



Regular Meeting of the Board of Directors

Tuesday, May 27, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California, 94534
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Hickling called the meeting to order at 10:05 a.m.

PLEDGE OF ALLEGIANCE

James Stouvenel, Metrolink Transit Rider Advisory Board representative, led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling
Vice Chairman Marvin Crist
Director Tom Lackey
Director Steve Hofbauer
Director Dianne Knippel
Director Sandra Johnson

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

Mr. Stouvenel reported that effective July 1, 2014 deputies will begin fare enforcement efforts at the Lancaster Metrolink Station and added that Metrolink will not be increasing fares next fiscal year.

SPECIAL REPORTS and PRESENTATIONS (SRP):

- SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR APRIL

Veolia general manager Hector Fuentes and executive director Julie Austin presented a plaque to Marco Guerrero, Employee of the Month for April. Mr. Fuentes announced that the Operator of the Month for April was Kevin Miles who was not present to receive his award.

- SRP 2 RECOGNITION OF BRENDA GAMLOWSKI FOR HER SERVICE AS AN AVTA TRANSIT ADVISORY COMMITTEE MEMBER

Ms. Austin presented a plaque to Brenda Gamlowski in recognition of her dedicated service as a Transit Advisory Committee member. Ms. Gamlowski reflected on her time serving the AVTA and thanked the Board members and staff for their support.

- SRP 3 FEDERAL LEGISLATIVE UPDATE FOR MAY 2014

Grants Administrator Judy Vaccaro-Fry presented information regarding the Surface Transportation Reauthorization bill, Transit Commuter bill, TIGER grant, and GROW AMERICA Act. She also provided the latest news regarding the transportation appropriations presented by the House of Representatives. The Board discussed utilizing the Authority's federal advocacy firm and other contacts to assist with obtaining additional funding to support AVTA's investment in alternative bus technology.

Motion: Receive and file the Federal Legislative Update for May 2014.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

SRP 4 STATE LEGISLATIVE UPDATE FOR MAY 2014

Marketing Manager Wendy Williams presented revisions to Governor Brown's proposed FY15 Budget, Senate Bill No. 1134 – Digital Signage Legislation, Assembly Bill No. 2707 – Three Position Bike Racks, and Senate Bill No. 990 – Disadvantaged Small Communities.

Ms. Williams added that she and Ms. Austin are attending the California Transit Association's 48th Annual Spring Legislative Conference in Sacramento. The keynote speaker is Senate President Pro Tem Darrell Steinberg who will discuss the state's Cap and Trade system. There was no Board discussion regarding this item.

Motion: Receive and file the State Legislative Update for May 2014.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

SRP 5 FY14 THIRD QUARTER KEY PERFORMANCE INDICATORS REPORT - JANUARY 1 – MARCH 31, 2014

Senior Transit Analyst Dieter Aragon presented the Key Performance Indicators report for the period covering January 1 through March 31, 2014. The Board discussed staff's method of monitoring and investigating the number of operator courtesy complaints.

Motion: Receive and file the FY14 Third Quarter Key Performance Indicators Report for the period covering January 1 through March 31, 2014.

Moved by Director Knippel, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR APRIL 22, 2014 AND MAY 12, 2014
– KAREN DARR

Motion: Approve the Board Meeting minutes for April 22, 2014.

Moved by Director Lackey, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

Motion: Approve the Board Meeting minutes for May 12, 2014.

Moved by Director Lackey, seconded by Director Knippel

Vote: Motion carried (4-0-2-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey and Knippel

Nays: None

Abstain: Directors Hofbauer and Johnson

Absent: None

CC 2 FINANCIAL REPORTS – MARCH AND APRIL 2014 – COLBY KONISEK

CC 3 FY14 THIRD QUARTER CAPITAL RESERVES REPORT - JANUARY 1 – MARCH 31, 2014
– COLBY KONISEK

CC 4 FY14 THIRD QUARTER GRANT STATUS REPORT - JANUARY 1 – MARCH 31, 2014 –
JUDY VACCARO-FRY

Motion: Approve Consent Calendar items 2 through 4.

Moved by Director Hofbauer, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 PROPOSED SALARY RANGES AND CLASSIFICATIONS EFFECTIVE JUNE 1, 2014

Ms. Austin introduced Georg Krammer from Koff & Associates who presented the staff report via teleconference. The Board discussed the fiscal impact of the revised salary ranges and classifications.

Motion: Approve revised salary ranges and classifications for AVTA staff, effective June 1, 2014.

Moved by Director Lackey, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

NB 2 ADOPTION OF PROPOSED FY15 BUSINESS PLAN AND AUTHORIZATION TO SOLICIT PUBLIC INPUT ON FARE RESTRUCTURING SCENARIOS

Director of finance Colby Konisek presented the Proposed FY15 Business Plan primary assumptions for the operating and capital plans. He explained the four 5-Year Operating Plan scenarios that were developed based on different fare revenue assumptions and the three 5-Year Capital Plan scenarios developed with different assumptions on fleet composition. Mr. Aragon presented the target FY15 Key Performance Indicators.

Mr. James Stouvenel addressed the Board, suggesting that staff implement student discount rates for local and commuter service to increase ridership and revenue. Chairman Hickling responded that approval of NB 2 gives staff the authorization to solicit public input on restructuring the fares.

Motion: 1) Adopt the Proposed FY15 Business Plan; and 2) Authorize staff to solicit public input on several fare restructuring scenarios.

Moved by Director Knippel, seconded by Director Hofbauer

The Board discussed fare structuring scenario #4 of the 5-Year Operating Plan. Vice Chairman Crist recommended eliminating that scenario because it assumes the commuter fare for Route 785 will be set equal to Metrolink's fare for the same service from Palmdale to Union Station.

Revised Motion: 1) Adopt the Proposed FY15 Business Plan; and 2) Authorize staff to solicit public input on fare restructuring scenarios 1, 2, and 3.

Moved by Director Knippel, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

General Counsel D. Craig Fox requested a recess to meet with Chairman Hickling. The Board of Directors recessed for a break at 11:26 a.m. and reconvened at 11:40 a.m.

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):

General Counsel presented the item to be discussed in Closed Session.

CS 1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)
TITLE: EXECUTIVE DIRECTOR

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 11:41 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 11:49 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel stated that there was no reportable action taken on CS 1.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report – Julie Austin

- Len Engel and Bob Keys participated in the Avail ITS integration and initial assessment procedure in State College, PA. They reviewed an extensive checklist of tests to make sure the MyAvail ITS system meets AVTA requirements.
- Altoona testing was completed on BYD's battery electric bus the week of May 19, 2014; the bus headed back to the Lancaster facility on May 21, 2014. Staff expects certification within 4 to 6 weeks.
- Operation of the Dial-a-Ride service will transition from American Logistics Company to Veolia Transportation - IntelliRide on June 1. Staff has scheduled a conference call on May 28 to address any outstanding items and ensure a smooth transition between vendors. Dan Thomas is on-site working with Veolia to assist with this effort.
- Ms. Austin will be out of the office the week of June 2, 2014 to attend to family medical issues.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Hofbauer announced that Larry Chimbole, the first mayor of Palmdale, was celebrating his 95th birthday that evening at the Chimbole Cultural Center in Palmdale.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 11:51 a.m. to the Regular Meeting of the Board of Directors on June 24, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 24th DAY OF JUNE 2014.


Norman L. Hickling, Chairman


Julie M. Austin, Secretary

Audio recordings of the Board of Directors meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2258 to arrange to review a recording.