



Regular Meeting of the Board of Directors

Tuesday, April 22, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Norm Hickling, Vice Chairman Marvin Crist, Director Tom Lackey, Director Steve Hofbauer, Director Dianne Knippel and Director Sandra Johnson

APPROVAL OF AGENDA

PUBLIC BUSINESS FROM THE FLOOR:

If you wish to address the AVTA Board on any agenda item, but are unable to stay until the item is called, your comments may be made at this time. Please give your completed Speaker Card (available as you enter the Community Room) to the Clerk of the Board. Speaking clearly, state and spell your name for the record. Each speaker is limited to three (3) minutes.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

This portion of the meeting allows the public the opportunity to address the Board of Directors of the Antelope Valley Transit Authority on non-agenda items that are within the Board's subject matter jurisdiction. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items.** Your matter will be referred to the Authority's Executive Director for follow-up. Individual speakers are limited to three (3) minutes each.

SPECIAL REPORTS and PRESENTATIONS (SRP):

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require Board action.**

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR MARCH 2014 – HECTOR FUENTES, VEOLIA TRANSPORTATION

SRP 2 PRESENTATION TO THE WINNER OF THE 2ND ANNUAL BUS ROADEO COMPETITION – NORM HICKLING

SRP 3 PRESENTATION OF THE EMPLOYEE OF THE QUARTER (JANUARY 1 – MARCH 31, 2014) – JULIE AUSTIN

SRP 4 FEDERAL LEGISLATIVE UPDATE FOR APRIL 2014 – JUDY VACCARO-FRY

Recommended Action: Receive and file the Federal Legislative Update for April 2014.

SRP 5 STATE LEGISLATIVE UPDATE FOR APRIL 2014 – WENDY WILLIAMS

Recommended Action: Receive and file the State Legislative Update for April 2014.

SRP 6 DISCUSSION OF FY15 DRAFT BUSINESS PLAN – COLBY KONISEK

Recommended Action: Review elements of the draft FY15 Business Plan and provide direction to staff.

CONSENT CALENDAR (CC): Items 1 through 4 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR MARCH 25, 2014 – KAREN DARR

Recommended Action: Approve the Board Meeting Minutes for March 25, 2014.

CC 2 FINANCIAL REPORTS – FEBRUARY AND MARCH 2014 – COLBY KONISEK

Recommended Action: Receive and file the Treasurer's Report for the month ended February 28, 2014; the Payroll History Report for the three months ended March 31, 2014; the Expenditure Report for the month ended March 31, 2014; the Interim Financial Statement for the eight months ended February 28, 2014; and the Budget versus Actual Report for month ended February 28, 2014 and fiscal year to date.

CC 3 FY14 THIRD QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT – JANUARY 1 THROUGH MARCH 31, 2014 – WENDY WILLIAMS

Recommended Action: Receive and file the FY14 Third Quarter Los Angeles County Sheriff's Department Report.

CC 4 AMENDMENT #5 TO CONTRACT #2012-010 WITH MOORE AND ASSOCIATES FOR MOBILITY MANAGEMENT SERVICES – WENDY WILLIAMS

Recommended Action: Authorize the Executive Director to amend a contract for mobility management services to Moore & Associates extending the contract through June 30, 2015, and increasing the contract value by \$50,000.

NEW BUSINESS (NB):

NB 1 CONTRACT AWARD – MOTOR COACH INDUSTRIES (MCI) FOR THREE REPLACEMENT COMMUTER COACHES – MARK PERRY

Recommended Action: Authorize the Executive Director to execute Contract No. 2014-14 with MCI for a five-year term; and authorize the purchase of three replacement commuter coaches through Victor Valley Transit Authority's (VVTA) Consortium Agreement. Staff will return to the Board for approval prior to ordering additional coaches.

NB 2 ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT (AVAQMD) GRANT AWARD CONDITIONS – WIRELESS ADVANCED VEHICLE ELECTRIFICATION (WAVE) INDUCTIVE CHARGER – JULIE AUSTIN

Recommended Action: Confirm that any future electric bus procurements will require compatibility with WAVE inductive charging technology, and direct staff to notify the AVAQMD of this intent.

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):

CS 1 Conference with Labor Negotiators
Pursuant to Government Code Section 54956.9

AUTHORITY NEGOTIATOR: Executive Director

UNREPRESENTED EMPLOYEES: All Classifications

RECESS TO CLOSED SESSION

RECONVENE TO PUBLIC SESSION

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on May 27, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

The Agenda was posted by 5:00 p.m. on April 17, 2014 at the entrance to the Antelope Valley Transit Authority, 42210 6th St. West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2258.



DATE: April 22, 2014
TO: BOARD OF DIRECTORS
SUBJECT: Federal Legislative Update for April 2014

RECOMMENDATION

That the Board of Directors receive and file the Federal Legislative Update for April 2014.

FISCAL IMPACT

There is no fiscal impact at this time.

BACKGROUND

The Senate and House of Representatives are in recess for two weeks in observance of Easter and Passover. They will return to Washington on April 28.

Surface Transportation Reauthorization: On Thursday, April 10, the Senate Environment and Public Works Committee leadership announced a bipartisan agreement on a set of ideas guiding the next surface transportation reauthorization. According to a statement issued by Chairman Barbara Boxer, the Committee will strive to:

- Pass a long-term measure, not a short-term fix;
- Keep formulas for current core programs;
- Exhibit fiscal responsibility by keeping with current funding levels (plus inflation);
- Focus on policies that expand transportation opportunities for rural areas;
- Continue efforts to leverage local resources in order to speed up transportation construction, create jobs, and support economic growth; and
- Require "better information sharing" regarding federal grants.

2015 Budget: On April 3, Federal Transit Administration Deputy Administrator Therese McMillan, along with several Department of Transportation (DOT) Administrators, testified at the US Department of Transportation hearing on Fiscal Year (FY) 2015 Appropriations. The hearing was an opportunity for all the USDOT modal administrators to present details of the President's FY 2015 Budget Request and respond to budget inquiries from Members of Congress. Deputy Administrator McMillan highlighted funding increases in programs particularly important to the industry, including a requested \$2.5 billion appropriations for Capital Investment Grants, which would be \$557 million more

than the FY 2014 enacted level. Deputy Administrator McMillan also noted the growing backlog of work needed to bring systems into a state of good repair – an \$86 billion backlog – and asked for \$5.7 billion for State of Good Repair Formula Grants. This would be an increase of \$3.6 billion from FY 2014 enacted levels.

Transit Commuter Bill: On April 3, the Senate Finance Committee held hearings to mark up the Expiring Provisions Improvement Reform and Efficiency (EXPIRE) Act. The measure was successfully advanced and voted out of Committee. The EXPIRE Act includes a 2-year extension of both the transit commuter benefit. The EXPIRE Act would restore the full \$250 in the monthly employer-provided transit and vanpool benefits through December 31, 2015. The December 31, 2013 expiration of the commuter benefit caused the benefit to drop from \$250 to \$130. This legislation would restore it back to \$250 per month, at parity with the parking benefit, and make it retroactive to January 1, 2014. Unfortunately, the mechanics of providing retroactive transit benefits make utilization of the benefits at the higher level during the months it was expired extremely challenging.

ALIGNMENT WITH STRATEGIC DIRECTIVES:

This report aligns with AVTA's strategic directive of increasing understanding of regional, state, and federal issues by staff and Board.

Prepared by:

Submitted by:


Judy Vaccaro-Fry
Grants Administrator


Julie M. Austin
Executive Director



DATE: April 22, 2014
TO: BOARD OF DIRECTORS
SUBJECT: State Legislative Update for April 2014

RECOMMENDATION

That the Board of Directors receive and file the State Legislative Update for April 2014.

FISCAL IMPACT

No fiscal impact at this time.

BACKGROUND

A matrix of pertinent state legislation is attached (Attachment A). Discussion of key legislation is included below.

Carbon Tax Law of 2014: Senate President Pro Tem Darrell Steinberg [(D) – Sacramento] has abandoned his effort to pass legislation that would impose a gas tax on fuel producers and has shifted his focus on how to prioritize spending of cap and trade revenues (Attachment B). Steinberg's Carbon Tax Law of 2014 sought to impose a tax on fossil fuels paid by the producers of gasoline, propane, natural gas, and ethanol. Approximately two-thirds of the money collected from the new tax was proposed to be spent on a state Earned Income Tax Credit for low income families, with the remaining funds dedicated to a "21st century mass transportation system." While the bill would have created a dedicated revenue stream for public transit, there was controversy because the legislation would have removed oil producers from the provisions of the state's cap-and-trade program.

Steinberg's proposed legislation Senate Bill (SB) 1156 was extremely unpopular as it also sought to impose a carbon tax on motorists starting at 15 cents per gallon next year and rising to 43 cents per gallon in 2030. The Senator is now working to influence the debate on how to spend cap and trade revenue which could reach \$3-5 billion a year once the fuel industry is required to purchase emission credits starting next year.

Housing and public transportation are major priorities of Steinberg's new cap and trade spending proposal which calls for 40% to go to affordable housing, 30% would subsidize transit projects; and 10% would fund basic transportation infrastructure like road and

highway maintenance. As outlined in Attachment B, all three would be administered through competitive grants. In addition, \$200 million a year would go to water efficiency projects, to consumer rebates to offset fuel costs, and to accommodating the use of electric vehicles. Steinberg's proposal would also dedicate 20% of the cap and trade revenue to high speed rail.

Under Assembly Bill (AB) 32, the 2006 law that created California's cap and trade program, 25% of the revenue is allocated to disadvantaged communities. The remaining funds must be allocated to entities like local governments and transit systems that can apply for grants to support programs that reduce greenhouse gas emissions. Steinberg is pushing for the state to adopt a long term spending plan.

The cap and trade revenue could be a potential source of grant funding to support the purchase of additional electric buses for AVTA. By law, the cap and trade revenues must be allocated to programs designed to reduce greenhouse gas emission. Senator Steinberg's recent proposal would allocate a portion of the cap and trade revenue to local transit, creating a dedicated stream of funding that does not exist under current law.

The California Transit Association supports Steinberg's proposal, calling it a significant step toward meeting the state's greenhouse gas reduction goals, while providing a potentially dedicated source of funding for public transportation.


ALIGNMENT WITH STRATEGIC DIRECTIVES:

This report complies with AVTA's strategic directive of increasing understanding of regional, state, and federal issues by staff and Board.

Prepared by:

Submitted by:


Wendy Williams
Marketing Manager/PIO


Julie M. Austin
Executive Director

Attachments: A – 2014 Transit-Related State Legislation Matrix
B – Steinberg Long Term Cap-and-Trade Investment Strategy

ATTACHMENT SRP 5.A

2014 Transit-Related State Legislation

BILL # AUTHOR	TOPIC	SUMMARY	Location	STATUS	CTA POSITION	AVTA POSITION
SB 1134 Steve Knight (R)	Digital Advertising Signs on AVTA Buses	This bill would allow AVTA to display digital advertising signs on the sides of its buses. This would be a pilot program in the State of California which currently prohibits digital signs on public transit. The bill requires AVTA to submit a report on traffic safety impacts related to digital bus advertising.	Senate Committee on Transportation and Housing on March 6	No activity to report	Watch	Support
AB 1720 Richard Bloom (D)	Bus Axle Weight	Extends current exemptions regarding excessive bus axle weight through to January 1, 2016. Allows a transit operator to procure a bus that exceeds weight restrictions if the bus weighs the same or less than the one it is replacing or if the transit operator is incorporating a new fleet class into its inventory and its governing board makes	Assembly Transportation Committee on February 27	No activity to report	Support	Watch

BILL # AUTHOR	TOPIC	SUMMARY	Location	STATUS	CTA POSITION	AVTA POSITION
		certain findings.				
SB1156 Senate President Pro Tem Darrell Steinberg (D)	Carbon Tax Law of 2014	<p>Would impose a tax on fossil fuels to be paid by producers.</p> <p>The money collected from the new tax is proposed to be spent on a state Earned Income Tax Credit for low income families (approximately two-thirds), as well as a "21st century mass transportation system."</p>	Senate Committee on Government and Finance Relations	<p>First Hearing set for 4-2-14.</p> <p>Cancelled at the request of author.</p> <p>Legislation withdrawn by author 4-14-14</p> <p>Dead</p>	Watch	Watch

BILL # AUTHOR	TOPIC	SUMMARY	Location	STATUS	CTA POSITION	AVTA POSITION
California Road Repairs Act of 2014 Version 2013-045 Constitutional Amendment	Creates a New Property Tax on Vehicles	The proposed initiative has been submitted jointly by Transportation California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repair and for transit capital programs. Contains a clause that would protect revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.		The Legislative Analyst's Office (LAO) has released its analysis. Authors are still deciding whether to collect the 807,000 signatures needed to place the initiative on the ballot. Level of voter support is under analysis	Support	Watch
California Road Repairs Act of 2014 Version 2013-046 Constitutional Amendment	Creates a New Property Tax on Vehicles	The proposed initiative has been submitted jointly by Transportation California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repair and for		The Legislative Analyst's Office (LAO) has released its analysis. Authors are still deciding whether to collect the 807,000 signatures needed to place the	Support	Watch

BILL # AUTHOR	TOPIC	SUMMARY	Location	STATUS	CTA POSITION	AVTA POSITION
		transit capital programs. This version does not contain a clause that would protect revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.		initiative on the ballot. Level of voter support is under analysis		

A Long-Term Investment Strategy for Cap-and-Trade Revenue

INTRODUCTION

California has long been an international leader on clean energy and climate efforts through energy efficiency requirements, renewable energy standards, natural resource conservation, and greenhouse gas emission standards for passenger vehicles.

In 2006, California established the nation's benchmark for greenhouse gas emission reductions with the passage of AB32, the California Global Warming Solutions Act (Pavley). AB32 required the State Air Resources Board to develop a scoping plan, including direct regulations, performance-based standards, and market-based mechanisms to achieve this level of greenhouse gas emission reductions.

The State Air Resources Board has implemented a Cap-and-Trade program under the general authority granted under AB32 to implement market-based mechanisms. But full pollution reductions cannot be achieved without a long-term strategy for investing the program's revenues effectively and affordably.

SB 535 (De Leon 2011) built upon the CA climate program by recognizing the disproportionate impacts of greenhouse gases on disadvantaged and low-income communities in California including, for example, higher rates of respiratory illness, hospitalizations, and premature death from inordinately substandard air quality. It requires that 25 percent of cap and trade revenues be allocated to disadvantaged communities to reduce pollution.

Through SB 375 of 2008 (Steinberg), the legislature recognized that without improved land use and transportation policy, California will not be able to achieve the goals of AB 32 because the transportation sector remained the single largest contributor of greenhouse gases of any sector in the State of California.

This long-term investment strategy of Cap-and-Trade revenue is deliberately designed to achieve the objectives of AB32: a significant reduction in greenhouse gas emissions while mitigating a disproportionate impact of policies' strategy on California's low-income and disadvantaged communities.

Fundamentally, this long-term investment strategy embodies the objectives of Cap-and-Trade by ensuring that all expenditures are used to achieve maximum reductions in greenhouse gases. This long-term investment strategy is designed to curb human-induced global warming by reducing pollution from traffic and vehicle trips through retrofitting our communities with more affordable and efficient transit, housing, and land uses. In doing so, this long term investment strategy will improve public health

and help Californians save money with convenient and affordable alternatives to spending more of their family budgets on ever-increasing fuel costs at the pump.

The objectives of this strategy will not be met overnight. It will take time and a long term commitment to witness the environmental dividends of these investments. That is why it is imperative to act now.

###

FRAMEWORK

All investments must:

- Lead to reductions in greenhouse gas emissions, consistent with AB32 (Pavley) of 2006;
- Be subject to a competitive ranking process to ensure those projects providing maximum feasible reductions in greenhouse gases are funded;
- Meet all existing constitutional and statutory requirements for use and allocation of Cap-and-Trade funds, including, but not limited to:
 - California Constitution Article XIII,
 - SB375 (Steinberg) – The Sustainable Communities and Climate Protection Act of 2008, relating to transit-oriented development,
 - SB535 (De Leon) – The California Communities Healthy Air Revitalization Trust of 2011, relating to ensuring disadvantaged communities receive at least 25% of funds,
 - SB1018 (Budget Committee) of 2012, relating to agencies carefully reporting, documenting and justifying expenditures of funds to protect against lawsuits.

INVESTMENT STRATEGY

- I. **A Permanent Source of Funding for Affordable Housing and Sustainable Communities (40%)**
 - a. **Purpose:** Support regional sustainable communities strategies including investments in affordable housing, transit-oriented development, land use planning, , active transportation, high density mixed use development, transportation efficiency and demand management projects.
 - b. **Parameters:** At least half of these funds (equivalent to at least 20% of total allocations) shall be used for affordable housing, centered in transit-oriented development and consistent with GHG reduction strategies.
 - c. **Allocation method:** Distributed through SGC to regions and/or state agencies. Projects selected based on competitive GHG performance.

II. A Permanent Source of Funding for Transit (30%)

- a. **Purpose:** Transit construction and operations.
- b. **Parameters:**
 - i. At least 5% of the transit amount would have to be used for transit connectivity projects.
 - ii. At least 5% of the transit amount would have to be used for direct transit assistance to consumers (could be in the form of passes, additional access, etc.).
- c. **Allocation method:** Distributed based on GHG performance criteria

III. A Permanent Source of Funding for High Speed Rail (20%)

- a. **Purpose:** Ongoing source for construction of HSR.
- b. **Allocation method:** Continuously appropriated. Could be securitized.

IV. A Permanent Source of Funding for State Highway and Road Rehabilitation and for Complete Streets (10%)

- a. **Purpose:** Traffic management, repair, deferred maintenance, bikeways, and retrofits of roads and highways.
- b. **Allocation method:** distributed based on competitive GHG performance criteria.

V. Natural resource, water, and waste (\$200 million annually)

- a. **Purpose:** Water efficiency infrastructure projects, forestry and landscape issues, wetland development, waste diversion and recycling, energy efficiency, clean vehicles, and "black carbon" reduction.
- b. **Allocation method:** Subject to annual appropriation in the Budget Act.

VI. Climate dividend for transportation fuel consumers (\$200 million annually)

- a. **Purpose:** To use portion of cap-and-trade funds to show consumers that California's climate policies are generating new dollars for them.

- b. **Allocation method:** Several options, for example, a rebate check on monthly fuel bills; once per year rebate with motor vehicle registrations.

VII. “Charge Ahead” Electric Vehicle Deployment Program (\$200 million annually)

Purpose: Funding a comprehensive vision for cleaning up the state’s cars, trucks, buses, and freight movement to meet federally mandated clean air requirements and California’s long-term GHG goals.

- a. **Allocation Method.** Appropriated annually in the Budget Act.

VIII. Green Bank Funding (not less than \$10 million annually)

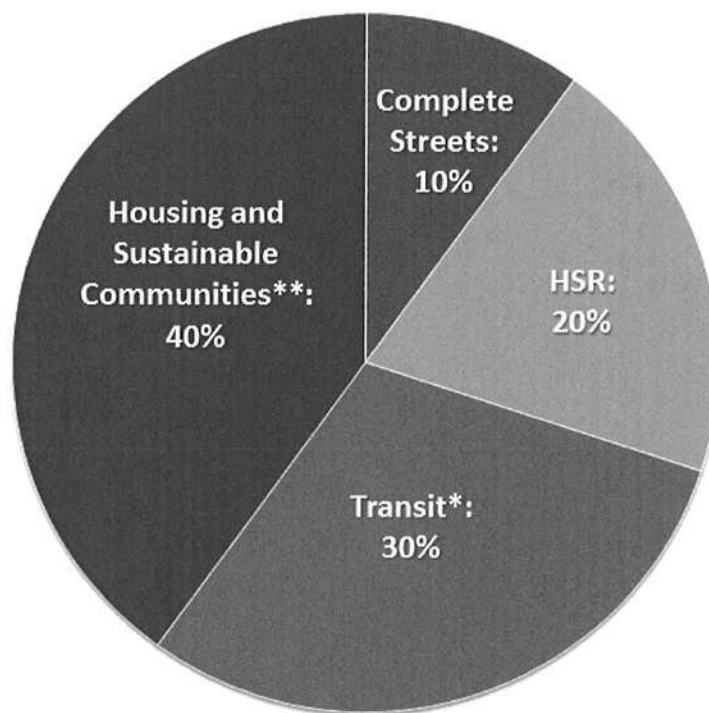
- a. **Purpose:** a state fund to assist the financing of clean energy and other environmentally sustainable projects.

- b. **Allocation method:** appropriated annually in the Budget Act.

VISUAL SUMMARY

- \$200 million for natural resource, water, and waste.
- \$200 million for climate dividend for consumers.
- \$200 million for electric vehicle deployment
- \$10 million for green bank funding

Remaining balance distributed as follows:



**Of Transit amount, at least 5% shall be used for transit connectivity projects and at least 5% shall be used for direct transit assistance to consumers.*

***Of the Housing and Sustainable Communities amount, at least half shall be used for affordable housing.*

FISCAL ILLUSTRATION

Distribution of Cap-and-Trade, assuming revenue of \$5 billion annually:

Category	Amount (millions)
I. Affordable Housing and Sustainable Communities	\$1,756
II. Transit	\$1,317
III. High Speed Rail	\$878
IV. Complete Streets	\$439
V. Natural Resource, Water, Waste	\$200
VI. Climate Dividend	\$200
VII. Electric Vehicle Deployment	\$200
VIII. Green Bank Funding	\$10
TOTAL	\$5,000



SRP 6

DISCUSSION OF FY15 DRAFT BUSINESS PLAN



Regular Meeting of the Board of Directors

Tuesday, March 25, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

UNOFFICIAL MINUTES

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE:

Procurement Officer Lyle Block led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling
Vice Chairman Marvin Crist
Director Tom Lackey
Director Dianne Knippel
Alternate Director Ron Smith (Director Sandra Johnson absent)

Absent

Director Steve Hofbauer

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and
Alternate Director Smith
Nays: None
Abstain: None
Absent: Director Hofbauer

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

No miscellaneous business – non-agenda items were presented.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR FEBRUARY

Veolia General Manager Hector Fuentes and Executive Director Julie Austin presented a plaque to Joel Borsotti, Employee of the Month for February. Mr. Fuentes announced that the Operator of the Month for February was Cesar Temoche who was not present to receive his award.

SRP 2 FEDERAL LEGISLATIVE UPDATE

Grants Administrator Judy Vaccaro-Fry presented an update regarding the President's Proposed FY15 Budget, Highway Trust Fund proposals, "LoNo" Vehicle Deployment Program and TIGER grant. Ms. Vaccaro-Fry also provided details of meetings and legislative sessions that Chairman Hickling, Director Lackey, Executive Director Austin and she attended while at the American Public Transportation Association (APTA) Legislative Conference in Washington, DC. There was no Board discussion regarding this item.

Motion: Receive and file the Federal Legislative Update for March 2014.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

SRP 3 STATE LEGISLATIVE UPDATE

Marketing Manager Wendy Williams presented legislation pertaining to digital bus advertising, bus axle weight, the Zero Emission Vehicle California Air Resources Board policy, and the Carbon Tax Law of 2014. The Board discussed AB 1720 – Bus Axle Weight. Ms. Williams stated that the bill would not pertain to the electric buses that the AVTA recently procured.

Motion: Receive and file the State Legislative Update for March 2014.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

SRP 4 TRANSPORTER SERVICE CHANGES EFFECTIVE APRIL 6, 2014

Senior Transit Analyst Dieter Aragon provided information regarding how the AVTA will modify TRANSpoter service once Metrolink's schedule changes go into effect. There was no Board discussion regarding this item.

Motion: Receive and file the schedule and service changes for the North County TRANSpoter.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR JANUARY 28, 2014 AND FEBRUARY 25, 2014 – KAREN DARR

Motion: Approve CC 1.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (3-0-2-1)

Yeas: Chairman Hickling, Vice Chairman Crist, and Director Knippel

Nays: None

Abstain: Director Lackey and Alternate Director Smith

Absent: Director Hofbauer

CC 2 FINANCIAL REPORTS – DECEMBER 2013, JANUARY 2014 AND FEBRUARY 2014 – COLBY KONISEK

Motion: Approve CC 2.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

NEW BUSINESS (NB):

NB 1 APPROVAL OF CHANGE ORDER NO. 2 FOR AVAIL TECHNOLOGIES, INC. - ADDITIONAL FUNCTIONALITY OF THE INTELLIGENT TRANSPORTATION SYSTEM (ITS)

Procurement Officer Lyle Block presented the staff report. There was no Board discussion regarding this item.

Motion: Authorize the Executive Director to Execute Change Order No. 2 with Avail Technologies, Inc., State College, PA to improve functionality of the ITS project.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

NB 2 TRANSPORTATION SERVICES FOR VETERANS

Vice Chairman Crist presented a report regarding efforts by the cities of Lancaster and Palmdale, and the County of Los Angeles to assist the Antelope Valley's veterans. The Board discussed available local and federal grant assistance. The Board suggested that Ms. Austin meet with representatives from the Veteran's Administration (V.A.), Los Angeles Homeless Services Authority, Mental Health of America, and other veterans groups to develop a plan to coordinate transportation to and from the Veteran's Hospital in Westwood for A.V. veterans.

Motion: Direct the AVTA Executive Director to immediately plan and implement as soon as possible a free, at least weekly, AVTA transportation service for A.V. veterans to travel to the V.A. offices in Westwood.

Moved by Vice Chairman Crist, seconded by Chairman Hickling

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Smith

Nays: None

Abstain: None

Absent: Director Hofbauer

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):

General Counsel D. Craig Fox presented the item to be discussed in Closed Session.

CS 1 Conference with Labor Negotiators
Pursuant to Government Code Section 54956.9

AUTHORITY NEGOTIATOR: Executive Director

UNREPRESENTED EMPLOYEES: All Classifications

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 10:33 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 11:10 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel stated that there was no reportable action taken on CS 1.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

- Ms. Austin announced that Customer Service Representative Candice Rudolph is resigning after 10 years of service, as she was accepted into the California Highway Patrol Academy. Her last day will be April 4. Ms. Austin thanked Ms. Rudolph for her dedicated service to AVTA and for her many accomplishments.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Lackey provided an update regarding the APTA Legislative Conference that Chairman Hickling, Ms. Austin, and Ms. Vaccaro-Fry, and he attended in Washington DC. They met the newly hired government relations representative who arranged a meeting with Federal Transit Administrative staff. They also heard the Secretary of Transportation speak regarding the funding challenges currently facing leaders in Washington DC and met with staff from Congressman McCarthy's office.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 11:13 a.m. to the Regular Meeting of the Board of Directors on April 22, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 22nd DAY OF APRIL 2014.

Norman L. Hickling, Chairman

Julie M. Austin, Secretary

Audio recordings of the Board of Directors meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2258 to arrange to review a recording.



DATE: April 22, 2014
TO: BOARD OF DIRECTORS
SUBJECT: Financial Reports for February and March 2014

RECOMMENDATION

Receive and file the Treasurer's Report for the month ended February 28, 2014 (Attachment A); the Payroll History Report for the three months ended March 31, 2014 (Attachment B); the Expenditure Report for the month ended March 31, 2014 (Attachment C); the Interim Financial Statements for the eight months ended February 28, 2014 (Attachment D); and the Fiscal Year-to-Date Budget versus Actual Report for the Month Ended February 28, 2014 (Attachment E).

FISCAL IMPACT

Payroll: February payroll of \$186,458 represents an increase of \$1,140 or 0.6% over the prior month's salary expense.

Expenditures: \$735,907

Interim Financial Statements: Change in Net Assets: \$2,801,335, which includes depreciation expense of \$3,423,390.

BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Expenditure Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of March 2014, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
02/23/13-03/08/14	\$92,619.01	PYPKT00528
03/09/14-03/22/14	\$ 93,839.27	PYPKT00531
Gross Pay-Mar. 2014	\$ 186,458.28	

In March there was a \$1,140 increase in payroll compared to February; this was attributable to retroactive pay for employees' merit increase.

Total expenditures for March were \$735,907. Large items included Pinnacle Petroleum (fuel - \$246,303), MJS Construction (Lancaster BSIP - \$215,156), ALC (\$79,060), Nelson Nygaard (Route to Success - \$25,990), Arrow Engineering (Bus Stop Improvements - \$16,468), R.C. Becker and Son (Palmdale BSIP - \$15,842), and Moore and Associates (\$13,396). These items comprise 83.2% of total expenditures for March 2014. There was no payment to Veolia in March.

The Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
03/01 - 03/31/14	\$735,907.40

As of February 2014, the total cash per the general ledger is \$24,093,658. After deducting restricted funds, the operating cash balance is \$8,233,240. The net of accounts receivable and accounts payable is projected to be a net use of cash of (\$709,592); the total expected cash available for operations in the next 30 days is \$7,523,649. Coverage of the total is equal to 2.5 times the Authority's minimum cash balance target of \$3 million.

ALIGNMENT WITH STRATEGIC DIRECTIVES

The recommendation responds to the following directive from the July 2013 Strategic Planning Workshop:

Funding – to provide management with accurate financial data for decisions regarding revenue streams, costs, ridership, reserves and the status of existing and proposed grant funding.

I, Julie M. Austin, Executive Director of AVTA, declare that the attached reports are accurate and correct.

Prepared by:

Submitted by:



Colby Konisek
Director of Finance



Julie M. Austin
Executive Director/Treasurer

- Attachments: A – Treasurer's Report for the Month Ended February 28, 2014
B – Payroll History Comparison Report (January - March, 2014)
C – Expenditure Report (March 1, 2014 - March 31, 2014)
D – Interim Financial Statements as of February 28, 2014
E – Budget versus Actual report for month ended February 28 and YTD.

ATTACHMENT CC 2.A

ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report
Month Ended February, 2014

Institution - Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
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Cash and Investments Under the Direction of the Treasurer

Local Agency Investment Fund (LAIF) - Capital Reserve	\$	3,593,111.56			
Interest (earned quarterly)			\$	-	
B of A - Capital Reserve	\$	1,218,407.09	\$	-	
B of A - Proposition 1B* Restricted Fund	\$	2,782,955.38	\$	-	
Interest earned for the month			\$	304.98	
* Deferred revenue, recorded as liability until associated expense incurred.					

TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS \$ 7,594,779.01

Wells Fargo CD	\$	250,382.92			
Interest			\$	4.52	
Operating Reserve	\$	584,732.85	\$	13,543.65	

TOTAL OPERATING RESERVE \$ 848,663.94


Payroll, Payable & General Acct	\$	10,689,550.32				
Operating Accounts Analysis	Cash Fares		\$	162,877.54		
	Vendor Pass Sales Revenue		\$	201,536.76		
	Federal Grants Revenue		\$	4,279,355.00		
	MTA Revenue		\$	751,990.75		
	Jurisdiction Contributions		\$	563,651.62		
	Prop 1B Deferred Revenue		\$	31,580.00		
	Prop A Local Return - Electric Buses		\$	1,900,000.00		
	Non-Transportation Revenue		\$	12,441.42		
	Accounts Payable for the Month			\$	(2,729,872.09)	
	Employee Net Pay			\$	(137,319.12)	
	Employee Taxes			\$	(27,960.25)	
	Employee Deductions			\$	(13,010.47)	
	Employer Payroll Taxes			\$	(4,599.68)	
	CalPERS - AVTA paid			\$	(30,129.65)	
	Equipment Lease - TAP card sales			\$	(64.06)	
Bank Fees --- Monthly and Quarterly			\$	(563.41)		
Net Operating Funds	\$	10,689,550.32	\$	7,903,433.09	\$ (2,943,518.73)	
					\$ 15,649,464.68	

Petty Cash \$ 750.00

TOTAL CASH AND INVESTMENTS \$ 24,093,657.63

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:


Rong Fitzgibbons
Senior Finance Analyst

Submitted by:


Colby Konisek
Director of Finance

ATTACHMENT CC 2.A.1

ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report Addendum: Cash Flow Projection
Month Ended February, 2014

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM TREASURER'S REPORT		24,093,658
<u>Less Restricted Funds</u>		
Proposition 1B (Deferred Revenue)		(3,035,905)
Capital Reserve		(4,945,891)
Electric Buses		(2,678,621)
Operating Reserve		(500,000)
Restricted for Operations		(4,700,000)
UNRESTRICTED CASH		8,233,240

ACCOUNTS RECEIVABLE AND PAYABLE AS OF FEBRUARY 28, 2014

Add Accounts receivable:		
MTA Revenue	71,521	
TRANSporter - LA County	48,421	
Vendor Pass Sales	159,475	
Jurisdictional Contribution	68,943	
A/R Federal Funding draws	904,595	
	<hr/>	1,252,955
Less Accounts payable:	(1,962,547)	(1,962,547)
Expected To Be Converted to and Paid by Operating Cash in 30 days		(709,592)
TOTAL OPERATING CASH AVAILABLE AT FEBRUARY 28, 2014		7,523,649
TOTAL OPERATING CASH MINIMUM TARGET:		3,000,000
Operating Cash Coverage of AVTA Minimum Target:		2.5

ATTACHMENT CC 2.B

ANTELOPE VALLEY TRANSIT AUTHORITY
PAYROLL HISTORY REPORT
JANUARY to MARCH 2014

	January TOTAL	February TOTAL	March TOTAL
<u>NUMBER OF CHECKS</u>	76	76	76
<u>EARNINGS</u>			
Regular Pay	\$ 133,491.11	\$ 159,788.44	\$ 172,662.36
Overtime Pay	32.97	40.28	0.00
Vacation Pay	13,615.33	3,684.01	6,394.75
Sick Pay	5,069.88	3,126.33	3,208.33
Bereavement Pay	1,009.80	0.00	0.00
Holiday Pay	25,535.32	9,917.84	0.00
Floating Holiday Pay	60.58	373.35	355.97
Retroactive Pay	182.30	480.49	2,262.23
Vacation Cash Out/Bonus Pay		6,997.60	0.00
Deferred Income 457	454.82	909.64	909.64
Stipend --- Cell phone reimbursement			665.00
TOTAL	\$ 179,452.11	\$ 185,317.98	\$ 186,458.28
Inc(Dec)-Current month over previous month		\$ 5,865.87	\$ 1,140.30
% Inc(Dec)-Current month over previous month		3.3%	0.6%



Expense Approval Report
 Antelope Valley Transit Authority
 By Vendor Name
 Payment Dates 3/1/2014 - 3/31/2014

Check #	Payment Date	Description (Item)	Account Number	Account Name	Amount
Vendor: 4 Imprint Inc					
6485	03/26/2014	Slide - Easy Pill Case - T / setup charge	100-5CS-5-G1-9501003	Marketing	\$ 55.00
6485	03/26/2014	Easy Pill Case -T / add'l location charge	100-5CS-5-G1-9501003	Marketing	\$ 75.00
6485	03/26/2014	Slide-Easy Pill Cases - Translucent	100-5CS-5-G1-9501003	Marketing	\$ 431.33
Vendor 4 Imprint Inc Total:					\$ 561.33
Vendor: ad camp					
6451	03/12/2014	AVC Billboard Advertising-TRANSPORTER	100-2FF-5-G1-9501011	TRANSPORTER service	\$ 375.00
6451	03/12/2014	AVC Billboard Advertising	100-5CS-5-G1-9501003	Marketing	\$ 375.00
Vendor ad camp Total:					\$ 750.00
Vendor: Aerotech News and Review					
6486	03/26/2014	Air Show Guide Ad - Full Page Full Color	100-5CS-5-G1-9501003	Marketing	\$ 1,165.00
Vendor Aerotech News and Review Total:					\$ 1,165.00
Vendor: American Heritage Life Ins.					
6452	03/12/2014	Employee Paid Extended Benefits, Feb. 2014	100-000-2-B1-4011019	Accrued- Other Benefits Payable	\$ 713.32
Vendor American Heritage Life Ins. Total:					\$ 713.32
Vendor: American Logistics Company					
6453	03/12/2014	DAR Revenue- Feb. 2014	100-000-4-D1-6001400	Fare Revenues - DAR - Urban	\$ (7,068.50)
6453	03/12/2014	DAR Operations & Maintenance Amb.- Feb. 20	100-2FF-5-G1-9001014	Contract Services- DAR	\$ 53,849.48
6453	03/12/2014	DAR Operations & Maintenance WC- Feb. 2014	100-2FF-5-G1-9001014	Contract Services- DAR	\$ 25,211.01
6453	03/12/2014	DAR Coupon Charge- Feb. 2013	100-000-4-D1-6001400	Fare Revenues - DAR - Urban	\$ 744.00
Vendor American Logistics Company Total:					\$ 72,735.99
Vendor: Anthem Blue Cross					
6487	03/26/2014	Health Insurance (EE Portion), 4/1/14-5/1/14	100-000-2-B1-4011013	Accrued Medical	\$ 5,346.00
6487	03/26/2014	Health Insurance (ER Portion), 4/1/14-5/1/14	100-1ZZ-5-G1-9701612	Medical - ER	\$ 28,003.00
Vendor Anthem Blue Cross Total:					\$ 33,349.00
Vendor: Aramark Uniform Services					
6488	03/26/2014	Uniform service, March 2014	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 64.91
6488	03/26/2014	Uniform service, March 2014	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 64.91
6454	03/12/2014	Uniform service March	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 76.68
Vendor Aramark Uniform Services Total:					\$ 206.50
Vendor: Arrow Engineering Services-AESI					
6489	03/26/2014	Bus Stop Improvements FY14	600-1XX-5-J1-9909059	968/ Regional Bus Stop Amenities/ 11.9	\$ 16,467.50
Vendor Arrow Engineering Services-AESI Total:					\$ 16,467.50
Vendor: AT&T Calnet					
6455	03/12/2014	Phone, 1/20/14-2/19/14	100-2FF-5-G1-9501017	Telephone & Fax	\$ 734.05
Vendor At&T Calnet Total:					\$ 734.05
Vendor: AV Press					
6456	03/12/2014	Antelope Valley Press Advertising-Feb. 2014	100-2FF-5-G1-9501011	TRANSPORTER service	\$ 405.00
Vendor AV Press Total:					\$ 405.00
Vendor: Axes Fire Protection					
6457	03/12/2014	Annual certification of Fire Extinguishers	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 416.10
Vendor Axes Fire Protection Total:					\$ 416.10
Vendor: Blue Tarp Financial- Northern Tool					
6458	03/12/2014	28" safety cones	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 359.76
6458	03/12/2014	measuring tapes	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 60.00
6458	03/12/2014	duct tape	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 24.95
6458	03/12/2014	safety vest (HI_VIS)	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 255.30
6458	03/12/2014	measuring wheel	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 81.52
6490	03/26/2014	28" safety cones	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 221.37
6490	03/26/2014	Traffic safety cones	600-1XX-5-J1-9909036	616/ Maint & Admin Equip/ 11.71.03	\$ 1,086.45



Expense Approval Report
 Antelope Valley Transit Authority
 By Vendor Name
 Payment Dates 3/1/2014 - 3/31/2014

Check #	Payment Date	Description (Item)	Account Number	Account Name	Amount
Vendor Blue Tarp Financial- Northern Tool Total:					\$ 2,089.35
Vendor: BOHN'S Printing					
6491	03/26/2014	Comment Cards	100-5CS-5-G1-9501018	Printing Services	\$ 1,008.25
Vendor BOHN'S Printing Total:					\$ 1,008.25
Vendor: Brinks Incorporated					
6492	03/26/2014	Money room service, March 2014	100-2FF-5-G1-9401005	Facility Maintenance - Outside Services	\$ 487.93
6492	03/26/2014	Money room service, Feb Supplement	100-2FF-5-G1-9401005	Facility Maintenance - Outside Services	\$ 163.02
Vendor Brinks Incorporated Total:					\$ 650.95
Vendor: Bulbs.com					
6459	03/12/2014	Fluorescent bulbs	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 74.75
6459	03/12/2014	Merchant discount	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ (58.56)
6459	03/12/2014	Halogen bulbs	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 39.80
6459	03/12/2014	ballasts	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 252.89
6459	03/12/2014	ballasts	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 22.99
Vendor Bulbs.com Total:					\$ 331.87
Vendor: Burris Coffee & Pure Water Service					
6460	03/12/2014	Coffee Supplies, Feb. 2014	100-3FS-5-G1-9501009	Office Supplies	\$ 264.00
Vendor Burris Coffee & Pure Water Service Total:					\$ 264.00
Vendor: Canon Business Solutions					
6493	03/26/2014	Copier	100-2FF-5-G1-9401005	Facility Maintenance - Outside Services	\$ 710.97
Vendor Canon Business Solutions Total:					\$ 710.97
Vendor: Compliance Oversight Solutions- Ideal					
6461	03/12/2014	AVTA/ALC 4th Qtr Audit	100-3FS-5-G1-9501027	Employment Screening/ Audits	\$ 2,931.25
Vendor Compliance Oversight Solutions- Ideal Total:					\$ 2,931.25
Vendor: Dell Marketing					
6494	03/26/2014	Dell C1765nfw High-Capcity Cyan Toner	600-1XX-5-J1-9909064	Prop 1B- Mobile Command Center	\$ 76.29
6494	03/26/2014	Dell C1765nfw High-Capcity Yellow Toner	600-1XX-5-J1-9909064	Prop 1B- Mobile Command Center	\$ 76.29
6494	03/26/2014	Dell C1765nfw High-Capacity Black Toner	600-1XX-5-J1-9909064	Prop 1B- Mobile Command Center	\$ 76.29
6494	03/26/2014	Dell C1765nfw High-Capacity Magenta Toner	600-1XX-5-J1-9909064	Prop 1B- Mobile Command Center	\$ 76.29
Vendor Dell Marketing Total:					\$ 305.16
Vendor: EVault Inc					
6495	03/26/2014	EVault SAAS Offsite Storage	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 92.48
Vendor Evault Inc Total:					\$ 92.48
Vendor: Federal Express					
6496	03/26/2014	Shipping	100-3FS-5-G1-9501010	Postage and delivery services	\$ 170.32
Vendor Federal Express Total:					\$ 170.32
Vendor: First Aid USA					
6497	03/26/2014	First Aid Kit Items	100-3FS-5-G1-9501009	Office Supplies	\$ 244.11
Vendor First Aid USA Total:					\$ 244.11
Vendor: First Place Awards					
6498	03/26/2014	Trophies for Roadeo	100-5CS-5-G1-9501029	Miscellaneous Special Events	\$ 226.72
Vendor First Place Awards Total:					\$ 226.72
Vendor: Grainger					
6462	03/12/2014	RED Barricade tape	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 10.27
6462	03/12/2014	cups	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 42.04
6462	03/12/2014	eye wash refills	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 20.39
6462	03/12/2014	yellow barricade tape	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 44.19
6462	03/12/2014	whistles	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 14.39
6462	03/12/2014	bungee straps	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 41.42



Expense Approval Report
 Antelope Valley Transit Authority
 By Vendor Name
 Payment Dates 3/1/2014 - 3/31/2014

Check #	Payment Date	Description (Item)	Account Number	Account Name	Amount
6462	03/12/2014	electrical tape	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 9.32
6462	03/12/2014	plastic sheeting	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 22.69
6462	03/12/2014	Eyewash heads	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 165.81
6462	03/12/2014	marking pencils	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 7.26
6462	03/12/2014	Stopwatches	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 101.76
6462	03/12/2014	3-Button Control Station	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 47.78
Vendor Grainger Total:					\$ 527.32
Vendor: Insight- Public Sector					
6463	03/12/2014	Axiom 4 GB USB Flash Drive	600-1XX-5-J1-9909036	616/ Maint & Admin Equip/ 11.71.03	68.89
Vendor Insight- Public Sector Total:					68.89
Vendor: Iron Mountain Records Mgmt Inc					
6499	03/26/2014	Document Shredding, 1/29/14-2/25/14	100-2FF-5-G1-9401005	Facility Maintenance - Outside Services	\$ 75.61
Vendor Iron Mountain Records Mgmt Inc Total:					\$ 75.61
Vendor: Jet Reports, US					
6500	03/26/2014	Renewal Annual Enhancement	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 734.32
Vendor Jet Reports, US Total:					\$ 734.32
Vendor: Julie Austin					
6464	03/12/2014	Travel Reimbursement- Washington DC	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 15.00
6464	03/12/2014	Travel Reimbursement- APTA CEO Conference	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 83.25
6464	03/12/2014	Travel Reimbursement- Train travel	100-1EX-5-G1-9501034	Other General & Administration Expense	\$ 152.05
6501	03/26/2014	Travel Reimbursement- APTA Leg. Conf. Wash	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 36.78
6501	03/26/2014	Travel Reimb.- Train	100-1EX-5-G1-9501034	Other General & Administration Expense	\$ 101.65
Vendor Julie Austin Total:					\$ 388.73
Vendor: Kids Charities of the Antelope Valley					
6502	03/26/2014	Thunder on the Lot Sponsorship	100-5CS-5-G1-9501039	Sponsorships	\$ 5,000.00
Vendor Kids Charities of the Antelope Valley Total:					\$ 5,000.00
Vendor: KJI Plumbing					
6503	03/26/2014	Service- Snake Kitchen Drain	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 85.00
Vendor KJI Plumbing Total:					\$ 85.00
Vendor: Koff & Associates, Inc					
6504	03/26/2014	Comp & Class Study- Final Report Development	100-1EX-5-G1-9501013	Consulting Fees	\$ 7,400.00
Vendor Koff & Associates, Inc Total:					\$ 7,400.00
Vendor: LA County Sheriff Dept					
6505	03/26/2014	Security Services- Jan. 2014	100-2FF-5-G1-9401032	Security Services-Sheriff's Deputy	\$ 10,563.16
Vendor LA County Sheriff Dept Total:					\$ 10,563.16
Vendor: MJS Construction					
6465	03/12/2014	Change Order 1 - Discovery of Rail Top Drain	600-1XX-5-J1-9909048	875 /Purchase Shelters-Reg. Bus Stp Am	\$ 7,150.07
6465	03/12/2014	Construction for Lancaster BSIP Phase 1	600-1XX-5-J1-9909048	875 /Purchase Shelters-Reg. Bus Stp Am	\$ 208,005.44
Vendor MJS Construction Total:					\$ 215,155.51
Vendor: Mobile Relay Associates					
6466	03/12/2014	Air time billing, Feb. 2014	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 1,213.60
Vendor Mobile Relay Associates Total:					\$ 1,213.60
Vendor: Moore & Associates					
6506	03/26/2014	Coach Operator Audits- Sixth Installment	100-1EX-5-G1-9501013	Consulting Fees	\$ 5,808.00
6506	03/26/2014	Mobility Management- Year 3	100-1ZZ-5-J1-9902035	37-X100/JARC-Mobility Management/1:	\$ 7,588.00
Vendor Moore & Associates Total:					\$ 13,396.00
Vendor: Nelson Nygaard Cons Assoc					
6507	03/26/2014	Comprehensive Operational Analysis	600-1XX-5-J1-9902002	799/ Short Range Trasit Planning/ 44.24	\$ 25,989.70
Vendor Nelson Nygaard Cons Assoc Total:					\$ 25,989.70



Expense Approval Report
 Antelope Valley Transit Authority
 By Vendor Name
 Payment Dates 3/1/2014 - 3/31/2014

Check #	Payment Date	Description (Item)	Account Number	Account Name	Amount
Vendor: Network Hardware Resale					
6508	03/26/2014	Cisco 2821 Router	600-1XX-5-J1-9909068	Prop 1B- Multiple Projects	\$ 726.43
Vendor Network Hardware Resale Total:					\$ 726.43
Vendor: OPSEC Specialized Protection					
6509	03/26/2014	Unarmed Security Officer - Feb. 2014	100-2FF-5-G1-9401032	Security Services-Sheriff's Deputy	\$ 4,030.00
Vendor OPSEC Specialized Protection Total:					\$ 4,030.00
Vendor: Petty Cash					
6467	03/12/2014	J. Vaccaro- Parking Fee- Cal Trans Meeting	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 8.00
6467	03/12/2014	C. Love- ARMA Seminar	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 40.00
6467	03/12/2014	W. Jones- PIHRA Meeting	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 18.00
6467	03/12/2014	D. Cason- Vendor Fair Supplies	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 26.57
6467	03/12/2014	C. Love- ARMA meeting	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 20.00
6467	03/12/2014	C. Love- ARMA Meeting	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 25.00
6467	03/12/2014	K. Keevil- Facility Supplies	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 35.09
6467	03/12/2014	C. Rudolph- Toy Purchase Stuff a Bus	100-5CS-5-G1-9501038	Charitable Donations	\$ 2.83
Vendor Petty Cash Total:					\$ 175.49
Vendor: Pierce Heating and Air Conditioning					
6510	03/26/2014	Repair Body shop heater	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 382.00
Vendor Pierce Heating and Air conditioning Total:					\$ 382.00
Vendor: Pinnacle Petroleum Inc					
6468	03/12/2014	Fuel, January 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 26,980.85
6468	03/12/2014	Fuel, January 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 18,088.89
6468	03/12/2014	Fuel, January 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 10,272.48
6468	03/12/2014	Fuel, February 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 27,183.10
6468	03/12/2014	Fuel, February 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 27,373.06
6468	03/12/2014	Fuel, February 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 18,285.14
6468	03/12/2014	Fuel, February 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 11,163.53
6468	03/12/2014	Fuel, February 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 26,906.43
6468	03/12/2014	Fuel, February 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 26,081.75
6468	03/12/2014	Fuel, Feb. 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 26,960.02
6468	03/12/2014	Fuel, Feb. 2014	100-2FF-5-G1-9201003	Fuel & Lubricants	\$ 27,007.34
Vendor Pinnacle Petroleum Inc Total:					\$ 246,302.59
Vendor: Pinnacle Pins					
6469	03/12/2014	1.25" Die Struck Lapel pins,antique gold plating	100-5CS-5-G1-9501029	Miscellaneous Special Events	\$ 370.00
Vendor Pinnacle Pins Total:					\$ 370.00
Vendor: R.C. Becker and son, Inc.					
6470	03/12/2014	BSIP City of Palmdale	600-1XX-5-J1-9909048	875 /Purchase Shelters-Reg. Bus Stp Am	\$ 12,632.21
6470	03/12/2014	BSIP City of Palmdale	600-1XX-5-J1-9909048	875 /Purchase Shelters-Reg. Bus Stp Am	\$ 3,210.26
Vendor R.C. Becker and son, Inc. Total:					\$ 15,842.47
Vendor: Red Wing Shoe Store					
6511	03/26/2014	Bus Stop Improvements Uniforms	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 618.65
Vendor Red Wing Shoe Store Total:					\$ 618.65
Vendor: Richards, Watson & Gershon					
6512	03/26/2014	General Counsel- Jan. 2014	100-1EX-5-G1-9501005	Legal Services	\$ 3,683.50
6512	03/26/2014	Board Meeting Attendance- Jan. 2014	100-1EX-5-G1-9501005	Legal Services	\$ 1,075.00
6512	03/26/2014	Subpoenas, Jan 2014	100-1EX-5-G1-9501005	Legal Services	\$ 3,168.08
Vendor Richards, Watson & Gershon Total:					\$ 7,926.58
Vendor: Sinclair Printing Company					
6471	03/12/2014	Local Transit Brochures	100-5CS-5-G1-9501018	Printing Services	\$ 3,196.97
Vendor Sinclair Printing Company Total:					\$ 3,196.97



Expense Approval Report
 Antelope Valley Transit Authority
 By Vendor Name
 Payment Dates 3/1/2014 - 3/31/2014

Check #	Payment Date	Description (Item)	Account Number	Account Name	Amount
Vendor: Southern California Edison					
6513	03/26/2014	Utilities- Electricity- 2/19/14-3/20/14	100-2FF-5-G1-9401021	Utilities - Electricity	\$ 3,613.17
Vendor Southern California Edison Total:					\$ 3,613.17
Vendor: Standard Insurance Company					
6472	03/12/2014	Dental Insurance (EE Portion), March 2014	100-000-2-B1-4011014	Accrued Dental - EE	\$ 627.60
6472	03/12/2014	Dental Insurance (ER Portion), March 2014	100-1ZZ-5-G1-9701614	Dental - ER	\$ 2,164.40
6472	03/12/2014	Vision Insurance (EE Portion), March 2014	100-000-2-B1-4011016	Accrued Vision - EE	\$ 112.92
6472	03/12/2014	Vision Insurance (ER Portion), March 2014	100-1ZZ-5-G1-9701616	Vision - ER	\$ 433.96
Vendor Standard Insurance Company Total:					\$ 3,338.88
Vendor: Tableau Software Inc.					
6514	03/26/2014	Tableau Desktop - Pro User - Maintenance Ren	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 800.00
Vendor Tableau Software Inc. Total:					\$ 800.00
Vendor: TCW Systems, Inc.					
6515	03/26/2014	Airtime April	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 500.00
Vendor TCW Systems, inc. Total:					\$ 500.00
Vendor: The Customer Service Experts					
6473	03/12/2014	CPOS Reimbursement Feb. 2014	100-3FS-5-G1-9501037	Sales Expense for CPOS	\$ 50.00
Vendor The Customer Service Experts Total:					\$ 50.00
Vendor: The Party Place					
6516	03/26/2014	Bus Rodeo- Tent- tables-chairs-bounce house	100-5CS-5-G1-9501029	Miscellaneous Special Events	\$ 1,620.00
Vendor The Party Place Total:					\$ 1,620.00
Vendor: The Signal					
6517	03/26/2014	TRANSporter Advertising	100-2FF-5-G1-9501011	TRANSporter service	\$ 650.00
Vendor The Signal Total:					\$ 650.00
Vendor: Time Warner Cable Business Class					
6518	03/26/2014	Cable Services, 3/11/14/4/10/14	100-2FF-5-G1-9501017	Telephone & Fax	\$ 472.56
6518	03/26/2014	Internet Service,3/13/14-4/12/14	100-2FF-5-G1-9501017	Telephone & Fax	\$ 1,208.47
Vendor Time Warner Cable Business Class Total:					\$ 1,681.03
Vendor: Transit Talent					
6519	03/26/2014	Recruitment Ad- Project Engineer	100-3FS-5-G1-9501026	Employee Advertising & Recruitment	\$ 95.00
Vendor Transit Talent Total:					\$ 95.00
Vendor: Tyler Technologies					
6474	03/12/2014	Tyler OnDemand - Application Availability Serv	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 4,025.00
6520	03/26/2014	Secure Signatures	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 318.35
6520	03/26/2014	Central Cash Collection	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 1,736.44
6520	03/26/2014	Personnel Management	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 4,341.10
6520	03/26/2014	Misc Accounts Receivable	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 2,025.85
6520	03/26/2014	Fixed Assets	100-2FF-5-G1-9401012	I.T.--Software Agreements/Licenses	\$ 1,157.63
Vendor Tyler Technologies Total:					\$ 13,604.37
Vendor: UNUM Life Insurance Co of Amer					
6521	03/26/2014	Long Term Care (EE Portion), April 2014	100-000-2-B1-4011024	Accrued LTC - EE	\$ 223.50
6521	03/26/2014	Long Term Care (ER Portion), April 2014	100-1ZZ-5-G1-9702618	Long-term Care - ER	\$ 533.70
Vendor UNUM Life Insurance Co of Amer Total:					\$ 757.20
Vendor: US Bank					
6475	03/12/2014	J. Austin Business Lunch- WAVE	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 37.34
6475	03/12/2014	J. Austin- Airport Parking fee	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 60.00
6475	03/12/2014	J. Austin- Meals- APTA CEO conference	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 95.97
6475	03/12/2014	J. Austin- Lodging- APTA CEO conference	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 928.19
6475	03/12/2014	Airline Change Fee- Hofbauer to Vaccaro-Fry	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 200.00
6475	03/12/2014	J. Austin- Fuel for AVTA provided vehicle	100-1EX-5-G1-9501034	Other General & Administration Expense	\$ 41.54



Expense Approval Report
Antelope Valley Transit Authority

By Vendor Name

Payment Dates 3/1/2014 - 3/31/2014

Check #	Payment Date	Description (Item)	Account Number	Account Name	Amount
6475	03/12/2014	R. Keys- Barracuda web filter	100-2FF-5-G1-9401006	I.T.-Maintenance - Computer Equipmen	\$ 1,499.00
6475	03/12/2014	D. Tuminaro- Lodging- Access Services Worksh	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 96.12
6475	03/12/2014	Lodging deposit- (5) Rooms for APTA Roadeo	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 928.95
6475	03/12/2014	AV Chamber of Commerce Lunch- (3) Employe	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 60.00
6475	03/12/2014	S. Hofbauer- Airfare- APTA Legislative Conferer	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 482.76
6475	03/12/2014	T. Lackey- Airfare- APTA Legislative Conference	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 482.76
6475	03/12/2014	N. Hickling- Airfare- APTA Legislative Conferenc	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 482.76
6475	03/12/2014	L. Block- Airfare- Utah for WAVE Demo	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 256.00
6475	03/12/2014	L. Engel- Airfare- Utah for WAVE Demo	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 256.00
Vendor US Bank Total:					\$ 5,907.39
Vendor: Vaccaro, Judy					
6477	03/12/2014	Tuition Reimbursement	100-1EX-5-G1-9701916	Tuition Reimbursement	\$ 1,200.00
Vendor Vaccaro, Judy Total:					\$ 1,200.00
Vendor: Verizon California					
6478	03/12/2014	Phone Service, 2/13/14-3/12/14	100-2FF-5-G1-9501017	Telephone & Fax	\$ 541.70
6522	03/26/2014	Phone Service, 3/13/14-4/12/14	100-2FF-5-G1-9501017	Telephone & Fax	\$ 572.48
Vendor Verizon California Total:					\$ 1,114.18
Vendor: Waste Management					
6479	03/12/2014	Utilities- Waste, Feb. 2014	100-2FF-5-G1-9401023	Utilities - Waste	\$ 615.54
Vendor Waste Management Total:					\$ 615.54
Vendor: Waxie Sanitary Supply					
6480	03/12/2014	bowl cleaner	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 31.23
6480	03/12/2014	liquid hand soap	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 55.48
6480	03/12/2014	cleaning gloves	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 47.65
6480	03/12/2014	bus shelter soap (dish soap)	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 69.11
6480	03/12/2014	mop heads	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 127.64
6480	03/12/2014	graffiti remover	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 96.68
6480	03/12/2014	cirtus cleaner	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 341.09
6480	03/12/2014	10 in truck brush	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 76.13
6480	03/12/2014	kitchen towels	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 36.75
6480	03/12/2014	mop wringer	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 113.22
6480	03/12/2014	fuel surcharge	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 10.63
6480	03/12/2014	universal roll towels	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 342.37
6480	03/12/2014	toilet paper (extra soft)	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 522.09
6480	03/12/2014	seat covers	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 47.14
6480	03/12/2014	33 gal can liners	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 196.29
6480	03/12/2014	55 gal can liners	100-2FF-5-G1-9401035	Z059/ Preventative Maintenance/ 11.7A	\$ 318.76
Vendor Waxie Sanitary Supply Total:					\$ 2,432.26
Vendor: Wendy Williams					
6523	03/26/2014	Travel Reimbursement- APTA Marketing Conf.	100-1EX-5-G1-9501019	Travel, Trainings & Meetings	\$ 380.97
Vendor Wendy Williams Total:					\$ 380.97
Vendor: Western Exterminators					
6482	03/12/2014	Extermination services, Feb. 2014	100-2FF-5-G1-9401005	Facility Maintenance - Outside Services	\$ 88.50
Vendor Western Exterminators Total:					\$ 88.50
Vendor: Witts					
6524	03/26/2014	Office Supplies- March 2014	100-3FS-5-G1-9501009	Office Supplies	\$ 197.35
6524	03/26/2014	Office Supplies- March 2014	100-3FS-5-G1-9501009	Office Supplies	\$ 201.22
6524	03/26/2014	Office Supplies- March 2014	100-3FS-5-G1-9501009	Office Supplies	\$ 53.85
Vendor Witts Total:					\$ 452.42
Vendor: Xerox Corporation					
6483	03/12/2014	Copier Usage, 1/28/14-2/25/14	100-2FF-5-G1-9401005	Facility Maintenance - Outside Services	\$ 208.00
Vendor Xerox Corporation Total:					\$ 208.00



Expense Approval Report
 Antelope Valley Transit Authority
 By Vendor Name
 Payment Dates 3/1/2014 - 3/31/2014

Check #	Payment Date	Description (Item)	Account Number	Account Name	Amount
Vendor: Zones Inc.					
6484	03/12/2014	HP 57 Tri-Color Print Cartridge	100-2FF-5-G1-9401009	I.T.--Maintenance - Parts & Supplies	\$ 43.59
6484	03/12/2014	HP 56 Black Print Cartridge	100-2FF-5-G1-9401009	I.T.--Maintenance - Parts & Supplies	\$ 28.33
6525	03/26/2014	HP print cartridge	100-2FF-5-G1-9401009	I.T.--Maintenance - Parts & Supplies	\$ 28.33
Vendor Zones Inc. Total:					\$ 100.25
Grand Total:					\$ 735,907.40



STATEMENT OF NET POSITION

	As of February 28, 2014	As of June 30, 2013
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 24,093,658	\$ 17,332,141
Due from other governments	1,045,059	2,973,322
Other receivables	207,896	252,176
Inventory	271,215	319,953
Prepaid items	118,922	9,614
Total Current Assets	<u>25,736,750</u>	<u>20,887,205</u>
NONCURRENT ASSETS		
Capital assets, net of depreciation	<u>49,421,264</u>	<u>50,781,434</u>
Total Assets	<u>75,158,014</u>	<u>71,668,639</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	1,962,547	1,677,275
Due to Federal Transit Administration	-	4,371
Accrued payroll	(3,443)	74,204
Compensated absences	264,642	264,642
Deferred Revenue - Prop 1B	3,031,413	2,778,767
Other Liabilities	-	-
Total Current Liabilities	<u>5,255,159</u>	<u>4,799,260</u>
Deferred inflows of resources		
Unearned Revenue	262,141	30,000
Total Liabilities	<u>5,517,300</u>	<u>4,829,260</u>
NET POSITION		
Invested in Capital Assets	49,421,264	50,781,434
Restricted for Capital Acquisition	4,442,731	4,434,485
Unrestricted	15,776,718	11,623,461
Total Net Assets	<u>\$ 69,640,715</u>	<u>\$ 66,839,380</u>



STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	For the 8 Months ending February 28, 2014	For the 12 Months ending June 30, 2013
OPERATING REVENUES		
Charges for services:		
Passenger fares	\$ 3,249,956	\$ 4,832,800
Total operating revenues	<u>3,249,956</u>	<u>4,832,800</u>
OPERATING EXPENSES		
Purchased transportation services:		
Outside transit contract	8,426,668	12,318,390
Fuel	1,859,849	2,819,513
Other operating costs	1,366,259	824,123
General and administrative	2,355,378	4,062,047
Depreciation	3,423,390	4,519,585
Total operating expenses	<u>17,431,544</u>	<u>24,543,658</u>
Operating gain/(loss)	<u>(14,181,588)</u>	<u>(19,710,858)</u>
NONOPERATING REVENUES/(EXPENSES)		
Interest Income	5,925	12,421
Local operating grants	5,577,254	9,653,042
Federal operating grants	5,396,890	8,358,434
Member agency contributions	2,357,676	3,524,379
Capital expenses	(243,685)	(397,681)
Gain/(Loss) on sale of capital assets	7,110	(38,462)
Other	211,729	358,371
Total nonoperating revenues and expenses	<u>13,312,898</u>	<u>21,470,504</u>
Gain/(Loss) before capital contributions	<u>(868,690)</u>	<u>1,759,646</u>
CAPITAL CONTRIBUTIONS		
Capital grants	3,670,024	16,444,223
Member contributions	-	-
Total capital contributions	<u>3,670,024</u>	<u>16,444,223</u>
NET CHANGE IN NET ASSETS	2,801,335	18,203,869
NET ASSETS, BEGINNING OF PERIOD	<u>66,839,380</u>	<u>48,635,511</u>
NET ASSETS, END OF PERIOD	<u>\$ 69,640,715</u>	<u>\$ 66,839,380</u>

ATTACHMENT CC.2.D



STATEMENT OF CASH FLOWS	For the 8 Months ending February 28, 2014	For the 12 Months ending June 30, 2013
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	3,249,956	4,832,799
Non-operating miscellaneous revenue received	211,729	358,371
Cash payments to suppliers for goods and services	(11,102,235)	(17,610,499)
Cash payments to employees for services	(2,234,169)	(3,325,535)
Net cash used in operating activities	<u>(9,874,720)</u>	<u>(15,744,865)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Operating grants received	12,068,875	17,052,634
Contributions received from member agencies	2,357,676	2,530,732
Net cash provided by non-capital financing activities	<u>14,426,551</u>	<u>19,583,366</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of capital assets	(2,132,163)	(14,245,099)
Proceeds received from sale of capital assets	7,110	(38,462)
Capital grants received	4,572,499	16,553,655
Capital expenses	(243,685)	(397,681)
Capital contributions received from member agencies	-	(235,599)
Net cash used in capital and related financing activities	<u>2,203,761</u>	<u>1,636,815</u>
CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:		
Interest received	5,925	12,421
Net cash provided by investing activities:	<u>5,925</u>	<u>12,421</u>
Net increase/(decrease) in cash and cash equivalents	6,761,517	5,487,737
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>17,332,141</u>	<u>11,844,405</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>24,093,658</u></u>	<u><u>17,332,141</u></u>



STATEMENT OF CASH FLOWS

	For the 8 Months ending February 28, 2014	For the 12 Months ending June 30, 2013
Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):		
Operating Loss	(14,181,588)	(19,710,859)
Adjustments to Net Cash used in Operating Activities		
Depreciation	3,423,390	4,519,585
Miscellaneous income	211,729	358,371
(Increase) decrease in other receivables	44,280	(14,486)
(Increase) decrease in inventory	48,737	35,739
(Increase) decrease in prepaid items	(109,308)	51,017
Increase (decrease) in accounts payable	285,273	(921,753)
Increase (decrease) in due to Federal Transit Administratio	(4,371)	(74,829)
Increase (decrease) in accrued payroll	(77,647)	7,795
Increase (decrease) in compensated absences payable	-	23,938
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	484,786	(19,383)
Net Cash used in operating activities	<u>(9,874,720)</u>	<u>(15,744,865)</u>

Notes

- 1 This set of basic financial statements dated February 28, 2014 is prepared on an interim basis and is unaudited.
- 2 For purposes of reasonable projections, depreciation expense and accumulated depreciation of fixed assets for the 8 months ended February 28, 2014 are estimates based on average monthly activity during FY13. The difference between estimates used and the actual depreciation expense when determined will be reflected in subsequent financial statements.
- 3 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

ATTACHMENT CC 2.E

**ANTELOPE VALLEY TRANSIT AUTHORITY
BUDGET VERSUS ACTUAL INCOME STATEMENT
FEBRUARY 2014 AND YEAR TO DATE**

REVENUE	MID-YEAR BUDGET - YTD	FEBRUARY ACTUAL	YTD ACTUAL	YTD VARIANCE
Fare Revenue	\$ 3,368,635	\$ 391,412	\$ 3,249,956	\$ (118,678.76)
MTA Funds	5,250,047	683,618	5,577,254	327,207
FTA Funds	4,304,435	409,323	5,396,890	1,092,455
Jurisdictional Contributions	2,192,467	280,987	2,222,608	30,140
TRANSporter	125,238	15,304	135,068	9,830
Other (SCE Rebates, Adv.)	211,288	24,678	224,764	13,476
TOTAL REVENUE	15,452,110	1,805,321	16,806,539	1,354,429
EXPENDITURES				
Contract Services	8,545,677	1,028,465	8,426,668	119,009
Fuel	2,202,083	246,303	1,859,849	342,234
Other Operating	1,068,368	65,253	566,373	501,995
Salaries and Wages	1,596,954	184,408	1,532,617	64,338
Benefits	662,707	72,706	618,189	44,517
Legal	99,968	0	111,694	(11,726)
Consulting	433,454	104,974	376,667	56,787
Travel	40,928	4,604	36,991	3,937
IT Maintenance/Licenses	112,593	21,703	152,325	(39,732)
Utilities	118,286	9,000	117,812	474
Admin	236,846	7,272	208,968	27,878
TOTAL EXPENDITURE	15,117,865	1,744,689	14,008,154	1,109,710
INCOME(LOSS)	334,246	60,632	2,798,385	2,464,140

*DEPRECIATION EXPENSES EXCLUDED IN THE REPORT

County of Los Angeles Sheriff's Department (LASD)

Antelope Valley Transit Authority

Quarterly Summary January 1- March 31, 2014

This third quarter report provides statistics for the LASD Transit Security Services from January 1 through March 31, 2014.

Deputy Maselli and his K-9 partner Ieka worked 520 hours during the AM shift and 112.5 hours in the PM shift. Deputy Newland and his K-9 partner Top worked 28 hours during the PM overtime shift. Security Assistant SA Jessica McDaniel worked 28 hours during Fare Enforcement Operations. Security Assistant Randi Baker worked 24 hours during Fare Enforcement Operations. The LASD and its transit partners continue to work together to lead the nation in transit safety, mobility, and customer satisfaction.

Statistics:

Between January 1 and March 31, 2014, a total of 27 citations were written, 11 arrests were made and 3 vehicles were towed. All citations were issued based on public safety as it directly relates to the transit system and/or quality of life issues. The following incidents were documented while monitoring the Lancaster City Park (LCP) and the Palmdale Transportation Center (PTC):

Citations for Posted Signs:

- No Right Turn
- Do Not Enter; Wrong Way
- Failing to stop at a stop sign
- Smoking in prohibited areas
- Fare evasion

Citations for Vehicle Codes:

- Unlicensed Driver
- No Proof of Insurance
- Cell phone use while driving
- Suspended License
- Driving on a sidewalk
- Registered owner allowing unlicensed driver to operate vehicle
- Two license plates required
- Expired vehicle registration

Citations for Public Disturbance:

- Open Container in Public Place

Deputy Maselli and Ieka conducted several early morning sweeps with commuter passengers and drivers at LCP and PTC. During these sweeps, he checks for unattended packages; enforces Antelope Valley Transit Authority (AVTA) bus rules and

policies; and provides fare evasion deterrence. He conducted high visibility, K-9 terrorism and explosives deterrence sweeps at the AVTA offices, transfer centers, on buses, and at random bus stop locations throughout the Antelope Valley.

Deputy Maselli received a Watch Commander's Service Comment Report regarding a public commendation on January 6, 2014 for an incident that occurred on December 31, 2013. An elderly male passenger flagged down Deputy Maselli at LCP and reported his wallet had been stolen while on the bus. The suspect was apprehended shortly thereafter and the victim's wallet was recovered. The elderly male called the Lancaster Sheriff's Station to commend Deputy Maselli for recovering his stolen wallet. The victim was very thankful for Deputy Maselli's quick actions in that he was able to detain the suspect and recover his property.

January 2 - Deputy Maselli issued citations for smoking in a prohibited area, expired vehicle registration, failure to stop at a stop sign and failure to obey posted signs. He checked the following buses: 3335 on Route 11, 4345 on Route 12, 308 on Route 10, 4349 on Route 5, 4355 on Route 4, 4368 on Route 1, bus 323 on Route 1, and 4357 on Route 11.

January 6 - Deputy Maselli issued citations for expired vehicle registration, failure to obey posted signs, failure to provide proof of vehicle insurance, failure to have two license plates, and drinking alcoholic beverages in public.

January 9 - A female subject was arrested, cited, and released in the field for failure to obey a posted sign, failure to provide proof of vehicle insurance, and for driving while unlicensed. The registered owner of the vehicle was cited for allowing an unlicensed driver to operate their vehicle. Security Assistants Jessica McDaniel and Randi Baker contacted bus operators, boarded buses, and screened passengers during a Fare Enforcement Operation.

January 13 - Deputy Maselli issued three citations for failing to obey a posted sign, failing to stop at a stop sign and driving the wrong way on a one-way street. A female subject was arrested, cited, and released in the field for failing to provide proof of vehicle insurance, expired vehicle registration, and for driving on a suspended driver's license.

January 14 - Deputy Maselli conducted a Fare Enforcement Operation. Security Assistant Jessica McDaniel and Randi Baker contacted bus operators, boarded buses, and screened passengers. Routes 1, 4, 5, 10, 11, & 12 were monitored as they entered LCP. Deputy Maselli assisted with traffic control after a three-car collision occurred at the corner of 10th Street West and Avenue K-8. AVTA was not involved; however, the collision resulted in a temporary detour.

January 15 - A male subject was arrested, cited, and released in the field for expired vehicle registration, failure to provide proof of vehicle insurance, and for driving on a

suspended driver's license. Deputy Maselli also conducted explosive detection K-9 training at the AVTA bus yard and gates.

January 16 - Deputy Maselli issued a citation for failure to provide proof of vehicle insurance, failure to provide proof of registration, and failure to obey a posted sign. He also conducted high visibility crime deterrence patrol at LCP and monitored Routes: 1, 4, 5, 10, 11, 12, and the Lake LA Express.

January 21 - Deputy Maselli conducted a Fare Enforcement Operation with Security Assistant Randi Baker and Jessica McDaniel. One citation was issued for fare evasion during the operation.

January 22 - A male subject was arrested, cited, and released in the field for failure to provide proof of vehicle insurance, failure to obey a posted sign, driving with a suspended driver's license and driving with an ignition interlock device. Another person was issued a citation for driving with an expired vehicle registration and failure to provide proof of insurance. Another male subject was cited for failure to obey a posted sign and driving on the sidewalk at the PTC.

January 23 - A male subject was arrested, cited, and released in the field for driving with expired vehicle registration, failure to provide proof of vehicle registration, failure to provide proof of insurance and driving with a suspended driver's license. His vehicle was impounded for thirty days. Two additional citations were issued for smoking in a prohibited area at LCP.

January 27 - Deputy Maselli monitored bus Routes 1, 4, 5, 10, 11, 12, and the Lake LA Express at LCP. He conducted a foot patrol with Ieka at PTC. They monitored Routes 1, 3, 7, 10, the Lake LA Express, and commuter Routes 785, 786, and 787.

January 28 - Security Assistant Randi Baker contacted bus operators, boarded buses, and screened passengers during a Fare Enforcement Operation; no citations were issued.

January 29 - Deputy Maselli conducted a Fare Enforcement Operation with Security Assistant Jessica McDaniel. They conducted high profile saturation at LCP on Routes 1, 4, 5, 10, 11, and 12; no citations were issued.

January 30 - Deputy Maselli conducted a high visibility, terrorism deterrence patrol with Ieka. They checked AVTA buildings, bus yard and gates. He monitored Route 1 southbound from 10th Street West and Avenue M to 10th Street West and Technology Drive.

February 3 - Deputy Maselli conducted a high visibility, terrorism deterrence patrol with Ieka. They checked AVTA buildings, the bus yard, and gates. There was no criminal activity to report.

February 4 - Deputy Maselli conducted a Fare Enforcement Operation with Security Assistants Jessica McDaniel and Randi Baker. They contacted bus operators, boarded buses, and screened passengers during the operation.

February 6 - Deputy Maselli conducted high visibility, crime deterrence patrol with Ieka. They monitored bus Routes 1, 3, 7, and 10, and the Lake LA Express Bus at PTC.

February 12 – A male suspect was arrested, cited and released in the field for drinking an alcoholic beverage in public at 10th Street West and Jackman Street.

February 13 – A female subject was arrested, cited, and released in the field for failing to provide proof of vehicle registration, and driving with a suspended driver license. A male subject was arrested, cited, and released in the field for failing to provide proof of vehicle insurance, driving a vehicle without license plates, failing to provide proof of vehicle registration, and driving without a license. The subject's vehicle was impounded and will be held for 30 days. Security Assistant Jessica McDaniel worked with Deputy Maselli during a Fare Enforcement Operation on that day.

February 17 - Deputy Maselli and Ieka checked bus 4347 Route 4, bus 4341 Route 11, bus 4349 Route 1, bus 4367 Route 1, bus 4355 Route 11, bus 4359 Route 12, bus 4348 Route 5 and bus 3336 Lake LA Express Route.

February 18 - Deputy Maselli conducted a Fare Enforcement Operation. Security Assistants Jessica McDaniel and Randi Baker contacted bus operators, boarded buses, and screened passengers. A male subject was arrested, cited, and released in the field for failing to obey a posted sign, failing to provide proof of vehicle insurance, and driving with a suspended driver's license. The subject's vehicle was impounded and will be held for 30 days.

February 19 – A female subject was arrested, cited, and released in the field for driving with an expired vehicle registration, failing to provide proof of vehicle insurance, and for driving with a suspended driver's license. Deputy Maselli also conducted explosive detection K-9 training at the AVTA bus yard and gates.

February 24 - Deputy Maselli conducted high visibility, crime deterrence patrol at LCP, monitoring bus Routes: 1, 4, 5, 10, 11, 12, and the Lake LA Express bus Route. He checked bus 4367 Route 1, bus 3336 Route 12, bus 4357 Route 11, bus 4354 Route 10, bus 4356 Route 1, bus 4365 Route 5, bus 4341 Route 1, and bus 309 Lake LA Express Route.

February 25 - Deputy Maselli monitored bus Route 1 from 10th Street West and Avenue K-8 to 10th Street West and Technology Drive. He also monitored AVTA commuter bus Route 787 from Ventura Boulevard and Reseda Boulevard to Reseda Boulevard and Devonshire Street. There were no issues to report.

March 3 - Deputy Maselli conducted a high visibility, terrorism deterrence patrol with leka. They checked AVTA buildings, the bus yard, and the gates. There was no criminal activity to report.

March 4 - Deputy Maselli checked bus 4339 Route 11, bus 4338 Route 12, bus 4340 Route 1, bus 4348 Route 5, bus 4362 Route 1, bus 4337 Route 4, bus 4343 Route 11, bus 308 Route 10, and bus 4364 Route 1. All buses and routes checked clear.

March 5 - Deputy Maselli responded to a business disturbance call reported by a bus operator. The operator reported a patron on his bus was acting unruly and creating an unsafe driving condition. The disturbing party was ordered off the bus and was warned and advised regarding his behavior. He was cooperative with Deputy Maselli.

March 6 - Deputy Maselli conducted a foot patrol with leka at LCP. They monitored bus 3333 Route 11, bus 4338 Route 12, bus 4361 Route 1, bus 4356 Route 4, bus 4347 Route 5, bus 4357 Route 1, and bus 4349 Route 1. All buses and routes checked clear.

March 7 - Deputy Maselli monitored buses on Route 12 from Avenue J and Division Street to Avenue J and 20th Street East. No issues were reported.

March 10 - Deputy Maselli checked AVTA bus stops at the Lancaster Senior Center. He monitored Routes: 1, 4, 7, and 11. No disturbances were reported.

March 11 - Deputy Maselli issued a citation to a male subject at LCP for smoking in a prohibited area.

March 14 - Deputy Maselli and leka monitored traffic and conducted a high visibility, crime deterrence patrol at PTC. Together, they monitored bus Routes: 1, 3, 7, 10, and the Lake LA Express Bus.

March 17 - Deputy Maselli and leka checked bus 4347 Route 1, bus 4359 Route 12, bus 4349 Route 11, bus 308 Route Lake LA Express, bus 4364 Route 1, bus 4353 Route 10, bus 4341 Route 1, and bus 4355 Route 5. All buses and routes checked clear. No issues were reported.

March 19 - Deputy Maselli responded to a fight call on a bus reported by a bus operator. The disturbing party and another passenger got into a verbal argument; however, no fight occurred. Both parties were warned and advised regarding their unruly behavior and were cooperative with Deputy Maselli.

March 20 - Sergeant Dan Drysol accompanied Deputy Maselli for the day while patrolling the AVTA bus lines. Deputy Maselli briefed him regarding the AVTA detail and all issues related to AVTA. They also conducted high visibility, terrorism deterrence patrols at LCP and the AVTA bus yard.

March 21 - Deputy Maselli responded to an AVTA bus stop located at 10th Street West and Avenue K. A bus operator reported a person acting suspiciously. Upon checking the vicinity, the subject had left the scene prior to his arrival.

March 25 - A bus operator reported a person was armed with a knife at an AVTA bus stop located at 10th Street West and Avenue L. Upon contacting the bus operator, the subject was gone before Deputy Maselli arrived.

March 26 - Deputy Maselli assisted Lancaster Station deputies regarding a dead body that was discovered near an AVTA bus stop located at 40th Street East and Avenue I. Deputy Maselli provided traffic control for Routes 11 and 12 at the AVTA bus stop.

March 27 - Deputy Maselli responded to a disturbance call reported by a bus operator at 10th Street West and Avenue K. The operator and passengers on the board stated that two passengers were harassing patrons on the bus. Deputy Maselli contacted both passengers, ordered them off the bus and warned them regarding their behavior. Both passengers cooperated with Deputy Maselli and left the location.



DATE: April 22, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Amendment #5 to Contract #2012-010 with Moore and Associates for Mobility Management Services

RECOMMENDATION

That the Board of Directors authorize the Executive Director to amend a contract for mobility management services to Moore & Associates extending the contract through June 30, 2015, and increasing the contract value by \$50,000.

FISCAL IMPACT

The existing contract with Moore & Associates for Mobility Management Services is \$282,832. These funds are provided through an approved Job Access Reverse Commute (JARC) Grant and are budgeted in line item 600-1XXX-5-J1-9901001. The full grant amount is \$378,401 with Federal Transit Administration (FTA) participation of \$302,721. The remaining balance of the grant is \$76,210, which includes \$15,200 in local match to be paid from the Finance and Administration budget under line item 9501013.

BACKGROUND

On July 16, 2010, staff entered into a contract for \$102,032 with Moore & Associates to develop the Mobility Management Plan. The contractual obligations were fulfilled and a set of recommendations were identified in the Mobility Management Plan. Amendment No 1 was initiated on April 17, 2012, in the amount of \$105,800 in order to enable Moore & Associates to continue to work with staff on the project. A second amendment was initiated on June 25, 2013 to increase the contract by \$75,000 and to extend the program through June 30, 2014.

The program has been very successfully; however, there are remaining funds left in the three-year grant. The FTA has agreed to extend the grant through June 2015, allowing AVTA, along with Moore and Associates, to continue to administer a travel training program and conduct performance audits of the coordinated response paratransit service.

The JARC program is federally funded and administered through Los Angeles Metro. This program is intended to develop a coordinated transportation system that provides accessible and affordable transportation to persons with disabilities, seniors, and low-income residents throughout the service area. The program is also intended to help train residents on how to travel about the community using local transit. The plan also seeks to encourage the unemployed to seek jobs using public transit as a means for access.

An extension of this program will allow Moore & Associates to continue meeting responsibilities defined in the contract's scope of work which are as follows:

- Implement Travel Training Program
- Antelope Valley Brokerage Model Interface
- Distribute Quarterly Newsletters
- Act as AVTA Mobility Manager

ALIGNMENT WITH STRATEGIC DIRECTIVES:

The recommendation also responds to the following directive from the July 2013 Strategic Planning Workshop:

- Continue to improve outreach and communication efforts.

Prepared by:

Submitted by:


Wendy Williams
Marketing Manager/PIO


Julie M. Austin
Executive Director



DATE: April 22, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Contract Award – Motor Coach Industries (MCI) for Three Replacement Commuter Coaches

RECOMMENDATION

That the Board of Directors authorize the Executive Director to execute Contract No. 2014-14 with MCI for a five-year term; and authorize the purchase of three replacement commuter coaches through Victor Valley Transit Authority's (VVTA) Consortium Agreement. Staff will return to the Board for approval prior to ordering additional coaches.

FISCAL IMPACT

The three commuter coaches will cost \$633,321 each, for a total of \$1,899,963. Sufficient funds for these buses have been included in the FY14 Business Plan, line item 9909056. These buses will be funded using 5307 federal funds, 20% of which will be designated toll credits as the local match. No jurisdictional contributions will be used for this procurement.

BACKGROUND

On August 29, 2013, VVTA acting as the lead agency released a Request for Proposals (RFP) for a Joint Agency Procurement for Over The Road Commuter Coaches to manufacture and deliver heavy-duty commuter coaches. The procurement period closed on November 4, 2013. Evaluators reviewed the single proposal received based on specifications and scored the submitted response. The proposal from Motor Coach Industries (MCI) was determined to be fair and reasonable. The objective of using this type of proposal enables AVTA to standardize current and future bus procurements, receive competitive pricing through volume discounts, and reduce the need for periodic bus solicitations.

AVTA's Capital Plan calls for the replacement of 16 commuter coaches over the next five years. The first order will replace three 2002 MCI Coaches that have reached their useful life, are experiencing a high level of excessive maintenance, and are scheduled for replacement during FY14. The RFP referenced above provided for four option coaches. Based on the Capital Plan shown below, staff is requesting that the Board approve the five-year agreement to purchase up to 20 coaches through FY2018. Anticipated delivery of the first three coaches is currently slated for September 2014.

Coaches by Fiscal Year						
2014	2015	2016	2017	2018	Optional	Total
3	0	0	7	6	4	20

SOLE SOURCE JUSTIFICATION

A Sole Source Contract is justifiable under FTA rules for a single bid or single proposal when competition is considered adequate.

SINGLE BID OR SINGLE PROPOSAL. Upon receiving a single bid or single proposal in response to a solicitation, the recipient should determine if competition was adequate. This should include a review of the specifications for undue restrictiveness and might include a survey of potential sources that chose not to submit a bid or proposal.

X_1) *Adequate Competition.* FTA acknowledges competition to be adequate when the reasons for few responses were caused by conditions beyond the recipient's control. Many unrelated factors beyond the recipient's control might cause potential sources not to submit a bid or proposal. If the competition can be determined adequate, FTA's competition requirements will be fulfilled, and the procurement will qualify as a valid competitive award.

SUMMARY

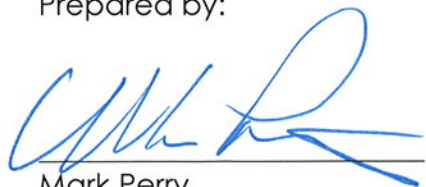
The Consortium received one proposal to manufacture and supply commuter coaches to the AVTA and five other transit agencies from Motor Coach Industries. The MCI proposal is fully compliant with all components of the RFP.

CONSORTIUM TOTAL COACH	\$559,708.00
DELETIONS	(\$ 4,675.00)
ADDITIONS	\$28,887.00
SUBTOTAL	\$583,920.00
LESS: ADA EQUIPMENT AND DELIVERY	\$ 35,195.00
TAXABLE AMOUNT	\$548,725.00
APPLICABLE TAX (9.0%X544285)	\$ 49,385.25
PLUS: ADA EQUIPMENT AND DELIVERY (non-taxable)	\$ 35,195.00
CALIFORNIA TIRE FEE	\$ 15.75
ANTELOPE VALLEY TOTAL COST	\$633,321.00

ALIGNMENT WITH STRATEGIC DIRECTIVES

This recommendation aligns with AVTA's goals of providing a safe and efficient transit system.

Prepared by:



Mark Perry
Fleet and Facility Manager

Submitted by:



Julie M. Austin
Executive Director

Attachment: VVTA Consortium Contract - Document can be viewed during normal business hours.



DATE: April 22, 2014
TO: BOARD OF DIRECTORS
SUBJECT: Antelope Valley Air Quality Management District (AVAQMD) Grant Award Conditions – Wireless Advanced Vehicle Electrification (WAVE) Inductive Charger

RECOMMENDATION

That the Board of Directors confirm that any future electric bus procurements will require compatibility with WAVE inductive charging technology, and to notify the AVAQMD of this intent.

FISCAL IMPACT

This item has no direct fiscal impact.

BACKGROUND

As outlined in the attached letter from AVAQMD Operations Manager Bret Banks, the AVAQMD has awarded AVTA a \$250,000 grant to assist in the implementation of the WAVE inductive charging system to support our electric bus demonstration project. This award is conditional upon AVTA's assurance that the investment supports both current and future electric bus purchases. Given the significant investment in this technology, staff concurs with the AVAQMD's concern and recommends that the Board confirm its intent to require that any future bus procurements are compatible with the WAVE technology.

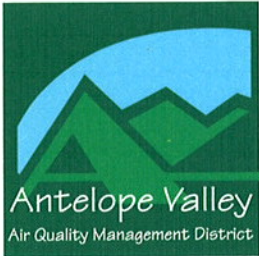
ALIGNMENT WITH STRATEGIC DIRECTIVES

This recommendation responds to the following directive from the July 2013 Strategic Planning Workshop: Develop implementation and funding plans for an electric bus projects.

Prepared and Submitted by:


Julie M. Austin
Executive Director

Attachment: A – March 21, 2014 Letter from AVAQMD



Antelope Valley Air Quality Management District
43301 Division St., Suite 206
Lancaster, CA 93535-4649

661.723.8070
Fax 661.723.3450

Eldon Heaston, Executive Director

In reply, please refer to AV0314/020

March 21, 2014

Antelope Valley Transit Authority
42210 6th Street West
Lancaster, CA 93534
Attn: Julie Austin

Subject: Wireless Advanced Vehicle Electrification (WAVE) project

Dear Ms. Austin:

On March 18, 2014, the Antelope Valley Air Quality Management District's (District) Governing Board approved a grant award of \$250,000 to Antelope Valley Transit Authority (AVTA) toward the implementation of the Wireless Advanced Vehicle Electrification (WAVE) system. The intent of the District Governing Board grant award was to ensure that the investment supports both current and future electric bus purchases (i.e. future electric bus purchases must be compatible with WAVE inductive charging technology).

The District is supportive of AVTA's project that will test the viability of electric buses on local bus routes in the Antelope Valley. Adoption of the electric bus technology will reduce locally generated mobile emissions and help to improve the Antelope Valley's air quality.

If you have any questions regarding the information presented in this letter please contact me at (661) 723-8070 x2.

Sincerely,

A handwritten signature in black ink, appearing to read "Bret S. Banks", written over a white background.

Bret S. Banks
Operations Manager