



**Regular Meeting of the Board of Directors
Tuesday, May 23, 2017
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting order at 10:05 a.m.

PLEDGE OF ALLEGIANCE:

Director Bishop led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Director Austin Bishop, Director Angela Underwood-Jacobs,
Director Michelle Flanagan

Absent

Vice Chair Dianne Knippel, Director Steve Hofbauer

Motion: Excuse the absence of Vice Chair Knippel and Director Hofbauer.

Moved by Director Bishop, seconded by Director Underwood-Jacobs

Vote Motion carried (4-0-0-2)

Yeas: Chairman Crist, Directors Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel, Director Hofbauer

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Bishop, seconded by Director Underwood-Jacobs

Vote Motion carried (4-0-0-2)

Yeas: Chairman Crist, Directors Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel, Director Hofbauer

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Thomas Aguinaga – requested that AVTA install a bus stop by the Starbucks at Avenue R and 47th St. E. and stated that some of the operators are rude. Executive Director/CEO Len Engel will meet with Mr. Aguinaga to address his issues.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR APRIL 2017

Trandev General Manager Hector Fuentes presented plaques to the Employee of the Month Andrew Delgado and the Operator of the Month Larry Olive.

SRP 2 LEGISLATIVE REPORT FOR MAY 2017 – JUDY FRY

Grants Administrator Judy Fry presented information about the FY17 and FY18 federal and state budgets, and clarification regarding Assembly Bill (AB) 17 - Reduced-Fare Transit Passes for Students. The Board briefly discussed AB 17.

SRP 3 FISCAL YEAR 2016/2017 (FY17) THIRD QUARTER MAINTENANCE KEY PERFORMANCE INDICATORS (KPI) REPORT (JANUARY 1 – MARCH 31, 2017)

Director of Fleet and Facilities Mark Perry presented the FY17 Third Quarter Maintenance KPI report. He noted that staff rectified the fumes issue on the newer hybrid buses; preliminary data indicates the defect is repaired. Staff has shared their solution with other transit agencies who are also experiencing this problem. The Board discussed the number of 2003 Nabi buses that are in the fleet and types of maintenance services required on the electric buses.

Addressing the Board on this matter:

Thomas Aguinaga – asked how many wheelchairs the new electric buses can accommodate.

Motion: Receive and file the FY17 Third Quarter Maintenance KPI Report for the period covering January 1 through March 31, 2017.

Moved by Director Bishop, seconded by Director Flanagan

Vote Motion carried (4-0-0-2)

Yeas: Chairman Crist, Directors Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel, Director Hofbauer

SRP 4 PROPOSED SERVICE CHANGES REPORT

Chief Operating Officer Norm Hickling presented the proposed service changes and an update regarding AVTA's Title VI Plan. The agency's objectives include improving on-time performance and inter-line connectivity, adjusting capacity to reflect recent demand, reducing transfers, and supporting the introduction of all-electric fleet. The Board discussed the 10 electric vans obtained via a recent grant.

Addressing the Board on this matter:

Thomas Aguinaga – stated that the rocks around one of the Antelope Valley Mall bus stops makes it dangerous for passengers in wheelchairs.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF APRIL 25, 2017 – KAREN DARR

Motion: Approve the Meeting Minutes of April 25, 2017.

Moved by Director Flanagan, seconded by Director Bishop

Vote: Motion carried (3-0-1-2)

Yeas: Chairman Crist, Directors Flanagan and Bishop

Nays: None

Abstain: Director Underwood-Jacobs

Absent: Vice Chair Knippel, Director Hofbauer

CC 2 FINANCIAL REPORTS FOR MARCH AND APRIL 2017 – COLBY KONISEK

Receive and file the financial reports for March and April 2017.

CC 3 FY17 THIRD QUARTER CAPITAL RESERVE REPORT (JANUARY 1 – MARCH 31, 2017) – COLBY KONISEK

Receive and file the FY17 Third Quarter Capital Reserve Report for the period covering January 1 through March 31, 2017.

CC 4 FY17 GRANT STATUS REPORT THROUGH APRIL 30, 2017– JUDY FRY

Receive and file the FY17 Grant Status Report through April 30, 2017.

CC 5 FISCAL YEAR 2017/2018 (FY18) WORKERS’ COMPENSATION, PROPERTY AND CASUALTY INSURANCE POLICIES UNDER CONTRACT #2013-022 WITH VINSA, INC. – LYLE BLOCK

Authorize the Executive Director/CEO to purchase insurance for an amount not to exceed \$353,000 under Contract #2013-22 with Vinsa, Inc., Lancaster, CA.

CC 6 FY18 INVESTMENT POLICY STATEMENT AND LOCAL AGENCY INVESTMENT FUND (LAIF) UPDATE – COLBY KONISEK

Adopt Resolution 2017-004, approving AVTA’s revised Investment Policy Statement for the upcoming fiscal year beginning July 1, 2017 through June 30, 2018.

Motion: Approve Consent Calendar items 2 through 6.

Moved by Director Bishop, seconded by Director Underwood-Jacobs

Vote: Motion carried (4-0-0-2)

Yeas: Chairman Crist, Directors Underwood-Jacobs, Flanagan and Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel, Director Hofbauer

NEW BUSINESS (NB):

NB 1 PROPOSED FY18 BUSINESS PLAN AND SHORT RANGE TRANSIT PLAN

Chief Financial Officer Colby Konisek presented the proposed FY18 Business Plan and Short Range Transit Plan. He confirmed that the Governmental Accounting Standards Board (GASB) 68 “Catch-Up” Provision applies to all CalPERS’ members and Federal Transit Administration funds can be used only for capital projects and not employee wages.

Motion: Adopt the proposed FY18 Business Plan and Short Range Transit Plan.

Moved by Director Bishop, seconded by Director Flanagan

Vote: Motion carried (4-0-0-2)

Yeas: Chairman Crist, Directors Underwood-Jacobs, Flanagan and Bishop

Nays: None

Abstain: None

Absent: Vice Chair Knippel, Director Hofbauer

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

General Counsel Allison Burns stated the Board did not need to recess to Closed Session.

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)

Pending Litigation: Clark v. AVTA, LASC Case No. MC026036

Pending Litigation: Sabina M. Andrade v. AVTA

Pending Litigation: Marsh v. AVTA USDC case No. 2:16-cv-0937-PSG

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)

Significant exposure to litigation (one potential case)

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director/CEO Len Engel reported:

- The unveiling of the WAVE inductive charging project and AVTA's first 60' articulated bus held on May 3, 2017 at the Sgt. Steve Owen Memorial Park was a success. The WAVE inductive charging system is now operational at both transportation centers.
- He and approximately twenty zero-emission bus operators from around the world attended a closed-door Q&A session at the 62nd UITP World Congress & Exhibition on May 16, 2017 in Montreal, Canada.
- He and Ms. Fry are traveling to Sacramento on May 24 to meet with the Transit and Intercity Rail Capital Program team and Air Resources Board staff.
- AVTA received the Global New Energy Pioneer Award from BYD at their Global Partner Dreamcast Conference.
- The Strategic Planning Workshop is scheduled on June 27, 2017.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Chairman Crist stated AVTA received the California Air Quality Leadership of Government Award for the Agency's outstanding contributions to California's clean air future. The Authority is being recognized because of staff's commitment to reduce pollution, improve air quality, and set the standard for all transit agencies.

He thanked the County of Los Angeles for providing \$1.9 million for the first two electric buses, the Antelope Valley Air Quality Management District for the WAVE chargers, and BYD for the award.

He congratulated Mr. Engel and staff for their dedication toward converting to an all-electric fleet and recognized Mr. Hickling for his efforts with the project.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:52 a.m. to the next Regular meeting of the Board of Directors on June 27, 2017 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 27th day of JUNE 2017



Marvin Crist, Chairman

ATTEST:



Karen S. Darr, Clerk of the Board

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