



Antelope Valley Transit Authority

Regular Meeting of the Board of Directors

Tuesday, July 25, 2023

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Ohlsen led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Flanagan

APPROVAL OF AGENDA:

On a motion by Vice Chair Knippel and seconded by Director Flanagan, the Board of Directors approved the agenda as comprised.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter – spoke about the AVTA’s Fiscal Year 2023/2024 Budget and complimented the Dial-A-Ride and local transit operators.

Fran Sereseres – Reminded individuals to check on their elderly relatives during the heat wave.

Chairman Crist requested Executive Director/CEO Martin Tompkins to see how much the movie theaters would charge to use as a cooling location for seniors.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 LEGISLATIVE REPORT FROM CONGRESSMAN MIKE GARCIA'S OFFICE

Jaqueline Owens, Field Representative for Congressman Mike Garcia CA-27, reported on the Defense Forum at Northrup, pay increases for military personnel, Palmdale and Lancaster's National Night Out events, mobile remote office hours in Aqua Dulce, Littlerock, Juniper Hills, Leona Valley, and Lake Hughes, assistance for processing passports, and the IRS extending the tax filing date to October 16, 2023.

SRP 2 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE

Jack Danielson, Field Representative for Senator Scott Wilk, stated the legislature is on recess until August 14, 2023. He provided an update on Senate Bill (SB)-698 California Council on Science and Technology Policy Fellows: status of services and SB-868 Pupil safety: trauma kits.

SRP 3 LEGISLATIVE REPORT FROM ASSEMBLYMAN TOM LACKEY'S OFFICE

Assemblyman Tom Lackey reported on sex trafficking legislation and SB-145 Environmental mitigation: Department of Transportation.

SRP 4 LEGISLATIVE REPORT FROM ASSEMBLYMAN JUAN CARRILLO'S OFFICE

Juan Blanco, Field Representative for Assemblyman Juan Carrillo, reported on the Brightline high-speed train service from Victorville to the Ontario Airport, the High Desert Connector between Palmdale and Victorville, express service from the east side of Palmdale to the Palmdale Transportation Center, and improvements to the Tom Lackey Transit Center.

SRP 5 PRESENTATION TO SEAN ELMORE, SAFETY AND FACILITIES MANAGER, FOR 10 YEARS OF OUTSTANDING AND DEDICATED SERVICE

Executive Director/CEO Martin Tompkins presented Sean Elmore, Safety and Facilities Manager, an award for 10 years of service to the Antelope Valley Transit Authority.

SRP 6 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR JUNE 2023

MV General Manager Mike Sherrill presented awards to the Employee of the Month, Carlos Bautista, and the Operator of the Month, Rene Rodriguez.

SRP 7 PRESENTATION TO AV TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH FOR JUNE 2023

AV Transportation Services President Art Minasyan presented the Employee of the Month award to Yahaira Bernal.

SRP 8 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR JUNE 2023

Mr. Minasyan presented the report.

SRP 9 LEGISLATIVE REPORT AND FINANCE UPDATE FOR JULY 2023

Chief Financial Officer Judy Vaccaro-Fry reported on appropriations for Federal Fiscal Year (FY) 2024, LoNo and Bus and Bus Facilities grants, the State's FY 2024 Budget, SB-125 Transportation budget trailer bill, SB-149 - California Environmental Quality Act: administrative and judicial procedures: record of proceedings: judicial streamlining, GFO-22-615 - Innovative Charging Solutions for Medium-and Heavy-Duty Electric Vehicles grant funding opportunity, VW Mitigation funding, toll credits, and the PEPR case.

SRP 10 MAINTENANCE KPI REPORT FOR JUNE 2023

Maintenance Compliance Analyst Joseph Sanchez presented the report and stated he represented AVTA at the Transit Asset Management Conference in Boston. The Chairman directed staff to create a presentation detailing the Authority's transition from diesel to an all-electric zero-emission fleet to use at future conferences.

SRP 11 OPERATIONS KPI REPORT FOR JUNE 2023

Mr. Sherrill presented the report. The Board acknowledged the improvements they have made to their performance.

CONSENT CALENDAR (CC):

CC 1 WAIVE FURTHER READING OF ANY PROPOSED ORDINANCE. (THIS PERMITS READING THE TITLE ONLY IN LIEU OF RECITING THE ENTIRE TEXT.)

CC 2 BOARD OF DIRECTORS MEETING MINUTES OF JUNE 27, 2023
Approve the Board of Directors Regular Meeting Minutes of June 27, 2023.

CC 3 FINANCIAL REPORT FOR JUNE 2023
Receive and file the Financial Report for June 2023.

CC 4 FY 2023 FOURTH QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (APR. 1 – JUNE 30, 2023)
Receive and file the FY 2023 Fourth Quarter LASD report for the period covering April 1 through June 30, 2023.

CC 5 CONSIDERATION OF ADOPTION OF ORDINANCE NO. 001
Adopt Ordinance No. 001, establishing a purchasing Ordinance in accordance with the Uniform Public Construction Cost Accounting Act (Section 22000, et seq. of the Public Contract Code).

CC 6 PALMDALE TRANSPORTATION CENTER BREAKROOM LEASE AGREEMENT BETWEEN THE ANTELOPE VALLEY TRANSIT AUTHORITY AND CITY OF PALMDALE
Authorize the Executive Director/CEO to execute a lease agreement with the City of Palmdale for a five-year term, with lease options for two additional two years, for access and utilization of the Palmdale Transportation Center (PTC) Breakroom for our contracted operators.

On a motion by Vice Chair Knippel and seconded by Director Loa, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 CONTRACT #2023-31 WITH AIR & LUBE SYSTEMS, INC. FOR BUS WASH REPLACEMENT PROJECT

The Board waived the presentation of the staff report.

On a motion by Vice Chair Knippel and seconded by Director Flanagan, the Board of Directors authorized the Executive Director/CEO to execute Contract #2023-31 with Air & Lube Systems, Inc., Sacramento, CA, to purchase equipment and installation of a replacement bus wash for an amount not to exceed \$917,996.00, including freight and applicable sales tax.

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Flanagan
Nays: None
Abstain: None
Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO MARTIN TOMPKINS

- Recognized Ms. Vaccaro-Fry as the "\$100 Million Wonder Woman" for receiving \$100 million in grant funds for the Authority's transition from a diesel fleet to an all-electric zero-emission fleet and presented her with a cape and golden cuffs to commemorate this outstanding achievement.
- Debuted the Authority's "United Forces Dedicated to Electrifying America" backdrop.

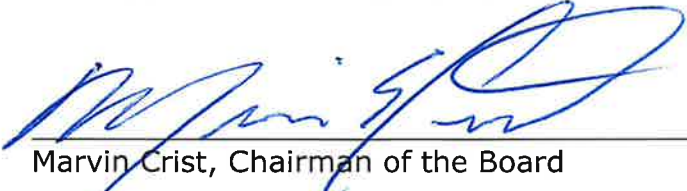
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no Miscellaneous Business – Non-Agenda Items presented.

ADJOURNMENT:


Chairman Crist adjourned the meeting at 11:08 a.m. to the Regular Meeting of the Board of Directors on August 22, 2023, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 22nd day of August 2023.



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Karen Darr, Clerk of the Board, at (661) 729-2206 to arrange to review a recording.