



Regular Meeting of the Board of Directors

Tuesday, October 22, 2019

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist
Director Steve Hofbauer
Director Angela Underwood-Jacobs
Director Michelle Flanagan
Alternate Director Mac Laren (Director Richard Loa absent)

Absent

Vice Chair Dianne Knippel

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Flanagan, seconded by Alternate Director Mac Laren

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Directors Hofbauer, Underwood-Jacobs, Flanagan,
Alternate Director Mac Laren

Nay: None

Abstain: None

Absent: Vice Chair Knippel

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Michael Rives – requested the installation of a bus bench at the stop on Valley Central Way. He also spoke about the local government sales tax waiver for transit agencies.

Executive Director/CEO Macy Neshati confirmed staff is working on getting benches installed at various bus stops.

Fran Sereseres – thanked Operations Supervisor Aitor Urionabarrenechea for assisting her during the 2019 Senior Expo.

Charlotte Baxter – requested the installation of bus benches in front of the Walmart on Destination O-8 and 10th St. W. and on both sides of Avenue K-8 and 20th St. W. She noted that Sgt. Steve Owen Memorial Park (OMP) needs cleaned and people are smoking in non-smoking areas. Chairman Crist replied the Sheriff's Department is working on the smoking issue and explained the process for installing bus stop amenities.

Paul Andrews – requested the frequency on the Route 1 to be increased between 3:00 p.m. and 7:00 p.m. and plug-in chargers be installed at Palmdale Transportation Center and OMP.

Lillian Moreno – submitted signed petitions supporting the installation of a stop at 23rd St. W. and Ave I, and changing the frequencies on Routes 4, 11, and 12 during peak hours. She also requested changing peak hours from 8:00 a.m.-3:00 p.m. to 9:00 a.m.-5:00 p.m.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 RECOGNITION OF AVTA EMPLOYEE OF THE FIRST QUARTER (JULY 1 – SEPTEMBER 30, 2019) FOR FISCAL YEAR 2019/2020 (FY 2020)

Director of Finance and Administration Judy Vaccaro-Fry presented the Employee of the First Quarter award to Senior Accountant Vianney McLaughlin.

SRP 2 RECOGNITION OF ZACH KRAUTER

Executive Director/CEO Macy Neshati presented an award to IntelliRide Manager Zach Krauter for his stellar performance.

SRP 3 RECOGNITION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR SEPTEMBER 2019

Transdev Operations Manager Mike Sorensen introduced Transdev's new General Manager Rene Alvarez. Mr. Sorensen presented a plaque to the Operator of the Month Shirley Howard and announced David Mattke was the Employee of the Month; however, Mr. Mattke was unable to attend the meeting.

SRP 4 LEGISLATIVE REPORT FOR OCTOBER

Ms. Vaccaro-Fry presented information regarding the FY 2020 Continuing Appropriations resolution, Assembly Bill 784, which exempts zero-emission transit buses from the state portion of the sales tax through January 1, 2024 and Assembly Bill 1351, which would require the California State Transportation Agency to conduct an assessment to establish a uniform standard of paratransit eligibility criteria.

SRP 5 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Senior Director of Operations and Planning Martin Tompkins presented the report, which highlighted the increased ridership on the Route 1. The Board discussed the peer standard target for complaints. Mr. Tompkins will compare AVTA's complaints with peer transit agencies.

SRP 6 MAINTENANCE KPI REPORT

Director of Operations and Maintenance Mark Perry presented the report. The Board discussed the cost per kilowatt-hour.

CONSENT CALENDAR (CC):

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 24, 2019**
Approve the Board of Directors Regular Meeting Minutes of September 24, 2019.
- CC 2 FINANCIAL REPORT FOR SEPTEMBER 2019**
Receive and file the financial report for September 2019.
- CC 3 FY 2020 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1 – SEPTEMBER 30, 2019)**
Receive and file the FY 2020 First Quarter LASD report for the period covering July 1 through September 30, 2019.
- CC 4 BOARD OF DIRECTORS MEETING CALENDAR FOR 2020**
Approve the Board of Directors meeting calendar for 2020.

CC 5 SECURITY AND EMERGENCY PREPAREDNESS PLAN (SEPP)

Adopt Resolution No. 2019-008, approving the Revised SEPP, and authorize the Executive Director/CEO to enter into a Memorandum of Understanding with local, county, state, and federal law enforcement for security services as needed.

Motion: Approve Consent Calendar Items 1 through 5.

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Vice Chair Knippel

NEW BUSINESS (NB):

NB 1 AMENDMENT NO. 2 TO CONTRACT #2015-03 WITH TRANSDEV SERVICES, INC. FOR DIAL-A-RIDE PARATRANSIT SERVICES

Procurement and Contracts Officer Lyle Block presented the staff report. The Board discussed the \$5,000 per month value added fee.

Motion: Authorize the Executive Director/CEO to execute Amendment No. 2 to Contract #2015-03 with Transdev Services, Inc. for an additional amount of \$332,378 and a three-month time extension, which includes a value added fee in the amount of \$5,000 per month for short-term agreement ending existing services on March 31, 2020.

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Vice Chair Knippel

NB 2 CONTRACT #2020-05 TO TAFT ELECTRIC COMPANY FOR ELECTRIC BUS CHARGING AT 40TH ST. E. AND PALMDALE BLVD.

Mr. Block presented the staff report.

Motion: Authorize the Executive Director/CEO to execute Contract #2020-05 with Taft Electric Company, Ventura, CA for electric bus charging at 40th St. E. and Palmdale Blvd in the amount of \$1,763,271, plus applicable permit fees and sales tax.

Moved by Director Flanagan, seconded by Director Hofbauer

Alternate Director Mac Laren stated she needed to abstain from the vote due to her employment with the International Brotherhood of Electrical Workers labor union and the National Electrical Contractors Association.

Vote: Motion carried (4-0-1-1)
Ayes: Chairman Crist, Directors Hofbauer, Underwood-Jacobs, Flanagan
Nays: None
Abstain: Alternate Director Mac Laren
Absent: Vice Chair Knippel

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Macy Neshati

- Stated the first 45-foot electric commuter coach has arrived and invited the public to tour the bus.
- Stated ridership on the Route 1 has increased for the first time in three years. It grew from 585,000 passengers to 638,000 during the first quarter of FY 2020. He thanked staff for all their hard work to make this happen.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

On behalf of the Board, Chairman Crist thanked staff for accomplishing the Authority's set goals.

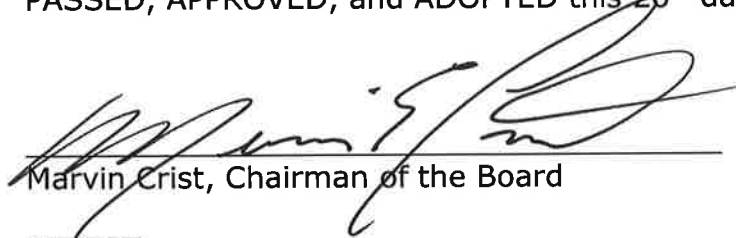
Director Hofbauer noted that October is Breast Cancer Awareness Month.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:00 a.m. in memory of Kevin Henisey and Wayne Hoffmeyer.

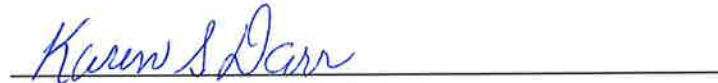
The next Regular Meeting of the Board of Directors will be held on November 26, 2019 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 26th day of NOVEMBER, 2019



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.