



**Regular Meeting of the Board of Directors**

**Tuesday, January 26, 2016**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**AGENDA**

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Fred Thompson, Director Angela Underwood-Jacobs, Director Michelle Flanagan

**APPROVAL OF AGENDA**

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

If you would like to address the board on any agendized or non-agendized item, you may present your comments at this time. Please complete a Speaker Card (available as you enter the Community Room) and provide it to the Clerk of the Board. Speaking clearly, state and spell your name for the record. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the Authority's Executive Director for follow-up.** Each speaker is limited to three (3) minutes.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require board action.**

- SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR NOVEMBER AND DECEMBER 2015 – MIKE SORENSEN, TRANSDEV
- SRP 2 PRESENTATION TO AVTA EMPLOYEE OF THE QUARTER (OCTOBER 1, 2015 – DECEMBER 31, 2015) – LEN ENGEL
- SRP 3 FEDERAL LEGISLATIVE UPDATE FOR JANUARY 2016 – JUDY FRY
- SRP 4 STATE LEGISLATIVE UPDATE FOR JANUARY 2016 – WENDY WILLIAMS

**CONSENT CALENDAR (CC):** Items 1 through 4 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

- CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR NOVEMBER 24, 2015 (REGULAR MEETING) – KAREN DARR

*Recommended Action: Approve the Regular Meeting Minutes for November 24, 2015.*

- CC 2 BOARD OF DIRECTORS MEETING MINUTES FOR NOVEMBER 24, 2015 (SPECIAL MEETING) – KAREN DARR

*Recommended Action: Approve the Special Meeting Minutes for November 24, 2015.*

CC 3 FINANCIAL REPORTS FOR NOVEMBER AND DECEMBER 2015 – COLBY KONISEK

*Recommended Action: Receive and file the Fiscal Year-to-Date Budget versus Actual report dated November 30, 2015; the Interim Financial Statements for the five months ended November 30, 2015; the Cash Flow Projection/Treasurer's report for the month ended November 30, 2015; the Payroll History Report for the three months ended December 31, 2015; the Cash Disbursements Report for the months ended November 30, 2015 and December 31, 2015.*

CC 4 FY16 SECOND QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (OCTOBER 1, 2015 – DECEMBER 31, 2015) – KELLY MILLER

*Recommended Action: Receive and file the FY16 Second Quarter LASD Report for the period covering October 1, 2015 through December 31, 2015.*

**NEW BUSINESS (NB):**

NB 1 RATIFY CONTRACT #2016-05 FOR EMERGENCY VOICE OVER INTERNET PROTOCOL (VOIP) PHONE SYSTEM REPLACEMENT – LYLE BLOCK

*Recommended Action: Ratify Contract #2016-05 for Emergency VOIP Phone System Replacement for an amount of \$134,154, plus applicable sales tax.*

NB 2 AWARD CONTRACT #2016-21 TO WEIDEMAN GROUP, INC. FOR CALIFORNIA GOVERNMENT RELATIONS CONSULTANT/ADVOCATE SERVICES – LYLE BLOCK

*Recommended Action: Authorize the Executive Director to execute Contract #2016-21 for California Government Relations Consultant/Advocate Services, to Weideman Group, Inc., Sacramento, CA, for an amount not to exceed \$120,000 per year plus authorized expenses.*

NB 3 APPROVE TASK ORDER NO. 5 TO KENNARD DESIGN GROUP, INC., UNDER MASTER CONTRACT #2014-46, FOR ENGINEERING & DESIGN, SPECIFICATIONS, BID AND CONSTRUCTION MANAGEMENT FOR THE ANTELOPE VALLEY COLLEGE BUS STOP IMPROVEMENT PROJECT (BSIP) – DIETTER ARAGON

*Recommended Action: Authorize the Executive Director to execute Task Order No. 5 to Kennard Design Group, Inc. of Los Angeles, CA, under Master Contract #2014-46 in the amount of \$65,988 to design, engineer, create specifications and bid documents, and manage the construction of the Antelope Valley College BSIP.*

NB 4 APPROVE CALTRANS AGREEMENT AND ENGINEERING AND CONSTRUCTION CONTRACTS FOR IMPROVEMENTS TO THE INTERSECTION OF 35<sup>TH</sup> STREET EAST AND PALMDALE BLVD. - LEN ENGEL

*Recommended Action: Approve Caltrans Agreement, Engineering (AVTA \$50,205 / CALTRANS \$93,689) and Construction Contract (AVTA \$ 127,900 / CALTRANS \$354,408) and report back to the Board with final amounts of the construction contracts.*

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

CS 1 Conference with Legal Counsel – Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) – one potential case.

**RECESS TO CLOSED SESSION**

**RECONVENE TO PUBLIC SESSION**

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

**ADJOURNMENT:**

Adjourn to the next Regular meeting of the Board of Directors on February 23, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

**The agenda was posted by 5:00 p.m. on January 21, 2016 at the entrance to the Antelope Valley Transit Authority, 42210 6<sup>th</sup> St. West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.



**Regular Meeting of the Board of Directors**

**Tuesday, November 24, 2015**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**UNOFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 10:02 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Thompson led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist  
Vice Chair Dianne Knippel  
Director Steve Hofbauer  
Director Fred Thompson  
Director Angela Underwood-Jacobs  
Director Michelle Flanagan

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda with the removal of Special Reports and Presentations #4 - State Legislative Update for November 2015.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Michael Rives – spoke about earthquake preparedness in the Antelope Valley and suggested numbering the bus stop shelters to assist emergency responders.

Thomas DiFilippi, Sr. – presented information regarding an altercation he and his wife had on a bus and stated that he was unhappy with how the bus operator handled the situation.

Chairman Crist requested that staff create a task force between the Lancaster and Palmdale Sheriff's Stations.

Zolita Hickman – stated that there is an inadequate amount of time for her to transfer to her connection. She added that although there are many pleasant bus operators, there are an equal number who are unpleasant and discourteous. She suggested that staff ride the buses on a regular basis and evaluate the operators.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

**SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR OCTOBER 2015**

Transdev General Manager Hector Fuentes presented plaques to the Employee of the Month David Mattke and the Operator of the Month Marty Moore.

**SRP 2 PRESENTATION TO JOSE MORA FOR HIS SERVICE AT AVTA AS A MAINTENANCE MANAGER FOR TRANSDEV**

Executive Director Len Engel presented a plaque to Jose Mora for providing excellent service during his tenure at AVTA.

**SRP 3 FEDERAL LEGISLATIVE UPDATE FOR NOVEMBER 2015**

Grants Administrator Judy Fry provided an update regarding the short-term surface transportation authorization extension and Transportation Investment Generating Economic Recovery (TIGER) competitive grant program. There was no discussion regarding this item.

**SRP 5 FISCAL YEAR 2016 (FY16) FIRST QUARTER KEY PERFORMANCE INDICATORS (KPI) REPORT (JULY 1, 2015 – SEPTEMBER 30, 2015)**

Senior Planning Officer Dieter Aragon presented the KPI report for the period covering July 1, 2015 through September 30, 2015. The Board discussed separating the complaints by category and clarifying valid complaints versus invalid complaints.

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR OCTOBER 27, 2015**

**Motion: Approve the Board Meeting Minutes for October 27, 2015.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-1-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan

Nays: None

Abstain: Director Underwood-Jacobs

Absent: None

**CC 2 FINANCIAL REPORTS FOR SEPTEMBER AND OCTOBER 2015**

Receive and file the financial reports for September and October 2015.

**CC 3 BOARD OF DIRECTORS AND TRANSIT ADVISORY COMMITTEE (TAC) 2016 MEETINGS CALENDAR**

Approve the 2016 meetings calendar.

**CC 4 FY16 FIRST QUARTER CAPITAL RESERVES REPORT (JULY 1, 2015 – SEPTEMBER 2015)**

Receive and file the FY16 First Quarter Capital Reserves Report for the period covering July 1, 2015 through September 30, 2015.

**CC 5 GRANT STATUS REPORT**

Receive and file the Grant Status Report.

**Motion: Approve CC items 2 – 5.**

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 AMENDMENT OF THE AVTA BYLAWS (SECTION 4.50 – OFFICERS)**

Clerk of the Board Karen Darr presented the staff report. There was no discussion regarding this item.

**Motion: Adopt Resolution No. 2015-011, amending Section 4.50 (Officers) of the Authority’s Bylaws to modify when the Chair and Vice Chair are elected.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**NB 2 IMPROVEMENTS TO THE INTERSECTION OF 35<sup>TH</sup> STREET EAST AND PALMDALE BLVD.**

Executive Director Len Engel presented the report. The Board discussed Caltrans’ proposal and whether moving the bus stop was an option.

**Motion: Authorize the Executive Director to negotiate a Memorandum of Understanding for improvements to the intersection of 35<sup>th</sup> Street East and Palmdale Blvd. to meet Americans with Disabilities Act (ADA) accessibility requirements.**

Moved by Director Hofbauer, seconded by Director Thompson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None



**NB 3 BATTERY ELECTRIC REVENUE FLEET**

Mr. Engel presented the staff report. The Board discussed how establishing a well-defined goal would benefit AVTA when applying for grants.

Addressing the Board on this matter:

Michael Rives: stated the importance of purchasing the buses from American companies.

**Motion: Adopt a goal to have a 100% battery electric revenue fleet by December 2018.**

Moved by Director Underwood-Jacobs, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**NB 4 AWARD SERVICES CONTRACT #2016-04 TO REMOVE & REPLACE ADMINISTRATION AREA CARPETING**

The Board waived the presentation of the staff report.

**Motion: Authorize the Executive Director to award and execute Contract #2016-04 to remove and replace administration area carpeting for an amount not to exceed \$125,000, plus applicable sales tax.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**NB 5 DRAFT AUDITED FINANCIAL STATEMENTS WITHIN THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND SINGLE AUDIT OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2015**

Director of Finance Colby Konisek introduced Tom Huey, Senior Manager, Windes, Inc. who presented the results of the audited financial statements for the year ended June 30, 2015. He stated that based on the draft results, it is anticipated that there will be no exceptions in the audited financial statements

and no findings or questioned costs reported in the single audit report. He added that no material weaknesses were noted in the internal control structure. The Board thanked staff for their hard work and a job well done.

**Motion: Approve the Draft CAFR and Single Audit of Federal Awards for the year ended June 30, 2015.**

Moved by Director Hofbauer, seconded by Director Thompson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

General Counsel Allison Burns stated that there were no discussion items for Closed Session.

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director

Mr. Engel updated the Board regarding 1) the status of the new phone system; 2) installation of an inductive charging system at Lancaster City Park and Palmdale Transportation Center; 3) the bus accidents on November 23, 2015; 4) contract award for advocacy services; 5) director of operations position; and 6) contract award to Eco Energy Solutions.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no miscellaneous business items presented.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:08 a.m. to the Special meeting of the Board of Directors on November 24, 2015 in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 26<sup>th</sup> day of JANUARY 2016.

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Marvin Crist, Chairman

ATTEST:

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Karen Darr, Clerk of the Board



**Special Meeting of the Board of Directors**

**Tuesday, November 24, 2015**

**10:30 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**UNOFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 11:08 a.m.

**ROLL CALL:**

Present

Chairman Marvin Crist  
Vice Chair Dianne Knippel  
Director Steve Hofbauer  
Director Fred Thompson  
Director Angela Underwood-Jacobs  
Director Michelle Flanagan

**NEW BUSINESS (NB):**

**NB 1 CALIFORNIA STATE TRANSPORTATION AGENCY 2015 TRANSIT AND INTERCITY RAIL  
CAPITAL PROGRAM APPROVAL – LEN ENGEL**

Executive Director Len Engel presented the staff report. There was no discussion regarding this item.

**Motion: Adopt Resolution No. 2015-012, Authorization for the Execution of a Master Agreement and Program Supplements for State-Funded Transit Projects, designate Len Engel as AVTA's Agency Board Designee and authorize execution and transmission of the Resolution to the California Department of Transportation.**

Moved by Director Hofbauer, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

There were no public business items presented.

**ADJOURNMENT:**

The meeting was adjourned at 11:15 a.m. to the next Regular meeting of the Board of Directors on January 26, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 26<sup>th</sup> day of JANUARY 2016.

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Marvin Crist, Chairman

ATTEST:

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Karen Darr, Clerk of the Board



**DATE:** January 26, 2016

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Financial Reports for November and December 2015

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#### **RECOMMENDATION**

Receive and file the Fiscal Year-to-Date Budget versus Actual report dated November 30, 2015 (Attachment A); the Interim Financial Statements for the five months ended November 30, 2015 (Attachment B); the Cash Flow Projection/Treasurer's report for the month ended November 30, 2015 (Attachment C); the Payroll History Report for the three months ended December 31, 2015 (Attachment D); the Cash Disbursements Report for the months ended November 30, 2015 and December 31, 2015 (Attachment E).

#### **FISCAL IMPACT**

**Payroll:** December payroll of \$182,839 represents a decrease of \$4,729 or 2.5% from the prior month's salary expense, due to an employee resignation.

**Cash Disbursements:** November: \$1,833,083; December: \$1,797,034

**Interim Financial Statements:** Change in Net Assets: (\$1,766,890), which includes YTD depreciation expense of \$2,483,231.

#### **BACKGROUND**

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Cash Disbursements Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the

availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of December 2015, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
11/29/15-12/12/15	\$91,167.54	PYPKT00747
12/13/15-12/26/15	\$91,671.71	PYPKT00750
<b>Gross Pay Dec. 2015</b>	<b>\$182,839.25</b>	

Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
11/01 - 11/30/15	\$1,833,083.11
12/01 - 12/31/15	\$1,797,034.48

Large items include Transdev (Local and commuter invoice for October - \$1,137,800), Pinnacle Petroleum (Fuel - \$160,451), IntelliRide (DAR November invoices - \$93,485), Southern California Edison (EV induction and annual usage true up - \$77,952), MJS Construction (BSIP, Phase II - \$33,204), Arrow Engineer Service (Task orders and Consulting - \$29,484), Avail Technologies, Inc. (BSIP, phase II - \$21,779), and Windes (FY2015 audit fees - \$15,000). These items comprise 87.3% of total expenditures for the month.

As of November 2015, the total cash per the general ledger is \$23,100,514. After deducting restricted funds, the operating cash balance is \$8,565,568. The net of receivables inflows and accounts payables outflows is projected to be a net use of cash of \$383,952; the total expected cash available for operations in the next 30 days is \$8,949,520. The projected available cash will cover 5 months of operating expenses, based on the Authority's average monthly cash requirements of \$1.8 million.

**BUDGET TO ACTUAL NARRATIVE**

Attachment A – Budget to Actual Report (BAR) shows the unaudited result for the five months ended November 30, 2015.

Net Income (net of depreciation) was unfavorable to budget by \$68K.

Revenues were unfavorable to budget by \$1,088K.

Eligible expenditures for FTA fund starts October, 2015 and AVTA paid October Transdev invoice in December. FTA set up FY2016 fund #256, but it the funds will not be available to draw against for another 3 to 4 months.

Expenses were favorable to budget by \$1,019K.

Fuel expense continues to be less than budget, open positions & associated benefits, and professional service fees for Legal, Consulting and Advocacy are lower than budget.

**I, Len Engel, Executive Director of AVTA, declare that the attached reports are accurate and correct.**

Prepared by:

Submitted by:

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Colby Konisek  
Director of Finance

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Len Engel  
Executive Director

Attachments: A – Budget versus Actual Report as of November 30, 2015  
B – Interim Financial Statements as of November 30, 2015  
C – Cash Projection/Treasurer's Report for November 30, 2015  
D – Payroll History Report (October, 2015 – December, 2015)  
E – Cash Disbursements Reports (November and December, 2015)



**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**BUDGET VERSUS ACTUAL INCOME STATEMENT**  
**YEAR TO DATE - NOVEMBER 30, 2015**

REVENUE	BUDGET YTD	ACTUAL YTD	YTD VARIANCE
Fare Revenue	\$ 2,135,621	\$ 2,352,789	\$217,167
MTA Funds	3,518,980	3,603,174	84,194
FTA Funds	2,720,084	1,216,139	(1,503,945)
Jurisdictional Contributions	1,371,882	1,384,713	12,831
Other (SCE Rebates, Adv.)	164,898	267,099	102,201
<b>TOTAL REVENUE</b>	<b>9,911,465</b>	<b>8,823,914</b>	<b>(1,087,551)</b>
<b>EXPENDITURES</b>			
Contract Services	5,894,313	5,893,140	1,174
Fuel	1,262,898	751,092	511,806
Other Operating	341,241	245,447	95,795
Salaries and Wages	1,149,740	1,031,811	117,929
Benefits	454,724	370,465	84,259
Legal	47,898	7,638	40,259
Consulting	124,950	52,484	72,466
Advocacy	80,277	30,000	50,277
Travel	23,359	25,321	(1,962)
IT Maintenance/Licenses	74,944	55,812	19,132
Utilities	62,492	76,385	(13,893)
Administration	350,135	308,130	42,004
<b>TOTAL EXPENDITURES</b>	<b>9,866,971</b>	<b>8,847,725</b>	<b>1,019,246</b>
<b>INCOME(LOSS)</b>	<b>44,495</b>	<b>(23,811)</b>	<b>(68,306)</b>

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**BUDGET VERSUS ACTUAL INCOME STATEMENT BY DEPARTMENT**  
**YEAR TO DATE - NOVEMBER 30, 2015**

REVENUE	BUDGET YTD	ACTUAL YTD	YTD VARIANCE
<b>COMPANY WIDE REVENUE</b>	<u>9,911,465</u>	<u>8,823,914</u>	<u>(1,087,551)</u>
<b>EXPENDITURES/DEPARTMENT</b>			
1EX --- Executive	597,886	337,990	259,897
2FF --- Facility and Maintenance	8,009,182	7,337,294	671,888
3FS --- Finance	644,787	634,059	10,728
5CS --- Customer Service/Marketing	615,116	544,013	71,103
1ZZ --- Company Wide w/o Depreciation w 1B	(0)	(5,631)	5,630
<b>TOTAL EXPENDITURES FOR ALL DEPARTMENTS</b>	<b>9,866,971</b>	<b>8,847,725</b>	<b>1,019,246</b>
<b>INCOME(LOSS)</b>	<u><u>44,495</u></u>	<u><u>(23,811)</u></u>	<u><u>(68,306)</u></u>



## STATEMENT OF NET POSITION - UNAUDITED

	<u>As of November 30, 2015</u>	<u>As of November 30, 2014</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 23,100,514	\$ 24,267,353
Due from other governments	2,722,341	2,608,161
Other receivables	340,917	287,530
Inventory	240,334	237,783
Prepaid items	599,453	196,351
Total Current Assets	27,003,558	27,597,179
<b>NONCURRENT ASSETS</b>		
Capital assets, net of depreciation	49,653,657	48,662,828
Total Assets	76,657,215	76,260,007
<b>LIABILITIES AND NET POSITION</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	2,679,306	3,510,473
Due to Federal Transit Administration	-	-
Accrued payroll	63,128	71,459
Compensated absences	1,282,696	1,195,450
Deferred Revenue - Prop 1B	1,409,920	2,328,040
Total Current Liabilities	5,435,050	7,105,422
<b>Deferred inflows of resources</b>		
Unearned Revenue	263,350	262,141
Total Liabilities	5,698,400	7,367,562
<b>NET POSITION</b>		
Invested in Capital Assets	49,653,657	48,662,828
Restricted for Capital Acquisition	5,383,949	4,909,756
Unrestricted	15,921,210	15,404,426
Total Net Assets	\$ 70,958,815	\$ 68,977,011



**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS - UNAUDITED**  
**GOVERNMENT AUDITING STANDARDS PRESENTATION**  
 (INCLUDING DEPRECIATION EXPENSE)

	For the 5 Months ending November 30, 2015	For the 5 Months ending November 30, 2014
<b>OPERATING REVENUES</b>		
Charges for services:		
Passenger fares	\$ 2,352,100	\$ 2,043,038
Total operating revenues	<u>2,352,100</u>	<u>2,043,038</u>
<b>OPERATING EXPENSES</b>		
Purchased transportation services:		
Outside transit contract	5,891,379	5,633,574
Fuel	751,092	1,145,037
Other operating costs	334,405	276,391
General and administrative	1,870,850	1,891,221
Total operating expenses, net of depreciation	<u>8,847,725</u>	<u>8,946,223</u>
Operating gain/(loss), net of depreciation	(6,495,625)	(6,903,185)
Depreciation	2,483,231	2,204,033
Total operating expenses	<u>11,330,956</u>	<u>11,150,257</u>
Operating gain/(loss)	<u>(8,978,856)</u>	<u>(9,107,219)</u>
<b>NONOPERATING REVENUES/(EXPENSES)</b>		
Interest Income	4,874	4,798
Local grants - MTA	3,603,174	3,473,322
Proposition 1B	-	-
Federal non-capital grants	1,216,139	2,951,600
Member agency contributions	1,385,809	1,383,811
Grantable expenses	(927,783)	(188,001)
Gain/(Loss) on sale of capital assets	9,372	-
Other	252,445	202,283
Total nonoperating revenues and expenses	<u>5,544,031</u>	<u>7,827,812</u>
Gain/(Loss) before capital contributions	<u>(3,434,825)</u>	<u>(1,279,407)</u>
<b>CAPITAL CONTRIBUTIONS</b>		
Capital grants	1,437,487	57,947
Member agency contributions	230,448	206,839
Total capital contributions	<u>1,667,935</u>	<u>264,786</u>
<b>NET CHANGE IN NET ASSETS</b>	(1,766,890)	(1,014,621)
<b>NET ASSETS, BEGINNING OF PERIOD</b>	<u>72,725,705</u>	<u>69,991,632</u>
<b>NET ASSETS, END OF PERIOD</b>	<u>\$ 70,958,815</u>	<u>\$ 68,977,011</u>

**STATEMENT OF CASH FLOWS - UNAUDITED**

	For the 5 Months ending November 30, 2015	For the 5 Months ending November 30, 2014
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from customers	2,352,100	2,043,038
Non-operating miscellaneous revenue received	252,445	202,283
Cash payments to suppliers for goods and services	(6,115,594)	(7,579,835)
Cash payments to employees for services	(1,111,342)	(9,952)
Net cash used in operating activities	<u>(4,622,392)</u>	<u>(5,344,467)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
Operating grants received	8,626,549	5,030,057
Contributions received from member agencies	1,405,128	1,219,141
Net cash provided by non-capital financing activities	<u>10,031,678</u>	<u>6,249,198</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Acquisition of capital assets	(1,829,959)	(2,085,391)
Proceeds received from sale of capital assets	9,372	-
Capital grants received	2,927,750	148,914
Capital expenses	(927,783)	(188,001)
Capital contributions received from member agencies	274,095	206,839
Net cash used in capital and related financing activities	<u>453,475</u>	<u>(1,917,639)</u>
<b>CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:</b>		
Interest received	4,874	4,798
Net cash provided by investing activities:	<u>4,874</u>	<u>4,798</u>
Net increase/(decrease) in cash and cash equivalents	5,867,636	(1,008,108)
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>17,232,879</u>	<u>25,275,465</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>23,100,514</u></u>	<u><u>24,267,355</u></u>


**STATEMENT OF CASH FLOWS - UNAUDITED**

	For the 5 Months ending November 30, 2015	For the 5 Months ending November 30, 2014
<b>Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):</b>		
Operating Loss	(8,978,856)	(9,107,218)
<b>Adjustments to Net Cash used in Operating Activities</b>		
Depreciation	2,483,231	2,204,033
Miscellaneous income	252,445	202,283
(Increase) decrease in other receivables	(79,330)	(44,483)
(Increase) decrease in inventory	-	-
(Increase) decrease in prepaid items	(263,254)	142,655
Increase (decrease) in accounts payable	930,737	1,011,074
Increase (decrease) in due to Federal Transit Administration	-	-
Increase (decrease) in accrued payroll	(24,163)	(9,952)
Increase (decrease) in compensated absences payable	318,697	-
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	738,101	257,141
	<u>738,101</u>	<u>257,141</u>
Net Cash used in operating activities	<u>(4,622,392)</u>	<u>(5,344,467)</u>

**Notes**

- 1 This set of basic financial statements is prepared on an interim basis and is unaudited.
- 2 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Treasurer's Report --- Cash Flow Projection**  
**Month Ended November 2015**

Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
<b>Cash and Investments Under the Direction of the Treasurer</b>					
Local Agency Investment Fund (LAIF) - Capital Reserve		\$ 5,390,608.11	\$ -		
Interest (earned quarterly)			\$ -		
Proposition 1B Restricted Fund*		\$ 1,347,478.26	\$ -		
Interest earned for the month			\$ 57.97	\$ -	
Union Bank - LCTOP		\$ 40,627.18	\$ 1.74		
* Deferred revenue, recorded as liability until associated expense incurred.					
<b>TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS</b>					<b>\$ 6,778,773.26</b>
Wells Fargo and Broker's CDs		\$ 1,003,517.87	\$ 0.00		
Wells Fargo CDs - In Transit		\$ -	\$ 10.79		
Wells Fargo - OP Staging		\$ 485,296.70	\$ 11.97		
<b>TOTAL OPERATING RESERVE</b>					<b>\$ 1,488,837.33</b>
Payroll, Payable & General Acct		\$ 13,516,713.85			
<b>Operating Accounts Analysis</b>	Cash Fares		\$ 157,494.30		
	Vendor Pass Sales Revenue		\$ 251,132.28		
	Federal Grants Revenue		\$ 2,172,833.00		
	MTA Revenue		\$ 484,278.15		
	Jurisdictional Contributions		\$ 188,444.00		
	Non-Transportation Revenue		\$ 107,101.61		
	Cash Disbursement (A/P) for The Month			\$ (1,833,083.11)	
	Employee Net Pay			\$ (139,792.85)	
	Employee Net pay ending 10/31, paid on 11/5			\$ (69,498.90)	
	Employee Net Pay ending Nov 28, paid on Dec. 3			\$ 67,933.66	
	Employee Taxes			\$ (24,826.36)	
	Employee Deductions			\$ (16,065.80)	
	Employer Payroll Taxes			\$ (2,708.97)	
	CalPERS - AVTA paid			\$ (24,693.98)	
	CalPERS - Past Years Catch Up			\$ (1,666.00)	
	Equipment Lease - TAP card sales machines			\$ (65.06)	
	Bank Fees --- Monthly and Quarterly			\$ (1,376.63)	
	<b>Net Operating Funds</b>	<b>\$ 13,516,713.85</b>	<b>\$ 3,361,283.34</b>	<b>(\$ 2,045,844.00)</b>	<b>\$ 14,832,153.19</b>
	<b>Petty Cash</b>				<b>\$ 750.00</b>
<b>TOTAL CASH AND INVESTMENTS</b>					<b>\$ 23,100,513.78</b>

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:

Submitted by:

\_\_\_\_\_  
Rong Nemeschy  
Finance Supervisor

\_\_\_\_\_  
Colby Konisek  
Director of Finance

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Cash Flow Projection --- Treasurer's Report**  
**Month Ended November 2015**

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM TREASURER'S REPORT		\$ 23,100,514
<b><u>Less Restricted Funds</u></b>		
Proposition 1B/LCTOP (Deferred Revenue)		(1,388,165)
Capital Reserve		(5,390,608)
Operating Reserve		(1,488,837)
Electric Bus Project Funds Remaining		(267,335)
Restricted for Operations		(6,000,000)
<b>UNRESTRICTED CASH</b>		<b>\$ 8,565,568</b>

**ACCOUNTS RECEIVABLE AND PAYABLE AS OF NOVEMBER 30, 2015**

**Add Accounts receivable:**

MTA Revenue	1,502,939	
Vendor Pass Sales	340,917	
FTA funds on Capital	1,219,402	<b>3,063,258</b>

**Less Current Payable:**

Accounts Payable	(1,479,024)	
Accrued Invoice Payable	(1,200,282)	<b>(2,679,306)</b>

**NET INFLOW/(OUT FLOW) OF CASH --- A/R, A/P** **383,952**

**PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS:** **\$ 8,949,520**

<b>OPERATING CASH REQUIRED MONTHLY - AVERAGE</b>	<b>\$ 1,800,000</b>
<b>Operating Cash Coverage per Monthly Average:</b>	<b>5.0</b>
<b>MONTHLY OPERATING CASH TARGET:</b>	<b>\$ 3,000,000</b>
<b>Operating Cash Coverage of AVTA Target:</b>	<b>3.0</b>



**ANTELOPE VALLEY TRANSIT AUTHORITY  
PAYROLL HISTORY REPORT  
OCTOBER TO DECEMBER, 2015**

	October TOTAL	November TOTAL	December TOTAL
- <u>Pay Accrual Periods</u>	3	2	2
<b><u>EARNINGS</u></b>			
Regular Pay	\$ 258,149.82	\$ 153,005.40	\$ 145,316.29
Overtime Pay	275.76	1,885.11	281.61
Vacation Pay	10,071.14	5,785.93	10,502.85
Double Time Pay			783.04
Sick Pay	7,859.90	3,927.92	3,453.95
Bereavement Pay	0.00	0.00	580.47
Holiday Pay	0.00	19,529.37	19,912.85
Floating Holiday Pay	1,401.70	527.44	998.95
Retroactive Pay	194.88	80.96	224.24
Vacation Cash Out	0.00	1,255.86	0.00
Deferred Income 457	1,237.50	825.00	412.50
Stipend --- Cell phone reimbursements	1,117.50	745.00	372.50
<b>TOTAL</b>	<b>\$ 280,308.20</b>	<b>\$ 187,567.99</b>	<b>\$ 182,839.25</b>
Inc(Dec)-Current month over previous month		<b>\$ (92,740.21)</b>	<b>\$ (4,728.74)</b>
% Inc(Dec)-Current month over previous month		<b>(33.1%)</b>	<b>(2.5%)</b>



**CASH DISBURSEMENT REPORT**  
**Antelope Valley Transit Authority**

Payment Dates 12/1/2015 - 12/31/2015  
 By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0141 - Access Services Inc.</b>				
20520	12/28/2015	Registration-Developing Transit Emergency Seminar	100-1EX-5-G1-9501019	\$ 50.00
<b>Vendor V0141 - Access Services Inc. Total:</b>				<b>\$ 50.00</b>
<b>Vendor: V0944 - AGILITY RECOVERY SOLUTIONS INC.</b>				
20411	12/02/2015	Agility Recovery 2015 Support-November 2015	100-2FF-5-G1-9401012	\$ 230.00
<b>Vendor V0944 - AGILITY RECOVERY SOLUTIONS INC. Total:</b>				<b>\$ 230.00</b>
<b>Vendor: V1158 - ALVARO RIVAS</b>				
20491	12/17/2015	DJ Services for AVTA Holiday party	100-5CS-5-G1-9501029	\$ 450.00
<b>Vendor V1158 - ALVARO RIVAS Total:</b>				<b>\$ 450.00</b>
<b>Vendor: V0006 - American Business Machines</b>				
20461	12/10/2015	Canon Ink for Press C700	100-5CS-5-G1-9501018	\$ 0.05
<b>Vendor V0006 - American Business Machines Total:</b>				<b>\$ 0.05</b>
<b>Vendor: V0753 - American Heritage Life Ins.</b>				
20412	12/02/2015	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$ 766.48
<b>Vendor V0753 - American Heritage Life Ins. Total:</b>				<b>\$ 766.48</b>
<b>Vendor: V0135 - Aramark Uniform Services</b>				
20413	12/02/2015	Uniform service (2016)	100-2FF-5-G1-9401038	\$ 263.47
20413	12/02/2015	Uniform service (2016)	100-2FF-5-G1-9401038	\$ 90.24
20413	12/02/2015	Uniform service (2016)	100-2FF-5-G1-9401038	\$ 93.35
20492	12/17/2015	Class 2 Three Season Jacket	100-2FF-5-G1-9401038	\$ 396.70
20492	12/17/2015	Uniform service	100-2FF-5-G1-9401038	\$ 87.85
20492	12/17/2015	Uniform service	100-2FF-5-G1-9401038	\$ 88.85
20462	12/10/2015	Uniform service (2016)	100-2FF-5-G1-9401038	\$ 134.88
<b>Vendor V0135 - Aramark Uniform Services Total:</b>				<b>\$ 1,155.34</b>
<b>Vendor: V0518 - Arrow Engineering Services-AESI</b>				
20493	12/17/2015	Arrow Change Order 1 Task Order 2	600-1XX-5-J1-9909083	\$ 10,046.75
20493	12/17/2015	Emergency Management-Hazard Mitig Svcs Software	600-1XX-5-J1-9909068	\$ 3,300.00
20493	12/17/2015	Task Order 1 Change Order 1 for Wave Chargers	600-1XX-5-J1-9909080	\$ 3,960.00
20521	12/28/2015	Task Order 1 Change Order 1 for Wave Chargers-Nov	600-1XX-5-J1-9909080	\$ 5,680.00
20521	12/28/2015	Consulting for LA County Phase 2 Const -Nov 2015	600-1XX-5-J1-9909059	\$ 6,497.50
<b>Vendor V0518 - Arrow Engineering Services-AESI Total:</b>				<b>\$ 29,484.25</b>
<b>Vendor: V0441 - At&amp;T Calnet</b>				
20414	12/02/2015	Phone Service, 10/20/15-11/19/15	100-2FF-5-G1-9501017	\$ 750.29
<b>Vendor V0441 - At&amp;T Calnet Total:</b>				<b>\$ 750.29</b>
<b>Vendor: V0244 - AT&amp;T Mobility</b>				
20415	12/02/2015	Wireless, 10/07/15-11/06/15	100-2FF-5-G1-9501017	\$ 120.22
<b>Vendor V0244 - AT&amp;T Mobility Total:</b>				<b>\$ 120.22</b>
<b>Vendor: V0248 - Atkinson, Andelson, Loya, RUUD</b>				
20416	12/02/2015	General advice-October 2015	100-1EX-5-G1-9501005	\$ 165.00
<b>Vendor V0248 - Atkinson, Andelson, Loya, RUUD Total:</b>				<b>\$ 165.00</b>
<b>Vendor: V0719 - AV Mail n More</b>				
20455	12/03/2015	Phone line reimbursement-Oct, Nov & Dec 2015	100-3FS-5-G1-9501037	\$ 150.00
<b>Vendor V0719 - AV Mail n More Total:</b>				<b>\$ 150.00</b>



**CASH DISBURSEMENT REPORT**  
**Antelope Valley Transit Authority**

Payment Dates 12/1/2015 - 12/31/2015

By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0013 - AV Press</b>				
20518	12/17/2015	2016 Newspaper Subscription	100-1EX-5-G1-9501001	\$ 122.76
20463	12/10/2015	Antelope Valley Press Contract -Stuff-A-Bus	100-5CS-5-G1-9501003	\$ 4,284.80
20463	12/10/2015	Newspaper Subscription 2016	100-1EX-5-G1-9501001	\$ 94.15
<b>Vendor V0013 - AV Press Total:</b>				<b>\$ 4,501.71</b>
<b>Vendor: V0960 - Avail Technologies, Inc.</b>				
20464	12/10/2015	Avail System New Bus's	600-1XX-5-J1-9909050	\$ 13,067.57
20464	12/10/2015	Avail System New Bus's	600-1XX-5-J1-9909063	\$ 8,711.71
<b>Vendor V0960 - Avail Technologies, Inc. Total:</b>				<b>\$ 21,779.28</b>
<b>Vendor: V0496 - Blue Tarp Financial- Northern Tool</b>				
20494	12/17/2015	safety cones	600-1XX-5-J1-9909065	\$ 563.61
20494	12/17/2015	Pressure wash gun	100-2FF-5-G1-9401038	\$ 117.35
20494	12/17/2015	spool swivel	100-2FF-5-G1-9401038	\$ 73.63
20494	12/17/2015	Pressure Wash Lance	100-2FF-5-G1-9401038	\$ 37.74
<b>Vendor V0496 - Blue Tarp Financial- Northern Tool Total:</b>				<b>\$ 792.33</b>
<b>Vendor: V0239 - BOHN'S Printing</b>				
20495	12/17/2015	CAFR Covers and Maps	100-5CS-5-G1-9501018	\$ 129.17
20465	12/10/2015	CAFR Finance Book 3 tab sets	100-5CS-5-G1-9501018	\$ 179.85
<b>Vendor V0239 - BOHN'S Printing Total:</b>				<b>\$ 309.02</b>
<b>Vendor: V0018 - Burris Coffee &amp; Pure Water Service</b>				
20417	12/02/2015	Coffee Supplies	100-3FS-5-G1-9501009	\$ 273.45
<b>Vendor V0018 - Burris Coffee &amp; Pure Water Service Total:</b>				<b>\$ 273.45</b>
<b>Vendor: V0267 - CalACT</b>				
20466	12/10/2015	CalACT Annual Membership	100-1EX-5-G1-9501006	\$ 865.00
<b>Vendor V0267 - CalACT Total:</b>				<b>\$ 865.00</b>
<b>Vendor: V1139 - California Choice</b>				
20418	12/02/2015	Medical Premium, December 2015-EE	100-000-2-B1-4011013	\$ 6,076.99
20418	12/02/2015	Medical Premium, December 2015-ER	100-1ZZ-5-G1-9701612	\$ 24,690.56
20467	12/10/2015	Medical Premium January 2015-EE	100-000-2-B1-4011013	\$ 5,099.69
20467	12/10/2015	Medical Premium January 2015-ER	100-1ZZ-5-G1-9701612	\$ 25,471.59
<b>Vendor V1139 - California Choice Total:</b>				<b>\$ 61,338.83</b>
<b>Vendor: V1059 - Calstart</b>				
20419	12/02/2015	California Zero Emission Bus Coalition	100-1EX-5-G1-9501006	\$ 1,500.00
<b>Vendor V1059 - Calstart Total:</b>				<b>\$ 1,500.00</b>
<b>Vendor: V0723 - Canon Solutions America</b>				
20420	12/02/2015	Canon Copier Usage Costs	100-2FF-5-G1-9401006	\$ 361.92
<b>Vendor V0723 - Canon Solutions America Total:</b>				<b>\$ 361.92</b>
<b>Vendor: V0894 - Colby Konisek</b>				
20421	12/02/2015	FY 16 TRIENNIAL WORKSHOP,11/01-11/03/2015	100-1EX-5-G1-9501019	\$ 81.79
<b>Vendor V0894 - Colby Konisek Total:</b>				<b>\$ 81.79</b>
<b>Vendor: V0383 - Consolidated Electrical Distr.</b>				
20496	12/17/2015	Fuse	100-2FF-5-G1-9401038	\$ 95.09
<b>Vendor V0383 - Consolidated Electrical Distr. Total:</b>				<b>\$ 95.09</b>



## CASH DISBURSEMENT REPORT Antelope Valley Transit Authority

Payment Dates 12/1/2015 - 12/31/2015

By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0812 - DeeAnna Cason</b>				
20468	12/10/2015	Customer service payment for 4-hour pass	100-000-4-D1-6001006	\$ (2.00)
20468	12/10/2015	S Hofbauer-CTA parking fees	100-1EX-5-G1-9501019	\$ 54.00
20468	12/10/2015	F Tobar-Records Mgmt Training	100-1EX-5-G1-9501019	\$ 15.49
20468	12/10/2015	K Alcuran-meals at Fresno Tyler conference	100-1EX-5-G1-9501019	\$ 11.73
20468	12/10/2015	J Fry-parking at NTD training	100-1EX-5-G1-9501019	\$ 8.00
20468	12/10/2015	W Williams-AVBOT Business luncheon	100-1EX-5-G1-9501019	\$ 20.00
20468	12/10/2015	L Engel-AVBOT Briefing luncheon	100-1EX-5-G1-9501019	\$ 5.00
20468	12/10/2015	W Jones-KJ last day	100-3FS-5-G1-9501029	\$ 7.16
20468	12/10/2015	Supplies for All hands meeting-3rd quarter	100-5CS-5-G1-9501029	\$ 26.02
<b>Vendor V0812 - DeeAnna Cason Total:</b>				<b>\$ 145.40</b>
<b>Vendor: V1058 - Desert Industrial Supply</b>				
20422	12/02/2015	Zurn urinal	100-2FF-5-G1-9401038	\$ 163.50
<b>Vendor V1058 - Desert Industrial Supply Total:</b>				<b>\$ 163.50</b>
<b>Vendor: V1160 - Dream Capture Photobooth</b>				
20497	12/17/2015	Photobooth Services for AVTA Holiday Party	100-5CS-5-G1-9501029	\$ 295.00
<b>Vendor V1160 - Dream Capture Photobooth Total:</b>				<b>\$ 295.00</b>
<b>Vendor: V1123 - Eastside Checks Cashed</b>				
20423	12/02/2015	RR Coupons, Nov. 2015	100-3FS-5-G1-9501037	\$ 20.00
20423	12/02/2015	CPOS Phone line-November 2015	100-3FS-5-G1-9501037	\$ 50.00
20469	12/10/2015	Rider Relief Coupos-Senior/Disabled-Nov 2015	100-3FS-5-G1-9501037	\$ 12.00
<b>Vendor V1123 - Eastside Checks Cashed Total:</b>				<b>\$ 82.00</b>
<b>Vendor: V1002 - Entertainment Plus</b>				
20470	12/10/2015	Senior and Rider Relief Program Video	100-000-4-E1-7601005	\$ 980.00
<b>Vendor V1002 - Entertainment Plus Total:</b>				<b>\$ 980.00</b>
<b>Vendor: V0913 - Evault Inc</b>				
20424	12/02/2015	EVault Backup - Monthly Charges-October, 2015	100-2FF-5-G1-9401012	\$ 1,726.48
20424	12/02/2015	EVault Backup - Monthly Charges	100-2FF-5-G1-9401012	\$ 1,849.77
<b>Vendor V0913 - Evault Inc Total:</b>				<b>\$ 3,576.25</b>
<b>Vendor: V0046 - Federal Express</b>				
20425	12/02/2015	Freight, 11/20/2015	100-3FS-5-G1-9501010	\$ 140.44
20471	12/10/2015	Shipping Charges, Nov 2015	100-3FS-5-G1-9501010	\$ 70.57
20471	12/10/2015	Shipping Charges, Nov 2015	100-3FS-5-G1-9501010	\$ 12.85
<b>Vendor V0046 - Federal Express Total:</b>				<b>\$ 223.86</b>
<b>Vendor: V1150 - First Data Global Leasing</b>				
20426	12/02/2015	End of Lease-Buyout amount	100-2FF-5-G1-9401013	\$ 516.08
20427	12/02/2015	End of Lease-Buyout amount	100-2FF-5-G1-9401013	\$ 485.38
<b>Vendor V1150 - First Data Global Leasing Total:</b>				<b>\$ 1,001.46</b>
<b>Vendor: V0176 - First Place Awards</b>				
20498	12/17/2015	2 inserts	100-3FS-5-G1-9501009	\$ 19.62
20498	12/17/2015	1 clock	100-3FS-5-G1-9501009	\$ 51.78
<b>Vendor V0176 - First Place Awards Total:</b>				<b>\$ 71.40</b>
<b>Vendor: V0049 - GFI Genfare</b>				
20499	12/17/2015	A00828-0001 Block, Key Plug	100-2FF-5-G1-9401038	\$ 28.84
20499	12/17/2015	B00016-0014 Spring comp	100-2FF-5-G1-9401038	\$ 3.92



## CASH DISBURSEMENT REPORT Antelope Valley Transit Authority

Payment Dates 12/1/2015 - 12/31/2015

By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
20499	12/17/2015	b00883-0001 Door Actuator	100-2FF-5-G1-9401038	\$ 286.94
20499	12/17/2015	B00054-0006 Spring.EXT	100-2FF-5-G1-9401038	\$ 24.53
<b>Vendor V0049 - GFI Genfare Total:</b>				<b>\$ 344.23</b>
<b>Vendor: V0435 - GFOA (Govm't Finance Officers)</b>				
20428	12/02/2015	FY15 CAFR Fee	100-1EX-5-G1-9501006	\$ 435.00
<b>Vendor V0435 - GFOA (Govm't Finance Officers) Total:</b>				<b>\$ 435.00</b>
<b>Vendor: V0125 - Grainger</b>				
20429	12/02/2015	Battery, 223, Lithium 6V	100-2FF-5-G1-9401038	\$ 103.24
20500	12/17/2015	Pourover Decanter, Battery, Pressure relief valve	100-2FF-5-G1-9401038	\$ 76.43
20500	12/17/2015	ASI dropdown spindle with base	100-2FF-5-G1-9401038	\$ 17.63
<b>Vendor V0125 - Grainger Total:</b>				<b>\$ 197.30</b>
<b>Vendor: V0320 - High Desert Broadcasting</b>				
20522	12/28/2015	Stuff-a-Bus Radio Ads and Live Broadcasts	100-5CS-5-G1-9501029	\$ 2,525.00
20522	12/28/2015	Stuff-a-Bus Radio Ads and Live Broadcasts	100-5CS-5-G1-9501029	\$ 2,725.00
20522	12/28/2015	Stuff-a-Bus Radio Ads and Live Broadcasts	100-5CS-5-G1-9501029	\$ 1,408.00
20522	12/28/2015	Stuff-a-Bus Radio Ads and Live Broadcasts	100-5CS-5-G1-9501029	\$ 1,408.00
20472	12/10/2015	Stuff-a-Bus Radio Ads & Live Broadcasts-Dec 5 & 6	100-5CS-5-G1-9501029	\$ 425.00
20472	12/10/2015	Stuff-a-Bus Radio Ads & Live Broadcasts-Dec 5 & 6	100-5CS-5-G1-9501029	\$ 425.00
20472	12/10/2015	Stuff-a-Bus Radio Ads & Live Broadcasts-Dec 5 & 6	100-5CS-5-G1-9501029	\$ 352.00
20472	12/10/2015	Stuff-a-Bus Radio Ads & Live Broadcasts-Dec 5 & 6	100-5CS-5-G1-9501029	\$ 352.00
<b>Vendor V0320 - High Desert Broadcasting Total:</b>				<b>\$ 9,620.00</b>
<b>Vendor: V0624 - Home Depot Credit Services</b>				
20473	12/10/2015	grip impact punchdown	100-2FF-5-G1-9401037	\$ 64.20
20473	12/10/2015	Ford Key, 2AA Flashlight, 60 alkaline	100-2FF-5-G1-9401037	\$ 46.39
20473	12/10/2015	Corner Brace	600-1XX-5-J1-9909068	\$ 16.27
20473	12/10/2015	25 polky tube, steel fish tape	600-1XX-5-J1-9909068	\$ 314.68
20473	12/10/2015	cat 5E, monkey gorilla glue	600-1XX-5-J1-9909068	\$ 69.41
20473	12/10/2015	cable strap, male adapter, etc	600-1XX-5-J1-9909068	\$ 159.62
20473	12/10/2015	5 lb screw	600-1XX-5-J1-9909068	\$ 29.92
20473	12/10/2015	Brass Adapter, Vinyl tube, Knee pad	600-1XX-5-J1-9909068	\$ 62.88
20473	12/10/2015	1lb screw, 45plugboot, rigid lockn	600-1XX-5-J1-9909068	\$ 138.86
<b>Vendor V0624 - Home Depot Credit Services Total:</b>				<b>\$ 902.23</b>
<b>Vendor: V0474 - Insight- Public Sector</b>				
20430	12/02/2015	APC Back-UPS ES 550 Workstation Battery Back-Up	600-1XX-5-J1-9902008	\$ 367.42
<b>Vendor V0474 - Insight- Public Sector Total:</b>				<b>\$ 367.42</b>
<b>Vendor: V0861 - Intelesys Communications Services Inc.</b>				
20474	12/10/2015	Installation of new Shoretel Phone System	600-1XX-5-J1-9909068	\$ 764.47
20474	12/10/2015	Installation of new Shoretel Phone System	600-1XX-5-J1-9909068	\$ 4,846.62
20474	12/10/2015	Installation of new Shoretel Phone System	600-1XX-5-J1-9909068	\$ 323.72
<b>Vendor V0861 - Intelesys Communications Services Inc. Total:</b>				<b>\$ 5,934.81</b>
<b>Vendor: V1057 - IntelliRide</b>				
20501	12/17/2015	November 2015 ETP Service	100-5CS-5-G1-9401031	\$ 13,570.72
20501	12/17/2015	Coupon Charge, November 2015	100-000-4-D1-6001400	\$ 1,482.00
20501	12/17/2015	DAR Revenue, November 2015	100-000-4-D1-6001400	\$ (7,312.00)
20501	12/17/2015	DAR Service, November 2015	100-2FF-5-G1-9001014	\$ 85,744.52
<b>Vendor V1057 - IntelliRide Total:</b>				<b>\$ 93,485.24</b>



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<b>Vendor: V0057 - Interior Plant Designs</b>				
20431	12/02/2015	Indoor Plant Services	100-2FF-5-G1-9401005	\$ 195.00
20502	12/17/2015	Indoor Plant Services	100-2FF-5-G1-9401005	\$ 195.00
<b>Vendor V0057 - Interior Plant Designs Total:</b>				<b>\$ 390.00</b>
<b>Vendor: V0157 - Iron Mountain Records Mgmt Inc</b>				
20475	12/10/2015	Offsite Shred Services, November 2015	100-2FF-5-G1-9401005	\$ 71.84
<b>Vendor V0157 - Iron Mountain Records Mgmt Inc Total:</b>				<b>\$ 71.84</b>
<b>Vendor: V1062 - Kaizen Infosource</b>				
20503	12/17/2015	Support Services for Implementation of DMS	100-1EX-5-G1-9501013	\$ 1,896.45
20432	12/02/2015	Support Services for Implementation of DMS	100-1EX-5-G1-9501013	\$ 9,404.80
<b>Vendor V1062 - Kaizen Infosource Total:</b>				<b>\$ 11,301.25</b>
<b>Vendor: V0816 - Karen Darr</b>				
20489	12/10/2015	Employee Holiday party	100-5CS-5-G1-9501029	\$ 377.12
20489	12/10/2015	Employee Holiday party	100-5CS-5-G1-9501029	\$ 111.16
<b>Vendor V0816 - Karen Darr Total:</b>				<b>\$ 488.28</b>
<b>Vendor: V0806 - Kelly Alcuran</b>				
20476	12/10/2015	Tuition Reimbursement	100-1EX-5-G1-9701916	\$ 1,200.00
<b>Vendor V0806 - Kelly Alcuran Total:</b>				<b>\$ 1,200.00</b>
<b>Vendor: V1156 - Kelly Miller</b>				
20490	12/10/2015	STUFF A BUS Reimbursements	100-5CS-5-G1-9501038	\$ 836.41
<b>Vendor V1156 - Kelly Miller Total:</b>				<b>\$ 836.41</b>
<b>Vendor: V1080 - Kennard Design Group</b>				
20504	12/17/2015	Design Engineering and Construction Mgmt TO3	600-1XX-5-J1-9909059	\$ 27,837.80
<b>Vendor V1080 - Kennard Design Group Total:</b>				<b>\$ 27,837.80</b>
<b>Vendor: V0627 - LA County Fire Department</b>				
20456	12/03/2015	Annual CUPA Fee-July 1, 2015-June 30, 2016	100-2FF-5-G1-9401010	\$ 2,104.00
<b>Vendor V0627 - LA County Fire Department Total:</b>				<b>\$ 2,104.00</b>
<b>Vendor: V0288 - LA County Sheriff Dept</b>				
20433	12/02/2015	Los Angeles County Sheriff's Contract , October 20	100-5CS-5-G1-9501034	\$ 5,605.80
<b>Vendor V0288 - LA County Sheriff Dept Total:</b>				<b>\$ 5,605.80</b>
<b>Vendor: V0105 - Lamar Companies</b>				
20434	12/02/2015	Track-it Billboard Ad with Williene	100-5CS-5-G1-9501003	\$ 2,550.00
<b>Vendor V0105 - Lamar Companies Total:</b>				<b>\$ 2,550.00</b>
<b>Vendor: V0421 - Lancaster Chamber of Commerce</b>				
20435	12/02/2015	Lancaster Chriatmas parade	100-5CS-5-G1-9501003	\$ 300.00
<b>Vendor V0421 - Lancaster Chamber of Commerce Total:</b>				<b>\$ 300.00</b>
<b>Vendor: V1107 - LPM Consulting Inc.</b>				
20436	12/02/2015	Consulting services-June-Nov 2015	100-3FS-5-G1-9501027	\$ 9,907.50
<b>Vendor V1107 - LPM Consulting Inc. Total:</b>				<b>\$ 9,907.50</b>
<b>Vendor: V0916 - Mail America 3</b>				
20437	12/02/2015	Phone line credit from August 2015-October 2015	100-3FS-5-G1-9501037	\$ 150.00
20477	12/10/2015	Rider relief Coupons-November 2015	100-3FS-5-G1-9501037	\$ 36.00



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			<b>Vendor V0916 - Mail America 3 Total:</b>	<b>\$ 186.00</b>
<b>Vendor: V1088 - Mail America 4</b>				
20438	12/02/2015	Phone line credit from Aug-October 2015	100-3FS-5-G1-9501037	\$ 150.00
			<b>Vendor V1088 - Mail America 4 Total:</b>	<b>\$ 150.00</b>
<b>Vendor: V0529 - Mail America- Lancaster</b>				
20439	12/02/2015	Phone line credit from Aug-October 2015	100-3FS-5-G1-9501037	\$ 150.00
			<b>Vendor V0529 - Mail America- Lancaster Total:</b>	<b>\$ 150.00</b>
<b>Vendor: V0169 - Mar-Co Equipment Company</b>				
20505	12/17/2015	Squeegee, outer	100-2FF-5-G1-9401038	\$ 76.30
20505	12/17/2015	Brushes	100-2FF-5-G1-9401038	\$ 353.16
20505	12/17/2015	Squeegee, inner	100-2FF-5-G1-9401038	\$ 144.03
			<b>Vendor V0169 - Mar-Co Equipment Company Total:</b>	<b>\$ 573.49</b>
<b>Vendor: V1143 - McKeon Group LLC</b>				
20440	12/02/2015	Advocacy-Consultants/Legislative-December 2015	100-1EX-5-G1-9501015	\$ 5,000.00
20440	12/02/2015	Advocacy-Consultants/Legislative-November 2015	100-1EX-5-G1-9501015	\$ 5,000.00
20523	12/28/2015	Advocacy-Consultants/Legislative-January 2016	100-1EX-5-G1-9501015	\$ 5,000.00
			<b>Vendor V1143 - McKeon Group LLC Total:</b>	<b>\$ 15,000.00</b>
<b>Vendor: V0891 - MJS Construction</b>				
20457	12/03/2015	IFB 2016-02 BSIP in LA County, Phase 2	600-1XX-5-J1-9909059	\$ 33,203.93
			<b>Vendor V0891 - MJS Construction Total:</b>	<b>\$ 33,203.93</b>
<b>Vendor: V0783 - Mobile Relay Associates</b>				
20478	12/10/2015	commuter radio airtime (repeater service)-December	100-2FF-5-G1-9401038	\$ 1,224.30
			<b>Vendor V0783 - Mobile Relay Associates Total:</b>	<b>\$ 1,224.30</b>
<b>Vendor: V0439 - Molina Graphic Installations</b>				
20458	12/03/2015	Bus wrap installation-STUFF-ABUS	100-5CS-5-G1-9501018	\$ 500.00
			<b>Vendor V0439 - Molina Graphic Installations Total:</b>	<b>\$ 500.00</b>
<b>Vendor: V0626 - Moore &amp; Associates</b>				
20506	12/17/2015	Mobility Management Project - Year 5	100-1EX-5-G1-9501013	\$ 4,275.00
			<b>Vendor V0626 - Moore &amp; Associates Total:</b>	<b>\$ 4,275.00</b>
<b>Vendor: V1117 - N. Glantz &amp; Son, LLC</b>				
20441	12/02/2015	54" X 50Y RW 290GF GLOS OPTICAL CLEAR 2.0 PA LAM	100-5CS-5-G1-9501018	\$ 637.67
20479	12/10/2015	48" X 50Y SV480CV3 ENVISI LUST WHITE	100-5CS-5-G1-9501018	\$ 722.22
20479	12/10/2015	48.5" X 50Y 8548G GLOSS CLEAR 2.0 ENVISION LAM	100-5CS-5-G1-9501018	\$ 534.13
20479	12/10/2015	54" x 50Y DPF 4300 MATTE WHITE CLEAR REMOVABLE 3M	100-5CS-5-G1-9501018	\$ 262.28
			<b>Vendor V1117 - N. Glantz &amp; Son, LLC Total:</b>	<b>\$ 2,156.30</b>
<b>Vendor: V0987 - OPSEC Specialized Protection</b>				
20459	12/03/2015	OPSEC Security Services, November 2015	100-5CS-5-G1-9501034	\$ 4,100.00
			<b>Vendor V0987 - OPSEC Specialized Protection Total:</b>	<b>\$ 4,100.00</b>
<b>Vendor: V0688 - Our Weekly Publications</b>				
20442	12/02/2015	Advertisement for new carpet-IFB: 2016-04	100-3FS-5-G1-9501002	\$ 204.00
			<b>Vendor V0688 - Our Weekly Publications Total:</b>	<b>\$ 204.00</b>
<b>Vendor: V0078 - Pinnacle Petroleum Inc</b>				



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20443	12/02/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 15,824.67
20443	12/02/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 15,760.68
20443	12/02/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 16,170.28
20443	12/02/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 15,401.33
20443	12/02/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 15,673.53
20443	12/02/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 15,108.27
20443	12/02/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 14,617.39
20443	12/02/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 14,451.58
20507	12/17/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 14,451.31
20507	12/17/2015	Fuel, November 2015	100-2FF-5-G1-9201003	\$ 6,415.80
20507	12/17/2015	Fuel July 2015 through June 2015	100-2FF-5-G1-9201003	\$ 9,423.47
20507	12/17/2015	Fuel, December 2015	100-2FF-5-G1-9201003	\$ 7,152.93
<b>Vendor V0078 - Pinnacle Petroleum Inc Total:</b>				<b>\$ 160,451.24</b>
<b>Vendor: V0578 - Pitney Bowes Global Financial Services</b>				
20508	12/17/2015	Postage refill by phone/36877116	100-3FS-5-G1-9501010	\$ 520.99
<b>Vendor V0578 - Pitney Bowes Global Financial Services Total:</b>				<b>\$ 520.99</b>
<b>Vendor: V1157 - RAUL ALEGRIA</b>				
20509	12/17/2015	Refund for 785 EZ charged twice	100-000-4-D1-6001107	\$ 100.50
<b>Vendor V1157 - RAUL ALEGRIA Total:</b>				<b>\$ 100.50</b>
<b>Vendor: V0701 - Signal Campus</b>				
20480	12/10/2015	AVC Kiosk Advertising	100-5CS-5-G1-9501003	\$ 336.00
<b>Vendor V0701 - Signal Campus Total:</b>				<b>\$ 336.00</b>
<b>Vendor: V0403 - Southern California Edison</b>				
20444	12/02/2015	Engineering for EV-induction Clocktower location	600-1XX-5-J1-9909081	\$ 16,076.79
20444	12/02/2015	Engineering for EV-induction LCP location	600-1XX-5-J1-9909081	\$ 36,032.43
20481	12/10/2015	Electric bill-Acct#-8665-75-10/20/2015-11/19/2015	100-2FF-5-G1-9401021	\$ 6,984.03
20481	12/10/2015	Electric bill-Acct#-5692-67-10/20/2015-11/19/2015	100-2FF-5-G1-9401021	\$ 18,858.25
<b>Vendor V0403 - Southern California Edison Total:</b>				<b>\$ 77,951.50</b>
<b>Vendor: V0493 - Standard Insurance Company</b>				
20446	12/02/2015	Dental Insurance Premium-EE	100-000-2-B1-4011014	\$ 809.59
20446	12/02/2015	Dental Insurance Premium-ER	100-1ZZ-5-G1-9701614	\$ 2,387.98
20446	12/02/2015	Vision Insurance Premium-EE	100-000-2-B1-4011016	\$ 144.68
20446	12/02/2015	Vision Insurance Premium-ER	100-1ZZ-5-G1-9701616	\$ 451.12
<b>Vendor V0493 - Standard Insurance Company Total:</b>				<b>\$ 3,793.37</b>
<b>Vendor: V0477 - Standard Insurance Company</b>				
20445	12/02/2015	Group Life-FT	100-1ZZ-5-G1-9701811	\$ 368.59
20445	12/02/2015	HADV Premium	100-1ZZ-5-G1-9701811	\$ 37.00
20445	12/02/2015	Short-term Disability	100-1ZZ-5-G1-9701812	\$ 1,329.51
20445	12/02/2015	Long-term Disability	100-1ZZ-5-G1-9701813	\$ 824.59
20445	12/02/2015	AD & D	100-1ZZ-5-G1-9701814	\$ 73.71
<b>Vendor V0477 - Standard Insurance Company Total:</b>				<b>\$ 2,633.40</b>
<b>Vendor: V0596 - State Water Resources Control Board</b>				
20510	12/17/2015	Annual Permit Fee-10/01/15-09/30/16	100-2FF-5-G1-9401010	\$ 403.00
<b>Vendor V0596 - State Water Resources Control Board Total:</b>				<b>\$ 403.00</b>
<b>Vendor: V0684 - Strategies</b>				
20511	12/17/2015	Consulting services, November 2015	100-3FS-5-G1-9501027	\$ 25.00





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			<b>Vendor V0684 - Strategies Total:</b>	<b>\$ 25.00</b>
<b>Vendor: V0103 - TCW Systems, Inc.</b>				
20447	12/02/2015	local airtime (repeater service)	100-2FF-5-G1-9401038	\$ 500.00
			<b>Vendor V0103 - TCW Systems, Inc. Total:</b>	<b>\$ 500.00</b>
<b>Vendor: V0982 - The Balloon Factory</b>				
20512	12/17/2015	Helium (special events)	100-5CS-5-G1-9501029	\$ 697.63
20512	12/17/2015	Helium (Special events)	100-5CS-5-G1-9501029	\$ 697.63
			<b>Vendor V0982 - The Balloon Factory Total:</b>	<b>\$ 1,395.26</b>
<b>Vendor: V0505 - The Customer Service Experts</b>				
20482	12/10/2015	Phone line for November 2015	100-3FS-5-G1-9501037	\$ 50.00
			<b>Vendor V0505 - The Customer Service Experts Total:</b>	<b>\$ 50.00</b>
<b>Vendor: V0405 - The Gas Company</b>				
20448	12/02/2015	Gas usage, 10/19/15-11/18/15	100-2FF-5-G1-9401022	\$ 2,950.44
			<b>Vendor V0405 - The Gas Company Total:</b>	<b>\$ 2,950.44</b>
<b>Vendor: V0904 - Time Warner Cable Business Class</b>				
20513	12/17/2015	Internet Service-12/13/2015-01/12/2016	100-2FF-5-G1-9501017	\$ 1,365.00
			<b>Vendor V0904 - Time Warner Cable Business Class Total:</b>	<b>\$ 1,365.00</b>
<b>Vendor: V0252 - Transdev</b>				
20483	12/10/2015	Local & Commuter Maintenance & Service-October2015	100-2FF-5-G1-9001013	\$ 1,079,163.60
20483	12/10/2015	Answering AVTA Phones on 10/01/15 & 10/15/15	100-2FF-5-G1-9001013	\$ 152.00
20483	12/10/2015	Commuter Recovery-Standby	100-2FF-5-G1-9001013	\$ 1,269.96
20483	12/10/2015	Commuter Recovery-October 2015	100-2FF-5-G1-9001013	\$ 12,248.03
20483	12/10/2015	BYD Electric buses Route 10-October 2015	100-2FF-5-G1-9001016	\$ 16,335.62
20483	12/10/2015	Performance Truck Repair	600-1XX-5-J1-9909063	\$ 4,354.55
20483	12/10/2015	JARC Commuter Hours-October 2015	600-1XX-5-J1-9909063	\$ 18,313.06
20483	12/10/2015	Diesel Machine Works	600-1XX-5-J1-9909047	\$ 275.00
20483	12/10/2015	Sr. Expo-Shake Rattle & Roll Bus#4361	100-5CS-5-G1-9501029	\$ 712.97
20483	12/10/2015	Pass through-Zonar Connected	600-1XX-5-J1-9909047	\$ 407.85
20483	12/10/2015	Cummins Pacific-October 2015	600-1XX-5-J1-9909047	\$ 4,567.78
			<b>Vendor V0252 - Transdev Total:</b>	<b>\$ 1,137,800.42</b>
<b>Vendor: V1161 - Tyrone E. Jordan</b>				
20519	12/21/2015	Reimbursement For Community Room	100-000-4-D1-6201004	\$ 200.00
			<b>Vendor V1161 - Tyrone E. Jordan Total:</b>	<b>\$ 200.00</b>
<b>Vendor: V0189 - United Parcel Service</b>				
20449	12/02/2015	Freight, 11/12/2015	100-3FS-5-G1-9501010	\$ 224.12
			<b>Vendor V0189 - United Parcel Service Total:</b>	<b>\$ 224.12</b>
<b>Vendor: V0297 - United Rentals Northwest, Inc</b>				
20484	12/10/2015	Forklift Rental	100-2FF-5-G1-9401013	\$ 61.50
			<b>Vendor V0297 - United Rentals Northwest, Inc Total:</b>	<b>\$ 61.50</b>
<b>Vendor: V0353 - UNUM Life Insurance Co of Amer</b>				
20450	12/02/2015	Long Term Care-EE	100-000-2-B1-4011024	\$ 124.20
20450	12/02/2015	Long Term Care-ER	100-1ZZ-5-G1-9702618	\$ 493.20
			<b>Vendor V0353 - UNUM Life Insurance Co of Amer Total:</b>	<b>\$ 617.40</b>



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<b>Vendor: V0302 - US Bank</b>				
20485	12/10/2015	W Williams-CTA Conference	100-1EX-5-G1-9501019	\$ 250.00
20485	12/10/2015	M Perry CTA Conference & S Hofbauer	100-1EX-5-G1-9501019	\$ 618.60
20485	12/10/2015	APTA Small Committee Washington 12/2-4,2015	100-1EX-5-G1-9501019	\$ 387.35
20485	12/10/2015	M Perry CTA Conference & S Hofbauer	100-1EX-5-G1-9501019	\$ 618.60
20485	12/10/2015	rental car of board function	100-1EX-5-G1-9501019	\$ 204.64
20485	12/10/2015	California Transit Association	100-1EX-5-G1-9501019	\$ 752.02
20485	12/10/2015	F Tobar meeting	100-1EX-5-G1-9501019	\$ 10.00
20485	12/10/2015	C Konisek-Triennial Workshop	100-1EX-5-G1-9501019	\$ 343.28
20485	12/10/2015	M Perry CTA Conference	100-1EX-5-G1-9501019	\$ 465.00
20485	12/10/2015	Business Briefing Luncheon	100-1EX-5-G1-9501019	\$ 20.00
20485	12/10/2015	NIGP certification	100-1EX-5-G1-9501019	\$ 190.00
20485	12/10/2015	Paintshop Pro X8 upgrade	100-2FF-5-G1-9401012	\$ 35.99
20485	12/10/2015	Virtual Server- Monthly Fee	100-2FF-5-G1-9401012	\$ 19.99
20485	12/10/2015	Renewal of SSL certificate	100-2FF-5-G1-9401012	\$ 449.97
20485	12/10/2015	All Hands Staff meeting	100-2FF-5-G1-9501029	\$ 162.58
20485	12/10/2015	All Hands Staff meeting	100-2FF-5-G1-9501029	\$ 22.90
20485	12/10/2015	Employee Holiday party	100-5CS-5-G1-9501029	\$ 860.00
20485	12/10/2015	Holiday bells-stuff a bus	100-5CS-5-G1-9501029	\$ 74.00
20485	12/10/2015	Balloon closures	100-5CS-5-G1-9501029	\$ 320.50
<b>Vendor V0302 - US Bank Total:</b>				<b>\$ 5,805.42</b>
<b>Vendor: V1050 - US Postal Exchange</b>				
20487	12/10/2015	Rider Relief Coupons, November 2015	100-3FS-5-G1-9501037	\$ 120.00
<b>Vendor V1050 - US Postal Exchange Total:</b>				<b>\$ 120.00</b>
<b>Vendor: V0194 - Verizon California</b>				
20451	12/02/2015	Phone service, 11/13/15-12/12/15	100-2FF-5-G1-9501017	\$ 447.83
<b>Vendor V0194 - Verizon California Total:</b>				<b>\$ 447.83</b>
<b>Vendor: V0969 - Walsma Oil Company</b>				
20488	12/10/2015	diesel emmissions fluid	100-2FF-5-G1-9201003	\$ 2,690.56
<b>Vendor V0969 - Walsma Oil Company Total:</b>				<b>\$ 2,690.56</b>
<b>Vendor: V0550 - Waste Management</b>				
20452	12/02/2015	Waste Services, November 2015	100-2FF-5-G1-9401023	\$ 712.60
<b>Vendor V0550 - Waste Management Total:</b>				<b>\$ 712.60</b>
<b>Vendor: V0457 - Waxie Enterprises Inc.</b>				
20514	12/17/2015	40 x 48 liners	100-2FF-5-G1-9401038	\$ 251.43
20514	12/17/2015	hand soap	100-2FF-5-G1-9401038	\$ 102.11
20514	12/17/2015	24 x 24 liners	100-2FF-5-G1-9401038	\$ 166.29
20514	12/17/2015	vinyl gloves	100-2FF-5-G1-9401038	\$ 62.14
20514	12/17/2015	33 x 39 liners	100-2FF-5-G1-9401038	\$ 126.39
20514	12/17/2015	2 mil clear liners	100-2FF-5-G1-9401038	\$ 531.92
20514	12/17/2015	towel dispenser	100-2FF-5-G1-9401038	\$ 202.09
20514	12/17/2015	roll towels	100-2FF-5-G1-9401038	\$ 415.55
20514	12/17/2015	enzyme cleanser	100-2FF-5-G1-9401038	\$ 108.00
20514	12/17/2015	premium tissue	100-2FF-5-G1-9401038	\$ 717.22
20514	12/17/2015	seat covers	100-2FF-5-G1-9401038	\$ 72.53
20514	12/17/2015	kitchen towels	100-2FF-5-G1-9401038	\$ 29.40
20514	12/17/2015	bowl cleaner	100-2FF-5-G1-9401038	\$ 142.67
20514	12/17/2015	TP Spindle	100-2FF-5-G1-9401038	\$ 4.80
20514	12/17/2015	Lock & Key	100-2FF-5-G1-9401038	\$ 23.71



**CASH DISBURSEMENT REPORT**  
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Payment Dates 12/1/2015 - 12/31/2015  
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Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor V0457 - Waxie Enterprises Inc. Total:</b>				<b>\$ 2,956.25</b>
<b>Vendor: V1154 - Weideman Group Inc.</b>				
20460	12/03/2015	Legislative Advocacy Services-December 2015	100-1EX-5-G1-9501015	\$ 10,000.00
<b>Vendor V1154 - Weideman Group Inc. Total:</b>				<b>\$ 10,000.00</b>
<b>Vendor: V0112 - Western Exterminators</b>				
20453	12/02/2015	Exterminator services, November 2015	100-2FF-5-G1-9401005	\$ 96.00
<b>Vendor V0112 - Western Exterminators Total:</b>				<b>\$ 96.00</b>
<b>Vendor: V0744 - Windes</b>				
20516	12/17/2015	Final billing-Audit Services for FY15	100-3FS-5-G1-9501020	\$ 15,000.00
<b>Vendor V0744 - Windes Total:</b>				<b>\$ 15,000.00</b>
<b>Vendor: V0124 - Witts</b>				
20454	12/02/2015	Office Supplies	100-3FS-5-G1-9501009	\$ 358.76
20517	12/17/2015	W-2 forms & 1099 for 2015	100-2FF-5-G1-9401004	\$ 106.87
<b>Vendor V0124 - Witts Total:</b>				<b>\$ 465.63</b>
<b>Grand Total:</b>				<b>\$ 1,797,034.48</b>



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Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0698 - 4 Imprint Inc</b>				
20314	11/12/2015	Keep it clip 4" Opaque	100-5CS-5-G1-9501029	\$ 1,416.48
20314	11/12/2015	Balloons Change of ink	100-5CS-5-G1-9501029	\$ 18.80
20314	11/12/2015	Balloon 9" Standard Colors	100-5CS-5-G1-9501029	\$ 149.22
20314	11/12/2015	Budgeteer Pencils	100-5CS-5-G1-9501029	\$ 437.59
<b>Vendor V0698 - 4 Imprint Inc Total:</b>				<b>\$ 2,022.09</b>
<b>Vendor: V0261 - Admit One Product</b>				
20382	11/19/2015	Dial-A-Ride Tickets 3 up	100-5CS-5-G1-9501018	\$ 486.09
<b>Vendor V0261 - Admit One Product Total:</b>				<b>\$ 486.09</b>
<b>Vendor: V0986 - Aerotech News and Review</b>				
20383	11/19/2015	Aerotech Advertisement for Veterans Month	100-5CS-5-G1-9501003	\$ 500.00
<b>Vendor V0986 - Aerotech News and Review Total:</b>				<b>\$ 500.00</b>
<b>Vendor: V1130 - All Glass and Plastics</b>				
20315	11/12/2015	Phase II repair and upgrade of dispatch doors	600-1XX-5-J1-9909068	\$ 2,247.20
20315	11/12/2015	su-100 motion sensor	600-1XX-5-J1-9902008	\$ 597.43
<b>Vendor V1130 - All Glass and Plastics Total:</b>				<b>\$ 2,844.63</b>
<b>Vendor: V0380 - Alpha Numeric</b>				
20316	11/12/2015	File Folders- Records Management	100-3FS-5-G1-9501009	\$ 675.06
<b>Vendor V0380 - Alpha Numeric Total:</b>				<b>\$ 675.06</b>
<b>Vendor: V0006 - American Business Machines</b>				
20384	11/19/2015	Contract overage charge for 10/8/15-11/7/15	100-5CS-5-G1-9501018	\$ 1.03
<b>Vendor V0006 - American Business Machines Total:</b>				<b>\$ 1.03</b>
<b>Vendor: V0753 - American Heritage Life Ins.</b>				
20317	11/12/2015	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$ 755.36
<b>Vendor V0753 - American Heritage Life Ins. Total:</b>				<b>\$ 755.36</b>
<b>Vendor: V0865 - Antelope Valley Sheriff's Boosters</b>				
20385	11/19/2015	Sheriff's Boosters Golf Tournament Media Package	100-5CS-5-G1-9501003	\$ 7,700.00
20385	11/19/2015	Sheriff' Boosters Golf Tournament Sponsorship	100-5CS-5-G1-9501039	\$ 1,000.00
20385	11/19/2015	Floor Advertising at Fair	100-5CS-5-G1-9501003	\$ 1,100.00
<b>Vendor V0865 - Antelope Valley Sheriff's Boosters Total:</b>				<b>\$ 9,800.00</b>
<b>Vendor: V0135 - Aramark Uniform Services</b>				
20318	11/12/2015	Uniform service	100-2FF-5-G1-9401038	\$ 142.62
20318	11/12/2015	Uniform service	100-2FF-5-G1-9401038	\$ 132.92
20318	11/12/2015	Uniform service	100-2FF-5-G1-9401038	\$ 132.92
20318	11/12/2015	Uniform service	100-2FF-5-G1-9401038	\$ 86.38
<b>Vendor V0135 - Aramark Uniform Services Total:</b>				<b>\$ 494.84</b>
<b>Vendor: V0518 - Arrow Engineering Services-AESI</b>				
20319	11/12/2015	Emergency Management-Hazard Mitig Srvs Software	600-1XX-5-J1-9909068	\$ 1,315.00
20386	11/19/2015	Arrow Change Order 1 Task Order 2	600-1XX-5-J1-9909083	\$ 7,302.50
20386	11/19/2015	Task Order 1 Change Order 1 for Wave Chargers	600-1XX-5-J1-9909080	\$ 1,117.00
20386	11/19/2015	Task Order 1 Change Order 1 for Wave Chargers	600-1XX-5-J1-9909080	\$ 1,461.00
20386	11/19/2015	Consulting for LA County Phase 2 Const	600-1XX-5-J1-9909059	\$ 14,660.00
<b>Vendor V0518 - Arrow Engineering Services-AESI Total:</b>				<b>\$ 25,855.50</b>
<b>Vendor: V0441 - At&amp;T Calnet</b>				



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20320	11/12/2015	Phone	100-2FF-5-G1-9501017	\$ 100.60
<b>Vendor V0441 - At&amp;T Calnet Total:</b>				<b>\$ 100.60</b>
<b>Vendor: V0013 - AV Press</b>				
20321	11/12/2015	Advertising	100-3FS-5-G1-9501002	\$ 795.60
20321	11/12/2015	Antelope Valley Press Contract	100-5CS-5-G1-9501003	\$ 5,635.90
20321	11/12/2015	Customer Service Recruitment Ad-AV Press	100-3FS-5-G1-9501026	\$ 287.85
<b>Vendor V0013 - AV Press Total:</b>				<b>\$ 6,719.35</b>
<b>Vendor: V0960 - Avail Technologies, Inc.</b>				
20322	11/12/2015	Avail System New Bus's	600-1XX-5-J1-9909050	\$ 13,067.57
20322	11/12/2015	Avail System New Bus's	600-1XX-5-J1-9909063	\$ 8,711.71
<b>Vendor V0960 - Avail Technologies, Inc. Total:</b>				<b>\$ 21,779.28</b>
<b>Vendor: V0370 - Bank Supplies</b>				
20387	11/19/2015	20 Bundle Tamper Evident bags	100-3FS-5-G1-9501009	\$ 72.49
20387	11/19/2015	Bill Strap-self seal	100-3FS-5-G1-9501009	\$ 71.26
<b>Vendor V0370 - Bank Supplies Total:</b>				<b>\$ 143.75</b>
<b>Vendor: V0857 - Blue Goose Uniforms</b>				
20388	11/19/2015	Bus Stop Techs. Uniform	100-2FF-5-G1-9401038	\$ 43.61
20388	11/19/2015	Bus Stop Techs. Uniform	100-2FF-5-G1-9401038	\$ 91.56
20388	11/19/2015	Bus Stop Techs. Uniforms (Edsgar & Benjamin)	100-2FF-5-G1-9401038	\$ 443.35
<b>Vendor V0857 - Blue Goose Uniforms Total:</b>				<b>\$ 578.52</b>
<b>Vendor: V0239 - BOHN'S Printing</b>				
20323	11/12/2015	Rider Relief brochures	100-5CS-5-G1-9501018	\$ 272.50
20389	11/19/2015	Comment Cards	100-5CS-5-G1-9501018	\$ 1,338.32
<b>Vendor V0239 - BOHN'S Printing Total:</b>				<b>\$ 1,610.82</b>
<b>Vendor: V0762 - Boot Barn</b>				
20324	11/12/2015	SAFETY SHOES FOR RENE (NOT TO EXCEED \$200)	100-2FF-5-G1-9401038	\$ 182.56
<b>Vendor V0762 - Boot Barn Total:</b>				<b>\$ 182.56</b>
<b>Vendor: V0149 - Brinks Incorporated</b>				
20390	11/19/2015	Daily Cash Pick up Service	100-2FF-5-G1-9401005	\$ 226.87
20390	11/19/2015	Daily Cash Pick up Service-Nov 2015	100-2FF-5-G1-9401005	\$ 499.13
<b>Vendor V0149 - Brinks Incorporated Total:</b>				<b>\$ 726.00</b>
<b>Vendor: V0018 - Burris Coffee &amp; Pure Water Service</b>				
20325	11/12/2015	Coffee Supplies	100-3FS-5-G1-9501009	\$ 359.85
<b>Vendor V0018 - Burris Coffee &amp; Pure Water Service Total:</b>				<b>\$ 359.85</b>
<b>Vendor: V0383 - Consolidated Electrical Distr.</b>				
20326	11/12/2015	Lighting relays	100-2FF-5-G1-9401038	\$ 264.33
20326	11/12/2015	Fuses, Solar Inverter	100-2FF-5-G1-9401038	\$ 196.20
<b>Vendor V0383 - Consolidated Electrical Distr. Total:</b>				<b>\$ 460.53</b>
<b>Vendor: V0127 - Creative Bus Sales, Inc.</b>				
20327	11/12/2015	2015-48 Three Replacement ADA Ramped Vehicles	600-1XX-5-J1-9902013	\$ 47,466.75
20327	11/12/2015	2015-48 Three Replacement ADA Ramped Vehicles	600-1XX-5-J1-9902013	\$ 2,072.05
20327	11/12/2015	2015-48 Three Replacement ADA Ramped Vehicles	600-1XX-5-J1-9902013	\$ 2,072.05
20327	11/12/2015	2015-48 Three Replacement ADA Ramped Vehicles	600-1XX-5-J1-9902013	\$ 47,466.75
20327	11/12/2015	2015-48 Three Replacement ADA Ramped Vehicles	600-1XX-5-J1-9902013	\$ 2,072.05



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20327	11/12/2015	2015-48 Three Replacement ADA Ramped Vehicles	600-1XX-5-J1-9902013	\$ 47,466.75
<b>Vendor V0127 - Creative Bus Sales, Inc. Total:</b>				<b>\$ 148,616.40</b>
<b>Vendor: V0812 - DeeAnna Cason</b>				
20312	11/04/2015	Misc. Receipt of funds	100-000-4-D1-6001004	\$ (3.00)
20312	11/04/2015	W. Jones- PIHRA meeting	100-1EX-5-G1-9501019	\$ 23.00
20312	11/04/2015	D. Cason- All Hands meeting supplies	100-1EX-5-G1-9501019	\$ 37.42
20312	11/04/2015	D. Cason- Lunch Emergency Op training	100-1EX-5-G1-9501019	\$ 65.22
20312	11/04/2015	J. Fry- Reimbursement FTA Seminar	100-1EX-5-G1-9501019	\$ 25.26
20312	11/04/2015	C. Konisek- Office Supplies	100-3FS-5-G1-9501009	\$ 32.46
20312	11/04/2015	D. Tuminaro- Lobby Decorations	100-5CS-5-G1-9501029	\$ 16.35
20312	11/04/2015	K. Miller- Outreach Supplies	100-5CS-5-G1-9501029	\$ 65.67
20312	11/04/2015	K. Miller- Boulevard Event Supplies	100-5CS-5-G1-9501029	\$ 69.12
<b>Vendor V0812 - DeeAnna Cason Total:</b>				<b>\$ 331.50</b>
<b>Vendor: V0154 - Dell Marketing</b>				
20328	11/12/2015	Dell 5130cdn High-Capacity Yellow Toner Cartridge	100-2FF-5-G1-9401009	\$ 253.69
20328	11/12/2015	Dell C1765nf High-Capacity Yellow Toner Cartridge	100-2FF-5-G1-9401009	\$ 72.47
20328	11/12/2015	Dell C1765nf High-Capacity Magenta Toner Cartridge	100-2FF-5-G1-9401009	\$ 144.95
<b>Vendor V0154 - Dell Marketing Total:</b>				<b>\$ 471.11</b>
<b>Vendor: V1123 - Eastside Checks Cashed</b>				
20329	11/12/2015	October 2015 phone line reimbursement	100-3FS-5-G1-9501037	\$ 50.00
20391	11/19/2015	Rider Relief Coupon-October 2015	100-3FS-5-G1-9501037	\$ 40.00
<b>Vendor V1123 - Eastside Checks Cashed Total:</b>				<b>\$ 90.00</b>
<b>Vendor: V0489 - Eugene Greene</b>				
20392	11/19/2015	Repair backflow device	100-2FF-5-G1-9401038	\$ 174.12
<b>Vendor V0489 - Eugene Greene Total:</b>				<b>\$ 174.12</b>
<b>Vendor: V0046 - Federal Express</b>				
20330	11/12/2015	Shipping	100-3FS-5-G1-9501010	\$ 58.56
20330	11/12/2015	Shipping charges-10/29/2015	100-3FS-5-G1-9501010	\$ 50.07
20393	11/19/2015	Freight Charges, 11/03-11/06/2015	100-3FS-5-G1-9501010	\$ 56.48
<b>Vendor V0046 - Federal Express Total:</b>				<b>\$ 165.11</b>
<b>Vendor: V0176 - First Place Awards</b>				
20331	11/12/2015	1-Black acrylic vendor award	100-3FS-5-G1-9501009	\$ 62.68
<b>Vendor V0176 - First Place Awards Total:</b>				<b>\$ 62.68</b>
<b>Vendor: V0125 - Grainger</b>				
20332	11/12/2015	Fixed speed chemical pump (Bus wash) 120gpd 100p:	100-2FF-5-G1-9401038	\$ 969.39
20332	11/12/2015	CARTRIDGE	100-2FF-5-G1-9401038	\$ 106.29
20332	11/12/2015	Hunter Green Spray Paint	100-2FF-5-G1-9401007	\$ 383.77
20332	11/12/2015	Fuel nozzle swivel	100-2FF-5-G1-9401038	\$ 123.61
20332	11/12/2015	A/C Filter 20x20x2	100-2FF-5-G1-9401038	\$ 121.12
20332	11/12/2015	A/C Filters 16x25x2	100-2FF-5-G1-9401038	\$ 52.72
20332	11/12/2015	Lock-out Tags	100-2FF-5-G1-9401038	\$ 16.19
20332	11/12/2015	A/C Filters 20x25x2	100-2FF-5-G1-9401038	\$ 206.01
20332	11/12/2015	Lubricator Bowl	100-2FF-5-G1-9401038	\$ 59.50
<b>Vendor V0125 - Grainger Total:</b>				<b>\$ 2,038.60</b>
<b>Vendor: V1132 - Hanover Displays Inc.</b>				
20333	11/12/2015	L060 display brackets	600-1XX-5-J1-9909056	\$ 101.01



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<b>Vendor V1132 - Hanover Displays Inc. Total:</b>				<b>\$ 101.01</b>
<b>Vendor: V0624 - Home Depot Credit Services</b>				
20334	11/12/2015	Bus stop Maintenance	100-2FF-5-G1-9401038	\$ 152.83
20334	11/12/2015	Facility Repair	100-2FF-5-G1-9401038	\$ 185.88
20334	11/12/2015	Facility Maintenance	100-2FF-5-G1-9401038	\$ 207.92
20334	11/12/2015	Facility Repair	100-2FF-5-G1-9401038	\$ 11.95
<b>Vendor V0624 - Home Depot Credit Services Total:</b>				<b>\$ 558.58</b>
<b>Vendor: V0474 - Insight- Public Sector</b>				
20335	11/12/2015	HP 88XL Black Ink Cartridge	100-2FF-5-G1-9401009	\$ 106.99
20335	11/12/2015	3 - Year Advance Exchange # S7160-AEMTNBD-3	600-1XX-5-J1-9902008	\$ 475.77
20335	11/12/2015	CA TAX	600-1XX-5-J1-9902008	\$ 235.10
20335	11/12/2015	3 -Fujitsu-7160 High Speed Color Duplex Scanners	600-1XX-5-J1-9902008	\$ 2,612.19
<b>Vendor V0474 - Insight- Public Sector Total:</b>				<b>\$ 3,430.05</b>
<b>Vendor: V0861 - Intelesys Communications Services Inc.</b>				
20381	11/16/2015	Installation of new Shoretel Phone System-Paymt#1	600-1XX-5-J1-9909068	\$ 115,063.49
20394	11/19/2015	Installation of new Shoretel Phone System-Labor on	600-1XX-5-J1-9909068	\$ 6,261.21
<b>Vendor V0861 - Intelesys Communications Services Inc. Total:</b>				<b>\$ 121,324.70</b>
<b>Vendor: V1057 - IntelliRide</b>				
20336	11/12/2015	October ETP Service	100-5CS-5-G1-9401031	\$ 17,044.36
20336	11/12/2015	DAR Revenue, Oct. 2015	100-000-4-D1-6001400	\$ (8,567.00)
20336	11/12/2015	DAR Service, October 2015	100-2FF-5-G1-9001014	\$ 96,008.24
20395	11/19/2015	Coupon charge, October 2015	100-000-4-D1-6001400	\$ 1,719.00
<b>Vendor V1057 - IntelliRide Total:</b>				<b>\$ 106,204.60</b>
<b>Vendor: V0492 - Interstate Battery System</b>				
20337	11/12/2015	Batteries for Rotary column lift	100-2FF-5-G1-9401038	\$ 1,808.31
<b>Vendor V0492 - Interstate Battery System Total:</b>				<b>\$ 1,808.31</b>
<b>Vendor: V0157 - Iron Mountain Records Mgmt Inc</b>				
20338	11/12/2015	Records Section Annual Paper Destruction	100-2FF-5-G1-9401005	\$ 143.68
<b>Vendor V0157 - Iron Mountain Records Mgmt Inc Total:</b>				<b>\$ 143.68</b>
<b>Vendor: V0997 - Johnstone Supply</b>				
20339	11/12/2015	Trane Igniters	100-2FF-5-G1-9401038	\$ 181.98
<b>Vendor V0997 - Johnstone Supply Total:</b>				<b>\$ 181.98</b>
<b>Vendor: V1062 - Kaizen Infosource</b>				
20340	11/12/2015	Support Services for Implementation of DMS	100-1EX-5-G1-9501013	\$ 9,264.90
<b>Vendor V1062 - Kaizen Infosource Total:</b>				<b>\$ 9,264.90</b>
<b>Vendor: V0816 - Karen Darr</b>				
20396	11/19/2015	Holiday event-2015	100-2FF-5-G1-9501029	\$ 219.13
20396	11/19/2015	KJ's last day-11/19/2015	100-3FS-5-G1-9501029	\$ 166.44
<b>Vendor V0816 - Karen Darr Total:</b>				<b>\$ 385.57</b>
<b>Vendor: V0250 - L.A. County Waterworks</b>				
20341	11/12/2015	Utilities-Water, 8-17-15-10-15-15	100-2FF-5-G1-9401024	\$ 272.69
20341	11/12/2015	Utilities-Water, 8-17-15-10-15-15	100-2FF-5-G1-9401024	\$ 356.32
20341	11/12/2015	Utilities-Water, 8-17-15-10-15-15	100-2FF-5-G1-9401024	\$ 506.36
<b>Vendor V0250 - L.A. County Waterworks Total:</b>				<b>\$ 1,135.37</b>



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<b>Vendor: V0288 - LA County Sheriff Dept</b>				
20342	11/12/2015	os Angeles County Sheriff's- Sept. 2015	100-5CS-5-G1-9501034	\$ 5,605.80
<b>Vendor V0288 - LA County Sheriff Dept Total:</b>				<b>\$ 5,605.80</b>
<b>Vendor: V0105 - Lamar Companies</b>				
20343	11/12/2015	Track-it Billboard Ad with Williene	100-5CS-5-G1-9501003	\$ 2,550.00
20397	11/19/2015	Stuff-a-Bus Billboards	100-5CS-5-G1-9501003	\$ 525.00
<b>Vendor V0105 - Lamar Companies Total:</b>				<b>\$ 3,075.00</b>
<b>Vendor: V1144 - Le Blanc &amp; Associates LLC</b>				
20344	11/12/2015	Retainer fee for Director of Ops Recruitment	100-1EX-5-G1-9501013	\$ 2,500.00
<b>Vendor V1144 - Le Blanc &amp; Associates LLC Total:</b>				<b>\$ 2,500.00</b>
<b>Vendor: V1115 - LEHR/Stommel, Inc.</b>				
20345	11/12/2015	RQ 2016-09 Emergency and Work Lighting System	600-1XX-5-J1-9902010	\$ 9,512.65
<b>Vendor V1115 - LEHR/Stommel, Inc. Total:</b>				<b>\$ 9,512.65</b>
<b>Vendor: V0720 - Mail America 2- Palmdale</b>				
20346	11/12/2015	Sept rider relief coupons	100-3FS-5-G1-9501037	\$ 20.00
20398	11/19/2015	Rider Relief Coupons-October 2015	100-3FS-5-G1-9501037	\$ 50.00
<b>Vendor V0720 - Mail America 2- Palmdale Total:</b>				<b>\$ 70.00</b>
<b>Vendor: V1143 - McKeon Group LLC</b>				
20309	11/03/2015	Advocacy-Consultants/Legislative	100-1EX-5-G1-9501015	\$ 5,000.00
<b>Vendor V1143 - McKeon Group LLC Total:</b>				<b>\$ 5,000.00</b>
<b>Vendor: V0292 - McMaster-Carr Supply Co.</b>				
20347	11/12/2015	Duct hose	600-1XX-5-J1-9909068	\$ 92.76
20347	11/12/2015	1/8 in not tap	600-1XX-5-J1-9909068	\$ 35.07
20347	11/12/2015	Ceiling light fixture	600-1XX-5-J1-9909068	\$ 206.63
20399	11/19/2015	Recessed Ceiling light	100-2FF-5-G1-9401038	\$ 93.96
<b>Vendor V0292 - McMaster-Carr Supply Co. Total:</b>				<b>\$ 428.42</b>
<b>Vendor: V0891 - MJS Construction</b>				
20348	11/12/2015	IFB 2016-02 BSIP in LA County, Phase 2	600-1XX-5-J1-9909059	\$ 63,699.02
<b>Vendor V0891 - MJS Construction Total:</b>				<b>\$ 63,699.02</b>
<b>Vendor: V0783 - Mobile Relay Associates</b>				
20349	11/12/2015	commuter radio airtime (repeater service)-Nov 15	100-2FF-5-G1-9401038	\$ 1,224.30
<b>Vendor V0783 - Mobile Relay Associates Total:</b>				<b>\$ 1,224.30</b>
<b>Vendor: V0439 - Molina Graphic Installations</b>				
20400	11/19/2015	Bus Queen Installation	100-5CS-5-G1-9501018	\$ 105.00
20400	11/19/2015	Bus King Installation	100-5CS-5-G1-9501018	\$ 165.00
<b>Vendor V0439 - Molina Graphic Installations Total:</b>				<b>\$ 270.00</b>
<b>Vendor: V0186 - N/S Corporation</b>				
20350	11/12/2015	Coupler	100-2FF-5-G1-9401038	\$ 787.41
<b>Vendor V0186 - N/S Corporation Total:</b>				<b>\$ 787.41</b>
<b>Vendor: V0987 - OPSEC Specialized Protection</b>				
20351	11/12/2015	OPSEC Security Services	100-5CS-5-G1-9501034	\$ 4,880.00
<b>Vendor V0987 - OPSEC Specialized Protection Total:</b>				<b>\$ 4,880.00</b>





**CASH DISBURSEMENT REPORT**  
**Antelope Valley Transit Authority**

Payment Dates 11/1/2015 - 11/30/2015  
 By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0688 - Our Weekly Publications</b>				
20352	11/12/2015	Yearly Amount for Advertising	100-3FS-5-G1-9501002	\$ 204.00
<b>Vendor V0688 - Our Weekly Publications Total:</b>				<b>\$ 204.00</b>
<b>Vendor: V0243 - Palmdale Chamber of Commerce</b>				
20353	11/12/2015	Parade Entry Fee	100-5CS-5-G1-9501029	\$ 65.00
20401	11/19/2015	Palmdale Christmas Program Ad	100-5CS-5-G1-9501003	\$ 250.00
<b>Vendor V0243 - Palmdale Chamber of Commerce Total:</b>				<b>\$ 315.00</b>
<b>Vendor: V1149 - PennCredit Corp</b>				
20402	11/19/2015	Water Quality Permit SW0092828	100-2FF-5-G1-9401010	\$ 513.00
<b>Vendor V1149 - PennCredit Corp Total:</b>				<b>\$ 513.00</b>
<b>Vendor: V0078 - Pinnacle Petroleum Inc</b>				
20354	11/12/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 16,232.33
20354	11/12/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 16,216.71
20354	11/12/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 16,286.81
20354	11/12/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 16,444.28
20354	11/12/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 9,988.53
20354	11/12/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 7,279.51
20354	11/12/2015	Fuel, October 2015	100-2FF-5-G1-9201003	\$ 16,170.77
<b>Vendor V0078 - Pinnacle Petroleum Inc Total:</b>				<b>\$ 98,618.94</b>
<b>Vendor: V1137 - Power Plan</b>				
20403	11/19/2015	Budget Software and Implementation-40%	600-1XX-5-J1-9909062	\$ 6,800.00
20403	11/19/2015	Budget Software and Implementation-Travel reimbursed	600-1XX-5-J1-9909062	\$ 467.04
<b>Vendor V1137 - Power Plan Total:</b>				<b>\$ 7,267.04</b>
<b>Vendor: V0207 - Quartz Hill Chamber of Com</b>				
20355	11/12/2015	Chamber Member Fee	100-1EX-5-G1-9501006	\$ 200.00
<b>Vendor V0207 - Quartz Hill Chamber of Com Total:</b>				<b>\$ 200.00</b>
<b>Vendor: V0701 - Signal Campus</b>				
20356	11/12/2015	AVC Kiosk Advertising	100-5CS-5-G1-9501003	\$ 336.00
<b>Vendor V0701 - Signal Campus Total:</b>				<b>\$ 336.00</b>
<b>Vendor: V0493 - Standard Insurance Company</b>				
20313	11/04/2015	Dental Insurance Premium (EE)- Oct. 2015	100-000-2-B1-4011014	\$ 750.72
20313	11/04/2015	Dental Insurance Premium (ER)- Oct. 2015	100-1ZZ-5-G1-9701614	\$ 2,395.72
20313	11/04/2015	Vision Insurance Premium (EE)- Oct. 2015	100-000-2-B1-4011016	\$ 139.54
20313	11/04/2015	Vision Insurance Premium (ER)- Oct. 2015	100-1ZZ-5-G1-9701616	\$ 486.78
20357	11/12/2015	EE-Dental Insurance Premium, Nov 2015	100-000-2-B1-4011014	\$ 809.59
20357	11/12/2015	ER-Dental Insurance Premium, Nov 2015	100-1ZZ-5-G1-9701614	\$ 2,481.96
20357	11/12/2015	EE-Vision Insurance premium, Nov 2015	100-000-2-B1-4011016	\$ 144.68
20357	11/12/2015	ER-Vision Insurance premium, Nov 2015	100-1ZZ-5-G1-9701616	\$ 498.36
<b>Vendor V0493 - Standard Insurance Company Total:</b>				<b>\$ 7,707.35</b>
<b>Vendor: V0684 - Strategies</b>				
20404	11/19/2015	Consulting Services-October 2015	100-3FS-5-G1-9501027	\$ 25.00
<b>Vendor V0684 - Strategies Total:</b>				<b>\$ 25.00</b>
<b>Vendor: V0419 - TAPCO</b>				
20358	11/12/2015	Commuter Bus Stop Signs	600-1XX-5-J1-9909059	\$ 2,866.70



**CASH DISBURSEMENT REPORT**  
**Antelope Valley Transit Authority**

Payment Dates 11/1/2015 - 11/30/2015  
 By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
20358	11/12/2015	Art & Design Charge	600-1XX-5-J1-9909059	\$ 65.40
<b>Vendor V0419 - TAPCO Total:</b>				<b>\$ 2,932.10</b>
<b>Vendor: V0103 - TCW Systems, Inc.</b>				
20359	11/12/2015	local airtime (repeater service)-October 2015	100-2FF-5-G1-9401038	\$ 500.00
<b>Vendor V0103 - TCW Systems, Inc. Total:</b>				<b>\$ 500.00</b>
<b>Vendor: V1102 - Terex Services</b>				
20360	11/12/2015	Repair Genie Z30 Lift	100-2FF-5-G1-9401004	\$ 6,345.87
20360	11/12/2015	Repair Genie Z30 Lift	600-1XX-5-J1-9909069	\$ 10,729.10
<b>Vendor V1102 - Terex Services Total:</b>				<b>\$ 17,074.97</b>
<b>Vendor: V0505 - The Customer Service Experts</b>				
20361	11/12/2015	Phone line for October 2015	100-3FS-5-G1-9501037	\$ 50.00
<b>Vendor V0505 - The Customer Service Experts Total:</b>				<b>\$ 50.00</b>
<b>Vendor: V0791 - Time Warner Cable Ad Sales/LA</b>				
20362	11/12/2015	Time Warner Commercial Run	100-5CS-5-G1-9501003	\$ 431.00
<b>Vendor V0791 - Time Warner Cable Ad Sales/LA Total:</b>				<b>\$ 431.00</b>
<b>Vendor: V0904 - Time Warner Cable Business Class</b>				
20405	11/19/2015	Internet Service, 11/13-12/12/2015	100-2FF-5-G1-9501017	\$ 1,365.00
20405	11/19/2015	Unpaid balance(July 15)	100-2FF-5-G1-9501017	\$ 242.39
20405	11/19/2015	Cable service, 11/11/15-12/10/15	100-2FF-5-G1-9501017	\$ 247.96
<b>Vendor V0904 - Time Warner Cable Business Class Total:</b>				<b>\$ 1,855.35</b>
<b>Vendor: V1008 - Tire Xpress Inc.</b>				
20363	11/12/2015	pressure washer maintenance	100-2FF-5-G1-9401038	\$ 77.75
20406	11/19/2015	LT 245/75/17 tire for bsm trailer	100-2FF-5-G1-9401038	\$ 720.00
<b>Vendor V1008 - Tire Xpress Inc. Total:</b>				<b>\$ 797.75</b>
<b>Vendor: V0252 - Transdev</b>				
20364	11/12/2015	Local and Commuter Maint and Service, Sept.2015	100-2FF-5-G1-9001013	\$ 1,021,073.94
20364	11/12/2015	Tap Card news conference special service	100-2FF-5-G1-9001009	\$ 193.17
20364	11/12/2015	Commuter Recovery Service Sept. 2015	100-2FF-5-G1-9001013	\$ 11,296.91
20364	11/12/2015	Commuter Recovery Standby Sept. 2015	100-2FF-5-G1-9001013	\$ 775.96
20364	11/12/2015	BYD E Bus Service Sept. 2015	100-2FF-5-G1-9001016	\$ 15,891.76
20364	11/12/2015	JARC Commuter Service	600-1XX-5-J1-9909063	\$ 17,480.65
<b>Vendor V0252 - Transdev Total:</b>				<b>\$ 1,066,712.39</b>
<b>Vendor: V0189 - United Parcel Service</b>				
20365	11/12/2015	Shipping	100-3FS-5-G1-9501010	\$ 90.40
<b>Vendor V0189 - United Parcel Service Total:</b>				<b>\$ 90.40</b>
<b>Vendor: V0297 - United Rentals Northwest, Inc</b>				
20366	11/12/2015	Boom Lift Rental	100-2FF-5-G1-9401013	\$ 1,514.63
<b>Vendor V0297 - United Rentals Northwest, Inc Total:</b>				<b>\$ 1,514.63</b>
<b>Vendor: V0302 - US Bank</b>				
20367	11/12/2015	L Engel-meals during WAVE visit with M Perry	100-1EX-5-G1-9501019	\$ 23.50
20367	11/12/2015	L Engel-meals to discuss employment	100-1EX-5-G1-9501019	\$ 16.63
20367	11/12/2015	L Engel-business lunch to discuss buses	100-1EX-5-G1-9501019	\$ 36.34
20367	11/12/2015	L Engel-WAVE visit-Vehicle Rental	100-1EX-5-G1-9501019	\$ 50.59
20367	11/12/2015	C Konisek, staff-lodging to attend Tyler conf in F	100-1EX-5-G1-9501019	\$ 1,012.53



**CASH DISBURSEMENT REPORT**  
**Antelope Valley Transit Authority**

Payment Dates 11/1/2015 - 11/30/2015

By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
20367	11/12/2015	D Aragon-hotel to attend NTI Training on 02/02/201	100-1EX-5-G1-9501019	\$ 153.00
20367	11/12/2015	J Fry-lodging-National Transit Institue-10/20-10/22	100-1EX-5-G1-9501019	\$ 264.94
20367	11/12/2015	L Engel & M Perry-airfare to visit WAVE HG-9/23/15	100-1EX-5-G1-9501019	\$ 1,285.00
20367	11/12/2015	D Aragon-hotel to attend Paratransit Mgmt on 01/20	100-1EX-5-G1-9501019	\$ 153.00
20367	11/12/2015	L Block-hotels & registration for CAPCO conference-	100-1EX-5-G1-9501019	\$ 229.00
20367	11/12/2015	W Williams-hotel for APTA Annual meeting	100-1EX-5-G1-9501019	\$ 939.75
20367	11/12/2015	L Engel-ride to/from Oakland Airport-APTA Annual M	100-1EX-5-G1-9501019	\$ 118.00
20367	11/12/2015	L Engel-meals with M Crist,M Bozigian-Around AV Co	100-1EX-5-G1-9501019	\$ 50.62
20367	11/12/2015	L Engel-parking-BusCon Conference	100-1EX-5-G1-9501019	\$ 60.00
20367	11/12/2015	L Engel-Lodging	100-1EX-5-G1-9501019	\$ 678.60
20367	11/12/2015	L Engel-Lodging-APTA	100-1EX-5-G1-9501019	\$ 939.75
20367	11/12/2015	L Engel-parking-APTA Annual Meeting	100-1EX-5-G1-9501019	\$ 50.00
20367	11/12/2015	D Cadena-cable used to program LCP Badge Reader	100-2FF-5-G1-9401009	\$ 101.79
20367	11/12/2015	Virtual Server- Monthly Fee	100-2FF-5-G1-9401012	\$ 19.99
20367	11/12/2015	Service call-09/23/2015	100-2FF-5-G1-9401038	\$ 103.91
20367	11/12/2015	Outreach Supplies-K Miller	100-2FF-5-G1-9501029	\$ 45.00
20367	11/12/2015	K Darr-gift cards for employee of the quarter-hall	100-2FF-5-G1-9501029	\$ 125.00
20367	11/12/2015	Books for Office use	100-3FS-5-G1-9501009	\$ 47.44
20367	11/12/2015	W Jones-PIHRAA-Manual/Books for Supervisor Traini	100-3FS-5-G1-9501009	\$ 22.20
<b>Vendor V0302 - US Bank Total:</b>				<b>\$ 6,526.58</b>
<b>Vendor: V1050 - US Postal Exchange</b>				
20369	11/12/2015	Sept. Rider Relief coupons	100-3FS-5-G1-9501037	\$ 26.00
20369	11/12/2015	August/Sept Rider Relief Coupons	100-3FS-5-G1-9501037	\$ 50.00
20369	11/12/2015	September 2015 & October 2015 Phone line reimbur:	100-3FS-5-G1-9501037	\$ 100.00
20407	11/19/2015	Rider Relief Coupons-October 2015	100-3FS-5-G1-9501037	\$ 56.00
<b>Vendor V1050 - US Postal Exchange Total:</b>				<b>\$ 232.00</b>
<b>Vendor: V0187 - US Postal Service-Postmaster</b>				
20370	11/12/2015	Postage	100-3FS-5-G1-9501010	\$ 500.00
<b>Vendor V0187 - US Postal Service-Postmaster Total:</b>				<b>\$ 500.00</b>
<b>Vendor: V0166 - Valley Power Systems</b>				
20408	11/19/2015	decomp catalyst	600-1XX-5-J1-9909047	\$ 3,406.25
20408	11/19/2015	filter module	600-1XX-5-J1-9909047	\$ 5,586.25
20408	11/19/2015	adv cart Catalyst	600-1XX-5-J1-9909047	\$ 4,541.67
<b>Vendor V0166 - Valley Power Systems Total:</b>				<b>\$ 13,534.17</b>
<b>Vendor: V0194 - Verizon California</b>				
20409	11/19/2015	Phone, 10-13-15-11-12-15	100-2FF-5-G1-9501017	\$ 441.25
20409	11/19/2015	Phone, 10/13/15-11/12/15	100-2FF-5-G1-9501017	\$ 441.25
<b>Vendor V0194 - Verizon California Total:</b>				<b>\$ 882.50</b>
<b>Vendor: V1043 - Vianney Mclaughlin</b>				
20310	11/03/2015	Reimbursement- Tyler Users Conference	100-1EX-5-G1-9501019	\$ 75.21
<b>Vendor V1043 - Vianney Mclaughlin Total:</b>				<b>\$ 75.21</b>
<b>Vendor: V0209 - Vinsa Insurance Associates</b>				
20372	11/12/2015	Business Auto-Endorsement	100-3FS-5-G1-9401019	\$ 1,648.00
<b>Vendor V0209 - Vinsa Insurance Associates Total:</b>				<b>\$ 1,648.00</b>
<b>Vendor: V0559 - Wal- Mart Stores Inc</b>				
20373	11/12/2015	STUFF-A-BUS 2015	100-5CS-5-G1-9501038	\$ 22,000.00
<b>Vendor V0559 - Wal- Mart Stores Inc Total:</b>				<b>\$ 22,000.00</b>



**CASH DISBURSEMENT REPORT**  
**Antelope Valley Transit Authority**

Payment Dates 11/1/2015 - 11/30/2015

By Vendor Name

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0969 - Walsma Oil Company</b>				
20374	11/12/2015	Diesel Emissions Fluid	100-2FF-5-G1-9201003	\$ 2,690.56
<b>Vendor V0969 - Walsma Oil Company Total:</b>				<b>\$ 2,690.56</b>
<b>Vendor: V0550 - Waste Management</b>				
20375	11/12/2015	Utilities-Waste-October 2015	100-2FF-5-G1-9401023	\$ 712.60
<b>Vendor V0550 - Waste Management Total:</b>				<b>\$ 712.60</b>
<b>Vendor: V0457 - Waxie Enterprises Inc.</b>				
20376	11/12/2015	premium bath tissue	100-2FF-5-G1-9401038	\$ 502.05
20376	11/12/2015	vinyl gloves	100-2FF-5-G1-9401038	\$ 109.15
20376	11/12/2015	toilet seat covers	100-2FF-5-G1-9401038	\$ 36.26
20376	11/12/2015	bowl cleaner	100-2FF-5-G1-9401038	\$ 47.56
20376	11/12/2015	Liquid dish soap	100-2FF-5-G1-9401038	\$ 43.97
20376	11/12/2015	Kitchen Paper towels	100-2FF-5-G1-9401038	\$ 29.40
20376	11/12/2015	Borax Powdered soap	100-2FF-5-G1-9401038	\$ 55.33
20376	11/12/2015	Bathroom Roll Towels	100-2FF-5-G1-9401038	\$ 346.29
20376	11/12/2015	steel can liners	100-2FF-5-G1-9401038	\$ 250.74
20376	11/12/2015	multisurface cleaner	100-2FF-5-G1-9401038	\$ 61.96
<b>Vendor V0457 - Waxie Enterprises Inc. Total:</b>				<b>\$ 1,482.71</b>
<b>Vendor: V0780 - Wendy Williams</b>				
20377	11/12/2015	Reimb-APTA Annual Meeting, 10/3/15-10/07/15	100-1EX-5-G1-9501019	\$ 344.56
<b>Vendor V0780 - Wendy Williams Total:</b>				<b>\$ 344.56</b>
<b>Vendor: V0112 - Western Exterminators</b>				
20378	11/12/2015	Exterminator services-Balance for August 2015	100-2FF-5-G1-9401005	\$ 3.50
20378	11/12/2015	Exterminator Services-October 2015	100-2FF-5-G1-9401005	\$ 96.00
<b>Vendor V0112 - Western Exterminators Total:</b>				<b>\$ 99.50</b>
<b>Vendor: V1122 - Westside Building Lancaster, LLC</b>				
20410	11/19/2015	Insl R11 Unfaced, Flannery, Cornerbead	100-2FF-5-G1-9401038	\$ 104.52
<b>Vendor V1122 - Westside Building Lancaster, LLC Total:</b>				<b>\$ 104.52</b>
<b>Vendor: V0195 - Williene Jackson-Jones</b>				
20311	11/03/2015	Reimbursement- Tyler Users Conference	100-1EX-5-G1-9501019	\$ 77.81
<b>Vendor V0195 - Williene Jackson-Jones Total:</b>				<b>\$ 77.81</b>
<b>Vendor: V0744 - Windes</b>				
20379	11/12/2015	Audit Services for FY15	100-3FS-5-G1-9501020	\$ 5,000.00
<b>Vendor V0744 - Windes Total:</b>				<b>\$ 5,000.00</b>
<b>Vendor: V0124 - Witts</b>				
20380	11/12/2015	Blanket Office Supplies	100-3FS-5-G1-9501009	\$ 289.04
20380	11/12/2015	Office Supplies	100-3FS-5-G1-9501009	\$ 75.69
20380	11/12/2015	Office Supplies	100-3FS-5-G1-9501009	\$ 26.01
<b>Vendor V0124 - Witts Total:</b>				<b>\$ 390.74</b>
<b>Grand Total:</b>				<b>\$ 1,833,083.11</b>



**DATE:** January 26, 2016

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Fiscal Year 2016 (FY16) Second Quarter Los Angeles County Sheriff's Department Report – October 1, 2015 through December 31, 2015

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**RECOMMENDATION**

That the Board of Directors receive and file the FY16 Second Quarter Los Angeles County Sheriff's Department Report.

**FISCAL IMPACT**

No fiscal impact at this time.

**DISCUSSION**

Deputy Maselli and his K-9 partner, Ieka, worked a total of 444 hours during the second quarter of FY16. Security Assistant Randi Baker worked a total of 16 hours during four Fare Enforcement Operations that were conducted in the month of December.

At the beginning of every shift, Deputy Maselli contacted bus operators to ascertain if they had any concerns or problems as well as anything that might have been reported from the previous day. Deputy Maselli made contact with an estimated 25-30 buses/bus operators per day, and approximately 31,500 passengers during the second quarter of FY16.

Deputy Maselli conducted high visibility K-9 terrorism and explosives deterrence sweeps at the AVTA office, AVTA transfer centers, on AVTA buses and at random bus stop locations throughout the Antelope Valley.

Deputy Maselli monitored various locations that had reported problems. These locations included: Avenue J & Division Street, Avenue J & Challenger Way, Newgrove Avenue and 10<sup>th</sup> Street West, the Lancaster Senior Center, 6<sup>th</sup> Street East & Palmdale Boulevard, and the Lancaster Metrolink Station.

The following is a list of infractions included on citations issued from October 1 through December 31, 2015. All citations were issued at transit centers or at bus stops in the AVTA service area.

Citations	Oct 15	Nov 15	Dec 15
Suspended or Unlicensed Driver	3	4	4
Expired Registration	5	4	4
Registration Not in Vehicle	1	-	2
No Proof of Insurance	5	5	5
Drinking in Public ( Bus Stops)	4	2	4
No License Plates	1	3	4
Failure to Obey Posted Signs at Transit Centers	3	1	-
Impounded Vehicle	-	1	-
Outstanding Warrant Arrest	3	-	-
Driver License Not in Possession	1	-	-
Defective Front Windshield	1	-	-
Fare Evasion	1	-	1
Unsafe Vehicle Equipment	-	1	-
Failure to Stop at Red Light	-	1	-

During the month of October, Deputy Maselli made ten open charge arrests, three warrant arrests and issued 14 citations. All citations were transit related and issued at transfer centers and bus stop locations. He warned and advised approximately 25 persons regarding posted signs, smoking in prohibited areas, traffic related incidents at Lancaster City Park, Palmdale Transit Center and at AVTA bus stops.

During the month of November, Deputy Maselli issued nine citations, made six arrests and impounded one vehicle. All citations were transit related and issued at transfer centers and bus stop locations. He warned and advised approximately 20 persons regarding posted signs, smoking in prohibited areas, traffic related incidents at Lancaster City Park and Palmdale Transit Center and at AVTA bus stops.

During the month of December, Deputy Maselli made eight arrests and issued 11 citations. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised over 15 persons regarding posted signs, smoking in prohibited areas, traffic related incidents at LCP, PTC, and at AVTA bus stops.

Prepared by:

Submitted by:

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Kelly Miller  
Community Outreach Specialist

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Len Engel  
Executive Director



**DATE:** January 26, 2016

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Ratify Contract #2016-05 for Emergency Voice Over Internet Protocol (VOIP) Phone System Replacement

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#### **RECOMMENDATION**

That the Board of Directors ratify Contract #2016-05 for Emergency VOIP Phone System Replacement for an amount of \$134,154, plus applicable sales tax.

#### **FISCAL IMPACT**

Funding of \$135,000 is included in the FY16 Business Plan.

#### **BACKGROUND**

AVTA has established an asset preservation program to extend the life of its facilities. The program schedules replacement and repair of long-term assets that will eventually exceed their life cycles. Funding and planning for these projects are addressed in the applicable budget year. In recognition of the need to replace the current phone system, staff started developing a Request for Proposals (RFP) at the beginning of the fiscal year.

On November 10, 2015, the primary server for the phone system failed, leaving the Customer Service Department unable to answer calls for assistance. Support for the existing phone system was no longer available.

Staff recommended an emergency procurement using the State of California Procurement Division's California Multiple Award Schedules Unit (CMAS) cooperative contract number 3-08-70-2630A, Supplement No. 17. Staff contacted the local ShoreTel representative of IntelesysOne, Inc., in Pomona, CA, and requested an emergency replacement quote. On November 12, 2015, staff received a quote for \$127,586, with installation commencing on November 17, 2015 and go-live scheduled for November 18, 2015.



Staff was directed to contact all Board members to schedule an emergency meeting. Unable to comply due to availability issues, staff were then directed to schedule a meeting with the Board's Executive Committee. Again unable to arrange this meeting, the Executive Director contacted the Board Chair directly and requested approval of an emergency procurement not to exceed \$135,000. This action is in accordance with AVTA's Procurement Policy and Procedures Manual, Section 2010 Emergency and Non-competitive/Sole Source Procurements. The amount requested for the phone system replacement was budgeted in the FY 2016 Business Plan. The Chairman reviewed staff's request and approved the emergency contract; staff was asked to return to the Board in January 2016 to report and request ratification of the contract.

During the installation process, staff issued three change orders totaling \$6,567.27, which brought the total contract amount to \$134,154. Changer Order #1 ordered three spare phones; Change Order #2 ordered one wireless phone set for the administrative assistants; and Change Order #3 added 8 power adapters, replaced 14 headsets that were not compatible with the new system, and installed an additional call activity monitor in the Customer Service area.

Typically, phone system replacement takes from 4 to 6 weeks; AVTA's project was completed in one week. Staff assisted the contractor throughout each step of the project. Eight training classes were conducted over two days. IntelesysOne's staff performed admirably with a seamless transition and completed the project on time and under budget. Staff appreciated working with such a reputable and professional company. AVTA could not have found a better partner to work with during this extraordinary emergency event.

Prepared by:

Submitted by:

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Lyle A. Block, CPPB  
Procurement and Contracts Officer

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Len Engel  
Executive Director



**DATE:** January 26, 2016

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Award Contract #2016-21 to Weideman Group, Inc. for California Government Relations Consultant/Advocate Services

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## RECOMMENDATION

That the Board of Directors authorize the Executive Director to execute Contract #2016-21 for California Government Relations Consultant/Advocate services to Weideman Group, Inc., Sacramento, CA, for an amount not to exceed \$120,000 per year plus authorized expenses.

## FISCAL IMPACT

Sufficient funds for this project have been included in the FY16 Business Plan.

## BACKGROUND

During its November 2015 meeting, AVTA's Board adopted a goal to have a 100% battery electric revenue fleet by December 2018.

Advocacy services will assist staff with grant applications to secure future grants to attain this goal. In recognition of the need for state-level advocacy services, staff developed and circulated a Request for Qualifications (RFQ).

AVTA released the RFQ on September 11, 2015. The scope of work stated that the selected consultant will represent the interests of AVTA during regular sessions of the California State Legislature. The selected consultant would keep AVTA informed of current and potential legislation that would maintain or improve service levels to the greatest degree possible for the transit-riding citizens of the Antelope Valley. In addition, the selected consultant would seek all sources available for grants, other revenue stream improvement opportunities for AVTA's operations, capital improvement programs, and/or expense reduction opportunities.

Prior to the issuance of the RFQ, Board and Transit Advisory Committee members were notified and asked to submit any recommendations for potential consultants/advocates. The solicitation documents were posted to AVTA's procurement website and advertisements were placed in the *Antelope Valley Press* and the *Our Weekly Lancaster* newsletter. The local Chambers of Commerce and AV Board of Trade were also notified

via their respective email lists. AVTA's web based procurement system issued the solicitation documents to forty-seven firms with public agency experience.

Staff conducted an optional pre-proposal conference on September 21, 2015, with one firm attending. Two addenda were released prior to the RFQ closing.

The RFQ opened on October 22, 2015. Of the forty-seven firms that received the RFQ, three responses were received. A review committee evaluated and ranked each proposal on the following criteria: proposer's solution (30%), project budget (20%), similar projects (15%), proposer's information (15%), and personnel (20%). Four hundred possible total points were available.

The firms and respective fees for advocacy services are listed in the table below.

Firm	Location	Total Score (400 Max)	Fee Structure
Weideman Group, Inc.	Sacramento, CA	315	\$10,000 per month plus expenses
Khoury Consulting	Sacramento, CA	307	\$10,000 per month plus expenses
Gonsalves & Son	Sacramento, CA	282	\$8,000 per month plus expenses

Weideman Group, Inc. firm was the top choice of the evaluators. In addition to their reasonable pricing, they provided the best overall proposed solution for AVTA. Their public agency experience and pricing gave them a clear insight into our needs and requirements. Staff is confident that Weideman Group, Inc. will perform in a professional manner.

Prepared by:

Submitted by:

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Lyle A. Block, CPPB  
Procurement and Contracts Officer

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Len Engel  
Executive Director



**DATE:** January 26, 2016

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Approve Task Order No. 5, to Kennard Design Group, Inc. Under Master Contract #2014-46, for Engineering & Design, Specifications, Bid and Construction Management for The Antelope Valley College (AVC) Bus Stop Improvement Project (BSIP)

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#### **RECOMMENDATION**

That the Board of Directors authorize the Executive Director to execute Task Order No. 5 to Kennard Design Group, Inc. of Los Angeles, CA, under Master Contract #2014-46 in the amount of \$65,988 to design, engineer, create specifications and bid documents, and manage the construction of the Antelope Valley College BSIP (Attachment A).

#### **FISCAL IMPACT**

Sufficient funds for this project have been included in the FY16 Business Plan.

#### **BACKGROUND**

Antelope Valley College (AVC) is the primary higher education institution in the Antelope Valley, with an estimated enrollment of 14,000 students. Currently, AVC is served by the Route 12 (second highest in boardings) with several bus stops along the perimeter of the school between Avenue K and Avenue J-8 along 30<sup>th</sup> St West averaging a combined total of 175 boardings per day. Future service proposals will include direct service to AVC from Palmdale and Quartz Hill, which would potentially increase average daily boardings and service to AVC.

On October 28, 2015, AVTA staff met with the city of Lancaster engineering team to discuss the potential of a new transit hub located at AVC campus, specifically at the corner of Avenue J-8 and 30<sup>th</sup> St. W. City staff was very supportive of the project and provided additional recommendations that could improve traffic flow through that

Task Order No. 5 to Kennard Design Group, Inc., under Master Contract #2014-46, for Engineering & Design, Specifications, Bid and Construction Management for the AVC BSIP

January 26, 2016

Page 2

intersection. On December 10, 2015, staff also met with AVC President/Superintendent Edward Knudson to present the AVC Transit Hub conceptual plans. President Knudson was also very supportive on improving the safety and transit connections to AVC and excited about the partnership with AVTA.

Staff requested a proposal from Kennard Design Group under Master Contract 2014-46 for On-call Architectural and Engineering Services. Services requested were to design, engineer, create specifications and bid documents, and perform construction management.

Staff received and evaluated Kennard Design Group's proposal and pricing, which were found to be concise, fair and reasonable. Based on the proposal received, staff is recommending that the Board approve Task Order No. 5 with Kennard Design Group, Inc., of Los Angeles, CA.

Prepared by:

Submitted by:

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Dietter Aragon  
Senior Planning Officer

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Len Engel  
Executive Director

Attachment: A – Kennard Design Group's AVC Proposal

## ANTELOPE VALLEY TRANSIT AUTHORITY

## KENNARD DESIGN GROUP A/E Fee Proposal (Revised) – AV College Project

December 14, 2015

**Proposed Project:** Replacement of Bus Shelter, Street and Walkway Improvements

**Location:** Antelope Valley College – NE corner along 30<sup>th</sup> Street West

**Date:** December 14, 2015

AVTA has defined the scope of work to include the following:

1. **Civil modifications** include providing a bus drop-off area along the southbound side of 30<sup>th</sup> Street West large enough for one (1) articulated bus and one (1) regular transit bus; new sidewalk improvements; new AC paving / base and gutter street improvements, including striping, as required; The existing parking lot is offset from 30<sup>th</sup> Street West by approximately 27 feet. As much of the existing parking lot should be retained as possible (KDG and Coffman Engineers).
2. **New custom design bus shelters** (not traditional AVTA pre-fab). Length of the shelter TBD, but it is presumed to be 3 shelters about 20 feet in length each. KDG has already developed a shelter design for the AV Mall which has been accepted by AVTA. This design will be implemented with some minor architectural modifications needed for this site (**see Concept Plan for locations**) – KDG and Coffman Engineers.
3. **Site Utilities** at least two existing street lights will need to be relocated. Both will be relocated near their current location (**see Concept Plan**) – Coffman Engineers to coordinate.
4. **Site amenities** would include three (3) new trash receptacles; multiple shelter benches; bicycle racks (Pacific Northwest, model The Velo, approx. 3-4) – KDG to coordinate
5. **City of Lancaster approval from Dept. of Building & Safety** (KDG will expedite)
6. **Traffic Control Plans for City of Lancaster approval**. This construction site is along a major City street and will require a Traffic Control Plan (Arrow Engineering)
7. **Engineering services** will include civil, structural, and electrical engineering (Coffman Engineers).
8. **One (1) site visit during design**. (KDG and all consultants)
9. **Site Survey** to be performed by Arrow Engineering
10. Construction administration during construction period (2-3 months); Three (3) site visits during construction (3 for KDG, 3 for Coffman Engineers).

**EXCLUSIONS:** Los Angeles County review and approvals; Site structures (kiosks, etc.); Landscape design; Geotechnical investigation and report; Presentation meetings to AV College

**Photographs of the site include:**



**Existing bus stop looking north**

Existing light poles to be relocated



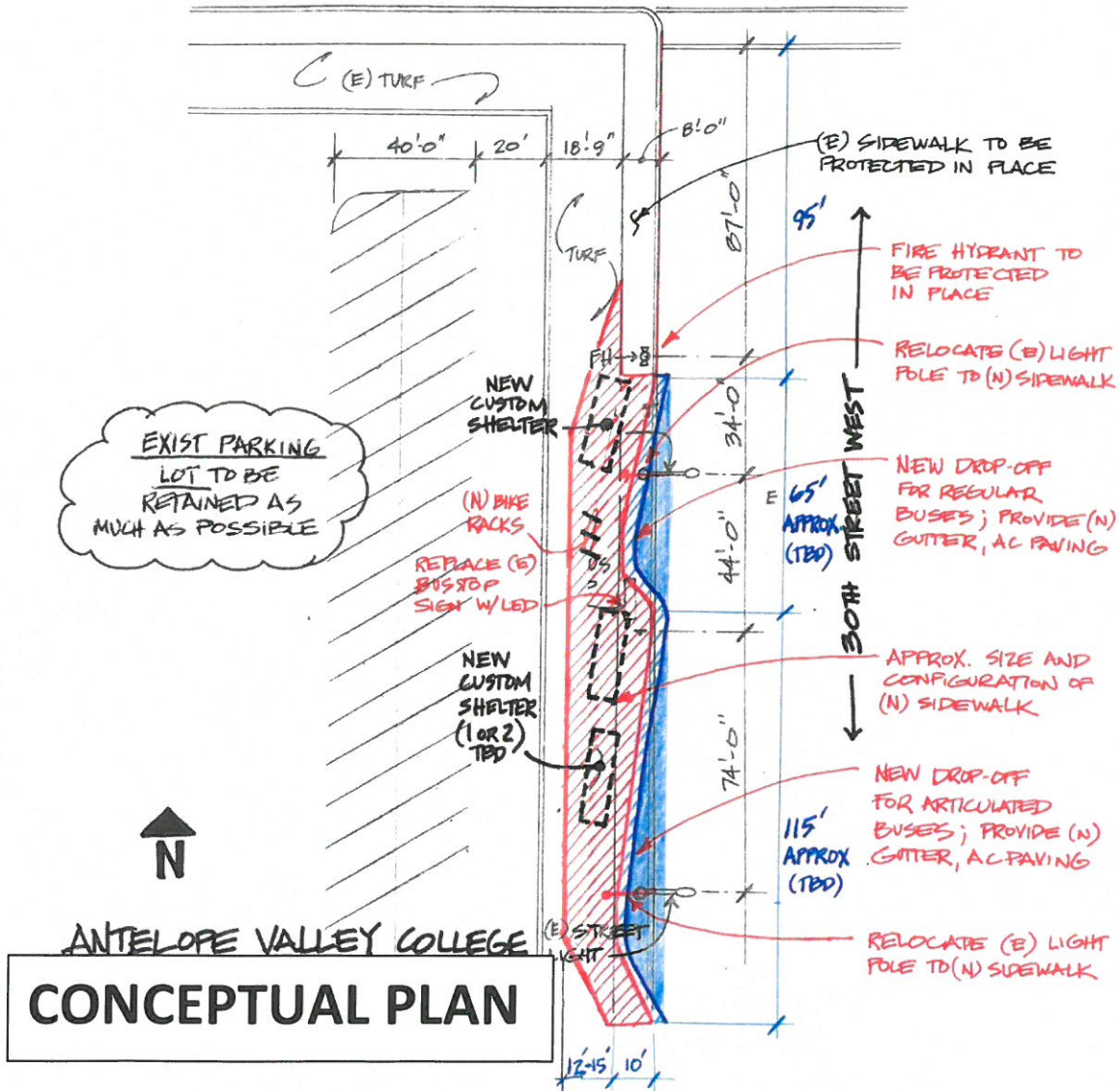
**Existing hydrant to remain in place**



Existing AVTA Sign to be replaced with new LED sign

Existing bus stop and adjacent parking area to the west

← WEST AVENUE JB →



ANTELOPE VALLEY COLLEGE  
**CONCEPTUAL PLAN**

ANTELOPE VALLEY TRANSIT AUTHORITY

KENNARD DESIGN GROUP A/E Fee Proposal (Revised) – AV College Project

December 14, 2015

Our fee proposal is **\$65,988.00** for the scope of work and services outlined above. This fee is broken down as follows:

Consultant Firm	Task	Hours x Hourly Rate	Fee
<b>Kennard Design Group</b>	<b>Architectural / Prime</b>		
Design Project Manager	Project Management	120 x \$135.00	\$16,200.00
CAD Designer	Drawing Preparation	75 x \$100.00	\$7,500.00
Project Manager	Plan Check Coordination	32 x \$135.00	\$4,320.00
Project Administrator	Construction Administration	70 x \$135.00	\$9,450.00
Reimbursable expenses	Mileage		\$285.00
Reimbursable expenses	Printing		\$300.00
		<b>KDG Sub-Total</b>	<b>\$38,055.00</b>
<b>Coffman Engineers</b>	<b>Civil / Structural / Electrical</b>		
Design Project Engineer	Project Manager	67 x \$137.00	\$9,179.00
CAD Designer	Drawing Preparation	50 x \$117.00	\$5,850.00
Principal Engineer	Design Review	4 X \$216.00	\$864.00
Electrical Engineer	Project Engineer	20 X \$125.00	\$2,500.00
Reimbursable Expenses	Mileage / printing		\$600.00
		<b>Coffman Eng. Sub-Total</b>	<b>\$18,993.00</b>
<b>Arrow Engineering</b>	<b>Traffic Plan / Survey</b>		
Traffic Control Plan			\$4,340.00
Topographic Survey			\$4,100.00
Reimbursable Expenses	Mileage / printing		\$500.00
		<b>Arrow Eng. Sub-Total</b>	<b>\$8,940.00</b>
<b>KDG Design &amp; Construction Support Total Fee:</b>			<b>\$65,988.00</b>





**DATE:** January 26, 2016

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Approve Caltrans Agreement and Engineering and Construction Contracts for Improvements to the Intersection of 35<sup>th</sup> Street East and Palmdale Blvd.

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#### **RECOMMENDATION**

That the Board of Directors authorize the Executive Director to award and execute the engineering and construction contracts associated with the Caltrans Agreement and report back to the Board with the final amounts of the construction contracts.

#### **FISCAL IMPACT**

AVTA's share of the improvements will be an estimated \$178,105 in construction and engineering costs funded from the Bus Stop Improvement Program. Caltrans' share of the improvements will be an estimated share of \$448,097 in construction and engineering costs which will be advanced to Caltrans from AVTA's operating funds.

#### **BACKGROUND**

One of AVTA's passengers lodged an ADA complaint with the Federal Highway Administration (FHWA) regarding the bus stop located on the south side of Palmdale Blvd. just east of 35<sup>th</sup> Street East. There is no sidewalk on that side of the street and the angles of the curb cuts are too steep. The FHWA is requiring that remediation be started within six months. In the worst case scenario, AVTA's engineering contractors have estimated that construction will cost \$438,307.68 (including 40% contingency) with an additional \$143,894 in engineering costs. Caltrans does not currently have sufficient funds allocated to complete this project within the provided deadline. Therefore, to assist Caltrans, AVTA

Approve Caltrans Agreement and Engineering and Construction Contracts

January 26, 2016

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will front \$354,407 in construction costs and \$93,689 in engineering costs, with Caltrans reimbursing AVTA approximately 50% before June 30, 2016 and the remainder before June 30, 2017. AVTA believes that the partnership created on this project will result in AVTA receiving assistance for its bus rapid transit (BRT) project from Caltrans.

Submitted by:

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Len Engel  
Executive Director

Attachment: A – Engineering and Cost Proposals



Arrow Engineering Services, Inc.

CIVIL ENGINEERING ■ SURVEYING ■ SOILS ■ MAPPING/GIS

**Certified SBE and WBE and WOSB**42140 Tenth Street West  
Lancaster, CA 93534661-940-0043  
Fax: 661-949-9775

aesi@aesi-consulting.com

December 14, 2015

Job No. 14-6366-11 Rev

Lyle Block  
Procurement and Contracts Officer  
AVTA  
42210 6<sup>th</sup> Street West  
Lancaster, CA 93534

RE: Bus stop, intersection ADA and signal improvements on Palmdale Boulevard (Hwy 138) at 35<sup>th</sup> Street East. Bus stop improvements are for existing stop #205, in Palmdale, CA

We are pleased to provide this proposal for engineering and surveying services as outlined below for the above referenced project. The existing Bus Stop 205 is unimproved. We understand AVTA desires to improve this Bus Stop with a shelter, bench, and trash receptacle on an ADA compliant platform for bus patrons. In addition to the bus stop improvements, the intersection curb return areas at 35<sup>th</sup> St East are in need of upgrades to be ADA compliant. Signal upgrades include new ped heads, APS and countdown displays. The project will involve engineering design, public bidding, and construction management services as well. We understand the bus stop is within State Route 138 Right-of-Way.

Project Breakdown by improvement type or area is defined by A, B, & C described below.

**Part A = AVTA Bus stop improvements**

**Part B = Caltrans ADA & signal improvements except SW corner**

**Part C = Caltrans SW corner ADA & Signal Improvements**

Our proposal is based upon the following assumptions:

- We will receive current Hwy 138 road plans from Caltrans
- No additional Right-of-Way will be required, or additional R/W will be supplied by Caltrans
- The limits of field survey work will extend 250 feet north and south, 400 feet west and 600 feet east of intersection
- Improvements include ADA compliant access at curb returns and for bus stop facilities
- The approved Traffic Control Plan anticipates a single lane closure for the bus stop
- Traffic control plans will be prepared for the long term closure due to construction at the intersection returns
- Plans will not have to conform to Caltrans specific plan standards
- "Greenbook" specifications, not Caltrans specifications, will apply to this project, except the special provisions for Traffic Signal improvements may include Caltrans boilerplate and /or City of Palmdale provisions
- Caltrans standard plans and details may be incorporated into plans
- Existing drainage inlets are to be extended to allow proper curb ramps to be constructed
- No hydrology study will be required
- No hydraulic analysis will be required (storm drain pipes will be lengthened as required)
- The bus stop improvements (Part A) and three segments of the intersection (Part B & C) will be designed and constructed as one simultaneous project
- Costs for design and construction are separated into Caltrans and AVTA

- **Intersection improvements include new pedestrian signaling (ped heads with APS), with countdown displays**
- Curb return radii remain the same as existing
- No lane-width widening of the traffic lanes on any leg of the intersection are included
- Raising or lowering of traffic signal poles as required to match new concrete sidewalk improvements is included
- A "No-fee" encroachment permit for design surveying will be provided by the Caltrans and the City of Palmdale
- Lane striping/signage plans are not included. Crosswalk striping will be re-established in the design of the traffic signal plans
- Loop detectors will need replacement if damaged due to construction activities
- The entire intersection to be rewired and include new conduit where needed
- Construction staking will include one set of stakes for each item staked, additional staking will be provided on a time and material basis
- No as-built survey will be required
- No structural calculations for pole bases, pavement sections, or drainage structures are included
- No soils report for design of structures are included

**TASK 1 – PROJECT MANAGEMENT, PLANNING AND COORDINATION**

This task includes project management, meetings, planning, and weekly status update correspondence.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Scoping, planning & sit down meetings with AVTA and Caltrans (estimate 3, with 2 in LA)	\$ 3,080
Site visit and photos	340
Weekly status & update correspondence up to plan approval	800
Coordination with AVTA and Caltrans during design	1,760
<b>TASK 1 – BUS STOP (Part A)</b>	<b>\$ 5,980</b>

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans):**

Scoping, planning & sit down meetings with AVTA and Caltrans (estimate 3, with 2 in LA)	\$ 5,580
Site visit and photos	240
Weekly status & update correspondence up to plan approval	900
Coordination with AVTA and Caltrans during design	1,760
Coordination with Traffic Engineer during design	1,760
<b>TASK 1 – CURB RAMPS (Part B - Caltrans)</b>	<b>\$ 10,240</b>

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Scoping, planning & sit down meetings with AVTA and Caltrans (estimate 2, with 1 in LA)	\$	1,020
Site visit and photos		110
Weekly status & update correspondence up to plan approval		200
Coordination with AVTA and Caltrans during design		440
Coordination with Traffic Engineer during design		440
		<hr/>
<b>TASK 1 – CURB RAMP (Part C - Caltrans)</b>	<b>\$</b>	<b>2,210</b>

**TASK 2 – SCHEMATIC DESIGN AND PROBABLE COST ESTIMATE**

This task includes a schematic design with a probable cost estimate.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Design drafting for schematic layout – plan view only	\$	1,480
Probable cost estimate		550
		<hr/>
<b>TASK 2 – BUS STOP (Part A – AVTA Bus Stop Improvements)</b>	<b>\$</b>	<b>2,030</b>

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans)**

Design drafting for schematic layout – plan view only	\$	1,480
Probable cost estimate		550
		<hr/>
<b>TASK 2 – CURB RAMPS (Part B - Caltrans)</b>	<b>\$</b>	<b>2,030</b>

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Design drafting for schematic layout – plan view only	\$	1,480
Probable cost estimate		220
		<hr/>
<b>TASK 2 – CURB RAMP (Part C - Caltrans)</b>	<b>\$</b>	<b>1,700</b>

**TASK 3 – DESIGN SURVEYING AND BASE MAPPING**

This task includes surveying and mapping the existing conditions to prepare a base map for the Palmdale Bus Stop 205 site for use in developing the site plan. Task includes traffic control for surveying.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Field Work:

Locate existing street monuments and bench mark	\$	440
Establish horizontal and vertical control to complete survey		220
Topographic survey on existing improvements on Hwy 138, 35 <sup>th</sup> Street East and surrounding grades		1,760

Office Work:

Obtain encroachment permit for surveying in Caltrans R/W		480
Project coordination, document research & data transfers		480
Prepare base map of the existing street improvements, right-of-way, centerline, utilities, striping and ground elevations & contours		1,200

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**TASK 3 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 4,580**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans)**

Field Work:

Locate existing street monuments and bench mark	\$	220
Establish horizontal and vertical control to complete survey		220
Topographic survey on existing improvements at northwest, northeast and southeast intersections and surrounding grades		1,320

Office Work:

Obtain encroachment permit for surveying in Caltrans R/W		480
Project coordination, document research & data transfers		600
Prepare base map of the northwest, northeast and southeast intersections		820

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**TASK 3 – CURB RAMPS (Part B - Caltrans) \$ 3,660**

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Field Work:

Locate existing street monuments and bench mark \$ 220

Establish horizontal and vertical control to complete survey 220

Topographic survey on existing improvements at southwest intersection and surrounding grades 660

Office Work:

Obtain encroachment permit for surveying in Caltrans R/W 480

Project coordination, document research & data transfers 360

Prepare base map of the southwest intersection 500

**TASK 3 – CURB RAMP (Part C - Caltrans) \$ 2,440**

**TASK 4 – UTILITY RESEARCH & COORDINATION**

This task includes researching and requesting all available utility maps from City of Palmdale and various utility companies.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Utility research, coordination and mapping requests from utility and agency sources \$ 805

Estimated cost for utility map copies 350

Map underground utilities on the base map 960

**TASK 4 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 2,115**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans)**

Utility research, coordination and mapping requests from utility and agency sources \$ 620

Estimated cost for utility map copies 350

Map underground utilities on the base map 960

**TASK 4 – CURB RAMPS (Part B - Caltrans) \$ 1,930**

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Utility research, coordination and mapping requests from utility and agency sources	\$	345
Estimated cost for utility map copies		50
Map underground utilities on the base map		345
<b>TASK 4 – CURB RAMP (Part C - Caltrans)</b>		<b>\$ 740</b>

**TASK 5 – DESIGN PLANS, SPECIFICATIONS, AND ESTIMATE**

This task includes development of the design plans, specifications, and estimate for public bidding. Submit plans for Caltrans approval. Process plans for approval.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Civil design plans(includes railing design for constructed grade change, if required)	\$	9,600
Specifications and estimate for public bidding package		3,540
<b>TASK 5 – BUS STOP (Part A – AVTA Bus Stop Improvements)</b>		<b>13,140</b>

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans):**

Civil design plans(includes railing design for constructed grade change, if required)	\$	10,800
Traffic Engineering plans, estimate, and specifications		9,540
Specifications and estimate for public bidding package		5,310
<b>TASK 5 – CURB RAMPS (Part B - Caltrans)</b>		<b>\$ 25,650</b>

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Civil design plans(includes railing design for constructed grade change, if required)		5,200
Traffic Engineering plans, estimate, and specifications		3,102
Specifications and estimate for public bidding package		1,770
<b>TASK 5 – CURB RAMP (Part C - Caltrans)</b>		<b>10,072</b>



**TASK 6 – PRECONSTRUCTION ASSISTANCE**

This task includes public bidding assistance prior to bid award. Task includes pre-bid meeting, bid opening meeting, reviewing of bids, and recommendation of project award.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Preconstruction assistance as indicated

**TASK 6 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 2,880**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans):**

Preconstruction assistance as indicated

**TASK 6 – CURB RAMPS (Part B - Caltrans) \$ 2,880**

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Preconstruction assistance as indicated

**TASK 6 – CURB RAMP (Part C - Caltrans) \$ 880**

**TASK 7 – CONSTRUCTION MANAGEMENT**

This task includes construction management of the project improvements. Task includes the pre-construction meeting, onsite construction reviews, review of contractor pay requests, final inspection for close out, and review final pay request. Task includes recommendations to AVTA. Task includes coordination with Caltrans Inspector. Estimate 3 months of project time.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Construction Management as indicated

**TASK 7 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 4,880**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans):**

Construction Management as indicated

**TASK 7 – CURB RAMPS (Part B - Caltrans) \$ 6,770**

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Construction Management as indicated

**TASK 7 – CURB RAMP (Part C - Caltrans) \$ 2,900**

**TASK 8 – CONSTRUCTION SURVEYING**

This task includes construction survey layout for the project

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Field Work:

Stake offsets to curb, pavement and utilities \$ 2,640

Office Work:

Obtain encroachment permit for surveying in Caltrans R/W 360

Project coordination, calculations, data transfers, cut sheet and point plots 720

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**TASK 8 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 3,720**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans):**

Field Work:

Stake offsets to curb, pavement and utilities \$ 1,760

Office Work:

Obtain encroachment permit for surveying in Caltrans R/W 360

Project coordination, calculations, data transfers, cut sheet and point plots 720

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**TASK 8 – CURB RAMPS (Part B - Caltrans) \$ 2,840**

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Field Work:

Stake offsets to curb, pavement and utilities \$ 1,100

Office Work:

Obtain encroachment permit for surveying in Caltrans R/W 360

Project coordination, calculations, data transfers, cut sheet and point plots 480

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**TASK 8 – CURB RAMP (Part C - Caltrans) \$ 1,940**

**TASK 9 – SPECIAL INSPECTION**

This task includes soils compaction testing, concrete testing, and reporting of results of both for compliance determination.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Special Inspection as indicated

**TASK 9 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 1,800**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans)**

Special Inspection as indicated

**TASK 9 – CURB RAMPS (Part B - Caltrans) \$ 2,200**

**CURB RAMP (SWCor) AT INTERSECTION (Part C - Caltrans):**

Special Inspection as indicated

**TASK 9 – CURB RAMP (Part C - Caltrans) \$ 1,800**

**TASK 10 – TRAFFIC CONTROL PLAN**

This task includes design of a traffic control plan, submittal of plans for approval by Caltrans and process plans for approval.

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Traffic control plan as indicated

**TASK 10 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 7,040**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans)**

Traffic control plans as indicated.

**TASK 10 – CURB RAMPS (Part B - Caltrans) \$ 4,700**

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Traffic control plans as indicated.

**TASK 10 – CURB RAMP (Part C - Caltrans) \$ 3,097**

**TASK 11 – REIMBURSABLE ITEMS**

**BUS STOP (Part A – AVTA Bus Stop Improvements):**

Copies and Plots

**TASK 11 – BUS STOP (Part A – AVTA Bus Stop Improvements) \$ 2,040**

**CURB RAMPS (3) AT INTERSECTION (Part B - Caltrans):**

Copies and Plots

**TASK 11 – CURB RAMPS (Part B - Caltrans) \$ 1,730**

**CURB RAMP (SW Cor) AT INTERSECTION (Part C - Caltrans):**

Copies and Plots

**TASK 11 – CURB RAMP (Part C - Caltrans) \$ 1,280**

**AVTA PROJECT SUMMARY BY TASK**

<b>TASK 1 – PROJECT MANAGEMENT, PLANNING AND COORDINATION</b> Part A	<b>\$ 5,980</b>
<b>TASK 2 – SCHEMATIC DESIGN AND PROBABLE COST ESTIMATE</b> Part A	<b>2,030</b>
<b>TASK 3 – DESIGN SURVEYING AND BASE MAPPING</b> Part A	<b>4,580</b>
<b>TASK 4 – UTILITY RESEARCH &amp; COORDINATION</b> Part A	<b>2,115</b>
<b>TASK 5 – DESIGN PLANS, SPECIFICATIONS, AND ESTIMATE</b> Part A	<b>13,140</b>
<b>TASK 6 – PRECONSTRUCTION ASSISTANCE</b> Part A	<b>2,880</b>
<b>TASK 7 – CONSTRUCTION MANAGEMENT</b> Part A	<b>4,880</b>
<b>TASK 8 - CONSTRUCTION SURVEY</b> Part A	<b>3,720</b>
<b>TASK 9 - SPECIAL INSPECTION</b> Part A	<b>1,800</b>
<b>TASK 10 - TRAFFIC CONTROL PLAN</b> Part A	<b>7,040</b>
<b>TASK 11 - REIMBURSABLE ITEMS</b> Part A	<b>2,040</b>
<b>AVTA Total for Part A</b>	<b>\$ 50,205</b>

**CALTRANS PROJECT SUMMARY BY TASK**

<b>TASK 1 – PROJECT MANAGEMENT, PLANNING AND COORDINATION</b>		
Part B		\$ 10,240
Part C		2,210
<b>TASK 2 – SCHEMATIC DESIGN AND PROBABLE COST ESTIMATE</b>		
Part B		2,030
Part C		1,700
<b>TASK 3 – DESIGN SURVEYING AND BASE MAPPING</b>		
Part B		3,660
Part C		2,440
<b>TASK 4 – UTILITY RESEARCH &amp; COORDINATION</b>		
Part B		1,930
Part C		740
<b>TASK 5 – DESIGN PLANS, SPECIFICATIONS, AND ESTIMATE</b>		
Part B		25,650
Part C		10,072
<b>TASK 6 – PRECONSTRUCTION ASSISTANCE</b>		
Part B		2,880
Part C		880
<b>TASK 7 – CONSTRUCTION MANAGEMENT</b>		
Part B		6,770
Part C		2,900
<b>TASK 8 - CONSTRUCTION SURVEY</b>		
Part B		2,840
Part C		1,940
<b>TASK 9 - SPECIAL INSPECTION</b>		
Part B		2,200
Part C		1,800
<b>TASK 10 - TRAFFIC CONTROL PLAN</b>		
Part B		4,700
Part C		3,097
<b>TASK 11 - REIMBURSABLE ITEMS</b>		
Part B		1,730
Part C		1,280
<b>Total for Part B (Caltrans)</b>		\$ 64,630
<b>Total for Part C (Caltrans)</b>		\$ 29,059
<b>Caltrans Project Total Project For Parts B &amp; C</b>		\$ 93,689

**Project Grand Total for AVTA & Caltrans** **\$143,894**

**The following are considered additional services:**

Addition traffic signal improvements not identified in the scope of services or by Caltrans after the first meeting/review

Separate signing/stripping plan

Traffic control plan for installation of traffic signal poles, pavement reconstruction beyond the intersection corners, except for the bus stop, which is included

Additional meetings beyond what is provided herein

Hydrology Studies

Hydraulic analysis

Additional traffic lanes beyond what exists, in any direction

**Fee Schedule**

AESI billing will be based on the fee schedule values contained within the five year agreement with AVTA.

**Reimbursable Expenses**

- Reproduction of all documents, including postage and shipping charges shall be paid for at cost plus 15% for handling.

**Commencement**

Arrow Engineering Services, Inc. is prepared to commence work immediately. If you would like us to proceed with the project, please sign and fax and mail this proposal and the Project Information form. The proposal and fee amount is valid from 30 days of proposal date.

We appreciate the opportunity to assist AVTA with these electric bus charging improvements. If you have any questions or wish to discuss the project, we will be happy to meet with you at your earliest convenience. We look forward to working with you on these projects.

Registered Civil Engineer No. 48287  
Licensed Surveyor No. 7727

Sincerely,



Brian D. Glidden, P.E., L.S.

BG/evs

**ESTIMATE OF PROBABLE CONSTRUCTION COSTS**

<b>AVTA BUS STOP CONSTRUCTION IMPROVEMENTS</b>					
Item No.	DESCRIPTION	UNIT	Quantity	UNIT PRICE	EXTENDED AMT
1	Earthwork cut	LS	1	\$7,200.00	\$7,200.00
2	Earthwork fill	LS	1	\$8,500.00	\$8,500.00
3	Provide and install Shelter	LS	1	\$12,500.00	\$12,500.00
4	Provide and install bench	LS	1	\$3,000.00	\$3,000.00
5	Provide and install trash receptacle	LS	1	\$2,000.00	\$2,000.00
6	7.5' wide sidewalk on base	SF	800	\$8.50	\$6,800.00
7	Caltrans curb and gutter, 8"	LF	140	\$18.00	\$2,520.00
8	7.5' bus platform sidewalk with base	SF	375	\$8.50	\$3,187.50
9	10'x50' Concrete bus pad with base	SF	500	\$13.00	\$6,500.00
10	Concrete tapers(approach and exit)	SF	510	\$15.00	\$7,650.00
11	Restripe paving	LS	1	\$1,000.00	\$1,000.00
12	Asphalt repair	LS	1	\$15,000.00	\$15,000.00
13	Relocate Bus Stop sign	EA	1	\$500.00	\$500.00
14	Traffic Control	LS	1	\$15,000.00	\$15,000.00
	Subtotal				\$91,357.50
	Contingency 40%				\$36,543.00
	ESTIMATE OF PROBABLE CONSTRUCTION COSTS - <b>AVTA BUS STOP TOTAL</b>				<b>\$127,900.50</b>



**ESTIMATE OF PROBABLE CONSTRUCTION COSTS**

<b>CALTRANS THREE CURB RAMPS AT INTERSECTION</b>					
Item No.	DESCRIPTION	UNIT	Quantity	UNIT PRICE	EXTENDED AMT
1	Earthwork cut	LS	1	\$6,000.00	\$6,000.00
2	Earthwork fill	LS	1	\$9,000.00	\$9,000.00
3	Demolition	LS	1	\$13,500.00	\$13,500.00
4	4" thick sidewalk on base	SF	1340	\$17.99	\$24,111.00
5	Adjust to grade traffic signal boxes, valve covers, manhole rims and covers	LS	1	\$6,000.00	\$6,000.00
6	Traffic Signal Modification	LS	1	\$80,000.00	\$80,000.00
7	Protect in place existing signal poles and pedestrian button service	LS	1	\$3,000.00	\$3,000.00
8	Extend existing drainage inlets	LS	1	\$15,000.00	\$15,000.00
9	New headwall	EA	1	\$12,000.00	\$12,000.00
10	Traffic Control	LS	1	\$20,000.00	\$20,000.00
	Subtotal				\$188,611.00
	Contingency 40%				\$75,444.40
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS CURB RAMPS AT INTERSECTION</b>				<b>\$264,055.39</b>

**ESTIMATE OF PROBABLE CONSTRUCTION COSTS**

<b>CALTRANS ONE CURB RAMP AT INTERSECTION</b>					
Item No.	DESCRIPTION	UNIT	Quantity	UNIT PRICE	EXTENDED AMT
1	Earthwork cut	LS	1	\$2,000.00	\$2,000.00
2	Earthwork fill	LS	1	\$3,000.00	\$3,000.00
3	Demolition	LS	1	\$4,500.00	\$4,500.00
4	4" thick sidewalk on base	SF	446	\$18.02	\$8,037.00
5	Adjust to grade traffic signal boxes, valve covers, manhole rims and covers	LS	1	\$2,000.00	\$2,000.00
6	Traffic Signal Modification	LS	1	\$30,000.00	\$30,000.00
7	Protect in place existing signal poles and pedestrian button service	LS	1	\$1,000.00	\$1,000.00
8	Extend existing drainage inlets	LS	1	\$5,000.00	\$5,000.00
9	New headwall	EA	1	\$4,000.00	\$4,000.00
10	Traffic Control	LS	1	\$5,000.00	\$5,000.00
	Subtotal				\$64,537.00
	Contingency 40%				\$25,814.80
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS ONE CURB RAMP AT INTERSECTION</b>				<b>\$90,351.79</b>

<b>AGENCY TOTALS</b>					
	<b>AVTA PART A TOTAL</b>				
	ESTIMATE OF PROBABLE CONSTRUCTION COSTS - AVTA BUS STOP TOTAL				\$127,900.50
	<b>TOTAL FOR PARTS B &amp; C CALTRANS</b>				
	ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS THREE CURB RAMPS AT INTERSECTION				\$264,055.39
	ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS ONE CURB RAMP AT INTERSECTION				\$90,351.79
					\$354,407.18
	<b>PROJECT GRAND TOTAL</b>				<b>\$482,307.68</b>

**ESTIMATE OF PROBABLE CONSTRUCTION COSTS**

<b>AVTA BUS STOP CONSTRUCTION IMPROVEMENTS</b>					
Item No	DESCRIPTION	UNIT	Quantity	UNIT PRICE	EXTENDED AMT
1	Earthwork cut	LS	1	\$7,200.00	\$7,200.00
2	Earthwork fill	LS	1	\$8,500.00	\$8,500.00
3	Provide and install Shelter	LS	1	\$12,500.00	\$12,500.00
4	Provide and install bench	LS	1	\$3,000.00	\$3,000.00
5	Provide and install trash receptacle	LS	1	\$2,000.00	\$2,000.00
6	7.5' wide sidewalk on base	SF	800	\$8.50	\$6,800.00
7	Caltrans curb and gutter, 8"	LF	140	\$18.00	\$2,520.00
8	7.5' bus platform sidewalk with base	SF	375	\$8.50	\$3,187.50
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12	Asphalt repair	LS	1	\$15,000.00	\$15,000.00
13	Relocate Bus Stop sign	EA	1	\$500.00	\$500.00
14	Traffic Control	LS	1	\$15,000.00	\$15,000.00
	Subtotal				\$91,357.50
	Contingency 40%				\$36,543.00
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - AVTA BUS STOP TOTAL</b>				<b>\$127,900.50</b>

**ESTIMATE OF PROBABLE CONSTRUCTION COSTS**

<b>CALTRANS THREE CURB RAMPS AT INTERSECTION</b>					
Item No	DESCRIPTION	UNIT	Quantity	UNIT PRICE	EXTENDED AMT
1	Earthwork cut	LS	1	\$6,000.00	\$6,000.00
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3	Demolition	LS	1	\$13,500.00	\$13,500.00
4	4" thick sidewalk on base	SF	1340	\$17.99	\$24,111.00
5	Adjust to grade traffic signal boxes, valve covers, manhole rims and covers	LS	1	\$6,000.00	\$6,000.00
6	Traffic Signal Modification	LS	1	\$80,000.00	\$80,000.00
7	Protect in place existing signal poles and pedestrian button service	LS	1	\$3,000.00	\$3,000.00
8	Extend existing drainage inlets	LS	1	\$15,000.00	\$15,000.00
9	New headwall	EA	1	\$12,000.00	\$12,000.00
10	Traffic Control	LS	1	\$20,000.00	\$20,000.00
	Subtotal				\$188,611.00
	Contingency 40%				\$75,444.40
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS CURB RAMPS AT INTERSECTION</b>				<b>\$264,055.39</b>

**ESTIMATE OF PROBABLE CONSTRUCTION COSTS**

<b>CALTRANS ONE CURB RAMP AT INTERSECTION</b>					
Item No	DESCRIPTION	UNIT	Quantity	UNIT PRICE	EXTENDED AMT
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10	Traffic Control	LS	1	\$5,000.00	\$5,000.00
	Subtotal				\$64,537.00
	Contingency 40%				\$25,814.80
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS ONE CURB RAMP AT INTERSECTION</b>				<b>\$90,351.79</b>

<b>AGENCY TOTALS</b>						
	<b>AVTA PART A TOTAL</b>					
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - AVTA BUS STOP TOTAL</b>				<b>\$127,900.50</b>	
	<b>TOTAL FOR PARTS B &amp; C CALTRANS</b>					
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS THREE CURB RAMPS AT INTERSECTION</b>				<b>\$264,055.39</b>	
	<b>ESTIMATE OF PROBABLE CONSTRUCTION COSTS - CAL TRANS ONE CURB RAMP AT INTERSECTION</b>				<b>\$90,351.79</b>	
					<b>\$354,407.18</b>	
	<b>PROJECT GRAND TOTAL</b>				<b>\$482,307.68</b>	