



Regular Meeting of the Board of Directors

Tuesday, August 25, 2015

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:01 a.m.

PLEDGE OF ALLEGIANCE

Director Flanagan led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Steve Hofbauer
Director Fred Thompson
Director Angela Underwood-Jacobs
Director Michelle Flanagan

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson,
Underwood-Jacobs, and Flanagan
Nays: None
Abstain: None
Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Jerel Arbaugh – stated that the Route 15 often runs late, several buses are breaking down, TAP card vendors are not loading the senior discount pass, and there is a misprint on the bus schedules – bus stop at 47th St. E. and Avenue S.

Michael Rives – stated that the application for the Senior Annual Pass Program is too complicated

Thomas Difillipi – expressed concerns regarding the riders' safety at the Lancaster Metrolink station and bus stops, especially at night.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR JULY 2015

Transdev General Manager Hector Fuentes presented plaques to the Employee of the Month Leativa Briscoe and the Operator of the Month Maria Lopez.

SRP 2 FEDERAL LEGISLATIVE UPDATE FOR AUGUST 2015

Grants Administrator Judy Fry provided an update regarding the Highway Trust Fund bill. The Board discussed why the competition is so fierce for Transportation Investment Generating Economic Recovery (TIGER) grant funds. Ms. Fry responded that although the TIGER grant focuses on large-scale projects, it gives smaller agencies a competitive edge when applying for funding to complete larger projects. Executive Director Len Engel added that staff is collaborating with the 100-Bus Coalition, a group that advocates legislation for transit systems that operate fewer than 100 buses on fixed-route service during peak hours.

SRP 3 STATE LEGISLATIVE UPDATE FOR AUGUST 2015

Director of Communications Wendy Williams reported on Cap & Trade Allocations, Diesel Sales and Use Tax Increase, High Speed Rail Funding restrictions, and CA Clean Truck, Bus, Off-Road Vehicle, and Equipment Technology Program. There was no discussion regarding this item.

SPR 4 FISCAL YEAR 2015 (FY15) KEY PERFORMANCE INDICATORS (KPI) REPORT ENDING JUNE 30, 2015

Senior Planning Officer presented the report and Ms. Williams clarified the Senior Annual Pass Program. Vice Chair Knippel requested the FY14 versus FY15 comparison information for farebox recovery ratio.

Motion: Receive and file the FY15 KPI report for the period ending June 30, 2015.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR JULY 28, 2015

Approve the Board of Directors Meeting Minutes for July 28, 2015.

CC 2 FINANCIAL REPORTS FOR JUNE AND JULY 2015

Receive and file the financial reports for June and July 2015.

CC 3 FY15 FOURTH QUARTER CAPITAL RESERVES REPORT (APRIL 1, 2015 – JUNE 30, 2015)

Receive and file the FY15 Fourth Quarter Capital Reserves Report for the period of April 1, 2015 – June 30, 2015.

CC 4 GRANT STATUS REPORT UPDATE THROUGH AUGUST 19, 2015

Receive and file the Grant Status Report for the period through August 19, 2015.

CC 5 FY15 FOURTH QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (MARCH 1, 2015 – JUNE 30, 2015)

Receive and file the FY15 Fourth Quarter LASD Report for the period of March 1, 2015 through June 30, 2015.

Motion: Approved the Consent Calendar.

Moved by Vice Chair Knippel, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 CONTRACT EXTENSION FOR CONTRACT #2011-032 FOR FIXED ROUTE TRANSIT OPERATIONS AND MAINTENANCE SERVICES

Mr. Engel presented the staff report. There was no discussion regarding this item.

Motion: Authorize the Executive Director to negotiate and execute an extension to Contract #2011-032 for fixed route operations and maintenance services to Transdev effective January 1, 2016.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

NB 2 AWARD CONTRACT #2016-02 TO MJS CONSTRUCTION, INC., FOR AVTA BUS STOP IMPROVEMENT PROGRAM IN THE COUNTY OF LOS ANGELES, PHASE 2

Procurement and Contracts Officer Lyle Block presented the staff report. The Board discussed possibly redesigning the benches to deter non-riders from loitering at the bus stops. They directed staff to obtain the jurisdictions' loitering ordinance, develop language to post at the bus stops, and provide an update at the September 22, 2015 Board of Directors meeting.

Addressing the Board on this matter:

Michael Rives – thanked the Board for the new bus shelters and benches.

Motion: Authorize the Executive Director to execute Contract #2016-02 for the AVTA Bus Stop Improvement Program in the County of Los Angeles, Phase 2, to MJS Construction, Inc. Palmdale, CA for the amount of \$139,475.00, plus applicable permit fees and sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

NB 3 AWARD CONTRACT #2016-14 TO CALSTART, INC. FOR PROJECT ASSISTANCE, MONITORING AND DATA COLLECTION FOR THE TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM PROJECT

Mr. Engel presented the staff report. There was no discussion regarding this item.

Motion: Authorize the Executive Director to execute Contract #2016-14 for project assistance, monitoring and data collection with CALSTART, Inc. of Pasadena, CA for the amount of \$385,000.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director – Len Engel

- The Senior Subsidy Program will begin September 1, 2015.
- Mr. Engel will co-chair the Antelope Valley Board of Trade Transportation Committee meetings.
- He is attending the BusCon Expo September 29 and 30 in Indianapolis, IN to speak about AVTA's electric bus program and the recently awarded \$24 million grant.
- New graphics will be installed on the bus shelter at the Antelope Valley Mall.
- Interviews for general counsel - legal services will be held on September 9.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There was no miscellaneous business – non-agenda Board of Directors items presented.

ADJOURNMENT:

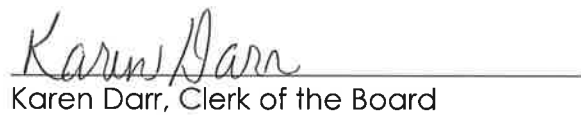
Chairman Crist adjourned the meeting at 10:49 a.m. to the next Regular meeting of the Board of Directors on September 22, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 22nd day of SEPTEMBER 2015.



Marvin Crist, Chairman

ATTEST:



Karen Darr, Clerk of the Board