



**Regular Meeting of the Board of Directors**

**Tuesday, October 25, 2016**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**OFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE**

Director Underwood-Jacobs led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Fred Thompson, Director Angela Underwood-Jacobs, Director Michelle Flanagan

**APPROVAL OF AGENDA**

**Motion: Approve the agenda as comprised.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan,  
and Underwood-Jacobs

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

There were no public business items presented.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR SEPTEMBER 2016**

Transdev General Manager Hector Fuentes presented a plaque to the Operator of the Month Anselmo Molina. Mr. Fuentes announced that the Employee of the Month was Vincent San Nichols; however, Mr. San Nichols could not attend the meeting.

**SRP 2 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (JULY 1 – SEPTEMBER 30, 2016)**

Chief Financial Officer Colby Konisek presented a plaque to Staff Accountant I Vianney McLaughlin.

**SRP 3 LEGISLATIVE REPORT FOR OCTOBER 2016**

Grants Administrator Judy Fry provided an update regarding meetings that Executive Director Len Engel and Chief Administrative Officer Norm Hickling attended with key legislators while in Washington, DC. Vincent Wiratmadja, Associate from Weideman Group, who represents AVTA in Sacramento, introduced members from the Air Resources Board (ARB) Advanced Clean Transit Rule Staff: Yachum Chow, Manager and Fang Yan, Air Resources Engineer – Zero Emission Truck and Bus Section; and Shirin Barfjani, Air Pollution Specialist – Heavy Duty Diesel Implementation Branch. The staff members spoke about the group's heavy-duty vehicle electrification program and toured the facility to see AVTA's progression from a diesel fleet to an all-electric bus fleet. The Board discussed various grant opportunities and potential partnerships that would assist AVTA with funding its electric bus project, the next Transportation Special Session, and Cap and Trade program.

**CONSENT CALENDAR (CC):**

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 27, 2016 – KAREN DARR**  
Approve the Board of Directors Regular Meeting Minutes of September 27, 2016.
- CC 2 FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2016 – COLBY KONISEK**  
Receive and file the financial reports for August and September 2016.
- CC 3 FISCAL YEAR 2017 (FY17) FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1 – SEPTEMBER 30, 2016) – KELLY MILLER**  
Receive and file the FY17 First Quarter LASD Report for the period covering July 1 through September 30, 2016.
- CC 4 BOARD OF DIRECTORS AND TRANSIT ADVISORY COMMITTEE 2017 MEETINGS CALENDAR – KAREN DARR**  
Approve the 2017 meetings calendar for the Board of Directors and Transit Advisory Committee.
- CC 5 RESOLUTION 2016-005, AMENDED CONFLICT OF INTEREST AND DISCLOSURE CODE – KAREN DARR**  
Adopt Resolution 2016-005, approving the Amended Conflict of Interest and Disclosure Code and rescinding in its entirety the current Conflict of Interest Code, Resolution No. 2015-009.

**Motion: Approve the Consent Calendar**

Moved by Director Hofbauer, seconded by Director Thompson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: None

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

- CS 1** Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)  
Pending Litigation: Holmes v. AVTA, USDC Case No. 2:16-cv-01454-DMG-AGR  
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036  
Pending Litigation: Sabina M. Andrade v. AVTA

**RECESS TO CLOSED SESSION:**

The Board recessed to Closed Session at 10:24 a.m.

**RECONVENE TO PUBLIC SESSION:**

The Board reconvened to Public Session at 11:10 a.m.

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION:**

General Counsel Allison Burns stated that the Board discussed CS 1 – Holmes v. AVTA; however, there was no reportable action.

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director/CEO Len Engel

- He will be presenting AVTA's success story at the Tennessee Public Transit Association Fall Conference in Memphis and Canadian Urban Transport Association in Vancouver.
- He was a speaker at the United Nations' Habitat III Conference on Housing and Sustainable Urban Development in Quito, Ecuador October 17 through October 20, 2016.
- Chief Administrative Officer Norm Hickling, Chief Financial Officer Colby Konisek, and he will be attending the California Transit Association's 51st Annual Fall Conference & Expo November 16 through November 18, 2016.
- He provided an update regarding AVTA's response to FTA's Procurement System Review.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no items presented.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:13 a.m. to the next Regular meeting of the Board of Directors on November 22, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 22<sup>nd</sup> day of NOVEMBER 2016.

  
Marvin Crist, Chairman

ATTEST:

  
Karen Darr, Clerk of the Board