



Regular Meeting of the Board of Directors

Tuesday, October 28, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Norm Hickling, Vice Chairman Marvin Crist, Director Tom Lackey, Alternate Director Fred Thompson, Director Dianne Knippel and Director Sandra Johnson

APPROVAL OF AGENDA

PUBLIC BUSINESS FROM THE FLOOR:

If you wish to address the AVTA Board on any agenda item but are unable to stay until the item is called, your comments may be made at this time. Please give your completed Speaker Card (available as you enter the Community Room) to the Clerk of the Board. Speaking clearly, state and spell your name for the record. Each speaker is limited to three (3) minutes.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

This portion of the meeting allows the public the opportunity to address the Board of Directors of the Antelope Valley Transit Authority on non-agenda items that are within the Board's subject matter jurisdiction. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items.** Your matter will be referred to the Authority's Executive Director for follow-up. Individual speakers are limited to three (3) minutes each.

SPECIAL REPORTS and PRESENTATIONS (SRP):

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require Board action.**

- SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR SEPTEMBER – HECTOR FUENTES, TRANSDEV
- SRP 2 RECOGNITION OF TRANSDEV COACH OPERATOR LUIS GARCIA, JR. – NORM HICKLING
- SRP 3 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (JULY 1 THROUGH SEPTEMBER 30, 2014) – COLBY KONISEK

CONSENT CALENDAR (CC): Items 1 through 3 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

- CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR SEPTEMBER 23, 2014 – KAREN DARR

Recommended Action: Approve the Board Meeting Minutes for September 23, 2014.

CC 2 FINANCIAL REPORTS –AUGUST AND SEPTEMBER 2014 – COLBY KONISEK

Recommended Action: Receive and file the Treasurer's Report for the month ended August 31, 2014; the Payroll History Report for the three months ended September 30, 2014; the Cash Disbursement Report for the month ended September 30, 2014; the Interim Financial Statements for the 2 months ended August 31, 2014; and the Fiscal Year-to-Date Budget versus Actual Report for the month ended August 31, 2014.

CC 3 FY15 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT – JULY 1 THROUGH SEPTEMBER 30, 2014 – WENDY WILLIAMS

Recommended Action: Receive and file the FY15 First Quarter Los Angeles County Sheriff's Department Report.

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT NO. 2015-03 TO TRANSDEV, INC. FOR DIAL-A-RIDE PARATRANSIT SERVICES – LYLE BLOCK

Recommended Action: Authorize the executive director to execute Contract No. 2015-03 to Transdev, Inc. for Dial-a-Ride paratransit services.

NB 2 AWARD CONTRACT NO. 2015-19 TO APOLLO VIDEO TECHNOLOGY, INC. FOR APOLLO SYSTEM VIDEO UPGRADE – LEN ENGEL

Recommended Action: Authorize the executive director to execute Contract No. 2015-19 to Apollo Video Technology, Inc. for the Apollo system video upgrade.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

ADJOURNMENT:

The October 28, 2014 meeting is adjourned in memory of IntelliRide Project Manager Dan Thomas' mother, Mary Thomas and Transdev, Inc. Safety & Training Manager Quida Johnson's husband, Greg Forte.

The next Regular Meeting of the Board of Directors will be held on November 25, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

The Agenda was posted by 5:00 p.m. on October 23, 2014 at the entrance to the Antelope Valley Transit Authority, 42210 6th St. West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2258.



SRP 1

TRANSDEV EMPLOYEE OF THE MONTH AND OPERATOR OF THE MONTH



SRP 2

RECOGNITION OF TRANSDEV EMPLOYEE LUIS GARCIA, JR.



SRP 3

AVTA EMPLOYEE OF THE QUARTER

JULY 1 THROUGH SEPTEMBER 30, 2014



Regular Meeting of the Board of Directors

Tuesday, September 23, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

UNOFFICIAL MINUTES

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:01 a.m.

PLEDGE OF ALLEGIANCE:

Director Knippel led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling

Alternate Director Ken Mann (Vice Chairman Marvin Crist absent)

Alternate Director Fred Thompson (Director Tom Lackey absent)

Director Steve Hofbauer

Director Dianne Knippel

Director Sandra Johnson

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Alternate Director Mann

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Directors Hofbauer, Knippel, and Johnson, and Alternate Directors Mann and Thompson

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

John Anderson, a member of the public, spoke about service issues on Routes 12 and 4. Chairman Hickling asked Senior Planning Officer Dieter Aragon to meet with Mr. Anderson.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR AUGUST

General Manager Hector Fuentes and Executive Director Julie Austin presented a plaque to Kerry Jefferson, Employee of the Month for August. Mr. Fuentes announced that the Operator of the Month for August was Melvin Lopez who was not present to receive his award.

SRP 2 FEDERAL LEGISLATIVE UPDATE

Grants Administrator Judy Vaccaro-Fry presented an update regarding the Continuing Resolution for 2015 Appropriations and TIGER grant award recipients. Chairman Hickling asked Ms. Vaccaro-Fry to research the reason(s) AVTA did not receive a portion of the TIGER grant funds and present the information at the October 28, 2014 Board meeting.

Motion: Receive and file the Federal Legislative Update for September 2014.
Moved by Director Hofbauer, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Directors Hofbauer, Knippel, and Johnson, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

SRP 3 STATE LEGISLATIVE UPDATE

Director of Communications Wendy Williams provided information regarding the Cap and Trade auction revenues, bus axle weight restrictions, and the Public Employee Pension Reform Act (PEPRA). She stated that the Cap and Trade revenue allocations will strongly favor disadvantaged communities and is optimistic that AVTA will benefit as several disadvantaged communities have been identified in the Antelope Valley. The Board discussed AVTA's plan to compete for Cap and Trade auction revenues.

Motion: Receive and file the State Legislative Update for September 2014.

Moved by Director Hofbauer, seconded by Alternate Director Mann

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Directors Hofbauer, Knippel, and Johnson, and
Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR AUGUST 26, 2014 – KAREN DARR

Motion: Approve Consent Calendar item 1.

Moved by Alternate Director Mann, seconded by Director Knippel

Vote: Motion carried (5-0-1-0)
Yeas: Chairman Hickling, Directors Hofbauer and Knippel, and Alternate
Directors Mann and Thompson
Nays: None
Abstain: Director Johnson
Absent: None

CC 2 FINANCIAL REPORTS –JULY AND AUGUST 2014 – COLBY KONISEK

Motion: Approve Consent Calendar item 2.

Moved by Alternate Director Mann, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Directors Hofbauer, Knippel, and Johnson, and
Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT NO. 2015-04 TO MOTOR COACH INDUSTRIES FOR TWO
EXPANSION COMMUTER COACHES

Fleet and Facilities Manager Mark Perry presented the staff report. The Board
briefly discussed this item.

Motion: Authorize the executive director to exercise two of the four available options for the procurement of expansion commuter coaches under Contract No. 2015-04.

Moved by Alternate Director Mann, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Directors Hofbauer, Knippel, and Johnson, and Alternate Directors Mann and Thompson

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report:

- Ms. Austin introduced AVTA's newest team member, Community Outreach Specialist Kelly Miller. Ms. Miller fills the position vacated by Candice Rudolph and comes to AVTA from Lance Camper Manufacturing Corporation where she was the Marketing Assistant.
- Ms. Austin acknowledged Vice Chairman Crist and the Antelope Valley Air Quality Management District (AVAQMD) for awarding AVTA the William J. "Pete" Knight AIRE Award for our efforts to reduce emissions. Chairman Hickling accepted the award during a recent AVAQMD Board meeting.
- MEETINGS/CONFERENCES: Chairman Hickling, Len Engel, Mark Perry, and Ms. Austin will be attending the American Public Transportation Association Annual Meeting and triennial EXPO in Houston, TX the week of October 12 where BYD's electric bus will be on display; Ms. Williams will be giving two marketing presentations at the SmartRail Conference in Charlotte, NC. Ms. Vaccaro-Fry will be attending a Federal Transit Administration workshop on their new reporting system; Bob Keys, Colby Konisek and Rong Nemeschy are scheduled to attend the Tyler User's Group meeting.
- STAFF ANNOUNCEMENTS: Ms. Austin congratulated Finance Supervisor Rong Fitzgibbons-Nemeschy on her recent marriage. Staff celebrating birthdays this month include: Judy Vaccaro-Fry (Sept. 5); Dietter Aragon (Sept. 11); Rong Nemeschy (September 16); and Sabina Andrade (Sept. 19). She also recognized Gloria Delgado and Wendy Williams for 3 years of service to AVTA.
- The Streets of Lancaster event is September 26 through September 28. Our competitors include Norm Hickling, Nate Pitkin, and Karen Darr. AVTA will have a booth and bus replica at the event.

- Ms. Austin recently returned from her vacation where she experienced riding Europe's public transit systems and developed a new appreciation of what overcrowding really means (Paris subway). On her last day she rode an electric BYD taxi operated by a company called Thriev; they operate a fleet of about 70 electric SUVs in greater London.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Hofbauer discussed the bus route and stops around the A.V. Mall. He will meet with Mr. Aragon to discuss the issues.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 10:36 a.m. to the Regular Meeting of the Board of Directors on October 28, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 28th day of October, 2014.

Norman L. Hickling, Chairman

Julie M. Austin, Secretary

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2258 to make arrangements to review a recording.



DATE: October 28, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Financial Reports for August and September, 2014

RECOMMENDATION

Receive and file the Treasurer's Report for the month ended August 31, 2014 (Attachment A); the Payroll History Report for the three months ended September 30, 2014 (Attachment B); the Expenditure Report for the month ended September 30, 2014 (Attachment C); the Interim Financial Statements for two months ended August 31, 2014 (Attachment D); and the Fiscal Year-to-Date Budget versus Actual Report dated August 31, 2014 (Attachment E).

FISCAL IMPACT

Payroll: September payroll of \$188,589.14 represents a decrease of \$10,001 or 5.0% from the prior month's salary expense.

Expenditures: \$3,605,714.

Interim Financial Statements: Change in Net Assets: (\$644,019), which includes YTD depreciation expense of \$878,840.

BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Expenditure Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of September 2014, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
08/24/14-09/06/14	\$95,258.78	PYPKT00576
09/07/14-09/20/14	\$93,330.36	PYPKT00581
Gross Pay Sept, 2014	\$188,589.14	

There was a decrease of \$10,001 in payroll expense from August to September, attributable to contractual changes made in the Executive Director's compensation in August.

Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
09/01 - 09/30/14	\$3,605,714.24

Total expenditures for September were \$3,605,714. Large items included BYD (Purchase of two electric buses - \$1,714,201), Veolia (July invoice - \$1,049,131), Avail Tech (IT project - \$351,384), Pinnacle Petroleum (fuel - \$202,364) and IntelliRide (June invoice - \$82,369). These items comprise 94.3% of total expenditures for the month.

As of August 2014, the total cash per the general ledger is \$25,394,659. After deducting restricted funds, the operating cash balance is \$8,784,642. The net of receivables inflows and accounts payables outflows is projected to be a net use of cash of (-\$786,322); the total expected cash available for operations in the next 30 days is \$7,998,320. The available cash is equal to 2.7 times the Authority's minimum cash balance target of \$3 million.

BUDGET TO ACTUAL NARRATIVE

Attachment E – Budget to Actual Report (BAR) shows the unaudited results for the two months ended August 31, 2014.

Income (net of depreciation) was unfavorable to budget by \$7,800.

Revenues were unfavorable to budget by \$292,000.

Budgeted federal funding was less than actual due to timing; the difference will be made up during the fiscal year.

Expenses were favorable to budget by \$284,000.

Consulting was favorable for August, due to timing; some expenses will be grantable to federal funds.

ALIGNMENT WITH FY 2015 BUSINESS PLAN GOALS

OPERATE AN EFFICIENT TRANSIT SYSTEM: Improve financial reporting and increase investment income.

I, Julie M. Austin, Executive Director of AVTA, declare that the attached reports are accurate and correct.

Prepared by:

Submitted by:

Colby Konisek
Director of Finance

Julie M. Austin
Executive Director/Treasurer

Attachments: A – Treasurer's Report for the Month Ended August 31, 2014
B – Payroll History Comparison Report (July - September, 2014)
C – Cash Disbursements Report (September 1 - September 30, 2014)
D – Interim Financial Statements as of August 31, 2014
E – Budget Versus Actual report as of August 31, 2014

ATTACHMENT CC 2.A

**ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report
Month Ended August, 2014**

Institution - Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
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Cash and Investments Under the Direction of the Treasurer

Local Agency Investment Fund (LAIF) - Capital Reserve	\$	4,951,054.14	\$	-	
Interest (earned quarterly)			\$	-	
Bank of America - Proposition 1B* Restricted Fund	\$	3,131,080.39	\$	-	
Interest earned for the month			\$	398.89	
* Deferred revenue, recorded as liability until associated expense incurred.					
TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS					\$ 8,082,533.42
Wells Fargo and Broker's CDs	\$	1,000,442.05			
Interest			\$	8.50	
Wells Fargo - OP Staging	\$	371,805.18	\$	10.67	
TOTAL OPERATING RESERVE					\$ 1,372,266.40
Payroll, Payable & General Acct	\$	15,290,794.71			
Operating Accounts Analysis					
Cash Fares			\$	172,061.93	
Vendor Pass Sales Revenue			\$	235,791.13	
Federal Grants Revenue			\$	906,429.00	
MTA Revenue			\$	698,572.45	
Jurisdictional Contributions			\$	381,520.25	
Non-Transportation Revenue			\$	17,687.97	
Accounts Payable for the Month				\$ (1,537,000.65)	
Employee Net Pay				\$ (147,924.68)	
Employee Taxes				\$ (30,338.56)	
Employee Deductions				\$ (12,663.86)	
Employer Payroll Taxes				\$ (2,869.77)	
CalPERS - AVTA paid				\$ (32,170.89)	
Equipment Lease - TAP card sales & renewal				\$ (125.46)	
Bank Fees --- Monthly and Quarterly				\$ (696.43)	
Net Operating Funds	\$	15,290,794.71	\$	2,412,062.73	\$ (1,763,790.30)
					\$ 15,939,067.14
Petty Cash					\$ 791.97
TOTAL CASH AND INVESTMENTS					\$ 25,394,658.93

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:

Submitted by:

Rong Nemeschy
Finance Supervisor

Colby Konisek
Director of Finance

ATTACHMENT CC 2.A.1

ANTELOPE VALLEY TRANSIT AUTHORITY
 Treasurer's Report Addendum: Cash Flow Projection
 Month Ended August, 2014

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM TREASURER'S REPORT		\$ 25,394,659
<u>Less Restricted Funds</u>		
Proposition 1B (Deferred Revenue)		(3,131,479)
Capital Reserve		(4,951,054)
Electric Buses and Charging Infrastructure		(2,655,217)
Operating Reserve		(1,372,266)
Restricted for Operations		(4,500,000)
UNRESTRICTED CASH		\$ 8,784,642

ACCOUNTS RECEIVABLE AND PAYABLE AS OF AUGUST 31, 2014

Add Accounts receivable:

MTA Revenue	418,737	
TRANSporter - LA County	75,835	
Vendor Pass Sales	110,013	
Jurisdictional Contribution	138,282	
A/R Federal Funding draws	978,570	1,721,436
		<hr/>

Less Current Payable:

Accounts Payable	1,185,934	
Accrued invoice payable	1,321,825	2,507,759
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NET INFLOW/(OUT FLOW) OF CASH: (786,322)

PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS: \$ 7,998,320

TOTAL OPERATING CASH MINIMUM TARGET:	\$ 3,000,000
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Operating Cash Coverage of AVTA Minimum Target:	2.7
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**ANTELOPE VALLEY TRANSIT AUTHORITY
PAYROLL HISTORY REPORT
JULY to SEPTEMBER, 2014**

	July TOTAL	August TOTAL	September TOTAL
<u>NUMBER OF CHECKS</u>	74	78	74
<u>EARNINGS</u>			
Regular Pay	\$ 158,667.70	\$ 168,359.42	\$ 159,864.24
Overtime Pay	608.13	114.62	239.65
Vacation Pay	10,201.92	9,720.46	11,943.61
Sick Pay	2,043.29	3,892.44	2,128.38
Bereavement Pay	791.10	550.53	0.00
Holiday Pay	9,416.29	0.00	9,578.82
Floating Holiday Pay	866.60	778.41	1,059.54
Retroactive Pay	1,576.36	2,528.20	2,143.74
Vacation Cash Out/Bonus Pay	0.00	10,889.98	0.00
Deferred Income 457	454.82	1,080.44	955.16
Stipend --- Cell phone reimbursements	363.38	676.00	676.00
TOTAL	\$ 184,989.59	\$ 198,590.50	\$ 188,589.14
Inc(Dec)-Current month over previous month		\$ 13,600.91	\$ (10,001.36)
% Inc(Dec)-Current month over previous month		7.4%	(5.0%)



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Adelman Broadcasting				
7022	09/11/2014	Adelman Broadcasting	Radio Advertising Contract -2 for 1 Special	\$ 500.00
7022	09/11/2014	Adelman Broadcasting	Radio Advertising	\$ 1,000.00
Vendor Adelman Broadcasting Total:				\$ 1,500.00
Vendor: American Heritage Life Ins.				
7063	09/24/2014	American Heritage Life Ins.	Employee Paid Extended Benefits	\$ 713.32
Vendor American Heritage Life Ins. Total:				\$ 713.32
Vendor: American Red Cross				
7023	09/11/2014	American Red Cross	First Aid and CPR training	\$ 1,400.00
Vendor American Red Cross Total:				\$ 1,400.00
Vendor: ANM Construction & Engineering				
7024	09/11/2014	ANM Construction & Engineering	Ave N and 10th west bus stop replacement	\$ 11,856.00
7104	09/29/2014	ANM Construction & Engineering	Retention	\$ 1,161.50
Vendor ANM Construction & Engineering Total:				\$ 13,017.50
Vendor: Anthem Blue Cross				
7025	09/11/2014	Anthem Blue Cross	Health Insurance (EE Portion), Oct. 2014	\$ 5,998.00
7025	09/11/2014	Anthem Blue Cross	Health Insurance (ER Portion), Oct. 2014	\$ 28,465.00
Vendor Anthem Blue Cross Total:				\$ 34,463.00
Vendor: Aragon, Dietter				
7026	09/11/2014	Aragon, Dietter	Travel Reimbursement- APTA 2014 Multimodal Conf	\$ 264.18
Vendor Aragon, Dietter Total:				\$ 264.18
Vendor: Aramark Uniform Services				
7027	09/11/2014	Aramark Uniform Services	Uniform Service, Aug. 2014	\$ 94.34
7064	09/24/2014	Aramark Uniform Services	Uniform Service- Sept. 2014	\$ 150.12
7105	09/29/2014	Aramark Uniform Services	Uniform Service	\$ 94.34
7064	09/24/2014	Aramark Uniform Services	Uniform Service- Sept. 2014	\$ 101.08
7064	09/24/2014	Aramark Uniform Services	Uniform Service- Sept. 2014	\$ 99.82
7064	09/24/2014	Aramark Uniform Services	Uniform Service- Sept. 2014	\$ 93.18
Vendor Aramark Uniform Services Total:				\$ 632.88
Vendor: Around AV Transit Media				
7106	09/29/2014	Around AV Transit Media	Advertising for the AV Fair	\$ 685.12
Vendor Around AV Transit Media Total:				\$ 685.12
Vendor: Arrow Engineering Services-AESI				
7028	09/11/2014	Arrow Engineering Services-AESI	Bus Stop Improvements July 11 through Aug. 10 2014	\$ 7,040.00
7065	09/24/2014	Arrow Engineering Services-AESI	Project Management for Ave N and 10th St W. BSIP	\$ 3,000.00
Vendor Arrow Engineering Services-AESI Total:				\$ 10,040.00
Vendor: At&T Calnet				
7066	09/24/2014	At&T Calnet	Phone, 7/20/14-8/19/14	\$ 776.59
Vendor At&T Calnet Total:				\$ 776.59
Vendor: AT&T Mobility				
7067	09/24/2014	AT&T Mobility	Cell Phone	\$ 86.70
Vendor AT&T Mobility Total:				\$ 86.70
Vendor: AV Press				
7068	09/24/2014	AV Press	Advertisement Aug. 2014	\$ 4,292.20
7068	09/24/2014	AV Press	Dial A Ride Advertisement	\$ 781.20
Vendor AV Press Total:				\$ 5,073.40



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Avail Technologies, Inc.				
7107	09/29/2014	Avail Technologies, Inc.	ITS- Site Testing 10%	\$ 173,323.00
7107	09/29/2014	Avail Technologies, Inc.	Site testing CO #1	\$ 1,895.00
7107	09/29/2014	Avail Technologies, Inc.	ITS- Remaining Delivery	\$ 173,323.00
7107	09/29/2014	Avail Technologies, Inc.	Remaining Equipment Delivery	\$ 1,895.00
7107	09/29/2014	Avail Technologies, Inc.	50% Bus Equipment Delivery- CO #1	\$ 947.50
Vendor Avail Technologies, Inc. Total:				\$ 351,383.50
Vendor: Bank Supplies				
7069	09/24/2014	Bank Supplies	Bill Straps- Money Room supplies	\$ 76.35
Vendor Bank Supplies Total:				\$ 76.35
Vendor: BOHN'S Printing				
7070	09/24/2014	BOHN'S Printing	Commuter brochures	\$ 512.30
7070	09/24/2014	BOHN'S Printing	TRANSporter brochures	\$ 615.85
7029	09/11/2014	BOHN'S Printing	Dial A Ride brochure	\$ 1,362.50
Vendor BOHN'S Printing Total:				\$ 2,490.65
Vendor: Brinks Incorporated				
7071	09/24/2014	Brinks Incorporated	Daily cash pick up - August Supplement	\$ 137.94
7071	09/24/2014	Brinks Incorporated	Daily cash pick up - Sept. 2014	\$ 487.93
Vendor Brinks Incorporated Total:				\$ 625.87
Vendor: Burris Coffee & Pure Water Service				
7030	09/11/2014	Burris Coffee & Pure Water Service	Coffee supplies	\$ 238.85
Vendor Burris Coffee & Pure Water Service Total:				\$ 238.85
Vendor: BYD				
7072	09/24/2014	BYD	HVIP Credit (2-Bus)	\$ (110,000.00)
7072	09/24/2014	BYD	One BYD E-Bus	\$ 1,735,578.12
7072	09/24/2014	BYD	Bus Parts, Diagnostic Equipment, Plug-in Chargers	\$ 88,623.36
Vendor BYD Total:				\$ 1,714,201.48
Vendor: City of Lancaster				
7108	09/29/2014	City of Lancaster	Streets of Lancaster Program Advertising	\$ 1,250.00
Vendor City of Lancaster Total:				\$ 1,250.00
Vendor: Clean Source				
7073	09/24/2014	Clean Source	kitchen towels perforated	\$ 27.27
7073	09/24/2014	Clean Source	45 gal can liners	\$ 69.98
7073	09/24/2014	Clean Source	toilet seat covers	\$ 59.60
7073	09/24/2014	Clean Source	borax (case) hand cleaner	\$ 43.43
7073	09/24/2014	Clean Source	toilet paper	\$ 266.51
7073	09/24/2014	Clean Source	rubber gloves	\$ 41.53
7073	09/24/2014	Clean Source	universal roll towels	\$ 268.40
Vendor Clean Source Total:				\$ 776.72
Vendor: Colby Konisek				
7074	09/24/2014	Colby Konisek	Travel Reimb.- CalAct Cost Allocation Training	\$ 52.41
Vendor Colby Konisek Total:				\$ 52.41
Vendor: Compliance Oversight Solutions- Ideal				
7031	09/11/2014	Compliance Oversight Solutions- Ide	2nd qtr FTA compliance oversight	\$ 3,710.00
7075	09/24/2014	Compliance Oversight Solutions- Ide	FTA Compliance Oversight- 2nd Qtr- Intelliride	\$ 3,275.00
7075	09/24/2014	Compliance Oversight Solutions- Ide	FTA Compliance 2nd Qtr- ALC	\$ 500.00
Vendor Compliance Oversight Solutions- Ideal Total:				\$ 7,485.00



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Curvature				
7076	09/24/2014	Curvature	Universal Power Supply for Cisco ATA Adapters	\$ 49.22
7076	09/24/2014	Curvature	Cisco IP Phone 7941	\$ 374.70
Vendor Curvature Total:				\$ 423.92
Vendor: Dell Marketing				
7077	09/24/2014	Dell Marketing	Dell Optiplex 7010 Ultra-Small Form Factor	\$ 23,046.51
7077	09/24/2014	Dell Marketing	Environmental Fee	\$ 112.00
7077	09/24/2014	Dell Marketing	Dell Optiplex 7010 Ultra-Small Form Factor	\$ 5,494.06
7077	09/24/2014	Dell Marketing	Credit Memo for Workstations	\$ (430.08)
7077	09/24/2014	Dell Marketing	Dell 5130cdn Color Laser Printer	\$ 1,183.13
7077	09/24/2014	Dell Marketing	Dell 5130cdn 550 Sheet Paper Tray	\$ 217.13
Vendor Dell Marketing Total:				\$ 29,622.75
Vendor: Employment Screening Resources				
7078	09/24/2014	Employment Screening Resources	Background Check- New Employee	\$ 71.60
Vendor Employment Screening Resources Total:				\$ 71.60
Vendor: Entertainment Plus				
7079	09/24/2014	Entertainment Plus	Television Commercial for Travel Training	\$ 725.00
Vendor Entertainment Plus Total:				\$ 725.00
Vendor: Fresno Irrigation District				
7032	09/11/2014	Fresno Irrigation District	Tyler User Group Reg.- C. Konisek & R. Fitzgibbons	\$ 500.00
Vendor Fresno Irrigation District Total:				\$ 500.00
Vendor: George Karbowski & Associates				
7080	09/24/2014	George Karbowski & Associates	Final BYD Bus Inspections	\$ 1,036.00
Vendor George Karbowski & Associates Total:				\$ 1,036.00
Vendor: Golden State Labor Compliance				
7081	09/24/2014	Golden State Labor Compliance	Labor Compliance for City of Lancaster BSIP	\$ 7,625.00
7081	09/24/2014	Golden State Labor Compliance	Labor Compliance Bus Wash Modification	\$ 500.00
Vendor Golden State Labor Compliance Total:				\$ 8,125.00
Vendor: Grainger				
7033	09/11/2014	Grainger	blower motor	\$ 98.79
7082	09/24/2014	Grainger	Cable tie, Dust mop	\$ 38.13
7082	09/24/2014	Grainger	PVC Coupling 1"	\$ 17.17
7082	09/24/2014	Grainger	shoulder hooks	\$ 78.80
7082	09/24/2014	Grainger	dc power supply	\$ 135.73
7082	09/24/2014	Grainger	lavatory soap dispensers	\$ 203.26
Vendor Grainger Total:				\$ 571.88
Vendor: Hart Printers Inc.				
7034	09/11/2014	Hart Printers Inc.	Business Cards- N. Hickling	\$ 53.41
7034	09/11/2014	Hart Printers Inc.	Business Cards- R. Keys	\$ 53.41
7034	09/11/2014	Hart Printers Inc.	Business Cards- L. Block	\$ 53.41
Vendor Hart Printers Inc. Total:				\$ 160.23
Vendor: High Desert Broadcasting				
7035	09/11/2014	High Desert Broadcasting	AVTA at A.V. Fair Radio Campaign	\$ 1,030.00
Vendor High Desert Broadcasting Total:				\$ 1,030.00
Vendor: High Desert Medical Group				
7109	09/29/2014	High Desert Medical Group	Senior Expo registration fee.	\$ 325.00
Vendor High Desert Medical Group Total:				\$ 325.00



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Home Depot Credit Services				
7036	09/11/2014	Home Depot Credit Services	Water	\$ 3.67
7036	09/11/2014	Home Depot Credit Services	Pipe repair supplies	\$ 211.92
7036	09/11/2014	Home Depot Credit Services	Grout cleaning	\$ 74.29
7036	09/11/2014	Home Depot Credit Services	Pipe repair supplies	\$ 11.97
7036	09/11/2014	Home Depot Credit Services	Grounds supplies	\$ 30.45
7036	09/11/2014	Home Depot Credit Services	Steam Canister	\$ 152.59
7036	09/11/2014	Home Depot Credit Services	Pipe repair tools	\$ 49.81
7036	09/11/2014	Home Depot Credit Services	Irrigations and grounds supply	\$ 52.18
Vendor Home Depot Credit Services Total:				\$ 586.88
Vendor: Insight- Public Sector				
7037	09/11/2014	Insight- Public Sector	HP 88XL Cyan Ink Cartridge	\$ 50.07
7037	09/11/2014	Insight- Public Sector	HP 88XL Black Ink Cartridge	\$ 56.07
7037	09/11/2014	Insight- Public Sector	HP 88XL Yellow Ink Cartridge	\$ 26.79
7037	09/11/2014	Insight- Public Sector	HP 88XL Magenta Ink Cartridge	\$ 25.04
Vendor Insight- Public Sector Total:				\$ 157.97
Vendor: IntelliRide				
7083	09/24/2014	IntelliRide	DAR Revenue, June 2014	\$ (7,001.50)
7083	09/24/2014	IntelliRide	DAR Service, June 2014	\$ 82,368.96
Vendor IntelliRide Total:				\$ 75,367.46
Vendor: Iron Mountain Records Mgmt. Inc.				
7038	09/11/2014	Iron Mountain Records Mgmt. Inc.	document shredding	\$ 76.37
7084	09/24/2014	Iron Mountain Records Mgmt. Inc.	Document Shredding, Aug. 2014	\$ 151.98
Vendor Iron Mountain Records Mgmt. Inc. Total:				\$ 228.35
Vendor: Judy Vaccaro				
7039	09/11/2014	Judy Vaccaro	Tuition Reimbursement	\$ 1,200.00
Vendor Judy Vaccaro Total:				\$ 1,200.00
Vendor: L.A. County Waterworks				
7040	09/11/2014	L.A. County Waterworks	Utilities-Water, 6/12/14-8/14/14	\$ 259.70
7040	09/11/2014	L.A. County Waterworks	Utilities-Water, 6/12/14-8/14/14	\$ 437.42
7040	09/11/2014	L.A. County Waterworks	Utilities-Water, 6/12/14-8/14/14	\$ 636.90
Vendor L.A. County Waterworks Total:				\$ 1,334.02
Vendor: LA County Sheriff Dept.				
7041	09/11/2014	LA County Sheriff Dept.	Sheriff's Contract for Deputy Patrol, July 2014	\$ 9,956.64
Vendor LA County Sheriff Dept. Total:				\$ 9,956.64
Vendor: Len Engel				
7042	09/11/2014	Len Engel	Travel Reimbursement- BRT Project Visit	\$ 90.71
7085	09/24/2014	Len Engel	Travel Reimb- Avail Site Visit	\$ 352.48
Vendor Len Engel Total:				\$ 443.19
Vendor: Matrix Audio Visual Designs, Inc.				
7086	09/24/2014	Matrix Audio Visual Designs, Inc.	adjust and service board room sound system	\$ 600.00
Vendor Matrix Audio Visual Designs, Inc. Total:				\$ 600.00
Vendor: Mobile Relay Associates				
7043	09/11/2014	Mobile Relay Associates	Airtime for commuters	\$ 252.00
7087	09/24/2014	Mobile Relay Associates	Forrest service fee	\$ 10.70
7110	09/29/2014	Mobile Relay Associates	Airtime for commuters	\$ 1,224.30
Vendor Mobile Relay Associates Total:				\$ 1,487.00



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Molina Graphic Installations				
7111	09/29/2014	Molina Graphic Installations	Wrap Installation	\$ 1,300.00
				Vendor Molina Graphic Installations Total:
				\$ 1,300.00
Vendor: Moore & Associates				
7088	09/24/2014	Moore & Associates	Mobility Management Services Year 4	\$ 3,766.72
				Vendor Moore & Associates Total:
				\$ 3,766.72
Vendor: N/S Corporation				
7044	09/11/2014	N/S Corporation	TeeJet 5020 nozzle sets (bus wash nozzle kits)	\$ 1,131.97
				Vendor N/S Corporation Total:
				\$ 1,131.97
Vendor: Nelson Nygaard Cons Assoc				
7045	09/11/2014	Nelson Nygaard Cons Assoc	Fare Study through July 31	\$ 2,113.60
7112	09/29/2014	Nelson Nygaard Cons Assoc	Fare Study	\$ 8,117.60
				Vendor Nelson Nygaard Cons Assoc Total:
				\$ 10,231.20
Vendor: OPSEC Specialized Protection				
7113	09/29/2014	OPSEC Specialized Protection	Unarmed Security Officer - Aug. 2014	\$ 4,615.00
				Vendor OPSEC Specialized Protection Total:
				\$ 4,615.00
Vendor: Our Weekly Publications				
7046	09/11/2014	Our Weekly Publications	Dial A Ride RFP Advertisement	\$ 238.00
7089	09/24/2014	Our Weekly Publications	Advertisement of Labor Compliance RFP	\$ 221.00
7089	09/24/2014	Our Weekly Publications	Advertisement of Banking Services RFP	\$ 193.80
				Vendor Our Weekly Publications Total:
				\$ 652.80
Vendor: Palmcaster Equipment Rentals				
7047	09/11/2014	Palmcaster Equipment Rentals	Jackhammer, chisel bit, shovel bit	\$ 67.00
				Vendor Palmcaster Equipment Rentals Total:
				\$ 67.00
Vendor: Peter Barron Stark				
7090	09/24/2014	Peter Barron Stark	Leadership Skills Training, Aug. 2014	\$ 7,026.45
7090	09/24/2014	Peter Barron Stark	Leadership Skills Training, Aug. 2014	\$ 1,605.28
				Vendor Peter Barron Stark Total:
				\$ 8,631.73
Vendor: Pinnacle Petroleum Inc				
7048	09/11/2014	Pinnacle Petroleum Inc	Fuel, August 2014	\$ 25,428.60
7048	09/11/2014	Pinnacle Petroleum Inc	Fuel, August 2014	\$ 24,929.87
7048	09/11/2014	Pinnacle Petroleum Inc	Fuel, August 2014	\$ 24,855.84
7048	09/11/2014	Pinnacle Petroleum Inc	Fuel, August 2014	\$ 25,133.69
7091	09/24/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 11,686.86
7091	09/24/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 25,395.37
7091	09/24/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 25,313.94
7091	09/24/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 14,884.73
7091	09/24/2014	Pinnacle Petroleum Inc	Fuel, Sept. 2014	\$ 24,735.47
				Vendor Pinnacle Petroleum Inc Total:
				\$ 202,364.37
Vendor: Pitney Bowes Global Financial Services				
7092	09/24/2014	Pitney Bowes Global Financial Serv	Postage Refill by phone line	\$ 520.99
				Vendor Pitney Bowes Global Financial Services Total:
				\$ 520.99
Vendor: Richards, Watson & Gershon				
7049	09/11/2014	Richards, Watson & Gershon	General Counsel- July 2014	\$ 4,737.49
7049	09/11/2014	Richards, Watson & Gershon	Board Meeting Attendance- July 2014	\$ 924.50
7049	09/11/2014	Richards, Watson & Gershon	Subpoenas- July 2014	\$ 106.00
				Vendor Richards, Watson & Gershon Total:
				\$ 5,767.99



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: RZ Radio LLC				
7050	09/11/2014	RZ Radio LLC	KTPI Fair Contract for Radio	\$ 2,000.00
Vendor RZ Radio LLC Total:				\$ 2,000.00
Vendor: SignWarehouse, Inc.				
7093	09/24/2014	SignWarehouse, Inc.	ORAGUARD 290 54X150 GLOSS CAST	\$ 1,050.00
7093	09/24/2014	SignWarehouse, Inc.	3M CONTROLTAC V3 48" X 150 FT	\$ 1,398.00
7093	09/24/2014	SignWarehouse, Inc.	PJ/VJ ECO ULTRA INK YELLOW	\$ 67.00
7093	09/24/2014	SignWarehouse, Inc.	PJ/VJ ECO ULTRA INK MAGENTA	\$ 67.00
7093	09/24/2014	SignWarehouse, Inc.	PJ/VJ ECO ULTRA INK CYAN	\$ 139.00
Vendor SignWarehouse, Inc. Total:				\$ 2,721.00
Vendor: Southern California Edison				
7051	09/11/2014	Southern California Edison	Utilities- Electricity 7/21/14-8/19/14	\$ 8,004.16
Vendor Southern California Edison Total:				\$ 8,004.16
Vendor: Standard Insurance Company				
7052	09/11/2014	Standard Insurance Company	Vision Insurance (EE Portion), Sept. 2014	\$ 123.18
7052	09/11/2014	Standard Insurance Company	Vision Insurance (ER Portion), Sept. 2014	\$ 430.90
7052	09/11/2014	Standard Insurance Company	Dental Insurance (EE Portion), Sept. 2014	\$ 648.74
7052	09/11/2014	Standard Insurance Company	Dental Insurance (ER Portion), Sept. 2014	\$ 2,140.34
Vendor Standard Insurance Company Total:				\$ 3,343.16
Vendor: Standard Insurance Company				
7094	09/24/2014	Standard Insurance Company	Life	\$ 239.58
7094	09/24/2014	Standard Insurance Company	STD	\$ 1,264.16
7094	09/24/2014	Standard Insurance Company	LTD	\$ 784.04
7094	09/24/2014	Standard Insurance Company	AD & D	\$ 92.54
Vendor Standard Insurance Company Total:				\$ 2,380.32
Vendor: TASC				
7095	09/24/2014	TASC	Annual Fees-7/1/15-10/31/15	\$ 229.80
7095	09/24/2014	TASC	Annual Fees-11/1/14-6/30/15	\$ 459.60
Vendor TASC Total:				\$ 689.40
Vendor: TCW Systems, Inc.				
7053	09/11/2014	TCW Systems, Inc.	Local Airtime- Sept.	\$ 500.00
7053	09/11/2014	TCW Systems, Inc.	radio antennas and cables for BYD units	\$ 769.59
7096	09/24/2014	TCW Systems, Inc.	local airtime	\$ 500.00
Vendor TCW Systems, Inc. Total:				\$ 1,769.59
Vendor: The Customer Service Experts				
7054	09/11/2014	The Customer Service Experts	CPOS Reimbursement	\$ 50.00
Vendor The Customer Service Experts Total:				\$ 50.00
Vendor: The Gas Company				
7055	09/11/2014	The Gas Company	Utilities- Gas, 7/22/14-8/20/14	\$ 162.59
Vendor The Gas Company Total:				\$ 162.59
Vendor: Time Warner Cable Business Class				
7097	09/24/2014	Time Warner Cable Business Class	Cable Services, 9/13/14-10/12/14	\$ 1,440.00
7097	09/24/2014	Time Warner Cable Business Class	Cable Services, 9/11/14-10/10/14	\$ 242.39
Vendor Time Warner Cable Business Class Total:				\$ 1,682.39
Vendor: TJK consulting Engineers, Inc.				
7098	09/24/2014	TJK consulting Engineers, Inc.	Professional Services thru July 18,2014	\$ 636.50
Vendor TJK consulting Engineers, Inc. Total:				\$ 636.50



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Transdev				
7059	09/11/2014	Transdev	Pass-through-Customer service Reps July 2014	\$ 9,041.66
7059	09/11/2014	Transdev	Pass through- Metrolink assistance- July 2014	\$ 73.02
7059	09/11/2014	Transdev	Pass Through- Add'l Transporter Service- July 2014	\$ 1,503.39
7059	09/11/2014	Transdev	Local Ops and Maintenance- July 2014	\$ 897,532.42
7059	09/11/2014	Transdev	Local & Commuter Liquidated Damages-July 2014	\$ (6,300.00)
7059	09/11/2014	Transdev	Commuter Ops and Maintenance- July 2014	\$ 147,280.68
Vendor Transdev Total:				\$ 1,049,131.17
Vendor: Tyler Technologies				
7099	09/24/2014	Tyler Technologies	K. Alcuran-Webinar- Tyler Project Account Set up	\$ 137.50
Vendor Tyler Technologies Total:				\$ 137.50
Vendor: United Parcel Service				
7056	09/11/2014	United Parcel Service	Shipping	\$ 166.12
Vendor United Parcel Service Total:				\$ 166.12
Vendor: UNUM Life Insurance Co of Amer				
7100	09/24/2014	UNUM Life Insurance Co of Amer	Long Term Care (EE Portion), Oct. 2014	\$ 209.10
7100	09/24/2014	UNUM Life Insurance Co of Amer	Long Term Care (ER Portion), Oct. 2014	\$ 526.80
Vendor UNUM Life Insurance Co of Amer Total:				\$ 735.90
Vendor: US Bank				
7057	09/11/2014	US Bank	J. Austin- Airfare- CTA Conference	\$ 146.20
7057	09/11/2014	US Bank	J. Austin - Lunch meeting with C. Konisek	\$ 20.47
7057	09/11/2014	US Bank	J. Austin- Lunch meeting with Transdev Staff	\$ 48.01
7057	09/11/2014	US Bank	J. Austin- AVBOT Luncheon for four employees	\$ 80.00
7057	09/11/2014	US Bank	J. Austin- Airfare- APTA Annual Conference	\$ 352.70
7057	09/11/2014	US Bank	J. Austin - Fuel for AVTA provided vehicle	\$ 51.17
7057	09/11/2014	US Bank	W. Williams- Airfare to Smart Rail Conference	\$ 365.70
7057	09/11/2014	US Bank	W. Williams- Airfare- CTA Conference	\$ 300.20
7057	09/11/2014	US Bank	J. Austin- registration- CTA Conference	\$ 390.00
7057	09/11/2014	US Bank	J. Austin- Lodging- APTA Annual Conference	\$ 174.33
7057	09/11/2014	US Bank	L. Engel- Airport Shuttle- APTA Annual Conference	\$ 36.00
7057	09/11/2014	US Bank	M. Perry- Airfare- APTA Annual Conference	\$ 327.70
7057	09/11/2014	US Bank	J. Austin, M. Perry, N. Hickling- Airport Shuttle	\$ 126.00
7057	09/11/2014	US Bank	N. Hickling- Airfare- APTA Annual Conference	\$ 327.70
7057	09/11/2014	US Bank	D. Aragon- Lodging- Multimodal Conference	\$ 926.56
7057	09/11/2014	US Bank	L. Engel guest airport shuttle (paid by employee)	\$ 36.00
7057	09/11/2014	US Bank	C. Foust- Concrete Cutting Labor	\$ 495.00
7057	09/11/2014	US Bank	C. Foust- Shop press repair	\$ 428.61
7057	09/11/2014	US Bank	D. Cason- Envelopes for Checks	\$ 183.60
Vendor US Bank Total:				\$ 4,815.95
Vendor: US Postal Exchange				
7101	09/24/2014	US Postal Exchange	CPOS reimbursement, June, July, Aug. 2014	\$ 150.00
Vendor US Postal Exchange Total:				\$ 150.00
Vendor: Van Scoyoc				
7102	09/24/2014	Van Scoyoc	Van Scoyoc Retainer Aug. 2014	\$ 4,000.00
Vendor Van Scoyoc Total:				\$ 4,000.00
Vendor: Walsma Oil Company				
7060	09/11/2014	Walsma Oil Company	DEF Diesel Emissions Fluid	\$ 2,093.45
Vendor Walsma Oil Company Total:				\$ 2,093.45
Vendor: Waste Management				
7061	09/11/2014	Waste Management	Utilities- Waste, August 2014	\$ 627.86
Vendor Waste Management Total:				\$ 627.86
Vendor: Western Exterminators				



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 9/1/2014 - 9/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
7062	09/11/2014	Western Exterminators	Extermination services July 2014	\$ 88.50
7103	09/24/2014	Western Exterminators	Extermination services Aug. 2014	\$ 92.50
			Vendor Western Exterminators Total:	\$ 181.00
Grand Total:				\$ 3,605,714.24

ATTACHMENT CC 2.D



STATEMENT OF NET POSITION

	As of August 31, 2014	As of August 31, 2013
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 25,394,659	\$ 18,999,544
Due from other governments	1,535,589	1,989,389
Other receivables	185,848	174,264
Inventory	237,783	319,953
Prepaid items	279,071	277,920
Total Current Assets	<u>27,632,950</u>	<u>21,761,069</u>
NONCURRENT ASSETS		
Capital assets, net of depreciation	<u>47,923,989</u>	<u>50,364,522</u>
Total Assets	<u>75,556,938</u>	<u>72,125,591</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	2,507,757	2,649,584
Due to Federal Transit Administration	-	4,371
Accrued payroll	(3,496)	(3,169)
Compensated absences	322,034	264,642
Deferred Revenue - Prop 1B	2,328,040	2,778,767
Total Current Liabilities	<u>5,154,335</u>	<u>5,694,195</u>
Deferred inflows of resources		
Unearned Revenue	266,141	226,047
Total Liabilities	<u>5,420,476</u>	<u>5,920,242</u>
NET POSITION		
Invested in Capital Assets	47,923,989	50,364,522
Restricted for Capital Acquisition	4,905,781	4,423,964
Unrestricted	17,306,692	11,416,862
Total Net Assets	<u>\$ 70,136,462</u>	<u>\$ 66,205,348</u>



STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
GOVERNMENT AUDITING STANDARDS PRESENTATION
 (INCLUDING DEPRECIATION EXPENSE)

	For the 2 Months ending August 31, 2014	For the 2 Months ending August 31, 2013
OPERATING REVENUES		
Charges for services:		
Passenger fares	\$ 783,113	\$ 831,102
Total operating revenues	<u>783,113</u>	<u>831,102</u>
OPERATING EXPENSES		
Purchased transportation services:		
Outside transit contract	2,279,903	2,105,139
Fuel	483,437	496,350
Other operating costs	107,853	123,939
General and administrative	680,225	805,324
Total operating expenses, net of depreciation	<u>3,551,418</u>	<u>3,530,752</u>
Operating gain/(loss), net of depreciation	(2,768,305)	(2,699,650)
Depreciation	878,840	847,651
Total operating expenses	<u>4,430,259</u>	<u>4,378,403</u>
Operating gain/(loss)	<u>(3,647,146)</u>	<u>(3,547,301)</u>
NONOPERATING REVENUES/(EXPENSES)		
Interest Income	823	252
Local grants - MTA	1,389,329	1,407,615
Proposition 1B	-	-
Federal operating grants	890,424	853,600
Member agency contributions	560,364	561,158
Capital expenses	(10,094)	(135,342)
Gain/(Loss) on sale of capital assets	-	-
Other	70,923	42,552
Total nonoperating revenues and expenses	<u>2,901,768</u>	<u>2,729,836</u>
Gain/(Loss) before capital contributions	<u>(745,378)</u>	<u>(817,465)</u>
CAPITAL CONTRIBUTIONS		
Capital grants	14,760	87,292
Member agency contributions	86,599	96,141
Total capital contributions	<u>101,359</u>	<u>183,433</u>
NET CHANGE IN NET ASSETS	(644,019)	(634,032)
NET ASSETS, BEGINNING OF PERIOD	<u>70,780,480</u>	<u>66,839,380</u>
NET ASSETS, END OF PERIOD	<u>\$ 70,136,461</u>	<u>\$ 66,205,348</u>

ATTACHMENT CC 2.D



STATEMENT OF CASH FLOWS

	For the 2 Months ending August 31, 2014	For the 2 Months ending August 31, 2013
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	783,113	831,102
Non-operating miscellaneous revenue received	70,923	42,552
Cash payments to suppliers for goods and services	(3,164,784)	(1,959,916)
Cash payments to employees for services	(84,906)	(77,373)
Net cash used in operating activities	<u>(2,395,654)</u>	<u>(1,163,636)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Operating grants received	1,931,072	2,444,404
Contributions received from member agencies	422,081	468,970
Net cash provided by non-capital financing activities	<u>2,353,154</u>	<u>2,913,375</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of capital assets	(21,360)	(430,739)
Proceeds received from sale of capital assets	-	-
Capital grants received	105,727	989,766
Capital expenses	(10,094)	(135,342)
Capital contributions received from member agencies	86,599	86,599
Net cash used in capital and related financing activities	<u>160,872</u>	<u>510,284</u>
CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:		
Interest received	823	252
Net cash provided by investing activities:	<u>823</u>	<u>252</u>
Net increase/(decrease) in cash and cash equivalents	119,194	2,260,275
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>25,275,465</u>	<u>17,332,141</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>25,394,659</u></u>	<u><u>19,592,416</u></u>



STATEMENT OF CASH FLOWS

	For the 2 Months ending August 31, 2014	For the 2 Months ending August 31, 2013
Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):		
Operating Loss	(2,768,305)	(2,699,650)
Adjustments to Net Cash used in Operating Activities		
Depreciation	-	-
Miscellaneous income	70,923	42,552
(Increase) decrease in other receivables	57,200	77,912
(Increase) decrease in inventory	-	-
(Increase) decrease in prepaid items	59,935	(268,306)
Increase (decrease) in accounts payable	8,359	972,310
Increase (decrease) in due to Federal Transit Administrator	-	-
Increase (decrease) in accrued payroll	(84,906)	(77,373)
Increase (decrease) in compensated absences payable	-	-
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	261,141	196,047
Net Cash used in operating activities	<u>(2,395,654)</u>	<u>(1,756,508)</u>

Notes

- 1 This set of basic financial statements is prepared on an interim basis and is unaudited.
- 2 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

ANTELOPE VALLEY TRANSIT AUTHORITY
BUDGET VERSUS ACTUAL INCOME STATEMENT
AUGUST 2014, YEAR TO DATE

REVENUE	CURRENT BUDGET - YTD	AUGUST ACTUAL	YTD ACTUAL	YTD VARIANCE
Fare Revenue	\$ 867,401	\$ 380,155	\$ 783,113	\$ (84,288)
MTA Funds	1,352,938	694,664	1,389,329	36,391
FTA Funds	1,160,163	435,358	890,424	(269,739)
Jurisdictional Contributions	548,117	253,345	560,364	12,247
Other (SCE Rebates, Adv.)	58,049	18,658	71,746	13,697
TOTAL REVENUE	3,986,668	1,782,180	3,694,975	(291,693)
EXPENDITURES				
Contract Services	2,179,671	1,136,562	2,279,903	(100,232)
Fuel	544,277	227,021	483,437	60,840
Other Operating	175,798	37,524	83,170	92,628
Salaries and Wages	403,035	197,915	369,547	33,488
Benefits	180,253	74,052	147,565	32,688
Legal	19,992	10,000	20,000	(8)
Consulting	196,737	15,165	16,215	180,521
Travel	8,742	9,118	13,369	(4,627)
IT Maintenance/Licenses	7,146	14,726	15,376	(8,230)
Utilities	31,031	21,852	25,555	5,476
Admin	88,626	48,070	97,281	(8,655)
TOTAL EXPENDITURES	3,835,309	1,792,005	3,551,418	283,890
INCOME(LOSS)	151,359	(9,825)	143,557	(7,802)

*DEPRECIATION EXPENSES EXCLUDED IN THE REPORT



DATE: October 28, 2014

TO: BOARD OF DIRECTORS

SUBJECT: FY15 First Quarter Los Angeles County Sheriff's Department Report – July 1 through September 30, 2014

RECOMMENDATION

That the Board of Directors receive and file the FY15 First Quarter Los Angeles County Sheriff's Department Report for the period covering July 1 through September 30, 2014.

FISCAL IMPACT

No fiscal impact at this time.

DISCUSSION

Deputy Maselli and his K-9 partner, Ieka, worked a total of 747 hours during the first quarter of FY15. Security Assistant Randi Baker worked a total of eight hours during fare enforcement operations that were conducted during July and August.

Deputy Maselli monitored various locations that had reported problems. These locations included: Avenue J & Division Street, Avenue J & Challenger Way, Newgrove Avenue and 10th Street West, the Lancaster Senior Center, 6th Street East & Palmdale Boulevard, Courson Park and the Lancaster Metrolink Station.

At the beginning of each shift, Deputy Maselli contacted bus operators to ascertain if there were any concerns or problems to report. Maselli also made sure to speak with dispatch to identify issues that had been reported during his off hours. On average, Deputy Maselli made contact with an estimated 25 operators per day. Throughout the first quarter of FY15, Maselli made contact with a total of 2,170 buses and approximately 33,625 passengers.

Deputy Maselli and Ieka conducted numerous high visibility K-9 terrorism and explosives deterrence sweeps on AVTA buses, at the AVTA office and at AVTA's two major transfer centers. Deterrence patrols were also conducted at random bus stop locations throughout the Antelope Valley with a focus on problem areas identified by Deputy Maselli.

The quarter saw a substantial decrease in public drinking and loitering at AVTA bus stops. Maselli attributed the decrease to increased patrols of bus stops that had been identified as problem areas.

The following is a list of infractions included on citations issued from July 1 through September 30. All citations were issued at transit centers or at bus stops in the AVTA service area.

Citations	July 14	Aug 14	Sep 14
Suspended or Unlicensed Driver	4	4	0
Defective Windshield	0	0	0
Expired Registration	3	3	0
Registration Not in Vehicle	0	1	0
No Proof of Insurance	4	0	0
Drinking in Public (Bus Stops)	6	0	2
No Smoking (PTC)	2	0	0
No License Plates	3	2	0
Cell Phone While Driving	0	0	0
Failure to Obey Posted Signs at Transit Centers	1	2	0
Fare Evasion	0	0	3
Impounded Vehicle	2	1	0
Outstanding Warrant Arrest	0	0	1

During the month of July, Deputy Maselli made ten arrests, issued 13 citations and impounded two vehicles. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 26+ persons regarding posted signs, smoking in prohibited areas, traffic-related incidents at Lancaster City Park (LCP), Palmdale Transit Center (PTC), and at AVTA bus stops.

During the month of August, Deputy Maselli issued five citations, made six arrests and impounded one vehicle. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 20+ persons regarding posted signs, smoking in prohibited areas, traffic related incidents at LCP, PTC, and at AVTA bus stops. During the month of September, Deputy Maselli issued five citations and made one arrest. All citations were transit-related and issued at transfer centers and bus stop locations. He

warned and advised 20+ persons regarding posted signs, smoking in prohibited areas, traffic related incidents at LCP, PTC, and at AVTA bus stops.

Prepared by:

Submitted by:

Kelly Miller
Community Outreach Specialist

Julie M. Austin
Executive Director



DATE: October 28, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Award Contract #2015-03 to Transdev, Inc. for Dial-A-Ride Paratransit Services

RECOMMENDATION

That the Board of Directors authorize the executive director to execute Contract #2015-03 for Dial-A-Ride (DAR) Paratransit Services to Transdev, Inc., of Lombard, IL for a base term of four years and six months for an estimated amount of \$5,735,270.

FISCAL IMPACT

Sufficient funds have been included in the FY15 Business Plan and by the Job Access Reverse Commute (JARC) Voucher Grant Program, which will be included in future year business plans for these services. These services will be funded through a combination of local and federal programs, including the JARC grant for the work voucher portion of the service.

BACKGROUND

In January 2014 AVTA received a letter from American Logistics Company (ALC) requesting early termination of the DAR contract due to recent regulatory impacts which impeded their ability to deliver the service within the operational and financial framework of the contract.

In February 2014, the Board approved the transfer of contractual interests, right, duties and responsibilities from AVTA's Contract #2013-033 with ALC to Transdev under Contract #2014-038 to provide services for AVTA's DAR paratransit service and the JARC Voucher Program for the remaining term of the ALC contract. Subsequently, FTA clarified that assignment rules apply only between eligible grantees and not between providers. After discussions with FTA, AVTA issued a new solicitation for these services with the goal of awarding a new contract prior to December 31, 2014.

AVTA released a Request for Proposals (RFP) on August 29, 2014. The solicitation documents were posted to AVTA's website and advertisements were placed in the *Antelope Valley Press* and *Our Weekly Lancaster* newsletter. The local Chambers of Commerce were also notified via their respective newsletters and email lists. Four firms

were notified via email with the RFP attached (one each from the states of California, Iowa, Missouri, and District of Columbia). Sixteen additional firms registered and downloaded the RFP; eight California firms (one each from Camarillo, Los Angeles, Riverside, San Luis Obispo, Orange, Victorville, Whittier); and nine out of state firms (AZ, IA, MD, MO, PA, OH, TX and WA).

Four proposals were received on September 30, 2014 in response to the RFP. A review committee evaluated and ranked each proposal on the following criteria: proposer's solution (30%), project budget (20%), similar projects (15%), proposer's information (15%), project schedule / benchmarks (10%) and personnel (10%). Five hundred possible total points were available.

Submitted proposals were received from the following firms:

Firm	Location	Total Score (500 Max)	Base Term – Estimated Contract Amount
Transdev, Inc.	Lombard, IL	462	\$5,735,270
Ride Right, Inc.	Lake Saint Louis, MO	404	\$7,330,137
Total Transit, Inc.	Glendale, AZ	366	\$6,564,650
Secure Transportation Company, Inc.	Whittier, CA	300	\$5,849,240

The evaluation panel consisted of three internal staff members and transit managers from Glendale and Santa Clarita. The panel evaluated the solicitation specifications and submitted proposals and trip fees, which were all found to be fair and reasonable.

Transdev was the unanimous choice of the evaluators. In addition to their lower cost, Transdev had the best solution for real time operations reports. They received 139 out of a total of 150 points for their proposed reporting solution.

ALIGNMENT WITH FY 2015 BUSINESS PLAN GOALS:

PROVIDE OUTSTANDING CUSTOMER SERVICE AND OPERATE AN EFFECTIVE TRANSIT SYSTEM:
Implement JARC Employment Voucher Program.

Prepared by:

Submitted by:

Lyle A. Block, CPPB
Procurement and Contracts Officer

Julie M. Austin
Executive Director



DATE: October 28, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Award Contract #2015-19 to Apollo Technology for Apollo Video System Upgrade

RECOMMENDATION

That the Board of Directors authorize the executive director to execute Contract #2015-19 for Apollo Video System Upgrade to Apollo Technology, of Bothell, Washington for an estimated amount of \$176,167.

FISCAL IMPACT

Sufficient funds have been included in the FY15 Business Plan.

BACKGROUND

In February 2014 staff presented a plan to upgrade the Apollo video recording system on the AVTA fleet. The proposal includes replacing approximately 15% (88) of the cameras, relocating a rear facing exterior camera to the operator's compartment, replacing a limited number of the DVRs and upgrading the Vehicle Information Management (ViM) software. The VIM upgrade will give us the ability to:

- request automatic download of a video by bus by time;
- provide system health monitoring (alert staff when cameras or DVR malfunction);
- search for bus video by specified location (buses that go through a particular intersection);
- video clip retention based on operator request (Emergency situation);
- wireless real-time viewing (real time vide if bus is within line of sight); and,
- video chain of custody management.

We have made a very conservative estimate of the number of cameras that need to be replaced. This upgrade will significantly improve our ability to monitor on board security and customer service.

<i>Item</i>	<i>Number</i>	<i>Unit Cost</i>	<i>Total</i>
Vehicle Information Mgt. (Vim) Base Software	1	\$5,098	\$5,098
ViM Clip Management Software	1	\$5,098	5,098
ViM Clip Management single vehicle license	75	\$253	18,975
ViM Health Monitoring Software	1	5,098	5,098
ViM Health Monitoring single vehicle license	75	\$253	18,975
ViM Location Software	1	\$5,098	5,098
ViM Location single vehicle license	75	\$325	18,975
Wireless Access Point, Antenna, Installation	75	\$858	64,350
Software / Networking on-site support	1	\$4,500	4,500
Sub Total:			146,167
Replacement cameras and equipment (est.)			30,000
Total:			\$176,167

ALIGNMENT WITH FY 2015 BUSINESS PLAN GOALS:

PROVIDE A SAFE TRANSIT SYSTEM: Increase public confidence regarding bus safety.

Prepared by:

Submitted by:

 Len Engel
 Director of Operations and Maintenance

 Julie M. Austin
 Executive Director