



Regular Meeting of the Board of Directors

Tuesday, February 25, 2020

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Director Steve Hofbauer

Director Angela Underwood-Jacobs

Director Michelle Flanagan

Alternate Director Kathryn Mac Laren (Director Richard Loa absent)

Motion: Excuse the absence of Director Loa

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Underwood-Jacobs

Vote: Motion Carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – stated Mayor Garcetti announced the Los Angeles Department of Transportation ordered 155 electric buses and asked if they were purchasing them from BYD.

Michael Rives – commended the Board Members for their consistent attendance at the AVTA Board meetings and their respective City Council meetings. He stated he is impressed with AVTA's service, the number of buses in the fleet and suggested providing free bus fare to county and city employees.

Paul Andrews – suggested providing veterans with a reduced fare TAP card for commuter services.

Trandev General Manager Rene Alvarez announced the Employee of the Month for January is Luz Perkins and the Operator of the Month for January is Jose Villalobos; both Ms. Perkins and Mr. Villalobos were unable to attend the meeting.

SRP 1 LEGISLATIVE REPORT FOR FEBRUARY

Director of Finance and Administration Judy Vaccaro-Fry provided an update regarding Assembly Bills 1350 - free transit passes to persons 18 years or under, 2012 - free transit passes for persons over 65 years of age, and 2176 – free rides for college students, Fiscal Year 2020 Federal Appropriations, Transportation Bill, and new grant opportunities. She announced AVTA received two grants from the Antelope Valley Air Quality Management District (AVAQMD) for level two and level three chargers. The Board briefly discussed AB 1350 and AB 2012.

SRP 2 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Senior Director of Operations and Planning Martin Tompkins presented the report. The Board Members expressed their outrage regarding the number of discourteous operators and passenger pass up complaints received each month and Transdev's management team's ineffective

solutions. Transdev Regional Vice President Ibrahima Toure stated his management team is taking disciplinary action to address the operators' inadequate performance and the corporate team began implementing the Transdev Experience training program this week. He added General Manager Rene Alvarez employs recognition and incentive programs to reward exceptional employee performance. Mr. Toure will provide a status report to Executive Director/CEO Macy Neshati and Mr. Tompkins by February 27.

SRP 3 MAINTENANCE KPI REPORT

Management Analyst Cecil Foust presented the report. The Board discussed the propulsion fuel cost per mile w/low carbon fuel standard (LCFS) offset information. The Board requested LCFS information be included on the Total Fuel & Maintenance Cost Assumptions at Full Buildout slide.

CONSENT CALENDAR (CC):

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 28, 2020**
Approve the Board of Directors Regular Meeting Minutes of January 28, 2020.
- CC 2 FINANCIAL REPORT FOR FEBRUARY 2020**
Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for February 2020.
- CC 3 GRANT STATUS REPORT**
Receive and file the Grant Status Report.
- CC 4 AMEND THE AGENCY'S CLASSIFICATION AND SALARY SCHEDULE**
Approve amending the Agency's Classification and Salary Schedule to add an Administrative Assistant position and reclassify the Transit Analyst to Planning Manager.

Motion: Approve the Consent Calendar.

Moved by Alternate Director Mac Laren, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: None

NEW BUSINESS (NB):

NB 1 MOBILITY FORWARD – THE ANTELOPE VALLEY STRATEGIC MOBILITY PLAN

Mr. Neshati introduced Stantec Principal, Transportation Transit Advisory Lead Sasha Pejdic to detail the Plan’s recommendations, which focus on enhancing AVTA’s core services, improving the customer experience, and building and supporting an inclusive, multimodal network.

The Board discussed service areas designated as disadvantage communities, the proposed on-request microtransit service, access to bus stops in existing neighborhoods surrounded by block walls, including bus stops and amenities in proposed residential and commercial developments, service to underserved areas (i.e. Ana Verde, Antelope Acres, etc.), coordinating AVTA’s service with adjoining transit agencies, funding sources and outreach efforts.

Addressing the Board on this item:

Fran Sereseres – spoke about access to bus stops in current and future developments, on-request microtransit service, timeline to implement the Plan and lower Dial-a-Ride costs.

Motion: Authorize the Executive Director/CEO to implement the recommendations contained in the Mobility Forward – The Antelope Valley Strategic Mobility Plan.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Chairman Crist stated he is pleased with the Plan; however, it is a big undertaking and expressed his concerns with the appearance that service will be eliminated in a disadvantaged area(s) especially when Transdev’s customer service is an issue and the Los Angeles County’s contributions are being negotiated. Once the Transdev and Los Angeles County’s issues are resolved, the Authority could move forward with implementing the on-request microtransit service portion of the Plan.

Mr. Neshati clarified the recommendation is not to eliminate Routes 50, 51, and 52, but to enhance service for residents who reside in that portion of AVTA’s service area. An on-request microtransit pilot program will run parallel and shadow existing service. Staff will thoroughly monitor the service for a minimum of 90 days, re-evaluate it, and gradually implement the on-request microtransit service once positive results are achieved.

Vice Chair Knippel agreed implementing the Plan in two phases would be the prudent option. Implementation of Phase 1 would encompass Lancaster and Palmdale’s heaviest areas while AVTA staff continues to

monitor Transdev's performance and implementation of Phase 2 would include on-request microtransit service after a monitoring and evaluation process is concluded. Mr. Neshati confirmed an aggressive marketing plan and outreach efforts would be conducted for at least 90 days before Phase 1 would be implemented.

Director Hofbauer amended his motion to implement the Plan in a timely manner for everything but the Lake Los Angeles 50, 51, and 52 routes, and return when the Board is comfortable with the resolution of the other issues and begin the phased in approach.

Amended Motion: Authorize the Executive Director/CEO to implement the recommendations contained in the Mobility Forward – The Antelope Valley Strategic Mobility Plan in two phases. Phase 1 will include implementing the recommendations associated with local fixed route and commuter service over a minimum 90-day period. Staff will monitor the on-request microtransit service pilot program for 90 days and return to the Board with the evaluation results.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: None

NB 2 FREE FARE DAYS - NATIONAL GET ON BOARD DAY AND EARTH DAY

Mr. Neshati presented the staff report.

Motion: Adopt a Proclamation establishing National Get on Board Day in the Antelope Valley on April 16, 2020, and approve free fare days for both National Get on Board Day and Earth Day, April 22, 2020.

Moved by Director Hofbauer, seconded by Alternate Director Mac Laren

Vote: Motion carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: None

NB 3 SOLE SOURCE CONTRACT #2020-30 WITH GREENPOWER MOTOR COMPANY INC. FOR ZERO-EMISSION SHUTTLE BUSES

Procurement and Contracts Officer Lyle Block presented the staff report. The Board discussed the sole source vendor and contract terms.

Motion: Authorize the Executive Director/CEO to execute Sole Source Contract #2020-30 with GreenPower Motor Company Inc., Vancouver, B.C., to purchase six EV-Star zero-emission shuttle buses for an amount not to exceed \$574,683, plus applicable sales tax. Staff is also requesting approval of two future options for an amount of \$191,561, plus applicable sales tax, pending available grant funding.

Moved by Director Hofbauer, seconded by Alternate Director Mac Laren

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

NB 4 SOLE SOURCE CONTRACT #2020-31 WITH ABB, INC. FOR ELECTRIC VEHICLE CHARGING INFRASTRUCTURE

Chairman Crist waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Sole Source Contract #2020-31 with ABB, Inc., Phoenix, AZ, to purchase six electric vehicle charging infrastructure equipment for the EV-Star zero-emission shuttle buses for an amount not to exceed \$183,948, plus applicable sales tax. Staff is also requesting approval of two future options for an amount of \$61,316, plus applicable sales tax, pending available grant funding.

Moved by Vice Chair Knippel, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

General Counsel Allison Burns presented the items to be discussed in Closed Session.

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)
Pending Litigation (tendered to Transdev): Jane Doe v. Transdev et al.
LASC Case No. 19AVCV00835
- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (one potential case)
- CS 3 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)
- CS 4 Personnel Matters Pursuant to Government Code Section 54957(b)
Public Employee Performance Evaluation: General Counsel

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 11:47 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 12:11 p.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

Ms. Burns stated the Board discussed Closed Session Item Nos. 3 and 4 and gave direction to legal counsel and staff; there was no reportable action.

REPORTS AND ANNOUNCEMENTS (RA):

- RA 1 Report by the Executive Director/CEO

Provided an update regarding the installation of five Level 3 chargers funded by the AVAQMD. The chargers will be installed at the Palmdale Transportation Center, Sgt. Steve Owen Memorial Park, Southeast Medical Clinic, Lancaster Metrolink Station and Antelope Valley College.


MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business items presented.

ADJOURNMENT:


Chairman Crist adjourned the meeting at 12:13 p.m. to the Regular Meeting of the Board of Directors on March 24, 2020 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 28th day of APRIL 2020



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.