



**Regular Meeting of the Board of Directors
Tuesday, June 27, 2017
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Bishop led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Austin Bishop, Director Angela Underwood-Jacobs, Director Michelle Flanagan

Absent

Director Steve Hofbauer

Motion: Excuse the absence of Director Hofbauer

Moved by Director Bishop, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: Director Hofbauer

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Flanagan, seconded by Director Underwood-Jacobs

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: Director Hofbauer

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Wendy Cabil provided her comments in an email distributed to the Board members prior to the meeting. She requested additional buses and increased frequency on Route 4 and an express shuttle between Lancaster and Palmdale.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR MAY 2017

Trandev General Manager Hector Fuentes presented plaques to the Employee of the Month Ramon Allen and the Operator of the Month Gustavo Perez.

SRP 2 LEGISLATIVE REPORT FOR JUNE 2017

Grants Administrator Judy Fry presented information regarding the Fiscal Year 2017/2018 Federal Budget, Assembly Bill 17: Reduced-Fare Transit Passes for Students, Assembly Bill 1479 – Public records: custodian of records: civil penalties, and the Low or No Emission, Fostering Advancements in Shipping and Transportation for the Long-Term Achievement of National Efficiencies (FASTLANE) and TIGER grants.

The Board briefly discussed the FASTLANE grant. Chairman Crist directed staff to track the progress of Assembly Bill 1479 and agendize the item for the July 25, 2017 Board meeting.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MAY 23, 2017

Motion: Approve the Board of Directors Regular Meeting Minutes of May 23, 2017.

Moved by Director Bishop, seconded by Director Underwood-Jacobs

Vote: Motion carried (4-0-1-1)

Yeas: Chairman Crist, Directors Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: Vice Chair Knippel

Absent: Director Hofbauer

CC 2 FINANCIAL REPORTS FOR APRIL AND MAY 2017

Receive and file the financial reports for April and May 2017.

CC 3 AGREEMENT WITH LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES – RESERVE UNIT

Authorize the Executive Director/CEO to renew the Letter of Understanding with the LASD for transit law enforcement services covering the term July 1, 2017 through June 30, 2018.

CC 4 AUTHORIZING RESOLUTION FOR THE DEPARTMENT OF TRANSPORTATION'S FEDERAL TRANSIT ADMINISTRATION GRANT PROGRAM FOR FISCAL YEAR 2016/2017 (FY17)

Adopt Resolution No. 2017-006, authorizing the Executive Director/CEO to execute all required documents of the Federal Transit Administration as required by the Department of Transportation's Program for FY17.

Motion: Approve Consent Calendar items 2-4.

Moved by Director Bishop, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: Director Hofbauer

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT #2017-37 TO MOORE & ASSOCIATES FOR PLANNING & OPERATIONS SUPPORT SERVICES

Executive Director/CEO Len Engel presented the staff report. There was no Board discussion regarding this item.

Motion: Authorize the Executive Director/CEO to execute Contract #2017-037 for planning & operations support services with Moore & Associates, Santa Clarita, CA for a two-year term and an amount not to exceed \$199,500.

Moved by Vice Chair Knippel, seconded by Director Bishop

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: Director Hofbauer

NB 2 AVTA TITLE VI PROGRAM UPDATE FOR FISCAL YEARS 2018-2020

Chief Operating Officer Norm Hickling presented the staff report. There was no Board discussion regarding this item.

Motion: 1) Approve the AVTA Title VI Program Update for FY18 through FY20 as required by the Federal Transit Administration; and 2) Adopt Resolution No. 2017-005, adopting the AVTA Title VI Program Update.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: Director Hofbauer

NB 3 PROPOSED SERVICE CHANGES FOR AUGUST 2017

Mr. Hickling presented the staff report. Chairman Crist directed staff to provide a report regarding the jurisdictional shares at the July 25, 2017 Board meeting.

Motion: Approve the final recommendation on the proposed service changes scheduled for implementation in August 2017.

Moved by Vice Chair Knippel, seconded by Director Bishop

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan
Nays: None
Abstain: None
Absent: Director Hofbauer

NB 4 AWARD CONTRACT #2017-14 TO FLEET-NET CORPORATION FOR FLEET MANAGEMENT SOFTWARE SYSTEM

Director of Fleet and Facilities Mark Perry presented the staff report. The Board discussed the transition to the new software system.

Motion: Authorize the Executive Director/CEO to execute Contract #2017-14 for the Fleet Management Software System to Fleet-Net Corporation, Las Vegas, NV, for a five-year term and an amount not to exceed \$89,675, plus applicable sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan
Nays: None
Abstain: None
Absent: Director Hofbauer

NB 5 AWARD CONTRACT #2017-17 WITH MEDALLION CONTRACTING, INC., FOR SECURITY AND MAINTENANCE UPGRADES TO AVTA'S COUNT ROOM

Contracts and Procurement Officer Lyle Block presented the staff report. There was no Board discussion regarding this item.

Motion: Authorize the Executive Director/CEO to execute Contract #2017-17 for security and maintenance upgrades to AVTA's Count Room to Medallion Contracting, Inc. of Palmdale, CA, for an amount not to exceed \$153,727, plus applicable sales tax.

Moved by Director Bishop, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Bishop, Underwood-Jacobs, Flanagan
Nays: None
Abstain: None
Absent: Director Hofbauer

CLOSED SESSION (CS):

General Council Allison Burns stated the Board did not need to recess to Closed Session.

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036
Pending Litigation: Sabina M. Andrade v. AVTA
Pending Litigation: Marsh v. AVTA USDC case No. 2:16-cv-0937-PSG
- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (one potential case)

REPORTS AND ANNOUNCEMENTS (RA):

- RA 1 Executive Director/CEO Len Engel reported:
- He and Macy Neshati met with Federal Transit Administration (FTA) Research and Development Director Vince Valdez in Washington, D.C. on June 23, 2017 to obtain an update regarding the manufacture waiver submitted by BYD in March 2016. A waiver would allow AVTA to purchase

the first four articulated buses; staff anticipates an answer this week. He also provided an update regarding the electric bus procurement.

- He and Mr. Perry attended the Fifth Innovative Clean Transit Workshop on June 26, 2017 in Sacramento. The workshop is the rebranded Advanced Clean Transit Program, which calls for 100% zero emission transit fleets in California by 2040. Air Resources Board (ARB) staff continues to work toward meeting the goal.
- He is participating in the Zero Emission Bus Coalition Lobby Day on June 28, 2017 in Sacramento. The group is fighting to retain California's allotted \$55 million in zero emission bus funding.
- He will attend the Public Utilities Commission hearing on July 11 regarding implementing Senate Bill 350: Clean Energy and Pollution Reduction Act of 2015. The program would allow investor owned utilities to participate in electrification projects. ARB staff is advocating for AVTA with Southern California Edison for our \$4 million grant that would be used toward the inductive charging construction projects outside the City of Lancaster.
- The FTA is having difficulty finding an administrator. Additionally, there is speculation that grant programs such as 5307 may be transferred to the Federal Highway Administration and the Safety Program may be transferred to the Federal Railway Administration.
- Mr. Hickling was named Vice President of the Antelope Valley Board of Trade and will lead preparation efforts for the 2018 Business Outlook Conference.
- He will be on vacation July 3 through July 5, 2017.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Chairman Crist directed staff to provide a report on open Worker's Compensation claims at the July Board meeting.

ADJOURNMENT:

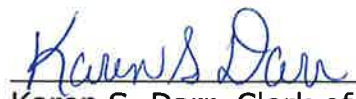
Chairman Crist adjourned the meeting at 10:42 a.m. to the next Regular Meeting of the Board of Directors on July 25, 2017 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 25th day of JULY 2017



Marvin Crist, Chairman

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2206 to arrange to review a recording.