



**Regular Meeting of the Board of Directors  
Tuesday, March 28, 2017  
10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**OFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Hofbauer led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist, Director Steve Hofbauer, Director Austin Bishop, Director Angela Underwood-Jacobs, Director Michelle Flanagan

Absent

Vice Chair Dianne Knippel

**Motion: Excuse the absence of Vice Chair Knippel.**

Moved by Director Flanagan, seconded by Director Underwood-Jacobs

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Flanagan, Underwood-Jacobs,  
Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda as comprised.**

Moved by Director Hofbauer, seconded by Director Bishop

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Flanagan, Underwood-Jacobs,  
Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

There were no public business items presented.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR FEBRUARY 2017 – HECTOR FUENTES, TRANSDEV**

Trandev General Manager Hector Fuentes presented a plaque to the Operator of the Month Henry Smith and announced that the Employee of the Month was Terrence Cloud; however, Mr. Cloud was unable to attend the meeting.

**SRP 2 LEGISLATIVE REPORTS FOR MARCH 2017**

Grants Administrator Judy Fry provided information regarding California's transportation funding package and Cap and Trade Program funding, the American Public Transportation Association's Legislative Conference, public transportation infrastructure nationwide, and the federal budgets for Fiscal Years 2017 and 2018. Executive Director/CEO Len Engel noted that there might be possible cuts to long haul Amtrak service, the Capital Investment Program and the Transportation Investment Generating Economic Recovery (TIGER) grant.

Ms. Fry also detailed information regarding Assembly Bill (AB) 17: Reduced-Fare Transit Passes for Students, AB 468: Buses – Seatbelts, Senate Bill (SB) 20: Assault – Transit Operators, and SB 158: Commercial Driver's Licenses – Education Requirements. The Board briefly discussed student transit passes.

**SRP 3 FISCAL YEAR 2016/2017 (FY17) SECOND QUARTER SYSTEMWIDE KEY PERFORMANCE INDICATORS (KPI) REPORT (OCTOBER 1 – DECEMBER 31, 2016)**

Chief Operating Officer Norm Hickling presented the FY17 Second Quarter Systemwide KPI report. To increase ridership and revenue, staff will analyze routes and time points, industry standards and best practices, and information generated from AVTA's data collection systems.

The Board discussed 1) AVTA's performance goals versus other transit agencies; 2) schedule adherence; 3) farebox recovery ratio; and 4) the transition from diesel buses to an all-electric bus fleet. The Board instructed staff to schedule a Strategic Planning Workshop and include these discussion items on the agenda: key performance indicators, AVTA's standards compared to other same size agencies, complaint types, and AVTA today and 5 years from now.

Additionally, staff was directed to meet with engineering staff at the cities of Lancaster and Palmdale to research the feasibility of using grant funding from the Antelope Valley Air Quality Management District to subsidize costs associated with signal pre-emption and synchronization.

**Motion: Receive and file the FY17 Second Quarter KPI Report for the period covering October 1 through December 31, 2016.**

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 28, 2017 – KAREN DARR**

Approve the Board of Directors Regular Meeting Minutes of February 28, 2017.

**CC 2 FINANCIAL REPORTS FOR JANUARY AND FEBRUARY 2017 – COLBY KONISEK**

Receive and file the financial reports for January and February 2017.

**CC 3 FY17 CERTIFICATION AND ASSURANCES FOR CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CALOES) GRANT PROGRAM – JUDY FRY**

Adopt Resolution No. 2017-002, authorizing the Executive Director/CEO to execute all required documents for the Cal OES Grant Program as required by the Governor's Office of Emergency Services.

**CC 4 FY17 CAP AND TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) – JUDY FRY**

Adopt Resolution No. 2017-003, authorizing the Executive Director/CEO to execute the Certifications and Assurances as required for the Cap and Trade LCTOP (the "Authorization").

**Motion: Approve the Consent Calendar.**

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel

**NEW BUSINESS (NB):**

**NB 1 FISCAL YEAR 2017/2018 (FY18) PRELIMINARY BUSINESS PLAN REVIEW ASSUMPTIONS**

Chief Financial Officer Colby Konisek presented the revenue and expenditure assumptions and capital-spending plan. Executive Director/CEO Len Engel stated there is speculation that Secretary Chao may promote a 20% per year cut to the Federal Transit Association's funding and push transit funding to the states. The Board discussed AVTA's insurance brokers, the Dial-A-Ride and Transdev contracts, and the possibility of integrating AVTA and Uber services. Possible integration of AVTA and Uber services will be included as a discussion item on the Strategic Planning Workshop agenda.

**Motion: Approve the Preliminary FY18 Business Plan assumptions.**  
Moved by Director Hofbauer, seconded by Director Bishop

Vote: Motion carried (5-0-0-1)  
Yeas: Chairman Crist, Directors Hofbauer, Flanagan, Underwood-Jacobs,  
Bishop  
Nays: None  
Abstain: None  
Absent: Vice Chair Knippel

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN  
CLOSED SESSION:**

CS 1 CONFERENCE WITH LEGAL COUNSEL – PURSUANT TO GOVERNMENT CODE  
SECTION 54956.9(A)  
Pending Litigation: Holmes v. AVTA, USDC Case No. 2:16-cv-01454-DMG-  
AGR  
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036  
Pending Litigation: Sabina M. Andrade v. AVTA  
Pending Litigation: Marsh vs. AVTA USDC Case No. 2:16-cv-0937-PSG

**RECESS TO CLOSED SESSION:**

The Board recessed to Closed Session at 10:57 a.m.

**RECONVENE TO PUBLIC SESSION:**

The Board reconvened to Public Session at 11:33 a.m.

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION:**

General Counsel Burns stated that the Board discussed CS1 - Holmes versus AVTA;  
there was no reportable action.

**NB 2 AMENDMENT #7 TO CONTRACT #2011-32 WITH TRANSDEV  
SERVICES, INC. FOR OPERATION AND MAINTENANCE OF FIXED  
ROUTE TRANSIT SERVICES**

General Counsel Burns presented the staff report. She noted that the  
information shown in red will be included in the amended contract: **Section  
(4) Right to Removal of the contract. – The individuals supplied to AVTA by the  
Contractor are employees of the Contractor, and whereas AVTA has no right to  
terminate Contractor's employees.** The Board requested that contracting for

bus operator services versus employing bus operators in-house be included on the Strategic Planning Workshop agenda.

**Motion: Approve an amendment to section 9C.(4) of its Transit Services Operating Agreement ("Revenue Contract") with Transdev Services, Inc. ("Transdev"), as set forth in the Proposed Amendment to the Revenue Contract as modified.**

Moved by Director Bishop, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel

#### **REPORTS AND ANNOUNCEMENTS (RA):**

##### **RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CHIEF EXECUTIVE OFFICER**

Mr. Engel reported:

- Vice Chair Knippel has an illness in the family.
- Meeting with Assemblyman Lackey, Senator Scott Wilk, and staff from the Weideman Group on March 29. Attending an Air Resources Board budget meeting on April 6.
- The 2017 Los Angeles County Air Show was a huge success; AVTA's articulated bus was on display.
- Staff issued a purchase order for 10 electric buses on March 27.
- On vacation April 29 through May 17.

#### **MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

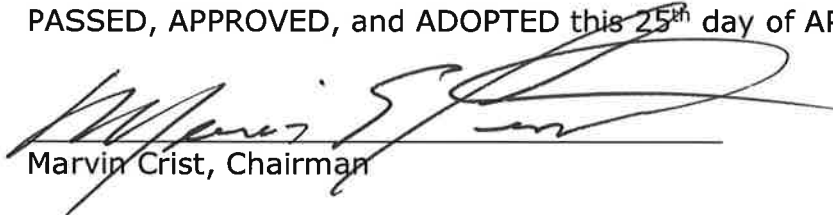
Chairman Crist – discussed the Transit Maintenance Leadership Workshop.

Director Hofbauer – discussed the League of California Cities meetings he attended while in Washington D.C.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:40 a.m. to the next Regular meeting of the Board of Directors on April 25, 2017 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 25<sup>th</sup> day of APRIL 2017.



Marvin Crist, Chairman

ATTEST:



Karen S. Darr, Clerk of the Board