



**Regular Meeting of the Board of Directors**

**Tuesday, March 25, 2014**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**OFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Hickling called the meeting to order at 10:02 a.m.

**PLEDGE OF ALLEGIANCE:**

Procurement Officer Lyle Block led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Norm Hickling  
Vice Chairman Marvin Crist  
Director Tom Lackey  
Director Dianne Knippel  
Alternate Director Ron Smith (Director Sandra Johnson absent)

Absent

Director Steve Hofbauer

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda as comprised.**

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)  
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and  
Alternate Director Smith  
Nays: None  
Abstain: None  
Absent: Director Hofbauer

**PUBLIC BUSINESS FROM THE FLOOR:**

There was no public business presented.

**MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:**

No miscellaneous business – non-agenda items were presented.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR FEBRUARY

Veolia General Manager Hector Fuentes and Executive Director Julie Austin presented a plaque to Joel Borsotti, Employee of the Month for February. Mr. Fuentes announced that the Operator of the Month for February was Cesar Temoche who was not present to receive his award.

SRP 2 FEDERAL LEGISLATIVE UPDATE

Grants Administrator Judy Vaccaro-Fry presented an update regarding the President's Proposed FY15 Budget, Highway Trust Fund proposals, "LoNo" Vehicle Deployment Program and TIGER grant. Ms. Vaccaro-Fry also provided details of meetings and legislative sessions that Chairman Hickling, Director Lackey, Executive Director Austin and she attended while at the American Public Transportation Association (APTA) Legislative Conference in Washington, DC. There was no Board discussion regarding this item.

**Motion: Receive and file the Federal Legislative Update for March 2014.**

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

SRP 3 STATE LEGISLATIVE UPDATE

Marketing Manager Wendy Williams presented legislation pertaining to digital bus advertising, bus axle weight, the Zero Emission Vehicle California Air Resources Board policy, and the Carbon Tax Law of 2014. The Board discussed AB 1720 – Bus Axle Weight. Ms. Williams stated that the bill would not pertain to the electric buses that the AVTA recently procured.

**Motion: Receive and file the State Legislative Update for March 2014.**

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

SRP 4 TRANSPORTER SERVICE CHANGES EFFECTIVE APRIL 6, 2014

Senior Transit Analyst Dieter Aragon provided information regarding how the AVTA will modify TRANSpoter service once Metrolink's schedule changes go into effect. There was no Board discussion regarding this item.

**Motion: Receive and file the schedule and service changes for the North County TRANSpoter.**

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

**CONSENT CALENDAR (CC):**

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR JANUARY 28, 2014 AND FEBRUARY 25, 2014 – KAREN DARR

**Motion: Approve CC 1.**

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (3-0-2-1)

Yeas: Chairman Hickling, Vice Chairman Crist, and Director Knippel

Nays: None

Abstain: Director Lackey and Alternate Director Smith

Absent: Director Hofbauer

CC 2 FINANCIAL REPORTS – DECEMBER 2013, JANUARY 2014 AND FEBRUARY 2014 – COLBY KONISEK

**Motion: Approve CC 2.**

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

**NEW BUSINESS (NB):**

NB 1 APPROVAL OF CHANGE ORDER NO. 2 FOR AVAIL TECHNOLOGIES, INC. - ADDITIONAL FUNCTIONALITY OF THE INTELLIGENT TRANSPORTATION SYSTEM (ITS)

Procurement Officer Lyle Block presented the staff report. There was no Board discussion regarding this item.

**Motion: Authorize the Executive Director to Execute Change Order No. 2 with Avail Technologies, Inc., State College, PA to improve functionality of the ITS project.**

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

NB 2 TRANSPORTATION SERVICES FOR VETERANS

Vice Chairman Crist presented a report regarding efforts by the cities of Lancaster and Palmdale, and the County of Los Angeles to assist the Antelope Valley's veterans. The Board discussed available local and federal grant assistance. The Board suggested that Ms. Austin meet with representatives from the Veteran's Administration (V.A.), Los Angeles Homeless Services Authority, Mental Health of America, and other veterans groups to develop a plan to coordinate transportation to and from the Veteran's Hospital in Westwood for A.V. veterans.

**Motion:** Direct the AVTA Executive Director to immediately plan and implement as soon as possible a free, at least weekly, AVTA transportation service for A.V. veterans to travel to the V.A. offices in Westwood.

Moved by Vice Chairman Crist, seconded by Chairman Hickling

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):**

General Counsel D. Craig Fox presented the item to be discussed in Closed Session.

CS 1 Conference with Labor Negotiators  
Pursuant to Government Code Section 54956.9

AUTHORITY NEGOTIATOR: Executive Director

UNREPRESENTED EMPLOYEES: All Classifications

**RECESS TO CLOSED SESSION:**

The Board recessed to Closed Session at 10:33 a.m.

**RECONVENE TO PUBLIC SESSION:**

The Board reconvened to Public Session at 11:10 a.m.

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION:**

General Counsel stated that there was no reportable action taken on CS 1.

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Executive Director's Report

- Ms. Austin announced that Customer Service Representative Candice Rudolph is resigning after 10 years of service, as she was accepted into the California Highway Patrol Academy. Her last day will be April 4. Ms. Austin thanked Ms. Rudolph for her dedicated service to AVTA and for her many accomplishments.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

Director Lackey provided an update regarding the APTA Legislative Conference that Chairman Hickling, Ms. Austin, and Ms. Vaccaro-Fry, and he attended in Washington DC. They met the newly hired government relations representative who arranged a meeting with Federal Transit Administrative staff. They also heard the Secretary of Transportation speak regarding the funding challenges currently facing leaders in Washington DC and met with staff from Congressman McCarthy's office.

**ADJOURNMENT:**

Chairman Hickling adjourned the meeting at 11:13 a.m. to the Regular Meeting of the Board of Directors on April 22, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 22<sup>nd</sup> DAY OF APRIL 2014.

  
Norman L. Hickling, Chairman

  
Julie M. Austin, Secretary

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