



**Regular Meeting of the Board of Directors**

**Tuesday, November 24, 2015**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**AGENDA**

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Fred Thompson, Director Angela Underwood-Jacobs, Director Michelle Flanagan

**APPROVAL OF AGENDA**

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

If you would like to address the board on any agendized or non-agendized item, you may present your comments at this time. Please complete a Speaker Card (available as you enter the Community Room) and provide it to the Clerk of the Board. Speaking clearly, state and spell your name for the record. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the Authority's Executive Director for follow-up.** Each speaker is limited to three (3) minutes.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require board action.**

- SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR OCTOBER 2015 – HECTOR FUENTES, TRANSDEV
- SRP 2 PRESENTATION TO JOSE MORA FOR HIS SERVICE AT AVTA AS A MAINTENANCE MANAGER FOR TRANSDEV – LEN ENGEL
- SRP 3 FEDERAL LEGISLATIVE UPDATE FOR NOVEMBER 2015 – JUDY FRY
- SRP 4 STATE LEGISLATIVE UPDATE FOR NOVEMBER 2015 – WENDY WILLIAMS
- SRP 5 FISCAL YEAR 2016 (FY16) FIRST QUARTER KEY PERFORMANCE INDICATORS (KPI) REPORT (JULY 1, 2015 – SEPTEMBER 30, 2015) – DIETTER ARAGON

*Recommended Action: Receive and file the FY16 First Quarter KPI report for the period covering July 1 through September 30, 2015.*

**CONSENT CALENDAR (CC):** Items 1 through 5 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

- CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR OCTOBER 27, 2015 – KAREN DARR

*Recommended Action: Approve the Board Meeting Minutes for October 27, 2015.*

CC 2 FINANCIAL REPORTS FOR SEPTEMBER AND OCTOBER 2015 – COLBY KONISEK

*Recommended Action: Receive and file the Fiscal Year-to-Date Budget versus Actual report dated September 30, 2015; the Interim Financial Statements for the three months ended September 30, 2015; the Cash Flow Projection/Treasurer's report for the month ended September 30, 2015; the Payroll History Report for the three months ended October 31, 2015; the Cash Disbursements Report for the month ended October 31, 2015.*

CC 3 BOARD OF DIRECTORS AND TRANSIT ADVISORY COMMITTEE (TAC) 2016 MEETINGS CALENDAR – KAREN DARR

*Recommended Action: Approve the 2016 meetings calendar.*

CC 4 FY16 FIRST QUARTER CAPITAL RESERVES REPORT (JULY 1, 2015 – SEPTEMBER 2015) – COLBY KONISEK

*Recommended Action: Receive and file the FY16 First Quarter Capital Reserves Report for the period covering July 1, 2015 through September 30, 2015.*

CC 5 GRANT STATUS REPORT – JUDY FRY

*Recommended Action: Receive and file the Grant Status Report.*

**NEW BUSINESS (NB):**

NB 1 AMENDMENT OF THE AVTA BYLAWS (SECTION 4.50 – OFFICERS) – LEN ENGEL

*Recommended Action: Adopt Resolution No. 2015-011, amending Section 4.50 – Officers of the Authority's Bylaws to modify when the Chair and Vice Chair are elected.*

NB 2 IMPROVEMENTS TO THE INTERSECTION OF 35<sup>TH</sup> STREET EAST AND PALMDALE BLVD. – LEN ENGEL

*Recommended Action: Authorize the Executive Director to negotiate a Memorandum of Understanding for improvements to the intersection of 35<sup>th</sup> Street East and Palmdale Blvd. to meet Americans with Disabilities Act (ADA) accessibility requirements.*

NB 3 BATTERY ELECTRIC REVENUE FLEET – LEN ENGEL

*Recommended Action: Adopt a goal to have a 100% electric fleet by December 2018.*

**NB 4 AWARD SERVICES CONTRACT #2016-04 TO REMOVE & REPLACE ADMINISTRATION AREA CARPETING – LYLE BLOCK**

*Recommended Action: Authorize the Executive Director to award and execute Contract #2016-04 to remove and replace administration area carpeting for an amount not to exceed 125,000, plus applicable sales tax.*

**NB 5 DRAFT AUDITED FINANCIAL STATEMENTS WITHIN THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND SINGLE AUDIT OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2015 – COLBY KONISEK/TOM HUEY, SENIOR MANAGER, WINDES, INC.**

*Recommended Action: Recommended Action: Approve the Draft CAFR and Single Audit of Federal Awards for the year ended June 30, 2015.*

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

CS 1 Conference with Legal Counsel – Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) – one potential case.

**RECESS TO CLOSED SESSION**

**RECONVENE TO PUBLIC SESSION**

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

**ADJOURNMENT:**

Adjourn to the next Regular meeting of the Board of Directors on January 26, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

**The agenda was posted by 5:00 p.m. on November 19, 2015 at the entrance to the Antelope Valley Transit Authority, 42210 6<sup>th</sup> St. West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.

# Federal Legislative Update

Presentation to the Board of Directors  
November 24, 2015

# AUTHORIZATION BILL

- Last week, President Obama signed a short-term surface transportation authorization extension
- This measure extends the current authorization deadline from November 20 to December 4, 2015.

# KEY DIFFERENCES

## Senate DRIVE Act

|                           |   |
|---------------------------|---|
| <b>FUNDING LEVELS</b>     | <b>provides about \$350 billion over six years.</b>   |
| TRANSIT & TRANSIT FUNDING | Marginally increases funding for transit.   |
| LOCAL FUNDING             | Provides less money for local communities than the House bill - a smaller pot of funds overall. the amount sub-allocated to local governments increases from 50% to 55% |
| BUY AMERICA               | 70% by 2021   |

## House STRR Act

|                           |  |
|---------------------------|--|
| <b>FUNDING LEVELS</b>     | <b>provides about \$325 billion over six years.</b>  |
| TRANSIT & TRANSIT FUNDING | Decreases federal match in New/Small Starts capital grants from 80% to 50%.  |
| LOCAL FUNDING             | Provides increases with inflation, and the amount sub-allocated to local governments increases by 1% per year until it reaches 55% |
| BUY AMERICA               | 70% by 2021  |



# AUTHORIZATION BILL

## The MAIN Funding Difference

The House bill moves the 7 state High Density (HD) program funds to a national competitive grant merit-based program that allow ALL states an equal chance to have their projects funded.

Option #1: Adopt the House passed transit provision.

Option #2: Adopt the collapsing of the 6 year bill into a 5 year Authorization bill.

# TIGER 2015

- On October 29<sup>th</sup>, U.S. Transportation Secretary Anthony Foxx announced the DOT will provide \$500 million for 39 transportation projects in 34 states, some projects spanning several states.
- Projects selected were based on 3 categories: Connecting Communities to Opportunities, Improving Safety, and Innovative
- The Department received 627 eligible applications requesting 20 times the \$500 million available for the program, or \$10.1 billion for needed transportation projects.



# Questions?



**DATE:** November 24, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Fiscal Year 2016 (FY16) First Quarter Key Performance Indicators (KPI) Report

**RECOMMENDATION**

That the Board of Directors receive and file the FY16 First Quarter KPI Report for the period covering July 1 through September 30, 2015.

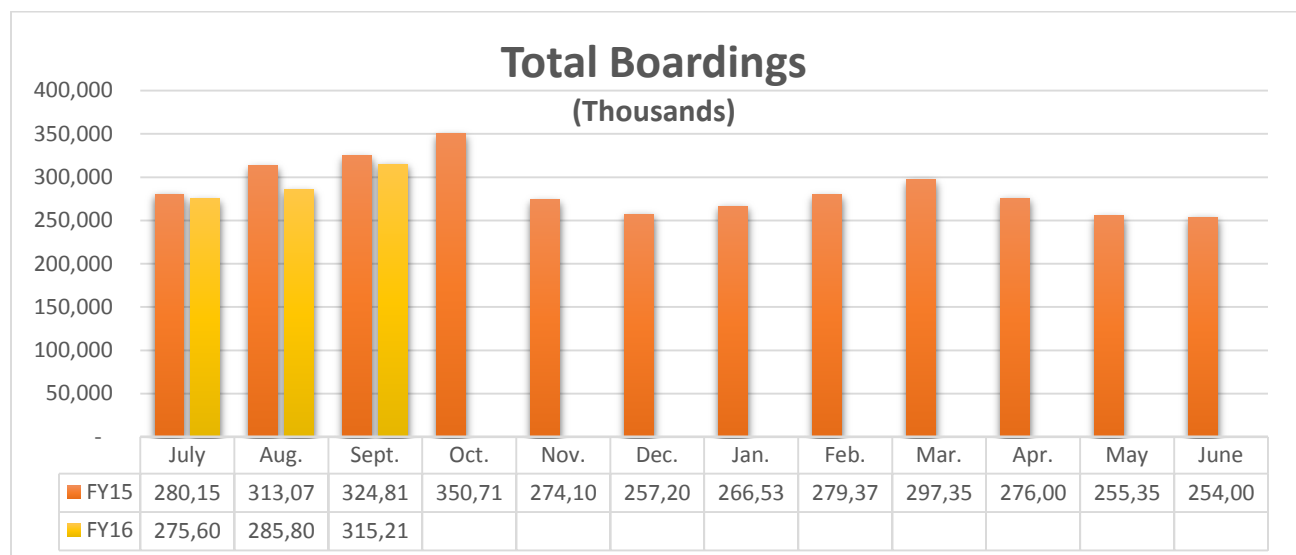
**SUMMARY**

The KPI report provides an analysis of Antelope Valley Transit Authority's (AVTA) main goals on a monthly basis. Data is collected from a variety of sources such as the farebox, contractor reports, and financial performance reports.

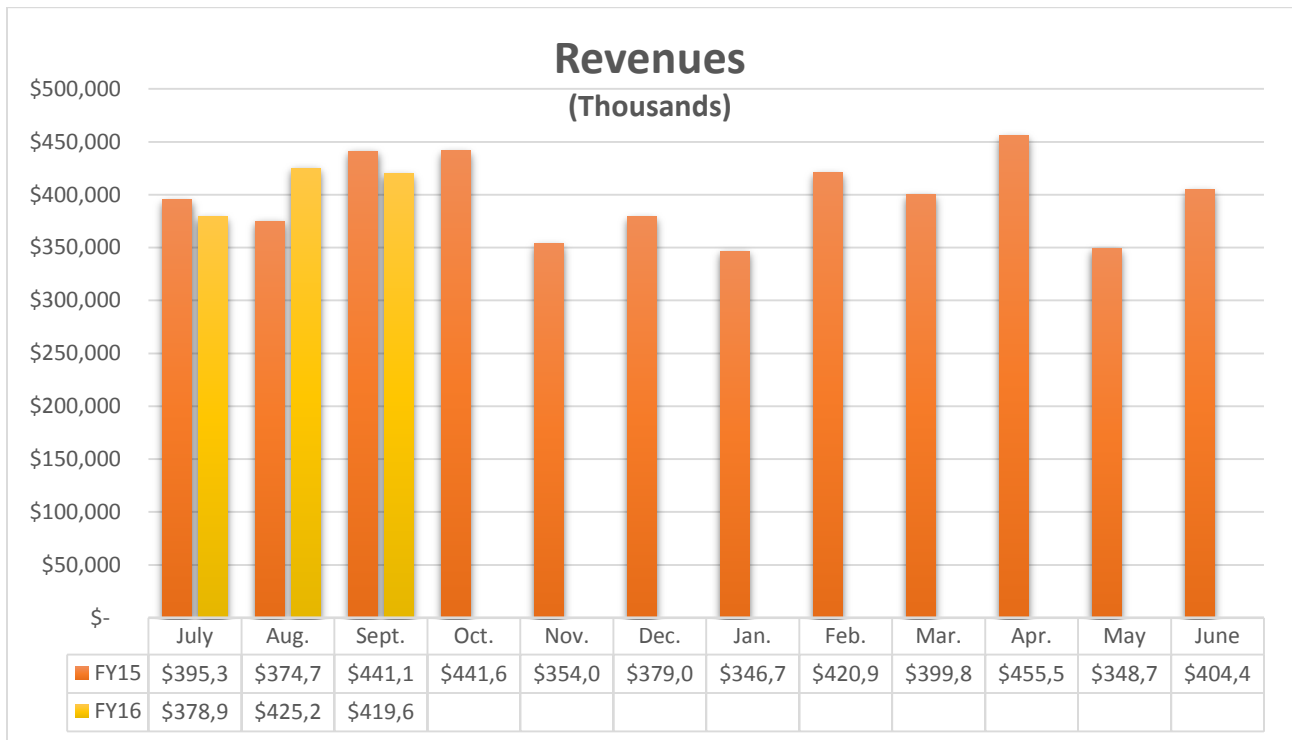
**ANALYSIS**

AVTA's fixed route local and commuter performance is based on several key indicators. These include total monthly ridership, vehicle service hours, fare revenues, and total operating expenses. Following are highlights of the system performance and indicators correlating to each respective goal.

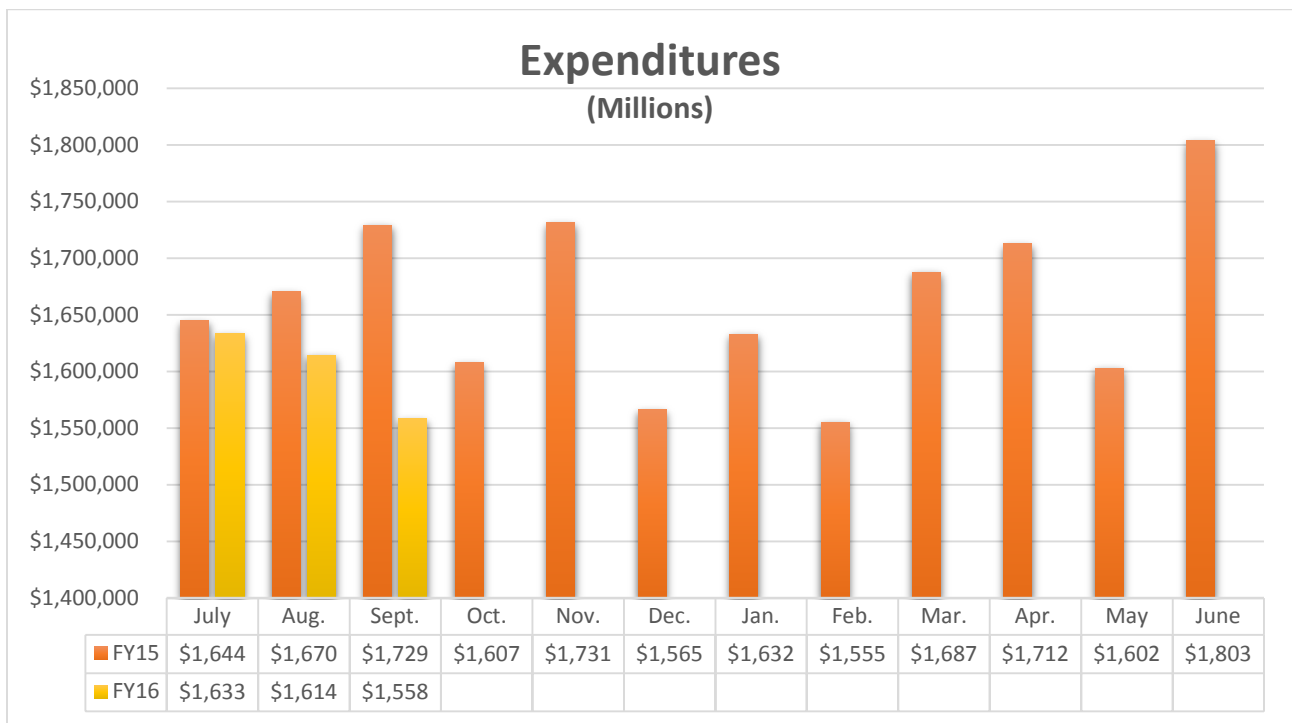
The following graphs represent KPIs for the fiscal year as of September 2015.



FY16 year-to-date boardings totaled 876,623, 4.5% (41,416) lower than FY15.

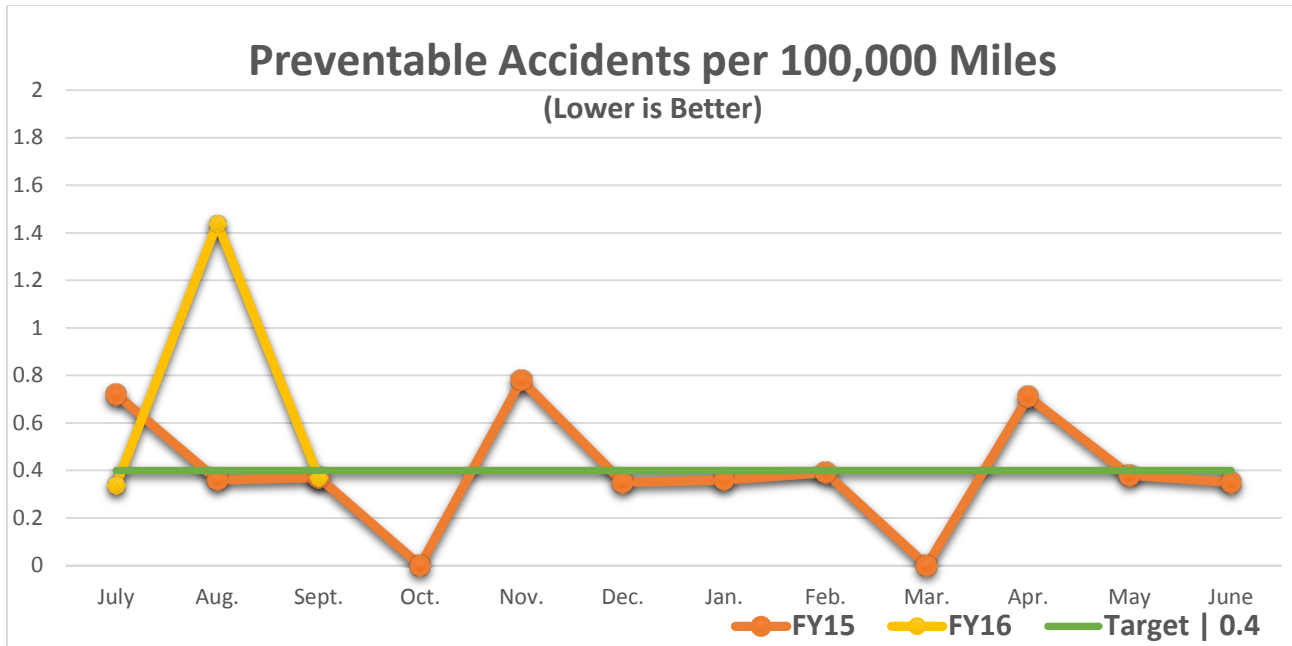


FY16 year-to-date revenues equaled \$1.2 million, a 1% increase (12,626) over FY15 totals.



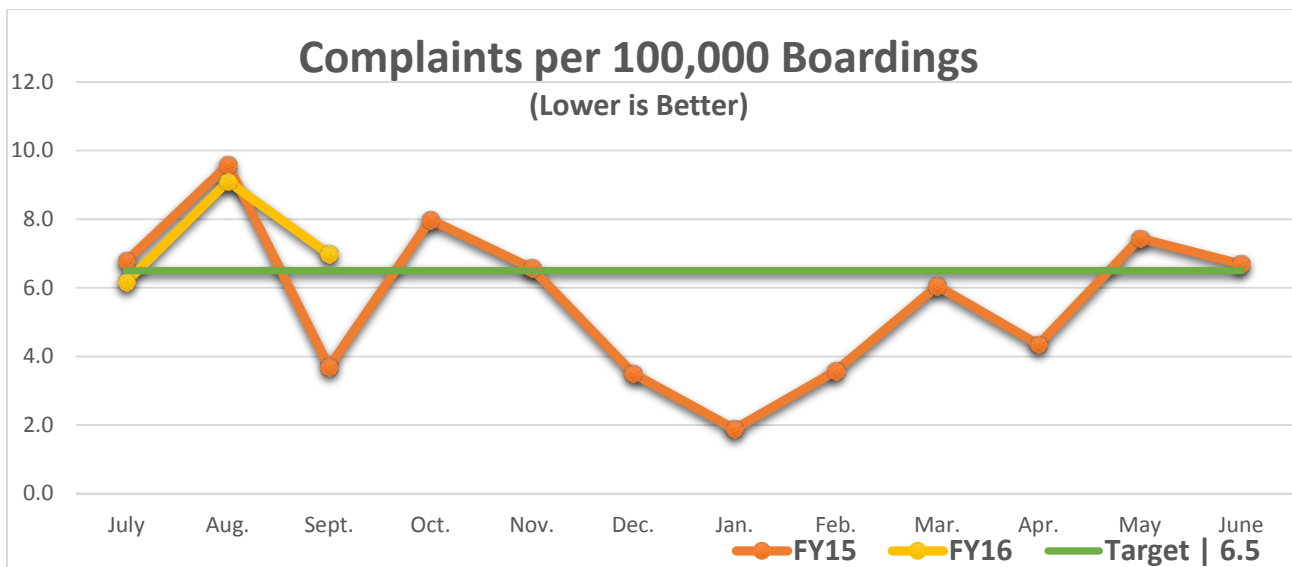
FY16 year-to-date operating expenses reflect a decrease of 3.4% when compared to FY15.

**Goal 1 – Operate a Safe Transit System** – This is measured by the number of preventable accidents for every 100,000 miles of fixed route operation.

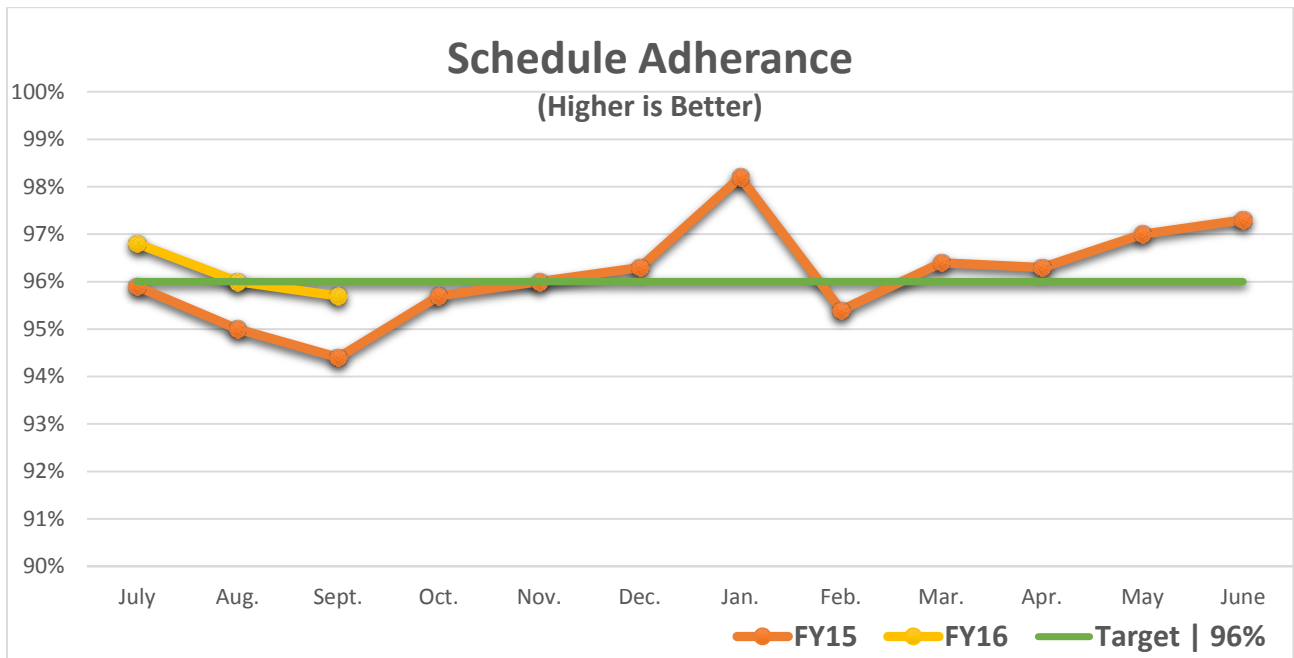


The spike in preventable accidents in August is reflective of right-side mirror incidents. Although minor, these are recorded as preventable accidents. The FY16 year-to-date average equates to .72 accidents per 100,000 miles.

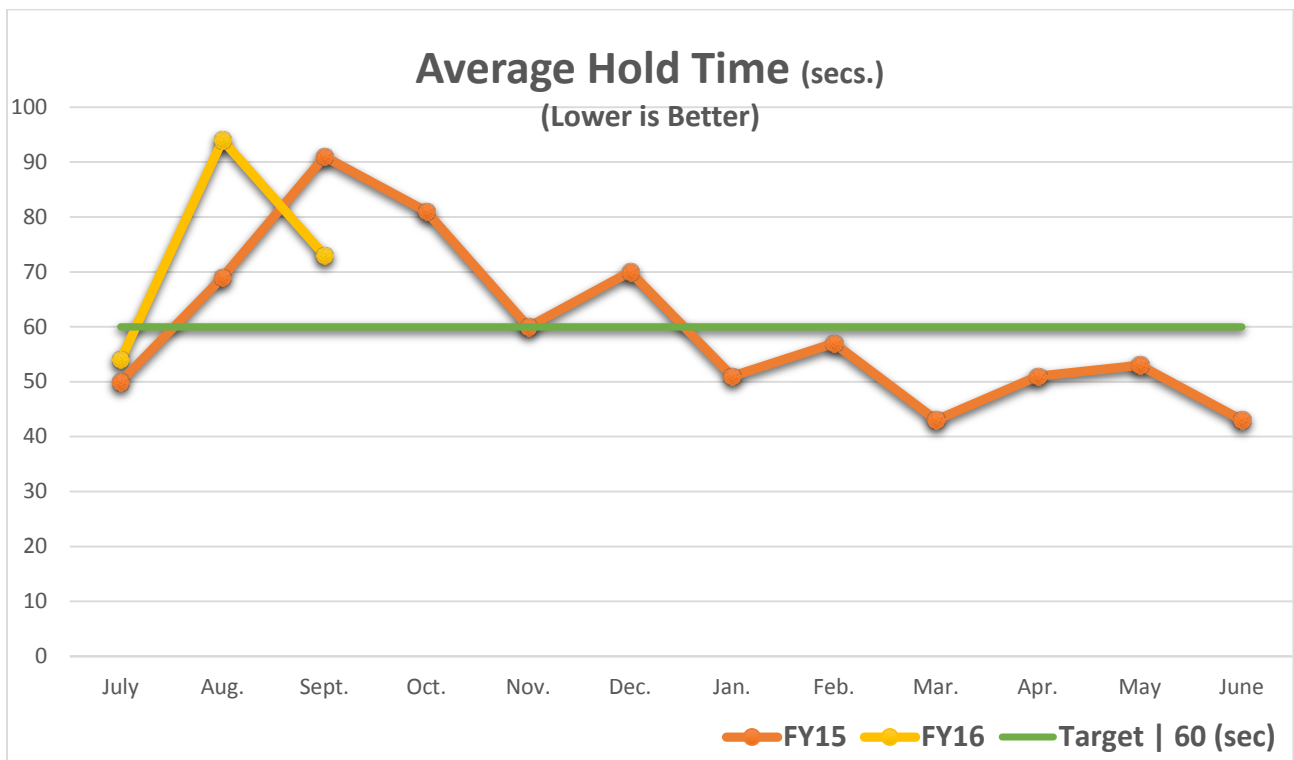
**Goal 2 – Provide Outstanding Customer Service** – This is measured by complaints per 100,000 boardings, schedule adherence, average hold time, and average miles between service interruptions.



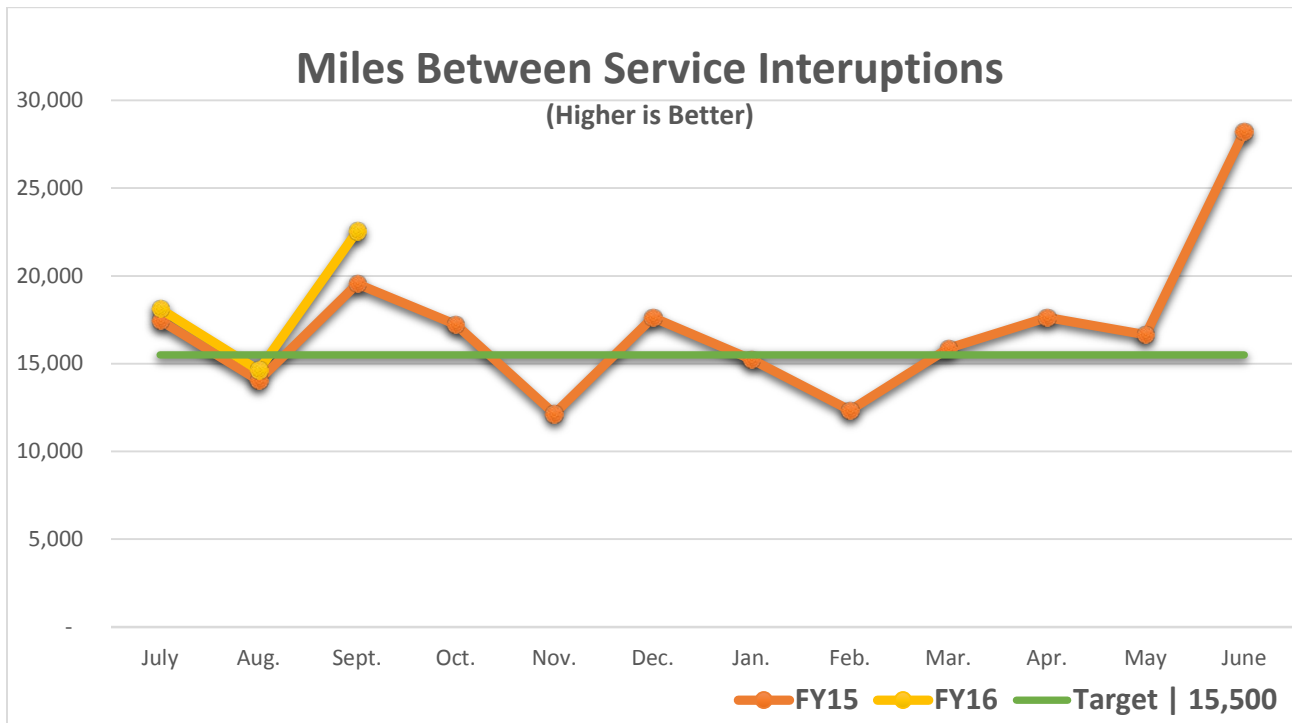
Service and fares changes took place in August and September 2015. Complaints increased during those months. Year-to-date complaints per 100,000 are at 7.41, almost 12% above FY15.



FY16 year-to-date average on-time performance equaled 96%.

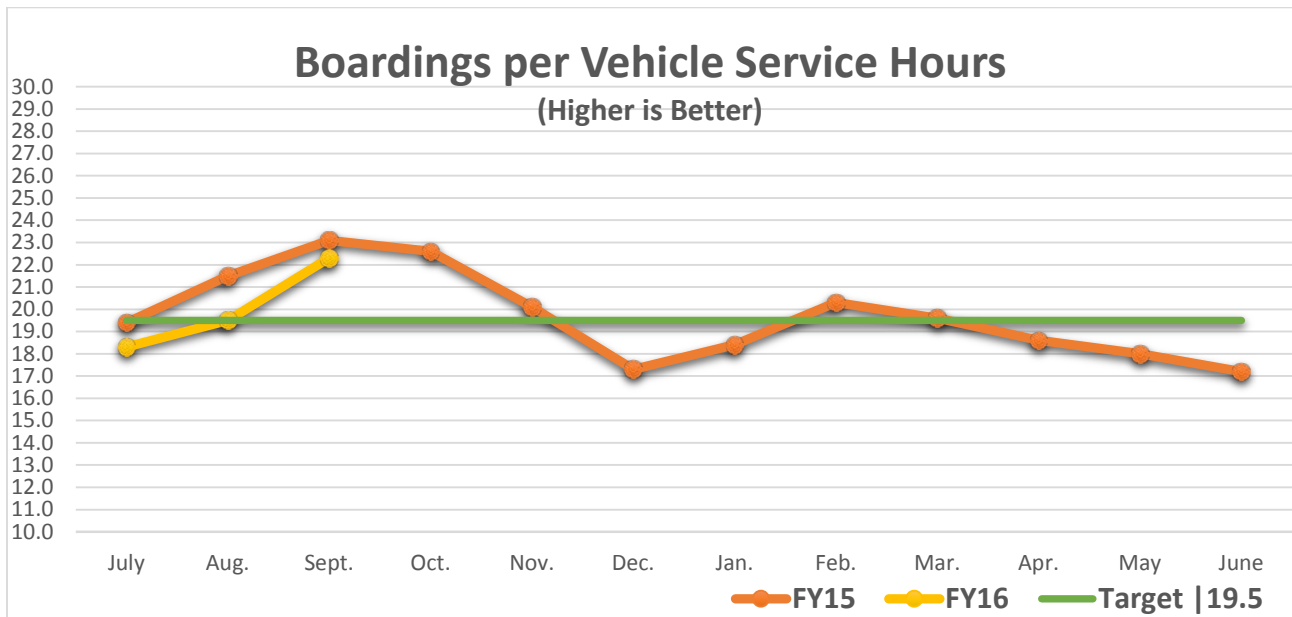


FY16 year-to-date average hold time recorded was 74 seconds (1:14). Over 76,000 calls were handled during the three month period. This increase in calls is reflective to the service and fare changes that occurred in August and September 2015.



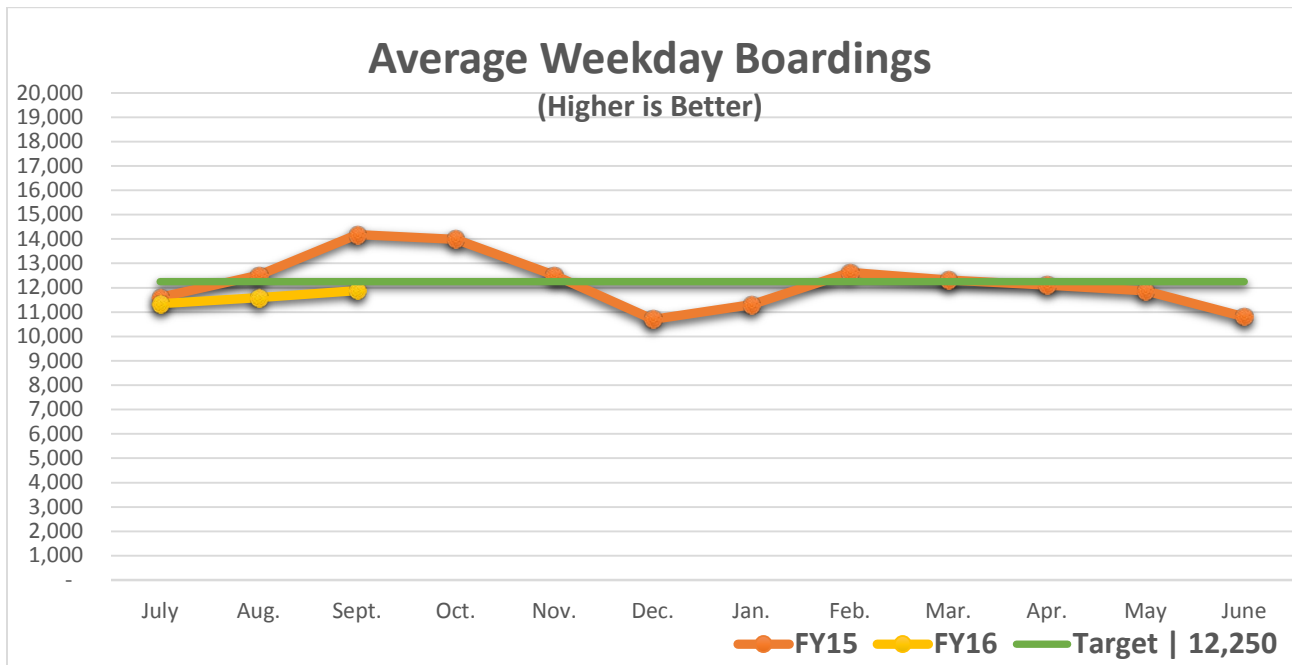
The FY16 year-to-date average miles between service interruptions are at 17,842. An improvement of 7% over FY15.

**Goal 3 – Operate an Effective Transit System** – AVTA measures its overall effectiveness by monitoring boardings per vehicle service hours and average weekday boardings.



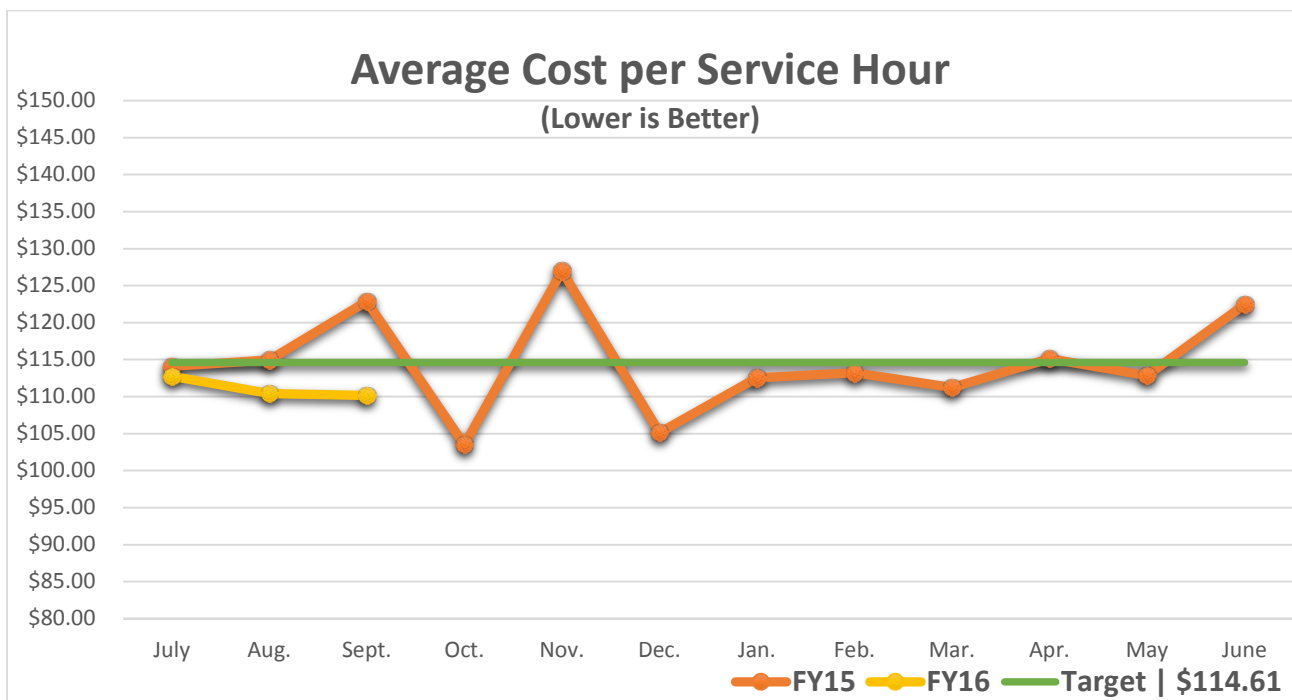
The FY16 year-to-date average boardings per vehicle service hour was 20.0. Although slightly below FY15, the number is just above the new performance target of 19.5.



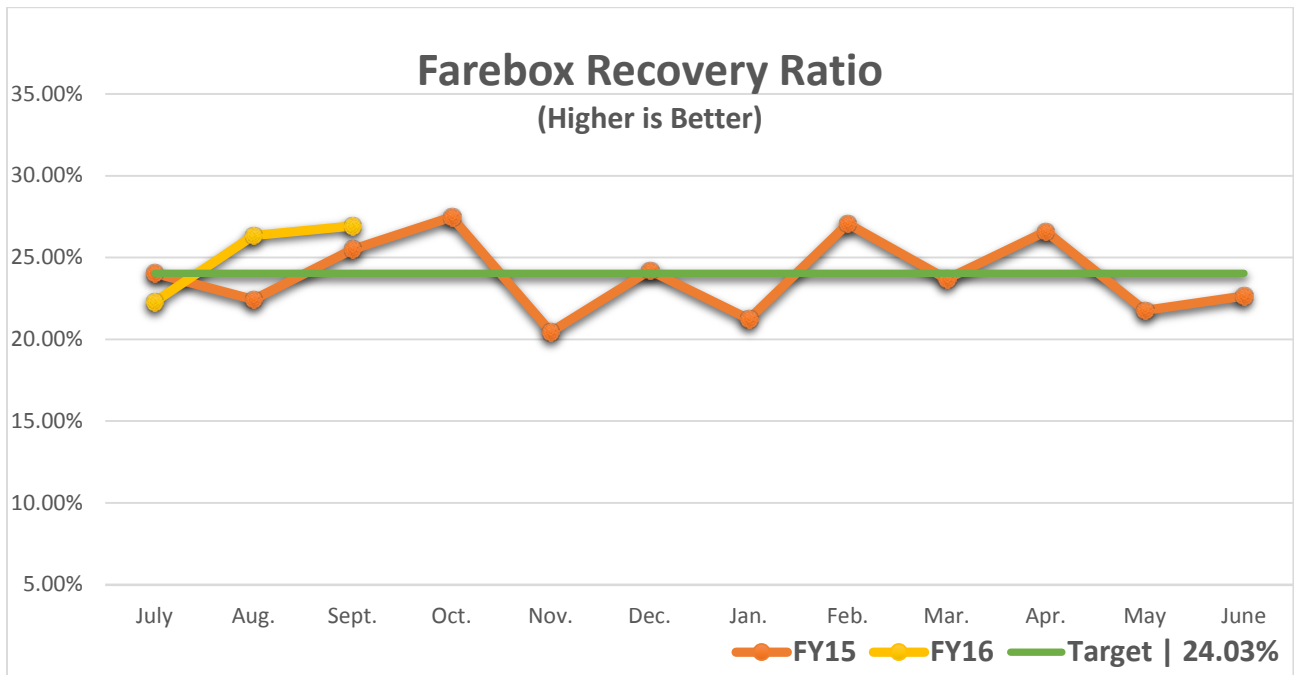


Year-to-date average weekday boardings are at 11,603. This is a 10% decrease when compared to FY15 and is reflective to the decrease in overall boardings towards the end of FY15 and through the first quarter of FY16.

**Goal #4 – Operate an Efficient Transit System** – AVTA makes efficient use of available resources by monitoring farebox recovery ratio and average cost per vehicle service hour.



FY16 year-to-date average cost per service hour equaled \$111.12. Well below the new performance target of \$114.61.



The year-to-date average farebox recovery ratio for FY16 was 25.12%. We remain well above the new performance target of 24.03%.

Prepared by:

Submitted by:

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Dietter A. Aragón  
 Senior Planning Officer

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Len Engel  
 Executive Director

Attachments:    A and B - Summary of System Goals and Performance Indicators

Antelope Valley Transit Authority | Attachment SRP 5.A: Key Indicators Report  
Quarter 1

| Goal                                 | Performance Indicator                       | Performance Target | FY 16 Year to Date | YTD Meets/Exceeds | FY 15 Year to Date | % Change |
|--------------------------------------|---|--------------------|--------------------|-------------------|--------------------|----------|
| Overall System Performance           | Total Boardings                             | N/A                | 876,623            | N/A               | 918,039            | -4.51%   |
|                                      | Vehicle Service Hours                       | N/A                | 43,849             | N/A               | 43,023             | 1.92%    |
|                                      | Total Fare Revenue                          | N/A                | \$ 1,223,845       | N/A               | \$1,211,219        | 1.04%    |
|                                      | Total Operating Expense                     | N/A                | \$ 4,872,582       | N/A               | \$5,044,360        | 3.41%    |
| Safe Transit System                  | Preventable Accidents per 100,000 Miles     | 0.40               | 0.72               | DNM               | 0.48               | -50.00%  |
| Provide Outstanding Customer Service | Complaints per 100,000 Boardings            | 6.5                | 7.41               | DNM               | 6.64               | -11.60%  |
|                                      | Schedule Adherence                          | 96%                | 97.2%              | X                 | 95.1%              | 2.21%    |
|                                      | Average Hold Time                           | 1:00               | 1:14               | DNM               | 1:10               | -5.71%   |
|                                      | Average Miles Between Service Interruptions | 15,500             | 17,842             | X                 | 16,679             | 6.97%    |
| Operate an Effective Transit System  | Boardings per Vehicle Service Hour          | 19.5               | 20.0               | X                 | 21.3               | -6.31%   |
|                                      | Average Weekday Boardings                   | 12,250             | 11,603             | DNM               | 12,941             | -10.34%  |
| Operate an Efficient Transit System  | Average Cost per Vehicle Service Hour       | \$114.61           | \$111.12           | X                 | \$117.25           | 5.22%    |
|                                      | Farebox Recovery Ratio                      | 24.03%             | 25.12%             | X                 | 24.01%             | 4.60%    |

DNM = Does Not Meet

Antelope Valley Transit Authority | Attachment SRP 5.B: Operations Report  
 Quarter 1

| Goal                               | Performance Target | FY 16 Year to Date | YTD Meets/Exceeds | FY 15 Year to Date | % Change |
|------------------------------------|--------------------|--------------------|-------------------|--------------------|----------|
| Average Fare per Boarding          | \$1.41             | \$1.40             | DNM               | \$1.32             | 5.82%    |
| Average Cost per Boarding          | \$5.90             | \$5.56             | X                 | \$5.49             | -1.16%   |
| Average Subsidy per Boarding       | \$4.49             | \$4.16             | X                 | \$4.18             | 0.31%    |
| Revenue Miles                      | N/A                | 762,739            | N/A               | 743,932            | 2.53%    |
| Total Vehicle Miles                | N/A                | 838,575            | N/A               | 833,973            | 0.55%    |
| Total Vehicle Hours                | N/A                | 49,062             | N/A               | 47,840             | 2.55%    |
| In-Service Speed                   | N/A                | 17.4               | N/A               | 17.3               | 0.60%    |
| Boardings per Vehicle Service Mile | N/A                | 1.15               | N/A               | 1.23               | -6.87%   |



**Regular Meeting of the Board of Directors**

**Tuesday, October 27, 2015**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**UNOFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE**

Director Flanagan led the Pledge of Allegiance.

**OATH OF OFFICE:**

Special Counsel Allison Burns administered the Oath of Office to Raj Malhi, Alternate Director for the City of Lancaster.

**ROLL CALL:**

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Director Fred Thompson

Alternate Director Raj Malhi (Director Angela Underwood-Jacobs absent)

Director Michelle Flanagan

Absent

Director Steve Hofbauer

Director Hofbauer arrived at 10:05 a.m.

## **APPROVAL OF AGENDA**

**Motion: Approve the agenda as comprised.**

Moved by Director Knippel, seconded by Director Thompson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

## **PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Charlotte Baxter – stated that she is having trouble purchasing day passes on the bus.

Michael Rives – expressed concerns regarding people loitering at the bus stop located in front of the Lancaster Senior Center.

Jason Zink – suggested that AVTA 1) use grant funds to develop a program with the Department of Social Services to provide 60-90 day bus passes to individuals who are on general relief; 2) install bus pullouts at the bus stops located at E. Avenue J and Division St., and 47<sup>th</sup> St. E. and Avenue S; 3) relocate the bus benches that are in front of the Walmart located at 20<sup>th</sup> St. E. and Avenue J; 3) establish bus service between Lancaster and Palmdale’s Antelope Valley College campuses; 4) have electrical outlets on the electric buses for riders to charge their phones, laptops, etc.; 5) create a trade school to teach students how to repair buses; and 6) construct sidewalks over the railroad tracks on Avenue I, Avenue J, Avenue K and Sierra Highway by the Palmdale Transportation Center.

## **SPECIAL REPORTS and PRESENTATIONS (SRP):**

### **SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR SEPTEMBER 2015**

Transdev General Manager Hector Fuentes presented plaques to the Employee of the Month Milton Cobos and the Operator of the Month Debra Williams.

### **SRP 2 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (JULY 1, 2015 – SEPTEMBER 30, 2015)**

Executive Director Len Engel presented a plaque to AVTA’s Employee of the Quarter Sean Elmore.

**SRP 3 FEDERAL LEGISLATIVE UPDATE FOR OCTOBER 2015**

Grants Administrator Judy Fry presented an update regarding the Continuing Resolution passed by the Senate on September 30 and the Surface Transportation Reauthorization and Reform Act of 2015 (STRR) approved by the House Transportation and Infrastructure Committee on October 22. The Board briefly discussed the amendments disposed of by the House Transportation and Infrastructure Committee.

**SRP 4 STATE LEGISLATIVE UPDATE FOR OCTOBER 2015**

Director of Communications Wendy Williams reported on the Bus Axle Weight Bill, Senate Bill (SB) 9 – Transit and Intercity Rail Capital Program (signed into law October 9), SB 350 – Renewable Sources of Energy (signed into law October 7), and SB 413 – Transit Violations (signed into law October 10). Ms. Williams also reported on the Special Session Bill pertaining to Diesel Sales and Use Tax Increase. The Board discussed if there were any restrictions associated with SB 9.

**SRP 5 FISCAL YEAR 16 (FY16) FIRST QUARTER MAINTENANCE KEY PERFORMANCE INDICATORS REPORT (JULY 1, 2015 – SEPTEMBER 30, 2015)**

Fleet & Facilities Manager Mark Perry presented the KPIs for bus maintenance. The Board discussed the performance of the electric buses and length of time it takes an operator to become proficient driving the electric buses.

**SRP 6 COACH OPERATOR PERFORMANCE AUDIT RESULTS**

Senior Planning Officer Dietter Aragon presented the audit results. The Board discussed the evaluation metric pertaining to the cleanliness of the buses.

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR SEPTEMBER 22, 2015**

**Motion: Approve the Board Meeting Minutes for September 22, 2015.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-1-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan

Nays: None

Abstain: Alternate Director Malhi

Absent: None

**CC 2 FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2015**

Receive and file the financial reports for August and September 2015.

**CC 3 FY16 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1, 2015 – SEPTEMBER 30, 2015)**

Receive and file the FY16 First Quarter LASD Report for the period covering July 1, 2015 through September 30, 2015.

**Motion: Approve CC items 2 and 3.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 AWARD CONTRACT #2016-06 TO STRADLING YOCCA CARLSON & RAUTH, P.C. FOR OUTSIDE GENERAL COUNSEL LEGAL SERVICES**

Procurement and Contracts Officer Lyle Block presented the staff report.

Addressing the Board on this matter:

Michael Rives – stated that the selected vendor represents the City of Lancaster and Rosamond Community Services District and he believes that there appears to be a conflict of interest.

**Motion: Authorize the Executive Director to execute Contract #2016-06 for Outside General Counsel Legal Services, to Stradling Yocca Carlson & Rauth, P.C., Newport Beach, CA, for an amount not to exceed \$150,000.00 per year.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None



**CLOSED SESSION (CS):**

Special Counsel Allison Burns stated that there were no discussion items for Closed Session.

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director – Len Engel

- AVTA has a six 6-month contract with McKeon Group for representation in Washington D.C. The firm is working on obtaining funding for bus service to the local homeless shelter.
- Wireless Advanced Vehicle Electrification (WAVE), Inc. has reorganized its operations with Complete Coach Works (CCW) who now owns 51% of the company. WAVE should have AVTA's electric bus completed soon.
- The Federal Transit Administration will not allow a sole source procurement for AVTA's electric buses and inductive charging system.
- The \$24 million allocation for the Transit and Intercity Rail Capital Program grant has been released; the next step is receiving a contract from the California State Transportation Agency (CalSTA) to receive the funds.
- Staff is meeting this week with Momentum Dynamics, a firm from Pennsylvania that produces a higher power inductive charging system.
- Director Flanagan and Chairman Crist are reviewing proposals for AVTA's advocacy effort.
- AVTA participated in the Great Shakeout event on October 15. The video created by Graphics Designer Nate Pitkin was shown.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

Chairman Crist requested that, on behalf of the Cities of Palmdale and Lancaster, Antelope Valley Hospital and Palmdale Regional Medical Center, Mr. Engel make the Mobile Command Unit accessible to both sheriff's stations and fire departments. He also requested that the electric buses be used as portable generators.

Director Hofbauer inquired if AVTA can maintain the electric buses and continue operations if there is a power outage on site. Mr. Engel stated that depot charging will generate enough power to charge 25 buses at a time.

Director Flanagan asked if there were any bus issues during the October 15 storm. Mr. Engel responded that there were no problems.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 10:57 a.m. to the next Regular meeting of the Board of Directors on November 24, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 24<sup>th</sup> day of NOVEMBER 2015.

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Marvin Crist, Chairman

ATTEST:

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Karen Darr, Clerk of the Board



**DATE:** November 24, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Financial Reports for September and October 2015

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#### **RECOMMENDATION**

Receive and file the Fiscal Year-to-Date Budget versus Actual report dated September 30, 2015 (Attachment A); the Interim Financial Statements for the three months ended September 30, 2015 (Attachment B); the Cash Flow Projection/Treasurer's report for the month ended September 30, 2015 (Attachment C); the Payroll History Report for the three months ended October 31, 2015 (Attachment D); the Cash Disbursements Report for the month ended October 31, 2015 (Attachment E).

#### **FISCAL IMPACT**

Payroll: October payroll of \$280,308 represents an increase of \$91,602 or 48.5% from September to October due to three pay periods in the month of October.

Cash Disbursements: \$2,329,118.

Interim Financial Statements: Change in Net Assets: (\$2,190,201), which includes YTD depreciation expense of \$1,489,272.

#### **BACKGROUND**

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Budget versus Actual Report, Interim Financial Statements, Cash Flow Projection/Treasurer's Report, Payroll History report and Cash Disbursement report, and submits them to the Executive

Director/Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of October 2015, exclusive of benefits, payroll taxes and service charges, is shown below:

| Payroll Period              | Amount              | Journal #  |
|-----------------------------|---------------------|------------|
| 09/20/15-10/03/15           | \$93,131.89         | PYPKT00726 |
| 10/04/15-10/17/15           | \$93,331.47         | PYPKT00729 |
| 10/18/15-10/31/15           | \$93,844.84         | PYPKT00732 |
| <b>Gross Pay, Oct. 2015</b> | <b>\$280,308.20</b> |            |

The Register of Demands authorized the issuance of warrants in the following amount:

| Register Date    | Amount         |
|------------------|----------------|
| 10/01 - 10/31/15 | \$2,329,118.12 |

Large items include Transdev (Local and commuter invoice for August, 2015) - \$1,118,475; Rally Auto Group (New cars purchased) - \$275,205; WAVE (Wave 50KV inductive charger) - \$230,000; IntelliRide (DAR invoices for August and September, 2015) - \$205,531; Pinnacle (Fuel) - \$169,370 and Arrow Engineering Service (Task orders, Bus stop and Software, etc.) - \$111,561. These items comprise 90.6% of total expenditures for the month.

As of September 2015, the total cash per the general ledger is \$21,079,169. After deducting restricted funds, the operating cash balance is \$7,193,323. The net of receivables inflows and accounts payables outflows is projected to be a net use of cash of \$518,747; the total expected cash available for operations in the next 30 days is \$7,712,070. The available cash is equal to 4.3 times (months) the Authority's average monthly cash requirement of \$1.8 million.

**BUDGET TO ACTUAL SUMMARY NARRATIVE (OPERATING FUNDS)**

Attachment A – Budget to Actual Report (BAR) shows the result for the three months ended September 30, 2015 (Unaudited).

Net Income (net of depreciation) was unfavorable to budget by \$929K.

FTA funds for FY16 become available for draw in October, 2015, and AVTA used all of FY15 operating support and preventative maintenance 5307 FTA funds

Revenues were unfavorable to budget by \$1,518K.

FTA funds not available until October, 2015.

Expenses were favorable to budget by \$590K.

Fuel expense continues to be less than budget, and fees for Legal, Consulting and Advocacy are lower than budget.

**I, Len Engel, Executive Director of AVTA, declare that the attached reports are accurate and correct.**

Prepared by:

Submitted by:

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Colby Konisek  
Director of Finance

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Len Engel  
Executive Director

Attachments: A – Budget versus Actual Report as of September 30, 2015  
B – Interim Financial Statements as of September 30, 2015  
C – Cash Projection/Treasurer’s Report for September 30, 2015  
D – Payroll History Comparison Report (August, 2015 - October, 2015)  
E – Cash Disbursements Report (October 1 - October 31, 2015)

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**BUDGET VERSUS ACTUAL INCOME STATEMENT**  
**YEAR TO DATE - SEPTEMBER 30, 2015**

| REVENUE                      | BUDGET<br>YTD    | ACTUAL<br>YTD    | YTD<br>VARIANCE    |
|------------------------------|------------------|------------------|--------------------|
| Fare Revenue                 | \$ 1,281,373     | \$ 1,319,292     | \$37,919           |
| MTA Funds                    | 2,111,388        | 2,162,084        | 50,696             |
| FTA Funds                    | 1,632,050        | 0                | (1,632,050)        |
| Jurisdictional Contributions | 823,129          | 823,686          | 557                |
| Other (SCE Rebates, Adv.)    | 98,939           | 123,367          | 24,428             |
| <b>TOTAL REVENUE</b>         | <b>5,946,879</b> | <b>4,428,429</b> | <b>(1,518,451)</b> |
| <b>EXPENDITURES</b>          |                  |                  |                    |
| Contract Services            | 3,535,622        | 3,592,772        | (57,150)           |
| Fuel                         | 757,739          | 491,683          | 266,056            |
| Other Operating              | 204,469          | 139,264          | 65,205             |
| Salaries and Wages           | 627,886          | 565,862          | 62,024             |
| Benefits                     | 272,834          | 220,365          | 52,470             |
| Legal                        | 28,739           | 7,030            | 21,708             |
| Consulting                   | 74,970           | 28,314           | 46,656             |
| Advocacy                     | 48,927           | 16,000           | 32,927             |
| Travel                       | 7,735            | 11,854           | (4,119)            |
| IT Maintenance/Licenses      | 63,949           | 43,831           | 20,118             |
| Utilities                    | 37,495           | 23,222           | 14,273             |
| Administration               | 216,800          | 147,416          | 69,383             |
| <b>TOTAL EXPENDITURES</b>    | <b>5,877,164</b> | <b>5,287,614</b> | <b>589,551</b>     |
| <b>INCOME(LOSS)</b>          | <b>69,715</b>    | <b>(859,185)</b> | <b>(928,900)</b>   |

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**BUDGET VERSUS ACTUAL INCOME STATEMENT BY DEPARTMENT**  
**YEAR TO DATE - SEPTEMBER 30, 2015**

| REVENUE   | BUDGET<br>YTD    | ACTUAL<br>YTD    | YTD<br>VARIANCE    |
|---|------------------|------------------|--------------------|
| <b>COMPANY WIDE REVENUE</b>                       | <u>5,946,879</u> | <u>4,428,429</u> | <u>(1,518,451)</u> |
| <b>EXPENDITURES/DEPARTMENT</b>                    |                  |                  |                    |
| 1EX --- Executive                                 | 354,301          | 199,526          | 154,775            |
| 2FF --- Facility and Maintenance                  | 4,800,950        | 4,470,323        | 330,627            |
| 3FS --- Finance                                   | 364,531          | 344,725          | 19,806             |
| 5CS --- Customer Service/Marketing                | 357,383          | 272,745          | 84,638             |
| 1ZZ --- Company Wide w/o<br>Depreciation w 1B     | (0)              | 295              | (295)              |
| <b>TOTAL EXPENDITURES FOR<br/>ALL DEPARTMENTS</b> | <u>5,877,164</u> | <u>5,287,614</u> | <u>589,551</u>     |
| <b>INCOME(LOSS)</b>                               | <u>69,715</u>    | <u>(859,185)</u> | <u>(928,900)</u>   |



## STATEMENT OF NET POSITION - UNAUDITED

|                                       | <u>As of</u><br><u>September 30, 2015</u> | <u>As of</u><br><u>September 30, 2014</u> |
|---------------------------------------|---|---|
| <b>ASSETS</b>                         |   |   |
| <b>CURRENT ASSETS</b>                 |   |   |
| Cash and cash equivalents             | \$ 21,079,169                             | \$ 23,780,852                             |
| Due from other governments            | 3,303,538                                 | 1,104,812                                 |
| Other receivables                     | 217,413                                   | 160,742                                   |
| Inventory                             | 240,334                                   | 237,783                                   |
| Prepaid items                         | 249,586                                   | 251,251                                   |
| Total Current Assets                  | 25,090,040                                | 25,535,440                                |
| <b>NONCURRENT ASSETS</b>              |   |   |
| Capital assets, net of depreciation   | 50,647,615                                | 49,206,879                                |
| Total Assets                          | 75,737,655                                | 74,742,319                                |
| <b>LIABILITIES AND NET POSITION</b>   |   |   |
| <b>CURRENT LIABILITIES</b>            |   |   |
| Accounts payable                      | 3,017,388                                 | 2,577,745                                 |
| Due to Federal Transit Administration | -   | -   |
| Accrued payroll                       | (7,472)                                   | (4,203)                                   |
| Compensated absences                  | 325,002                                   | 322,034                                   |
| Deferred Revenue - Prop 1B            | 1,314,134                                 | 2,328,040                                 |
| Total Current Liabilities             | 4,649,052                                 | 5,223,616                                 |
| <b>Deferred inflows of resources</b>  |   |   |
| Unearned Revenue                      | 1,000                                     | 4,000                                     |
| Total Liabilities                     | 4,650,052                                 | 5,227,616                                 |
| <b>NET POSITION</b>                   |   |   |
| Invested in Capital Assets            | 50,647,615                                | 49,206,879                                |
| Restricted for Capital Acquisition    | 5,383,779                                 | 4,909,185                                 |
| Unrestricted                          | 15,056,209                                | 15,398,640                                |
| Total Net Assets                      | \$ 71,087,603                             | \$ 69,514,704                             |





**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS - UNAUDITED**  
**GOVERNMENT AUDITING STANDARDS PRESENTATION**  
 (INCLUDING DEPRECIATION EXPENSE)

|   | For the 3 Months<br>ending<br>September 30, 2015 | For the 3 Months<br>ending<br>September 30, 2014 |
|---|--|--|
| <b>OPERATING REVENUES</b>                     |  |  |
| Charges for services:                         |  |  |
| Passenger fares                               | \$ 1,319,371                                     | \$ 1,238,243                                     |
| Total operating revenues                      | 1,319,371  | 1,238,243  |
| <b>OPERATING EXPENSES</b>                     |  |  |
| Purchased transportation services:            |  |  |
| Outside transit contract                      | 3,590,928  | 3,442,665  |
| Fuel  | 491,683  | 677,680  |
| Other operating costs                         | 166,657  | 203,870  |
| General and administrative                    | 1,038,346  | 1,038,609  |
| Total operating expenses, net of depreciation | 5,287,614  | 5,362,824  |
| Operating gain/(loss), net of depreciation    | (3,968,242)                                      | (4,124,581)                                      |
| Depreciation                                  | 1,489,272  | 1,317,079  |
| Total operating expenses                      | 6,776,886  | 6,679,903  |
| Operating gain/(loss)                         | (5,457,515)                                      | (5,441,660)                                      |
| <b>NONOPERATING REVENUES/(EXPENSES)</b>       |  |  |
| Interest Income                               | 4,705  | 4,226  |
| Local grants - MTA                            | 2,162,084  | 2,083,993  |
| Proposition 1B                                | -  | -  |
| Federal non-capital grants                    | -  | 1,394,022  |
| Member agency contributions                   | 823,686  | 822,976  |
| Grantable expenses                            | (63,507)   | (402,858)  |
| Gain/(Loss) on sale of capital assets         | 9,372  | -  |
| Other   | 109,210  | 133,297  |
| Total nonoperating revenues and expenses      | 3,045,549  | 4,035,654  |
| Gain/(Loss) before capital contributions      | (2,411,965)                                      | (1,406,006)                                      |
| <b>CAPITAL CONTRIBUTIONS</b>                  |  |  |
| Capital grants                                | 130,622  | 25,003   |
| Member agency contributions                   | 91,142   | 115,225  |
| Total capital contributions                   | 221,764  | 140,228  |
| <b>NET CHANGE IN NET ASSETS</b>               | (2,190,201)                                      | (1,265,778)                                      |
| <b>NET ASSETS, BEGINNING OF PERIOD</b>        | 73,277,804                                       | 70,780,480                                       |
| <b>NET ASSETS, END OF PERIOD</b>              | \$ 71,087,603                                    | \$ 69,514,704                                    |



**STATEMENT OF CASH FLOWS - UNAUDITED**

|  | For the 3 Months<br>ending<br>September 30, 2015 | For the 3 Months<br>ending<br>September 30, 2014 |
|--|--|--|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                      |  |  |
| Cash received from customers                                     | 1,319,371  | 1,238,243  |
| Non-operating miscellaneous revenue received                     | 109,210  | 133,297  |
| Cash payments to suppliers for goods and services                | (2,719,415)                                      | (5,114,019)                                      |
| Cash payments to employees for services                          | (883,158)  | (85,614)   |
| Net cash used in operating activities                            | <u>(2,173,992)</u>                               | <u>(3,828,092)</u>                               |
| <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>          |  |  |
| Operating grants received  | 5,465,663  | 3,400,928  |
| Contributions received from member agencies                      | 678,335  | 848,892  |
| Net cash provided by non-capital financing activities            | <u>6,143,998</u>                                 | <u>4,249,820</u>                                 |
| <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b> |  |  |
| Acquisition of capital assets                                    | (1,829,959)                                      | (1,743,888)                                      |
| Proceeds received from sale of capital assets                    | 9,372  | -  |
| Capital grants received  | 1,620,885  | 115,970  |
| Capital expenses   | (63,507)   | (402,858)  |
| Capital contributions received from member agencies              | 134,789  | 110,209  |
| Net cash used in capital and related financing activities        | <u>(128,420)</u>                                 | <u>(1,920,567)</u>                               |
| <b>CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:</b>              |  |  |
| Interest received  | 4,705  | 4,226  |
| Net cash provided by investing activities:                       | <u>4,705</u>                                     | <u>4,226</u>                                     |
| Net increase/(decrease) in cash and cash equivalents             | 3,846,291  | (1,494,611)                                      |
| <b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>              | <u>17,232,879</u>                                | <u>25,275,465</u>                                |
| <b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>                    | <u><u>21,079,169</u></u>                         | <u><u>23,780,853</u></u>                         |



**STATEMENT OF CASH FLOWS - UNAUDITED**

|  | For the 3 Months<br>ending<br>September 30, 2015 | For the 3 Months<br>ending<br>September 30, 2014 |
|--|--|--|
| <b>Reconciliation of operating income (loss)<br/>to net cash used in operating activities (Indirect Method):</b> |  |  |
| Operating Loss   | (5,457,516)                                      | (4,124,581)                                      |
| <b>Adjustments to Net Cash used in Operating Activities</b>  |  |  |
| Depreciation   | 1,489,272  | 133,297  |
| Miscellaneous income   | 109,210  | 83,705   |
| (Increase) decrease in other receivables   | 44,174   | -  |
| (Increase) decrease in inventory   | -  | 87,755   |
| (Increase) decrease in prepaid items   | 86,614   | 78,347   |
| Increase (decrease) in accounts payable  | 1,268,820  | -  |
| Increase (decrease) in due to Federal Transit Administration   | -  | -  |
| Increase (decrease) in accrued payroll   | (94,764)   | (85,614)   |
| Increase (decrease) in compensated absences payable  | 232  | -  |
| Increase (decrease) in other liabilities   | -  | -  |
| Increase (decrease) in deferred revenue  | 379,965  | (1,000)  |
| Net Cash used in operating activities  | <u>(2,173,992)</u>                               | <u>(3,828,092)</u>                               |

**Notes**

- 1 This set of basic financial statements is prepared on an interim basis and is unaudited.
- 2 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Treasurer's Report --- Cash Flow Projection**  
**Month Ended September 2015**

| Investment Type  | Description                               | Starting Balance       | Deposits               | Disbursements         | Ending Balance          |
|--|---|------------------------|------------------------|-----------------------|-------------------------|
| <b>Cash and Investments Under the Direction of the Treasurer</b>             |   |                        |                        |                       |                         |
| Local Agency Investment Fund (LAIF) - Capital Reserve                        |   | \$ 5,386,271.26        | \$ -                   |                       |                         |
| Interest (earned quarterly)  |   |                        | \$ 4,336.85            |                       |                         |
| Proposition 1B Restricted Fund*  |   | \$ 1,347,366.06        | \$ -                   |                       |                         |
| Interest earned for the month  |   |                        | \$ 56.10               | \$ -                  |                         |
| Union Bank - LCTOP   |   | \$ -                   | \$ 40,658.29           |                       |                         |
| * Deferred revenue, recorded as liability until associated expense incurred. |   |                        |                        |                       |                         |
| <b>TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS</b>                            |   |                        |                        |                       | <b>\$ 6,778,688.56</b>  |
| Wells Fargo and Broker's CDs   |   | \$ 1,003,485.75        | \$ 15.66               |                       |                         |
| Wells Fargo CDs - In Transit   |   | \$ -                   | \$ -                   |                       |                         |
| Wells Fargo - OP Staging   |   | \$ 485,272.37          | \$ 11.97               |                       |                         |
| <b>TOTAL OPERATING RESERVE</b>   |   |                        |                        |                       | <b>\$ 1,488,785.75</b>  |
| Payroll, Payable & General Acct  |   | \$ 7,146,488.66        |                        |                       |                         |
| <b>Operating Accounts Analysis</b>   | Cash Fares                                |                        | \$ 189,763.64          |                       |                         |
|  | Vendor Pass Sales Revenue                 |                        | \$ 204,494.65          |                       |                         |
|  | Federal Grants Revenue                    |                        | \$ 4,127,167.00        |                       |                         |
|  | MTA Revenue                               |                        | \$ 1,204,819.84        |                       |                         |
|  | Jurisdictional Contributions              |                        | \$ 359,732.50          |                       |                         |
|  | BYD Credit on the 2 E-Buses               |                        | \$ 110,000.00          |                       |                         |
|  | Non-Transportation Revenue                |                        | \$ 12,083.66           |                       |                         |
|  | Cash Disbursement (A/P) for The Month     |                        |                        | \$ (287,803.27)       |                         |
|  | Transferred to acct - LCTOP/TIRCP         |                        |                        | \$ (40,687.00)        |                         |
|  | Employee Net Pay                          |                        |                        | \$ (137,889.36)       |                         |
|  | Employee Taxes                            |                        |                        | \$ (27,251.87)        |                         |
|  | Employee Deductions                       |                        |                        | \$ (16,116.78)        |                         |
|  | Employer Payroll Taxes                    |                        |                        | \$ (2,761.61)         |                         |
|  | CalPERS - AVTA paid                       |                        |                        | \$ (26,988.90)        |                         |
|  | CalPERS - Past Years Catch Up             |                        |                        | \$ (2,516.00)         |                         |
|  | Equipment Lease - TAP card sales machines |                        |                        | \$ (65.06)            |                         |
|  | Bank Fees --- Monthly and Quarterly       |                        |                        | \$ (1,525.49)         |                         |
|  | <b>Net Operating Funds</b>                | <b>\$ 7,146,488.66</b> | <b>\$ 6,208,061.29</b> | <b>(\$543,605.34)</b> | <b>\$ 12,810,944.61</b> |
| <b>Petty Cash</b>  |   |                        |                        |                       | <b>\$ 750.00</b>        |
| <b>TOTAL CASH AND INVESTMENTS</b>  |   |                        |                        |                       | <b>\$ 21,079,168.92</b> |

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:

Submitted by:

\_\_\_\_\_  
Rong Nemeschy  
Finance Supervisor

\_\_\_\_\_  
Colby Konisek  
Director of Finance

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Cash Flow Projection --- Treasurer's Report**  
**Month Ended September 2015**

| Descriptions                         | \$ Subtotal | \$ Total            |
|--------------------------------------|-------------|---------------------|
| BALANCE FROM TREASURER'S REPORT      |             | \$ 21,079,169       |
| <b><u>Less Restricted Funds</u></b>  |             |                     |
| Proposition 1B (Deferred Revenue)    |             | (1,388,024)         |
| Capital Reserve                      |             | (5,390,608)         |
| Operating Reserve                    |             | (1,488,786)         |
| Electric Bus Project Funds Remaining |             | (618,428)           |
| Restricted for Operations            |             | (5,000,000)         |
| <b>UNRESTRICTED CASH</b>             |             | <b>\$ 7,193,323</b> |

**ACCOUNTS RECEIVABLE AND PAYABLE AS OF SEPTEMBER 30, 2015**

**Add Accounts receivable:**

|                            |           |                  |
|----------------------------|-----------|------------------|
| MTA Revenue                | 950,037   |                  |
| Jurisdiction Contributions | 164,670   |                  |
| Vendor Pass Sales          | 217,413   |                  |
| FTA funds on Capital       | 2,188,832 | <b>3,520,952</b> |

**Less Current Payable:**

|                         |             |                    |
|-------------------------|-------------|--------------------|
| Accounts Payable        | (1,748,499) |                    |
| Accrued Invoice Payable | (1,253,706) | <b>(3,002,205)</b> |

**NET INFLOW/(OUT FLOW) OF CASH --- A/R, A/P** **518,747**

**PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS:** **\$ 7,712,070**

|   |                     |
|---|---------------------|
| <b>OPERATING CASH REQUIRED MONTHLY - AVERAGE</b>    | <b>\$ 1,800,000</b> |
| <b>Operating Cash Coverage per Monthly Average:</b> | <b>4.3</b>          |
| <b>MONTHLY OPERATING CASH TARGET:</b>               | <b>\$ 3,000,000</b> |
| <b>Operating Cash Coverage of AVTA Target:</b>      | <b>2.6</b>          |

**ANTELOPE VALLEY TRANSIT AUTHORITY  
PAYROLL HISTORY REPORT  
AUGUST TO OCTOBER, 2015**

|  | August<br>TOTAL      | September<br>TOTAL   | October<br>TOTAL     |
|--|----------------------|----------------------|----------------------|
| <u>Pay Accrual Periods</u>                   | 2                    | 2                    | 3                    |
| <b><u>EARNINGS</u></b>                       |                      |                      |                      |
| Regular Pay                                  | \$ 166,836.67        | \$ 165,484.21        | \$ 258,149.82        |
| Overtime Pay                                 | 261.74               | 768.87               | 275.76               |
| Vacation Pay                                 | 9,823.05             | 3,488.55             | 10,071.14            |
| Sick Pay                                     | 6,009.21             | 5,327.74             | 7,859.90             |
| Bereavement Pay                              | 709.48               | 717.20               | 0.00                 |
| Holiday Pay                                  | 0.00                 | 10,464.10            | 0.00                 |
| Floating Holiday Pay                         | 1,555.47             | 404.42               | 1,401.70             |
| Retroactive Pay                              | 216.92               | 0.00                 | 194.88               |
| Vacation/Sick Cash Out                       | 0.00                 | 481.39               | 0.00                 |
| Deferred Income 457                          | 825.00               | 825.00               | 1,237.50             |
| Stipend --- Cell phone reimbursements        | 745.00               | 745.00               | 1,117.50             |
| <b>TOTAL</b>                                 | <b>\$ 186,982.54</b> | <b>\$ 188,706.48</b> | <b>\$ 280,308.20</b> |
| Inc(Dec)-Current month over previous month   | \$ -                 | \$ 1,723.94          | \$ 91,601.72         |
| % Inc(Dec)-Current month over previous month | 0.0%                 | 0.9%                 | 48.5%                |



Payment Dates 10/1/2015 - 10/31/2015

| Payment Number  | Payment Date | Description (Item)                                | Account Number       | Amount               |
|---|--------------|---|----------------------|----------------------|
| <b>Vendor: V0944 - AGILITY RECOVERY SOLUTIONS INC.</b>          |              |   |                      |                      |
| 20180   | 10/01/2015   | Agility Recovery 2015 Support                     | 100-2FF-5-G1-9401012 | \$ 230.00            |
| <b>Vendor V0944 - AGILITY RECOVERY SOLUTIONS INC. Total:</b>    |              |   |                      | <b>\$ 230.00</b>     |
| <b>Vendor: V1130 - All Glass and Plastics</b>                   |              |   |                      |                      |
| 20181   | 10/01/2015   | Repair driver's entrance door                     | 100-000-5-G1-9401026 | \$ 295.00            |
| <b>Vendor V1130 - All Glass and Plastics Total:</b>             |              |   |                      | <b>\$ 295.00</b>     |
| <b>Vendor: V0006 - American Business Machines</b>               |              |   |                      |                      |
| 20232   | 10/13/2015   | Canon Ink for Press C700                          | 100-5CS-5-G1-9501018 | \$ 36.49             |
| <b>Vendor V0006 - American Business Machines Total:</b>         |              |   |                      | <b>\$ 36.49</b>      |
| <b>Vendor: V0753 - American Heritage Life Ins.</b>              |              |   |                      |                      |
| 20233   | 10/13/2015   | Employee Paid Extended Benefits                   | 100-000-2-B1-4011019 | \$ 816.56            |
| <b>Vendor V0753 - American Heritage Life Ins. Total:</b>        |              |   |                      | <b>\$ 816.56</b>     |
| <b>Vendor: V0249 - Antelope Valley Board of Trade</b>           |              |   |                      |                      |
| 20270   | 10/27/2015   | Board of Directors Meeting                        | 100-1EX-5-G1-9501019 | \$ 5.00              |
| <b>Vendor V0249 - Antelope Valley Board of Trade Total:</b>     |              |   |                      | <b>\$ 5.00</b>       |
| <b>Vendor: V0968 - Antelope Valley College Foundation</b>       |              |   |                      |                      |
| 20234   | 10/13/2015   | Golf Tournament Cart Sponsor                      | 100-3FS-5-G1-9501029 | \$ 2,000.00          |
| <b>Vendor V0968 - Antelope Valley College Foundation Total:</b> |              |   |                      | <b>\$ 2,000.00</b>   |
| <b>Vendor: V0949 - Apex Hesperia Rentals</b>                    |              |   |                      |                      |
| 20182   | 10/01/2015   | radiator for Kubota unit 113                      | 600-1XX-5-J1-9909057 | \$ 392.87            |
| <b>Vendor V0949 - Apex Hesperia Rentals Total:</b>              |              |   |                      | <b>\$ 392.87</b>     |
| <b>Vendor: V0869 - Aragon, Dietter</b>                          |              |   |                      |                      |
| 20235   | 10/13/2015   | Travel Reimbursement- NTI Transit Development Wk  | 100-1EX-5-G1-9501019 | \$ 113.15            |
| <b>Vendor V0869 - Aragon, Dietter Total:</b>                    |              |   |                      | <b>\$ 113.15</b>     |
| <b>Vendor: V0135 - Aramark Uniform Services</b>                 |              |   |                      |                      |
| 20271   | 10/27/2015   | Uniform Service                                   | 100-2FF-5-G1-9401038 | \$ 132.92            |
| 20271   | 10/27/2015   | Uniform Service                                   | 100-2FF-5-G1-9401038 | \$ 134.84            |
| 20183   | 10/01/2015   | Uniform Service                                   | 100-2FF-5-G1-9401036 | \$ 140.65            |
| 20183   | 10/01/2015   | Uniform Service                                   | 100-2FF-5-G1-9401036 | \$ 138.67            |
| 20183   | 10/01/2015   | Uniform Service                                   | 100-2FF-5-G1-9401036 | \$ 138.67            |
| <b>Vendor V0135 - Aramark Uniform Services Total:</b>           |              |   |                      | <b>\$ 685.75</b>     |
| <b>Vendor: V0518 - Arrow Engineering Services-AESI</b>          |              |   |                      |                      |
| 20272   | 10/27/2015   | Arrow Change Order 1 Task Order 2                 | 600-1XX-5-J1-9909083 | \$ 2,459.35          |
| 20272   | 10/27/2015   | Emergency Management-Hazard Mitig Srvs Software   | 600-1XX-5-J1-9909068 | \$ 790.00            |
| 20272   | 10/27/2015   | Consulting for LA County Phase 2 Const            | 600-1XX-5-J1-9909059 | \$ 2,880.00          |
| 20272   | 10/27/2015   | Notice of Exemption Work for Palmdale & Lancaster | 100-1EX-5-G1-9501013 | \$ 3,000.00          |
| 20272   | 10/27/2015   | Task Order 1 Change Order 1 for Wave Chargers     | 600-1XX-5-J1-9909080 | \$ 25,470.38         |
| 20272   | 10/27/2015   | Task Order 1 Change Order 1 for Wave Chargers     | 600-1XX-5-J1-9909080 | \$ 31,173.25         |
| 20184   | 10/01/2015   | Arrow Change Order 1 Task Order 2                 | 600-1XX-5-J1-9909083 | \$ 2,891.00          |
| 20184   | 10/01/2015   | Emergency Management-Hazard Mitig Srvs Software   | 600-1XX-5-J1-9909068 | \$ 2,520.00          |
| 20184   | 10/01/2015   | Task Order 1 Change Order 1 for Wave Chargers     | 600-1XX-5-J1-9909080 | \$ 21,355.00         |
| 20184   | 10/01/2015   | Task Order 1 Change Order 1 for Wave Chargers     | 600-1XX-5-J1-9909080 | \$ 16,862.50         |
| 20184   | 10/01/2015   | Consulting for LA County Phase 2 Const            | 600-1XX-5-J1-9909059 | \$ 2,160.00          |
| <b>Vendor V0518 - Arrow Engineering Services-AESI Total:</b>    |              |   |                      | <b>\$ 111,561.48</b> |
| <b>Vendor: V0244 - AT&amp;T Mobility</b>                        |              |   |                      |                      |
| 20273   | 10/27/2015   | Wireless- 9/7/15-10/6/15                          | 100-2FF-5-G1-9501017 | \$ 120.22            |
| 20236   | 10/13/2015   | Wireless- 8/7/15-9/6/15                           | 100-2FF-5-G1-9501017 | \$ 119.80            |
| <b>Vendor V0244 - AT&amp;T Mobility Total:</b>                  |              |   |                      | <b>\$ 240.02</b>     |
| <b>Vendor: V0248 - Atkinson, Andelson, Loya, RUUD</b>           |              |   |                      |                      |
| 20274   | 10/27/2015   | Legal Sept. 2015                                  | 100-1EX-5-G1-9501005 | \$ 443.24            |



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| Payment Number  | Payment Date | Description (Item)                      | Account Number       | Amount              |
|---|--------------|---|----------------------|---------------------|
| 20185   | 10/01/2015   | Counsel for August 2015                 | 100-1EX-5-G1-9501005 | \$ 3,643.68         |
| <b>Vendor V0248 - Atkinson, Andelson, Loya, RUUD Total:</b>             |              |   |                      | <b>\$ 4,086.92</b>  |
| <b>Vendor: V0719 - AV Mail n More</b>                                   |              |   |                      |                     |
| 20186   | 10/01/2015   | CPOS Reimbursement                      | 100-3FS-5-G1-9501037 | \$ 150.00           |
| <b>Vendor V0719 - AV Mail n More Total:</b>                             |              |   |                      | <b>\$ 150.00</b>    |
| <b>Vendor: V0013 - AV Press</b>   |              |   |                      |                     |
| 20237   | 10/13/2015   | Public Notices- Sept. 2015              | 100-3FS-5-G1-9501002 | \$ 2,133.00         |
| 20237   | 10/13/2015   | Antelope Valley Press Advertising       | 100-5CS-5-G1-9501003 | \$ 1,115.00         |
| <b>Vendor V0013 - AV Press Total:</b>                                   |              |   |                      | <b>\$ 3,248.00</b>  |
| <b>Vendor: V0496 - Blue Tarp Financial- Northern Tool</b>               |              |   |                      |                     |
| 20275   | 10/27/2015   | 3 Ton Floor Jacks                       | 600-1XX-5-J1-9909065 | \$ 1,289.28         |
| 20275   | 10/27/2015   | backpack blower                         | 600-1XX-5-J1-9902008 | \$ 315.15           |
| 20187   | 10/01/2015   | 14" CEILING DISCHARGE                   | 600-1XX-5-J1-9909068 | \$ 362.85           |
| 20187   | 10/01/2015   | CONDENSATION PUMP ASSY                  | 600-1XX-5-J1-9909068 | \$ 192.99           |
| 20187   | 10/01/2015   | SUPPLY DUCT ADAPTER                     | 600-1XX-5-J1-9909068 | \$ 195.31           |
| 20187   | 10/01/2015   | 1 inch long anvil impact gun            | 600-1XX-5-J1-9902010 | \$ 499.99           |
| <b>Vendor V0496 - Blue Tarp Financial- Northern Tool Total:</b>         |              |   |                      | <b>\$ 2,855.57</b>  |
| <b>Vendor: V0217 - Board of Equalization- Sales (Use) Tax</b>           |              |   |                      |                     |
| 20276   | 10/27/2015   | Use -Sales Tax                          | 100-2FF-5-G1-9201005 | \$ 2,140.00         |
| <b>Vendor V0217 - Board of Equalization- Sales (Use) Tax Total:</b>     |              |   |                      | <b>\$ 2,140.00</b>  |
| <b>Vendor: V0582 - Board of Equalization- Fuel Taxes Division</b>       |              |   |                      |                     |
| 20277   | 10/27/2015   | Fuel Tax- July-Sept 2015                | 100-2FF-5-G1-9201005 | \$ 2,093.00         |
| <b>Vendor V0582 - Board of Equalization- Fuel Taxes Division Total:</b> |              |   |                      | <b>\$ 2,093.00</b>  |
| <b>Vendor: V0239 - BOHN'S Printing</b>                                  |              |   |                      |                     |
| 20188   | 10/01/2015   | Day Pass Vouchers                       | 100-5CS-5-G1-9501018 | \$ 198.93           |
| <b>Vendor V0239 - BOHN'S Printing Total:</b>                            |              |   |                      | <b>\$ 198.93</b>    |
| <b>Vendor: V0762 - Boot Barn</b>  |              |   |                      |                     |
| 20238   | 10/13/2015   | A- Rodriquez-Safety shoes               | 100-2FF-5-G1-9401038 | \$ 149.86           |
| 20238   | 10/13/2015   | J. Anderson- Safety Shoes               | 100-2FF-5-G1-9401038 | \$ 193.46           |
| <b>Vendor V0762 - Boot Barn Total:</b>                                  |              |   |                      | <b>\$ 343.32</b>    |
| <b>Vendor: V0149 - Brinks Incorporated</b>                              |              |   |                      |                     |
| 20278   | 10/27/2015   | Sept. Supplement                        | 100-2FF-5-G1-9401005 | \$ 196.69           |
| 20278   | 10/27/2015   | Daily Cash Pick up Service              | 100-2FF-5-G1-9401005 | \$ 499.13           |
| 20189   | 10/01/2015   | Daily Cash Pick up Service              | 100-2FF-5-G1-9401005 | \$ 501.48           |
| 20189   | 10/01/2015   | Daily Cash Pick up Service              | 100-2FF-5-G1-9401005 | \$ 184.59           |
| <b>Vendor V0149 - Brinks Incorporated Total:</b>                        |              |   |                      | <b>\$ 1,381.89</b>  |
| <b>Vendor: V0018 - Burriss Coffee &amp; Pure Water Service</b>          |              |   |                      |                     |
| 20190   | 10/01/2015   | Coffee Supplies                         | 100-3FS-5-G1-9501009 | \$ 62.50            |
| 20239   | 10/13/2015   | Coffee Supplies                         | 100-3FS-5-G1-9501009 | \$ 207.50           |
| <b>Vendor V0018 - Burriss Coffee &amp; Pure Water Service Total:</b>    |              |   |                      | <b>\$ 270.00</b>    |
| <b>Vendor: V1139 - California Choice</b>                                |              |   |                      |                     |
| 20240   | 10/13/2015   | Estimated payment for November 2015- EE | 100-000-2-B1-4011013 | \$ 5,735.79         |
| 20240   | 10/13/2015   | Estimated payment for November 2015-ER  | 100-1ZZ-5-G1-9701612 | \$ 25,670.50        |
| <b>Vendor V1139 - California Choice Total:</b>                          |              |   |                      | <b>\$ 31,406.29</b> |
| <b>Vendor: V1059 - Calstart</b>   |              |   |                      |                     |
| 20191   | 10/01/2015   | Membership 11/1/15-10/31/16             | 100-1EX-5-G1-9501006 | \$ 1,750.00         |
| <b>Vendor V1059 - Calstart Total:</b>                                   |              |   |                      | <b>\$ 1,750.00</b>  |
| <b>Vendor: V0723 - Canon Solutions America</b>                          |              |   |                      |                     |
| 20279   | 10/27/2015   | Canon Copier usage costs                | 100-2FF-5-G1-9401006 | \$ 357.57           |
| 20279   | 10/27/2015   | Canon Printer Services                  | 100-2FF-5-G1-9401006 | \$ 316.93           |





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| Payment Number   | Payment Date | Description (Item)  | Account Number       | Amount              |
|--|--------------|---|----------------------|---------------------|
| 20192  | 10/01/2015   | Canon Printing Supplies   | 100-2FF-5-G1-9401006 | \$ 245.99           |
| <b>Vendor V0723 - Canon Solutions America Total:</b>             |              |   |                      | <b>\$ 920.49</b>    |
| <b>Vendor: V1136 - CDW-G</b>                                     |              |   |                      |                     |
| 20241  | 10/13/2015   | DYMO 5200 Handheld Scanner  | 600-1XX-5-J1-9902008 | \$ 200.57           |
| <b>Vendor V1136 - CDW-G Total:</b>                               |              |   |                      | <b>\$ 200.57</b>    |
| <b>Vendor: V0383 - Consolidated Electrical Distr.</b>            |              |   |                      |                     |
| 20280  | 10/27/2015   | 600V Ind Fuse   | 100-2FF-5-G1-9401038 | \$ 65.57            |
| <b>Vendor V0383 - Consolidated Electrical Distr. Total:</b>      |              |   |                      | <b>\$ 65.57</b>     |
| <b>Vendor: V0394 - Curvature</b>                                 |              |   |                      |                     |
| 20193  | 10/01/2015   | Cisco 7941G IP Phone  | 600-1XX-5-J1-9909053 | \$ 565.00           |
| <b>Vendor V0394 - Curvature Total:</b>                           |              |   |                      | <b>\$ 565.00</b>    |
| <b>Vendor: V0940 - Diana Industries International Inc.</b>       |              |   |                      |                     |
| 20242  | 10/13/2015   | Hs1000 Heavy duty degreaser   | 100-2FF-5-G1-9401038 | \$ 1,936.90         |
| <b>Vendor V0940 - Diana Industries International Inc. Total:</b> |              |   |                      | <b>\$ 1,936.90</b>  |
| <b>Vendor: V1116 - Douglass Truck Bodies, Inc.</b>               |              |   |                      |                     |
| 20243  | 10/13/2015   | RQ 2016-08 Underhood Air Compressor System #221600-1XX-5-J1-9902010 |                      | \$ 13,201.00        |
| <b>Vendor V1116 - Douglass Truck Bodies, Inc. Total:</b>         |              |   |                      | <b>\$ 13,201.00</b> |
| <b>Vendor: V0646 - DSL Extreme</b>                               |              |   |                      |                     |
| 20194  | 10/01/2015   | DSL Extreme Payment for remainder of FY2015                         | 100-2FF-5-G1-9401012 | \$ 52.83            |
| 20281  | 10/27/2015   | Monthly service   | 100-2FF-5-G1-9401012 | \$ 52.83            |
| 20194  | 10/01/2015   | DSL Extreme Payment for remainder of FY2015                         | 100-2FF-5-G1-9401012 | \$ 52.83            |
| <b>Vendor V0646 - DSL Extreme Total:</b>                         |              |   |                      | <b>\$ 158.49</b>    |
| <b>Vendor: V1123 - Eastside Checks Cashed</b>                    |              |   |                      |                     |
| 20195  | 10/01/2015   | CPOS Phone Line Reimbursement                                       | 100-3FS-5-G1-9501037 | \$ 150.00           |
| 20195  | 10/01/2015   | 3- Rider Relief Coupons   | 100-3FS-5-G1-9501037 | \$ 30.00            |
| 20282  | 10/27/2015   | Coupon Reimbursement  | 100-3FS-5-G1-9501037 | \$ 10.00            |
| 20195  | 10/01/2015   | CPOS Phone Line Reimbursement                                       | 100-3FS-5-G1-9501037 | \$ 50.00            |
| 20195  | 10/01/2015   | CPOS Phone Line Reimbursement                                       | 100-3FS-5-G1-9501037 | \$ 50.00            |
| 20195  | 10/01/2015   | CPOS Phone Line Reimbursement                                       | 100-3FS-5-G1-9501037 | \$ 50.00            |
| <b>Vendor V1123 - Eastside Checks Cashed Total:</b>              |              |   |                      | <b>\$ 340.00</b>    |
| <b>Vendor: V0913 - Evault Inc</b>                                |              |   |                      |                     |
| 20196  | 10/01/2015   | EVault Backup - Monthly Charges                                     | 100-2FF-5-G1-9401012 | \$ 1,601.91         |
| <b>Vendor V0913 - Evault Inc Total:</b>                          |              |   |                      | <b>\$ 1,601.91</b>  |
| <b>Vendor: V0046 - Federal Express</b>                           |              |   |                      |                     |
| 20244  | 10/13/2015   | Shipping  | 100-3FS-5-G1-9501010 | \$ 25.34            |
| 20283  | 10/27/2015   | Shipping  | 100-3FS-5-G1-9501010 | \$ 68.35            |
| 20283  | 10/27/2015   | Shipping  | 100-1EX-5-G1-9501019 | \$ 26.94            |
| 20283  | 10/27/2015   | Shipping  | 100-3FS-5-G1-9501010 | \$ 51.52            |
| 20244  | 10/13/2015   | Shipping  | 100-3FS-5-G1-9501010 | \$ 134.96           |
| 20244  | 10/13/2015   | Shipping  | 100-3FS-5-G1-9501010 | \$ 27.08            |
| 20197  | 10/01/2015   | Shipping  | 100-3FS-5-G1-9501010 | \$ 31.01            |
| <b>Vendor V0046 - Federal Express Total:</b>                     |              |   |                      | <b>\$ 365.20</b>    |
| <b>Vendor: V0176 - First Place Awards</b>                        |              |   |                      |                     |
| 20284  | 10/27/2015   | Plaque  | 100-3FS-5-G1-9501009 | \$ 38.15            |
| 20198  | 10/01/2015   | Acrylic Plaque  | 100-3FS-5-G1-9501009 | \$ 62.68            |
| <b>Vendor V0176 - First Place Awards Total:</b>                  |              |   |                      | <b>\$ 100.83</b>    |
| <b>Vendor: V1049 - Fox Associates Inc.</b>                       |              |   |                      |                     |
| 20285  | 10/27/2015   | APTA AD for Annual Issue  | 100-5CS-5-G1-9501003 | \$ 2,280.00         |
| <b>Vendor V1049 - Fox Associates Inc. Total:</b>                 |              |   |                      | <b>\$ 2,280.00</b>  |



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| Payment Number  | Payment Date | Description (Item)                                 | Account Number       | Amount               |
|---|--------------|--|----------------------|----------------------|
| <b>Vendor: V0879 - Fresno Irrigation District</b>           |              |  |                      |                      |
| 20245   | 10/13/2015   | Registration- (4) staff members- Tyler Users Conf. | 100-1EX-5-G1-9501019 | \$ 600.00            |
| <b>Vendor V0879 - Fresno Irrigation District Total:</b>     |              |  |                      | <b>\$ 600.00</b>     |
| <b>Vendor: V0435 - GFOA (Govm't Finance Officers)</b>       |              |  |                      |                      |
| 20199   | 10/01/2015   | Membership-  | 100-1EX-5-G1-9501006 | \$ 160.00            |
| <b>Vendor V0435 - GFOA (Govm't Finance Officers) Total:</b> |              |  |                      | <b>\$ 160.00</b>     |
| <b>Vendor: V0125 - Grainger</b>                             |              |  |                      |                      |
| 20286   | 10/27/2015   | analog clock                                       | 600-1XX-5-J1-9902008 | \$ 32.67             |
| 20286   | 10/27/2015   | FRS Radios   | 600-1XX-5-J1-9902008 | \$ 270.49            |
| 20286   | 10/27/2015   | Replacement Glass Rod                              | 100-2FF-5-G1-9401038 | \$ 27.22             |
| 20286   | 10/27/2015   | SS U-bolts   | 100-2FF-5-G1-9401038 | \$ 25.77             |
| 20286   | 10/27/2015   | V-Belts 4L 250                                     | 100-2FF-5-G1-9401038 | \$ 29.59             |
| 20286   | 10/27/2015   | V-Belt 4L 240                                      | 100-2FF-5-G1-9401038 | \$ 17.88             |
| 20286   | 10/27/2015   | v-belt 4L 230                                      | 100-2FF-5-G1-9401038 | \$ 6.82              |
| 20286   | 10/27/2015   | SS 3/4" hose barb to male thread                   | 100-2FF-5-G1-9401038 | \$ 52.58             |
| 20286   | 10/27/2015   | V-Belts 4L 270                                     | 100-2FF-5-G1-9401038 | \$ 7.00              |
| 20286   | 10/27/2015   | V-belt 4L 190                                      | 100-2FF-5-G1-9401038 | \$ 29.54             |
| 20286   | 10/27/2015   | V-Belts 4L 260                                     | 100-2FF-5-G1-9401038 | \$ 6.93              |
| 20286   | 10/27/2015   | SS 3/4" Nozzle Swivel                              | 100-2FF-5-G1-9401038 | \$ 57.64             |
| 20200   | 10/01/2015   | CS Ball Valve, Inline                              | 100-2FF-5-G1-9401036 | \$ 52.78             |
| 20200   | 10/01/2015   | Hose Assembly                                      | 100-2FF-5-G1-9401036 | \$ 40.61             |
| 20200   | 10/01/2015   | Radial Ball Bearing                                | 100-2FF-5-G1-9401036 | \$ 46.73             |
| 20200   | 10/01/2015   | Radial Ball Bearing                                | 100-2FF-5-G1-9401036 | \$ 22.74             |
| 20246   | 10/13/2015   | Chain link repair items                            | 100-2FF-5-G1-9401036 | \$ 76.26             |
| 20200   | 10/01/2015   | Diesel Fuel Nozzle                                 | 600-1XX-5-J1-9909061 | \$ 151.55            |
| 20200   | 10/01/2015   | Utility Cart                                       | 600-1XX-5-J1-9909061 | \$ 127.57            |
| <b>Vendor V0125 - Grainger Total:</b>                       |              |  |                      | <b>\$ 1,082.37</b>   |
| <b>Vendor: V0139 - Hart Printers Inc.</b>                   |              |  |                      |                      |
| 20201   | 10/01/2015   | Business Cards- K Miller                           | 100-3FS-5-G1-9501018 | \$ 53.41             |
| <b>Vendor V0139 - Hart Printers Inc. Total:</b>             |              |  |                      | <b>\$ 53.41</b>      |
| <b>Vendor: V1142 - Hilton Garden Inn</b>                    |              |  |                      |                      |
| 20287   | 10/27/2015   | AVTA Holiday Event Deposit                         | 100-5CS-5-G1-9501029 | \$ 796.80            |
| <b>Vendor V1142 - Hilton Garden Inn Total:</b>              |              |  |                      | <b>\$ 796.80</b>     |
| <b>Vendor: V0624 - Home Depot Credit Services</b>           |              |  |                      |                      |
| 20202   | 10/01/2015   | Facility Maintenance supplies                      | 100-2FF-5-G1-9401036 | \$ 140.23            |
| 20202   | 10/01/2015   | Training Room Refurbishment                        | 600-1XX-5-J1-9909068 | \$ 830.71            |
| 20202   | 10/01/2015   | Refrigerator                                       | 600-1XX-5-J1-9909068 | \$ 2,613.38          |
| <b>Vendor V0624 - Home Depot Credit Services Total:</b>     |              |  |                      | <b>\$ 3,584.32</b>   |
| <b>Vendor: V0474 - Insight- Public Sector</b>               |              |  |                      |                      |
| 20288   | 10/27/2015   | VMware 3yr Maintenance Renewal                     | 100-2FF-5-G1-9401012 | \$ 5,597.22          |
| 20203   | 10/01/2015   | StarTech.com USB to Serial Adapter Cable           | 600-1XX-5-J1-9902008 | \$ 21.85             |
| <b>Vendor V0474 - Insight- Public Sector Total:</b>         |              |  |                      | <b>\$ 5,619.07</b>   |
| <b>Vendor: V1057 - IntelliRide</b>                          |              |  |                      |                      |
| 20289   | 10/27/2015   | ETP Trips Sept. 2015                               | 100-5CS-5-G1-9401031 | \$ 17,202.00         |
| 20289   | 10/27/2015   | Dial-a-ride Service, Revenue Sept. 2015            | 100-000-4-D1-6001400 | \$ (8,041.50)        |
| 20289   | 10/27/2015   | Dial-a-ride Service, Sept. 2015                    | 100-2FF-5-G1-9001014 | \$ 90,831.36         |
| 20289   | 10/27/2015   | Coupon Charge, Sept. 2015                          | 100-000-4-D1-6001400 | \$ 1,704.00          |
| 20204   | 10/01/2015   | DAR Revenue, August 2015                           | 100-000-4-D1-6001400 | \$ (7,722.00)        |
| 20204   | 10/01/2015   | DAR Service, August 2015                           | 100-2FF-5-G1-9001014 | \$ 86,802.96         |
| 20204   | 10/01/2015   | Coupon Charge, August 2015                         | 100-000-4-D1-6001400 | \$ 1,563.00          |
| 20204   | 10/01/2015   | ETP Trips- August 2015                             | 100-5CS-5-G1-9401031 | \$ 10,695.16         |
| <b>Vendor V1057 - IntelliRide Total:</b>                    |              |  |                      | <b>\$ 193,034.98</b> |
| <b>Vendor: V0057 - Interior Plant Designs</b>               |              |  |                      |                      |
| 20290   | 10/27/2015   | Indoor Plant Services                              | 100-2FF-5-G1-9401005 | \$ 195.00            |



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| Payment Number  | Payment Date | Description (Item)                           | Account Number       | Amount              |
|---|--------------|--|----------------------|---------------------|
| 20205   | 10/01/2015   | Indoor Plant Services                        | 100-2FF-5-G1-9401005 | \$ 195.00           |
| <b>Vendor V0057 - Interior Plant Designs Total:</b>         |              |  |                      | <b>\$ 390.00</b>    |
| <b>Vendor: V0492 - Interstate Battery System</b>            |              |  |                      |                     |
| 20206   | 10/01/2015   | battery for field services truck             | 100-2FF-5-G1-9401036 | \$ 123.12           |
| <b>Vendor V0492 - Interstate Battery System Total:</b>      |              |  |                      | <b>\$ 123.12</b>    |
| <b>Vendor: V1141 - Interstate Capital Corporation</b>       |              |  |                      |                     |
| 20291   | 10/27/2015   | Blue Goose Order Mens Hi vis wear            | 100-2FF-5-G1-9401007 | \$ 52.43            |
| <b>Vendor V1141 - Interstate Capital Corporation Total:</b> |              |  |                      | <b>\$ 52.43</b>     |
| <b>Vendor: V0157 - Iron Mountain Records Mgmt Inc</b>       |              |  |                      |                     |
| 20247   | 10/13/2015   | Document Shredding                           | 100-2FF-5-G1-9401005 | \$ 72.27            |
| <b>Vendor V0157 - Iron Mountain Records Mgmt Inc Total:</b> |              |  |                      | <b>\$ 72.27</b>     |
| <b>Vendor: V0846 - Judy Vaccaro</b>                         |              |  |                      |                     |
| 20292   | 10/27/2015   | Reimbursement - NTD Workshop                 | 100-1EX-5-G1-9501019 | \$ 64.48            |
| <b>Vendor V0846 - Judy Vaccaro Total:</b>                   |              |  |                      | <b>\$ 64.48</b>     |
| <b>Vendor: V0806 - Kelly Alcuran</b>                        |              |  |                      |                     |
| 20248   | 10/13/2015   | Tuition Reimbursement                        | 100-1EX-5-G1-9701916 | \$ 1,200.00         |
| <b>Vendor V0806 - Kelly Alcuran Total:</b>                  |              |  |                      | <b>\$ 1,200.00</b>  |
| <b>Vendor: V1080 - Kennard Design Group</b>                 |              |  |                      |                     |
| 20249   | 10/13/2015   | Design Engineering and Construction Mgmt TO3 | 600-1XX-5-J1-9909059 | \$ 15,647.30        |
| <b>Vendor V1080 - Kennard Design Group Total:</b>           |              |  |                      | <b>\$ 15,647.30</b> |
| <b>Vendor: V0288 - LA County Sheriff Dept</b>               |              |  |                      |                     |
| 20207   | 10/01/2015   | Los Angeles County Sheriff's Contract        | 100-5CS-5-G1-9501034 | \$ 5,690.24         |
| <b>Vendor V0288 - LA County Sheriff Dept Total:</b>         |              |  |                      | <b>\$ 5,690.24</b>  |
| <b>Vendor: V0105 - Lamar Companies</b>                      |              |  |                      |                     |
| 20293   | 10/27/2015   | Track-it Billboard Ad with Williene          | 100-5CS-5-G1-9501003 | \$ 1,050.00         |
| <b>Vendor V0105 - Lamar Companies Total:</b>                |              |  |                      | <b>\$ 1,050.00</b>  |
| <b>Vendor: V0889 - Len Engel</b>                            |              |  |                      |                     |
| 20294   | 10/27/2015   | Reimbursement, WAVE Trip                     | 100-1EX-5-G1-9501019 | \$ 229.68           |
| 20294   | 10/27/2015   | Reimbursement- APTA Annual Meeting           | 100-1EX-5-G1-9501019 | \$ 589.00           |
| 20294   | 10/27/2015   | Reimbursement- BusCon                        | 100-1EX-5-G1-9501019 | \$ 1,283.84         |
| <b>Vendor V0889 - Len Engel Total:</b>                      |              |  |                      | <b>\$ 2,102.52</b>  |
| <b>Vendor: V0916 - Mail America 3</b>                       |              |  |                      |                     |
| 20250   | 10/13/2015   | Rider Relief Coupon Reimbursement            | 100-3FS-5-G1-9501037 | \$ 20.00            |
| <b>Vendor V0916 - Mail America 3 Total:</b>                 |              |  |                      | <b>\$ 20.00</b>     |
| <b>Vendor: V0292 - McMaster-Carr Supply Co.</b>             |              |  |                      |                     |
| 20208   | 10/01/2015   | Glass Filler, 3/8 inch female                | 100-2FF-5-G1-9401036 | \$ 61.01            |
| 20208   | 10/01/2015   | Glass Tube Fuse                              | 100-2FF-5-G1-9401036 | \$ 14.96            |
| 20208   | 10/01/2015   | Container lids                               | 600-1XX-5-J1-9902008 | \$ 166.12           |
| 20208   | 10/01/2015   | Waste Containers 23 gallon                   | 600-1XX-5-J1-9902008 | \$ 180.51           |
| 20208   | 10/01/2015   | recycle Containers                           | 600-1XX-5-J1-9902008 | \$ 109.74           |
| <b>Vendor V0292 - McMaster-Carr Supply Co. Total:</b>       |              |  |                      | <b>\$ 532.34</b>    |
| <b>Vendor: V0891 - MJS Construction</b>                     |              |  |                      |                     |
| 20295   | 10/27/2015   | LA County Permit Fee Reimbursement           | 600-1XX-5-J1-9909059 | \$ 5,576.30         |
| <b>Vendor V0891 - MJS Construction Total:</b>               |              |  |                      | <b>\$ 5,576.30</b>  |
| <b>Vendor: V0783 - Mobile Relay Associates</b>              |              |  |                      |                     |
| 20251   | 10/13/2015   | Commuter Air time                            | 100-2FF-5-G1-9401036 | \$ 1,224.30         |
| <b>Vendor V0783 - Mobile Relay Associates Total:</b>        |              |  |                      | <b>\$ 1,224.30</b>  |
| <b>Vendor: V0626 - Moore &amp; Associates</b>               |              |  |                      |                     |
| 20252   | 10/13/2015   | Mobility Management Services Year 4          | 100-5CS-5-G1-9401035 | \$ 14,943.45        |
| 20209   | 10/01/2015   | Coach Operator Audits   Moore and Associates | 100-1EX-5-G1-9501013 | \$ 5,808.00         |
| <b>Vendor V0626 - Moore &amp; Associates Total:</b>         |              |  |                      | <b>\$ 20,751.45</b> |



Payment Dates 10/1/2015 - 10/31/2015

| Payment Number  | Payment Date | Description (Item)                     | Account Number       | Amount               |
|---|--------------|--|----------------------|----------------------|
| <b>Vendor: V0544 - Motion Industries</b>                  |              |  |                      |                      |
| 20210   | 10/01/2015   | Tax- short paid original invoice       | 100-2FF-5-G1-9401036 | \$ 8.21              |
| 20210   | 10/01/2015   | Hose Assy                              | 100-2FF-5-G1-9401036 | \$ 82.23             |
| 20210   | 10/01/2015   | 6800E Couplings                        | 100-2FF-5-G1-9401036 | \$ 91.09             |
| <b>Vendor V0544 - Motion Industries Total:</b>            |              |  |                      | <b>\$ 181.53</b>     |
| <b>Vendor: V1069 - Naylor</b>                             |              |  |                      |                      |
| 20211   | 10/01/2015   | CTA Directory Ad                       | 100-5CS-5-G1-9501003 | \$ 209.50            |
| <b>Vendor V1069 - Naylor Total:</b>                       |              |  |                      | <b>\$ 209.50</b>     |
| <b>Vendor: V0987 - OPSEC Specialized Protection</b>       |              |  |                      |                      |
| 20253   | 10/13/2015   | OPSEC Security Services                | 100-5CS-5-G1-9501034 | \$ 4,575.00          |
| <b>Vendor V0987 - OPSEC Specialized Protection Total:</b> |              |  |                      | <b>\$ 4,575.00</b>   |
| <b>Vendor: V0688 - Our Weekly Publications</b>            |              |  |                      |                      |
| 20212   | 10/01/2015   | Yearly Amount for Advertising          | 100-3FS-5-G1-9501002 | \$ 272.00            |
| 20254   | 10/13/2015   | RFP announcement-                      | 100-3FS-5-G1-9501002 | \$ 262.20            |
| <b>Vendor V0688 - Our Weekly Publications Total:</b>      |              |  |                      | <b>\$ 534.20</b>     |
| <b>Vendor: V0077 - PIHRA</b>                              |              |  |                      |                      |
| 20213   | 10/01/2015   | Membership 2016                        | 100-1EX-5-G1-9501006 | \$ 125.00            |
| <b>Vendor V0077 - PIHRA Total:</b>                        |              |  |                      | <b>\$ 125.00</b>     |
| <b>Vendor: V0078 - Pinnacle Petroleum Inc</b>             |              |  |                      |                      |
| 20296   | 10/27/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,185.98         |
| 20296   | 10/27/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,155.35         |
| 20296   | 10/27/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,703.50         |
| 20214   | 10/01/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,106.45         |
| 20214   | 10/01/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,108.46         |
| 20214   | 10/01/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 14,822.81         |
| 20214   | 10/01/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 10,699.62         |
| 20214   | 10/01/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 6,402.11          |
| 20256   | 10/13/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,036.37         |
| 20256   | 10/13/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,061.91         |
| 20256   | 10/13/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,277.12         |
| 20214   | 10/01/2015   | Fuel                                   | 100-2FF-5-G1-9201003 | \$ 15,809.93         |
| <b>Vendor V0078 - Pinnacle Petroleum Inc Total:</b>       |              |  |                      | <b>\$ 169,369.61</b> |
| <b>Vendor: V0755 - Pitney Bowes Inc</b>                   |              |  |                      |                      |
| 20297   | 10/27/2015   | Equipment Rental                       | 100-3FS-5-G1-9501010 | \$ 162.00            |
| <b>Vendor V0755 - Pitney Bowes Inc Total:</b>             |              |  |                      | <b>\$ 162.00</b>     |
| <b>Vendor: V0521 - RALLY Auto Group, Inc.</b>             |              |  |                      |                      |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 2,803.17          |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 31,146.59         |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 31,146.59         |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 2,803.17          |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 2,803.17          |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 31,146.59         |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 31,146.59         |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 2,803.17          |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 2,803.17          |
| 20257   | 10/13/2015   | Replacement Sedan IFB 2015-45          | 600-1XX-5-J1-9909066 | \$ 31,146.59         |
| 20215   | 10/01/2015   | One Replacement Sedan IFB 2015-45      | 600-1XX-5-J1-9902013 | \$ 3,101.00          |
| 20215   | 10/01/2015   | One Replacement Sedan IFB 2015-46      | 600-1XX-5-J1-9902013 | \$ 34,455.59         |
| 20215   | 10/01/2015   | One Replacement Sedan IFB 2015-47      | 600-1XX-5-J1-9909066 | \$ 2,800.07          |
| 20215   | 10/01/2015   | One Replacement Sedan IFB 2015-48      | 600-1XX-5-J1-9909066 | \$ 31,149.69         |
| 20215   | 10/01/2015   | One Replacement Sedan IFB 2015-49      | 600-1XX-5-J1-9909066 | \$ 2,803.17          |
| 20215   | 10/01/2015   | One Replacement Sedan IFB 2015-50      | 600-1XX-5-J1-9909066 | \$ 31,146.59         |
| <b>Vendor V0521 - RALLY Auto Group, Inc. Total:</b>       |              |  |                      | <b>\$ 275,204.91</b> |
| <b>Vendor: V0761 - Red Wing Shoe Store</b>                |              |  |                      |                      |
| 20216   | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Ben    | 100-2FF-5-G1-9401036 | \$ 201.42            |
| 20216   | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Darrin | 100-2FF-5-G1-9401036 | \$ 215.81            |



Payment Dates 10/1/2015 - 10/31/2015

| Payment Number                                   | Payment Date | Description (Item)                     | Account Number       | Amount             |
|--|--------------|--|----------------------|--------------------|
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Darrin | 100-2FF-5-G1-9401036 | \$ 215.81          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Ben    | 100-2FF-5-G1-9401036 | \$ 201.42          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Ben    | 100-2FF-5-G1-9401036 | \$ 201.42          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Ben    | 100-2FF-5-G1-9401036 | \$ 201.42          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Edsgar | 100-2FF-5-G1-9401036 | \$ 215.81          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Darrin | 100-2FF-5-G1-9401036 | \$ 215.81          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Edsgar | 100-2FF-5-G1-9401036 | \$ 215.81          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Edsgar | 100-2FF-5-G1-9401036 | \$ 215.81          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Edsgar | 100-2FF-5-G1-9401036 | \$ 215.81          |
| 20216  | 10/01/2015   | Bus Stop Techs Uniforms (Boots) Darrin | 100-2FF-5-G1-9401036 | \$ 215.81          |
| <b>Vendor V0761 - Red Wing Shoe Store Total:</b> |              |  |                      | <b>\$ 2,532.16</b> |

**Vendor: V0701 - Signal Campus**

|  |            |                       |                      |                  |
|--|------------|-----------------------|----------------------|------------------|
| 20298                                      | 10/27/2015 | AVC Kiosk Advertising | 100-5CS-5-G1-9501003 | \$ 336.00        |
| 20217                                      | 10/01/2015 | AVC Kiosk Advertising | 100-5CS-5-G1-9501003 | \$ 336.00        |
| <b>Vendor V0701 - Signal Campus Total:</b> |            |                       |                      | <b>\$ 672.00</b> |

**Vendor: V0348 - SignWarehouse, Inc.**

|  |            |   |                      |                    |
|--|------------|---|----------------------|--------------------|
| 20218  | 10/01/2015 | VJ-1204 MAINTENANCE KIT                     | 100-5CS-5-G1-9501018 | \$ 197.90          |
| 20218  | 10/01/2015 | 3M CONTROLTAC V3 48" X 150 FT               | 100-5CS-5-G1-9501018 | \$ 1,427.32        |
| 20218  | 10/01/2015 | ORAGUARD 290 54X150 GLOSS CAST LAMINATING P | 100-5CS-5-G1-9501018 | \$ 1,050.00        |
| <b>Vendor V0348 - SignWarehouse, Inc. Total:</b> |            |   |                      | <b>\$ 2,675.22</b> |

| Payment Number  | Payment Date | Description (Item)      | Account Number       | Amount             |
|---|--------------|-------------------------|----------------------|--------------------|
| <b>Vendor: V0649 - Sinclair Printing &amp; Litho., Inc.</b>       |              |                         |                      |                    |
| 20258   | 10/13/2015   | Local Transit brochures | 100-5CS-5-G1-9501018 | \$ 3,196.97        |
| <b>Vendor V0649 - Sinclair Printing &amp; Litho., Inc. Total:</b> |              |                         |                      | <b>\$ 3,196.97</b> |

**Vendor: V0403 - Southern California Edison**

|   |            |  |                      |                     |
|---|------------|--|----------------------|---------------------|
| 20269   | 10/26/2015 | Utilities-Electricity 8/19/15-9/18/15  | 100-2FF-5-G1-9401021 | \$ 5,898.76         |
| 20299   | 10/27/2015 | Utilities-Electricity 9/18/15-10/20/15 | 100-2FF-5-G1-9401021 | \$ 6,547.45         |
| <b>Vendor V0403 - Southern California Edison Total:</b> |            |  |                      | <b>\$ 12,446.21</b> |

**Vendor: V0477 - Standard Insurance Company**

|   |            |                       |                      |                    |
|---|------------|-----------------------|----------------------|--------------------|
| 20300   | 10/27/2015 | Life                  | 100-1ZZ-5-G1-9701811 | \$ 371.04          |
| 20300   | 10/27/2015 | HADV Premium          | 100-1ZZ-5-G1-9701811 | \$ 37.00           |
| 20300   | 10/27/2015 | Short Term Disability | 100-1ZZ-5-G1-9701812 | \$ 1,330.23        |
| 20300   | 10/27/2015 | Long Term Disability  | 100-1ZZ-5-G1-9701813 | \$ 825.05          |
| 20300   | 10/27/2015 | AD&D                  | 100-1ZZ-5-G1-9701814 | \$ 74.20           |
| 20219   | 10/01/2015 | HADV Premium          | 100-1ZZ-5-G1-9701811 | \$ 37.00           |
| 20219   | 10/01/2015 | Life                  | 100-1ZZ-5-G1-9701811 | \$ 366.14          |
| 20219   | 10/01/2015 | Short Term Disability | 100-1ZZ-5-G1-9701812 | \$ 1,328.79        |
| 20219   | 10/01/2015 | Long Term Disability  | 100-1ZZ-5-G1-9701813 | \$ 824.13          |
| 20219   | 10/01/2015 | AD&D                  | 100-1ZZ-5-G1-9701814 | \$ 73.22           |
| <b>Vendor V0477 - Standard Insurance Company Total:</b> |            |                       |                      | <b>\$ 5,266.80</b> |

**Vendor: V0684 - Strategies**

|   |            |                        |                      |                 |
|---|------------|------------------------|----------------------|-----------------|
| 20259                                   | 10/13/2015 | Consulting- Sept. 2015 | 100-3FS-5-G1-9501027 | \$ 25.00        |
| <b>Vendor V0684 - Strategies Total:</b> |            |                        |                      | <b>\$ 25.00</b> |

**Vendor: V0981 - TASC**

|                                   |            |                        |                      |                  |
|-----------------------------------|------------|------------------------|----------------------|------------------|
| 20220                             | 10/01/2015 | Admin and Renewal Fees | 100-000-1-A1-0401004 | \$ 235.00        |
| 20220                             | 10/01/2015 | Admin and Renewal Fees | 100-1EX-5-G1-9501034 | \$ 470.00        |
| <b>Vendor V0981 - TASC Total:</b> |            |                        |                      | <b>\$ 705.00</b> |

**Vendor: V0103 - TCW Systems, Inc.**

|  |            |                     |                      |                    |
|--|------------|---------------------|----------------------|--------------------|
| 20221  | 10/01/2015 | Local Radio Airtime | 100-2FF-5-G1-9401036 | \$ 500.00          |
| 20221  | 10/01/2015 | Local Radio Airtime | 100-2FF-5-G1-9401036 | \$ 500.00          |
| <b>Vendor V0103 - TCW Systems, Inc. Total:</b> |            |                     |                      | <b>\$ 1,000.00</b> |

**Vendor: V0307 - Tennant Sales and Serv Co.**

|   |            |                     |                      |                  |
|---|------------|---------------------|----------------------|------------------|
| 20301   | 10/27/2015 | Tennant Brush Motor | 100-2FF-5-G1-9401038 | \$ 499.87        |
| <b>Vendor V0307 - Tennant Sales and Serv Co. Total:</b> |            |                     |                      | <b>\$ 499.87</b> |



Payment Dates 10/1/2015 - 10/31/2015

| Payment Number  | Payment Date | Description (Item)                                 | Account Number       | Amount                 |
|---|--------------|--|----------------------|------------------------|
| <b>Vendor: V0505 - The Customer Service Experts</b>           |              |  |                      |                        |
| 20302   | 10/27/2015   | CPOS Phone line reimbursement                      | 100-3FS-5-G1-9501037 | \$ 50.00               |
| 20222   | 10/01/2015   | CPOS Phone line reimbursement                      | 100-3FS-5-G1-9501037 | \$ 50.00               |
| <b>Vendor V0505 - The Customer Service Experts Total:</b>     |              |  |                      | <b>\$ 100.00</b>       |
| <b>Vendor: V0405 - The Gas Company</b>                        |              |  |                      |                        |
| 20260   | 10/13/2015   | Utilities-Gas, 8/20/15-9/21/15                     | 100-2FF-5-G1-9401022 | \$ 194.30              |
| 20303   | 10/27/2015   | Utilities- Gas 9/21/15-10/19/15                    | 100-2FF-5-G1-9401022 | \$ 639.15              |
| <b>Vendor V0405 - The Gas Company Total:</b>                  |              |  |                      | <b>\$ 833.45</b>       |
| <b>Vendor: V0904 - Time Warner Cable Business Class</b>       |              |  |                      |                        |
| 20304   | 10/27/2015   | Cable Service 10/11/15-11/10/15                    | 100-2FF-5-G1-9501017 | \$ 247.96              |
| 20304   | 10/27/2015   | Internet Service, 10/13/15-11/12/15                | 100-2FF-5-G1-9501017 | \$ 1,365.00            |
| 20223   | 10/01/2015   | Internet Service, 9/13/15-10/12/15                 | 100-2FF-5-G1-9501017 | \$ 1,365.00            |
| 20223   | 10/01/2015   | Cable Service 9/11/15-10/10/15                     | 100-2FF-5-G1-9501017 | \$ 250.29              |
| <b>Vendor V0904 - Time Warner Cable Business Class Total:</b> |              |  |                      | <b>\$ 3,228.25</b>     |
| <b>Vendor: V0252 - Transdev</b>                               |              |  |                      |                        |
| 20224   | 10/01/2015   | Local and Commuter Maint and Service, August 2015  | 100-2FF-5-G1-9001013 | \$ 1,083,888.39        |
| 20224   | 10/01/2015   | Metrolink Assistance- Aug. 2015                    | 100-2FF-5-G1-9001009 | \$ 130.50              |
| 20224   | 10/01/2015   | E-Bus Service- August 2015                         | 100-2FF-5-G1-9001016 | \$ 17,735.01           |
| 20224   | 10/01/2015   | Commuter Recovery Stand-by, August 2015            | 100-2FF-5-G1-9001013 | \$ 38.00               |
| 20224   | 10/01/2015   | Commuter Recovery Service Aug. 2015                | 100-2FF-5-G1-9001013 | \$ 13,059.06           |
| 20224   | 10/01/2015   | Special Service- AV Fair                           | 100-2FF-5-G1-9001009 | \$ 221.19              |
| 20224   | 10/01/2015   | Pass Through- Rehab unit 323                       | 600-1XX-5-J1-9909057 | \$ 3,403.05            |
| <b>Vendor V0252 - Transdev Total:</b>                         |              |  |                      | <b>\$ 1,118,475.20</b> |
| <b>Vendor: V0660 - Transit Talent</b>                         |              |  |                      |                        |
| 20261   | 10/13/2015   | Recruitment ad                                     | 100-3FS-5-G1-9501026 | \$ 95.00               |
| 20261   | 10/13/2015   | Recruitment ad                                     | 100-3FS-5-G1-9501026 | \$ 95.00               |
| <b>Vendor V0660 - Transit Talent Total:</b>                   |              |  |                      | <b>\$ 190.00</b>       |
| <b>Vendor: V0189 - United Parcel Service</b>                  |              |  |                      |                        |
| 20262   | 10/13/2015   | Shipping   | 100-3FS-5-G1-9501010 | \$ 90.40               |
| <b>Vendor V0189 - United Parcel Service Total:</b>            |              |  |                      | <b>\$ 90.40</b>        |
| <b>Vendor: V0353 - UNUM Life Insurance Co of Amer</b>         |              |  |                      |                        |
| 20305   | 10/27/2015   | Long Term Care (EE)                                | 100-000-2-B1-4011024 | \$ 124.20              |
| 20305   | 10/27/2015   | Long Term Care (ER)                                | 100-1ZZ-5-G1-9702618 | \$ 415.26              |
| 20225   | 10/01/2015   | Long Term Care (EE)                                | 100-000-2-B1-4011024 | \$ 144.00              |
| 20225   | 10/01/2015   | Long Term Care (ER)                                | 100-1ZZ-5-G1-9702618 | \$ 510.30              |
| <b>Vendor V0353 - UNUM Life Insurance Co of Amer Total:</b>   |              |  |                      | <b>\$ 1,193.76</b>     |
| <b>Vendor: V0302 - US Bank</b>                                |              |  |                      |                        |
| 20226   | 10/01/2015   | D. Aragon- Lodging NTI Workshop                    | 100-1EX-5-G1-9501019 | \$ 167.10              |
| 20226   | 10/01/2015   | Refund Lodging charge                              | 100-1EX-5-G1-9501019 | \$ (850.42)            |
| 20226   | 10/01/2015   | Refund APTA housing fee                            | 100-1EX-5-G1-9501019 | \$ (313.25)            |
| 20226   | 10/01/2015   | Refund- Supershuttle                               | 100-1EX-5-G1-9501019 | \$ (30.68)             |
| 20226   | 10/01/2015   | Virtual Server Monthly Fee                         | 100-2FF-5-G1-9401012 | \$ 19.99               |
| 20226   | 10/01/2015   | K. Darr- Publish public hearing notice             | 100-3FS-5-G1-9501002 | \$ 150.00              |
| 20226   | 10/01/2015   | K. Darr- Two directors binders                     | 100-3FS-5-G1-9501009 | \$ 71.92               |
| 20226   | 10/01/2015   | L. Block- Plan sheet printing                      | 100-3FS-5-G1-9501018 | \$ 89.32               |
| 20226   | 10/01/2015   | D. Cason- Employee Retirement luncheon             | 100-3FS-5-G1-9501029 | \$ 390.52              |
| 20226   | 10/01/2015   | K. Miller- Raffle gift for AVSC Senior Health Fair | 100-5CS-5-G1-9501029 | \$ 54.48               |
| 20226   | 10/01/2015   | L. Block- 2015 Greenbook standards                 | 600-1XX-5-J1-9909058 | \$ 293.66              |
| 20226   | 10/01/2015   | D. Cason- City of Palmdale Planning fees           | 600-1XX-5-J1-9909083 | \$ 975.00              |
| 20263   | 10/13/2015   | L. Engel- Lunch meeting with Board Chairman        | 100-1EX-5-G1-9501019 | \$ 40.52               |
| 20263   | 10/13/2015   | L. Engel- P-Flex 5 tab folder box                  | 100-3FS-5-G1-9501009 | \$ 17.96               |
| <b>Vendor V0302 - US Bank Total:</b>                          |              |  |                      | <b>\$ 1,076.12</b>     |
| <b>Vendor: V1050 - US Postal Exchange</b>                     |              |  |                      |                        |
| 20227   | 10/01/2015   | CPOS Blanket Reimbursement                         | 100-3FS-5-G1-9501037 | \$ 100.00              |
| <b>Vendor V1050 - US Postal Exchange Total:</b>               |              |  |                      | <b>\$ 100.00</b>       |



Payment Dates 10/1/2015 - 10/31/2015

| Payment Number  | Payment Date | Description (Item)                    | Account Number       | Amount                 |
|---|--------------|---------------------------------------|----------------------|------------------------|
| <b>Vendor: V0209 - Vinsa Insurance Associates</b>             |              |                                       |                      |                        |
| 20264   | 10/13/2015   | Workers Comp Audit - Final Adjustment | 100-1ZZ-5-G1-9701915 | \$ 3,991.00            |
| <b>Vendor V0209 - Vinsa Insurance Associates Total:</b>       |              |                                       |                      | <b>\$ 3,991.00</b>     |
| <b>Vendor: V1072 - W.A.V.E.</b>                               |              |                                       |                      |                        |
| 20231   | 10/06/2015   | Wave Inductive Charger                | 600-1XX-5-J1-9909081 | \$ 230,000.00          |
| <b>Vendor V1072 - W.A.V.E. Total:</b>                         |              |                                       |                      | <b>\$ 230,000.00</b>   |
| <b>Vendor: V0550 - Waste Management</b>                       |              |                                       |                      |                        |
| 20265   | 10/13/2015   | Utilities, Waste- Sept. 2015          | 100-2FF-5-G1-9401023 | \$ 712.60              |
| <b>Vendor V0550 - Waste Management Total:</b>                 |              |                                       |                      | <b>\$ 712.60</b>       |
| <b>Vendor: V1122 - Westside Building Lancaster, LLC</b>       |              |                                       |                      |                        |
| 20228   | 10/01/2015   | Construction Supplies                 | 600-1XX-5-J1-9902008 | \$ 1,756.12            |
| <b>Vendor V1122 - Westside Building Lancaster, LLC Total:</b> |              |                                       |                      | <b>\$ 1,756.12</b>     |
| <b>Vendor: V0744 - Windes</b>                                 |              |                                       |                      |                        |
| 20306   | 10/27/2015   | Audit Services for FY15               | 100-3FS-5-G1-9501020 | \$ 35,000.00           |
| 20229   | 10/01/2015   | Audit Services for FY15               | 100-3FS-5-G1-9501020 | \$ 5,000.00            |
| <b>Vendor V0744 - Windes Total:</b>                           |              |                                       |                      | <b>\$ 40,000.00</b>    |
| <b>Vendor: V0124 - Witts</b>                                  |              |                                       |                      |                        |
| 20230   | 10/01/2015   | Blanket Office Supplies               | 100-3FS-5-G1-9501009 | \$ 494.25              |
| 20266   | 10/13/2015   | Office Supplies                       | 100-3FS-5-G1-9501009 | \$ 32.09               |
| <b>Vendor V0124 - Witts Total:</b>                            |              |                                       |                      | <b>\$ 526.34</b>       |
| <b>Grand Total:</b>   |              |                                       |                      | <b>\$ 2,329,118.12</b> |



**DATE:** November 24, 2015  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** Board of Directors and Transit Advisory Committee (TAC) 2016 Meetings Calendar

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**RECOMMENDATION**

That the Board of Directors approve the attached 2016 meetings calendar.

**FISCAL IMPACT**

This item does not have any fiscal impact.

**BACKGROUND**

The TAC meetings are held on the second Tuesday of the month and the Board of Directors meetings are held on the fourth Tuesday of the month at 10:00 a.m. If a special meeting is required during the year, the Clerk of the Board will post the necessary meeting notices. Staff recommends that the Board approve the attached 2016 meetings calendar.

Prepared by:

Submitted by:

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Karen Darr  
Clerk of the Board

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Len Engel  
Executive Director

Attachment: A – 2016 Meetings Calendar





**BOARD OF DIRECTORS and TRANSIT ADVISORY COMMITTEE (TAC)**

**2016 - MEETING DATES**

| TAC        |  | Board of Directors |
|------------|--|--------------------|
| 1/12/2016  |  | 1/26/2016          |
| 2/9/2016   |  | 2/23/2016          |
| 3/8/2016   |  | 3/22/2016          |
| 4/12/2016  |  | 4/26/2016          |
| 5/10/2016  |  | 5/24/2016          |
| 6/14/2016  |  | 6/28/2016          |
| 7/12/2016  |  | 7/26/2016          |
| 8/9/2016   |  | 8/23/2016          |
| 9/13/2016  |  | 9/27/2016          |
| 10/11/2016 |  | 10/25/2016         |
| 11/8/2016  |  | 11/22/2016         |

The Board of Directors meetings are held the fourth Tuesday of the month at 10:00 a.m. and TAC meetings are held the second Tuesday of the month at 10:00 a.m.



**DATE:** November 24, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** FY16 1st Quarter Capital Reserves Report (July 1 – September 30, 2015)

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#### **RECOMMENDATION**

That the Board of Directors receive and file the attached FY16 First Quarter Capital Reserves Report for the period covering July 1 through September 30, 2015.

#### **FISCAL IMPACT**

Total Capital Reserve contributions for FY16 were budgeted at \$460,896; all 1<sup>st</sup> quarter contributions have been received, totaling \$115,224.

#### **BACKGROUND**

The Capital Reserve account was established to set aside a capital contribution from each jurisdiction in an amount sufficient to provide local match funds of 20% of the replacement cost of heavy-duty transit and commuter coaches. Current practice is to spend reserve account funds only for the matching requirements. The Capital Reserve account segregates the assets reserved for bus purchases and is used only when approved by the AVTA Board of Directors.

As of the report date, the Capital Reserve account has an accumulated cash balance of \$5,498,635 held in accounts with the Local Agency Investment Fund (LAIF) and Union Bank. The total contributed fund balance is \$5,389,911 plus \$108,724 in interest earned. All scheduled contribution payments have been received for the 1<sup>st</sup> quarter ended September 30, 2015.

During the five-year reporting period to date, the AVTA purchased 15 hybrid transit buses, 2 electric transit buses and 9 commuter coaches. The hybrid transit buses and 6 of the commuter coaches were delivered by September 30, 2012, the electric buses were received in September 2014, and the 3 remaining commuter coaches were received in

December 2014. There were no reserve requirements for the 2 electric buses, as they were purchased with local funds provided by Supervisor Michael Antonovich. The match funds required for the remaining 24 buses totaling \$1,911,491 were replaced in total by FTA 5307 Formula Fund and 5316 JARC Fund Toll Credits - \$574,714, Antelope Valley Air Quality Management District - \$225,110; and Prop 1B PTMISEA - \$1,111,667.

Delivery for the three local transit buses originally scheduled for FY14, and 2 commuter buses were received during the 1<sup>st</sup> Quarter of Fiscal Year 2016. The local transit buses were purchased using toll credits for the local match portion. The two expansion commuter coaches were funded in total by Job Access Reverse Commute (JARC) funds.

AVTA's FY16 proposed 5-Year Capital Improvement Plan assumes the purchase of an additional 16 local transit and 13 commuter buses (29 total) from FY16 to FY20. This purchasing plan will be facilitated in part by the Transit and Intercity Rail Capital Program grant awarded to AVTA from the State of California's Cap & Trade program. Even with these inflows, reduced federal funding under MAP-21 and the increasing prices of buses will require the use of capital reserve funds for local match requirements; these funds are included in the 5-Year Plan Capital Spending Plan for FY2016.

Please see the attached Capital Reserve Summary covering activity through September 30, 2015 and the Combined Jurisdiction Reconciliation Report for additional information.

Prepared by:

Submitted by:

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Colby Konisek  
Director of Finance

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Len Engel  
Executive Director

Attachments: A – Capital Reserve Summary Report through September 30, 2015  
A.1 – Combined Jurisdiction Detailed Reconciliation Report



CAPITAL RESERVE CONTRIBUTION ANALYSIS

September 30, 2015

| Contributor  | Accumulated Balance at 6/30/11 | FY 2012             | FY 2013       | FY 2014             | FY 2015             | FY 2016             | RECONCILIATION                                       |                       |  |
|--------------|--------------------------------|---------------------|---------------|---------------------|---------------------|---------------------|--|-----------------------|--|
|              |                                |                     |               |                     |                     |                     | Capital Reserve Account Balance, AS OF SEPT 30, 2015 | FY 2016 BUDGET        |  |
| Lancaster    | 1,003,723.00                   | 183,500.00          | 0.00          | 183,500.00          | 191,870.99          | 47,691.21           | 2,160,785.20   | 190,765.00            |  |
| Palmdale     | 1,003,723.00                   | 162,896.00          | 0.00          | 162,896.00          | 174,587.40          | 43,451.00           | 2,036,241.40   | 173,804.00            |  |
| LA County    | 501,862.00                     | 114,500.00          | 0.00          | 114,500.00          | 94,440.00           | 24,082.00           | 1,192,884.00   | 96,327.00             |  |
| <b>TOTAL</b> | <b>\$2,509,308.00</b>          | <b>\$460,896.00</b> | <b>\$0.00</b> | <b>\$460,896.00</b> | <b>\$460,898.39</b> | <b>\$115,224.21</b> | <b>5,389,910.60</b>                                  | <b>\$460,896.00</b>   |  |
|              |                                |                     |               |                     |                     |                     | <b>INTEREST-TO-DATE</b>                              | <b>108,724.56</b>     |  |
|              |                                |                     |               |                     |                     |                     |  | <b>\$5,498,635.16</b> |  |

**ANTELOPE VALLEY TRANSIT AUTHORITY  
CAPITAL RESERVE & OPERATING SUPPORT TRACKING**

Updated through: **September 30, 2015**

| Description                            | LANCASTER  |                     |                      | PALMDALE            |          |                     | LOS ANGELES COUNTY  |                     |          | TOTALS              |                      |                     |                           |                                |                                  |
|--|--|---------------------|----------------------|---------------------|----------|---------------------|---------------------|---------------------|----------|---------------------|----------------------|---------------------|---------------------------|--------------------------------|----------------------------------|
|  | Date   | Accrual/<br>Payment | Operating<br>Support | Capital Reserve     | Date     | Accrual/<br>Payment | Operating Support   | Capital Reserve     | Date     | Accrual/<br>Payment | Operating<br>Support | Capital Reserve     | Accrued/ Cash<br>Received | Operating Support<br>(By Year) | Capital Reserve<br>(Accumulated) |
| <b>FY 2015</b>                         | <i>Note change in Jurisdictional %'s for FY15...</i> |                     |                      |                     |          |                     |                     |                     |          |                     |                      |                     |                           |                                |                                  |
| Annual Due                             |  | (1,461,180.13)      | (1,269,309.13)       | (191,871.00)        |          | (1,366,175.16)      | (1,191,587.75)      | (174,587.40)        |          | (738,989.68)        | (644,552.09)         | (94,437.59)         | (3,566,344.97)            | (3,105,448.97)                 | (460,896.00)                     |
| First Quarter Payments                 | 7/30/14  | 372,065.25          | 326,190.25           | 45,875.00           | 8/21/14  | 362,674.50          | 321,950.50          | 40,724.00           | 9/17/14  | 188,280.00          | 164,670.00           | 23,610.00           | 923,019.75                | 812,810.75                     | 110,209.00                       |
| Interest                               |  |                     |                      | 1,255.86            |          |                     |                     | 1,142.74            |          |                     |                      | 618.13              |                           |                                | 3,016.73                         |
| Second Quarter Payments                | 11/4/14  | 358,524.80          | 308,464.31           | 50,060.49           | 11/12/14 | 333,470.89          | 286,901.19          | 46,569.70           | 12/16/14 | 188,280.00          | 164,670.00           | 23,610.00           | 880,275.69                | 760,035.50                     | 120,240.19                       |
| Interest                               |  |                     |                      | 1,321.48            |          |                     |                     | 1,202.44            |          |                     |                      | 650.42              |                           |                                | 3,174.34                         |
| Third Quarter Payments                 | 2/6/15   | 365,295.03          | 317,327.28           | 47,967.75           | 2/9/15   | 348,072.69          | 304,425.84          | 43,646.85           | 3/5/15   | 188,280.00          | 164,670.00           | 23,610.00           | 901,647.72                | 786,423.12                     | 115,224.60                       |
| Interest                               |  |                     |                      | 1,341.00            |          |                     |                     | 1,220.20            |          |                     |                      | 660.03              |                           |                                | 3,221.23                         |
| Fourth Quarter Payments                | 5/11/15  | 365,295.03          | 317,327.28           | 47,967.75           | 5/11/15  | 348,072.69          | 304,425.84          | 43,646.85           | 6/5/15   | 188,280.00          | 164,670.00           | 23,610.00           | 901,647.72                | 786,423.12                     | 115,224.60                       |
| Interest                               |  |                     |                      | 1,583.95            | 8/7/15   |                     |                     | 1,441.27            |          |                     |                      | 779.61              |                           |                                | 3,804.82                         |
| <b>Contributions for FY2015</b>        |  | <b>1,461,180.11</b> | <b>1,269,309.12</b>  | <b>191,870.99</b>   |          | <b>1,392,290.77</b> | <b>1,217,703.37</b> | <b>174,587.40</b>   |          | <b>753,120.00</b>   | <b>658,680.00</b>    | <b>94,440.00</b>    | <b>3,606,590.88</b>       | <b>3,145,692.49</b>            | <b>460,898.39</b>                |
| <b>Interest for FY2015</b>             |  |                     |                      | <b>5,502.29</b>     |          |                     |                     | <b>5,006.65</b>     |          |                     |                      | <b>2,708.19</b>     |                           |                                | <b>13,217.12</b>                 |
|  |  |                     |                      |                     |          | <b>26,115.61</b>    |                     | <b>(0.00)</b>       |          |                     |                      |                     |                           |                                | <b>(0.00)</b>                    |
| <b>Net Assets</b>                      |  |                     |                      |                     |          |                     |                     |                     |          |                     |                      |                     |                           |                                |                                  |
| <b>Capital Reserve Balance to Date</b> |  |                     |                      | <b>2,113,093.99</b> |          |                     |                     | <b>1,992,790.40</b> |          |                     |                      | <b>1,168,802.00</b> |                           |                                | <b>5,274,686.39</b>              |
| <b>Interest to Date</b>                |  |                     |                      | <b>45,617.35</b>    |          |                     |                     | <b>40,563.18</b>    |          |                     |                      | <b>18,207.19</b>    |                           |                                | <b>104,387.71</b>                |
| <b>Total Balances as of 06/30/2015</b> |  |                     |                      | <b>2,158,711.34</b> |          |                     |                     | <b>2,033,353.58</b> |          |                     |                      | <b>1,187,009.19</b> |                           |                                | <b>5,379,074.10</b>              |

|  |  |                       |                     |                     |         |                       |                     |                     |          |                     |                     |                     |                       |                       |                     |
|--|--|-----------------------|---------------------|---------------------|---------|-----------------------|---------------------|---------------------|----------|---------------------|---------------------|---------------------|-----------------------|-----------------------|---------------------|
| <b>FY 2016</b>                         | <i>Note change in Jurisdictional %'s for FY16...</i> |                       |                     |                     |         |                       |                     |                     |          |                     |                     |                     |                       |                       |                     |
| Annual Due                             |  | (1,492,766.85)        | (1,302,002.00)      | (190,764.85)        |         | (1,360,043.96)        | (1,186,240.08)      | (173,803.88)        |          | (753,776.68)        | (657,449.42)        | (96,327.26)         | (3,606,587.50)        | (3,145,691.50)        | (460,896.00)        |
| First Quarter Payments                 | 7/23/15  | 373,191.72            | 325,500.51          | 47,691.21           | 9/16/15 | 339,932.50            | 296,481.50          | 43,451.00           | 10/13/15 | 188,444.00          | 164,362.00          | 24,082.00           | 901,568.22            | 786,344.01            | 115,224.21          |
| Interest                               |  |                       |                     | 1,795.02            |         |                       |                     | 1,635.43            |          |                     |                     | 906.40              |                       |                       | 4,336.85            |
| <b>Contributions for FY2016</b>        |  | <b>373,191.72</b>     | <b>325,500.51</b>   | <b>47,691.21</b>    |         | <b>339,932.50</b>     | <b>296,481.50</b>   | <b>43,451.00</b>    |          | <b>188,444.00</b>   | <b>164,362.00</b>   | <b>24,082.00</b>    | <b>901,568.22</b>     | <b>786,344.01</b>     | <b>115,224.21</b>   |
| <b>Interest for FY2016</b>             |  |                       |                     | <b>1,795.02</b>     |         |                       |                     | <b>1,635.43</b>     |          |                     |                     | <b>906.40</b>       |                       |                       | <b>4,336.85</b>     |
|  |  | <b>(1,119,575.13)</b> | <b>(976,501.49)</b> | <b>(143,073.64)</b> |         | <b>(1,020,111.46)</b> | <b>(889,758.58)</b> | <b>(130,352.88)</b> |          | <b>(565,332.68)</b> | <b>(493,087.42)</b> | <b>(72,245.26)</b>  | <b>(2,705,019.28)</b> | <b>(2,359,347.49)</b> | <b>(345,671.79)</b> |
| <b>Net Assets</b>                      |  |                       |                     |                     |         |                       |                     |                     |          |                     |                     |                     |                       |                       |                     |
| <b>Capital Reserve Balance to Date</b> |  |                       |                     | <b>2,160,785.20</b> |         |                       |                     | <b>2,036,241.40</b> |          |                     |                     | <b>1,192,884.00</b> |                       |                       | <b>5,389,910.60</b> |
| <b>Interest to Date</b>                |  |                       |                     | <b>47,412.37</b>    |         |                       |                     | <b>42,198.60</b>    |          |                     |                     | <b>19,113.59</b>    |                       |                       | <b>108,724.56</b>   |
| <b>Total Balances as of 09/30/2015</b> |  |                       |                     | <b>2,208,197.57</b> |         |                       |                     | <b>2,078,440.00</b> |          |                     |                     | <b>1,211,997.59</b> |                       |                       | <b>5,498,635.16</b> |

\* Receipts for the Lancaster UAV/AVC Service and the Palmdale Bus Stop Maintenance Contract are not included in this report.



**DATE:** November 24, 2015  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** Grant Status Report Update through November 10, 2015

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**RECOMMENDATION**

That the Board of Directors receive and file the attached Grant Status Report through November 10, 2015.

**FISCAL IMPACT**

Grants approved after the annual budget adoption may require reallocation of funds, which will be addressed during the mid-year budget adjustment.

**BACKGROUND**

The attached Grant Status Report reflects all grant applications submitted on behalf of the AVTA, all grants awarded to the AVTA, and pending grants through November 10, 2015.

AVTA's FY15 FTA 5307 grant application was approved by FTA and executed September 9, 2015. The implementation of FTA's new service website, TRAMS (formerly TEAM), has been delayed and is now expected to open by the end of the year. The FY16 grant application is being prepared and will be submitted to the new TRAMS database once it is opened for business.

Staff continues to aggressively pursue all viable grant opportunities to augment existing funding sources.

Prepared by:

Submitted by:

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Judy Fry  
Grants Administrator

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Len Engel  
Executive Director

Attachment: A – Grant Status Report

## GRANT STATUS REPORT

## Discretionary Opportunities

| Grant Program  | Project  | Amount Applied For | Date Submitted   | Status   | Amount Awarded      | Next Round of Funding |
|--|--|--------------------|------------------|--|---------------------|-----------------------|
| Transit and Intercity Rail Capital Program – Cap & Trade         | Regional Transit Interconnectivity + Environmental Sustainability      | \$32,561,750       | April 10, 2015   | Grant funds awarded 6/30/2015  | <b>\$24,403,000</b> | <b>Not announced</b>  |
| Call for Projects - LACMTA                                       | Electric Bus Infrastructure Improvements                               | \$1,893,392        | January 29, 2015 | Award recommended 7/1/2015 – approval at MTA Board meeting Sept 24, 2015 | <b>\$307,730</b>    | <b>2017</b>           |
| Call for Projects - LACMTA                                       | Electric Bus Replacements  | \$18,333,000       | January 29, 2015 | Award recommended 7/1/2015 – approval at MTA Board meeting Sept 24, 2015 | <b>\$2,167,373</b>  | <b>2017</b>           |
| Caltrans Sustainable Transportation Planning                     | Jurisdictional Coordination - BRT planning                             | \$350,000          | October 30, 2015 | <i>Award announcement pending</i>  | <b>Pending</b>      | <b>Not announced</b>  |
| Transportation Investment Generating Economic Recovery (TIGER-6) | 25 Electric Buses + necessary infrastructure improvements and chargers | \$20,363,906       | April 28, 2014   | No funds awarded to AVTA   | <b>\$0</b>          | <b>2015</b>           |
| Transportation Investment Generating Economic Recovery (TIGER-7) | Regional Transit Interconnectivity + Environmental Sustainability      | \$11,995,000       | June 5, 2015     | No funds awarded to AVTA   | <b>\$0</b>          | <b>Not announced</b>  |

| Grant Program   | Project   | Amount Applied For | Date Submitted | Status                     | Amount Awarded      | Next Round of Funding |
|---|---|--------------------|----------------|----------------------------|---------------------|-----------------------|
| Low or No Emission Vehicle Deployment Program (LoNo)          | Incremental cost of 12 zero emission buses        | \$6,136,000        | March 3, 2014  | No funds awarded to AVTA   | \$0                 | November 11, 2015     |
| FY14 New Ladders of Opportunity Initiative                    | Transit Center at Antelope Valley College         | \$250,000          | August 4, 2014 | No funds awarded to AVTA   | \$0                 | Not announced         |
| California Energy Commission                                  | 3 Articulated Electric BYD Buses                  | \$3,000,000        | February 2015  | No funds awarded to AVTA   | \$0                 | Not announced         |
| Department of Energy Powertrain Electrification Demonstration | Bus Conversion – Diesel > Electric                |                    | 10/8/2015      | Not encouraged to apply    | \$0                 | Not announced         |
|   | <b>TOTAL DISCRETIONARY OPPORTUNITIES PENDING:</b> | <b>\$350,000</b>   |                | <b>TOTAL GRANT AWARDS:</b> | <b>\$26,878,103</b> |                       |

**Annual Formula Allocations**

| Grant Program                          | Project                     | Amount Pending | Date Submitted            | Status  | Amount Awarded     |
|--|-----------------------------|----------------|---------------------------|---|--------------------|
| FFY14 FTA Annual 5307 Allocation – FTA | Capital Improvement Program | \$8,850,000    | March 2015                | Currently being certified by DOL. Final award should be within 60-90 days | <b>\$8,850,000</b> |
| FFY15 FTA Annual 5307 Allocation – FTA | Capital Improvement Program | \$9,054,401    | Pending submission to FTA | Submission waiting deployment of new FTA website                          | <b>Pending</b>     |



| Grant Program   | Project  | Amount Pending      | Date Submitted             | Status  | Amount Awarded     |
|---|--|---------------------|----------------------------|---|--------------------|
| FFY15 FTA Annual 5337 Allocation – FTA                      | State of Good Repair – High Intensity Motorbus   | \$326,220           | Pending submission to FTA  | Submission waiting deployment of new FTA website                          | <b>Pending</b>     |
| FFY13 FTA Annual 5339 Allocation – apportioned through SCAG | Bus and Bus Facilities                           | \$479,681           | Submitted May 15, 2014     | Pending FTA amendment approval  | <b>Pending</b>     |
| FFY14 FTA Annual 5339 Allocation – apportioned through SCAG | Bus and Bus Facilities                           | \$566,453           | Submitted May 15, 2014     | Pending FTA amendment approval  | <b>Pending</b>     |
| FFY15 FTA Annual 5339 Allocation – apportioned through SCAG | Bus and Bus Facilities                           | \$664,914           | Pending submission to SCAG | Will submit grant application once SCAG announces open submission period. | <b>Pending</b>     |
| Low Carbon Transit Operations Program (LCTOP) – Cap & Trade | Electric Bus Infrastructure Improvements         | \$40,687            | February 2, 2015           | Grant funds awarded 6/19/2015   | <b>\$40,687</b>    |
| Low Carbon Transit Operations Program (LCTOP) – Cap & Trade |  | \$118,796           | Submission Pending         | Submission Pending  | <b>Pending</b>     |
|   | <b>TOTAL ANNUAL FORMULA ALLOCATIONS PENDING:</b> | <b>\$11,210,465</b> |                            | <b>TOTAL GRANT AWARDS:</b>  | <b>\$8,890,687</b> |



**DATE:** November 24, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Resolution No. 2015-011, Amendment of the AVTA Bylaws – Section 4.50 – Officers

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#### **RECOMMENDATION**

Adopt Resolution No. 2015-011 (Attachment A), a Resolution amending Section 4.50 – Officers of the Authority’s Bylaws to modify when the Chair and Vice Chair are elected.

#### **FISCAL IMPACT**

There is no fiscal impact.

#### **BACKGROUND**

Board officer elections are conducted annually in June. However, holding the elections in June does not provide staff with sufficient time to process and submit pertinent documents to AVTA’s financial institutions by July 1. Conducting the elections in April would provide staff with the necessary time to obtain Board approval and provide the names of the Chair and Vice Chair who are authorized to deposit and withdrawal from AVTA’s financial accounts.

Proposed Revision to Section 4.50 of the AVTA Bylaws:

#### 4.50 Officers

The BOARD shall at its **April** meeting, nominate and elect from its membership a Chair and Vice Chair, each from a different member agency, to take

office as of July 1. The term of the Chair and Vice Chair shall be one (1) year provided, however, that no member may serve in either position more than four (4) consecutive one (1) year terms without a minimum one (1) year break in service.

If the Chair position is vacated for any reason before the full term is served, the Vice Chair becomes Chair and a new Vice Chair shall be nominated and elected. If the Vice Chair position is vacated for any reason before the full term is served, a new Vice Chair shall be selected from the jurisdiction of the departing Vice Chair to fill the remainder of the term.

Submitted by:

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Len Engel  
Executive Director

Attachment: A – Resolution No. 2015-011

BOARD OF DIRECTORS  
ANTELOPE VALLEY TRANSIT AUTHORITY

RESOLUTION NO. 2015-011

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ANTELOPE VALLEY TRANSIT AUTHORITY AMENDING THE AUTHORITY'S BYLAWS  
TO CHANGE THE OFFICER ELECTION DATE

WHEREAS, the Antelope Valley Transit Authority's Bylaws establish a rotating procedure for the annual election of its Chair and Vice Chair; and

WHEREAS, the Board of Directors desires to change the date when officers are elected.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ANTELOPE VALLEY TRANSIT AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

- 1. Section 4.50 (Officers) of the Authority's Bylaws is amended to read as follows:

4.50 OFFICERS

The BOARD shall at its April meeting, nominate and elect from its membership a Chair and Vice Chair, each from a different member agency, to take office as of July 1. The term of the Chair and Vice Chair shall be one (1) year provided, however, that no member may serve in either position more than four (4) consecutive one (1) year terms without a minimum one (1) year break in service.

If the Chair position is vacated for any reason before the full term is served, the Vice Chair becomes Chair and a new Vice Chair shall be nominated and elected. If the Vice Chair position is vacated for any reason before the full term is served, a new Vice Chair shall be selected from the jurisdiction of the departing Vice Chair to fill the remainder of the term.

PASSED, APPROVED and ADOPTED this 24 day of November, 2015 by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Marvin Crist, Chairman

ATTEST:

Approved as to form:

\_\_\_\_\_  
Karen Darr, Board Secretary

\_\_\_\_\_  
Allison Burns, General Counsel



**DATE:** November 24, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Improvements to the Intersection of 35<sup>th</sup> Street East and Palmdale Blvd.

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#### **RECOMMENDATION**

That the Board of Directors authorize the Executive Director to negotiate a Memorandum of Understanding for improvements to the intersection of 35<sup>th</sup> Street East and Palmdale Blvd. to meet Americans with Disabilities Act (ADA) accessibility requirements.

#### **FISCAL IMPACT**

AVTA's share of the improvements will be an estimated \$134,556 in construction and engineering costs. Funds will be used from the Bus Stop Improvement Program.

#### **BACKGROUND**

One of AVTA's passengers lodged an ADA complaint with the Federal Highway Administration (FHWA) regarding the bus stop located on the south side of Palmdale Blvd. just east of 35<sup>th</sup> Street East. There is no sidewalk on that side of the street and the angles of the curb cuts are too steep. The FHWA is requiring that remediation be completed within six months. In the worst case scenario, AVTA's engineering contractors have estimated that construction will cost \$333,406 with an additional \$141,999 in engineering costs. Caltrans does not currently have sufficient funds allocated to complete this project within the provided deadline. Therefore, to assist Caltrans, AVTA will front \$250,055 in construction costs and \$90,794 in engineering costs, with Caltrans reimbursing AVTA in July 2016. AVTA believes that the partnership created on this project will result in AVTA receiving assistance for its bus rapid transit (BRT) project from Caltrans.

Submitted by:

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Len Engel  
Executive Director



**DATE:** November 24, 2015  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** Battery Electric Revenue Fleet

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#### **RECOMMENDATION**

That the Board of Directors adopt a goal to have a 100% battery electric revenue fleet by December 2018.

#### **FISCAL IMPACT**

While there is a fiscal impact, we do not anticipate that it will exceed the capital reserve commitment already made by the jurisdictions.

#### **BACKGROUND**

As the Board is aware, staff has been fully committed to pursuing every possible opportunity to acquire battery electric revenue vehicles. This is a very aggressive goal; staff is recommending that the Board of Directors of the Antelope Valley Transit Authority (AVTA) make a clear statement of intent to be the first and largest all-electric transit fleet in North America. The AVTA is operating the first two buses produced by BYD in the United States. The Authority has been awarded a \$24.4 million grant from the California State Transportation Agency (CalSTA). This grant will allow AVTA to purchase additional battery electric buses, thirteen (13) 60' articulated buses and sixteen (16) 45' commuter coaches. These buses will be the first electric versions in these classes to be operated by a transit agency anywhere in the world.

As Director Hofbauer will attest from our recent attendance at the California Transit Association Fall Conference, AVTA is being viewed as the leader in battery electric technology for transit. Tony Brasil, Chief of the Heavy Duty Diesel Implementation Branch from the California Air Resources Board, pointed to AVTA as the example of an agency that is committed to the state's air quality goals. Formal adoption of this goal will make it clear to our state and federal funding partners that AVTA's Board of Directors fully supports staff efforts to make a difference in improving our environment while simultaneously creating jobs.

Submitted by:

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Len Engel  
Executive Director



**DATE:** November 24, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Award Services Contract #2016-04 to Remove & Replace Administration Area Carpeting

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#### **RECOMMENDATION**

That the Board of Directors authorize the Executive Director to award and execute Contract #2016-04 to Remove & Replace Administration Area Carpeting for an amount not to exceed \$125,000, plus applicable sales tax.

#### **FISCAL IMPACT**

Funding of \$125,000 has been included in the FY16 Business Plan to pay for this project.

#### **BACKGROUND**

AVTA has established an asset preservation program to extend the life of its facilities. The program schedules replacement and repair of those items that have or will eventually exceed their life cycles. Upon notification, funds and planning for these projects are addressed in the applicable budget year.

Typically, staff completes the procurement process prior to placing it for award on the Board's agenda. Upon award of a contract the Executive Director would report back to the Board on the final outcome of the contract, which includes vendor information and pricing. However, special cases have occurred where the Board has granted the Executive Director authorization to award contracts when timing and/or pricing can negatively affect a project. In this instance, the Board's next regularly scheduled meeting will be in January 2016, which would negatively impact this project. This time frame would delay the project by at least two months and incur a regularly occurring January price increase as stated by the carpet manufacturer. Therefore, staff is requesting authorization to proceed with the contract award and execution and report the procurement outcome at the regularly scheduled January Board meeting. The following information shows the current status of the procurement.

AVTA released an Invitation for Bid (IFB) on October 29, 2015. The scope of work is to remove and replace approximately 6,000 square feet of existing carpet and replace it with new commercial carpeting, transition strips and wall base in designated areas. The solicitation documents were posted to AVTA's procurement website and advertisements were placed in the *Antelope Valley Press* and *Our Weekly Lancaster* newsletter. Prior to issuance of the IFB, members of the Board and TAC were notified and asked to submit any recommendations for potential vendors. The local Chambers of Commerce and Antelope Valley Board of Trade were also notified via their respective newsletters and email lists; a total of eight firms were notified via email with the IFB attached. Six California firms were notified (three from Lancaster, one each from Hayward, Pomona, and Santa Clarita) along with three out of state firms.

Staff held a mandatory pre-bid conference on November 10, 2015, with two firms attending.

Listed below are the two firms authorized to submit a bid on the project.

| Firm               | Location      |
|--------------------|---------------|
| G & S Carpet Mills | Pomona, CA    |
| Metro Floors, Inc. | Lancaster, CA |

Under AVTA's procurement policy and procedures manual, an IFB must be awarded to the lowest responsive and responsible bidder. The IFBs will be opened on November 23, 2015. Staff will report details of the final contract award and the progress of the installation to the Board at the January meeting.

Prepared by:

Submitted by:

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Lyle A. Block, CPPB  
Procurement and Contracts Officer

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Len Engel  
Executive Director





**DATE:** November 24, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Draft Audited Financial Statements within the Comprehensive Annual Financial Report (CAFR) and Single Audit of Federal Awards for the Year Ended June 30, 2015

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#### **RECOMMENDATION**

That the Board of Directors approve the Draft CAFR and Single Audit of Federal Awards for the Year Ended June 30, 2015.

#### **FISCAL IMPACT**

None.

#### **BACKGROUND**

Representatives from Windes Inc., the Authority's external audit firm, will be present at the November 24, 2015 Board meeting to present the audit results and respond to any questions or concerns. Based on the draft results, it is anticipated that there will be no exceptions in the audited financial statements, and no findings or questioned costs reported in the single audit report.

As a recipient of federal, state, and local funding, the Authority is required to have an annual audit conducted by independent auditors in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits in accordance with Government Auditing Standards, issued by the Comptroller General of the United States. These audited financial statements are required to be completed within six months from the close of the preceding fiscal year.

On June 24, 2014, the Authority's Board of Directors awarded a five-year contract for audit services to Windes Inc., CPAs. The contract requires Windes to prepare and present the Authority's financial statements and single audit report to the Board of Directors.

The audit expresses an opinion as to whether the financial statements prepared by management are presented fairly in all material respects and in conformity with U.S. generally accepted accounting principles.

Staff prepared the supporting documentation, the draft financial statements included within the CAFR, and provided the information required in the Single Audit Report. Staff provided assistance and complied in providing all information requested by the Windes team conducting the audit fieldwork.

Windes has issued the financial statements with an unmodified opinion, with no findings or questioned costs.

Prepared by:

Submitted by:

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Colby Konisek  
Director of Finance

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Len Engel  
Executive Director