



Regular Meeting of the Board of Directors

Tuesday, October 22, 2013

10:00 a.m.

Antelope Valley Transit Authority Board Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE:

Clerk of the Board Karen Darr led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling
Vice Chairman Marvin Crist
Director Tom Lackey
Director Dianne Knippel
Director Sandra Johnson

Absent

Director Steve Hofbauer

Director Hofbauer arrived at 10:18 a.m.

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Knippel, and Johnson

Nays: None

Abstain: None

Absent: Director Hofbauer

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

James Stouvenel, a member of the public, expressed his concern regarding a possible fare increase in 2014 and possibly eliminating free fares for veterans, active military, and senior and disabled riders. He suggested implementing a pilot program in 2014 that allows seniors and disabled riders to ride free during the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday.

SPECIAL REPORTS and PRESENTATIONS:

- SRP 1 PRESENTATION OF THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION (APTA) ADWHEEL GRAND PRIZE AND FIRST PLACE AWARDS FOR VIDEO PRESENTATION AND TELEVISION ADVERTISEMENT – NORM HICKLING

Chairman Hickling presented Marketing Manager Wendy Williams with the 2013 APTA Grand Prize and First Place AdWheel awards for the television advertisement/public service announcement – “Feel Like Ridin'” and the video presentation – “Travel Training Video – “How to Plan Your Trip.” The Board congratulated Ms. Williams for elevating the Authority's reputation through her positive marketing efforts.

- SRP 2 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR SEPTEMBER 2013 – HECTOR FUENTES, VEOLIA TRANSPORTATION

Veolia General Manager Hector Fuentes announced that the Operator of the Month for September 2013 was David Gil and the Employee of the Month was Tim Brooks. Mr. Fuentes and Executive Director Julie Austin presented a plaque to Mr. Brooks; Mr. Gil was not present to receive his award.

- SRP 3 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (JULY 1 – SEPTEMBER 30, 2013) – JULIE AUSTIN

Ms. Austin presented a plaque to Procurement Officer Lyle Block, AVTA's Employee of the Quarter.

- SRP 4 RESULTS OF FARE EVASION EFFORTS

Ms. Williams presented the results of staff's evaluation of fare evasion on AVTA's buses. She noted that although staff recognizes that fare evasion and fraud occurs, free fares are a much larger contributor to the disparity between revenues and ridership; the number of free fares increased from 31% to 43%

since March 2010. The six month fare enforcement period also showed a 29% increase in the amount of farebox cash revenue compared to the same period last year. The increase in cash collected at the farebox is attributable to an increase in overall ridership and fare enforcement efforts. The Board members discussed AVTA's farebox recovery levels and free ride programs.

Motion: Receive and file the status report on fare evasion on AVTA buses.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

SRP 5 ELECTRIC BUS STATUS REPORT

Director of Operations and Maintenance Len Engel presented an overview of considerations and steps needed to implement electric bus technology into the AVTA's fleet. Chairman Hickling noted that Supervisor Antonovich's recommended prepayment of \$1.9 million to the AVTA for the purchase of two electric buses for its demonstration project was approved at the October 8, 2013 Board of Supervisors meeting.

Mr. Engel detailed the Comprehensive New Model Bus Testing Program in Altoona, Pennsylvania. He stated that the program is designed to promote the production of better transit vehicles and components and to ensure buses are safe and able to withstand the rigors of transit service. Altoona Testing is required on all new model buses before they can be purchased with federal funds and should be completed by January 2014. He also recommended that AVTA roll out the demonstration project concurrent with en route charging capabilities. Wesley Smith, Chief Development Officer & Founder of Wireless Advanced Vehicle Electrification, Inc. (WAVE), will provide information regarding the application of inductive charging technology at the January 2014 Board meeting.

The AVTA's demonstration project will analyze how well electric buses perform on Antelope Valley's longer than average transit routes during various seasons and weather conditions. The demonstration project will provide information necessary to evaluate the bus's battery life and determine the feasibility of incorporating additional electric buses into the Authority's fleet. The Board discussed additional specifics regarding AVTA's electric bus demonstration project.

Motion: Receive and file the status report on electric buses.

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey,
Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

CONSENT CALENDAR:

- CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR SEPTEMBER 24, 2013 – KAREN DARR
- CC 2 FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2013 – COLBY KONISEK
- CC 3 FY14 KEY PERFORMANCE INDICATORS REPORT FOR AUGUST – DIETTER ARAGON
- CC 4 FY14 FIRST QUARTER LA COUNTY SHERIFF'S REPORT (JULY 1-SEPTEMBER 30, 2013) - CANDICE RUDOLPH
- CC 5 STATUS REPORT ON BUS STOP IMPROVEMENT PROGRAM – JUDY VACCARO-FRY

Motion: Approve Consent Calendar Items 1 - 5.

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey,
Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

NEW BUSINESS

- NB 1 AWARD CONTRACT NO. 2013-035 TO MJS CONSTRUCTION, INC. IN THE AMOUNT OF \$482,000 FOR THE AVTA BUS STOP IMPROVEMENT PROGRAM IN THE CITY OF LANCASTER, PHASE 1

Mr. Block presented the staff report. There was no discussion regarding this item.

Motion: Award Contract Number 2013-035 to MJS Construction Inc. in the amount of \$482,000 for the AVTA Bus Stop Improvement Program in the City of Lancaster, Phase 1.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

NB 2 ENGINEERING STAFF SUPPORT FOR MAJOR TECHNOLOGY PROJECTS

Ms. Austin presented the staff report and stated that she will coordinate with the Compensation and Classification Consultant Georg Krammer to ensure the job specification includes a background in light rail transit.

Motion: Authorize the Executive Director to hire a project engineer to oversee AVTA's technology initiatives, such as the electric bus, bus rapid transit and intelligent transportation system projects.

Moved by Director Johnson, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

NB 3 AUTHORIZATION TO SOLICIT PROPOSALS FOR FEDERAL ADVOCACY SERVICES

Ms. Austin presented the staff report and recommended that the Ad hoc committee travel to Washington, D.C. to interview the short list of firms.

Motion: Authorize the Executive Director to solicit proposals for federal advocacy services.

Moved by Director Lackey, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

OLD BUSINESS:

- OB 1 ISSUE NOTICE TO PROCEED TO GILLIG CORPORATION UNDER CONTRACT NO. 2014-12 FOR PURCHASE OF TWELVE (12) HEAVY DUTY CLEAN DIESEL BUSES FOR DELIVERY IN FEBRUARY 2015

Mr. Engel presented the staff report. There was no discussion regarding this item

Motion: Authorize the Executive Director to Issue a Notice to Proceed to Gillig Corporation under Contract Number 2014-12 for the purchase of twelve (12) heavy duty clean diesel buses scheduled for delivery in February 2015 in the amount of \$5.33 million (\$444,006 per bus). The Notice to Proceed shall be issued subject to confirmation of pre-award authority from FTA and shall include a requirement that Gillig notify AVTA in writing prior to incurring any costs associated with assembly and production. This Notice to Proceed is conditional upon the Board taking further action in January 2014. For this action to remain in effect, the Board must recertify this decision in January 2014 after considering a report from staff on the status of alternative bus technology. If the Board does not recertify this action in January 2014, this Notice to Proceed will be rescinded.

Moved by Director Lackey, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson
Nays: None
Abstain: None
Absent: None

REPORTS AND ANNOUNCEMENTS:

- RA 1 Executive Director's Report:

- Director Hofbauer, Colby Konisek, and Julie Austin attended the 2013 Annual APTA Conference in Chicago from September 29 through October 3, 2013 where the Authority received the AdWheel grand prize and first place awards for video presentation and television advertisement.
- Chairman Hickling, Len Engel, Judy Vaccaro-Fry, Dieter Aragon, Bob Keys and Julie Austin attended the 2013 Fall CalACT/California Transit Association Conference and Expo in Anaheim from October 15-18, 2013.
- There is no staff travel scheduled in November.

- Avail Technology is on site and continues to work with staff on the ITS implementation. They have completed the discovery phase, are conducting interviews today, and moving forward to clarify issues or questions that they have on the Request for Proposal.
- Ms. Austin thanked Chairman Hickling and Supervisor Antonovich for the \$1.9 million grant for the purchase of the two electric buses for the demonstration project.
- She congratulated Hector and the Veolia maintenance crew on attaining a rating of "Maintenance Center of Excellence" on their second site review for 2013. Jose Mora and his team scored 438 of a possible 450 points for subcategories that included environmental compliance, maintenance and record keeping, PMI management and compliance, OSHA compliance, and safety practices and procedures.
- Draft agenda items are included in the Board's informational folders and requested the Directors to contact Chairman Hickling or her if they want items added to the upcoming Board meeting.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Johnson thanked everyone for their support and cards after the passing of her father.

Director Knippel mentioned the article in the Antelope Valley Press regarding the AVTA 20 years ago.

Director Hofbauer stated that the APTA conference was very informative and enjoyed touring the Skokie maintenance facility.

Chairman Hickling stated that attendees of the CTA Conference offered positive feedback regarding the AVTA's electric buses, light rail, and bus rapid transit projects.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 11:11 a.m. in memory of Luis Volta, Director Johnson's father.

The next Regular Meeting of the Board of Directors will be on November 26, 2013 at 10:00 a.m. in the Antelope Valley Transit Authority Board Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 26th DAY OF NOVEMBER 2013.


Norman L. Hickling, Chairman


Julie M. Austin, Secretary

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