



Regular Meeting of the Board of Directors

Tuesday, May 24, 2022

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

OFFICIAL MINUTES

HYBRID MEETING PER GOVERNMENT CODE SECTION 54953(e)

Alternate Director Darrell Dorris was administered the Oath of Office prior to the start of the meeting.

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:10 a.m.

PLEDGE OF ALLEGIANCE

Alternate Director Dorris led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Director Steve Hofbauer

Alternate Director Kathryn Mac Laren (Representative for Director Richard Loa)

Alternate Director Darrell Dorris (Representative for Director Raj Malhi)

Director Michelle Flanagan

Director Hofbauer and Alternate Director Mac Laren were present on Zoom; however, they could not hear the Clerk of the Board to respond to roll call due to audio issues with the internet-based service Zoom Meetings.

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer and Flanagan, Alternate Directors Dorris and Mac Laren
Nays: None
Abstain: None
Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

James Lynch spoke about issues with the Microtransit service.

Fran Sereseres spoke about citizens smoking at the Lancaster Metrolink Station and sidewalks that need to be repaired around the Palmdale Legacy Commons in the city of Palmdale.

The Board took a break at 10:30 a.m. during Public Business to rectify the audio issues with Zoom. The meeting resumed at 10:40 a.m. with a work-around in place to allow Zoom participants to hear and participate in the meeting.

Justin Cauley, Yellow Cab Company, attending via Zoom, raised his hand to confirm he could hear the meeting but provided no public comment.

No additional comments were received from the public members in the audience or those attending via Zoom.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 “RIDE TO THE FUTURE” MR. HUNTER LANCASTER

Chief Financial Officer Judy Vaccaro-Fry recognized Mr. Hunter Lancaster for winning 3rd Place in Division 3: 4th – 5th Grade Group for his “Ride to the Future” - Theme: Promise of the Future art submission showcasing AVTA in the Palmdale School District Art Show.

SRP 2 PRESENTATION TO AVTA EMPLOYEE OF THE THIRD QUARTER FOR FISCAL YEAR 2021/2022 (JANUARY 1 – MARCH 31, 2022)

Customer Satisfaction Manager Carlos Lopez Arucha presented the award to Senior Customer Service Representative Amy Amalbert.

SRP 3 PRESENTATIONS TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH

Transdev Operations Manager Clarence Shipp presented awards to the Operator of the Month Christopher Ponce and the Employee of the Month Edward Davidson.

SRP 4 PRESENTATION TO ANTELOPE VALLEY TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH

AV Transit Management President Art Minasyan presented the award to Patricia Ledford.

SRP 5 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT

Mr. Minasyan presented the report. The Board discussed the types of complaints received.

SRP 6 LEGISLATIVE REPORT FOR MAY 2022

Ms. Vaccaro-Fry reported on California's Proposed Fiscal Year 2022/2023 Budget, state and federal legislation, and the Safe Streets and Roads for All Grant Program.

SRP 7 OPERATIONS KPI REPORT

Director of Operations and Maintenance Esteban Rodriguez presented the report.

SRP 8 MAINTENANCE KPI REPORT

Maintenance Compliance Manager Cecil Foust presented the report.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF APRIL 26, 2022

Approve the Board of Directors Regular Meeting Minutes of April 26, 2022.

CC 2 FINANCIAL REPORT FOR APRIL 2022 AND THIRD QUARTER TREASURER AND CAPITAL RESERVE REPORT

Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for April 2022.

CC 3 RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES RESERVE UNIT

Authorize the Executive Director/CEO to renew the Letter of Understanding with the LASD for transit law enforcement services covering the term July 1, 2022 through June 30, 2023, as outlined in the letter to Sheriff Alex Villanueva.

CC 4 LOCAL AGENCY INVESTMENT FUND (LAIF) INVESTMENTS FOR FY 2023

Adopt Resolution 2022-008, a Resolution authorizing investment of monies in the LAIF for FY 2023 (July 1, 2022 through June 30, 2023), adopting a policy for the investment of surplus transit funds for FY 2023, and rescinding Resolution No. 2022-007.

CC 5 RESOLUTION 2022-011, PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD PURSUANT TO BROWN ACT PROVISIONS

Approve Resolution No. 2022-011, proclaiming a local emergency, ratifying the proclamation of a state of emergency by Executive Orders N-25-20, N-29-20 and N-35-20, and authorizing remote teleconference meetings for a thirty (30) day period pursuant to Brown Act provisions.

Motion: Approve the Consent Calendar.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer and Flanagan, Alternate Directors Dorris and Mac Laren

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FY 2023 PRELIMINARY BUDGET ASSUMPTIONS

Ms. Vaccaro-Fry presented the staff report. The Board discussed the FY 2022 Budget compared to the FY 2023 Budget, personnel costs for AVTA and contractor staff, jurisdictional contributions, and a possible operational strike with contractor staff. There were no suggested changes to the preliminary budget assumptions.

No comments were received from the public members in the audience or those attending via Zoom.

Motion: Approve the FY 2023 Preliminary Budget Assumptions and provide direction to staff regarding fiscal priorities for the final FY 2023 Budget with no additional corrections.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer and Flanagan, Alternate Directors Dorris and Mac Laren

Nays: None

Abstain: None

Absent: None

NB 2 CONTRACT #2022-42 TO WEIDEMAN GROUP, INC. FOR GOVERNMENT ADVOCACY SERVICES

The Board waived the presentation of the staff report.

No comments were received from the public members in the audience or those attending via Zoom.

Motion: Authorize the Executive Director/CEO to execute Contract #2022-42 for Government Advocacy Services to Weideman Group, Inc., Sacramento, CA, for a three-year period with an annual fee of \$120,000, plus approved travel expenses.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer and Flanagan, Alternate Directors Dorris and Mac Laren

Nays: None

Abstain: None

Absent: None

NB 3 CONTRACT #2022-46 TO TAFT ELECTRIC COMPANY FOR ELECTRIC CHARGING STATIONS AT ANTELOPE VALLEY COLLEGE

Procurement and Contracts Officer Lyle Block presented the staff report. The Board discussed the funding source.

No comments were received from the public members in the audience or those attending via Zoom.

Motion: Authorize the Executive Director/CEO to execute Contract #2022-46 with Taft Electric Company, Ventura, CA, for electric bus charging stations at AV College for the amount of \$1,154,037, plus applicable permit fees and sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Ms. Darr conducted a roll call vote and stated the motion carried with 5 ayes and 1 abstention.

Vote: Motion carried (5-0-1-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer and Flanagan, Alternate Director Dorris

Nays: None

Abstain: Alternate Director Mac Laren

Absent: None

NB 4 CONTRACT #2022-44 TO PARADISE CHEVROLET FOR REGULAR CAB CHASSIS 4X2 TURBO DIESEL 19,500 GVWR WITH SERVICE BODY

Mr. Block presented the staff report. The Board discussed the immediate availability of the vehicle and its cost.

No comments were received from the public members in the audience or those attending via Zoom.

Motion: Authorize the Executive Director/CEO to execute Contract #2022-44 with Paradise Chevrolet, Ventura, CA, for a regular cab chassis, 4x2 turbo diesel 19,500 GVWR with service body for the amount of \$82,957.74, including sales tax, and delivery within 30 days.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer and Flanagan, Alternate Directors Dorris and Mac Laren

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO MARTIN TOMPKINS

- Stated the transition from Transdev to MV Transportation is progressing well.

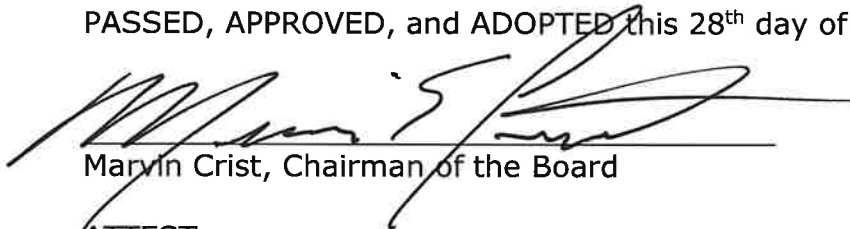
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no Miscellaneous Business items presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:40 a.m. to the Regular Meeting of the Board of Directors on June 28, 2022, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

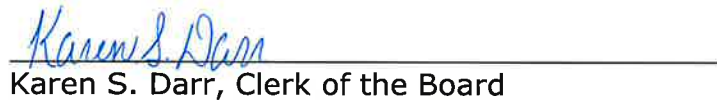
PASSED, APPROVED, and ADOPTED this 28th day of JUNE 2022.



Handwritten signature of Marvin Crist in black ink, written over a horizontal line.

Marvin Crist, Chairman of the Board

ATTEST:



Handwritten signature of Karen S. Darr in blue ink, written over a horizontal line.

Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.