



Regular Meeting of the Board of Directors

Tuesday, April 28, 2015

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Fred Thompson, Director Angela Underwood-Jacobs, Director Michelle Flanagan

APPROVAL OF AGENDA

PUBLIC BUSINESS FROM THE FLOOR:

If you wish to address the AVTA Board on any agenda item but are unable to stay until the item is called, your comments may be made at this time. Please give your completed Speaker Card (available as you enter the Community Room) to the Clerk of the Board. Speaking clearly, state and spell your name for the record. Each speaker is limited to three (3) minutes.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

This portion of the meeting allows the public the opportunity to address the Board of Directors of the AVTA on non-agenda items that are within the Board's subject matter jurisdiction. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items.** Your matter will be referred to the Authority's Executive Director for follow-up. Individual speakers are limited to three (3) minutes each.

SPECIAL REPORTS and PRESENTATIONS (SRP):

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require Board action.**

- SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR MARCH – HECTOR FUENTES, TRANSDEV
- SRP 2 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER FOR JANUARY 1 THROUGH MARCH 31, 2015 – LEN ENGEL
- SRP 3 PRESENTATION OF GOVERNMENT FINANCE OFFICERS ASSOCIATION CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR 2014 COMPREHENSIVE ANNUAL FINANCIAL REPORT – LEN ENGEL
- SRP 4 FEDERAL LEGISLATIVE UPDATE FOR APRIL 2015 – JUDY FRY
- SRP 5 STATE LEGISLATIVE UPDATE FOR APRIL 2015 – WENDY WILLIAMS
- SRP 6 COACH OPERATOR PERFORMANCE AUDIT RESULTS FOR JANUARY AND FEBRUARY 2015 – DIETTER ARAGON
- SRP 7 FY16 DRAFT BUSINESS PLAN – COLBY KONISEK

Recommended Action: Review the elements of the Draft FY16 Business Plan and provide direction to staff.

CONSENT CALENDAR (CC): Items 1 through 3 are consent items that may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR MARCH 24, 2015 – KAREN DARR

Recommended Action: Approve the Board Meeting Minutes for March 24, 2015.

CC 2 FINANCIAL REPORTS FOR FEBRUARY AND MARCH 2015 – COLBY KONISEK

Recommended Action: Receive and file the Treasurer's Report for the month ended February 28, 2015; the Payroll History Report for the three months ended March 31, 2015; the Cash Disbursements Reports for the month ended March 31, 2015; the Interim Financial Statements for the eight months ended February 28, 2015; and the Fiscal Year-to-Date Budget versus Actual Report for the month ended February 28, 2015.

CC 3 FY15 THIRD QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT FOR JANUARY 1 THROUGH MARCH 31, 2015 – KELLY MILLER

Recommended Action: Receive and file the FY15 Third Quarter Los Angeles County Sheriff's Department Report for the period covering January 1 through March 31, 2015.

CC 4 FISCAL YEAR 2014 (FY14) CAP AND TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) GRANT – JUDY FRY

Recommended Action: Adopt Resolution No. 2015-003, the execution of the "Authorization for the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program" (the "Authorization") and rescind Resolution 2015-002.

NEW BUSINESS (NB):

NB 1 UPCOMING SPRING CONFERENCES – LEN ENGEL

OLD BUSINESS (OB):

OB 1 AWARD CONTRACT #2015-31 TO NEW VISION CONSTRUCTION FOR REPLACEMENT OF COMMERCIAL PHOTOVOLTAIC GRID-TIED INVERTER – LYLE BLOCK

Recommended Action: Authorize the director of operations and maintenance to execute Contract #2015-31 for the replacement of a commercial photovoltaic grid-tied inverter to New Vision Construction, Valencia, CA, for the amount of \$68,200, plus applicable sales tax.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Director of Operations and Maintenance

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

ADJOURNMENT:

The meeting was adjourned to the next Regular meeting of the Board of Directors on May 26, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

The Agenda was posted by 5:00 p.m. on April 23, 2015 at the entrance to the Antelope Valley Transit Authority, 42210 6th St. West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.



DATE: April 28, 2015
TO: BOARD OF DIRECTORS
SUBJECT: Coach Operator Performance Audit Results for January and February 2015

RECOMMENDATION

That the Board of Directors receive and file the Coach Operator Performance Audit results for the period covering January and February 2015.

FISCAL IMPACT

There is no direct fiscal impact associated with the coach operator performance audit results.

BACKGROUND

The coach operator performance audits were conducted during the months of January 2015 through February 2015 in order to monitor the performance of the on street delivery provided by the Antelope Valley Transit Authority (AVTA) operations contractors (Transdev). The performance audits also provide AVTA with tools to monitor and evaluate operator performance and identify potential areas for improvement.

Audits are conducted randomly throughout the AVTA service area. For both months a total of 48 coach operator performance audits were conducted during weekday service. The auditor's boarded 36 local trips and 12 commuter trips, evaluating coach operator's performance on following criteria:

On Time Performance (OTP): 88% (42) of the trips observed by the auditors were on-time. Most delayed trips correlated to our local service, specifically on the Route 1 and the 786 service. In the upcoming service change Avail was used to calculate running times from real time. We hope that moving forward these improve the overall OTP for routes that are consistently running slightly behind schedules.

Stop Announcements Made: As is typical in this industry, the highest number of violations usually occurs due to operators not announcing stops. A total of 77% (37) operators did announce bus stop and or major intersections. Transdev continues to focus on reiterating the importance of announcing the FTA-required, ADA stop announcements. With the

coaches now fully integrated with the Avail "smart bus" system. All major stop and intersections announcements are now automatically announced as the bus moves through its route. However, operators are required to divert back to announcing stops in the event the system not operable. We expect that this metrics continue to improve in the next operator performance audit results.

Driver Fare Acknowledgement: When Moore & Associate auditors first board the bus, they will challenge the operator by depositing the incorrect fare or utilize an invalid Transit Access Pass (TAP) card or ask the pricing of a specific fare. In most cases, coach operators responded appropriately to fare questions or invalid media by quoting the proper fare. During the two month period (January - February) 100% (48) of all operators performed well.

Operator Courtesy: Operator courtesy consist of several interactions with the coach auditor, which may include but not limited to properly acknowledging the auditor as they board the bus after a greeting is initiated by the auditor, answering fare related or service question and interaction with other customers throughout the trip. If a customer is blatantly rude he or she will be marked down. During the two month period 73% (35) of the operators that were checked performed well and provided explorer customer service. "Operator Courtesy" continues to be one of the most improved metrics as we continue to move forward.

Safe Vehicle Operations: During the two month period all operators that were checked performed exceptionally well when it came to safe vehicle operations.

Perfect Ride Check: Coach Operators who had no violations on all performance metrics receive a "Perfect Ride Check" award and pin in recognition of their outstanding service. This number continues to grow as we move forward with the operator audits. During the two month period 63% (30) of the operators checked received no violations during their trips, resulting in a Perfect Ride check. An improvement of 27% over the last performance audit results.

Bus Evaluation: An average of 96% of bus evaluation metrics received a positive rating. The exception was exterior cleanliness, whereas four buses received a low rating. Of the 48 buses checked, 12 buses were rated as Excellent, 34 were rated as Good, two were rated fair and no coaches received a poor rating.

Prepared by:

Submitted by:

Dietter A. Aragon
Senior Planning Officer

Len Engel
Director of Operations and Maintenance

Attachment: A – Coach Operator Performance Audit Matrix

Coach Operator Performance Audits

Summary Matrix | January - February 2015

Date	Operator ID	Operator Name	Route	Direction	Bus Number	Time	Timepoint Start Location	Schedule On-time	Stop Announcements made	Fare Knowledge	Operator Courtesy	Safe Vehicle Operation	Perfect Ride Check?
1/5/2015	1055	Jones,Charlean	10	SB		7:30am	Lancaster City Park						
1/5/2015	1040	Andrade,David	10	NB		9:33am	Avenue S & 47th Street East						
1/5/2015	1100	Hester,Charlyne	12	EB	4338	10:39am	30th Street West & Avenue K						
1/5/2015	1061	Rodriguez,Rene	12	WB	4343	11:38am	Avenue J & 20th Street East						
1/5/2015	1128	Jupiter,Jeffrey	7	NB	323	6:40am	Palmdale Transportation Center						
1/5/2015	1131	Roberson,Antwanette	7	SB	4346	9:00am	Sierra Hwy & Lancaster Blvd						
1/5/2015	1128	Jupiter,Jeffrey	Lake LA PTC	EB	4353	10:30am	Palmdale Transportation Center						
1/5/2015	1017	Nunez,Churlin	Lake LA PTC	WB	4354	12:30pm	Town Center Plaza						
1/5/2015	1058	Pascascio,Egbert	11	EB	4359	9:00am	Lancaster City Park						
1/5/2015	1117	Washington,Delta	11	WB	4364	10:28am	Avenue I & 40th Street East						
1/5/2015	1116	Collins,Betty	4	NB	4362	11:55am	Lancaster City Park						
1/5/2015	1075	Smith, Antwanique	4	SB	4356	1:55pm	Sierra Hwy & Lancaster Blvd						
1/6/2015	1001	Jose Sobalvarro	6	EB	4353	6:30am	47th Street East & Avenue S						
1/6/2015	1001	Jose Sobalvarro	6	WB	4353	8:50am	90th Street East & Palmdale Blvd						
1/6/2015	1066	Cruz,Rocio	1	NB	4369	10:05am	Avenue S & 47th Street East						
1/6/2015	1131	Roberson,Antwanette	1	SB	4360	12:10pm	Sierra Hwy & Lancaster Blvd						
1/6/2015	1040	Andrade,David	10	NB		7:23am	Avenue S & 47th Street East						
1/6/2015	1055	Jones,Charlean	10	SB	437	9:13am	University of Antelope Valley						
1/6/2015	203	Kinison,Allison	2	WB	4364	10:29am	47th Street East & Avenue S						
1/6/2015	1088	Austin,Tiffany	2	EB	4363	12:10pm	Antelope Valley Mall						
1/6/2015	1080	Joyce,Erma	Lake LA LPC	EB	4352	8:30am	Lancaster City Park						
1/6/2015	1107	Millender,Laeisha	Lake LA LPC	WB	304	10:30am	Town Center Plaza						
1/6/2015	1118	Lopez,Maria	4	NB	3336	11:55am	Lancaster City Park						
1/6/2015	1075	Smith, Antwanique	4	SB	4348	1:55pm	Sierra Hwy & Lancaster Blvd						
1/6/2015	1037	Anderson,Robert	786	NB	4751	3:30pm	La Brea & Santa Monica						
1/6/2015	1008	Jones,Brenda	787	NB	4755	3:10pm	Ventura & Reseda						
1/6/2015	1013	Varnado,Thelma	787	NB	4743	3:30pm	Ventura & Reseda						
1/5/2015	1027	Rahmaan,Abdul	785	NB	730	4:00pm	8th & Spring						
1/5/2015	1018	Jones,Naqael	785	NB	4758	3:30pm	8th & Spring						
1/5/2015	1064	Chapman,Michael	786	NB	4736	2:52pm	La Brea & Santa Monica						
2/3/2015	1065	Johnson,Gregory	3	EB	3332	8:49 AM	AV Mall						
2/3/2015	1068	Lightner,John	3	WB	4344	9:45 AM	47th Street East & Avenue S						
2/3/2015	1137	Sanchez,Victor	5	EB	4349	1:03 PM	67th Street West & Avenue L-15						
2/3/2015	1137	Sanchez,Victor	5	WB	4349	11:36 AM	Lancaster City Park						
2/3/2015	1017	Nunez,Churlin	Lake LA LPC	WB	304	2:30 PM	Town Center Plaza						
2/3/2015	1094	Nunez,Oscar	Lake LA LPC	EB	3335	12:30 PM	Lancaster City Park						
2/3/2015	1131	Roberson,Antwanette	7	SB	4346	9:10 AM	Sierra Hwy & Lancaster Blvd.						
2/3/2015	1094	Nunez,Oscar	7	NB	4341	6:40 AM	Palmdale Transportation Center						
2/3/2015	1093	Garcia, Jr. Luis	15	EB	303	8:14 AM	47th Street East & Avenue R						
2/3/2015	1093	Garcia, Jr. Luis	15	WB	303	9:50 AM	Pearlblossom Hwy & Longview Rd.						
2/3/2015	1032	Herrera,Esther	1	SB	4356	1:40 PM	Sierra Hwy & Lancaster Blvd.						
2/3/2015	1120	Collins,Arroniesha	1	NB	4342	11:40 AM	Avenue S & 47th Street East.						
2/3/2015	1034	Houston,Wanda	786	SB	4753	4:30 AM	Lancaster City Park						
2/3/2015	1042	Temoche,Cesar	786	SB	731	5:20 AM	Lancaster City Park						
2/9/2015	1027	Rahmaan,Abdul	785	SB	732	4:30 AM	Lancaster City Park						
2/9/2015	1028	Paley,Sandra	785	SB	4742	4:45 AM	Lancaster City Park						
2/17/2015	1008	Jones,Brenda	787	SB	4755	4:20 AM	Lancaster City Park						
2/17/2015	1013	Varnado,Thelma	787	SB	4752/4742	4:40 AM	Lancaster City Park						
Achieved								42	37	48	36	48	30
Did Not Achieve								6	11	0	12	0	18
Total								48	48	48	48	48	48



**Regular Meeting of the Board of Directors
Tuesday, March 24, 2015
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

UNOFFICIAL MINUTES

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:05 a.m.

PLEDGE OF ALLEGIANCE:

Procurement and Contracts Officer Lyle Block led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling
Vice Chairman Marvin Crist
Director Dianne Knippel
Director Fred Thompson

Absent

Director Ken Mann
Alternate Director Roxana Martinez (Director Steve Hofbauer absent)

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (4-0-0-2)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson
Nays: None
Abstain: None
Absent: Director Mann and Alternate Director Martinez

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

There were no miscellaneous business – non-agenda items presented.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 RECOGNITION OF OUTGOING DIRECTOR SANDRA JOHNSON FOR HER SERVICE AS AN AVTA BOARD MEMBER REPRESENTING THE CITY OF LANCASTER

Chairman Hickling presented a plaque to Director Johnson in recognition of her service to AVTA as a member of the Board since 2013. Director Johnson thanked staff and the Board members for their support during her time as a Director.

Alternate Director Roxana Martinez arrived at 10:10 a.m.

OATH OF OFFICE:

Lancaster City Attorney as Special Counsel Allison Burns administered the Oath of Office to Roxana Martinez, the City of Palmdale's Alternate Director.

SRP 2 PRESENTATION TO CHERYL LOVE ACKNOWLEDGING HER RETIREMENT

Director Finance Colby Konisek presented a plaque to Records Management Technician Cheryl Love who retired after eight years of employment with AVTA.

SRP 3 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR FEBRUARY

Transdev General Manager Hector Fuentes presented plaques to the Operator of the Month Cathy Smith and the Employee of the Month Terrance Cloud.

SRP 4 FEDERAL LEGISLATIVE UPDATE FOR MARCH 2015

Grants Administrator Judy Vaccaro-Fry presented information regarding the Local Hiring Pilot Program for federally funded transportation projects, surface transportation bill and highway trust fund. The Board discussed amending AVTA's Procurement Policy Manual to incorporate language regarding the local hiring pilot program. The Board directed staff to revise the Procurement Manual and present it for approval at the April Board meeting and requested

the Director of Communications Wendy Williams to send a press release to the AV Press regarding the program.

SRP 5 STATE LEGISLATIVE UPDATE FOR MARCH 2015

Ms. Williams provided information regarding the recent developments pertaining to the Cap and Trade Program, Senate Bill 9 – Transit and Inner City Rail Capital Program, Senate Bill 508 – Transit Operations: Financial Requirements, Senate Bill 413 – Public Transit Prohibited Conduct, Assembly Bill 61 – Transit Bus Stops and Shuttles and Assembly Bill 869 – Fare Evasion Enforcement. The Chairman directed Ms. Williams to send a letter on behalf of the AVTA Board of Directors to the Senate Transportation and Housing Committee, Senator Sharon Runner and Assemblyman Tom Lackey opposing Senate Bill 9.

SRP 6 PROPOSED SERVICE CHANGES FOR JUNE 29, 2015

Staff submitted a revised staff report to the Board eliminating the proposed changes to the Route 7 and requesting direction to seek public input on the proposed service changes. Senior Transit Analyst Dieter Aragon illustrated the service enhancements proposed for Routes 1, 2, 3, 5, 790 and 786. The Board discussed the effect on traffic along Palmdale Blvd., shuttle service between Lancaster and Palmdale’s Antelope Valley College campuses, and possible safety issues when riders board and alight at the Antelope Valley Mall and Palmdale Regional Hospital. The Board directed staff to schedule a meeting with AV Mall Manager Scott Cummings, a director from each jurisdiction, and applicable AVTA staff to discuss the bus stops around the mall.

Motion: Receive and file the proposed service changes for June 29, 2015 and direct staff to seek public input on proposed service changes.

Moved by Vice Chairman Crist, seconded by Alternate Director Roxana Martinez

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez

Nays: None

Abstain: None

Absent: Director Mann

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR FEBRUARY 24, 2015 – KAREN DARR

Motion: Approve the February 24, 2015 Minutes.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (4-0-1-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson

Nays: None

Abstain: Alternate Director Martinez

Absent: Director Mann

CC 2 FINANCIAL REPORTS – JANUARY AND FEBRUARY 2015 – COLBY KONISEK

Motion: Receive and file the financial reports for January and February 2015.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez

Nays: None

Abstain: None

Absent: Director Mann

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT #2015-16 TO ECS IMAGING, INC., FOR DOCUMENT MANAGEMENT SYSTEM

The Board waived the presentation of the staff report.

Motion: Authorize the director of operations and maintenance to execute Contract #2015-16 for the Document Management System to ECS Imaging, Inc., of Riverside, CA in the amount of \$92,165, plus applicable sales tax.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez

Nays: None

Abstain: None

Absent: Director Mann

OLD BUSINESS (OB):

OB 1 FARE STRUCTURE RECOMMENDATIONS

The Board waived the presentation of the staff report.

Motion: Receive and file the Fare Restructuring Analysis and direct staff to seek public input on the proposed adjustments to commuter and local transit fares.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez

Nays: None

Abstain: None

Absent: Director Mann

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Director of Operations and Maintenance

Mr. Engel stated that he will be attending the California Air Resources Board meeting on April 13 in Oakland, CA and reminded the Board about AVTA's 3rd Annual Bus Rodeo on March 28, 2015 at 10:00 a.m.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Chairman Hickling noted that there is a meeting scheduled on March 30 with AVTA's legislative advocate and requested that one director from each jurisdiction attend.

The Board congratulated the finance team for receiving the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 11:11 a.m. to the next Regular meeting of the Board of Directors on April 28, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 28th day of April 2015.

Norman L. Hickling, Chairman

Len Engel, Acting Secretary

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2206 to make arrangements to review a recording.



DATE: April 28, 2015
TO: BOARD OF DIRECTORS
SUBJECT: Financial Reports for February and March 2015

RECOMMENDATION

Receive and file the Treasurer's Report for the month ended February 28, 2015 (Attachment A); the Payroll History Report for the three months ended March 31, 2015 (Attachment B); the Cash Disbursements Report for the month ended March 31, 2015 (Attachment C); the Interim Financial Statements for the eight months ended February 28, 2015 (Attachment D); and the Fiscal Year-to-Date Budget versus Actual Report dated February 28, 2015 (Attachment E).

FISCAL IMPACT

Payroll: March payroll of \$195,745 represents an increase of \$2,149 or 1.1% from the prior month's salary expense.

Cash Disbursement: \$1,779,114.

Interim Financial Statements: Change in Net Assets: (\$1,741,440), which includes YTD depreciation expense of \$3,545,311.

BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Cash Disbursements Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the

availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of March 2015, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
03/05/15-03/05/15	\$4,595.67	PYPKT00638
02/22/15-03/07/15	\$93,426.21	PYPKT00640
03/19/15-03/19/15	\$4,595.67	PYPKT00643
03/08/15-03/21/15	\$93,127.63	PYPKT00646
Gross Pay Mar. 2015	\$195,745.18	

There was an increase of \$2,149 in payroll expense from February to March, attributable to an employee's retirement.

The Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
03/01 - 03/31/15	\$1,779,113.77

Large items include Transdev (Local and commuter invoice for January 2015 - \$1,104,281), Pinnacle Petroleum (Fuel - \$224,463), IntelliRide (DAR invoice for January and February 2015 - \$147,263), Arrow Engineering Svc. (Bus stop improvement and task order - \$53,945), Multimedia LED (Mobile LED digitally controlled advertisement sign - \$24,972). These items comprise 87.4% of total expenditures for the month.

As of February 2015, the total cash per the general ledger is \$20,378,350. After deducting restricted funds, the operating cash balance is \$5,700,858. The net of receivables inflows and accounts payables outflows is projected to be a net use of cash of \$1,524,074; the total expected cash available for operations in the next 30 days is \$7,224,932. The available cash is equal to 2.4 times the Authority's minimum cash balance target of \$3 million.

BUDGET TO ACTUAL NARRATIVE

Attachment E – Budget to Actual Report (BAR) shows the result for the eight months ended February 28, 2015.

Net Income (net of depreciation) was favorable to budget by \$1,365K.

Revenues were favorable to budget by \$170K.

Expenses were favorable to budget by \$1,195K.

Fuel expenses continue to be less than budgeted, and operating expense was lower than budgeted.

I, Len Engel, Director of Operations and Maintenance of AVTA, declare that the attached reports are accurate and correct.

Prepared by:

Submitted by:

Colby Konisek
Director of Finance

Len Engel
Director of Operations and Maintenance

Attachments: A – Treasurer’s Report for the Month Ended February 28, 2015
B – Payroll History Comparison Report (January, 2015 - March, 2015)
C – Cash Disbursements Report (March 1 - March 31, 2015)
D – Interim Financial Statements as of February 28, 2015
E – Budget Versus Actual report as of February 28, 2015

ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report
Month Ended February 2015

Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
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Cash and Investments Under the Direction of the Treasurer

Local Agency Investment Fund (LAIF) - Capital Reserv	\$ 4,957,245.21	\$ 184,353.65			
Interest (earned quarterly)		\$ -			
B of A - Proposition 1B* Restrict	\$ 2,207,498.12	\$ -			
Interest earned for the month		\$ 254.01			
* Deferred revenue, recorded as liability until associated expense incurred.					
TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS					\$ 7,349,350.99
Wells Fargo and Broker's CDs	\$ 1,000,450.55				
Wells Fargo CDs - In Transit	\$ 1,000,000.00	\$ -			
Wells Fargo - OP Staging	\$ 485,242.39	\$ 8.55			
TOTAL OPERATING RESERVE					\$ 2,485,701.49
Payroll, Payable & General Acct	\$ 14,341,764.73				
Operating Accounts Analysis					
Cash Fares		\$ 160,896.57			
Vendor Pass Sales Revenue		\$ 299,723.37			
Federal Grants Revenue		\$ 57,922.00			
MTA Revenue		\$ 740,992.41			
Jurisdictional Contributions		\$ 749,920.47			
Non-Transportation Revenue		\$ 10,253.30			
Operating Reserve - in transit				(\$1,000,000.00)	
LAIF balance at 01/31/2015 in transit				(\$184,353.65)	
Accounts Payable for the Month				\$ (4,410,158.04)	
Employee Net Pay				\$ (144,776.54)	
Employee Taxes				\$ (26,749.30)	
Employee Deductions				\$ (13,991.24)	
Employer Payroll Tax				\$ (6,867.57)	
CalPERS - AVTA paid				\$ (31,323.58)	
Equipment Lease - TAP card sales machine				\$ (65.06)	
Bank Fees --- Monthly and Quarterly				\$ (639.95)	
	Net Operating Funds \$ 14,341,764.73	\$ 2,019,708.12	(\$5,818,924.93)	\$ 10,542,547.92	
Petty Cash					\$ 750.00
TOTAL CASH AND INVESTMENTS					\$ 20,378,350.40

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:

Submitted by:

Rong Nemeschy
Finance Supervisor

Colby Konisek
Director of Finance

ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report Addendum: Cash Flow Projection
Month Ended February 2015

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM TREASURER'S REPORT		\$ 20,378,350
<u>Less Restricted Funds</u>		
Proposition 1B (Deferred Revenue)		(2,207,752)
Capital Reserve		(5,141,599)
Operating Reserve		(2,485,701)
Electric Bus Project Funds Remaining		(842,440)
Restricted for Operations		(4,000,000)
UNRESTRICTED CASH		\$ 5,700,858

ACCOUNTS RECEIVABLE AND PAYABLE AS OF FEBRUARY 28, 2015

Add Accounts receivable:

MTA Revenue	46,454	
Jurisdiction Contributions	109,780	
Vendor Pass Sales	116,335	
A/R Federal Funding draws	3,701,474	3,974,043

Less Current Payable:

Accounts Payable	1,382,601	
Accrued invoice payable	1,067,368	2,449,969

NET INFLOW/(OUT FLOW) OF CASH: **1,524,074**

PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS: **\$ 7,224,932**

TOTAL OPERATING CASH MINIMUM TARGET: **\$ 3,000,000**

Operating Cash Coverage of AVTA Minimum Target: **2.4**

**ANTELOPE VALLEY TRANSIT AUTHORITY
PAYROLL HISTORY REPORT
January to March 2015**

	January TOTAL	February TOTAL	March TOTAL
<u>NUMBER OF CHECKS</u>	75	76	76
<u>Pay periods in the month (Pay ending day)</u>	2	2	2
<u>EARNINGS</u>			
Regular Pay	\$ 134,530.81	\$ 162,906.25	\$ 172,118.78
Overtime Pay	8.67	0.00	525.15
Vacation Pay	11,525.94	2,998.99	4,187.33
Sick Pay	7,030.08	5,808.29	7,660.86
Bereavement Pay	0.00	0.00	0.00
Holiday Pay	25,195.48	10,102.55	0.00
Floating Holiday Pay	1,222.20	394.78	223.03
Retroactive Pay	734.00	482.46	127.55
Vacation Cash Out/Bonus Pay	7,833.51	9,191.34	9,191.34
Deferred Income 457	955.14	955.14	955.14
Stipend --- Cell phone reimbursements	736.00	756.00	756.00
TOTAL	\$ 189,771.83	\$ 193,595.80	\$ 195,745.18
Inc(Dec)-Current month over previous month		\$ 3,823.97	\$ 2,149.38
% Inc(Dec)-Current month over previous month		2.0%	1.1%



Antelope Valley Transit Authority CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0698 - 4 Imprint Inc				
7554	03/11/2015	Set-Up Charge	100-5CS-5-G1-9501029	\$ 20.00
7554	03/11/2015	Set-Up Charge (Add'l Loc)	100-5CS-5-G1-9501029	\$ 10.00
7554	03/11/2015	Add'l Location Run Charge	100-5CS-5-G1-9501029	\$ 30.00
7554	03/11/2015	Balloons	100-5CS-5-G1-9501029	\$ 189.22
7554	03/11/2015	Add'l Color Run	100-5CS-5-G1-9501029	\$ 30.00
7592	03/26/2015	Steppen Pedometer	100-5CS-5-G1-9501003	\$ 142.22
7592	03/26/2015	screen charge for pedometer	100-5CS-5-G1-9501003	\$ 45.00
7592	03/26/2015	Grab bags	100-5CS-5-G1-9501003	\$ 131.34
7592	03/26/2015	Screen charge for grab bags	100-5CS-5-G1-9501003	\$ 65.00
7592	03/26/2015	Credit Memo	100-5CS-5-G1-9501029	\$ (187.22)
Vendor V0698 - 4 Imprint Inc Total:				\$ 475.56
Vendor: V0803 - Adelman Broadcasting				
7555	03/11/2015	Radio Advertising Contract -2 for 1 Specia	100-5CS-5-G1-9501003	\$ 500.00
7555	03/11/2015	Radio Advertising Contract -2 for 1 Specia	100-5CS-5-G1-9501003	\$ 500.00
Vendor V0803 - Adelman Broadcasting Total:				\$ 1,000.00
Vendor: V0986 - Aerotech News and Review				
7593	03/26/2015	Advertising for Air Show - Back Page	100-5CS-5-G1-9501003	\$ 1,500.00
Vendor V0986 - Aerotech News and Review Total:				\$ 1,500.00
Vendor: V0753 - American Heritage Life Ins.				
7538	03/02/2015	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$ 816.56
Vendor V0753 - American Heritage Life Ins. Total:				\$ 816.56
Vendor: V0268 - Antelope Valley AQMD				
7539	03/02/2015	Renewal Fees	100-2FF-5-G1-9401010	\$ 320.15
Vendor V0268 - Antelope Valley AQMD Total:				\$ 320.15
Vendor: V0865 - Antelope Valley Sheriff's Boosters				
7512	03/02/2015	Sheriff Booster Casino Night Billboard Spr	100-5CS-5-G1-9501039	\$ 1,100.00
Vendor V0865 - Antelope Valley Sheriff's Boosters Total:				\$ 1,100.00
Vendor: V0017 - Anthem Blue Cross				
7556	03/11/2015	Health Insurance (EE Portion),April 2015	100-000-2-B1-4011013	\$ 6,283.70
7556	03/11/2015	Health Insurance (ER Portion), April 2015	100-1ZZ-5-G1-9701612	\$ 30,374.30
Vendor V0017 - Anthem Blue Cross Total:				\$ 36,658.00
Vendor: V0135 - Aramark Uniform Services				
7513	03/02/2015	uniform service (Blanket 2015)	100-2FF-5-G1-9401036	\$ 101.64
7557	03/11/2015	uniform service (Blanket 2015)	100-2FF-5-G1-9401036	\$ 105.75
7513	03/02/2015	uniform service (Blanket 2015)	100-2FF-5-G1-9401036	\$ 101.64
7594	03/26/2015	uniform service (Blanket 2015)	100-2FF-5-G1-9401036	\$ 155.32
7594	03/26/2015	Credit given at site	100-2FF-5-G1-9401036	\$ (44.12)
7594	03/26/2015	uniform service (Blanket 2015)	100-2FF-5-G1-9401036	\$ 105.75
Vendor V0135 - Aramark Uniform Services Total:				\$ 525.98
Vendor: V0518 - Arrow Engineering Services-AESI				
7558	03/11/2015	Task Order 1 - Engineering Svcs	600-1XX-5-J1-9909080	\$ 6,880.00



Antelope Valley Transit Authority CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
7595	03/26/2015	Bus Stop Improvements FY14 Contract N	600-1XX-5-J1-9909059	\$ 12,240.00
7595	03/26/2015	Task Order 1 - Engineering Svcs	600-1XX-5-J1-9909080	\$ 6,000.00
7595	03/26/2015	Consulting Services - BYD Charging Statio	100-1EX-5-G1-9501013	\$ 23,625.00
7595	03/26/2015	Arrow Change Order 1 Task Order 2	600-1XX-5-J1-9909083	\$ 5,200.00
Vendor V0518 - Arrow Engineering Services-AESI Total:				\$ 53,945.00
Vendor: V0441 - At&T Calnet				
7559	03/11/2015	Phone, 1/20/15-2/19/15	100-2FF-5-G1-9501017	\$ 770.75
Vendor V0441 - At&T Calnet Total:				\$ 770.75
Vendor: V0244 - AT&T Mobility				
7596	03/26/2015	Cell Phones, 8/7/13-9/6/13	100-2FF-5-G1-9501017	\$ 250.96
Vendor V0244 - AT&T Mobility Total:				\$ 250.96
Vendor: V0013 - AV Press				
7597	03/26/2015	IFB Inverter Advertisement Reissue	100-3FS-5-G1-9501002	\$ 765.90
7597	03/26/2015	RFP ads One Ton Truck and DMS	100-3FS-5-G1-9501002	\$ 736.20
7597	03/26/2015	Antelope Valley Press FY 15 Blanket PO	100-5CS-5-G1-9501003	\$ 2,203.90
Vendor V0013 - AV Press Total:				\$ 3,706.00
Vendor: V0174 - Axes Fire Protection				
7560	03/11/2015	Test, recharge & certify Fire Extinguisher:	100-2FF-5-G1-9401036	\$ 841.75
Vendor V0174 - Axes Fire Protection Total:				\$ 841.75
Vendor: V0370 - Bank Supplies				
7540	03/02/2015	Bundle bags & Bill straps	100-3FS-5-G1-9501009	\$ 78.93
Vendor V0370 - Bank Supplies Total:				\$ 78.93
Vendor: V0496 - Blue Tarp Financial- Northern Tool				
7598	03/26/2015	heat exchanger for wash trailer	100-2FF-5-G1-9401036	\$ 1,471.44
Vendor V0496 - Blue Tarp Financial- Northern Tool Total:				\$ 1,471.44
Vendor: V0239 - BOHN'S Printing				
7514	03/02/2015	Track-it Brochure	100-5CS-5-G1-9501018	\$ 272.50
7561	03/11/2015	AVTA Brochure - 11x17 Washington DC	100-5CS-5-G1-9501018	\$ 228.90
Vendor V0239 - BOHN'S Printing Total:				\$ 501.40
Vendor: V0149 - Brinks Incorporated				
7515	03/02/2015	Daily cash pick up - money room	100-2FF-5-G1-9401005	\$ 520.22
7599	03/26/2015	Daily cash pick up - money room	100-2FF-5-G1-9401005	\$ 507.34
7599	03/26/2015	Daily cash pick up - money room	100-2FF-5-G1-9401005	\$ 126.81
Vendor V0149 - Brinks Incorporated Total:				\$ 1,154.37
Vendor: V0018 - Burris Coffee & Pure Water Service				
7562	03/11/2015	Coffee supplies	100-3FS-5-G1-9501009	\$ 206.85
Vendor V0018 - Burris Coffee & Pure Water Service Total:				\$ 206.85
Vendor: V1059 - Calstart				
7600	03/26/2015	California Zero Emission Bus Coalition Me	100-1EX-5-G1-9501006	\$ 750.00
Vendor V1059 - Calstart Total:				\$ 750.00



Antelope Valley Transit Authority CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0723 - Canon Solutions America				
7601	03/26/2015	Copier Usage, 12/16/14-3/15/15	100-2FF-5-G1-9401005	\$ 820.17
Vendor V0723 - Canon Solutions America Total:				\$ 820.17
Vendor: V0416 - Carquest of Lancaster #7305				
7516	03/02/2015	front and rear pad set for 216	100-2FF-5-G1-9401036	\$ 119.88
7602	03/26/2015	Electrical Connector	100-2FF-5-G1-9401036	\$ 10.04
Vendor V0416 - Carquest of Lancaster #7305 Total:				\$ 129.92
Vendor: V1012 - Clean Source				
7541	03/02/2015	Leather work gloves	100-2FF-5-G1-9401036	\$ 26.50
Vendor V1012 - Clean Source Total:				\$ 26.50
Vendor: V0383 - Consolidated Electrical Distr.				
7603	03/26/2015	Replacement flourescent lens	100-2FF-5-G1-9401036	\$ 356.98
Vendor V0383 - Consolidated Electrical Distr. Total:				\$ 356.98
Vendor: V0394 - Curvature				
7517	03/02/2015	Cisco 7921G Standard Battery	600-1XX-5-J1-9909053	\$ 109.00
7517	03/02/2015	Cisco 7921G Wifi Phone	600-1XX-5-J1-9909053	\$ 254.30
7517	03/02/2015	Cisco 7921G Charging Stand	600-1XX-5-J1-9909053	\$ 87.20
Vendor V0394 - Curvature Total:				\$ 450.50
Vendor: V1058 - Desert Industrial Supply				
7563	03/11/2015	tankless water heater	100-2FF-5-G1-9401036	\$ 201.65
Vendor V1058 - Desert Industrial Supply Total:				\$ 201.65
Vendor: V0646 - DSL Extreme				
7604	03/26/2015	DSL service- 3/1/15-4/1/15	100-2FF-5-G1-9501017	\$ 52.83
Vendor V0646 - DSL Extreme Total:				\$ 52.83
Vendor: V1073 - E-Bid Systems				
7591	03/16/2015	Services to date- Early Term agreement	600-1XX-5-J1-9909062	\$ 5,000.00
Vendor V1073 - E-Bid Systems Total:				\$ 5,000.00
Vendor: V0676 - Employment Screening Resources				
7605	03/26/2015	Pre-Employment Background Check	100-3FS-5-G1-9501027	\$ 71.60
Vendor V0676 - Employment Screening Resources Total:				\$ 71.60
Vendor: V0374 - Epoch Universal, Inc.				
7518	03/02/2015	Setup of IVR-Cisco Connection for ITS	600-1XX-5-J1-9909068	\$ 2,000.00
Vendor V0374 - Epoch Universal, Inc. Total:				\$ 2,000.00
Vendor: V0489 - Eugene Greene				
7606	03/26/2015	Test & Certify backflow preventers	100-2FF-5-G1-9401036	\$ 225.00
Vendor V0489 - Eugene Greene Total:				\$ 225.00
Vendor: V0913 - Evault Inc				
7565	03/11/2015	Monthly Backup Fee for 11/14 - 6/15	100-2FF-5-G1-9401012	\$ 1,199.25



Antelope Valley Transit Authority CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
7565	03/11/2015	Monthly Backup Fee for 11/14 - 6/15	100-2FF-5-G1-9401012	\$ 1,231.27
7519	03/02/2015	Monthly Backup Fee for 11/14 - 6/15	100-2FF-5-G1-9401012	\$ 1,318.90
Vendor V0913 - Evault Inc Total:				\$ 3,749.42
Vendor: V0046 - Federal Express				
7542	03/02/2015	Shipping	100-3FS-5-G1-9501010	\$ 85.12
Vendor V0046 - Federal Express Total:				\$ 85.12
Vendor: V1049 - Fox Associates Inc.				
7566	03/11/2015	Passenger Transport Advertising	100-5CS-5-G1-9501003	\$ 2,280.00
Vendor V1049 - Fox Associates Inc. Total:				\$ 2,280.00
Vendor: V0706 - Golden State Labor Compliance, LLC				
7607	03/26/2015	Labor Compliance BYD Chargers	600-1XX-5-J1-9909081	\$ 1,700.00
Vendor V0706 - Golden State Labor Compliance, LLC Total:				\$ 1,700.00
Vendor: V0125 - Grainger				
7543	03/02/2015	V-Belt	100-2FF-5-G1-9401036	\$ 41.72
7567	03/11/2015	4000 megohmeter	600-1XX-5-J1-9909061	\$ 679.84
7567	03/11/2015	Vehicle Inspection Form	100-3FS-5-G1-9501009	\$ 76.13
7543	03/02/2015	Connector, wire/cable	100-2FF-5-G1-9401036	\$ 20.30
7520	03/02/2015	1000v digital multimeter	600-1XX-5-J1-9909061	\$ 455.27
7608	03/26/2015	Toggle Switch	100-2FF-5-G1-9401036	\$ 12.95
Vendor V0125 - Grainger Total:				\$ 1,286.21
Vendor: V0139 - Hart Printers Inc.				
7609	03/26/2015	Business Cards- Kelly Miller	100-3FS-5-G1-9501018	\$ 53.41
Vendor V0139 - Hart Printers Inc. Total:				\$ 53.41
Vendor: V0320 - High Desert Broadcasting				
7610	03/26/2015	Stuff-a-Bus Radio Ads	100-5CS-5-G1-9501003	\$ 240.00
7610	03/26/2015	Stuff-a-Bus Radio Ads	100-5CS-5-G1-9501003	\$ 480.00
7610	03/26/2015	HDB Radio Buys	100-5CS-5-G1-9501003	\$ 480.00
Vendor V0320 - High Desert Broadcasting Total:				\$ 1,200.00
Vendor: V0624 - Home Depot Credit Services				
7568	03/11/2015	Saw blades	100-2FF-5-G1-9401036	\$ 118.80
7568	03/11/2015	Extention cords, concrete mix	100-2FF-5-G1-9401036	\$ 99.45
7568	03/11/2015	Street Elbow, Connector	100-2FF-5-G1-9401036	\$ 12.42
7568	03/11/2015	Roadeo supplies	100-2FF-5-G1-9501029	\$ 25.00
7568	03/11/2015	Roadeo Supplies	100-2FF-5-G1-9501029	\$ 169.02
7568	03/11/2015	Orange marking paint	100-2FF-5-G1-9501029	\$ 68.93
7568	03/11/2015	Roadeo Prizes	100-2FF-5-G1-9501029	\$ 103.40
7568	03/11/2015	Supplies for pictures	100-3FS-5-G1-9501009	\$ 141.59
Vendor V0624 - Home Depot Credit Services Total:				\$ 738.61
Vendor: V0474 - Insight- Public Sector				
7611	03/26/2015	Credit Memo-110400597	600-1XX-5-J1-9909053	\$ (65.16)
7611	03/26/2015	Buffalo 2 TB USB 3.0 External Hard Drive	600-1XX-5-J1-9909053	\$ 151.56
Vendor V0474 - Insight- Public Sector Total:				\$ 86.40



Antelope Valley Transit Authority CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
Vendor: V1057 - IntelliRide				
7544	03/02/2015	DAR Revenue- Jan. 2015	100-000-4-D1-6001400	\$ (6,231.50)
7544	03/02/2015	DAR Operations & Maintenance - Jan. 20	100-2FF-5-G1-9001014	\$ 72,124.28
7544	03/02/2015	DAR- Coupon Charge Jan. 2015	100-000-4-D1-6001400	\$ 1,371.00
7612	03/26/2015	Employer Transportation program	100-5CS-5-G1-9401031	\$ 556.16
7612	03/26/2015	DAR- Coupon Charge Feb. 2015	100-000-4-D1-6001400	\$ 1,386.00
7612	03/26/2015	DAR- Fares Received- Feb. 2015	100-000-4-D1-6001400	\$ (5,615.00)
7612	03/26/2015	DAR Service, Dec. 2015	100-2FF-5-G1-9001014	\$ 71,825.68
Vendor V1057 - IntelliRide Total:				\$ 135,416.62
Vendor: V0057 - Interior Plant Designs				
7521	03/02/2015	Monthly Indoor Plant Services	100-2FF-5-G1-9401005	\$ 195.00
7613	03/26/2015	Monthly Indoor Plant Services	100-2FF-5-G1-9401005	\$ 195.00
Vendor V0057 - Interior Plant Designs Total:				\$ 390.00
Vendor: V0157 - Iron Mountain Records Mgmt Inc				
7522	03/02/2015	document shredding through June 2015 (100-2FF-5-G1-9401005	\$ 73.52
7614	03/26/2015	document shredding through June 2015 (100-2FF-5-G1-9401005	\$ 71.84
Vendor V0157 - Iron Mountain Records Mgmt Inc Total:				\$ 145.36
Vendor: V1062 - Kaizen Inforsource				
7569	03/11/2015	Consulting Services for Records Retentior	100-1EX-5-G1-9501013	\$ 12,756.04
Vendor V1062 - Kaizen Inforsource Total:				\$ 12,756.04
Vendor: V0806 - Kelly Alcuran				
7615	03/26/2015	Tuition Reimbursement	100-1EX-5-G1-9701916	\$ 1,200.00
Vendor V0806 - Kelly Alcuran Total:				\$ 1,200.00
Vendor: V1080 - Kennard Design Group				
7616	03/26/2015	Engineering and Design for BS 266	100-1EX-5-G1-9501013	\$ 16,515.00
Vendor V1080 - Kennard Design Group Total:				\$ 16,515.00
Vendor: V0882 - Kingsbury Uniforms, Inc.				
7570	03/11/2015	Microfleece Jacket / Light Royal XXL / MD	100-5CS-5-G1-9401020	\$ 24.00
7570	03/11/2015	Snag Proof Polo/ Dark Navy Med/ KI	100-5CS-5-G1-9401020	\$ 24.00
7570	03/11/2015	OGIO Pearl / Teal S / FT	100-5CS-5-G1-9401020	\$ 39.75
7570	03/11/2015	Ladies Posicharge Micro Mesh Polo / True	100-5CS-5-G1-9401020	\$ 21.00
7570	03/11/2015	posicharge Micro Mesh Polo/ Blue Wake	100-5CS-5-G1-9401020	\$ 21.00
7570	03/11/2015	Dri Fit Classic Polo/ Skyline Blue LG/ WW	100-5CS-5-G1-9401020	\$ 36.00
7570	03/11/2015	Hooded Fleece jacket/ Vintage HeatherXI	100-5CS-5-G1-9401020	\$ 28.50
7570	03/11/2015	OGIO Pearl / Black XXL/ MDLS	100-5CS-5-G1-9401020	\$ 42.00
7570	03/11/2015	LG Sleeve Twill Shirt/ Ultramarine XL/ KM	100-5CS-5-G1-9401020	\$ 36.00
7570	03/11/2015	Posicharge MicroMesh Polo/ Carolina Blu	100-5CS-5-G1-9401020	\$ 21.00
7570	03/11/2015	District Made Cardigan Sweater/ Blk XL/ l	100-5CS-5-G1-9401020	\$ 37.00
7570	03/11/2015	Ez Cotton Pique 3/4 sleeve/moonlight Blu	100-5CS-5-G1-9401020	\$ 24.00
7570	03/11/2015	Nootka Jacket/ Graphite Black MED/KI	100-5CS-5-G1-9401020	\$ 70.00
7570	03/11/2015	Ladies Dri-Mesh Polo / Royal/White XL / (100-5CS-5-G1-9401020	\$ 21.00
7570	03/11/2015	Tattersall Ez Care shirt / Grey/White M / (100-5CS-5-G1-9401020	\$ 28.25
7570	03/11/2015	Ladies Short Sleeve/ Mediterranean Blue	100-5CS-5-G1-9401020	\$ 19.44



Antelope Valley Transit Authority

CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
7570	03/11/2015	OGIO Pearl / Diesel Grey XXL / DT	100-5CS-5-G1-9401020	\$ 39.75
7570	03/11/2015	Posicharge MicroMesh/ Blue Wake XXL /	100-5CS-5-G1-9401020	\$ 22.50
7570	03/11/2015	OGIO Ladies Leveler/Blue Steel LG/ MD	100-5CS-5-G1-9401020	\$ 37.00
7570	03/11/2015	Posicharge Micro Mesh Polo/ Iron Grey M	100-5CS-5-G1-9401020	\$ 21.00
7570	03/11/2015	Ladies Pique Knit Polo / Royal XL / GR	100-5CS-5-G1-9401020	\$ 18.00
7570	03/11/2015	District Made Ladies Cardigan / Navy XL	100-5CS-5-G1-9401020	\$ 37.00
7570	03/11/2015	Posicharge Micro Mesh Polo / Carlina Blu	100-5CS-5-G1-9401020	\$ 22.50
7570	03/11/2015	Dry Zone Cap / 2-White/blue 2- Royal/W	100-5CS-5-G1-9401020	\$ 36.00
7570	03/11/2015	Ladies Posicharge Micro Mesh Polo/ Blacl	100-5CS-5-G1-9401020	\$ 21.00
7570	03/11/2015	Ladies Nootka Jacket / Graphite Black XL	100-5CS-5-G1-9401020	\$ 70.00
7570	03/11/2015	OGIO Pearl / Teal Spark LG/ MD	100-5CS-5-G1-9401020	\$ 39.75
7570	03/11/2015	Ladies Silk Touch Cardigan/ Blue Lake S /	100-5CS-5-G1-9401020	\$ 19.50
7570	03/11/2015	Horizontal Texture Polo/ Black XXL/ DT	100-5CS-5-G1-9401020	\$ 45.98
7570	03/11/2015	Pocketless Pique Polo/Black 3XL/ CK	100-5CS-5-G1-9401020	\$ 164.45
7570	03/11/2015	Ladies Dri-Mesh Polo / Blueberry Navy XL	100-5CS-5-G1-9401020	\$ 42.00
7570	03/11/2015	Lg Sleeve Snag Proof Polo / Light Grey M	100-5CS-5-G1-9401020	\$ 32.00
7570	03/11/2015	Pocketless Pique Polo/ Black XXL /MDLS	100-5CS-5-G1-9401020	\$ 19.50
7570	03/11/2015	Pocketless Pique Polo/ Navy XXL / MDLS	100-5CS-5-G1-9401020	\$ 19.50
7570	03/11/2015	OGIO Vamp / Blue Enamel XXL / MDLS	100-5CS-5-G1-9401020	\$ 37.00
7570	03/11/2015	OGIO Crush/ Black S/ JA	100-5CS-5-G1-9401020	\$ 36.00
7570	03/11/2015	Tattersall EZ Care shirt / Blue/Navy M/ C	100-5CS-5-G1-9401020	\$ 28.25
7570	03/11/2015	Lg Sleeve Snag Proof polo/ Charcoal M / C	100-5CS-5-G1-9401020	\$ 32.00
7570	03/11/2015	Ladies Nootka Jacket / Graphite Black XL	100-5CS-5-G1-9401020	\$ 70.00
7570	03/11/2015	Ladies Fine Lacquard Polo/ Ocean Blue LG	100-5CS-5-G1-9401020	\$ 19.50
7570	03/11/2015	Stain Resistant Twill Shirt/Steel Grey LG /	100-5CS-5-G1-9401020	\$ 25.25
7570	03/11/2015	Ladies Silk Touch Cardigan/ White S/FT	100-5CS-5-G1-9401020	\$ 19.50
7570	03/11/2015	OGIO Pearl / Teal Spark XXL / DT	100-5CS-5-G1-9401020	\$ 39.75
7570	03/11/2015	Posicharge Micro Mesh Polo/ White Mec	100-5CS-5-G1-9401020	\$ 21.00
7570	03/11/2015	Dobby Non-iron button down shirt/ Med	100-5CS-5-G1-9401020	\$ 44.25
7570	03/11/2015	Pocketless Pique Polo/ Red XL/ CK	100-5CS-5-G1-9401020	\$ 23.00
7570	03/11/2015	OGIO Vamp/ Blue Enamel LG / MD	100-5CS-5-G1-9401020	\$ 35.50

Vendor V0882 - Kingsbury Uniforms, Inc. Total: \$ 1,631.37

Vendor: V0250 - L.A. County Waterworks

7545	03/02/2015	Water, 12/11/14-2/11/15	100-2FF-5-G1-9401024	\$ 268.29
7545	03/02/2015	Water, 12/11/14-2/11/15	100-2FF-5-G1-9401024	\$ 230.34
7545	03/02/2015	Water, 12/11/14-2/11/15	100-2FF-5-G1-9401024	\$ 304.17

Vendor V0250 - L.A. County Waterworks Total: \$ 802.80

Vendor: V0288 - LA County Sheriff Dept

7617	03/26/2015	Sheriff's Contract for Deputy Patrol	100-5CS-5-G1-9501034	\$ 8,107.85
7617	03/26/2015	Sheriff's Contract for Deputy Patrol	100-5CS-5-G1-9501034	\$ 9,008.59

Vendor V0288 - LA County Sheriff Dept Total: \$ 17,116.44

Vendor: V0105 - Lamar Companies

7574	03/11/2015	Billboard Advertising for Track-it	100-5CS-5-G1-9501003	\$ 525.00
7618	03/26/2015	Billboard Advertising for Track-it	100-5CS-5-G1-9501003	\$ 2,550.00

Vendor V0105 - Lamar Companies Total: \$ 3,075.00

Vendor: V0889 - Len Engel



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By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
7619	03/26/2015	Reimbursement- APTA CEO Seminar	100-1EX-5-G1-9501019	\$ 119.78
Vendor V0889 - Len Engel Total:				\$ 119.78
Vendor: V0916 - Mail America 3				
7523	03/02/2015	CPOS Reimbursement	100-3FS-5-G1-9501037	\$ 150.00
Vendor V0916 - Mail America 3 Total:				\$ 150.00
Vendor: V1088 - Mail America 4				
7620	03/26/2015	CPOS Phone line credit June-Feb 2014	100-3FS-5-G1-9501037	\$ 450.00
Vendor V1088 - Mail America 4 Total:				\$ 450.00
Vendor: V0529 - Mail America- Lancaster				
7621	03/26/2015	Phone line Credit for CPOS Machine	100-3FS-5-G1-9501037	\$ 600.00
Vendor V0529 - Mail America- Lancaster Total:				\$ 600.00
Vendor: V0169 - Mar-Co Equipment Company				
7524	03/02/2015	Inner squeegee	100-2FF-5-G1-9401036	\$ 76.30
7524	03/02/2015	Brushes	100-2FF-5-G1-9401036	\$ 369.25
7524	03/02/2015	Outer squeegee	100-2FF-5-G1-9401036	\$ 125.35
Vendor V0169 - Mar-Co Equipment Company Total:				\$ 570.90
Vendor: V1090 - Marie Owen				
7622	03/26/2015	Face Painting- AVTA Rodeo	100-2FF-5-G1-9501029	\$ 120.00
Vendor V1090 - Marie Owen Total:				\$ 120.00
Vendor: V0292 - McMaster-Carr Supply Co.				
7623	03/26/2015	Hose Connectr for Lift Truck Propane Tan	100-2FF-5-G1-9401036	\$ 56.14
7623	03/26/2015	Washer, O-ring	100-2FF-5-G1-9401036	\$ 13.62
7623	03/26/2015	Insulated Wire Ferrule	100-2FF-5-G1-9401036	\$ 104.91
Vendor V0292 - McMaster-Carr Supply Co. Total:				\$ 174.67
Vendor: V0626 - Moore & Associates				
7525	03/02/2015	Mobility Management Services Year 4	100-5CS-5-G1-9401035	\$ 2,520.98
7624	03/26/2015	Mobility Management Services Year 4	100-5CS-5-G1-9401035	\$ 4,549.17
7624	03/26/2015	Coach Operator Audits	100-1EX-5-G1-9501013	\$ 5,808.00
Vendor V0626 - Moore & Associates Total:				\$ 12,878.15
Vendor: V0544 - Motion Industries				
7625	03/26/2015	6500-04-04-FG Elbow	100-2FF-5-G1-9401036	\$ 4.06
7625	03/26/2015	Hose Assy	100-2FF-5-G1-9401036	\$ 91.20
Vendor V0544 - Motion Industries Total:				\$ 95.26
Vendor: V1082 - Multimedia LED				
7553	03/09/2015	Mobile LED Digitally Controlled Advertise	600-1XX-5-J1-9909084	\$ 24,971.59
Vendor V1082 - Multimedia LED Total:				\$ 24,971.59
Vendor: V0358 - Nate Pitkin				
7626	03/26/2015	Reimbursement, APTA Marketing Worksf	100-1EX-5-G1-9501019	\$ 353.47
Vendor V0358 - Nate Pitkin Total:				\$ 353.47



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By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0073 - Nelson Nygaard Cons Assoc				
7627	03/26/2015	Fare Study	100-1EX-5-G1-9501013	\$ 882.96
Vendor V0073 - Nelson Nygaard Cons Assoc Total:				\$ 882.96
Vendor: V1081 - Northern Safety Co				
7628	03/26/2015	7 flammable storage cabinets solicitation: 600-1XX-5-J1-9902008		\$ 5,372.50
Vendor V1081 - Northern Safety Co Total:				\$ 5,372.50
Vendor: V0427 - OLS Service, Inc.				
7526	03/02/2015	Inspect & certify six Sefac lifts	100-2FF-5-G1-9401010	\$ 749.00
7526	03/02/2015	Repair parts/installation for Sefac lifts	100-2FF-5-G1-9401036	\$ 477.35
7526	03/02/2015	Repair parts/installation for Sefac lifts	100-2FF-5-G1-9401036	\$ 823.58
7629	03/26/2015	overload circuit	100-2FF-5-G1-9401036	\$ 123.49
7629	03/26/2015	contactor set for sefac lift repair	100-2FF-5-G1-9401036	\$ 486.09
Vendor V0427 - OLS Service, Inc. Total:				\$ 2,659.51
Vendor: V0987 - OPSEC Specialized Protection				
7527	03/02/2015	Security Services for the Lobby	100-5CS-5-G1-9501034	\$ 4,390.00
7575	03/11/2015	Security Services for the Lobby	100-5CS-5-G1-9501034	\$ 4,180.00
Vendor V0987 - OPSEC Specialized Protection Total:				\$ 8,570.00
Vendor: V0688 - Our Weekly Publications				
7576	03/11/2015	Advertisement IFB Inverter	100-3FS-5-G1-9501002	\$ 210.80
7528	03/02/2015	Ads for One Ton Truck and DMS	100-3FS-5-G1-9501002	\$ 181.90
Vendor V0688 - Our Weekly Publications Total:				\$ 392.70
Vendor: V0622 - Palmcaster Equipment Rentals				
7630	03/26/2015	Mixer Rental	100-2FF-5-G1-9401036	\$ 40.00
Vendor V0622 - Palmcaster Equipment Rentals Total:				\$ 40.00
Vendor: V0455 - Palmdale Trophy				
7546	03/02/2015	Engraved Signage	100-3FS-5-G1-9501009	\$ 39.24
7631	03/26/2015	Plaque- Retirement	100-3FS-5-G1-9501009	\$ 77.06
7631	03/26/2015	Multiple recognition plaques	100-3FS-5-G1-9501009	\$ 132.60
Vendor V0455 - Palmdale Trophy Total:				\$ 248.90
Vendor: V0344 - Peterson Hydraulics, Inc.				
7632	03/26/2015	annual lift safety inspections	100-2FF-5-G1-9401010	\$ 1,800.00
Vendor V0344 - Peterson Hydraulics, Inc. Total:				\$ 1,800.00
Vendor: V0293 - Petty Cash				
7547	03/02/2015	Cust. service- refund	100-000-4-D1-6001004	\$ (8.25)
7547	03/02/2015	K. Darr- Water- 2015 Legislative wkshp	100-1EX-5-G1-9501019	\$ 4.53
7547	03/02/2015	W. Jones- PIHRA meeting fee	100-1EX-5-G1-9501019	\$ 20.00
7547	03/02/2015	L. Block- Refreshments- Vendor Fair	100-1EX-5-G1-9501019	\$ 16.26
7547	03/02/2015	L. Engel- Business Lunch w/ Moore & Ass	100-1EX-5-G1-9501019	\$ 45.68
7547	03/02/2015	J. Fry- Parking @ Metro	100-1EX-5-G1-9501019	\$ 4.00
7547	03/02/2015	K. Alcuran- Contest prize for employees	100-1EX-5-G1-9501034	\$ 24.98
7547	03/02/2015	C. Konisek- Shipping fees	100-3FS-5-G1-9501010	\$ 10.95
7547	03/02/2015	D. Cason- Holiday Event Decor-	100-5CS-5-G1-9501029	\$ 89.86



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By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
Vendor V0293 - Petty Cash Total:				\$ 208.01
Vendor: V0078 - Pinnacle Petroleum Inc				
7529	03/02/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 15,769.15
7577	03/11/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 18,427.12
7577	03/11/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 19,177.98
7577	03/11/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 19,107.03
7577	03/11/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 19,280.29
7577	03/11/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 18,988.36
7577	03/11/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 10,536.42
7577	03/11/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 11,045.40
7529	03/02/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 9,709.80
7529	03/02/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 8,363.92
7529	03/02/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 18,447.53
7633	03/26/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 18,835.85
7633	03/26/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 18,901.89
7633	03/26/2015	Fuel July 2014 through June 2015 (blanke	100-2FF-5-G1-9201003	\$ 17,872.13
Vendor V0078 - Pinnacle Petroleum Inc Total:				\$ 224,462.87
Vendor: V1084 - Premier Events Party Rentals				
7634	03/26/2015	Canopy, Furniture, Bouncer Rental for Ro	100-2FF-5-G1-9501029	\$ 1,260.00
Vendor V1084 - Premier Events Party Rentals Total:				\$ 1,260.00
Vendor: V1006 - Proactive Work Health				
7635	03/26/2015	Pre Employment Physical	100-3FS-5-G1-9501027	\$ 80.00
Vendor V1006 - Proactive Work Health Total:				\$ 80.00
Vendor: V0090 - Richards, Watson & Gershon				
7578	03/11/2015	General Counsel- Jan. 2015	100-1EX-5-G1-9501005	\$ 3,869.00
7578	03/11/2015	Board Meeting Attendance- Jan. 2015	100-1EX-5-G1-9501005	\$ 1,075.00
7636	03/26/2015	General Counsel- Feb. 2015	100-1EX-5-G1-9501005	\$ 954.00
Vendor V0090 - Richards, Watson & Gershon Total:				\$ 5,898.00
Vendor: V0348 - SignWarehouse, Inc.				
7579	03/11/2015	AK-4 PRECISION ART KNIFE	100-5CS-5-G1-9501018	\$ 11.95
7579	03/11/2015	MONKEY STRIPS (FELT BUFFER) - 5 PACK	100-5CS-5-G1-9501018	\$ 6.95
7579	03/11/2015	OLFA ULTRA MAX HD BLADES 10PK	100-5CS-5-G1-9501018	\$ 7.95
7579	03/11/2015	OLFA SNAP IT 'N TRAP IT HEAVY-DUTY UT	100-5CS-5-G1-9501018	\$ 8.95
7579	03/11/2015	ORACAL 651 24X50 BLACK	100-5CS-5-G1-9501018	\$ 83.00
7579	03/11/2015	4" GOLD NYLON SQUEEGEE (1061)	100-5CS-5-G1-9501018	\$ 4.00
7579	03/11/2015	OLFA STAINLESS STEEL SNAP-OFF GRAPHI	100-5CS-5-G1-9501018	\$ 22.97
7579	03/11/2015	OLFA SNAP ART BLADE 10 PACK (5007)	100-5CS-5-G1-9501018	\$ 7.99
7579	03/11/2015	VJ-1204 MAINTENANCE KIT	100-5CS-5-G1-9501018	\$ 184.45
7579	03/11/2015	ENDURAMAT 24 X 36 X .120	100-5CS-5-G1-9501018	\$ 26.00
7579	03/11/2015	ORAGUARD 290 54X150 GLOSS CAST LAM	100-5CS-5-G1-9501018	\$ 1,050.00
7579	03/11/2015	PJ/VJ ECO ULTRA INK YELLOW (MSINK3A-	100-5CS-5-G1-9501018	\$ 67.00
7579	03/11/2015	3M CONTROLTAC V3 48" X 150 FT	100-5CS-5-G1-9501018	\$ 1,350.00
7579	03/11/2015	PJ/VJ ECO ULTRA INK MAGENTA (MSINK3	100-5CS-5-G1-9501018	\$ 67.00
7579	03/11/2015	PJ/VJ ECO ULTRA INK BLACK (MSINK3A-B	100-5CS-5-G1-9501018	\$ 132.00
Vendor V0348 - SignWarehouse, Inc. Total:				\$ 3,030.21



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By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0649 - Sinclair Printing & Litho., Inc.				
7637	03/26/2015	Local Transit Schedules	100-5CS-5-G1-9501018	\$ 3,196.97
Vendor V0649 - Sinclair Printing & Litho., Inc. Total:				\$ 3,196.97
Vendor: V0303 - Software Professionals, Inc.				
7638	03/26/2015	Jet Reports Annual Renewal	100-2FF-5-G1-9401012	\$ 734.32
Vendor V0303 - Software Professionals, Inc. Total:				\$ 734.32
Vendor: V0403 - Southern California Edison				
7548	03/02/2015	Utilities- Electricity, 1/20/15-2/19/15	100-2FF-5-G1-9401021	\$ 9,805.82
7639	03/26/2015	Utilities- Electricity, 2/18/15-3/20/15	100-2FF-5-G1-9401021	\$ 8,155.23
Vendor V0403 - Southern California Edison Total:				\$ 17,961.05
Vendor: V0493 - Standard Insurance Company				
7641	03/26/2015	Vision Insurance (EE Portion), March 201!	100-000-2-B1-4011016	\$ 124.53
7641	03/26/2015	Vision Insurance (ER Portion), march 201!	100-1ZZ-5-G1-9701616	\$ 436.03
7641	03/26/2015	Dental Insurance (EE Portion),March 201!	100-000-2-B1-4011014	\$ 674.78
7641	03/26/2015	Dental Insurance (ER Portion), March 201	100-1ZZ-5-G1-9701614	\$ 2,166.38
Vendor V0493 - Standard Insurance Company Total:				\$ 3,401.72
Vendor: V0477 - Standard Insurance Company				
7549	03/02/2015	Life	100-1ZZ-5-G1-9701811	\$ 414.85
7549	03/02/2015	STD	100-1ZZ-5-G1-9701812	\$ 1,313.26
7549	03/02/2015	LTD	100-1ZZ-5-G1-9701813	\$ 814.45
7549	03/02/2015	AD & D	100-1ZZ-5-G1-9701814	\$ 75.76
7640	03/26/2015	Life	100-1ZZ-5-G1-9701811	\$ 406.85
7640	03/26/2015	STD	100-1ZZ-5-G1-9701812	\$ 1,292.15
7640	03/26/2015	LTD	100-1ZZ-5-G1-9701813	\$ 801.36
7640	03/26/2015	AD & D	100-1ZZ-5-G1-9701814	\$ 74.36
Vendor V0477 - Standard Insurance Company Total:				\$ 5,193.04
Vendor: V0684 - Strategies				
7642	03/26/2015	Consulting Services for Feb. 2015	100-3FS-5-G1-9501027	\$ 25.00
Vendor V0684 - Strategies Total:				\$ 25.00
Vendor: V0925 - Tableau Software Inc.				
7530	03/02/2015	Tableau Desktop Maintenance Renewal	100-2FF-5-G1-9401012	\$ 800.00
Vendor V0925 - Tableau Software Inc. Total:				\$ 800.00
Vendor: V0103 - TCW Systems, Inc.				
7581	03/11/2015	Air time fiscal year 2015	100-2FF-5-G1-9401036	\$ 500.00
Vendor V0103 - TCW Systems, Inc. Total:				\$ 500.00
Vendor: V0505 - The Customer Service Experts				
7531	03/02/2015	CPOS Reimbursement	100-3FS-5-G1-9501037	\$ 50.00
7582	03/11/2015	CPOS Reimbursement	100-3FS-5-G1-9501037	\$ 50.00
Vendor V0505 - The Customer Service Experts Total:				\$ 100.00
Vendor: V0791 - Time Warner Cable Ad Sales/LA				



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By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
7583	03/11/2015	Track-it Television Run on TWC	100-5CS-5-G1-9501003	\$ 1,246.00
Vendor V0791 - Time Warner Cable Ad Sales/LA Total:				\$ 1,246.00
Vendor: V0904 - Time Warner Cable Business Class				
7550	03/02/2015	Cable Services,2/11/15-3/10/15	100-2FF-5-G1-9501017	\$ 242.39
7550	03/02/2015	Internet Service, 2/13/15-3/12/15	100-2FF-5-G1-9501017	\$ 1,440.00
7643	03/26/2015	Internet Service, 3/13/1-4/12/15	100-2FF-5-G1-9501017	\$ 1,440.00
7643	03/26/2015	Cable Service, 3/11/15-4/10/15	100-2FF-5-G1-9501017	\$ 242.39
Vendor V0904 - Time Warner Cable Business Class Total:				\$ 3,364.78
Vendor: V0252 - Transdev				
7584	03/11/2015	Pass through- Zonar	100-2FF-5-G1-9401036	\$ 407.85
7584	03/11/2015	786- Additional Trips- Jan. 2015	100-2FF-5-G1-9001013	\$ 17,558.06
7584	03/11/2015	E-Bus Service- Jan. 2015	100-2FF-5-G1-9001016	\$ 24,367.03
7584	03/11/2015	Passthrough-Customer service Reps, Jan.	100-2FF-5-G1-9001009	\$ 4,252.23
7584	03/11/2015	Local & Commuter Liquidated Damages- J	100-2FF-5-G1-9001013	\$ (3,350.00)
7584	03/11/2015	Commuter Ops and Maintenance- Jan. 2015	100-2FF-5-G1-9001013	\$ 154,372.19
7584	03/11/2015	Local Ops and Maintenance- Jan. 2015	100-2FF-5-G1-9001013	\$ 893,730.73
7584	03/11/2015	Commuter Recovery- Stand-by Jan. 2015	100-2FF-5-G1-9001013	\$ 646.00
7584	03/11/2015	Commuter Recovery- Jan. 2015	100-2FF-5-G1-9001013	\$ 12,161.76
7584	03/11/2015	Pass through- Travel Training	100-5CS-5-G1-9401035	\$ 134.93
Vendor V0252 - Transdev Total:				\$ 1,104,280.78
Vendor: V0660 - Transit Talent				
7644	03/26/2015	Recruitment ad (Executive Director)	100-3FS-5-G1-9501026	\$ 115.00
Vendor V0660 - Transit Talent Total:				\$ 115.00
Vendor: V0451 - Tyler Technologies				
7532	03/02/2015	Tyler Invoice	100-2FF-5-G1-9401012	\$ 4,025.00
Vendor V0451 - Tyler Technologies Total:				\$ 4,025.00
Vendor: V0353 - UNUM Life Insurance Co of Amer				
7551	03/02/2015	Long Term Care (EE Portion), March 2015	100-000-2-B1-4011024	\$ 172.20
7551	03/02/2015	Long Term Care (ER Portion), March. 2015	100-1ZZ-5-G1-9702618	\$ 534.60
7645	03/26/2015	Long Term Care (EE Portion), April 2015	100-000-2-B1-4011024	\$ 172.20
7645	03/26/2015	Long Term Care (ER Portion), April 2015	100-1ZZ-5-G1-9702618	\$ 527.70
Vendor V0353 - UNUM Life Insurance Co of Amer Total:				\$ 1,406.70
Vendor: V0302 - US Bank				
7585	03/11/2015	L. Engel- Lodging- APTA CEO Conference	100-1EX-5-G1-9501019	\$ 636.57
7585	03/11/2015	W. Williams- Airfare- Bus Paratransit Con	100-1EX-5-G1-9501019	\$ 196.20
7585	03/11/2015	L. Engel & W. Williams- AV Chamber luncl	100-1EX-5-G1-9501019	\$ 60.00
7585	03/11/2015	C. Konisek- Registration- GFOA Annual Co	100-1EX-5-G1-9501019	\$ 420.00
7585	03/11/2015	Rodeo winner lodging reservation for Te	100-1EX-5-G1-9501019	\$ 228.85
7585	03/11/2015	Lodging- APTA Legislative Conf. (Cancelle	100-1EX-5-G1-9501019	\$ 370.98
7585	03/11/2015	C. Love- ARMA Chapter Meeting	100-1EX-5-G1-9501019	\$ 20.00
7585	03/11/2015	N. Hickling- Airfare- APTA Legislative Conl	100-1EX-5-G1-9501019	\$ 402.20
7585	03/11/2015	L. Engel, W. Williams, J. Fry APTA Lodging	100-1EX-5-G1-9501019	\$ 1,112.94
7585	03/11/2015	M. Perry- Airfare Bus Paratransit Confere	100-1EX-5-G1-9501019	\$ 196.20
7585	03/11/2015	W. Williams- Airfare- APTA Legislative Coi	100-1EX-5-G1-9501019	\$ 402.20



Antelope Valley Transit Authority CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
7585	03/11/2015	J. Fry- Airfare- APTA Legislative Conferen	100-1EX-5-G1-9501019	\$ 402.20
7585	03/11/2015	Virtual Server- Monthly Fee	100-2FF-5-G1-9401012	\$ 19.99
7585	03/11/2015	M. Perry - Rodeo Prizes	100-2FF-5-G1-9501029	\$ 1,037.57
7585	03/11/2015	D. Cason- Poster Frames	100-3FS-5-G1-9501009	\$ 154.30
7585	03/11/2015	N. Pitkin- Stock Photo Purchase	100-5CS-5-G1-9501018	\$ 229.00
7585	03/11/2015	L. Engel- Registration- APTA CEO Confere	100-1EX-5-G1-9501019	\$ 845.00
7585	03/11/2015	L. Engel- Airfare- APTA CEO conference	100-1EX-5-G1-9501019	\$ 144.20
Vendor V0302 - US Bank Total:				\$ 6,878.40
Vendor: V1050 - US Postal Exchange				
7646	03/26/2015	CPOS Reimbursement	100-3FS-5-G1-9501037	\$ 100.00
Vendor V1050 - US Postal Exchange Total:				\$ 100.00
Vendor: V0166 - Valley Power Systems				
7533	03/02/2015	diagnostic cable for hybrid drive	600-1XX-5-J1-9909061	\$ 440.99
7588	03/11/2015	p-trap pulser filter	100-2FF-5-G1-9401036	\$ 334.05
Vendor V0166 - Valley Power Systems Total:				\$ 775.04
Vendor: V1005 - Van Scoyoc				
7534	03/02/2015	Van Scoyoc Retainer July 2015	100-1EX-5-G1-9501013	\$ 4,000.00
7647	03/26/2015	Van Scoyoc Retainer July 2015	100-1EX-5-G1-9501013	\$ 4,000.00
Vendor V1005 - Van Scoyoc Total:				\$ 8,000.00
Vendor: V0194 - Verizon California				
7589	03/11/2015	Phone Service,	100-2FF-5-G1-9501017	\$ 603.89
7648	03/26/2015	Phone Service, 9/13/13-10/12/13	100-2FF-5-G1-9501017	\$ 1,425.88
Vendor V0194 - Verizon California Total:				\$ 2,029.77
Vendor: V0550 - Waste Management				
7649	03/26/2015	Utilities- Waste, Feb. 2015	100-2FF-5-G1-9401023	\$ 701.38
Vendor V0550 - Waste Management Total:				\$ 701.38
Vendor: V0457 - Waxie Enterprises Inc.				
7535	03/02/2015	toilet seat covers	100-2FF-5-G1-9401036	\$ 108.79
7535	03/02/2015	creme cleanser	100-2FF-5-G1-9401036	\$ 49.18
7535	03/02/2015	vacuum belts	100-2FF-5-G1-9401036	\$ 13.08
7535	03/02/2015	boraxo soap	100-2FF-5-G1-9401036	\$ 92.85
7535	03/02/2015	trash picker	100-2FF-5-G1-9401036	\$ 28.93
7535	03/02/2015	cups	100-2FF-5-G1-9401036	\$ 44.29
7535	03/02/2015	premium toilet tissue	100-2FF-5-G1-9401036	\$ 502.05
7535	03/02/2015	vinyl gloves	100-2FF-5-G1-9401036	\$ 49.89
7535	03/02/2015	roll towels	100-2FF-5-G1-9401036	\$ 277.03
7535	03/02/2015	medium can liners	100-2FF-5-G1-9401036	\$ 73.88
7535	03/02/2015	citrus cleaner	100-2FF-5-G1-9401036	\$ 185.05
7535	03/02/2015	large can liners	100-2FF-5-G1-9401036	\$ 157.66
7535	03/02/2015	kitchen paper towels	100-2FF-5-G1-9401036	\$ 26.97
7535	03/02/2015	vacuum brush	100-2FF-5-G1-9401036	\$ 16.64
7535	03/02/2015	bowl cleaner	100-2FF-5-G1-9401036	\$ 31.23
Vendor V0457 - Waxie Enterprises Inc. Total:				\$ 1,657.52



Antelope Valley Transit Authority

CASH DISBURSEMENT REPORT

ATTACHMENT CC 2. C

By Vendor Name

Payment Dates 3/1/2015 - 3/31/2015

Payment I	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0780 - Wendy Williams				
7650	03/26/2015	Reimbursement- APTA Legislative confer	100-1EX-5-G1-9501019	\$ 530.36
Vendor V0780 - Wendy Williams Total:				\$ 530.36
Vendor: V0112 - Western Exterminators				
7552	03/02/2015	Exterminator Service, Jan. 2015	100-2FF-5-G1-9401005	\$ 92.50
7651	03/26/2015	Exterminator Service, Feb. 2015	100-2FF-5-G1-9401005	\$ 92.50
Vendor V0112 - Western Exterminators Total:				\$ 185.00
Vendor: V0124 - Witts				
7537	03/02/2015	Office Supplies	100-3FS-5-G1-9501009	\$ 346.66
7537	03/02/2015	Office Supplies	100-3FS-5-G1-9501009	\$ 31.32
7590	03/11/2015	Office Supplies	100-3FS-5-G1-9501009	\$ 448.81
7652	03/26/2015	Office Supplies	100-3FS-5-G1-9501009	\$ 53.02
Vendor V0124 - Witts Total:				\$ 879.81
Grand Total:				\$ 1,779,113.77



STATEMENT OF NET POSITION

	As of February 28, 2015	As of February 28, 2014
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 20,378,350	\$ 24,094,058
Due from other governments	3,857,708	1,045,059
Other receivables	116,335	207,896
Inventory	237,783	271,215
Prepaid items	113,857	118,922
Total Current Assets	24,704,033	25,737,150
NONCURRENT ASSETS		
Capital assets, net of depreciation	49,645,690	49,421,264
Total Assets	74,349,724	75,158,414
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	2,449,967	1,962,547
Due to Federal Transit Administration	-	-
Accrued payroll	(3,048)	(3,393)
Compensated absences	322,034	264,642
Deferred Revenue - Prop 1B	2,328,040	3,031,413
Total Current Liabilities	5,096,993	5,255,209
Deferred inflows of resources		
Unearned Revenue	213,690	262,141
Total Liabilities	5,310,683	5,517,350
NET POSITION		
Invested in Capital Assets	49,645,690	49,421,264
Restricted for Capital Acquisition	4,913,775	4,442,731
Unrestricted	14,479,576	15,777,069
Total Net Assets	\$ 69,039,040	\$ 69,641,065



STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
GOVERNMENT AUDITING STANDARDS PRESENTATION
 (INCLUDING DEPRECIATION EXPENSE)

	For the 8 Months ending February 28, 2015	For the 8 Months ending February 28, 2014
OPERATING REVENUES		
Charges for services:		
Passenger fares	\$ 3,203,904	\$ 3,249,956
Total operating revenues	<u>3,203,904</u>	<u>3,249,956</u>
OPERATING EXPENSES		
Purchased transportation services:		
Outside transit contract	9,066,349	8,426,668
Fuel	1,591,453	1,859,849
Other operating costs	427,728	1,366,259
General and administrative	2,926,266	2,355,378
Total operating expenses, net of depreciation	<u>14,011,796</u>	<u>14,008,154</u>
Operating gain/(loss), net of depreciation	(10,807,892)	(10,758,198)
Depreciation	3,545,311	3,423,390
Total operating expenses	<u>17,557,106</u>	<u>17,431,544</u>
Operating gain/(loss)	<u>(14,353,202)</u>	<u>(14,181,588)</u>
NONOPERATING REVENUES/(EXPENSES)		
Interest Income	8,816	5,925
Local grants - MTA	5,557,315	5,577,604
Proposition 1B	252,640	-
Federal non-capital grants	4,077,965	5,396,890
Member agency contributions	2,200,348	2,357,676
Grantable expenses	(283,033)	(243,685)
Gain/(Loss) on sale of capital assets	-	7,110
Other	311,092	211,729
Total nonoperating revenues and expenses	<u>12,125,142</u>	<u>13,313,248</u>
Gain/(Loss) before capital contributions	<u>(2,228,060)</u>	<u>(868,340)</u>
CAPITAL CONTRIBUTIONS		
Capital grants	164,556	3,670,024
Member agency contributions	322,064	-
Total capital contributions	<u>486,620</u>	<u>3,670,024</u>
NET CHANGE IN NET ASSETS	(1,741,440)	2,801,685
NET ASSETS, BEGINNING OF PERIOD	<u>70,780,480</u>	<u>66,839,380</u>
NET ASSETS, END OF PERIOD	<u>\$ 69,039,040</u>	<u>\$ 69,641,065</u>

**STATEMENT OF CASH FLOWS**

	For the 8 Months ending February 28, 2015	For the 8 Months ending February 28, 2014
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	3,203,904	3,249,956
Non-operating miscellaneous revenue received	311,092	211,729
Cash payments to suppliers for goods and services	(11,251,451)	(11,102,235)
Cash payments to employees for services	(2,333,683)	(2,234,169)
Net cash used in operating activities	<u>(10,070,138)</u>	<u>(9,874,720)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Operating grants received	7,188,618	12,069,275
Contributions received from member agencies	2,090,568	2,357,676
Net cash provided by non-capital financing activities	<u>9,279,186</u>	<u>14,426,951</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of capital assets	(4,409,530)	(2,132,163)
Proceeds received from sale of capital assets	-	7,110
Capital grants received	255,523	4,572,499
Capital expenses	(283,033)	(243,685)
Capital contributions received from member agencies	322,064	-
Net cash used in capital and related financing activities	<u>(4,114,977)</u>	<u>2,203,761</u>
CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:		
Interest received	8,816	5,925
Net cash provided by investing activities:	<u>8,816</u>	<u>5,925</u>
Net increase/(decrease) in cash and cash equivalents	(4,897,114)	6,761,917
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>25,275,465</u>	<u>17,332,141</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>20,378,350</u></u>	<u><u>24,094,058</u></u>

**STATEMENT OF CASH FLOWS**

	For the 8 Months ending February 28, 2015	For the 8 Months ending February 28, 2014
Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):		
Operating Loss	(10,807,892)	(14,181,588)
Adjustments to Net Cash used in Operating Activities		
Depreciation	-	3,423,390
Miscellaneous income	311,092	211,729
(Increase) decrease in other receivables	126,713	44,280
(Increase) decrease in inventory	-	48,737
(Increase) decrease in prepaid items	225,149	(109,308)
Increase (decrease) in accounts payable	(49,431)	285,273
Increase (decrease) in due to Federal Transit Administration	-	(4,371)
Increase (decrease) in accrued payroll	(84,459)	(77,647)
Increase (decrease) in compensated absences payable	-	-
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	208,690	484,786
	<u>208,690</u>	<u>484,786</u>
Net Cash used in operating activities	<u>(10,070,138)</u>	<u>(9,874,720)</u>

Notes

- 1 This set of basic financial statements is prepared on an interim basis and is unaudited.
- 2 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

ANTELOPE VALLEY TRANSIT AUTHORITY
BUDGET VERSUS ACTUAL INCOME STATEMENT
FEBRUARY 2015, YEAR TO DATE

REVENUE	MIDDLE YEAR BUDGET - YTD	FEBRUARY ACTUAL	YTD ACTUAL	YTD VARIANCE
Fare Revenue	\$ 3,235,412	\$ 426,806	\$ 3,203,904	(31,508)
MTA Funds	5,411,751	694,664	5,557,315	145,564
FTA Funds	4,316,319	611,496	4,330,605	14,286
Jurisdictional Contributions	2,193,725	280,071	2,200,348	6,622
Other (SCE Rebates, Adv.)	284,424	10,904	319,908	35,484
TOTAL REVENUE	15,441,632	2,023,941	15,612,080	170,448
EXPENDITURES				
Contract Services	9,146,827	1,115,148	9,002,141	144,686
Fuel	1,941,109	168,853	1,591,453	349,656
Other Operating	778,941	33,942	388,950	389,991
Salaries and Wages	1,718,555	192,840	1,611,884	106,671
Benefits	675,432	77,481	633,740	41,692
Legal	79,968	(10,146)	49,393	30,575
Consulting	163,496	14,717	117,829	45,667
Travel	50,769	6,051	46,267	4,503
IT Maintenance/Licenses	85,587	8,594	70,255	15,332
Utilities	136,017	25,297	113,999	22,018
Administration	429,611	20,880	385,886	43,725
TOTAL EXPENDITURES	15,206,312	1,653,656	14,011,796	1,194,516
INCOME(LOSS)	235,319	370,285	1,600,284	1,364,964

*DEPRECIATION EXPENSE IS EXCLUDED IN THE REPORT



DATE: April 28, 2015

TO: BOARD OF DIRECTORS

SUBJECT: FY15 Third Quarter Los Angeles County Sheriff's Department Report for January 1 through March 31, 2015

RECOMMENDATION

That the Board of Directors receive and file the FY15 Third Quarter Los Angeles County Sheriff's Department Report for the period covering January 1 through March 31, 2015.

FISCAL IMPACT

No fiscal impact at this time.

DISCUSSION

Deputy Maselli and his K-9 partner, Ieka, worked a total of 719 hours during the third quarter of FY15. Security Assistant Jessica McDaniel worked four hours and Randi Baker worked four hours during a Fare Enforcement Operation conducted in March.

Deputy Maselli monitored various locations that had reported problems. These locations included: Avenue J & Division Street, Avenue J & Challenger Way, Newgrove Avenue and 10th Street West, the Lancaster Senior Center, 6th Street East & Palmdale Boulevard, Courson Park and the Lancaster Metrolink Station.

At the beginning of each shift, Deputy Maselli contacted bus operators to ascertain if there were any concerns or problems to report, as well as anything that might have been reported from the previous day. On average, Deputy Maselli made contact with an estimated 29 operators per day. Throughout the third quarter of FY15, Maselli made contact with a total of 2,150 buses and approximately 35,350 passengers.

Deputy Maselli and Ieka conducted numerous high visibility K-9 terrorism and explosives deterrence sweeps on AVTA buses, at the AVTA office and at AVTA's two major transfer centers. Deterrence patrols were also conducted at random bus stop locations

throughout the Antelope Valley with a focus on problem areas identified by Deputy Maselli.

The following is a list of infractions included on citations issued from January 1 through March 31. All citations were issued at transit centers or at bus stops in the AVTA service area.

Citations	Jan 15	Feb 15	Mar 15
Suspended or Unlicensed Driver	2	9	11
Defective Windshield	-	-	1
Expired Registration	1	2	7
Registration Not in Vehicle	1	3	7
No Proof of Insurance	1	11	9
Drinking in Public (Bus Stops)	2	8	7
No Smoking (PTC)	-	1	2
No License Plates	2	4	1
Misuse of Fare Media	-	-	-
Failure to Obey Posted Signs at Transit Centers	2	4	3
Fare Evasion	-	-	-
Impounded Vehicle	-	1	4
Outstanding Warrant Arrest	-	1	4
Driver License Not in Possession	1	1	-
Interlock Ignition Device Required	1	2	2
Operating Taxicab Without City License	-	1	-
Owner Allowing Unlicensed Driver to Operate Vehicle	-	1	1

During the month of January Deputy Maselli made four arrests and issued five citations. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 12+ persons regarding posted signs, smoking in prohibited areas, traffic-related incidents at Lancaster City Park (LCP), Palmdale Transit Center (PTC), and at AVTA bus stops.

During the month of February, Deputy Maselli made 19 arrests, issued 22 citations, impounded one vehicle and had one warrant arrest. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 10+ persons regarding posted signs, smoking in prohibited areas, traffic related incidents at LCP, PTC, and at AVTA bus stops.

During the month of March, Deputy Maselli made 25 arrests, issued 28 citations, and impounded four vehicles and had four warrant arrests. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 17+ persons regarding posted signs, smoking in prohibited areas, traffic related incidents at LCP, PTC, and at AVTA bus stops.

Prepared by:

Submitted by:

Kelly Miller
Community Outreach Specialist

Len Engel
Director of Operations and Maintenance



DATE: April 28, 2015

TO: BOARD OF DIRECTORS

SUBJECT: Fiscal Year 2014 (FY14) Cap and Trade Low Carbon Transit Operations Program (LCTOP) Grant

RECOMMENDATION

That the Board of Directors adopt Resolution No. 2015-003, the execution of the "Authorization for the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program" (the "Authorization") and rescind Resolution 2015-002.

FISCAL IMPACT

Adopting Resolution No. 2015-003 authorizes the execution of the Authorization, which authorizes the director of finance to sign, on behalf of AVTA and the Board of Directors, the certification and assurances and any other required documents as it relates to the Cap and Trade LCTOP. This resolution specifically identifies the project and dollar amount applied for, and rescinds resolution 2015-002.

BACKGROUND

AVTA is projected to receive a FY14 apportionment from the Cap and Trade LCTOP in the amount of \$40,687. The final guidance was released December 19, 2014 with the first round of applications due February 4, 2015. It was necessary to have the resolution and other required documents submitted by the due date in order to be eligible for the first round of funding scheduled to be dispersed by June 2015. The Board Chairman signed the resolution on behalf of the Authority and the AVTA Board is required to ratify the adoption of Resolution No. 2015-002. Subsequently, Caltrans has asked that the resolution identify the project by name and state the dollar amount applied for. The resolution will certify that the Board authorizes the finance director to execute all necessary documents related to this funding source. The funds will be used toward electric bus infrastructure improvements.

Prepared by:

Submitted by:

Judy Fry
Grants Administrator

Len Engel
Director of Operations and Maintenance

Attachment: A – Resolution No. 2015-003

BOARD OF DIRECTORS
ANTELOPE VALLEY TRANSIT AUTHORITY
RESOLUTION #2015-003

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANTELOPE VALLEY TRANSIT AUTHORITY
AUTHORIZATION THE EXECUTION OF THE CERTIFICATION AND ASSURANCES FOR THE LOW
CARBON TRANSIT OPERATIONS PROGRAM "(LCTOP)" AND RESCINDING RESOLUTION NO. 2015-
002

WHEREAS, Antelope Valley Transit Authority (AVTA) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the Board of Directors approves the Electric Bus Infrastructure Improvements to the AVTA facility, and the submission of the LCTOP application in the amount of \$40,687; and

WHEREAS, as Caltrans has requested the Board resolution state the name of the project and the dollar amount applied for; it is necessary to rescind resolution 2015-002 and issue a new resolution; and

WHEREAS, in order to be eligible to receive the first round of funding, it was necessary to have certain documents signed and submitted by February 4, 2015; and

WHEREAS, on January 27, 2015, the Chairman of the Board executed the "Authorization for the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program" (the "Authorization"); and

WHEREAS, the Authorization delegates authority to the Director of Finance to execute the certifications and assurances and other required documents.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the **Antelope Valley Transit Authority** that the Authorization for the Execution of the Certificates and Assurances for the Low Carbon Transit Operations Program, executed by the Chairman of the Board on January 27, 2015, attached here to as Exhibit A, which authorizes the Director of Finance to execute the certifications and assurances and any other required documents, is hereby ratified.

Agency Board Designee: Colby J. Konisek, Director of Finance

PASSED, APPROVED AND ADOPTED this 28th day of April 2015.

AYES: _____
ABSTAIN: _____

NAYS: _____
ABSENT: _____

Marvin Crist, Board Chairman

ATTEST:

APPROVED AS TO FORM:

Len Engel, Acting Secretary

Lancaster City Attorney as Special Counsel
Allison E. Burns



STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
 Division of Rail and Mass Transportation
 Low Carbon Transit Operations Program (LCTOP)
 Certifications and Assurances Form
 Effective 1/15

ATTACHMENT I

AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)

WHEREAS, Antelope Valley Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and


WHEREAS, Antelope Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to the (*Transit Manager, Grants Manager, Chief Executive Officer, etc.*)

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of **Antelope Valley Transit Authority** that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Director of Finance be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

AGENCY BOARD DESIGNEE: Colby J. Konisek, Director of Finance

BY:


 Norman L. Hickling
 Chairman of the Board



DATE: April 28, 2015
TO: BOARD OF DIRECTORS
SUBJECT: Upcoming Spring Conferences

RECOMMENDATION

That the Board of Directors designate Norm Hickling as AVTA's liaison at the 2015 American Public Transportation Association Bus & Paratransit Conference in Fort Worth, TX on May 2 – May 6, 2015 and the California Transit Association Legislative Conference in Sacramento, CA on May 19-20.

FISCAL IMPACT

Sufficient funds for these conferences have been included in the FY15 Business Plan.

BACKGROUND

The Bus & Paratransit Conference is an annual event that provides educational sessions regarding technological breakthroughs; safety and security; planning and sustainability; funding and finance; mobility management and accessibility; capital programs; procurement, and management and workforce development.

The Spring Legislative Conference program will feature experts from legislative and regulatory realms discussing the latest approaches and strategies for expanding transit funding at local and federal levels.

Travel arrangements for the conferences were initiated while Norm Hickling was AVTA's Chairman of the Board. Registration and airline fees totaling \$1,480 have been expended and are non-refundable. Mr. Hickling has offered to serve as AVTA's liaison at the conferences; therefore, staff is requesting that the Board authorize Mr. Hickling to attend the conferences and report back to the Board at the May meeting.

Submitted by:

Len Engel
Director of Operations and Maintenance



DATE: April 28, 2015

TO: BOARD OF DIRECTORS

SUBJECT: Award Contract #2015-31 to New Vision Construction for Replacement of Commercial Photovoltaic Grid-Tied Inverter – Reissued

RECOMMENDATION

That the Board of Directors authorize the director of operations and maintenance to execute Contract #2015-31 for the replacement of a commercial photovoltaic grid-tied inverter to New Vision Construction, Valencia, CA, for the amount of \$68,200, plus applicable sales tax.

FISCAL IMPACT

Sufficient funds have been included in the FY15 Business Plan to pay for this service.

BACKGROUND

AVTA's photovoltaic voltage inverter No. 7 has been creating energy since 2004; however, it failed in 2014. The failed inverter is not in production and repair parts are no longer available to restore the unit. AVTA's only option is to replace the entire unit which is expected to put the solar array back into production.

The Board directed staff to reissue this solicitation at the March Board meeting. AVTA released an Invitation for Bids (IFB) on February 27, 2015. The solicitation documents were posted to AVTA's website and advertisements were placed in the *Antelope Valley Press* and *Our Weekly Lancaster* newsletter. Prior to issuance of the IFB, the Board and TAC members were notified and asked to submit any recommendations for potential vendors. The local Chambers of Commerce and Antelope Valley Board of Trade were also notified via their respective newsletters and email lists; a total of ten California firms were notified via email with the IFB attached. Three additional California firms and five (5) out-of-state

firms registered and downloaded the IFB. Staff conducted a pre-bid conference on March 10, 2015, with one firm attending.

The bid opening was held on March 25, 2015. Of the 18 firms that received the IFB, only two (2) bids were received. CSI Electrical Contractors, Inc of Palmdale, CA, was rejected for not meeting warranty specifications. One firm bid and met all of the bid requirements. Their bid amount is listed in the table below.

Firm	Location	Contract Amount
New Vision Construction	Valencia, CA	\$68,200, plus sales tax

New Vision's response was evlouted and their references were checked. Based on the bid received, the review of requisite documents submitted and the validation of references, staff is recommending that the Board approve a contract with New Vision Construction, of Valencia, CA. This project is anticipated to take approximately 120 days to complete.

Prepared by:

Submitted by:

Lyle A. Block, CPPB
Procurement and Contracts Officer

Len Engel
Director of Operations and Maintenance