



**Regular Meeting of the Board of Directors
Tuesday, September 26, 2017
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE:

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Austin Bishop, Director Angela Underwood-Jacobs, Director Michelle Flanagan

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Director Bishop

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter – discussed issues with the bus stop closures on 10th St. W. between M-4 and L-4 and adding a later run on the Route 12 WB leaving Sgt. Steve Owen Memorial Park.

Fran Sereseres – discussed drop off and pick up points inside the Antelope Valley Fairgrounds for Access Services' riders and easier ways for citizens to apply for the Access Services and Dial-a-Ride programs. She announced there will be a groundbreaking ceremony on September 27, 2017 at 11:00 a.m. at the Lancaster Senior Center and invited the directors.

Executive Director/CEO Len Engel stated that AVTA will provide two trips from the Lancaster Senior Center to the Antelope Valley Fairgrounds on the day of the Senior Expo.

Chairman Crist directed Ms. Baxter to speak with Chief Operating Officer Norm Hickling regarding the bus stop closures. Mr. Hickling stated that he is coordinating with city staff and the contractor to limit the number of bus stop closures during the 10th St. W. construction project.

SRP 1 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR AUGUST 2017

Trandev General Manager Hector Fuentes presented a plaque to the Operator of the Month Lester Moore and announced that the Employee of the Month was Ator Urionabarrenechea. However, Mr. Urionabarrenechea was unable to attend the meeting.

SRP 2 PRESENTATION OF FIRST OPERATOR OF AN ALL-ELECTRIC ARTICULATED BUS IN REVENUE SERVICE AWARD TO MARIA LOPEZ

Mr. Engel presented an award to Maria Lopez, the first operator of an all-electric articulated bus in revenue service. Los Angeles County, City of Lancaster, and City of Palmdale Board representatives presented Ms. Lopez with certificates of recognition.

SRP 3 LEGISLATIVE REPORT FOR SEPTEMBER 2017

Grants Administrator Judy Fry detailed the projects in the applications for the Bus and Bus Facilities and the Transit and Intercity Rail Capital Program (TIRCP) grants. She informed the Board that the Antelope Valley Air Quality Management District (AVAQMD) grant application is completed and ready for Mr. Engel's signature.

AVTA received \$705,347 from the Low or No Emission Vehicle Program Deployment grant. The Authority received a perfect score and was one of 16 California agencies that submitted applications. Napa Valley Transit

Authority and the Department of Transportation are the two other California agencies that received grant funds.

Governor Brown approved Assembly Bill (AB)-134: Budget Act of 2017 on September 16, which provides significant funding to Zero Emission Buses in Fiscal Year 2017/2018. AB-17: Reduced-Fare Transit Passes for Students has been with the Governor since September 20, 2017 and AB-1479: Civil liabilities for violations of the California Public Records Act has been with the Governor since September 19, 2017. The Governor has until October 15 to sign the bills.

The Board discussed a Los Angeles Times article dated September 19, 2017 regarding Proterra's claim that their electric bus set a world record when it traveled 1,101.2 miles on a single charge; and the type of battery used in their buses. Chairman Crist directed Mr. Engel to draft a strongly worded letter for the Chairman's signature stating the AVTA Board of Directors dislikes Proterra deceiving the public regarding the capabilities of their electric bus.

General Counsel Burns stated this request is not agendized. However, the Chairman could direct Mr. Engel to draft a letter and the Board could ratify it at the October 24, 2017 Board meeting or each Executive Committee member could sign off on the letter.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 22, 2017

Approve the Board of Directors Regular Meeting Minutes of August 22, 2017.

CC 2 FINANCIAL REPORTS FOR JULY AND AUGUST 2017

Receive and file the financial reports for July and August 2017.

Motion: Approve the Consent Calendar.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 ADOPT HAZARD MITIGATION PLAN

Mr. Engel presented the staff report.

Motion: Adopt the Hazard Mitigation Plan.

Moved by Director Bishop, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

NB 2 AWARD CONTRACT #2018-01 TO GREEN COMMUTER FOR COMMUTER VANPOOL SERVICE PROVIDER WITH ZERO EMISSION FLEET

Procurement and Contracts Officer Lyle Block presented the staff report. The Board discussed the infrastructure, locations of the charging stations, low evaluation score, partnership agreement between the AVAQMD and the cities of Lancaster and Palmdale, and exploring other options. Mr. Engel provided information regarding the possibility of performing the vanpool service in-house. Staff will research other options and present them at the October 24, 2017 Board meeting.

Motion: Reject all applicants and start again.

Moved by Director Flanagan, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

NB 3 AWARD MULTIPLE AGREEMENTS UNDER CONTRACT #2017-41 FOR ON-CALL A&E, MATERIAL TESTING AND PROJECT MANAGEMENT SERVICES

Mr. Block presented the staff report.

Motion: Authorize the Executive Director to execute two agreements under Contract #2017-41 for On-Call A&E, Material Testing and Project Management Services with the following firms: Huitt-Zollars, Inc., Thousand Oaks, CA and Duke Engineering, Inc., Lancaster, CA.

Moved by Director Hofbauer, seconded by Director Bishop

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood–Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

NB 4 LEASE AGREEMENT BETWEEN THE ANTELOPE VALLEY TRANSIT AGENCY AND ACCESS SERVICES

Mr. Hickling presented the staff report. The Board discussed Access Services' staff visiting the Lancaster Senior Center monthly to assist applicants with completing their eligibility applications.

Addressing the Board on this item:

Fran Sereseres – spoke in favor of the lease agreement and assisting applicants at the Lancaster Senior Center.

Motion: Authorize the Executive Director/CEO to execute a lease agreement with Access Services for a three-year term, with lease options for an additional two years, to furnish office space for their eligibility contractor to provide onsite eligibility screening of their Antelope Valley clients.

Moved by Director Hofbauer, seconded by Director Bishop

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood–Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Len Engel

- AVTA received the Innovative Solutions award from Metro magazine.
- The next round of TIRCP funding will be released on October 13, 2017. Ms. Fry and he will meet with TIRCP staff in Sacramento on October 5, 2017 to discuss plans for the next round of funding prior to AVTA submitting their grant application.
- Vice Chair Knippel, Director Flanagan, Mr. Hickling, Chief Financial Officer Colby Konisek, Director Fleet and Facilities Mark Perry, Transit Analyst Geraldina Romo and he are attending the American Public Transportation Association Annual meeting in Atlanta, GA October 7 through October 11.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Hofbauer – requested staff to research improving bus access to the Palmdale Regional Medical Center and Antelope Valley hospital. Chairman Crist stated that the City of Lancaster will address access to the Antelope Valley Hospital in their Medical Main Street project.

Director Underwood-Jacobs thanked Ms. Fry for the pride and dedication she displays when obtaining grants for AVTA.

ADJOURNMENT:

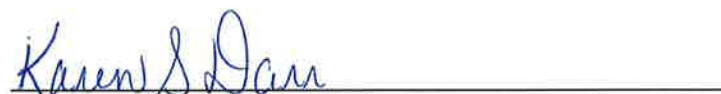
Chairman Crist adjourned the meeting at 10:45 a.m. to the Special Meeting (Strategic Planning Workshop) of the Board of Directors on October 18, 2017 at 9:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 24th day of OCTOBER 2017



Marvin Crist, Chairman

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2206 to arrange to review a recording.