



**Regular Meeting of the Board of Directors
Tuesday, March 22, 2016
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE

Director Underwood-Jacobs led the Pledge of Allegiance.

A moment of silence was observed to remember the victims of the terrorist attacks that occurred this morning in Brussels.

ROLL CALL:

Present

Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Steve Hofbauer
Director Fred Thompson
Director Angela Underwood-Jacobs
Director Michelle Flanagan

APPROVAL OF AGENDA

General Counsel Allison Burns noted that Closed Session Item #1 was erroneously listed as anticipated litigation and should have been listed as Government Code Section 54956.9(a) Pending Litigation: Holmes v. AVTA, Case No. 2:16-cv-01454-DMG-AGR.

Motion: Approve the agenda as revised.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Michael Rives – spoke about safety issues at the bus stop in front of the Lancaster Senior Center, stating that he thought that staff was relocating the stop. Executive Director Len Engel responded that one of the challenges is that Kern Regional Transit also uses the stop; Antelope Valley residents may not be the sole cause for some of the problems happening at the location.

Austin Bishop (Printing Boss) – introduced himself as the vendor who installed the new wraps on the electric buses.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR FEBRUARY 2016

Transdev Operations Manager Mike Sorensen presented plaques to Aura Estrada, Employee of the Month for January; Thelma Varnardo, Operator of the Month for February; and Milton Cobos, Employee of the Month for February.

SRP 2 COACH OPERATOR PERFORMANCE AUDIT RESULTS

Senior Planning Officer Dietter Aragon presented the audit results. The Board discussed on-time performance and the cleanliness of the buses.

Motion: Receive and file the Coach Operator Performance Audit Results.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 23, 2016

Approve the Board of Directors Regular Meeting Minutes of February 23, 2016.

CC 2 FINANCIAL REPORTS FOR JANUARY AND FEBRUARY 2016

Receive and file the financial reports for January and February 2016.

CC 3 FISCAL YEAR 2016 (FY16) CAP AND TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT

Adopt Resolution No. 2016-003, authorizing the execution of FY 2015-16 LCTOP, allowing funds to be used toward electric bus infrastructure improvements.

Motion: Approve the Consent Calendar.

Moved by Director Flanagan, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FISCAL YEAR 2017 (FY17) PRELIMINARY BUSINESS PLAN AND SHORT RANGE TRANSIT PLAN ASSUMPTIONS

Director of Finance Colby Konisek presented the FY17 Preliminary Business Plan and assumptions. The Board discussed energy costs (Lancaster Choice Energy versus Southern California Edison), operating credits from the California Air Resources Board, the five used BYD electric buses, and the status of the Bus Rapid Transit Project. Chairman Crist clarified that staff will obtain Board approval to purchase the five used electric buses.

Motion: Approve the FY17 Preliminary Business Plan and Short Range Transit Plan assumptions and provide direction to staff regarding priorities for the final FY17 Business Plan.

Moved by Director Thompson, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

NB 2 AWARD CONTRACT #2016-34 TO CSI FULLMER, INC., TO REFURNISH CUSTOMER SERVICE AREA

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director to execute Contract #2016-34 with CSI Fullmer, Pasadena, CA, to refurbish the Customer Service area for an amount of \$56,087, plus applicable sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: None

Absent: None

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

General Counsel Allison Burns presented the Closed Session items.

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)

Pending Litigation: Holmes v. AVTA, Case No. 2:16-cv-01454-DMG-AGR

CS 2 Public Employee Performance Evaluation – Pursuant to Government Code Sections 54954.5 (e) and 54957(b))

Title: Executive Director

CS 3 Public Employee Appointment – Pursuant to Government Code Section 54957

Title: Deputy Executive Director

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 10:39 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 11:19 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel Burns reported the following:

Item CS 1 – Pending Litigation: Holmes v. AVTA, Case No. 2:16-cv-01454-DMG-AGR – The Board unanimously authorized defense of the action on behalf of AVTA and the named parties.

Item CS 2 – Public Employee Performance Evaluation / Executive Director – The Board provided direction to General Counsel and staff.

Item CS 3 – Public Employee Appointment / Deputy Executive Director – The Board provided direction to General Counsel and staff.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director

Mr. Engel stated that he will attend the 2016 CalACT Spring Conference in La Jolla, CA March 28 through March 31, and the Low Carbon Fuel Standard meeting and Air Resources Board Transit Workgroup meetings in Sacramento, CA April 7 through April 8.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business – non-agenda Board of Directors items presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:20 a.m. to the next Regular meeting of the Board of Directors on April 26, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 26th day of APRIL 2016.



Marvin Crist, Chairman

ATTEST:



Karen Darr, Clerk of the Board