



**Regular Meeting of the Board of Directors**

**Tuesday, September 27, 2016**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**OFFICIAL MINUTES**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

Palmdale High School Solar Falcon Race Team Chief Executive Officer Danielle Adili led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist  
Vice Chair Dianne Knippel  
Director Steve Hofbauer  
Director Fred Thompson  
Director Angela Underwood-Jacobs  
Director Michelle Flanagan

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda as comprised.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Jerel Arbaugh – noted that Metro does not have current AVTA bus route information and there are inaccuracies in the new bus schedules.

Mark Woslum – spoke about releasing Route 52 information to Metro. Chairman Crist directed Senior Planning Officer Dieter Aragon to meet with Mr. Woslum to resolve the issue.

James Stouvenel – spoke about starting the Route 1 at 4:20 a.m. and running the route every 20 minutes to address crowding issues.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

SRP 1 PRESENTATION BY THE PALMDALE HIGH SCHOOL (PHS) SOLAR FALCON RACE TEAM

Senior Chief Executive Officer Bryan Alcantara and the team presented an overview of the 2016 Solar Falcon Race Team's project, performance and challenge results. Mr. Alcantara noted that the team received many awards. One was the Michael Foree Award, which the team received for the best-utilized computer technology in the design, production and racing of their solar car. Chief Operating Officer Jenny Gomez presented information regarding diversity in the STEM program. Ms. Adili provided the team's goals and sponsorship requirements for their 2016/2017 project. Chairman Crist asked Director Flanagan to be the liaison between AVTA and PHS and for Director Hofbauer to be the liaison between the City of Palmdale and PHS.

The Board discussed the team presenting this item at Palmdale's City Council meeting, sponsorship for 2016/2017, and what the team has learned from the experience. The Board congratulated the team for their determination and teamwork. Executive Director Len Engel congratulated Graphics Designer Nate Pitkin for the design of the solar car graphics.

SRP 2 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR AUGUST 2016

General Manager Hector Fuentes presented a plaque to the Employee of the Month Hugo Argueta. Mr. Fuentes announced that the Operator of the Month was Stacy Hayes; however, Mr. Haynes could not attend the meeting.

SRP 3 LEGISLATIVE REPORTS FOR SEPTEMBER 2016

Grants Administrator Judy Fry announced that California's legislature approved a \$900 million Cap and Trade expenditure plan for fiscal year 2016-17. She also presented information regarding Senate Bill (SB) 32 – California Global Warming Solutions Act of 2006: emissions limit, SB 824 – Low Carbon Transit Operations Program, and the revised Federal Transit Administration Buy America Policy for

transit rolling stock procurements. The Board discussed Kinkisharyo International's Buy America domestic content requirement.

**SPR 4 COACH OPERATOR PERFORMANCE AUDIT**

Senior Planning Officer Dieter Aragon presented the audit results. The Board discussed the insufficient amount of schedules on the buses and suggested posting the schedules on car cards as an option.

**Motion: Receive and file the Coach Operator Performance Audit Results.**

Moved by Director Hofbauer, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)  
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan  
Nays: None  
Abstain: None  
Absent: None

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 23, 2016**

Approve the Board of Directors Regular Meeting Minutes of August 23, 2016.

**CC 2 FINANCIAL REPORTS FOR JULY AND AUGUST 2016**

Receive and file the financial reports for July and August 2016.

**Motion: Approve the Consent Calendar**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)  
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan  
Nays: None  
Abstain: None  
Absent: None

**NEW BUSINESS (NB):**

**NB 1 SENIOR PASS PROGRAM**

Mr. Engel presented the staff report. The Board discussed the pros and cons of Option 1 (pass sales) and Option 2 (cents/ride) and billing the jurisdictions and Antelope Valley Air Quality Management District (AVAQMD) on a quarterly basis instead of a monthly basis. Directors Hofbauer and Thompson confirmed that the City of Palmdale will participate in the program during fiscal year 2016/2017 (FY17).

Addressing the Board on this matter:  
James Stouvenel spoke for approving the program for FY17.

**Motion: Approve the Senior Pass Program (Option 1) for FY17 subject to ratification from the individual councils.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel  
No vote was taken.

The Board discussed eliminating the portion of the motion that referred to approving the item based on ratification from the councils.

**Substitute Motion: Approve the Senior Pass Program (Option 1) for FY17 and implement quarterly billing.**

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)  
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan  
Nays: None  
Abstain: None  
Absent: None

#### **CLOSED SESSION (CS):**

Chairman Crist stated that per General Counsel Allison Burns, closed session was unnecessary.

#### **PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)  
Pending Litigation: Holmes v. AVTA, USDC Case No. 2:16-cv-01454-DMG-AGR  
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036  
Pending Litigation: Sabina M. Andrade vs. Antelope Valley Transit Authority

#### **REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director/CEO Len Engel

- Taft Electrical has begun installation of the electric bus charging stations at the AVTA facility.
- Chief Administrative Officer Norm Hickling is attending the California Transit Association (CTA) Lobby Days in Washington, D.C. and has meetings scheduled with Congressman Knight and Congressman McCarthy.
- Mr. Hickling, Director of Fleet and Facilities Mark Perry, and he will attend the 3<sup>rd</sup> Air Resources Board Advanced Clean Transit workshop in Sacramento on October 4.

- The Caltrans Division of Rail and Mass Transportation is embarking on an effort to update the Statewide Transit Strategic Plan; he will be a member of the Plan Advisory Committee.
- He will present AVTA's success story to the Tennessee Public Transit Association in Memphis and Canadian Urban Transport Association in Vancouver.
- Staff is working with Lancaster Choice Energy on a grant from the California Energy Commission for vehicle grid integration. The grant will also fund a zero emission bus operator training program and support the adoption of zero emission buses in California and beyond. Staff is calling it the solutionLAB, a non-profit think tank creating zero emission transportation solutions at the intersection of environmental sustainability and cost effectiveness.
- He will be moderating CTA's Small Operators Awards Breakfast in Oakland and presenting the awards for Distinguished Service, Transit Innovation and Transit Agency of the Year. He will be presented with the Transit Professional of the Year Award during the breakfast.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

Chairman Crist thanked Mr. Engel for his leadership and determination that has brought positive attention to the Authority across the nation.

Director Hofbauer also expressed his appreciation to Mr. Engel and his fellow Board members.

PHS Teacher Advisor Antek Ignatowicz and Mr. Alcantara thanked the Board for having the Palmdale Solar Falcon team to the meeting and expressed how this experience will help them improve how they conduct their meetings. Mr. Ignatowicz invited the Board to attend the team's next design meeting.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:07 a.m. to the next Regular meeting of the Board of Directors on October 25, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 25<sup>th</sup> day of OCTOBER 2016.



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Marvin Crist, Chairman

ATTEST:



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Karen Darr, Clerk of the Board