



Regular Meeting of the Board of Directors

Tuesday, July 26, 2022

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE

Vice Chair Knippel led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Alternate Director Kathryn Mac Laren (Representative for Director Steve Hofbauer)

Director Richard Loa

Director Raj Malhi

Absent

Director Michelle Flanagan

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Malhi

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Director Flanagan

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres asked about commuter routes to the downtown Los Angeles area and the location of the Los Angeles Employment Center.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION TO THE AVTA EMPLOYEE OF THE FOURTH QUARTER FOR FISCAL YEAR 2021/2022 (APRIL 1 – JUNE 30, 2022)

Safety and Facilities Manager Sean Elmore presented the award to Johnny Landaverde, Facilities Maintenance Technician II.

SRP 2 PRESENTATION TO ANTELOPE VALLEY TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH

AV Transit Management President Art Minasyan presented the award to Randy Duckett.

SRP 3 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT

Mr. Minasyan presented the report.

SRP 4 LEGISLATIVE FINANCE REPORT FOR JULY 2022

Chief Financial Officer Judy Vaccaro-Fry announced that AVTA was awarded Transit and Intercity Rail Capital Program grant funds for the fifth time. The grant titled "*Sweet Home Antelope Valley; Where the Skies are so Blue*" was submitted in partnership with the Antelope Valley Schools Transportation Agency (AVSTA). She introduced Morris Fuselier III, AVSTA CEO, who detailed AVSTA's plans for using the funds.

Ms. Vaccaro-Fry also reported on the state's FY 2022/2023 budget, pending legislation, gas tax suspension, new grant opportunity - Strengthening Mobility and Revolutionizing Transportation, Los Angeles County Metropolitan Transportation Authority's (LACMTA) new transit ambassador program, and provided an update regarding the Authority's grants.

SRP 5 OPERATIONS KPI REPORT

Senior Director of Operations and Planning Esteban Rodriguez presented the report. The Board discussed on-time performance for June.

SRP 6 MAINTENANCE KPI REPORT

Operations Analyst Joseph Sanchez presented the report.

CONSENT CALENDAR (CC):

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JUNE 28, 2022**
Approve the Board of Directors' Regular Meeting Minutes of June 28, 2022.
- CC 2 FINANCIAL REPORT FOR JUNE 2022**
Receive and file the Financial Report for June 2022.
- CC 3 FISCAL YEAR 2021/2022 (FY 2022) FOURTH-QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (APRIL 1 – JUNE 30, 2022)**
Receive and file the FY 2022 Fourth Quarter LASD report for the period covering April 1 through June 30, 2022.
- CC 4 ANNUAL REVIEW AND UPDATE OF THE PUBLIC TRANSPORTATION AGENCY SAFETY PLAN**
Adopt the updated Public Transportation Agency Safety Plan (PTASP) to comply with the Federal Transit Administration (FTA) transit safety plan requirements; and adopt Resolution 2022-010, adopting the updated PTASP.
- CC 5 RESOLUTION NO. 2022-012, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO AND/OR CHIEF FINANCIAL OFFICER TO EXECUTE AGREEMENTS NECESSARY FOR THE BUS REPLACEMENT PROJECT WITH FUNDS FROM THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM FOR FISCAL YEAR 2022/2023 (FY 2023)**
Adopt Resolution No. 2022-012, authorizing the Executive Director/CEO and/or Chief Financial Officer to execute agreements necessary for the Bus Replacement project with funds from the California State of Good Repair Program for FY 2023.

Motion: Approve the Consent Calendar.

Made by Vice Chair Knippel, seconded by Director Loa

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Director Flanagan

NEW BUSINESS (NB):

NB 1 CHANGE ORDER NO. 3 TO CONTRACT #2022-06 WITH TONEMAN DEVELOPMENT CORP. FOR BATTERY-ELECTRIC SUPPORT VEHICLE CHARGING INFRASTRUCTURE

Maintenance Compliance Manager Cecil Foust presented the staff report and confirmed funding availability.

Motion: Authorize the Executive Director/CEO to execute an AVTA initiated, no mark-up, Change Order No. 3 to Contract #2022-06 with Toneman Development Corp. for an amount not to exceed \$106,000 to provide battery-electric support vehicle charging infrastructure. The infrastructure will include twelve (12) 50A receptacles, a 112.5 KVA transformer, and an exterior mounted panel board, with other associated improvements.

Moved by Vice Chair Knippel, seconded by Director Malhi

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Director Flanagan

NB 2 CONTRACT #2022-49 TO AZ BUS SALES, INC. FOR 19 BATTERY-ELECTRIC ADA-COMPLIANT VANS

Procurement and Contracts Officer Lyle Block presented the staff report. The Board discussed the submitted bids.

Motion: Authorize the Executive Director/CEO to execute Contract #2022-49 with AZ Bus Sales, Inc., Colton, CA, to purchase 19 battery-electric ADA-compliant vans for an amount not to exceed \$3,992,000, including applicable sales tax.

Moved by Vice Chair Knippel, seconded by Director Malhi

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Director Flanagan

NB 3 RENTAL AGREEMENT FOR SIX (6) DAR/MICROTRANSIT VEHICLES

Ms. Vaccaro-Fry presented the staff report adding the delivery of the nineteen battery-electric ADA-compliant vans will take approximately 12 - 18 months.

Motion: Authorize the Executive Director/CEO to execute a pass-through rental agreement with AVTS for up to one year, for a quantity of six (6) vehicles, at an amount not to exceed \$16,740 per month or \$200,880 for a one-year term.

Moved by Vice Chair Knippel, seconded by Alternate Director Mac Laren

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Director Flanagan

NB 4 RESOLUTION NO. 2022-013, AMENDMENT TO SECTION 3.30 OF THE ANTELOPE VALLEY TRANSIT AUTHORITY BYLAWS

General Counsel Allison Burns presented the staff report noting the Amendment as presented inadvertently omits the reference to "Special" meetings in the first bullet point and recommended including that wording in the motion.

Motion: Adopt Resolution No. 2022-013, amending the Bylaws to add language regarding the compensation for Board members under Section 3.30 entitled "Compensation and Benefits" adding the words "or Special" to the first bullet point.

Moved by Vice Chair Knippel, seconded by Director Loa

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Director Flanagan

NB 5 AMENDED AND RESTATED EXECUTIVE DIRECTOR/CEO EMPLOYMENT AGREEMENT

General Counsel Burns presented the staff report.

Motion: Approve Executive Director/CEO Martin Tompkins' Amended and Restated Employment Agreement.

Moved by Director Loa, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Director Flanagan

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

Executive Director/CEO Martin Tompkins had no reports or announcements.

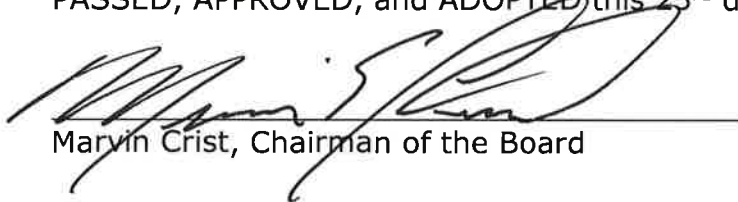
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business items presented.

ADJOURNMENT:

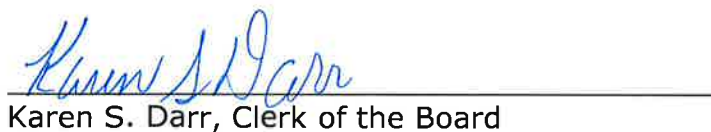
Chairman Crist adjourned the meeting at 11:51 a.m. to the Regular Meeting of the Board of Directors on August 23, 2022, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 23rd day, of AUGUST 2022.



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.