraging it. Chairman Hickling added that the Board is taking out the "may" and choosing BYD as a manufacturing partner. Vice Chairman Crist expressed concern that he does not want another electric bus company to protest that the Authority is not being open and competitive; thereby, disqualifying BYD as staff moves toward processing an RFP.

Mr. Engel added that under the LoNo program, the FTA is encouraging and expecting that agencies partner with one manufacturer; the program includes a waiver of FTA procurement requirements, including an RFP. Staff is waiting on a response from the FTA regarding whether that also affects the base amount, which would be funded with Section 5307 discretionary funds. FTA may respond that the procurement waiver will only cover the incremental cost above the \$444K.

Vice Chairman Crist emphasized that he wants to ensure that the record reflects that the Authority is doing this openly and competitively and moving toward a zero emission fleet. General Counsel answered that it is largely a statement of opinion, but without somebody objecting, it can be read consistently with the motion.

Alternate Director Bettencourt asked if the two BYD electric demonstration buses would be tested and whether under Chairman Hickling's proposal any additional clean diesel buses would be purchased immediately. She and Director Knippel expressed concern regarding buses breaking down and the effect this will have on service levels. Chairman Hickling responded that the AVTA bought the two demonstration buses with local money; they should be delivered by the end of June 2014. In addition, staff will not have a response from the FTA regarding the LoNo application until the middle of June possibly July; the bus procurement plan is going to work out in sequence. Ms. Austin clarified that the first two buses will arrive at the end of April, ready to be tested in a demonstration project.

Director Knippel asked Vice Chairman Crist if he is proposing that staff do an RFP once we receive the LoNo information. Chairman Hickling stated that funds need to be identified in the RFP, which will be part of staff's job when they attend the American Public Transportation Association (APTA) Conference in March.

Director Knippel inquired that if the AVTA is not successful in securing the LoNo funding, then item "E" of the motion is to start another procurement for the 12 clean diesel buses. Chairman Hickling confirmed that the Board would come back and reconsider that. Ms. Austin clarified that at the October 2013 meeting, the Board approved ordering three Gillig clean diesel buses (scheduled for delivery in June 2015) and issuing a Notice to Proceed (NTP) for 12 clean diesel buses (tentatively scheduled for delivery in September 2015). However, without providing Gillig with a purchase order (PO), AVTA still has the buses on order but they will keep moving back in the production queue. The AVTA needs seven replacement buses immediately. If the two new demonstration electric buses can be treated as replacement buses and put into service after testing, only five replacement buses would be needed because three were ordered in October 2013.

To answer Alternate Director Bettencourt's question, Chairman Hickling responded that the reason AVTA is not ordering six clean diesel buses and six electric buses is because the Authority wants to request the maximum amount of dollars from the LoNo program – enough to buy 12 electric buses. The Board can reassess the situation in June 2014 once the LoNo funds are allocated and that was why item "E" was included in the motion. The commitment the Authority has with Gillig is an ideal back-up plan.

Mr. Engel clarified that the bus that the AVTA would receive would be an Altoona tested bus. The Authority could not accept a bus that was purchased with federal money without it completing Altoona testing.

Director Johnson requested information regarding the AVTA's spare fleet. Ms. Austin commented that AVTA has a 15% spare ratio for regular service, but no contingency fleet.

Ms. Austin requested clarification regarding Vice Chairman Crist's revision to the motion regarding the RFP, stating that Item "D" of the motion states that upon notification of a LoNo grant award the executive director shall immediately take steps to procure electric buses and/or supporting infrastructure. She wanted to clarify that meant staff would immediately do an RFP for the number of buses approved for funding with LoNo.

Chairman Hickling confirmed that when the AVTA receives notification from the FTA regarding the funding allocation, the executive director has the direction to immediately contact BYD and begin the PO process to procure the electric buses. Item "E" is addressing the Board action that was taken at the October 2013 meeting when the request to purchase 12 clean diesel buses was continued to January 2014. The Board is further continuing this purchase until staff receives notification regarding the LoNo funding.

Moved by Chairman Hickling, seconded by Vice Chairman Crist

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

NB 4 AWARD SOLE SOURCE CONTRACT #2014-22 TO WAVE, INC. FOR TWO INDUCTIVE CHARGING STATIONS AND MULTIPLE CONSTRUCTION CONTRACTS REQUIRED FOR INSTALLATION OF BYD AND WAVE CHARGING SYSTEMS

Procurement Officer Lyle Block presented the staff report. The Board discussed the \$3.3 million for supporting facilities and related equipment, AVAQMD grants, and the discussions with the cities of Lancaster and Palmdale regarding the location of the charging stations. Mr. Block stated that staff would meet with the cities' public works directors to discuss additional details regarding the locations.

Motion: A) Authorize the Executive Director to execute Sole Source Contract #2014-22 with WAVE, Inc. for two in-ground inductive charging stations for the amount of \$670,000 plus applicable sales tax; and B) Provide additional authorization to award multiple construction contracts for installation of BYD and WAVE charging systems for an estimated amount of \$494,500 plus applicable sales tax. Staff will return to the Board with final pricing for all construction contracts. C) Contract awards are subject to AVTA's ability to identify and secure sufficient funding.

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR JANUARY 28, 2014– KAREN DARR

General Counsel stated that the item would need to be continued to the next meeting due to a lack of a quorum.

Motion: Continue item CC 1 to the March 25, 2014 Board meeting.

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

- CC 2 FINANCIAL REPORTS FOR NOVEMBER 2013 THROUGH JANUARY 2014– COLBY KONISEK
- CC 3 REPORT FINAL TERMS AND CONDITIONS FOR CONTRACT #2014-18 TO BYD COMPANY, LTD. (BYD) FOR PURCHASE OF TWO ELECTRIC BUSES – LYLE BLOCK
- CC 4 FY14 SECOND QUARTER CAPITAL RESERVES REPORT (OCTOBER 1 – DECEMBER 31, 2013) – COLBY KONISEK
- CC 5 FY14 SECOND QUARTER GRANT STATUS REPORT (OCTOBER 1 – DECEMBER 31, 2013) – JUDY VACCARO-FRY
- CC 6 FY14 CERTIFICATION AND ASSURANCES FOR CALIFORNIA EMERGENCY MANAGEMENT AGENCY (CALEMA) PROGRAM – JUDY VACCARO-FRY
- CC 7 DESTRUCTION OF THE AVTA'S RECORDS PER RECORDS RETENTION POLICY – CHERYL LOVE

Motion: Approve item CC 2-7.

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

- NB 1 PROPOSED FISCAL YEAR 2014 (FY14) MID-YEAR BUSINESS PLAN ADJUSTMENTS

Director of Finance Colby Konisek presented the staff report. There was no discussion regarding this item.

Motion: Approve the proposed FY14 Mid-Year Business Plan adjustments.

Moved by Director Johnson, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

NB 2 APPROVAL OF THE FISCAL YEAR 2015 (FY15) PRELIMINARY BUSINESS PLAN AND SHORT RANGE TRANSIT PLAN ASSUMPTIONS

Mr. Konisek presented the staff report. The Board discussed funding for the TRANSporter after FY14.

Motion: Approve the FY15 Preliminary Business Plan and Short Range Transit Plan (“Business Plan”) assumptions and provide direction to staff regarding priorities for the final FY15 Business Plan.

Moved by Director Knippel, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

NB 3 APPROVE ASSIGNMENT OF DIAL-A-RIDE CONTRACT WITH ALC (CONTRACT NUMBER 2013-33) TO VEOLIA INTELLIRIDE (CONTRACT NUMBER 2014-38) EFFECTIVE MAY 1, 2014

The Board waived the presentation of the staff report. There was no Board discussion regarding this item.

Motion: Authorize the Executive Director to approve the transfer of all contractual interests, rights, duties and responsibilities from AVTA's existing contract number 2013-033 with American Logistics Company (ALC) to Veolia IntelliRide under contract number 2014-38 to provide services for AVTA Dial-A-Ride paratransit service and the JARC Voucher Program for the remaining term of the existing contract which ends December 31, 2015.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: None

Vice Chairman Crist and Director Johnson were excused from the meeting at 10:50 a.m.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR JANUARY 2014

Veolia Interim Operations Manager Eduardo Sobalvarro and Executive Director Julie Austin presented plaques to Rene Rodriguez, Operator of the Month and Florence Brewton, Employee of the Month for January 2014.

SRP 2 RESULTS OF APOLLO VIDEO PILOT PROJECT

Mr. Keys presented information regarding the AVTA's Apollo Video Security Project. Staff confirmed for the Board that there is signage on the buses that inform riders that they are being video/audio taped. There was no further discussion regarding this item.

SRP 3 FY14 SECOND QUARTER KEY PERFORMANCE INDICATORS REPORT (OCTOBER 1 – DECEMBER 31, 2013)

Senior Transit Analyst Dietter Aragon presented the Key Performance Indicators report for October 1 through December 31, 2013. The Board discussed the schedule adherence information.

Motion: Receive and file the FY14 second quarter Key Performance Indicators report for October 1 – December 31, 2013.

Moved by Director Knippel, seconded by Alternate director Bettencourt

Vote: Motion carried (4-0-0-2)

Yeas: Chairman Hickling, Director Knippel, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: Vice Chairman Crist and Director Johnson

SRP 4 QUARTERLY COACH OPERATOR AUDIT RESULTS – SEPTEMBER THROUGH NOVEMBER, 2013

Mr. Aragon presented the results of the Coach Operator Audit for September through November 2013. The Board discussed the results concerning coach operator courtesy and Americans with Disabilities Act (ADA) stop announcements.

Motion: Receive and file the quarterly Coach Operator Audit results for the period September through November 2013.

Moved by Director Knippel, seconded by Alternate Director Bettencourt

Vote: Motion carried (4-0-0-2)

Yeas: Chairman Hickling, Director Knippel, and Alternate Directors Bettencourt and Dispenza

Nays: None

Abstain: None

Absent: Vice Chairman Crist and Director Johnson

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):

- CS 1 Conference with Legal Counsel- Existing Litigation
G.C. section 54956.9(d) (1)
People v. Jorge: Case no. BA405021
People v. Floyd: Case no. BA405021

General Counsel Fox reported that the District Attorney's office dismissed the cases but could refile the charges at a later date.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

- AVTA's 2nd Annual Bus Roadeo will be held on March 29, 2014 at 8:30 a.m. The Board members and their families are invited. There are currently 15 qualified contestants who meet the National Roadeo criteria. The winner will compete at the National Bus Roadeo in Kansas City in May. Director Knippel suggested inviting the media and community to the event.
- Judy Vaccaro-Fry, Julie Austin, Chairman Hickling, and Director Lackey will be attending the APTA Legislative Conference in Washington DC March 8 through March 12, 2014 to discuss AVTA's electric bus initiatives and Bus Rapid Transit. They will also meet with FTA General Counsel and Congressman McCarthy's office.
- Lyle Block and Len Engel will travel to Salt Lake City, Utah on March 18, 2014 to see a demonstration of the WAVE inductive charger in revenue service at the University of Utah.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business – non-agenda Board of Directors items presented.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 11:20 a.m. to the Regular Meeting of the Board of Directors on March 25, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 25th DAY OF MARCH 2014.

Norman L. Hickling, Chairman

Julie M. Austin, Secretary

Audio recordings of the Board of Directors meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2258 to arrange to review a recording.



DATE: March 25, 2014
TO: BOARD OF DIRECTORS
SUBJECT: Financial Reports for December 2013 through February 2014

RECOMMENDATION

Receive and file the Treasurer's Report for the month ended January 31, 2014 (Attachment A); the Payroll History Report for the three months ended February 28, 2014 (Attachment B); the Expenditure Report for the month ended February 28, 2014 (Attachment C); the Interim Financial Statements for the seven months ended January 31, 2014 (Attachment D); and the Fiscal Year-to-Date Budget versus Actual Report for the Month Ending January 31, 2014 (Attachment E).

FISCAL IMPACT

Payroll: February payroll of \$185,318 represents an increase of \$5,866 or 3.3% over the prior month's salary expense.

Expenditures: \$2,729,872

Interim Financial Statements: Change in Net Assets: \$2,336,160, which includes depreciation expense of \$2,988,282.

BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Expenditure Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of February 2014, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
01/26/13-02/08/14	\$ 89,010.04	PYPKT00522
02/09/14-02/22/14	\$ 89,310.34	PYPKT00525
02/26/14-02/26/14	\$ 6,997.60	PYPKT00526
Gross Pay-Feb. 2014	\$ 185,317.98	

In February there was a \$5,866 increase in payroll compared to January; this was attributable to vacation cash out processed on February 26.

Total expenditures for February were \$2,729,872. Large items included two months' payment to Veolia and one month to ALC for contracted services (\$2,066,105), Pinnacle Petroleum (fuel - \$217,060), Avail Technologies (ITS - \$103,356), Arrow Engineering (Bus Stop Improvements - \$66,993), Nelson Nygaard (Route to Success - \$61,373), and MJS Construction (\$36,796). These items comprise 93.5% of total expenditures for February 2014.

The Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
02/01 - 02/28/14	\$2,729,872.09

As of January 2014, the total cash per the general ledger is \$19,119,890. After deducting restricted funds, the operating cash balance is \$2,169,979. Accounts receivable balances expected to be collected and converted to operating cash within 30 days are \$5,283,330; total expected cash available for operations in the next 30 days is \$7,453,309. Coverage of the total is equal to 2.5 times the Authority's minimum cash balance target of \$3 million.

ALIGNMENT WITH STRATEGIC DIRECTIVES

The recommendation responds to the following directive from the July 2013 Strategic Planning Workshop:

Funding – to provide management with accurate financial data for decisions regarding revenue streams, costs, ridership, reserves and the status of existing and proposed grant funding.

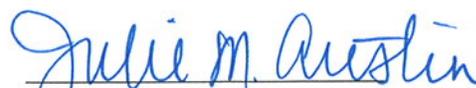
I, Julie M. Austin, Executive Director of AVTA, declare that the attached reports are accurate and correct.

Prepared by:

Submitted by:



Colby Konisek
Director of Finance



Julie M. Austin
Executive Director/Treasurer

- Attachments: A – Treasurer's Report for the Month Ended January 31, 2014
B – Payroll History Comparison Report (December - February, 2014)
C – Expenditure Report (February 1, 2014 - February 28, 2014)
D – Interim Financial Statements as of January 31, 2014
E – Budget versus Actual report for month ended January 31 and YTD.

ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report
Month Ended January, 2014

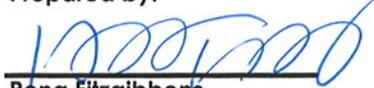
Institution - Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
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Cash and Investments Under the Direction of the Treasurer

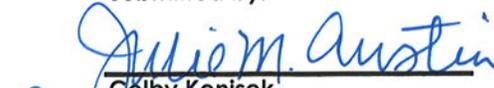
Local Agency Investment Fund (laif) - Capital Reserve	\$	3,593,111.56			
Interest (earned quarterly)			\$	-	
B of A - Capital Reserve	\$	1,218,407.09	\$	-	
B of A - Proposition 1B* Restricted Fund	\$	2,782,837.20	\$	-	
Interest earned for the month			\$	118.18	
* Deferred revenue, recorded as liability until associated expense incurred.					
TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS					\$ 7,594,474.03
Wells Fargo CD-Maturity Date 3/17/2014	\$	250,365.88			
Interest for Six Months at 9/17/2013			\$	17.04	
Operating Reserve	\$	562,931.00	\$	21,801.85	
TOTAL OPERATING RESERVE					\$ 835,115.77
Payroll, Payable & Main Acct	\$	9,458,735.70			
Operating Accounts Analysis					
Cash Fares			\$	157,195.14	
Vendor Pass Sales Revenue			\$	240,862.56	
MTA Revenue			\$	1,165,395.75	
TRANSporter Service			\$	53,273.76	
Jurisdiction Contributions			\$	372,065.25	
Prop 1B Deferred Revenue			\$	221,065.00	
Non-Transportation Revenue				\$11,493.60	
Accounts Payable for the Month				\$ (703,064.96)	
Employee Net Pay				\$ (140,659.77)	
Net pay ended 12/28, paid on 01/02/2014				\$ (67,612.59)	
Employee Taxes				\$ (26,474.05)	
Employee Deductions				\$ (8,444.10)	
Employer Payroll Taxes				\$ (9,880.47)	
CalPERS - AVTA paid				\$ (30,190.50)	
Equipment Lease - TAP card sales				\$ (65.04)	
Sales tax for quarter ended December 31, 2013				\$ (2,009.00)	
Bank Fees --- Monthly and Quarterly				\$ (2,135.96)	
Net Operating Funds	\$	9,458,735.70	\$	2,221,351.06	\$ (990,536.44)
					\$ 10,689,550.32
Petty Cash					\$ 750.00
TOTAL CASH AND INVESTMENTS					\$ 19,119,890.12

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:


Rong Fitzgibbons
 Senior Finance Analyst

Submitted by:


Colby Konisek
 Director of Finance

**ANTELOPE VALLEY TRANSIT AUTHORITY
PAYROLL HISTORY REPORT
DECEMBER 2013 to FEBRUARY 2014**

	December TOTAL	January TOTAL	February TOTAL
<u>NUMBER OF CHECKS</u>	76	76	76
<u>EARNINGS</u>			
Regular Pay	\$ 134,323.01	\$ 133,491.11	\$ 159,788.44
Overtime Pay	110.48	32.97	40.28
Vacation Pay	21,877.52	13,615.33	3,684.01
Sick Pay	4,605.72	5,069.88	3,126.33
Bereavement Pay	1,341.60	1,009.80	0.00
Holiday Pay	15,291.92	25,535.32	9,917.84
Floating Holiday Pay	3,244.23	60.58	373.35
Retroactive Pay		182.30	480.49
Vacation Cash Out/Bonus Pay			6,997.60
Deferred Income 457	909.64	454.82	909.64
TOTAL	\$ 181,704.12	\$ 179,452.11	\$ 185,317.98
Inc(Dec)-Current month over previous month		\$ (2,252.01)	\$ 5,865.87
% Inc(Dec)-Current month over previous month		(1.2%)	3.3%



Antelope Valley Transit Authority

Expense Approval Report

By Vendor Name

Payment Dates 2/1/2014 - 2/28/2014

Payment Date	Description (Item)	Account Number	Amount
Vendor: 4 Imprint Inc.			
02/26/2014	Sport Flyer -9" Opaque	100-5CS-5-G1-9501003	\$509.60
02/26/2014	Anodized Carabiner Keyholder	100-5CS-5-G1-9501003	\$429.23
02/26/2014	Balloon 9" / change of ink charge	100-5CS-5-G1-9501003	\$18.80
02/26/2014	Budgeteer Pencils	100-5CS-5-G1-9501003	\$217.60
02/26/2014	Keep it clip 4" Opaque	100-5CS-5-G1-9501003	\$384.40
02/26/2014	Keep it clips 4" opaque / magnet charge	100-5CS-5-G1-9501003	\$46.00
02/26/2014	Balloon 9" standard color	100-5CS-5-G1-9501003	\$179.22
02/26/2014	Hand Fan -8 " Round	100-5CS-5-G1-9501003	\$460.40
Vendor 4 Imprint Inc Total:			\$2,245.25
Vendor: Access Services Inc.			
02/12/2014	Registration fee	100-1EX-5-G1-9501019	\$100.00
Vendor Access Services Inc. Total:			\$100.00
Vendor: ad camp			
02/26/2014	AVC Billboard Advertising, Feb 2014	100-5CS-5-G1-9501003	\$375.00
Vendor ad camp Total:			\$375.00
Vendor: Alpha Numeric			
02/12/2014	3 - 1/2" 3 part manila pocket folder	100-3FS-5-G1-9501009	\$165.50
Vendor Alpha Numeric Total:			\$165.50
Vendor: American Heritage Life Insurance			
02/12/2014	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$713.32
Vendor American Heritage Life Ins. Total:			\$713.32
Vendor: American Logistics Company			
02/12/2014	DAR Revenue- January 2014	100-000-4-D1-6001400	(\$7,606.50)
02/12/2014	DAR Operations & Maintenance Amb.-January 2014	100-2FF-5-G1-9001014	\$59,051.13
02/12/2014	DAR Operations & Maintenance WC-January 2014	100-2FF-5-G1-9001014	\$25,314.40
02/12/2014	DAR Coupon Charge- January 2014	100-000-4-D1-6001400	\$1,851.00
Vendor American Logistics Company Total:			\$78,610.03
Vendor: Antelope Valley AQMD			
02/26/2014	AVAQMD PERMIT FEES	100-2FF-5-G1-9401010	\$278.38
Vendor Antelope Valley AQMD Total:			\$278.38
Vendor: Anthem Blue Cross			
02/12/2014	Health Insurance (EE Portion),3/01/2014-03/31/20	100-000-2-B1-4011013	\$5,346.00
02/12/2014	Health Insurance (ER Portion),3/01/2014-03/31/20	100-1ZZ-5-G1-9701612	\$28,003.00
Vendor Anthem Blue Cross Total:			\$33,349.00
Vendor: Apollo Video Technology			
02/26/2014	repair 2 dvrs w/upgrade to 2tb	600-1XX-5-J1-9909081	\$487.38
02/26/2014	repair 2 dvrs w/upgrade to 2tb	600-1XX-5-J1-9909081	\$781.68
02/26/2014	Cable, event switch ext for camera	600-1XX-5-J1-9909081	\$21.80
02/26/2014	camera cables	600-1XX-5-J1-9909081	\$150.80
02/26/2014	camera power cables	600-1XX-5-J1-9909081	\$392.40
02/26/2014	3.6 mm len interior camera	600-1XX-5-J1-9909081	\$553.72
02/26/2014	3.6 mm audio recording camera	600-1XX-5-J1-9909081	\$398.94
02/26/2014	wireless rubber duck antenna	600-1XX-5-J1-9909081	\$961.38
02/26/2014	2.9 minature dome exterior camer	600-1XX-5-J1-9909081	\$473.06
02/26/2014	2.5mm lens IR camera (interior)	600-1XX-5-J1-9909081	\$1,661.16
02/26/2014	curb side exterior wedge camera	600-1XX-5-J1-9909081	\$734.14
02/26/2014	dual band mimo antenna 20' cable	600-1XX-5-J1-9909081	\$516.66
02/26/2014	street side exterior wedge camera	600-1XX-5-J1-9909081	\$704.14
02/26/2014	6 inch camera swivel mounts	600-1XX-5-J1-9909081	\$93.74
02/26/2014	6 position switch	600-1XX-5-J1-9909081	\$69.76



Antelope Valley Transit Authority

Expense Approval Report

By Vendor Name

Payment Dates 2/1/2014 - 2/28/2014

Payment Date	Description (Item)	Account Number	Amount
Vendor Apollo Video Technology Total:			\$8,000.76
Vendor: Aramark Uniform Services			
02/12/2014	Uniform service, 01/22/2014	100-2FF-5-G1-9401035	\$59.68
02/12/2014	Uniform service, 01/29/2014	100-2FF-5-G1-9401035	\$59.68
02/26/2014	Uniform service, 02/12/2014	100-2FF-5-G1-9401035	\$59.68
02/26/2014	Uniform service, 02/19/2014	100-2FF-5-G1-9401035	\$61.13
02/12/2014	Uniform service, 02/05/2014	100-2FF-5-G1-9401035	\$59.68
Vendor Aramark Uniform Services Total:			\$299.85
Vendor: Arrow Engineering Services-AESI			
02/12/2014	Bus Stop Improvements, 12/11/2013-01/10/2014	600-1XX-5-J1-9909059	\$28,313.28
02/26/2014	Bus Stop Improvements, Jan 11/14-Feb 10/14	600-1XX-5-J1-9909059	\$33,840.00
02/26/2014	Bus Stop Route and Juris. Mileage in AV	600-1XX-5-J1-9909059	\$4,840.00
Vendor Arrow Engineering Services-AESI Total:			\$66,993.28
Vendor: AT&T Calnet			
02/12/2014	Phone, 12/20/13-01/20/14	100-2FF-5-G1-9501017	\$695.63
Vendor At&T Calnet Total:			\$695.63
Vendor: AT&T Mobility			
02/26/2014	Cell Phones, 01/07/2014-02/06/2014	100-2FF-5-G1-9501017	\$861.18
Vendor AT&T Mobility Total:			\$861.18
Vendor: AV Mail n More			
02/26/2014	CPOS Reimbursement, 09/2013-02/2014	100-3FS-5-G1-9501037	\$300.00
Vendor AV Mail n More Total:			\$300.00
Vendor: AV Press			
02/12/2014	PT Customer Service Recruitment	100-3FS-5-G1-9501026	\$299.85
02/12/2014	Antelope Valley Press Advertising-Transporter	100-2FF-5-G1-9501011	\$620.00
02/12/2014	Antelope Valley Press Advertising-MIP	100-5CS-5-G1-9501003	\$250.10
Vendor AV Press Total:			\$1,169.95
Vendor: Avail Technologies, Inc.			
02/12/2014	Preliminary configuration 10%	600-1XX-5-J1-9909068	\$103,356.00
Vendor Avail Technologies, Inc. Total:			\$103,356.00
Vendor: Blue Tarp Financial- Northern Tool			
02/26/2014	tires for bsm trailer	100-2FF-5-G1-9401035	\$439.96
02/26/2014	handle for pressure washer	100-2FF-5-G1-9401035	\$16.08
Vendor Blue Tarp Financial- Northern Tool Total:			\$456.04
Vendor: BOHN'S Printing			
02/12/2014	Safety Brochures	100-5CS-5-G1-9501018	\$317.19
02/12/2014	Supplemental Brochures	100-5CS-5-G1-9501018	\$218.00
02/12/2014	TRANSPORTER Brochures	100-2FF-5-G1-9501011	\$615.85
Vendor BOHN'S Printing Total:			\$1,151.04
Vendor: Brinks Incorporated			
02/26/2014	Money room fees- Supplemental, Jan 2014	100-2FF-5-G1-9401005	\$160.16
02/26/2014	Money room daily cash pick up, Feb. 2014	100-2FF-5-G1-9401005	\$486.86
Vendor Brinks Incorporated Total:			\$647.02
Vendor: Burris Coffee & Pure Water Service			
02/12/2014	Coffee Supplies	100-3FS-5-G1-9501009	\$217.70
Vendor Burris Coffee & Pure Water Service Total:			\$217.70
Vendor: Carl Warren & Co.			



Antelope Valley Transit Authority

Expense Approval Report

By Vendor Name

Payment Dates 2/1/2014 - 2/28/2014

Payment Date	Description (Item)	Account Number	Amount
02/26/2014	Administrative fee	100-3FS-5-G1-9401019	\$1,000.00
Vendor Carl Warren & Co. Total:			\$1,000.00
Vendor: City of Culver City Bus			
02/12/2014	Bus Rodeo entrance fees	100-5CS-5-G1-9501029	\$400.00
Vendor City of Culver City Bus Total:			\$400.00
Vendor: Compliance Oversight Solutions- Ideal			
02/26/2014	FTA Compliance Oversight, Feb. 20/2014	100-3FS-5-G1-9501027	\$3,930.00
Vendor Compliance Oversight Solutions- Ideal Total:			\$3,930.00
Vendor: Consolidated Electrical Distr.			
02/12/2014	1 Wire	100-2FF-5-G1-9401035	\$10.30
Vendor Consolidated Electrical Distr. Total:			\$10.30
Vendor: Dell Marketing			
02/12/2014	Dell C1765nfw Color Multifunction Printer	600-1XX-5-J1-9909064	\$360.83
Vendor Dell Marketing Total:			\$360.83
Vendor: DSL Extreme			
02/12/2014	Internet Service for TAP, 02/2014	100-2FF-5-G1-9501017	\$573.96
Vendor DSL Extreme Total:			\$573.96
Vendor: Employment Screening Resources			
02/26/2014	Employee background check	100-3FS-5-G1-9501027	\$71.60
Vendor Employment Screening Resources Total:			\$71.60
Vendor: Federal Express			
02/12/2014	Shipping, 01/17/2014	100-3FS-5-G1-9501010	\$18.31
02/12/2014	Cost of shipping of 1 farebox	100-3FS-5-G1-9501010	\$358.84
02/26/2014	Shipping	100-3FS-5-G1-9501010	\$46.35
Vendor Federal Express Total:			\$423.50
Vendor: GFI Genfare			
02/12/2014	Key MEDECO	100-2FF-5-G1-9401035	\$46.19
02/26/2014	Key Bill	100-2FF-5-G1-9401035	\$38.35
Vendor GFI Genfare Total:			\$84.54
Vendor: Golden State Labor Compliance			
02/12/2014	Labor Compliance for City of Palmdale BSIP IFB	600-1XX-5-J1-9909006	\$5,775.00
Vendor Golden State Labor Compliance Total:			\$5,775.00
Vendor: Grainger			
02/12/2014	Plug 5-15P	600-1XX-5-J1-9909068	\$26.79
02/12/2014	Water chiller - lobby	600-1XX-5-J1-9909068	\$857.41
02/12/2014	Grinding wheel dresser	600-1XX-5-J1-9909068	\$10.02
02/12/2014	Connector 5-15R	600-1XX-5-J1-9909068	\$54.13
02/26/2014	Pressure wash gun	100-2FF-5-G1-9401035	\$93.78
02/26/2014	Pressure wash repair	100-2FF-5-G1-9401035	\$350.21
02/26/2014	Pressure wash lance	100-2FF-5-G1-9401035	\$71.13
02/26/2014	Water softener salt (49 units)	100-2FF-5-G1-9401035	\$534.63
02/26/2014	authorized personel only sign	100-2FF-5-G1-9401035	\$10.65
02/26/2014	aluminum ice scoop	100-2FF-5-G1-9401035	\$18.69
02/26/2014	orange marking paint	100-2FF-5-G1-9401035	\$72.46
02/26/2014	measuring container	100-2FF-5-G1-9401035	\$25.46
02/26/2014	1/4 -20 eye bolt	100-2FF-5-G1-9401035	\$18.42
02/26/2014	tie and die set	100-2FF-5-G1-9401035	\$318.83
02/26/2014	plastic ice scoop	100-2FF-5-G1-9401035	\$9.37
02/26/2014	facilities repair parts	100-2FF-5-G1-9401035	\$40.94
02/26/2014	tds meter for water soft	100-2FF-5-G1-9401035	\$74.75



Antelope Valley Transit Authority

Expense Approval Report

By Vendor Name

Payment Dates 2/1/2014 - 2/28/2014

Payment Date	Description (Item)	Account Number	Amount
02/26/2014	clevis pins	100-2FF-5-G1-9401035	\$10.12
02/26/2014	beam clamps	100-2FF-5-G1-9401035	\$48.26
Vendor Grainger Total:			\$2,646.05
Vendor: Hart Printers Inc.			
02/12/2014	Business Cards for Customer Service	100-3FS-5-G1-9501018	\$152.60
02/12/2014	Business Cards for M. Perry	100-3FS-5-G1-9501018	\$85.02
Vendor Hart Printers Inc. Total:			\$237.62
Vendor: Home Depot Credit Services			
02/12/2014	Stainless Steel hardware	100-2FF-5-G1-9401035	\$7.34
02/12/2014	Pipe Insulation	100-2FF-5-G1-9401035	\$39.35
02/12/2014	Maintenance supplies	100-2FF-5-G1-9401035	\$121.97
02/12/2014	Crate material battery	100-2FF-5-G1-9401035	\$56.18
02/26/2014	Fence installation	100-000-5-G1-9401026	\$36.94
02/26/2014	Fence installation	100-000-5-G1-9401026	\$175.93
02/26/2014	LPI Lift repair	100-2FF-5-G1-9401035	\$22.22
02/26/2014	Sprinkler repair	100-2FF-5-G1-9401035	\$3.71
02/26/2014	Gas line repair	100-2FF-5-G1-9401035	\$35.13
02/26/2014	Mop pads	100-2FF-5-G1-9401035	\$31.91
02/26/2014	R.O. repipe	100-2FF-5-G1-9401035	\$40.59
02/26/2014	R.O. repair	100-2FF-5-G1-9401035	\$18.15
02/26/2014	Air hose repair	100-2FF-5-G1-9401035	\$46.50
Vendor Home Depot Credit Services Total:			\$635.92
Vendor: Insight- Public Sector			
02/12/2014	APC Symmetra Battery Module	600-1XX-5-J1-9909053	\$2,024.66
Vendor Insight- Public Sector Total:			\$2,024.66
Vendor: Interior Plant Designs			
02/12/2014	Indoor Plant Services- January 2014	100-2FF-5-G1-9401005	\$185.00
02/26/2014	Indoor Plant Services-February 2014	100-2FF-5-G1-9401005	\$185.00
Vendor Interior Plant Designs Total:			\$370.00
Vendor: Interstate Battery System			
02/12/2014	Back-up batteries for power supplies	100-2FF-5-G1-9401035	\$392.46
02/12/2014	Back-up batteries for power supplies	100-2FF-5-G1-9401035	\$78.37
02/12/2014	Back-up batteries for power supplies	100-2FF-5-G1-9401035	\$100.17
Vendor Interstate Battery System Total:			\$571.00
Vendor: Iron Mountain Records Mgmt Inc			
02/26/2014	document shredding, 12/25/2013-01/25/2014	100-2FF-5-G1-9401005	\$75.61
Vendor Iron Mountain Records Mgmt Inc Total:			\$75.61
Vendor: Johnstone Supply			
02/26/2014	A2VA-7116 Fuel Unit	100-2FF-5-G1-9401035	\$78.82
Vendor Johnstone Supply Total:			\$78.82
Vendor: Koff & Associates, Inc			
02/26/2014	Classification and Compensation Study	100-1EX-5-G1-9501013	\$3,725.00
Vendor Koff & Associates, Inc Total:			\$3,725.00
Vendor: L.A. County Waterworks			
02/26/2014	Utilities, Water 02/12/2013-02/12/2014	100-2FF-5-G1-9401024	\$257.47
02/26/2014	Utilities, Water 12/12/2013-02/12/2014	100-2FF-5-G1-9401024	\$238.22
02/26/2014	Utilities, Water 12/12/2013-02/12/2014	100-2FF-5-G1-9401024	\$307.95
Vendor L.A. County Waterworks Total:			\$803.64
Vendor: LA County Sheriff Dept			



Antelope Valley Transit Authority

Expense Approval Report

By Vendor Name

Payment Dates 2/1/2014 - 2/28/2014

Payment Date	Description (Item)	Account Number	Amount
02/12/2014	LA County Sheriff's Dep. Sec. Svcs-Dec. 2013	100-2FF-5-G1-9401032	\$9,616.38
Vendor LA County Sheriff Dept Total:			\$9,616.38
Vendor: Len Engel			
02/12/2014	Reimbursement for poster printing-FedEx	100-3FS-5-G1-9501018	\$500.24
Vendor Len Engel Total:			\$500.24
Vendor: Mail America 2- Palmdale			
02/12/2014	Phoneline credit- July 2013-Dec. 2013	100-3FS-5-G1-9501037	\$300.00
Vendor Mail America 2- Palmdale Total:			\$300.00
Vendor: Mail America 3			
02/12/2014	Phone line credit-Nov 2013-Jan 2014	100-3FS-5-G1-9501037	\$150.00
Vendor Mail America 3 Total:			\$150.00
Vendor: Mail America- Lancaster			
02/12/2014	Phone line credit-June 2013-December 2013	100-3FS-5-G1-9501037	\$350.00
Vendor Mail America- Lancaster Total:			\$350.00
Vendor: McMaster-Carr Supply Co.			
02/12/2014	Compressor oil	100-2FF-5-G1-9401035	\$269.02
02/26/2014	BX-Section Cogged EPDM V-Belt	100-2FF-5-G1-9401035	\$77.46
Vendor McMaster-Carr Supply Co. Total:			\$346.48
Vendor: MJS Construction			
02/12/2014	Construction for Lancaster BSIP Phase 1-Pay#2	600-1XX-5-J1-9909048	\$36,795.84
Vendor MJS Construction Total:			\$36,795.84
Vendor: Mobile Relay Associates			
02/12/2014	commuter air time for 02/2014	100-2FF-5-G1-9401035	\$1,213.60
02/26/2014	Radio Airtime for Command Center	100-1ZZ-5-J1-9902032	\$1,213.60
Vendor Mobile Relay Associates Total:			\$2,427.20
Vendor: Moore & Associates			
02/12/2014	Mobility Management- Year 3- Contract	100-1ZZ-5-J1-9902035	\$2,270.90
Vendor Moore & Associates Total:			\$2,270.90
Vendor: Motion Industries			
02/12/2014	Buna O-Pack Rings	100-2FF-5-G1-9401035	\$31.96
Vendor Motion Industries Total:			\$31.96
Vendor: Nelson Nygaard Cons Assoc			
02/26/2014	Comprehensive Operational Analysis Contract,Jan 1	600-1XX-5-J1-9902002	\$61,373.36
Vendor Nelson Nygaard Cons Assoc Total:			\$61,373.36
Vendor: OLS Service, Inc.			
02/12/2014	Inspect/certify SeFac lifts	100-2FF-5-G1-9401035	\$2,085.59
Vendor OLS Service, Inc. Total:			\$2,085.59
Vendor: OPSEC Specialized Protection			
02/26/2014	Unarmed Security Officer -12/30/2013-01/31/2014	100-2FF-5-G1-9401032	\$5,075.00
Vendor OPSEC Specialized Protection Total:			\$5,075.00
Vendor: Orange Coast Petroleum Equipment, Inc.			
02/26/2014	HEAKY 400 SERIES U-LEAD NOZZLE	100-2FF-5-G1-9401035	\$434.91
02/26/2014	7 H DIESEL NOZZLE	100-2FF-5-G1-9401035	\$207.10
02/26/2014	BREAKAWAY HOSE SAFETY	100-2FF-5-G1-9401035	\$159.14
02/26/2014	12 FT COAXIAL FUEL HOSE ASSY	100-2FF-5-G1-9401035	\$219.42
02/26/2014	HEALY WHIP HOSE	100-2FF-5-G1-9401035	\$142.66



Antelope Valley Transit Authority

Expense Approval Report

By Vendor Name

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Payment Date	Description (Item)	Account Number	Amount
Vendor Orange Coast Petroleum Equipment, Inc. Total:			\$1,163.23
Vendor: Palmdale Chamber of Commerce			
02/12/2014	Palmdale Chamber of Commerce Membership Fee	100-1EX-5-G1-9501006	\$209.00
Vendor Palmdale Chamber of Commerce Total:			\$209.00
Vendor: Palmdale Trophy			
02/12/2014	Genuine walnut plaque	100-3FS-5-G1-9501009	\$46.54
02/26/2014	Wall Holder, Engraved Signage and Rubber Stamp	100-3FS-5-G1-9501009	\$42.51
Vendor Palmdale Trophy Total:			\$89.05
Vendor: Patton Sales Corp			
02/12/2014	Aluminim flat bar	100-2FF-5-G1-9401035	\$44.29
Vendor Patton Sales Corp Total:			\$44.29
Vendor: Peterson Hydraulics, Inc.			
02/12/2014	Service Bay Safety Repairs	100-2FF-5-G1-9401035	\$11,074.19
Vendor Peterson Hydraulics, Inc. Total:			\$11,074.19
Vendor: Pinnacle Petroleum Inc			
02/12/2014	Fuel for December 2013	100-2FF-5-G1-9201003	\$26,661.98
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$26,372.38
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$26,671.49
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$18,305.65
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$26,006.26
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$27,024.51
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$26,414.43
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$26,357.60
02/12/2014	Fuel for January 2014	100-2FF-5-G1-9201003	\$13,245.40
Vendor Pinnacle Petroleum Inc Total:			\$217,059.70
Vendor: Pitney Bowes Inc			
02/12/2014	Terminal Rental fee-Oct. 2013-January 2014	100-2FF-5-G1-9401013	\$162.00
Vendor Pitney Bowes Inc Total:			\$162.00
Vendor: R.C. Becker and Son, Inc.			
02/12/2014	IFB 2013-020 BSIP City of Palmdale-Pay#6	600-1XX-5-J1-9909048	\$15,228.92
Vendor R.C. Becker and son, Inc. Total:			\$15,228.92
Vendor: Richards, Watson & Gershon			
02/12/2014	General Counsel Services, Dec. 2014	100-1EX-5-G1-9501005	\$2,862.00
02/12/2014	Subpoenas-Dec. 2014	100-1EX-5-G1-9501005	\$1,231.00
Vendor Richards, Watson & Gershon Total:			\$4,093.00
Vendor: Southern California Edison			
02/12/2014	Electricity, January 2014	100-2FF-5-G1-9401021	\$7,076.25
02/26/2014	Utilities, Electricity 01/20/2014-02/19/2014	100-2FF-5-G1-9401021	\$5,985.88
Vendor Southern California Edison Total:			\$13,062.13
Vendor: Standard Insurance Company			
02/12/2014	Life	100-1ZZ-5-G1-9701811	\$246.58
02/12/2014	STD, January 2014	100-1ZZ-5-G1-9701812	\$1,300.79
02/12/2014	LTD, Jan. 2014	100-1ZZ-5-G1-9701813	\$806.77
02/12/2014	AD & D, Jan 2014	100-1ZZ-5-G1-9701814	\$95.34
02/26/2014	Life, Feb. 2014	100-1ZZ-5-G1-9701811	\$246.58
02/26/2014	STD, Feb. 2014	100-1ZZ-5-G1-9701812	\$1,300.79
02/26/2014	LTD, Feb. 2014	100-1ZZ-5-G1-9701813	\$806.77
02/26/2014	AD & D, Feb. 2014	100-1ZZ-5-G1-9701814	\$95.34
Vendor Standard Insurance Company Total:			\$4,898.96



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By Vendor Name

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Payment Date	Description (Item)	Account Number	Amount
Vendor: Superior Auto Interiors			
02/26/2014	Cover for MEC Trailer (Materials and Labor)	600-1XX-5-J1-9909064	\$2,976.00
Vendor Superior Auto Interiors Total:			\$2,976.00
Vendor: TCW Systems, Inc.			
02/12/2014	Radio Repeater Service, February 2014	100-2FF-5-G1-9401035	\$500.00
02/26/2014	Airtime for February 2014	100-2FF-5-G1-9401035	\$500.00
Vendor TCW Systems, Inc. Total:			\$1,000.00
Vendor: The Customer Service Experts			
02/12/2014	Phone line for bus passes-Jan. 2014	100-3FS-5-G1-9501037	\$50.00
Vendor The Customer Service Experts Total:			\$50.00
Vendor: The Gas Company			
02/12/2014	Utilities, Gas 12/18/13-1/22/14	100-2FF-5-G1-9401022	\$7,936.14
Vendor The Gas Company Total:			\$7,936.14
Vendor: The Lamar Companies			
02/12/2014	Billboard Advertising for Transporter	100-2FF-5-G1-9501011	\$2,500.00
Vendor The Lamar Companies Total:			\$2,500.00
Vendor: The Signal			
02/26/2014	Web-Banner-Online Tower Ad (TRANSPORTER)	100-2FF-5-G1-9501011	\$650.00
Vendor The Signal Total:			\$650.00
Vendor: Time Warner Cable Business Class			
02/12/2014	Cable service, 02/11/2014-03/10/2014	100-2FF-5-G1-9501017	\$236.28
02/12/2014	Internet Service, 02/13/2014-03/12/2014	100-2FF-5-G1-9501017	\$1,440.00
Vendor Time Warner Cable Business Class Total:			\$1,676.28
Vendor: United Parcel Service			
02/12/2014	Shipping, 01/25/2014	100-3FS-5-G1-9501010	\$162.27
02/26/2014	Shipping and weekly service charge	100-3FS-5-G1-9501010	\$138.75
Vendor United Parcel Service Total:			\$301.02
Vendor: UNUM Life Insurance Co of Amer			
02/26/2014	Long Term Care Prem., EE Portion 3/1/14 - 3/31/14	100-000-2-B1-4011024	\$223.50
02/26/2014	Long Term Care Prem, ER Portion, 3/1/14 - 3/31/14	100-1ZZ-5-G1-9702618	\$533.70
Vendor UNUM Life Insurance Co of Amer Total:			\$757.20
Vendor: US Bank			
02/12/2014	American airlines-baggage fee	100-1EX-5-G1-9501019	\$25.00
02/12/2014	LAX Airport-parking fee	100-1EX-5-G1-9501019	\$36.00
02/12/2014	Potbelly Sandwich Soup-meals	100-1EX-5-G1-9501019	\$28.45
02/12/2014	Starbucks	100-1EX-5-G1-9501019	\$7.37
02/12/2014	Alaska Air-wi-fi	100-1EX-5-G1-9501019	\$10.00
02/12/2014	Westin Hotels-Washington DC	100-1EX-5-G1-9501019	\$367.66
02/12/2014	Westin Hotels-Washington, DC	100-1EX-5-G1-9501019	\$367.66
02/12/2014	Westin Hotels, Washington, DC	100-1EX-5-G1-9501019	\$367.66
02/12/2014	GoGo wi-fi	100-1EX-5-G1-9501019	\$15.00
02/12/2014	American airlines-baggage fee	100-1EX-5-G1-9501019	\$25.00
02/12/2014	Westin Hotels-Meals	100-1EX-5-G1-9501019	\$100.47
02/12/2014	East St Cafe-Meals	100-1EX-5-G1-9501019	\$51.29
02/12/2014	Cafe Milano-meals	100-1EX-5-G1-9501019	\$105.83
02/12/2014	Alaska air-Baggage fee	100-1EX-5-G1-9501019	\$25.00
02/12/2014	Taxi-trip to Washington DC for Advocacy Firm Semi	100-1EX-5-G1-9501019	\$185.50
02/12/2014	Home turf-meals	100-1EX-5-G1-9501019	\$48.00
02/12/2014	Gas for Camry	100-1EX-5-G1-9501034	\$30.16



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Payment Date	Description (Item)	Account Number	Amount
02/12/2014	Registration fees - APTA Legislative Conf	100-1EX-5-G1-9501019	\$1,500.00
02/12/2014	Baggage fee	100-1EX-5-G1-9501019	\$25.00
02/12/2014	Registration fees - APTA Legislative Conf	100-1EX-5-G1-9501019	\$1,500.00
02/12/2014	Brochure Printing	100-5CS-5-G1-9501018	\$49.05
Vendor US Bank Total:			\$4,870.10
Vendor: Veolia Transportation			
02/12/2014	Pass Through-Christmas Parade-Dec. 2013	100-2FF-5-G1-9001013	\$298.16
02/12/2014	Pass Through-Route 7 Assistance, Dec. 2013	100-2FF-5-G1-9001013	\$876.40
02/12/2014	Passthrough-Customer service Reps, Dec. 2013	100-2FF-5-G1-9001009	\$8,693.37
02/12/2014	Local Ops and Maintenance-December 13	100-2FF-5-G1-9001013	\$835,934.18
02/12/2014	Commuter Ops and Maintenance-December 13	100-2FF-5-G1-9001013	\$126,817.35
02/12/2014	Local & Commuter Liquidated Damages-Dec 13	100-2FF-5-G1-9001013	(\$8,150.00)
02/26/2014	Passthrough-Route 7 Assistance	100-2FF-5-G1-9001013	\$746.68
02/26/2014	November Credit CSR Hours	100-2FF-5-G1-9001009	(\$1,246.83)
02/26/2014	Pass through-Zonar	100-2FF-5-G1-9401035	\$403.35
02/26/2014	Answer phones during AVTA Xmas lunch	100-2FF-5-G1-9001009	\$173.75
02/26/2014	Pick up Stuff a Bus	100-2FF-5-G1-9001009	\$68.11
02/26/2014	Metrolink Assistance, Dec. 2013	100-2FF-5-G1-9001013	\$149.43
02/26/2014	Passthrough-Recruitment Ad for 2 Reps, Aug. 2013	100-000-1-A1-0201005	(\$445.41)
02/26/2014	Passthrough-Customer service Reps Jan. 2014	100-2FF-5-G1-9001009	\$10,417.69
02/26/2014	Pass through-Support Vehicle Repairs	100-2FF-5-G1-9401035	\$260.65
02/26/2014	New 10 Codes Training Class for Operators	100-2FF-5-G1-9001013	\$2,588.88
02/26/2014	Commuter Ops and Maintenance-January 2014	100-2FF-5-G1-9001013	\$137,233.74
02/26/2014	Local Ops and Maintenance-January 2014	100-2FF-5-G1-9001013	\$879,075.08
02/26/2014	Local & Commuter Liquidated Damages-January 2014	100-2FF-5-G1-9001013	(\$6,400.00)
Vendor Veolia Transportation Total:			\$1,987,494.58
Vendor: Verizon California			
02/12/2014	Telephone, 01/13/14-02/12/14	100-2FF-5-G1-9501017	\$541.70
Vendor Verizon California Total:			\$541.70
Vendor: Walsma Oil Company			
02/12/2014	Diesel Emissions Fluid	100-2FF-5-G1-9401035	\$2,017.92
02/12/2014	iso 32 hydraulic (55 gallon drum)	100-2FF-5-G1-9401035	\$560.53
Vendor Walsma Oil Company Total:			\$2,578.45
Vendor: Waste Management			
02/12/2014	Utilities, waste, January 2014	100-2FF-5-G1-9401023	\$675.61
Vendor Waste Management Total:			\$675.61
Vendor: Waxie Sanitary Supply			
02/12/2014	TOILET SEAT COVERS	100-2FF-5-G1-9401035	\$47.14
02/12/2014	VINYL GLOVES	100-2FF-5-G1-9401035	\$47.65
02/12/2014	WOOD MOP HANDLE	100-2FF-5-G1-9401035	\$26.33
02/12/2014	ALCOHOL WIPES (12PK)	100-2FF-5-G1-9401035	\$106.47
02/12/2014	No touch roll towels	100-2FF-5-G1-9401035	\$66.16
02/12/2014	VACUUM CLEANER BELTS	100-2FF-5-G1-9401035	\$3.05
02/12/2014	PREMIUM TOILET TISSUE	100-2FF-5-G1-9401035	\$174.03
02/12/2014	MEDIUM CAN LINERS	100-2FF-5-G1-9401035	\$98.14
02/12/2014	KITCHEN TOWEL	100-2FF-5-G1-9401035	\$36.75
02/12/2014	VACUUM BRUSH ROLLER	100-2FF-5-G1-9401035	\$17.77
02/12/2014	BORAXO POWDER SOAP	100-2FF-5-G1-9401035	\$81.97
02/12/2014	FURNITURE POLISH (CS)	100-2FF-5-G1-9401035	\$59.87
02/12/2014	SCRUB MOP REFILL HEADS	100-2FF-5-G1-9401035	\$282.00
02/12/2014	VACUUM BAGS (BULK PACK)	100-2FF-5-G1-9401035	\$100.19
02/12/2014	LARGE CAN LINERS	100-2FF-5-G1-9401035	\$265.63
02/12/2014	TRIGGER NOZZLES	100-2FF-5-G1-9401035	\$6.21
02/12/2014	universal roll towels	100-2FF-5-G1-9401035	\$228.25



Antelope Valley Transit Authority

Expense Approval Report

By Vendor Name

Payment Dates 2/1/2014 - 2/28/2014

Payment Date	Description (Item)	Account Number	Amount
02/12/2014	FUEL SURCHARGE	100-2FF-5-G1-9401035	\$9.75
02/12/2014	SCRUB MOP FRAMES (CASE)	100-2FF-5-G1-9401035	\$199.73
02/12/2014	FLAT SCRUB MOP HANDLES	100-2FF-5-G1-9401035	\$56.31
02/12/2014	VACUUM BRUSH/BEATER KIT	100-2FF-5-G1-9401035	\$44.67
	Vendor Waxie Sanitary Supply Total:		\$1,958.07
Vendor: Western Exterminators			
02/26/2014	Extermination services, January 2014	100-2FF-5-G1-9401005	\$88.50
	Vendor Western Exterminators Total:		\$88.50
Vendor: Winzer Corporation			
02/26/2014	powerball degreaser 55 gal	100-2FF-5-G1-9401035	\$1,139.37
	Vendor Winzer Corporation Total:		\$1,139.37
Vendor: Witts			
02/12/2014	Office Supplies-Form 1099	100-3FS-5-G1-9501009	\$11.64
02/12/2014	Office Supplies-Rubber bands	100-3FS-5-G1-9501009	\$8.44
02/12/2014	Office Supplies-Paper	100-3FS-5-G1-9501009	\$278.95
02/26/2014	Office Supplies, battery	100-3FS-5-G1-9501009	\$69.50
	Vendor Witts Total:		\$368.53
Vendor: Xerox Corporation			
02/12/2014	Copier Usage, 01/07/2014-01/28/2014	100-2FF-5-G1-9401005	\$120.14
	Vendor Xerox Corporation Total:		\$120.14
	Grand Total:		\$2,729,872.09

ATTACHMENT CC.2.D



STATEMENT OF NET POSITION

	As of January 31, 2014	As of June 30, 2013
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 19,119,890	\$ 17,332,141
Due from other governments	5,167,532	2,973,322
Other receivables	2,086,740	252,176
Inventory	271,215	319,953
Prepaid items	147,464	9,614
Total Current Assets	<u>26,792,841</u>	<u>20,887,205</u>
NONCURRENT ASSETS		
Capital assets, net of depreciation	<u>49,014,203</u>	<u>50,781,434</u>
Total Assets	<u>75,807,044</u>	<u>71,668,639</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	2,846,954	1,677,275
Due to Federal Transit Administration	-	4,371
Accrued payroll	(4,029)	74,204
Compensated absences	264,464	264,642
Deferred Revenue - Prop 1B	2,999,833	2,778,767
Other Liabilities	-	-
Total Current Liabilities	<u>6,107,222</u>	<u>4,799,260</u>
Deferred inflows of resources		
Unearned Revenue	524,282	30,000
Total Liabilities	<u>6,631,504</u>	<u>4,829,260</u>
NET POSITION		
Invested in Capital Assets	49,014,203	50,781,434
Restricted for Capital Acquisition	4,442,409	4,434,485
Unrestricted	15,718,927	11,623,461
Total Net Assets	<u>\$ 69,175,540</u>	<u>\$ 66,839,380</u>



STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	For the 7 Months ending January 31, 2014	For the 12 Months ending June 30, 2013
OPERATING REVENUES		
Charges for services:		
Passenger fares	\$ 2,862,774	\$ 4,832,800
Total operating revenues	<u>2,862,774</u>	<u>4,832,800</u>
OPERATING EXPENSES		
Purchased transportation services:		
Outside transit contract	7,398,203	12,318,390
Fuel	1,653,604	2,819,513
Other operating costs	1,171,921	824,123
General and administrative	2,039,577	4,062,047
Depreciation	2,988,282	4,519,585
Total operating expenses	<u>15,251,587</u>	<u>24,543,658</u>
Operating gain/(loss)	<u>(12,388,814)</u>	<u>(19,710,858)</u>
NONOPERATING REVENUES/(EXPENSES)		
Interest Income	5,603	12,421
Local operating grants	4,902,242	9,653,042
Federal operating grants	4,978,961	8,358,434
Member agency contributions	2,061,385	3,524,379
Capital expenses	(737,982)	(397,681)
Gain/(Loss) on sale of capital assets	5,039	(38,462)
Other	185,214	358,371
Total nonoperating revenues and expenses	<u>11,400,463</u>	<u>21,470,504</u>
Gain/(Loss) before capital contributions	<u>(988,351)</u>	<u>1,759,646</u>
CAPITAL CONTRIBUTIONS		
Capital grants	3,324,510	16,444,223
Member contributions	-	-
Total capital contributions	<u>3,324,510</u>	<u>16,444,223</u>
NET CHANGE IN NET ASSETS	2,336,160	18,203,869
NET ASSETS, BEGINNING OF PERIOD	<u>66,839,380</u>	<u>48,635,511</u>
NET ASSETS, END OF PERIOD	<u>\$ 69,175,540</u>	<u>\$ 66,839,380</u>



ATTACHMENT CC.2.D

STATEMENT OF CASH FLOWS

	For the 7 Months ending January 31, 2014	For the 12 Months ending June 30, 2013
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	2,862,774	4,832,799
Non-operating miscellaneous revenue received	185,214	358,371
Cash payments to suppliers for goods and services	(10,406,918)	(17,610,499)
Cash payments to employees for services	(1,977,818)	(3,325,535)
Net cash used in operating activities	<u>(9,336,749)</u>	<u>(15,744,865)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Operating grants received	7,313,694	17,052,634
Contributions received from member agencies	1,601,153	2,530,732
Net cash provided by non-capital financing activities	<u>8,914,847</u>	<u>19,583,366</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of capital assets	(1,289,995)	(14,245,099)
Proceeds received from sale of capital assets	5,039	(38,462)
Capital grants received	4,226,985	16,553,655
Capital expenses	(737,982)	(397,681)
Capital contributions received from member agencies	-	(235,599)
Net cash used in capital and related financing activities	<u>2,204,048</u>	<u>1,636,815</u>
CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:		
Interest received	5,603	12,421
Net cash provided by investing activities:	<u>5,603</u>	<u>12,421</u>
Net increase/(decrease) in cash and cash equivalents	1,787,749	5,487,737
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>17,332,141</u>	<u>11,844,405</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>19,119,890</u></u>	<u><u>17,332,141</u></u>



ATTACHMENT CC.2.D

STATEMENT OF CASH FLOWS

	For the 7 Months ending January 31, 2014	For the 12 Months ending June 30, 2013
Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):		
Operating Loss	(12,388,814)	(19,710,859)
Adjustments to Net Cash used in Operating Activities		
Depreciation	2,988,282	4,519,585
Miscellaneous income	185,214	358,371
(Increase) decrease in other receivables	(1,834,564)	(14,486)
(Increase) decrease in inventory	48,737	35,739
(Increase) decrease in prepaid items	(137,850)	51,017
Increase (decrease) in accounts payable	1,169,680	(921,753)
Increase (decrease) in due to Federal Transit Administratio	(4,371)	(74,829)
Increase (decrease) in accrued payroll	(78,233)	7,795
Increase (decrease) in compensated absences payable	(177)	23,938
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	715,347	(19,383)
Net Cash used in operating activities	<u>(9,336,748)</u>	<u>(15,744,865)</u>

Notes

- 1 This set of basic financial statements dated January 31, 2014 is prepared on an interim basis and is unaudited.
- 2 For purposes of reasonable projections, depreciation expense and accumulated depreciation of fixed assets for the 7 months ended January 31, 2014 are estimates based on average monthly activity during FY13. The difference between estimates used and the actual depreciation expense when determined will be reflected in subsequent financial statements.
- 3 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

ATTACHMENT CC 2.E

**ANTELOPE VALLEY TRANSIT AUTHORITY
BUDGET VERSUS ACTUAL INCOME STATEMENT
JANUARY 2014 AND YEAR TO DATE**

REVENUE	YTD BUDGET	JANUARY ACTUAL	YTD ACTUAL	YTD VARIANCE
Fare Revenue	\$ 2,848,361	\$ 394,006	\$ 2,858,544	\$ 10,184
MTA Funds	4,593,792	703,807	4,893,636	299,845
FTA Funds	3,766,380	1,383,025	4,987,567	1,221,186
Jurisdictional Contribution	1,918,409	331,084	1,941,621	23,212
TRANSPORTer	109,583	18,513	119,765	10,181
Other (SCE Rebates, Adv.)	268,226	35,194	200,086	(68,140)
TOTAL REVENUE	13,504,751	2,865,629	15,001,218	1,496,468
EXPENDITURE				
Contract Services	7,446,191	1,096,682	7,398,203	47,987
Fuel	2,238,523	220,896	1,613,546	624,977
Other Operating	874,719	63,636	500,959	373,759
Salaries and Wages	1,487,897	178,997	1,348,208	139,689
Benefits	620,528	80,490	545,484	75,044
Legal	69,972	4,093	111,694	(41,722)
Consulting	312,210	54,193	271,693	40,517
Travel	38,056	4,143	32,386	5,670
IT Maintenance/Licenses	102,441	15,601	130,622	(28,181)
Utilities	103,500	22,327	108,812	(5,312)
Admin	163,490	13,153	201,696	(38,206)
TOTAL EXPENDITURE	13,457,526	1,754,211	12,263,305	1,194,221
INCOME(LOSS)	47,224	1,111,418	2,737,913	2,690,689

*DEPRECIATION EXPENSES EXCLUDED IN THE REPORT; REFLECTS ORIGINAL BUDGET, NOT MID-YEAR REALLOCATION



DATE: March 25, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Approval of Change Order No. 2 for Avail Technologies, Inc. - Additional Functionality of the Intelligent Transportation System

RECOMMENDATION

That the Board of Directors authorize the Executive Director to execute Change Order No. 2 with Avail Technologies, Inc., State College, PA to improve functionality of the Intelligent Transportation System (ITS) project. Details of the change order request are included in Attachment NB 1.A.

FISCAL IMPACT

The addition of the proposed Change Order results in a net increase to the total contract value of \$92,247, increasing the total contract value to \$2,425,715. In June of 2013, the Board approved the ITS project on June 25, 2013, for an amount of \$2,314,518, plus an 8% contingency of \$185,482. The FY14 Business Plan – Data & Communications includes a budget of \$2.5 million for the ITS project.

BACKGROUND

Staff hosts bi-weekly progress meetings with Avail as implementation of the ITS project proceeds. Through these meetings, it was determined that long term cost savings may be achieved by replacing AVTA's Trapeze scheduling software with a product called The Master Scheduler (TMS). A net cost increase of \$18,940 was approved under the Executive Director's authority as Change Order #1 in order to replace the software. This change order gives AVTA a license for The Master Scheduler (TMS) at no cost (value \$33,550); these cost savings were offset by training costs.

The initial change order will allow AVTA to enjoy savings of \$103,500 in the first year, while each subsequent year of savings is estimated at \$65,500.

Staff has recently completed the final Business Requirements Phase and found additional savings and a need for additional functionality. Change Order No. 2 savings and costs are detailed in Attachment A – Intelligent Transportation System Change Order #2.

ALIGNMENT WITH STRATEGIC DIRECTIVES

This recommendation responds to the following directive from the July 2013 Strategic Planning Workshop:

Increase customer satisfaction and improve service reliability.

Prepared by:

Submitted by:



Lyle A. Block, CPPB
Procurement Officer



Julie M. Austin
Executive Director

Attachment: A – Intelligent Transportation System Change Order #2



ENHANCE YOUR RIDER'S EXPERIENCE.

February 17, 2014

Lyle Block
Procurement Officer
AVTA – Antelope Valley Transportation Authority
42210 West 6th Street
Lancaster, CA. 93534
661-729-2229

Re: Intelligent Transportation System Contract Change

Dear Mr. Block:

Avail Technologies is pleased to provide this Engineering Change Proposal (ECP) to the existing contract for the Intelligent Transportation System (No. 2013-02-001). This is the second ECP to the existing ITS contract, the first ECP was sent to AVTA on January 30th, 2014. This ECP contains cost detail information for the requested changes to the contract in addition to the prior amendments found in ECP #1.

Upon completion of the Discovery, Requirements Review, and Preliminary Configuration Review phases of the project, it was determined that changes to the existing contract were required to meet AVTA's goals for the project. Included in these changes are both cost increases for additional software, and hardware, as well as cost savings for hardware, and software no longer required. This document will outline all the cost changes that have been discussed, and provide a description of those changes.

This quote will be valid for 90 days. If you have any questions, please contact me at (814)234-3394 extension 44 or via email BLA@availtec.com.

Regards,

Brent Armstrong
Project Manager

1.0 ENGINEERING CHANGE PROPOSAL

To Contractor: Avail Technologies, Inc.
Purchase Order Number: Intelligent Transportation System (No. 2013-02-001), dated July 17, 2013
Amendment Number: Two (2)
Effective Date of Amendment: February 17, 2014
Contract Date: July 17th, 2013
Contract for: Intelligent Transportation System

The contract is changed as described in Items 1, 2, and 3. All Parties agree that all other sections of the original contract remain in effect.

2.0 CONTRACT AMOUNT:

Original Contract: ----- \$2,314,518.00
 Prior Amendments: ----- \$18,950.00
 Addition for this Amendment: ----- \$273,319.00
 Credits for this Amendment: ----- (\$181,072.00)
 Total ECP Amount: ----- \$92,247.00
 Total Amended Contract Amount: ----- \$2,425,715.00

3.0 ITEMIZED CHANGES:

3.1 ITS

Credits:

i. Hosting years 1 through 5 ----- \$72,587.00
 ii. Sunrise interior signs ----- \$36,735.00
 iii. Solar power for LED signs ----- \$19,416.00
 iv. Trapeze interface ----- \$50,987.00
 v. WLAN AP (3) ----- \$1,347.00

Additions:

i. Non-hosting labor and support ----- \$18,786.00
 ii. Hanover interior LED signs ----- \$52,898.00
 iii. Hanover interior LED sign installation (20 buses) ----- \$5,500.00
 iv. LED wayside sign additions (9- total) ----- \$69,524.00
 v. BYD bus additions (2- total) ----- \$38,644.00
 vi. TMS Daily Operations Software ----- \$38,128.00
 vii. Avail CAD Development ----- \$49,839.00

4.0 PAYMENT MILESTONES:

The following payment milestones reflect the contract adjustment pertaining to this Amendment:

Milestone	Percentage	Original Milestones	ECP #1 Milestones	ECP #2 Milestones
AVTA - ITS Implementation				
Discovery and Vehicle Survey 10%	10%	\$208,306	\$208,306	\$208,306
Requirements Review 10%	10%	\$208,306	\$208,306	\$208,306
Preliminary Configuration 10%	10%	\$103,356	\$103,356	\$103,356
Critical Configuration 10%	10%	\$173,323	\$180,903	\$227,164
Final Implementation Plan 5%	5%	\$86,662	\$87,610	\$95,320
Assessment / Integration 15%	15%	\$259,985	\$262,828	\$285,958
Site Testing 10%	10%	\$173,323	\$175,218	\$190,638
Fifty Percent Bus Equip. Delivery 5%	5%	\$86,662	\$87,610	\$95,320
Remaining Bus Equip Delivery 10%	10%	\$173,323	\$175,218	\$190,638
Adoption Rollout 5%	5%	\$86,662	\$87,610	\$95,320
System Acceptance Test Complete 10%	10%	\$173,323	\$175,218	\$190,638
Release of Retainage		\$192,581	\$192,581	\$208,000
Years 2-5 Support		\$388,706	\$388,706	\$326,751
TOTAL	100%	\$2,314,518	\$2,333,468	\$2,425,715

5.0 DESCRIPTION OF CHANGE:

5.1 ITS

AVTA and Avail have discussed the need for a number of changes to the existing ITS contract. The changes include both credits to the existing contract, as well as additions of new items. These changes include the following:

a) DELETED ITEMS / TASKS:

- i AVTA has made the decision to host the Avail CAD/AVL system internally to AVTA. This credit is for the hosting fees and software associated with Avail hosting the system for years 1 through 5. The majority of this credit (\$66,078.00) will be applied to years 2 – 5 of warranty and support on the project.
- ii AVTA would like to use Hanover interior LED signs in place of the Sunrise signs quoted on the project. This credit is for the cost of the Sunrise internal LED signs.
- iii Solar power was included for powering the LED wayside signs. Following site surveys it has been determined that power is located at all sign locations. This credit is for the cost associated with solar infrastructure at the sign locations.
- iv AVTA has made a decision to use TMS as their scheduling package and not use the existing Trapeze software. This credit is for the interface license to Trapeze.
- v AVTA has purchased 3 WLAN AP's to use for the project. This credit is for the cost of the WLAN AP's.

b) ADDITIONAL ITEMS / TASKS

- i This cost is for the additional labor and support required for setup, testing, and installation of the software on AVTA's existing servers since Avail is no longer hosting the system.
- ii This is the cost for Hanover two line interior LED signs. These signs are in place of Sunrise single line signs previously quoted.
- iii This cost is to cover the installation of 20 Hanover signs into AVTA buses prior to the installation date of the AVL system. Installation will be completed by Hanover on February 4th, 2014.
- iv This cost is for the increase in LED signs to a total of 9 signs. During the sign surveys it was determined that a total of 9 LED signs would be required to cover both transit centers (PTC & LCP) and meet the needs of AVTA. This price includes 5 additional 7 line full matrix Sunrise signs, ADA pushbuttons, cell modems, spare equipment, mounting brackets, and installation & testing of all 9 signs, and ADA pushbuttons.
- v This cost is to cover the vehicle surveys, vehicle documentation, equipment, and installation of two additional BYD buses to the AVTA fleet. This price also includes warranty for years 1 through 5 on all equipment. The price for warranty and support (\$4,123.00) will be added to years 2 – 5 of warranty and support on the project.
- vi This cost is for TMS DailyOps software module. This software will replace the existing Trapeze Ops software. Price includes 1 week of training and associated expenses from TMS. 1 year of warranty and support is also included through TMS.
- vii This cost covers a portion of the necessary development Avail will need to complete to the MyAvail CAD software to meet the needs of AVTA. Development will include an interface to the TMS DailyOps software, additional event logging and tracking functionality for dispatch within the MyAvail dispatch software, and increased reporting capability for wheel chairs and bikes. All development will be outlined within the AVTA system design document that will be delivered to AVTA upon completion of Final Configuration Review.

6.0 MAINTENANCE AND SUPPORT

The change listed above (unless otherwise noted) shall be added to any existing in-force Maintenance and Support (M&S) plan or issued as a stand-alone M&S plan in the absence of a currently in-force plan. Avail has not included additional years for TMS maintenance and support. AVTA will be responsible for renewal of TMS maintenance and support following the included first year. TMS warranty and support begins at time of software installation, and completion of training. Effective date for the addition or commencement of Avail support shall be upon completion of System Acceptance of each phase and extend for the period as so described within the base document.

7.0 CONTRACT CHANGE ACCEPTANCE

AVTA	Date
Lyle Block Procurement Officer	
	2/17/14
Avail Technologies, Inc.	Date
Jeffrey Pogue Vice President of Operations	



NB 2

TRANSPORTATION SERVICES FOR VETERANS

ORAL REPORT