



Regular Meeting of the Board of Directors

Tuesday, October 24, 2017

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:10 a.m.

PLEDGE OF ALLEGIANCE:

Director Bishop led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Austin Bishop, Director Angela Underwood-Jacobs, Director Michelle Flanagan

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Bishop, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Jerel Arbaugh – Thanked and complimented staff for quickly correcting the destination numbers on the Route 98 bus stop signs and destination and line number announcements on the Route 52.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION OF AVTA EMPLOYEE OF THE FIRST QUARTER FISCAL YEAR 2017/2018 (FY18) (JULY 1 – SEPTEMBER 30, 2017)

Chief Financial Officer Colby Konisek presented the AVTA Employee of the Quarter award to Accounting Technician Gloria Delgado.

SRP 2 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR SEPTEMBER 2017

Trandev General Manager Hector Fuentes presented plaques to the Operator of the Month Terrence Cloud and the Employee of the Month Neqael Jones.

SRP 3 LEGISLATIVE REPORT FOR OCTOBER 2017

Grants Administrator Judy Fry provided an update regarding the Bus and Bus Facilities, Transportation Investment Generating Economic Recovery, Transit and Intercity Rail Capital Program, and Caltrans discretionary grants. She added that the Air Resources Board will vote on December 14, 2017 to increase funding for the Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP).

She stated AB-17: Reduced-Fare Transit Passes for Students was vetoed by Governor Brown on October 15, 2017 and he vetoed AB-1479: Civil liabilities for violations of the California Public Records Act on October 13, 2017. The Board discussed the Caltrans grant. Director Hofbauer stated that he attends the Southern California Association of Government meetings and offered to assist staff with the Caltrans grant.

CONSENT CALENDAR (CC):

The Board pulled CC 3 for discussion.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 26, 2017
Approve the Board of Directors Regular Meeting Minutes of September 26, 2017.

CC 2 FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2017
Receive and file the financial reports for August and September 2017.

CC 3 FY18 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1 – SEPTEMBER 30, 2017)

Receive and file the FY18 First Quarter LASD report for the period covering July 1 through September 30, 2017.

The Board discussed LASD's response when the operators' safety is in jeopardy. Executive Director/CEO Len Engel stated that staff is managing this issue and will include any findings in future reports. Chief Operating Officer Norm Hickling added that Deputy Maselli speaks to the operators daily to obtain information regarding safety issues.

Addressing the Board on this item

Charlotte Baxter – Stated she has witnessed verbal exchanges among passengers and agrees it needs to be addressed.

CC 4 BOARD OF DIRECTORS AND TRANSIT ADVISORY COMMITTEE 2018 MEETINGS CALENDAR

Approve the 2018 meetings calendar for the Board of Directors and Transit Advisory Committee.

Motion: Approve the Consent Calendar.

Moved by Director Bishop, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 SENIOR SUBSIDY GRANT PROGRAM FY18

Executive Director/CEO Len Engel presented the staff report.

The Board discussed the grant from the Antelope Valley Air Quality Management District (AVAQMD), the different balances for the cities of Lancaster and Palmdale, Metro Subsidy Program, and actual usage by participants.

Motion: Approve the Senior Subsidy Grant Program for FY18 and redefine "senior" as an individual 62 years of age or older. Approval will be conditional based on agreement from the cities of Lancaster (\$20,250) and Palmdale (\$2,375).

Moved by Director Bishop, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

NB 2 VANPOOL PROJECT OPTIONS

Mr. Engel presented the staff report. The Board discussed AVTA performing this service in-house versus using an outside vendor, and if the grant funds received from the Transit and Intercity Rail Capital Program could be used for other projects.

General Counsel Allison Burns was directed to provide an opinion regarding the legal advantages and disadvantages and liability issues if the service was performed in-house. The Board directed staff to draft a proposal that itemizes the costs, performing the service in-house versus using an outside vendor, how long it would take to start the project and information from other vanpool operators. Staff will provide the information at the November 28, 2017 Board meeting.

Motion: Authorize the Executive Director/CEO to research all options, as directed, for a vanpool/carpool/carshare operation and provide a recommendation at the November 28, 2017 Board meeting.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036
Pending Litigation: Sabina M. Andrade v. AVTA
Pending Litigation: Marsh v. AVTA USDC case No. 2:16-cv-0937-PSG
- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (one potential case)
- CS 3 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)
- CS 4 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(D)(4)
Consideration of initiation of litigation (one potential case)
- CS 5 Public Employee Performance Evaluation – Pursuant to Government Code Sections 54954.5 (e) and 54957(b))
Title: Executive Director/CEO

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 10:46 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 11:55 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel Burns stated the Board discussed CS 3 and CS 5 and provided direction to legal counsel and staff. There was no reportable action.

NB 3 CONTRACT EXTENSION FOR CONTRACT #2011-032 FOR FIXED ROUTE TRANSIT OPERATIONS AND MAINTENANCE SERVICES

Chairman Crist tabled this item until the November 28, 2017 Board meeting.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Len Engel

- Recognized Customer Service Supervisor Carlos Lopez for recently becoming a United States citizen.
- Congratulated Colby Konisek for his weight loss achievement.
- Stated he and his wife Pat celebrated 30 years of marriage.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Vice Chair Knippel provided a report regarding her attendance at the Annual American Public Transportation Association Expo in Atlanta, GA October 8-11. She noted that conference attendees mentioned the accomplishments AVTA has made with its electric bus project and conversion to solar power. Chief Operating Officer Norm Hickling reported on the mobility aspect of the conference.

ADJOURNMENT:


Chairman Crist adjourned the meeting at 12:00 p.m. to the next Regular Meeting of the Board of Directors on November 28, 2017 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 28th day of NOVEMBER 2017



Marvin Crist, Chairman

ATTEST:



Karen S. Darr, Clerk of the Board

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