



Regular Meeting of the Board of Directors

Tuesday, October 23, 2018

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record keeping purposes, and if staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Angela Underwood–Jacobs, Director Michelle Flanagan, Director Juan Carrillo

APPROVAL OF AGENDA

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

If you would like to address the Board on any agendized or non-agendized items, you may present your comments at this time. Please complete a speaker card (available as you enter the Community Room) and provide it to the Clerk of the Board. Speaking clearly, state and spell your name for the record. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the Authority's Executive Director/CEO for follow-up.** Each speaker is limited to three (3) minutes.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP): During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

- SRP 1 PRESENTATION TO AVTA EMPLOYEE OF THE FIRST QUARTER FOR FISCAL YEAR 2018/2019 (FY19) (JULY 1 – SEPTEMBER 30, 2018) – MACY NESHATI
- SRP 2 PRESENTATION TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR AUGUST AND SEPTEMBER 2018 – MARTIN TOMPKINS, TRANSDEV
- SRP 3 LEGISLATIVE REPORT FOR OCTOBER 2018 – JUDY VACCARO-FRY
- SRP 4 DISADVANTAGED BUSINESS ENTERPRISE PROGRAM UPDATE (AUGUST 1 – SEPTEMBER 30, 2018) – NORM HICKLING
- SPR 5 DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING FURTHER JOINT EXERCISE OF POWERS AGREEMENT AMENDMENT REGARDING BOARD MEMBER QUALIFICATIONS – ALLISON BURNS, GENERAL COUNSEL

CONSENT CALENDAR (CC): Items 1 through 5 are consent items that may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 25, 2018 – KAREN DARR

Recommended Action: Approve the Board of Directors Regular Meeting Minutes of September 25, 2018.

CC 2 FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2018 – JUDY VACCARO-FRY

Recommended Action: Receive and file the Payroll History Report for the month ended September 30, 2018; Cash Disbursements Reports: one by vendor, and one by check number, for the month ended September 30, 2018; Treasurer's Report for the month ended August 31, 2018; and Bank Statements for the one month ended September 30, 2018.

CC 3 FY19 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1 – SEPTEMBER 30, 2018) – KELLY MILLER

Recommended Action: Receive and file the FY19 First Quarter LASD report for the period covering July 1 through September 30, 2018.

CC 4 BOARD OF DIRECTORS 2019 MEETINGS CALENDAR – KAREN DARR

Recommended Action: Approve the 2019 meetings calendar for the Board of Directors.

CC 5 TRANSIT ASSET MANAGEMENT (TAM) PLAN – MARK PERRY

Recommended Action: Receive and file the TAM Plan.

NEW BUSINESS (NB):

NB 1 TASK ORDER NO. 6 TO DUKE ENGINEERING AND ASSOCIATES, INC., UNDER MASTER CONTRACT #2017-41, FOR FINAL DESIGN AND BID SPECIFICATIONS FOR EBUS CHARGING STATIONS AT CITY OF LANCASTER PARKING / METROLINK STATION – MARK PERRY

Recommended Action: Authorize the Executive Director/CEO to execute Task Order 6 for an amount of \$169,660, to Duke Engineering and Associates, Inc., Lancaster, CA, under Master Contract #2017-41, for final design and bid specifications for eBus charging stations at the City of Lancaster parking lot adjacent to the Metrolink Station on Sierra Hwy between Lancaster Blvd. and Ave I.

NB 2 TRANSIT ADVISORY COMMITTEE (TAC) ENHANCEMENT – MACY NESHATI

Recommended Action: Approve staff's request to provide the Executive Director/CEO with the authority to set the TAC's meeting frequency, agenda, and scheduled dates.

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036
Pending Litigation: Sabina M. Andrade v. AVTA
Pending Litigation: Marsh v. AVTA USDC Case No. 2:16-cv-0937-PSG
Pending Litigation: Edsger Alvarez v. AVTA Summons Case No. BC700987
Benjamin Alfaro v. AVTA Summons Case No. BC701049
- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (one potential case)
- CS 3 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)
- CS 4 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(D)(4)
Consideration of initiation of litigation (one potential case)

RECESS TO CLOSED SESSION

RECONVENE TO PUBLIC SESSION

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

REPORTS AND ANNOUNCEMENTS (RA):

- RA 1 Report by the Executive Director/CEO

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on November 27, 2018 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

The agenda was posted by 5:00 p.m. on October 18, 2018 at the entrance to the Antelope Valley Transit Authority, 42210 6th Street West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.



**Regular Meeting of the Board of Directors
Tuesday, September 25, 2018
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

UNOFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:10 a.m.

PLEDGE OF ALLEGIANCE:

Director Carrillo led the Pledge of Allegiance.

ROLL CALL:

PRESENT

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Angela Underwood–Jacobs, Director Michelle Flanagan, Director Juan Carrillo

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Director Underwood-Jacobs

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – spoke about the poor suspension on the Access Services vehicles, the need for shelters over the disabled riders section at the Lancaster Metrolink Station and at the bus stop on Fern Avenue, north of Jackman St. She also asked how the High Speed Rail (HSR) project could affect the Lancaster Metrolink Station. Director Hofbauer replied there are several HSR community meetings showing the different routes. Chairman Crist added the HSR would have a positive effect on the Lancaster Metrolink Station.

Charlotte Baxter – thanked the Board for installing trash bins and/or benches at the bus stops on K-8 and 10th St. W. by the Sgt. Steve Owen Memorial Park and for implementing the Antelope Valley College Student Connect (Route 8) service. She added the electric bus batteries are depleted at approximately the same time thereby causing schedule delays.

Kathleen Mead – requested transit assistance for her special needs child. Executive Director/CEO Macy Neshati was directed to assist Ms. Mead and provide an update to Director Hofbauer.

SRP 1 PRESENTATION TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR AUGUST 2018

Chairman Crist stated this item was pulled from the agenda.

SRP 2 LEGISLATIVE REPORT FOR SEPTEMBER 2018

Director of Finance and Administration Judy Vaccaro-Fry presented information regarding the short-term Continuing Resolution to continue U.S. Department of Transportation funding through December 7, 2018, and the Access & Mobility and Sustainable Communities Planning grant opportunities. She also provided updates regarding Senate Bill (SB) 1119 (Low Carbon Transit Operation Program), Assembly Bill (AB) 2034 (Human Trafficking), AB2304 (Transit Pass Program), and AB2061 (Clean Truck Deployment Act).

The Board discussed the disadvantaged communities within AVTA's service area. Director Carrillo requested previous and current maps showing the disadvantaged communities.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 28, 2018

Approve the Board of Directors Regular Meeting Minutes of August 28, 2018.

CC 2 FINANCIAL REPORTS FOR JULY AND AUGUST 2018

Receive and file the financial reports for July and August 2018.

CC 3 RESOLUTION NO. 2018-021, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE ALL REQUIRED DOCUMENTS OF THE FEDERAL TRANSIT ADMINISTRATION (FTA) AS REQUIRED BY THE DEPARTMENT OF TRANSPORTATION'S (DOT) PROGRAM FOR FISCAL YEAR 2018/2019 (FY19)

Adopt Resolution No. 2018-021, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing the Executive Director/CEO to execute all required documents of the FTA as required by the DOT's program for Fiscal Year 2018/2019.

Motion: Approve the Consent Calendar

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 CONTRACT AWARD FOR UNARMED SECURITY GUARD SERVICES

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Contract #2019-04 for unarmed security guard services to OPSEC Specialized Protection, Lancaster, CA, for an amount not to exceed \$75,000 per year for a five-year term.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NB 2 CONTRACT AWARD FOR IN-PLANT BUS MANUFACTURING INSPECTION SERVICES

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Contract #2019-06 for in-plant bus manufacturing inspection services to Vehicle Technical Consultants, Inc., Beaumont, CA, for an amount of \$117,500, plus applicable sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NB 3 2018 NEW EMPLOYMENT CENTER COMMUTER SERVICES

Mr. Neshati presented the staff report.

Addressing the Board on this matter

Fran Sereseres – ask about the available jobs at the employment center. Mr. Neshati replied the employment center refers to the Edward Air Force Base (EAFB) Installation, Mojave Air and Space Port, The Spaceship Company, and Santa Clarita Industrial Center.

Motion: (1) Approve staff's proposed new Employment Center Commuter Services to be implemented within the next 90 calendar days; and (2) authorize staff to finalize the fare structures; develop service schedules and brochures; conduct community and employer outreach/travel training sessions; enroll employees in the commuter service; and conduct monthly pass sales.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NB 4 FIRST AMENDMENT OF THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT (JPA)

Allison Burns, General Counsel, stated the changes are being made to clarify the appointment of alternate directors and to clean up Section 2.B.3 to allow alternates to attend Board meetings, but not closed sessions unless they are seated, as required by the Brown Act.

The proposed changes are shown below:

Section 2.B. Board of Directors

- (1) The Cities shall each appoint to the Board two designated directors from their respective City Council members and one or more alternate directors (which alternate directors are not required to be a City Council member). The Supervisor on the Los Angeles County Board of Supervisors who represents some or all of the Antelope Valley shall appoint to the Board two designated directors and one or more alternate directors. No person who receives the substance of his or her income from another transit operating agency or who receives from transit providers campaign contributions in excess of \$250 may be a director.
- (3) Alternate directors may attend all Board meetings. In the absence of a Party's designated director at a Board meeting, the alternate director for that Party shall be counted as part of the quorum if in attendance, and may vote on all matters coming before the Board at that meeting. Otherwise, alternate directors shall not be counted as part of the quorum at a Board meeting and may not vote on matters coming before the Board at a meeting.

Motion: (1) Approve the amended language to the AVTA JPA; and (2) submit the First Amendment of the Amended and Restated JPA to the Cities of Lancaster and Palmdale and Los Angeles County for their consideration and adoption.

Moved by Vice Chair Knippel, seconded by Director Carrillo

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Macy Neshati

- Welcomed Martin Tompkins, Transdev's new General Manager. Mr. Tompkins provided a summary of his improvement plan.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Hofbauer thanked staff for adding service to the EAFB Installation, Mojave Air and Space Port, The Spaceship Company, and Santa Clarita Industrial Center.

Chairman Crist detailed the Antelope Valley Air Quality Management District's role with providing grant funding for charging stations throughout the Antelope Valley.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:40 a.m. to the Regular Meeting of the Board of Directors on October 23, 2018 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 23rd day of OCTOBER, 2018

Marvin Crist, Chairman of the Board

ATTEST:

Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.



DATE: October 23, 2018
TO: BOARD OF DIRECTORS
SUBJECT: Financial Reports for August and September 2018

RECOMMENDATION

That the Board of Directors receive and file the following financial reports for August and September 2018:

Payroll History Report for the month ended September 30, 2018 (Attachment A); Cash Disbursements Reports: one by vendor, and one by check number, for the month ended September 30, 2018 (Attachment B); Treasurer's Report for the month ended August 31, 2018 (Attachment C); Bank Statements for the one month ended September 30, 2018 (Attachment D)

FISCAL IMPACT

September Payroll: \$228,108

Cash Disbursements: \$2,414,128

BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance and Administration in conjunction with the Controller, prepares the Payroll History Report, Cash Disbursements Report, Treasurer's Report, and bank statements for submittal to the Executive Director/CEO and Treasurer, who certifies the availability of funds for all the reports presented herein.

Please note, future finance reports will include the Treasurer's Report quarterly rather than monthly. These reports are hereby submitted to the Board of Directors for ratification.

BUDGET TO ACTUAL SUMMARY NARRATIVE

This report was not available in time for the legal agenda posting, and will be brought to next month's meeting.

I, Macy Neshati, Executive Director and CEO of AVTA, declare that the attached reports are accurate and correct.

Prepared by:

Submitted by:

Judy Vaccaro-Fry
Director of Finance and Administration

Macy Neshati
Executive Director/CEO

Attachments:

- A – Payroll History Report for the month ended September 30, 2018.
- B – Cash Disbursements Report for the month ended September 30, 2018.
- C – Treasurer's Report and Cash Flow Projection for the month of August 31, 2018.
- D – Bank Statements for the one month ended September 30, 2018.



Antelope Valley Transit Authority

Distribution Report

Payroll Set: 01

Expense Range -

Payment Range 09/01/2018-09/30/2018

		Amount
Payroll Department: CUSTOMER SERVICE - CUSTOMER SERVICE		
Fund: 100 - OPERATING FUND		
Expense		
100-1ZZ-5-G1-9701212	Medicare ER	336.28
100-1ZZ-5-G1-9701413	CALPERS	2,639.56
100-2FF-5-G1-9401025	Utilities - Telephone & Fax	40.00
100-3FS-5-G1-9701001	FT- Regular Salaries	3,688.93
100-3FS-5-G1-9701007	FT- Holiday Pay	219.87
100-5CS-5-G1-9701001	FT- Regular Salaries	17,524.64
100-5CS-5-G1-9701004	FT- Paid Sick Leave	110.46
100-5CS-5-G1-9701005	FT- Paid Vacation Leave	486.34
100-5CS-5-G1-9701007	FT- Holiday Pay	855.68
100-5CS-5-G1-9701008	FT- Floating Holiday	304.48
Account Type Expense Total:		1,120.00
		26,206.24
Fund 100 - OPERATING FUND Total:		1,120.00
		26,206.24
Payroll Department CUSTOMER SERVICE - CUSTOMER SERVICE Total:		1,120.00
		26,206.24

Payroll Department: EXEC SVC - EXECUTIVE SERVICES		
Fund: 100 - OPERATING FUND		
Expense		
100-1EX-5-G1-9701001	FT- Regular Salaries	33,516.00
100-1EX-5-G1-9701005	FT- Paid Vacation Leave	2,702.16
100-1EX-5-G1-9701007	FT- Holiday Pay	2,386.44
100-1EX-5-G1-9701008	FT- Floating Holiday	760.20
100-1EX-5-G1-9701415	Additional Compensation	1,000.00
100-1ZZ-5-G1-9701212	Medicare ER	585.30
100-1ZZ-5-G1-9701413	CALPERS	4,863.62
100-2FF-5-G1-9401025	Utilities - Telephone & Fax	65.00
Account Type Expense Total:		640.00
		45,878.72
Fund 100 - OPERATING FUND Total:		640.00
		45,878.72
Payroll Department EXEC SVC - EXECUTIVE SERVICES Total:		640.00
		45,878.72

Payroll Department: FINANCE - FINANCE		
Fund: 100 - OPERATING FUND		
Expense		
100-1EX-5-G1-9701001	FT- Regular Salaries	9,194.96
100-1EX-5-G1-9701002	Over Time- Company-wide	268.31
100-1EX-5-G1-9701004	FT- Paid Sick Leave	274.69
100-1EX-5-G1-9701005	FT- Paid Vacation Leave	562.30
100-1EX-5-G1-9701007	FT- Holiday Pay	655.05
100-1EX-5-G1-9701008	FT- Floating Holiday	429.80
100-1EX-5-G1-9702001	PT- Regular Salaries	1,946.71
100-1EX-5-G1-9702004	PT- Paid Sick Leave	215.43
100-1EX-5-G1-9702005	PT- Paid Vacation Leave	256.10
100-1EX-5-G1-9702007	PT- Holiday Pay	135.19
100-1EX-5-G1-9702008	PT- Floating Holiday	15.14
100-1ZZ-5-G1-9701212	Medicare ER	926.10
100-1ZZ-5-G1-9701217	State UI - ER	271.56
100-1ZZ-5-G1-9701413	CALPERS	8,078.07
100-2FF-5-G1-9401025	Utilities - Telephone & Fax	275.00
100-3FS-5-G1-9701001	FT- Regular Salaries	35,430.68
100-3FS-5-G1-9701004	FT- Paid Sick Leave	158.94
100-3FS-5-G1-9701007	FT- Holiday Pay	2,381.96

Distribution Report

Expense Range: - Payment Range: 09/01/2018-09/30/2018

		Amount
100-3FS-5-G1-9701008	FT- Floating Holiday	563.62
100-3FS-5-G1-9702001	PT- Regular Salaries	5,128.27
100-3FS-5-G1-9702004	PT- Paid Sick Leave	626.08
100-3FS-5-G1-9702005	PT- Paid Vacation Leave	325.08
100-3FS-5-G1-9702007	PT- Holiday Pay	319.97
100-5CS-5-G1-9701001	FT- Regular Salaries	4,699.12
100-5CS-5-G1-9701007	FT- Holiday Pay	280.08
Account Type Expense Total:		1,765.50
		73,418.21
Fund 100 - OPERATING FUND Total:		1,765.50
		73,418.21
Payroll Department FINANCE - FINANCE Total:		1,765.50
		73,418.21

Payroll Department: MAINTENANCE - MAINTENANCE

Fund: 100 - OPERATING FUND

Expense

100-1EX-5-G1-9701002	Over Time- Company-wide	1,401.22
100-1ZZ-5-G1-9701212	Medicare ER	1,064.66
100-1ZZ-5-G1-9701413	CALPERS	7,655.69
100-2FF-5-G1-9401025	Utilities - Telephone & Fax	460.00
100-2FF-5-G1-9701001	FT- Regular Salaries	56,803.73
100-2FF-5-G1-9701004	FT- Paid Sick Leave	2,421.78
100-2FF-5-G1-9701005	FT- Paid Vacation Leave	615.76
100-2FF-5-G1-9701007	FT- Holiday Pay	3,488.86
100-2FF-5-G1-9701008	FT- Floating Holiday	950.73
100-2FF-5-G1-9702001	PT- Regular Salaries	3,124.29
100-2FF-5-G1-9702007	PT- Holiday Pay	168.87
100-2FF-5-G1-9702008	PT- Floating Holiday	84.24
100-5CS-5-G1-9701001	FT- Regular Salaries	4,119.28
100-5CS-5-G1-9701007	FT- Holiday Pay	245.52
Account Type Expense Total:		2,851.25
		82,604.63
Fund 100 - OPERATING FUND Total:		2,851.25
		82,604.63
Payroll Department MAINTENANCE - MAINTENANCE Total:		2,851.25
		82,604.63

Fund Summary

Fund	Units	Amount
100-OPERATING FUND	6,376.75	228,107.80
Grand Total:	6,376.75	228,107.80



Antelope Valley Transit Authority

Cash Disbursements Report CC 2.B

By Vendor Name

Payment Dates 09/01/2018 - 09/30/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0944 - AGILITY RECOVERY SOLUTIONS INC.				
23967	09/12/2018	AVTA Contract No. 2013-49-Sept 2018	100-2FF-5-G1-9401012	\$ 230.00
Vendor V0944 - AGILITY RECOVERY SOLUTIONS INC. Total:				\$ 230.00
Vendor: V0753 - American Heritage Life Ins.				
23937	09/06/2018	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$ 409.28
23968	09/12/2018	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$ 409.28
23968	09/12/2018	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$ 409.28
24011	09/26/2018	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$ 409.28
Vendor V0753 - American Heritage Life Ins. Total:				\$ 1,637.12
Vendor: V0363 - American Red Cross				
23990	09/20/2018	Blanket-American Red Cross First Aid/C	100-1EX-5-G1-9501019	\$ 810.00
Vendor V0363 - American Red Cross Total:				\$ 810.00
Vendor: V0135 - Aramark Uniform Services				
23938	09/06/2018	Uniform supply	100-2FF-5-G1-9411038	\$ 278.18
23969	09/12/2018	Uniform supply	100-2FF-5-G1-9411038	\$ 233.22
24012	09/26/2018	Uniform supply	100-2FF-5-G1-9411038	\$ 225.23
24012	09/26/2018	Uniform supply	100-2FF-5-G1-9411038	\$ 252.55
24012	09/26/2018	Uniform supply	100-2FF-5-G1-9411038	\$ 232.55
Vendor V0135 - Aramark Uniform Services Total:				\$ 1,221.73
Vendor: V0441 - At&T Calnet				
23970	09/12/2018	Phone, as of 8/20/2018	100-2FF-5-G1-9401025	\$ 719.78
24013	09/26/2018	Telephone service, as of 9/20/2018	100-2FF-5-G1-9401025	\$ 707.64
Vendor V0441 - At&T Calnet Total:				\$ 1,427.42
Vendor: V0244 - AT&T Mobility				
23971	09/12/2018	Mobile charges-7/07/18-8/6/18	100-2FF-5-G1-9401025	\$ 332.90
24014	09/26/2018	Wireless service, 8/7/18-9/6/18	100-2FF-5-G1-9401025	\$ 395.62
Vendor V0244 - AT&T Mobility Total:				\$ 728.52
Vendor: V0719 - AV Mail n More				
23991	09/20/2018	Phone line reimbursement-March-April	100-3FS-5-G1-9501037	\$ 100.00
Vendor V0719 - AV Mail n More Total:				\$ 100.00
Vendor: V0013 - AV Press				
23972	09/12/2018	AVTA Contract No. 2019-08 - General	100-3FS-5-G1-9501002	\$ 399.28
23972	09/12/2018	AVTA Contract No. 2019-08 - General	100-3FS-5-G1-9501002	\$ 399.28
23972	09/12/2018	Ad in AV Press for Grants Coordinator	100-3FS-5-G1-9501026	\$ 263.41
Vendor V0013 - AV Press Total:				\$ 1,061.97
Vendor: V1303 - AV Web Designs				
23939	09/06/2018	Contract 2019-27 Website Maintenance	100-1EX-5-G1-9501031	\$ 700.00
Vendor V1303 - AV Web Designs Total:				\$ 700.00
Vendor: V0960 - Avail Technologies, Inc.				
23973	09/12/2018	5 additional AVAIL units-50% complete	600-1XX-5-J1-9909075	\$ 33,645.00
Vendor V0960 - Avail Technologies, Inc. Total:				\$ 33,645.00
Vendor: V1213 - Baas Enterprises				
23992	09/20/2018	Phone line reimbursement-July 2018	100-3FS-5-G1-9501037	\$ 50.00
23992	09/20/2018	Phone line reimbursement-August 2018	100-3FS-5-G1-9501037	\$ 50.00
Vendor V1213 - Baas Enterprises Total:				\$ 100.00
Vendor: V0239 - BOHN'S Printing				
24015	09/26/2018	TEMP BUS STOP SIGNS	100-1EX-5-G1-9501018	\$ 372.30
Vendor V0239 - BOHN'S Printing Total:				\$ 372.30
Vendor: V0762 - Boot Barn				
23940	09/06/2018	Safety Toe Footwear	100-2FF-5-G1-9411038	\$ 170.95

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
24016	09/26/2018	safety toe footwear	100-2FF-5-G1-9411038	\$ 229.10
Vendor V0762 - Boot Barn Total:				\$ 400.05
Vendor: V0149 - Brinks Incorporated				
23993	09/20/2018	AVTA Contract No. 2019-14-Suppl Sept	100-3FS-5-G1-9501024	\$ 51.44
23993	09/20/2018	AVTA Contract No. 2019-14-Suppl-Aug	100-3FS-5-G1-9501024	\$ 91.42
23993	09/20/2018	AVTA Contract No. 2019-14-Sept 2018	100-3FS-5-G1-9501024	\$ 650.67
Vendor V0149 - Brinks Incorporated Total:				\$ 793.53
Vendor: V1139 - California Choice				
23941	09/06/2018	C Konisek Health Insurance-COBRA(Oct	100-000-2-B1-4011013	\$ 903.15
23941	09/06/2018	Group Health Insurance (EE)- Oct 2018	100-000-2-B1-4011013	\$ 4,570.61
23941	09/06/2018	Group Health Insurance (ER)- Oct 2018	100-1ZZ-5-G1-9701612	\$ 26,017.51
Vendor V1139 - California Choice Total:				\$ 31,491.27
Vendor: V0723 - Canon Solutions America				
23974	09/12/2018	Customer Service Canpon C5051 Copie	100-2FF-5-G1-9401009	\$ 261.58
Vendor V0723 - Canon Solutions America Total:				\$ 261.58
Vendor: V0416 - Carquest of Lancaster #7305				
23975	09/12/2018	Full synthetic oil	100-2FF-5-G1-9411038	\$ 36.65
24017	09/26/2018	Brake pads for vehicle#216	100-2FF-5-G1-9411038	\$ 70.07
Vendor V0416 - Carquest of Lancaster #7305 Total:				\$ 106.72
Vendor: V1136 - CDW-G				
23942	09/06/2018	Laptop Docking	600-1XX-5-J1-9921005	\$ 551.27
23976	09/12/2018	Fujitsu fi 7160 Document Scanner with	600-1XX-5-J1-9921005	\$ 2,508.93
23976	09/12/2018	Dell OptiPlex 7060SFF	600-1XX-5-J1-9921005	\$ 7,970.72
23976	09/12/2018	Fujitsu fi 7160 Warranty - 3 Year Advar	600-1XX-5-J1-9921005	\$ 338.46
23976	09/12/2018	Dell Optiplex Warranty: 5 Year ProSupj	600-1XX-5-J1-9921005	\$ 717.12
Vendor V1136 - CDW-G Total:				\$ 12,086.50
Vendor: V0472 - City of Culver City				
23994	09/20/2018	LACMOA Sponsorship	100-5CS-5-G1-9501039	\$ 500.00
Vendor V0472 - City of Culver City Total:				\$ 500.00
Vendor: V0812 - DeeAnna Cason				
23977	09/12/2018	refund-DAR tickets	100-000-4-D1-6001400	\$ 6.00
23977	09/12/2018	Lunch at Edwards Air force Base	100-1EX-5-G1-9501019	\$ 18.98
23977	09/12/2018	Lancaster Chamber meeting	100-1EX-5-G1-9501019	\$ 25.00
23977	09/12/2018	Lunch/staff meeting	100-1EX-5-G1-9501019	\$ 65.26
23977	09/12/2018	AV Hispanic Chamber luncheon	100-1EX-5-G1-9501019	\$ 20.00
23977	09/12/2018	Frames-10 year employees	100-3FS-5-G1-9501009	\$ 8.76
23977	09/12/2018	Frames-agency recognition	100-3FS-5-G1-9501009	\$ 17.52
Vendor V0812 - DeeAnna Cason Total:				\$ 161.52
Vendor: V0490 - Desert Haven Enterprises				
23995	09/20/2018	Table Sponsorship-Baja Bash and 6 tick	100-5CS-5-G1-9501039	\$ 500.00
Vendor V0490 - Desert Haven Enterprises Total:				\$ 500.00
Vendor: V0646 - DSL Extreme				
24018	09/26/2018	Internet service-Aug 2018	100-2FF-5-G1-9401025	\$ 52.83
24018	09/26/2018	Internet service-Sept 2018	100-2FF-5-G1-9401025	\$ 52.83
Vendor V0646 - DSL Extreme Total:				\$ 105.66
Vendor: V0676 - Employment Screening Resources				
23996	09/20/2018	Employee screening	100-3FS-5-G1-9501027	\$ 83.10
Vendor V0676 - Employment Screening Resources Total:				\$ 83.10
Vendor: V0046 - Federal Express				
23978	09/12/2018	Shipping charges	100-3FS-5-G1-9501010	\$ 58.81
23943	09/06/2018	Shipping charges	100-3FS-5-G1-9501010	\$ 38.54
23978	09/12/2018	Shipping charges	100-3FS-5-G1-9501010	\$ 116.02
23997	09/20/2018	Shipping charges	100-3FS-5-G1-9501010	\$ 41.76
24019	09/26/2018	Shipping charges	100-3FS-5-G1-9501010	\$ 116.30
Vendor V0046 - Federal Express Total:				\$ 371.43

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: V1247 - Fleet-Net Corporation				
23979	09/12/2018	Fleet Management Software Contract 21600-1XX-5-J1-9910004		\$ 1,155.45
Vendor V1247 - Fleet-Net Corporation Total:				\$ 1,155.45
Vendor: V1307 - Fluidium Concepts, LLC				
24020	09/26/2018	one unit NM2700 price also includes in 100-2FF-5-G1-9411038		\$ 1,587.75
Vendor V1307 - Fluidium Concepts, LLC Total:				\$ 1,587.75
Vendor: V1277 - Frank's Radio Service Inc.				
24021	09/26/2018	Radios for route expansion	100-2FF-5-G1-9411038	\$ 2,343.30
24021	09/26/2018	mounts	100-2FF-5-G1-9411038	\$ 140.16
24021	09/26/2018	coax and terminations	100-2FF-5-G1-9411038	\$ 48.14
24021	09/26/2018	Kenwood rapid chargers	600-1XX-5-J1-9921005	\$ 64.61
Vendor V1277 - Frank's Radio Service Inc. Total:				\$ 2,596.21
Vendor: V0879 - Fresno Irrigation District				
23980	09/12/2018	Tyler users Group Meeting	100-1EX-5-G1-9501035	\$ 650.00
Vendor V0879 - Fresno Irrigation District Total:				\$ 650.00
Vendor: V0194 - Frontier Communications				
23981	09/12/2018	Telephone, 8/13/18-9/12/18	100-2FF-5-G1-9401025	\$ 461.91
24022	09/26/2018	Telephone, 9/13/18-10/12/18	100-2FF-5-G1-9401025	\$ 470.17
Vendor V0194 - Frontier Communications Total:				\$ 932.08
Vendor: V1308 - Genuine Ruby Photography Studio				
23998	09/20/2018	Photography for EAFB Marketing	100-1EX-5-G1-9501003	\$ 475.00
Vendor V1308 - Genuine Ruby Photography Studio Total:				\$ 475.00
Vendor: V0701 - Gotcha Media Holdings LLC				
23944	09/06/2018	AV College Kiosk Advertising Contract 100-1EX-5-G1-9501003		\$ 315.00
23944	09/06/2018	AV College Kiosk Advertising Contract 100-1EX-5-G1-9501003		\$ 315.00
23944	09/06/2018	AV College Kiosk Advertising Contract 100-1EX-5-G1-9501003		\$ 315.00
Vendor V0701 - Gotcha Media Holdings LLC Total:				\$ 945.00
Vendor: V0125 - Grainger				
23982	09/12/2018	Screwdriver set, slotted, phillips	100-2FF-5-G1-9411038	\$ 104.57
23945	09/06/2018	Lockable key cabinet and batteries	100-2FF-5-G1-9411038	\$ 98.76
23945	09/06/2018	Lockable key cabinet and batteries	100-2FF-5-G1-9411038	\$ 49.60
23982	09/12/2018	Hobby knife, art knife	100-2FF-5-G1-9411038	\$ 34.17
24023	09/26/2018	bulletin board	100-2FF-5-G1-9411038	\$ 230.75
Vendor V0125 - Grainger Total:				\$ 517.85
Vendor: V0241 - High Desert Medical Group				
23999	09/20/2018	2018 HDMG Senior Expo	100-5CS-5-G1-9501029	\$ 425.00
Vendor V0241 - High Desert Medical Group Total:				\$ 425.00
Vendor: V0474 - Insight- Public Sector				
23983	09/12/2018	Microsoft Natural Ergonomic Keyboard	600-1XX-5-J1-9921005	\$ 87.60
24000	09/20/2018	Dell Poweredge R440 Server	600-1XX-5-J1-9921005	\$ 26,280.00
24000	09/20/2018	Lenovo ThinkPad Topload Case	600-1XX-5-J1-9921005	\$ 27.10
24000	09/20/2018	Lenovo On-site Repair for ThinkPad T4	600-1XX-5-J1-9921005	\$ 62.00
24000	09/20/2018	EWR Fee	600-1XX-5-J1-9921005	\$ 5.00
24000	09/20/2018	Dell Optiplex 7060 SFF Workstation	600-1XX-5-J1-9921005	\$ 5,913.00
24000	09/20/2018	Lenovo ThinkPad T480	600-1XX-5-J1-9921005	\$ 1,587.75
24024	09/26/2018	APC Network Management Card 2 with	600-1XX-5-J1-9921005	\$ 427.05
24024	09/26/2018	APC Smart-UPS SRT 3000VA RM UPS	600-1XX-5-J1-9921005	\$ 2,443.26
Vendor V0474 - Insight- Public Sector Total:				\$ 36,832.76
Vendor: V1057 - IntelliRide				
24025	09/26/2018	August 2018 ETP Service	100-2FF-5-G1-9401031	\$ 8,696.46
24025	09/26/2018	August 2018 DAR Fare Coupons	100-000-4-D1-6001400	\$ 3,152.00
24025	09/26/2018	Dial-a-ride Service, August 2018	100-000-4-D1-6001400	\$ (11,753.00)
24025	09/26/2018	Dial-a-ride Service, August 2018	100-2FF-5-G1-9001014	\$ 145,247.20
Vendor V1057 - IntelliRide Total:				\$ 145,342.66

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0057 - Interior Plant Designs				
23946	09/06/2018	Plant Maintenance/Service	100-2FF-5-G1-9401005	\$ 220.00
Vendor V0057 - Interior Plant Designs Total:				\$ 220.00
Vendor: V0492 - Interstate Battery System				
24001	09/20/2018	Replacement batteries for cordless Rot 100-2FF-5-G1-9411038		\$ 1,924.21
Vendor V0492 - Interstate Battery System Total:				\$ 1,924.21
Vendor: V0157 - Iron Mountain Records Mgmt Inc				
23984	09/12/2018	Offsite shred service	100-2FF-5-G1-9401005	\$ 173.40
Vendor V0157 - Iron Mountain Records Mgmt Inc Total:				\$ 173.40
Vendor: V0250 - L.A. County Waterworks				
23947	09/06/2018	Utilites- Water-6/14/18-8/16/18	100-2FF-5-G1-9401024	\$ 627.42
23947	09/06/2018	Utilites- Water-6/14/18-8/16/18	100-2FF-5-G1-9401024	\$ 309.96
23947	09/06/2018	Utilites- Water-6/14/18-8/16/18	100-2FF-5-G1-9401024	\$ 926.57
Vendor V0250 - L.A. County Waterworks Total:				\$ 1,863.95
Vendor: V0627 - LA County Fire Department				
23948	09/06/2018	Annual fees L.A. County Fire Dept. (Cuç 100-2FF-5-G1-9401010		\$ 2,646.00
Vendor V0627 - LA County Fire Department Total:				\$ 2,646.00
Vendor: V0288 - LA County Sheriff Dept				
23949	09/06/2018	AVTA Contract No. 2018-22 - Law Enfo 100-5CS-5-G1-9501034		\$ 6,584.91
24026	09/26/2018	AVTA Contract No. 2018-22 - Law Enfo 100-5CS-5-G1-9501034		\$ 6,584.91
Vendor V0288 - LA County Sheriff Dept Total:				\$ 13,169.82
Vendor: V1107 - LPM Consulting Inc.				
23950	09/06/2018	AVTA Contract No. 2015-12 - Drug Aud 100-3FS-5-G1-9501027		\$ 2,091.50
Vendor V1107 - LPM Consulting Inc. Total:				\$ 2,091.50
Vendor: V1302 - Macy Neshati				
23951	09/06/2018	Lunch reimbursements	100-1EX-5-G1-9501019	\$ 206.65
23951	09/06/2018	Car Allowance, Sept 2018	100-1EX-5-G1-9701415	\$ 600.00
24002	09/20/2018	Reimbursement-Altoona Testing/PA	100-1EX-5-G1-9501019	\$ 1,241.87
Vendor V1302 - Macy Neshati Total:				\$ 2,048.52
Vendor: V0720 - Mail America 2- Palmdale				
23985	09/12/2018	LIFE Coupons for August 2018	100-3FS-5-G1-9501037	\$ 224.00
24003	09/20/2018	Phone line reimbursement-August 201 100-3FS-5-G1-9501037		\$ 50.00
Vendor V0720 - Mail America 2- Palmdale Total:				\$ 274.00
Vendor: V0916 - Mail America 3				
24004	09/20/2018	Phone line reimbursement-May 2018-J 100-3FS-5-G1-9501037		\$ 150.00
Vendor V0916 - Mail America 3 Total:				\$ 150.00
Vendor: V1143 - McKeon Group				
24027	09/26/2018	Advocacy Services-July 2018	100-1EX-5-G1-9501015	\$ 5,000.00
24027	09/26/2018	Advocacy Services-August 2018	100-1EX-5-G1-9501015	\$ 10,000.00
Vendor V1143 - McKeon Group Total:				\$ 15,000.00
Vendor: V0783 - Mobile Relay Associates				
23952	09/06/2018	commuter radio repeater service Aug 100-2FF-5-G1-9411038		\$ 1,224.30
23952	09/06/2018	Commuter radio repeater service Sept 100-2FF-5-G1-9411038		\$ 1,224.30
Vendor V0783 - Mobile Relay Associates Total:				\$ 2,448.60
Vendor: V0544 - Motion Industries				
23986	09/12/2018	H/A 3/8x22-1/2 6M4K	100-2FF-5-G1-9411038	\$ 83.36
Vendor V0544 - Motion Industries Total:				\$ 83.36
Vendor: V1054 - Ollivier Corporation				
23953	09/06/2018	vehicle gate transponders	100-2FF-5-G1-9411038	\$ 2,439.66
Vendor V1054 - Ollivier Corporation Total:				\$ 2,439.66
Vendor: V0987 - OPSEC Specialized Protection				
23954	09/06/2018	AVTA Contract No. 2013-056 - Security 100-5CS-5-G1-9501034		\$ 4,715.00
Vendor V0987 - OPSEC Specialized Protection Total:				\$ 4,715.00

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0688 - Our Weekly Publications				
24028	09/26/2018	AVTA Contract No. 2019-09 - Minority	100-3FS-5-G1-9501002	\$ 315.00
Vendor V0688 - Our Weekly Publications Total:				\$ 315.00
Vendor: V1238 - Passantino Andersen Communications LLC				
23955	09/06/2018	AVTA Contract No. 2019-05 - Comm Sr	100-1EX-5-G1-9501013	\$ 3,995.00
Vendor V1238 - Passantino Andersen Communications LLC Total:				\$ 3,995.00
Vendor: V1200 - PETROLEUM EQUIPMENT CONSTRUCTION SERVICES, INC.				
24005	09/20/2018	Annual Vapor Recovery Testing	100-2FF-5-G1-9401005	\$ 650.00
Vendor V1200 - PETROLEUM EQUIPMENT CONSTRUCTION SERVICES, INC. Total:				\$ 650.00
Vendor: V0078 - Pinnacle Petroleum Inc				
23956	09/06/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 22,623.22
23956	09/06/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 22,913.38
23956	09/06/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 13,587.16
23956	09/06/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 9,274.32
23956	09/06/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 22,648.13
23956	09/06/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 22,386.49
23956	09/06/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 22,598.39
24006	09/20/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 23,398.72
24006	09/20/2018	Fuel, September 2018	100-2FF-5-G1-9201003	\$ 23,218.02
24029	09/26/2018	Fuel, September 2018	100-2FF-5-G1-9201003	\$ 23,559.58
24029	09/26/2018	Fuel, September 2018	100-2FF-5-G1-9201003	\$ 23,216.32
24029	09/26/2018	Fuel, September 2018	100-2FF-5-G1-9201003	\$ 9,802.21
24029	09/26/2018	Fuel, September 2018	100-2FF-5-G1-9201003	\$ 15,208.76
24006	09/20/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 23,062.72
24006	09/20/2018	Fuel, August 2018	100-2FF-5-G1-9201003	\$ 23,271.27
24006	09/20/2018	Fuel, September 2018	100-2FF-5-G1-9201003	\$ 23,470.42
24029	09/26/2018	Fuel, September 2018	100-2FF-5-G1-9201003	\$ 23,269.75
Vendor V0078 - Pinnacle Petroleum Inc Total:				\$ 347,508.86
Vendor: V1092 - Remix Software, Inc.				
23957	09/06/2018	Remix Scheduling License Year 2	100-2FF-5-G1-9401012	\$ 64,000.00
Vendor V1092 - Remix Software, Inc. Total:				\$ 64,000.00
Vendor: V1095 - Satmodo				
24030	09/26/2018	AVTA Contract No. 2019-07 - Sat Phon	100-2FF-5-G1-9401009	\$ 2,219.04
Vendor V1095 - Satmodo Total:				\$ 2,219.04
Vendor: V0743 - SHI- Software Hardware Integration				
23987	09/12/2018	Dell USB-C to Ethernet Adapter	600-1XX-5-J1-9910003	\$ 37.33
24031	09/26/2018	Dell E525w Black Toner Cartridge	100-2FF-5-G1-9401009	\$ 203.96
24031	09/26/2018	Dell E525w Magenta Toner Cartridge	100-2FF-5-G1-9401009	\$ 204.20
24031	09/26/2018	Dell E525w Yellow Toner Cartridge	100-2FF-5-G1-9401009	\$ 208.23
24031	09/26/2018	Dell E525w Cyan Toner Cartridge	100-2FF-5-G1-9401009	\$ 208.24
Vendor V0743 - SHI- Software Hardware Integration Total:				\$ 861.96
Vendor: V0649 - Sinclair Printing & Litho., Inc.				
24032	09/26/2018	Trackit	100-1EX-5-G1-9501018	\$ 2,587.49
24032	09/26/2018	commuter	100-1EX-5-G1-9501018	\$ 2,543.69
24032	09/26/2018	Transit	100-1EX-5-G1-9501018	\$ 5,171.69
24032	09/26/2018	route 8 insert	100-1EX-5-G1-9501018	\$ 2,237.09
24032	09/26/2018	route 8 insert	100-1EX-5-G1-9501018	\$ 2,237.09
Vendor V0649 - Sinclair Printing & Litho., Inc. Total:				\$ 14,777.05
Vendor: V0403 - Southern California Edison				
23958	09/06/2018	Ebus Electricity-BILLING CORRECTION(I	100-2FF-5-G1-9201010	\$ 111,964.08
23958	09/06/2018	Utilities-Electricity 7/19/18-8/17/18	100-2FF-5-G1-9401021	\$ 7,338.01
23988	09/12/2018	Ebus electricity-July 29-August 28/2018	100-2FF-5-G1-9201010	\$ 50,111.15
23958	09/06/2018	Ebus Electricity-adjustment	100-2FF-5-G1-9201010	\$ 2.76
23988	09/12/2018	2 PMC's 5576540 & 5576546 EV Load-/	100-2FF-5-G1-9201012	\$ 5,653.35
24033	09/26/2018	Ebus electricity-Palmdale Clocktower P	100-2FF-5-G1-9201010	\$ 428.00
24033	09/26/2018	Electricity-8/17/18-9/18/18	100-2FF-5-G1-9401021	\$ 8,344.51
Vendor V0403 - Southern California Edison Total:				\$ 183,841.86

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: V0493 - Standard Insurance Company				
23959	09/06/2018	Vision Insurance Premium- Sept 2018 (100-000-2-B1-4011016		\$ 9.92
23959	09/06/2018	Vision Insurance Premium (EE)- Sept 2(100-000-2-B1-4011016		\$ 132.19
23959	09/06/2018	Vision Insurance Premium (ER)-Sept 2(100-1ZZ-5-G1-9701616		\$ 517.85
23959	09/06/2018	Dental Insurance Premium- Sept 2018 100-000-2-B1-4011014		\$ 63.48
23959	09/06/2018	Dental Insurance Premium (EE)- Sept 2 100-000-2-B1-4011014		\$ 951.93
23959	09/06/2018	Dental Insurance Premium (ER)- Sept 2 100-1ZZ-5-G1-9701614		\$ 3,410.83
Vendor V0493 - Standard Insurance Company Total:				\$ 5,086.20
Vendor: V0477 - Standard Insurance Company				
24034	09/26/2018	Life	100-1ZZ-5-G1-9701811	\$ 389.90
24034	09/26/2018	HADV Premium	100-1ZZ-5-G1-9701811	\$ 39.00
24034	09/26/2018	Short Term Disability	100-1ZZ-5-G1-9701812	\$ 1,294.48
24034	09/26/2018	Long Term Disability	100-1ZZ-5-G1-9701813	\$ 802.92
24034	09/26/2018	AD&D	100-1ZZ-5-G1-9701814	\$ 77.98
Vendor V0477 - Standard Insurance Company Total:				\$ 2,604.28
Vendor: V1170 - Stradling Yocca Carlson & Rauth, A Professional Corporation				
24007	09/20/2018	General service-July 2018	100-1EX-5-G1-9501005	\$ 4,005.18
24007	09/20/2018	PERB Dispute, July 2018	100-1EX-5-G1-9501005	\$ 401.50
24007	09/20/2018	Special Litigation, July 2018	100-1EX-5-G1-9501005	\$ 1,361.48
24007	09/20/2018	Eco Energy Solutions, July 2018	100-1EX-5-G1-9501005	\$ 181.00
Vendor V1170 - Stradling Yocca Carlson & Rauth, A Professional Corporation Total:				\$ 5,949.16
Vendor: V1216 - Taft Electric Company				
23960	09/06/2018	Contract 2018-10 SSOMP Inductive Ch:600-1XX-5-J1-9909085		\$ 93,755.72
Vendor V1216 - Taft Electric Company Total:				\$ 93,755.72
Vendor: V0981 - TASC				
24035	09/26/2018	FSA-Admin & Renewal fees- FY 2019	100-1EX-5-G1-9501034	\$ 2,496.48
Vendor V0981 - TASC Total:				\$ 2,496.48
Vendor: V0103 - TCW Systems, Inc.				
23961	09/06/2018	Local radio repeater services	100-2FF-5-G1-9401038	\$ 500.00
24036	09/26/2018	Local radio repeater services	100-2FF-5-G1-9411038	\$ 500.00
Vendor V0103 - TCW Systems, Inc. Total:				\$ 1,000.00
Vendor: V0505 - The Customer Service Experts				
24008	09/20/2018	Phone line reimbursement-Aug 2018	100-3FS-5-G1-9501037	\$ 50.00
24008	09/20/2018	Phone line reimbursement-July 2018	100-3FS-5-G1-9501037	\$ 50.00
Vendor V0505 - The Customer Service Experts Total:				\$ 100.00
Vendor: V0405 - The Gas Company				
23962	09/06/2018	Utilities-Gas, 7/18/18-816/18	100-2FF-5-G1-9401022	\$ 340.89
Vendor V0405 - The Gas Company Total:				\$ 340.89
Vendor: V0904 - Time Warner/Spectrum Business				
23989	09/12/2018	Cable Service 9/11/18-10/10/18	100-2FF-5-G1-9401025	\$ 252.06
23989	09/12/2018	Internet Service, 9/13/18-10/12/18	100-2FF-5-G1-9401025	\$ 1,365.00
Vendor V0904 - Time Warner/Spectrum Business Total:				\$ 1,617.06
Vendor: V0252 - Transdev, Inc.				
24037	09/26/2018	Commuter Recovery Standby-Aug 2018	100-2FF-5-G1-9001013	\$ 167.33
24037	09/26/2018	Metrolink Assistance-Aug 2018	100-2FF-5-G1-9001013	\$ 66.86
24037	09/26/2018	Special service-AV Fair Parade	100-5CS-5-G1-9501029	\$ 558.28
24037	09/26/2018	Local and Commuter Maint and Service	100-2FF-5-G1-9001013	\$ 1,311,092.25
24037	09/26/2018	Commuter Recovery-August 2018	100-2FF-5-G1-9001013	\$ 5,794.68
24037	09/26/2018	Auto Zone Inv#4150 Bus#212	600-1XX-5-J1-9910005	\$ 29.02
24037	09/26/2018	BYD Electric buses, Routes 1,98-Bus#4(100-2FF-5-G1-9001016	\$ 10,890.10
Vendor V0252 - Transdev, Inc. Total:				\$ 1,328,598.52
Vendor: V1267 - United States Bankruptcy Court				
23963	09/06/2018	LA13-38529-NB-Mark Perry	100-000-2-B1-4011034	\$ 670.61
24009	09/20/2018	LA13-38529-NB-Mark Perry	100-000-2-B1-4011034	\$ 670.61
Vendor V1267 - United States Bankruptcy Court Total:				\$ 1,341.22
Vendor: V0353 - UNUM Life Insurance Co of Amer				
24010	09/20/2018	Long Term Care (EE)	100-000-2-B1-4011024	\$ 84.30

Cash Disbursements Report CC 2.E

Payment Dates: 09/01/2018 - 09/30/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
24010	09/20/2018	Long Term Care (ER)	100-1ZZ-5-G1-9702618	\$ 460.50
Vendor V0353 - UNUM Life Insurance Co of Amer Total:				\$ 544.80
Vendor: V1310 - Verizon Wireless				
24038	09/26/2018	Mobile Broadband,9/19/18-10/18/18	100-2FF-5-G1-9401025	\$ 116.52
Vendor V1310 - Verizon Wireless Total:				\$ 116.52
Vendor: V0740 - Vision Technology Solutions, LLC				
23964	09/06/2018	Website Maintenance-Contract closeo	100-1EX-5-G1-9501031	\$ 6,907.50
Vendor V0740 - Vision Technology Solutions, LLC Total:				\$ 6,907.50
Vendor: V0969 - Walsma Oil Company				
24039	09/26/2018	Diesel Emissions Fluid	100-2FF-5-G1-9201003	\$ 2,370.46
Vendor V0969 - Walsma Oil Company Total:				\$ 2,370.46
Vendor: V0550 - Waste Management				
23965	09/06/2018	Utilities, Waste- Sept 2018	100-2FF-5-G1-9401023	\$ 1,219.94
Vendor V0550 - Waste Management Total:				\$ 1,219.94
Vendor: V0457 - Waxie Enterprises Inc.				
24040	09/26/2018	kitchen towels	100-2FF-5-G1-9411038	\$ 29.53
24040	09/26/2018	mark remover	100-2FF-5-G1-9411038	\$ 68.13
24040	09/26/2018	bowl cleaner	100-2FF-5-G1-9411038	\$ 71.83
24040	09/26/2018	medium gloves	100-2FF-5-G1-9411038	\$ 100.24
24040	09/26/2018	xl gloves	100-2FF-5-G1-9411038	\$ 108.31
24040	09/26/2018	custodial supply	100-2FF-5-G1-9411038	\$ 108.73
24040	09/26/2018	liquid hand soap	100-2FF-5-G1-9411038	\$ 112.21
24040	09/26/2018	roll towels	100-2FF-5-G1-9411038	\$ 243.75
24040	09/26/2018	bathroom tissue	100-2FF-5-G1-9411038	\$ 373.18
24040	09/26/2018	40 to 46 gallon bags	100-2FF-5-G1-9411038	\$ 411.19
24040	09/26/2018	deodorant mats	100-2FF-5-G1-9411038	\$ 413.03
24040	09/26/2018	industrial hand soap	100-2FF-5-G1-9411038	\$ 103.72
Vendor V0457 - Waxie Enterprises Inc. Total:				\$ 2,143.85
Vendor: V1154 - Weideman Group Inc.				
23966	09/06/2018	AVTA Contract No. 2016-21 - Advocacy	100-1EX-5-G1-9501015	\$ 10,000.00
Vendor V1154 - Weideman Group Inc. Total:				\$ 10,000.00
Vendor: V0112 - Western Exterminators				
24041	09/26/2018	Exterminator Service, Aug 2018	100-2FF-5-G1-9401005	\$ 108.50
Vendor V0112 - Western Exterminators Total:				\$ 108.50
Vendor: V0124 - Witts				
24042	09/26/2018	Office Supplies	100-3FS-5-G1-9501009	\$ 54.73
Vendor V0124 - Witts Total:				\$ 54.73
Grand Total:				\$ 2,414,127.80



Antelope Valley Transit Authority

Check Report

By Check Number

Date Range: 09/01/2018 - 09/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP- UNION BANK-AP-UNION BANK						
V0753	American Heritage Life Ins.	09/06/2018	Regular	0.00	409.28	23937
V0135	Aramark Uniform Services	09/06/2018	Regular	0.00	278.18	23938
V1303	AV Web Designs	09/06/2018	Regular	0.00	700.00	23939
V0762	Boot Barn	09/06/2018	Regular	0.00	170.95	23940
V1139	California Choice	09/06/2018	Regular	0.00	31,491.27	23941
V1136	CDW-G	09/06/2018	Regular	0.00	551.27	23942
V0046	Federal Express	09/06/2018	Regular	0.00	38.54	23943
V0701	Gotcha Media Holdings LLC	09/06/2018	Regular	0.00	945.00	23944
V0125	Grainger	09/06/2018	Regular	0.00	148.36	23945
V0057	Interior Plant Designs	09/06/2018	Regular	0.00	220.00	23946
V0250	L.A. County Waterworks	09/06/2018	Regular	0.00	1,863.95	23947
V0627	LA County Fire Department	09/06/2018	Regular	0.00	2,646.00	23948
V0288	LA County Sheriff Dept	09/06/2018	Regular	0.00	6,584.91	23949
V1107	LPM Consulting Inc.	09/06/2018	Regular	0.00	2,091.50	23950
V1302	Macy Neshati	09/06/2018	Regular	0.00	806.65	23951
V0783	Mobile Relay Associates	09/06/2018	Regular	0.00	2,448.60	23952
V1054	Ollivier Corporation	09/06/2018	Regular	0.00	2,439.66	23953
V0987	OPSEC Specialized Protection	09/06/2018	Regular	0.00	4,715.00	23954
V1238	Passantino Andersen Communications LLC	09/06/2018	Regular	0.00	3,995.00	23955
V0078	Pinnacle Petroleum Inc	09/06/2018	Regular	0.00	136,031.09	23956
V1092	Remix Software, Inc.	09/06/2018	Regular	0.00	64,000.00	23957
V0403	Southern California Edison	09/06/2018	Regular	0.00	119,304.85	23958
V0493	Standard Insurance Company	09/06/2018	Regular	0.00	5,086.20	23959
V1216	Taft Electric Company	09/06/2018	Regular	0.00	93,755.72	23960
V0103	TCW Systems, Inc.	09/06/2018	Regular	0.00	500.00	23961
V0405	The Gas Company	09/06/2018	Regular	0.00	340.89	23962
V1267	United States Bankruptcy Court	09/06/2018	Regular	0.00	670.61	23963
V0740	Vision Technology Solutions, LLC	09/06/2018	Regular	0.00	6,907.50	23964
V0550	Waste Management	09/06/2018	Regular	0.00	1,219.94	23965
V1154	Weideman Group Inc.	09/06/2018	Regular	0.00	10,000.00	23966
V0944	AGILITY RECOVERY SOLUTIONS INC.	09/12/2018	Regular	0.00	230.00	23967
V0753	American Heritage Life Ins.	09/12/2018	Regular	0.00	818.56	23968
V0135	Aramark Uniform Services	09/12/2018	Regular	0.00	233.22	23969
V0441	At&T Calnet	09/12/2018	Regular	0.00	719.78	23970
V0244	AT&T Mobility	09/12/2018	Regular	0.00	332.90	23971
V0013	AV Press	09/12/2018	Regular	0.00	1,061.97	23972
V0960	Avail Technologies, Inc.	09/12/2018	Regular	0.00	33,645.00	23973
V0723	Canon Solutions America	09/12/2018	Regular	0.00	261.58	23974
V0416	Carquest of Lancaster #7305	09/12/2018	Regular	0.00	36.65	23975
V1136	CDW-G	09/12/2018	Regular	0.00	11,535.23	23976
V0812	DeeAnna Cason	09/12/2018	Regular	0.00	161.52	23977
V0046	Federal Express	09/12/2018	Regular	0.00	174.83	23978
V1247	Fleet-Net Corporation	09/12/2018	Regular	0.00	1,155.45	23979
V0879	Fresno Irrigation District	09/12/2018	Regular	0.00	650.00	23980
V0194	Frontier Communications	09/12/2018	Regular	0.00	461.91	23981
V0125	Grainger	09/12/2018	Regular	0.00	138.74	23982
V0474	Insight- Public Sector	09/12/2018	Regular	0.00	87.60	23983
V0157	Iron Mountain Records Mgmt Inc	09/12/2018	Regular	0.00	173.40	23984
V0720	Mail America 2- Palmdale	09/12/2018	Regular	0.00	224.00	23985
V0544	Motion Industries	09/12/2018	Regular	0.00	83.36	23986
V0743	SHI- Software Hardware Integration	09/12/2018	Regular	0.00	37.33	23987
V0403	Southern California Edison	09/12/2018	Regular	0.00	55,764.50	23988
V0904	Time Warner/Spectrum Business	09/12/2018	Regular	0.00	1,617.06	23989
V0363	American Red Cross	09/20/2018	Regular	0.00	810.00	23990

Check Report

Date Range: 09/01/2018 - 09/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
V0719	AV Mail n More	09/20/2018	Regular	0.00	100.00	23991
V1213	Baas Enterprises	09/20/2018	Regular	0.00	100.00	23992
V0149	Brinks Incorporated	09/20/2018	Regular	0.00	793.53	23993
V0472	City of Culver City	09/20/2018	Regular	0.00	500.00	23994
V0490	Desert Haven Enterprises	09/20/2018	Regular	0.00	500.00	23995
V0676	Employment Screening Resources	09/20/2018	Regular	0.00	83.10	23996
V0046	Federal Express	09/20/2018	Regular	0.00	41.76	23997
V1308	Genuine Ruby Photography Studio	09/20/2018	Regular	0.00	475.00	23998
V0241	High Desert Medical Group	09/20/2018	Regular	0.00	425.00	23999
V0474	Insight- Public Sector	09/20/2018	Regular	0.00	33,874.85	24000
V0492	Interstate Battery System	09/20/2018	Regular	0.00	1,924.21	24001
V1302	Macy Neshati	09/20/2018	Regular	0.00	1,241.87	24002
V0720	Mail America 2- Palmdale	09/20/2018	Regular	0.00	50.00	24003
V0916	Mail America 3	09/20/2018	Regular	0.00	150.00	24004
V1200	PETROLEUM EQUIPMENT CONSTRUCTION SERVIC	09/20/2018	Regular	0.00	650.00	24005
V0078	Pinnacle Petroleum Inc	09/20/2018	Regular	0.00	116,421.15	24006
V1170	Stradling Yocca Carlson & Rauth, A Professional C	09/20/2018	Regular	0.00	5,949.16	24007
V0505	The Customer Service Experts	09/20/2018	Regular	0.00	100.00	24008
V1267	United States Bankruptcy Court	09/20/2018	Regular	0.00	670.61	24009
V0353	UNUM Life Insurance Co of Amer	09/20/2018	Regular	0.00	544.80	24010
V0753	American Heritage Life Ins.	09/26/2018	Regular	0.00	409.28	24011
V0135	Aramark Uniform Services	09/26/2018	Regular	0.00	710.33	24012
V0441	At&T Calnet	09/26/2018	Regular	0.00	707.64	24013
V0244	AT&T Mobility	09/26/2018	Regular	0.00	395.62	24014
V0239	BOHN'S Printing	09/26/2018	Regular	0.00	372.30	24015
V0762	Boot Barn	09/26/2018	Regular	0.00	229.10	24016
V0416	Carquest of Lancaster #7305	09/26/2018	Regular	0.00	70.07	24017
V0646	DSL Extreme	09/26/2018	Regular	0.00	105.66	24018
V0046	Federal Express	09/26/2018	Regular	0.00	116.30	24019
V1307	Fluidium Concepts, LLC	09/26/2018	Regular	0.00	1,587.75	24020
V1277	Frank's Radio Service Inc.	09/26/2018	Regular	0.00	2,596.21	24021
V0194	Frontier Communications	09/26/2018	Regular	0.00	470.17	24022
V0125	Grainger	09/26/2018	Regular	0.00	230.75	24023
V0474	Insight- Public Sector	09/26/2018	Regular	0.00	2,870.31	24024
V1057	IntelliRide	09/26/2018	Regular	0.00	145,342.66	24025
V0288	LA County Sheriff Dept	09/26/2018	Regular	0.00	6,584.91	24026
V1143	McKeon Group	09/26/2018	Regular	0.00	15,000.00	24027
V0688	Our Weekly Publications	09/26/2018	Regular	0.00	315.00	24028
V0078	Pinnacle Petroleum Inc	09/26/2018	Regular	0.00	95,056.62	24029
V1095	Satmodo	09/26/2018	Regular	0.00	2,219.04	24030
V0743	SHI- Software Hardware Integration	09/26/2018	Regular	0.00	824.63	24031
V0649	Sinclair Printing & Litho., Inc.	09/26/2018	Regular	0.00	14,777.05	24032
V0403	Southern California Edison	09/26/2018	Regular	0.00	8,772.51	24033
V0477	Standard Insurance Company	09/26/2018	Regular	0.00	2,604.28	24034
V0981	TASC	09/26/2018	Regular	0.00	2,496.48	24035
V0103	TCW Systems, Inc.	09/26/2018	Regular	0.00	500.00	24036
V0252	Transdev, Inc.	09/26/2018	Regular	0.00	1,328,598.52	24037
V1310	Verizon Wireless	09/26/2018	Regular	0.00	116.52	24038
V0969	Walsma Oil Company	09/26/2018	Regular	0.00	2,370.46	24039
V0457	Waxie Enterprises Inc.	09/26/2018	Regular	0.00	2,143.85	24040
V0112	Western Exterminators	09/26/2018	Regular	0.00	108.50	24041

Check Report

Date Range: 09/01/2018 - 09/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
V0124	Witts	09/26/2018	Regular	0.00	54.73	24042

Bank Code AP- UNION BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	165	106	0.00	2,414,127.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	165	106	0.00	2,414,127.80

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	165	106	0.00	2,414,127.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	165	106	0.00	2,414,127.80

Fund Summary

Fund	Name	Period	Amount
100	OPERATING FUND	9/2018	2,414,127.80
			2,414,127.80

**ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report and Cash Flow Projection
For the month ended 8/31/18**

Investment Type	Description	Beginning Balance	Deposits	Disbursements	Interest	Ending Balance
Cash and Investments Under the Direction of the Treasurer						
Local Agency Investment Fund (LAIF) - Capital Reserve		6,917,338				6,917,338
Interest (earned quarterly)						
Proposition 1B Restricted Fund*		2,052,692	76,629	18,743	88	2,148,152
Interest earned for the month						
Union Bank - LCTOP		224,198		-	10	224,208
Interest earned for the month						
* Deferred revenue, recorded as liability until associated expense incurred.						
TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS		9,194,228	76,629	18,743	97	9,252,212
Wells Fargo - Operating Reserves - CDs*						0
Wells Fargo - Staging		2,695		-	-	2,695
Wells Fargo - Money Market Fund		2,833,999		-	4,311	2,838,310
TOTAL OPERATING RESERVE		2,836,694	-	-	4,311	2,841,005
General, Payroll & Payable Accounts		9,368,891				
Operating Accounts Analysis						
	FTA		2,598,841			
	Fare Revenue		407,599			
	Vendor Pass sales		176,067			
	Jurisdictional Contributions		359,407			
	Cash Disbursement for The Month			4,401,003		
	Employee Payroll			244,584		
	Employee Deductions		23419	-		
	Bank fees			2,348		
	Prop 1B (net transfers & payments)			58,186		
	Net Operating Funds	9,368,891	3,565,333	4,706,122	-	8,228,102
	Petty Cash Balance	-	-	-	-	-
TOTAL CASH AND INVESTMENTS		21,399,813	3,641,962	4,724,865	4,408	\$ 20,321,318

* As of August 2018 all CD's have matured and been moved to the Money Market Fund

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds, Union Bank and Wells Fargo Bank. Pending any future actions by the AVTA Board or any and unforeseen occurrences, AVTA has cash flow adequate to meet its expenditure requirements for the next three months.

Prepared by:

Submitted by:

KJ Alcuran
Controller

Judy Vaccaro-Fry
Director of Finance & Administration

ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report and Cash Flow Projection
For the month ended 8/31/18

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM THE REPORT		\$ 20,321,318
<u>Less Restricted Funds</u>		
Proposition 1B/LCTOP (Deferred Revenue)		(2,372,359)
Operating Reserve (Wells Fargo)		(2,841,005)
Capital Reserve (LAIF)		(6,917,338)
Reserve for BYD Bus Deliveries		(2,500,000)
Restricted for Operations		(5,400,000)
RESTRICTED CASH		(20,030,702)
UNRESTRICTED CASH		\$ 290,616
NET RECEIVABLE AND PAYABLE FOR THE MONTH ENDED JUNE 30, 2018		
Add Accounts receivable:		
FTA funds	\$ 1,391,921	
MTA Revenue	2,598,284	
Jurisdiction Contributions	108,929	
Vendor Pass Sales/Transporter/State	3,744,755	
Other	0	7,843,889
Less Payables & Payroll:		
Accounts Payable & Accrued Invoices	(1,364,215)	
Payroll & Related, Other	(43,062)	(1,407,277)
NET INFLOW/(OUT FLOW) OF CASH --- A/R, A/P		6,436,612
PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS:		\$ 6,727,228
OPERATING CASH REQUIRED MONTHLY - AVERAGE		\$ 1,800,000
Operating Cash Coverage per Monthly Average:		3.7



BETTY T. YEE

California State Controller

**LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE**

Agency Name

ANTELOPE VALLEY TRANS AUTH

Account Number

As of 10/15/2018, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2018.

Earnings Ratio		.00005909460836489
Interest Rate		2.16%
Dollar Day Total	\$	632,454,642.88
Quarter End Principal Balance	\$	6,027,338.71
Quarterly Interest Earned	\$	37,374.66

State/Local Government Checking

Account number

September 1, 2018 - September 30, 2018 Page 1 of 4



ANTELOPE VALLEY TRANSIT AUTHORITY
42210 6TH ST W
LANCASTER CA 93534-7124

Questions?

Available by phone 24 hours a day, 7 days a week:
Telecommunications Relay Services calls accepted

1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: wells Fargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
P.O. Box 6995
Portland, OR 97228-6995

Your Business and Wells Fargo

Since August 2003, the Wells Fargo/Gallup Small Business Index has surveyed small business owners on current and future perceptions of their business financial situation. View the latest results at wells Fargo.com/biz.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wells Fargo.com/biz or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection

Activity summary

Beginning balance on 9/1	\$2,695.31
Deposits/Credits	760.07
Withdrawals/Debits	- 760.00
Ending balance on 9/30	\$2,695.38
Average ledger balance this period	\$2,695.31

ANTELOPE VALLEY TRANSIT AUTHORITY

California account terms and conditions apply

For Direct Deposit use
Routing Number (RTN):

For Wire Transfers use
Routing Number (RTN):

Interest summary

Interest paid this statement	\$0.07
Average collected balance	\$2,681.97
Annual percentage yield earned	0.03%
Interest earned this statement period	\$0.07
Interest paid this year	\$0.38

RECEIVED

OCT 03 2018

AVTA
Executive Director

DDG11UTCK 020834 NNNNNNNNNN NNN NNN 001 002 114 116647 20925263.9



IMPORTANT ACCOUNT INFORMATION

Effective November 10, 2018, the sentence "Certain electronic credit transfers, such as those through card networks or funds transfer systems, will be available on the first business day after the day we receive the transfer" in the first paragraph of the "Your ability to withdraw funds" section under the "Funds availability policy" in the Deposit Account Agreement will be replaced with "Certain electronic credit transfers, such as those through card networks or funds transfer systems, will be available on the day we receive the transfer."

A reminder...

You can request to close your account at any time if the account is in good standing (e.g. does not have a negative balance or restrictions such as holds on funds, legal order holds or court blocks on the account). At the time of your request, we will assist you in withdrawing or transferring any remaining funds, bringing your account balance to zero.

- All outstanding items need to be processed and posted to your account before your request to close otherwise they will be returned unpaid.
- Any recurring payments or withdrawals from your account need to be cancelled before your request to close (examples include bill payments, automated debit card payments, and direct deposits) otherwise, they may be returned unpaid.
- We will not be liable for any loss or damage that may result from not honoring items that are presented or received after your account is closed.
- At the time of your request to close:
 - For interest-earning accounts, it stops earning interest from the date you request to close your account.
 - Overdraft Protection and/or Debit Card Overdraft Service will be removed on the date you request to close your account.
 - The Agreement continues to apply.
- If you have requested to close your account and a positive balance remains, we may send you a check for the remaining balance.
- All other aspects of the Agreement remain the same. If there is a conflict between the updated language above and the Agreement, the updated language will control.

Thank you for being a Wells Fargo customer. As a valued Wells Fargo customer, we hope you find this information helpful. If you have questions or concerns, please contact your local banker or call the number listed on your statement.

DCDG11UTOK 020834 NNNNNNNNNN NNN NNN 002 002 11 4 11 649 20925263 8



General statement policies for Wells Fargo Bank

Notice: Wells Fargo Bank, N.A. may furnish information about accounts belonging to Individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery, P.O. Box 5058, Portland, OR 97208-5058.

You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

Account Balance Calculation Worksheet

1. Use the following worksheet to calculate your overall account balance.
2. Go through your register and mark each check, withdrawal, ATM transaction, payment, deposit or other credit listed on your statement. Be sure that your register shows any interest paid into your account and any service charges, automatic payments or ATM transactions withdrawn from your account during this statement period.
3. Use the chart to the right to list any deposits, transfers to your account, outstanding checks, ATM withdrawals, ATM payments or any other withdrawals (including any from previous months) which are listed in your register but not shown on your statement.

ENTER

A. The ending balance shown on your statement \$ _____

ADD

B. Any deposits listed in your register or transfers into your account which are not shown on your statement. \$ _____
 \$ _____
 + \$ _____
 **TOTAL** \$ _____

CALCULATE THE SUBTOTAL

(Add Parts A and B)

..... **TOTAL** \$ _____

SUBTRACT

C. The total outstanding checks and withdrawals from the chart above \$ _____

CALCULATE THE ENDING BALANCE

(Part A + Part B - Part C)

This amount should be the same as the current balance shown in your check register \$ _____

Number	Items Outstanding	Amount
Total amount \$		

116650





Wells Fargo Bank, N.A.
 PO BOX 5120
 SIOUX FALLS, SD 57117-5120
 1-800-645-3751

RECEIVED

SEP 17 2018

AVTA
 Executive Director

BR STMT

ANTELOPE VALLEY TRANSIT AUTHORITY
 ATTN JUDY VACCARO-FRY
 42210 6TH STREET WEST
 LANCASTER, CA 93534



Enclosed is your Wells Fargo Bank, N.A. account statement. If you have elected Wells Fargo Bank, N.A. (WFB) as the safekeeping agent for your securities, then also enclosed is 1) a separate WFB safekeeping statement and 2) a page summarizing activity and investments in your WFBNA account and its related WFB account.

If you have multiple WFBNA accounts and have requested "house-holding," we have included the statements that pertain to those accounts in this single envelope.

The Securities and Exchange Commission (SEC) permits a broker-dealer to publish its annual and semiannual Statement of Financial Condition on a website in lieu of providing a paper copy. You can find this information for Wells Fargo Securities, LLC ("WFS") as of June 30, 2018 at www.wellsfargo.com/com/securities/financial-reports. If you wish to receive a paper copy of the Statement of Financial Condition, at no cost, please call (800) 326-5897 and we will promptly satisfy your request.

We are also required by the SEC to disclose the following information:

WFS (the Company) is subject to the SEC's Uniform net Capital Rule (Rule 15c3-1) and the Commodities Futures Trading Commission (CFTC) Regulation 1.17 which requires the maintenance of minimum net capital. Under SEC Rule 15c3-1, the Company has elected to use the alternative method, permitted by the rule, which requires that the Company maintain minimum net capital, as defined, equal to the greater of \$1,500,000 or 2 percent of aggregate debit balances arising from customer transactions, as defined. Under CFTC Regulation 1.17, the Company is required to maintain an adjusted net capital equivalent to the greater of \$1,000,000 or \$802,942,000 which was 8% of the total risk margin requirement for all positions carried in customer and non-customer accounts plus additional net capital requirements related to certain reverse repurchase agreements. At June 30, 2018, the Company had a net capital requirement of \$802,942,000, net capital of \$7,956,106,000, which was 60.09% of aggregate debit balances, and \$7,153,164,000 in excess of required net capital.

The audited Statement of Financial Condition of WFS as of December 31, 2017, which was filed with the Securities and Exchange Commission pursuant to Rule 17a-5 of the Securities Exchange Act, is available for inspection at the principal office of the Company and at the regional office of the Securities and Exchange Commission.

Investments, other than Brokered Certificates of Deposits, are not FDIC insured, may lose value, and are not bank guaranteed - see important disclosures on the reverse of your account summary page.

Wells Fargo Bank, N.A.
 90 SOUTH 7TH STREET
 5TH FLOOR
 MINNEAPOLIS, MN 55402

ROCKY CARLSON
 1-877-433-9964

**Combined Summary
 Brokerage Account and Bank Account**

**Statement Period
 08/01/2018 - 08/31/2018**

ANTELOPE VALLEY TRANSIT AUTHORITY
 ATTN JUDY VACCARO-FRY

Account Number

Total Account Value Summary - US Dollar (USD)

This summary does not reflect the value of unpriced securities. Repurchase agreements are reflected at par value.

	Amount Last Statement Period	Amount This Statement Period	% Portfolio
Cash	\$ 0.00	\$ 0.00	0%
Money Market Mutual Funds	2,833,999.30	2,838,309.90	100%
Bonds	0.00	0.00	0%
Stocks	0.00	0.00	0%
Total Account Value	\$ 2,833,999.30	\$ 2,838,309.90	100%
Value Change Since Last Statement Period		\$ 4,310.60	
Percent Increase Since Last Statement Period		0%	
Value Last Year-End		\$ 2,806,666.46	
Percent Increase Since Last Year-End		1%	

***Includes amortized Par value of municipal leases and notes.

Total Income Summary USD

	This Period	Year-To-Date
Interest	\$ 0.00	\$ 10,148.29
Dividends/Capital Gains	0.00	0.00
Money Market Mutual Funds Dividends	4,310.60	23,698.40
Other	0.00	0.00
Income Total	\$ 4,310.60	\$ 33,846.69

Total Interest Charged USD

Description	This Period
Debit Interest For August 2018	0.00
Total Interest Charged	\$ 0.00

Total Money Market Mutual Funds Summary USD

Description	Amount
Opening Balance	\$ 2,833,999.30
Deposits and Other Additions	0.00
Distributions and Other Subtractions	0.00
Dividends Reinvested	4,310.60
Change in Value	0.00
Closing Balance	\$ 2,838,309.90



Wells Fargo Securities, LLC
 90 SOUTH 7TH STREET
 5TH FLOOR
 MINNEAPOLIS, MN 55402

ROCKY CARLSON
 1-877-433-9964

Brokerage Account Statement
Wells Fargo Securities, LLC

Statement Period
08/01/2018 - 08/31/2018

ANTELOPE VALLEY TRANSIT AUTHORITY
 ATTN JUDY VACCARO-FRY

Account Number

Account Value Summary USD

	Amount Last Statement Period	Amount This Statement Period	% Portfolio
Cash	\$ 0.00	\$ 0.00	0%
Money Market Mutual Funds	0.00	0.00	0%
Bonds	0.00	0.00	0%
Stocks	0.00	0.00	0%
Total Account Value	\$ 0.00	\$ 0.00	0%
Value Change Since Last Statement Period		\$ 0.00	
Percent Increase Since Last Statement Period		N/A	
Value Last Year-End		\$ 0.00	
Percent Increase Since Last Year-End		N/A	

This summary does not reflect the value of unpriced securities. Repurchase agreements are reflected at par value.

Income Summary USD

	This Period	Year-To-Date
Interest	\$ 0.00	\$ 0.00
Dividends/Capital Gains	0.00	0.00
Money Market Mutual Funds Dividends	0.00	0.00
Other	0.00	0.00
Income Total	\$ 0.00	\$ 0.00

Interest Charged USD

Description	This Period
Debit Interest For August 2018	0.00
Total Interest Charged	\$ 0.00

Money Market Mutual Funds Summary USD

Description	Amount
Opening Balance	\$ 0.00
Deposits and Other Additions	0.00
Distributions and Other Subtractions	0.00
Dividends Reinvested	0.00
Change in Value	0.00
Closing Balance	\$ 0.00



Wells Fargo Bank, N.A.
 90 SOUTH 7TH STREET
 5TH FLOOR
 MINNEAPOLIS, MN 55402

ROCKY CARLSON
 1-877-433-9964

Bank Account Statement
Wells Fargo Bank, N.A.

Statement Period
08/01/2018 - 08/31/2018

ANTELOPE VALLEY TRANSIT AUTHORITY
 ATTN JUDY VACCARO-FRY

Account Number

Account Value Summary USD

	Amount Last Statement Period	Amount This Statement Period	% Portfolio
Cash	\$ 0.00	\$ 0.00	0%
Money Market Mutual Funds	2,833,999.30	2,838,309.90	100%
Bonds	0.00	0.00	0%
Stocks	0.00	0.00	0%
Total Account Value	\$ 2,833,999.30	\$ 2,838,309.90	100%
Value Change Since Last Statement Period		\$ 4,310.60	
Percent Increase Since Last Statement Period			0%
Value Last Year-End		\$ 2,806,666.46	
Percent Increase Since Last Year-End			1%

This summary does not reflect the value of unpriced securities. Repurchase agreements are reflected at par value.

Income Summary USD

	This Period	Year-To-Date
Interest	\$ 0.00	\$ 10,148.29
Dividends/Capital Gains	0.00	0.00
Money Market Mutual Funds Dividends	4,310.60	23,698.40
Other	0.00	0.00
Income Total	\$ 4,310.60	\$ 33,846.69

Interest Charged USD

Description	This Period
Debit Interest For August 2018	0.00
Total Interest Charged	\$ 0.00

Money Market Mutual Funds Summary USD

Description	Amount
Opening Balance	\$ 2,833,999.30
Deposits and Other Additions	0.00
Distributions and Other Subtractions	0.00
Dividends Reinvested	4,310.60
Change in Value	0.00
Closing Balance	\$ 2,838,309.90

ANTELOPE VALLEY TRANSIT AUTHORITY
Account Number

Money Market Fund Activity

WF Gov I 1751		Dividend earned this period	7 day* simple yield	30 day* simple yield
*As of August 31, 2018				
USD		4,310.60	1.810%	1.790%

Transaction Date	Activity	Shares	Price	Market Value (\$)	Dividend Amount	Share Balance
	Beginning Balance		1.0000	2,833,999.30		2,833,999.30
08/31/18	Reinvest	4,310.60			4,310.60	2,838,309.90
	Ending Balance		1.0000	2,838,309.90		2,838,309.90



 **UnionBank** **STATEMENT
OF ACCOUNTS**

Request #	Request Date: 10/01/2018	Bank Account Statement(s)
------------------	---------------------------------	----------------------------------

Account Number	Account Name	Statement Date
	ANTELOPE VALLEY TRANSIT AUTHORITY MEASURE M	09/28/2018
	ANTELOPE VALLEY TRANSIT AUTHORITY GENERAL OPE	09/28/2018
	ANTELOPE VALLEY TRANSIT AUTHORITY PAYROLL ACC	09/28/2018
	ANTELOPE VALLEY TRANSIT AUTHORITY ACCOUNTS PA	09/28/2018
	ANTELOPE VALLEY TRANSIT AUTHORITY PROPOSITION	09/28/2018
	ANTELOPE VALLEY TRANSIT AUTHORITY LCTOP	09/28/2018



**STATEMENT
OF ACCOUNTS**

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840

Page 1 of 1
ANTELOPE VALLEY TRANSIT AUTHORITY
Statement Number:
09/01/18 - 09/28/18

Customer Inquiries
800-798-6466

Thank you for banking with us
since 2009

**ANTELOPE VALLEY TRANSIT AUTHORITY
MEASURE M
42210 6TH STREET WEST
LANCASTER CA 93534**

- Beginning September 15, 2018, tellers in Union Bank branches will be required to collect primary identification (i.e., driver license or passport) from individuals making any cash transactions of \$100 or more at a teller window.

Business MoneyMarket Account Summary

Account Number.

Days in statement period: Days in statement period: 28

Balance on 9/ 1	\$	0.00
Total Credits		0.00
Total Debits		0.00
Balance on 9/28	\$	0.00

Interest		
Paid this period	\$	0.00
Paid year-to-date	\$	0.00
Interest Rates		
9/1/18-9/28/18		0.00%

C R E D I T S

D E B I T S

Daily Ledger Balance

<u>Date</u>	<u>Ledger Balance</u>	<u>Date</u>	<u>Ledger Balance</u>
9/1-9/28	\$ 0.00		



**STATEMENT
OF ACCOUNTS**

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840

██████████
ANTELOPE VALLEY TRANSIT AUTHORITY
Statement Number:
09/01/18 - 09/28/18

Customer Inquiries
800-798-6466

Thank you for banking with us
since 2009

**ANTELOPE VALLEY TRANSIT AUTHORITY
GENERAL OPERATING
42210 6TH STREET WEST
LANCASTER CA 93534**

- Beginning September 15, 2018, tellers in Union Bank branches will be required to collect primary identification (i.e., driver license or passport) from individuals making any cash transactions of \$100 or more at a teller window.

Analyzed Business Checking Summary

Account Number

Days in statement period: Days in statement period: 28

Balance on 9/ 1	\$	8,361,099.70
Total Credits		1,526,603.71
Deposits (99)	145,548.76	
Electronic credits (62)	1,349,975.68	
Other credits (3)	31,079.27	
Total Debits		-2,402,163.98
Electronic debits (2)	-795.30	
ZBA debits (23)	-2,401,050.80	
Other debits (1)	-317.88	
Balance on 9/28	\$	7,485,539.43





**STATEMENT
OF ACCOUNTS**

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840



ANTELOPE VALLEY TRANSIT AUTHORITY
Statement Nr
09/01/18 - 09/28/18

Customer Inquiries
800-798-6466

Thank you for banking with us
since 2009

ANTELOPE VALLEY TRANSIT AUTHORITY
PAYROLL ACCOUNT
42210 6TH STREET WEST
LANCASTER CA 93534

- Beginning September 15, 2018, tellers in Union Bank branches will be required to collect primary identification (i.e., driver license or passport) from individuals making any cash transactions of \$100 or more at a teller window.

Analyzed Business Checking Summary

Accol

Days in statement period: Days in statement period: 28

Balance on 9/ 1	\$		0.00
Total Credits			225,151.55
		ZBA credits (6)	225,151.55
Total Debits			-225,151.55
		Electronic debits (18)	-225,151.55
Balance on 9/28	\$		0.00





**STATEMENT
OF ACCOUNTS**

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840

██████████
ANTELOPE VALLEY TRANSIT AUTHORITY
Statement Number
09/01/18 - 09/28/18

Customer Inquiries
800-798-6466

Thank you for banking with us
since 2009

**ANTELOPE VALLEY TRANSIT AUTHORITY
ACCOUNTS PAYABLE
42210 6TH STREET WEST
LANCASTER CA 93534**

- Beginning September 15, 2018, tellers in Union Bank branches will be required to collect primary identification (i.e., driver license or passport) from individuals making any cash transactions of \$100 or more at a teller window.

Analyzed Business Checking Summary

Account

Days in statement period: Days in statement period: 28

Balance on 9/1	\$		0.00
Total Credits			2,175,899.25
ZBA credits (17)		2,175,899.25	
Total Debits			-2,175,899.25
Checks paid (82)		-2,175,899.25	
Balance on 9/28	\$		0.00





**STATEMENT
OF ACCOUNTS**

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840

Page 1 of 1
ANTELOPE VALLEY TRANSIT AUTHORITY
Statement N
09/01/18 - 09/28/18

Customer Inquiries
800-798-6466

Thank you for banking with us
since 2009

**ANTELOPE VALLEY TRANSIT AUTHORITY
PROPOSITION 1B FUNDS (MONEY MARKET)
42210 6TH STREET WEST
LANCASTER CA 93534**

- Beginning September 15, 2018, tellers in Union Bank branches will be required to collect primary identification (i.e., driver license or passport) from individuals making any cash transactions of \$100 or more at a teller window.

Business MoneyMarket Account Summary

Account Num

Days in statement period: Days in statement period: 28

Balance on 9/ 1	\$	2,110,666.20		
Total Credits		82.04	Interest	
Other credits (1)	82.04		Paid this period	\$ 82.04
Total Debits		0.00	Paid year-to-date	\$ 806.21
Balance on 9/28	\$	2,110,748.24	Interest Rates	
			9/1/18-9/28/18	0.05%

C R E D I T S

Other credits and adjustments

<u>Date</u>	<u>Description/Location</u>	<u>Reference</u>	<u>Amount</u>
9/28	INTEREST PAYMENT		\$ 82.04

D E B I T S

Daily Ledger Balance

<u>Date</u>	<u>Ledger Balance</u>	<u>Date</u>	<u>Ledger Balance</u>
9/1-9/27	\$ 2,110,666.20	9/28	\$ 2,110,748.24



STATEMENT OF ACCOUNTS

Page 1 of 1
ANTELOPE VALLEY TRANSIT AUTHORITY
Statement Number:
09/01/18 - 09/28/18

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840

Customer Inquiries
800-798-6466

Thank you for banking with us
since 2009

**ANTELOPE VALLEY TRANSIT AUTHORITY
LCTOP
42210 6TH STREET WEST
LANCASTER CA 93534**

- Beginning September 15, 2018, tellers in Union Bank branches will be required to collect primary identification (i.e., driver license or passport) from individuals making any cash transactions of \$100 or more at a teller window.

Business MoneyMarket Account Summary

Days in statement period: Days in statement period: 28

Balance on 9/ 1	\$	224,207.29		
Total Credits		8.68	Interest	
Other credits (1)	8.68		Paid this period	\$ 8.68
Total Debits		0.00	Paid year-to-date	\$ 73.57
Balance on 9/28	\$	224,215.97	Interest Rates	
			9/1/18-9/28/18	0.05%

C R E D I T S

Other credits and adjustments

<u>Date</u>	<u>Description/Location</u>	<u>Reference</u>	<u>Amount</u>
9/28	INTEREST PAYMENT		\$ 8.68

D E B I T S

Daily Ledger Balance

<u>Date</u>	<u>Ledger Balance</u>	<u>Date</u>	<u>Ledger Balance</u>
9/1-9/27	\$ 224,207.29	9/28	\$ 224,215.97



STATEMENT OF ACCOUNTS

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840

Page 1 of 1
ANTELOPE VALLEY TRANSIT AUTHORITY
Statement Number:
09/01/18 - 09/28/18

Customer Inquiries
800-798-6466

Thank you for banking with us
since 2009

ANTELOPE VALLEY TRANSIT AUTHORITY
PROPOSITION 1B FUNDS (MONEY MARKET)
42210 6TH STREET WEST
LANCASTER CA 93534

- Beginning September 15, 2018, tellers in Union Bank branches will be required to collect primary identification (i.e., driver license or passport) from individuals making any cash transactions of \$100 or more at a teller window.

Business MoneyMarket Account Summary

Days in statement period: Days in statement period: 28

Balance on 9/ 1	\$	2,110,666.20		
Total Credits		82.04	Interest	
Other credits (1)		82.04	Paid this period	\$ 82.04
Total Debits		0.00	Paid year-to-date	\$ 806.21
Balance on 9/28	\$	2,110,748.24	Interest Rates	
			9/1/18-9/28/18	0.05%

C R E D I T S

Other credits and adjustments

Date	Description/Location	Reference	Amount
9/28	INTEREST PAYMENT		\$ 82.04

D E B I T S

Daily Ledger Balance

Date		Ledger Balance	Date	Ledger Balance
9/1-9/27	\$	2,110,666.20	9/28	\$ 2,110,748.24



DATE: October 23, 2018

TO: BOARD OF DIRECTORS

SUBJECT: Fiscal Year 2018/2019 (FY19) First Quarter Los Angeles County Sheriff's Department (LASD) Report (July 1 - September 30, 2018)

RECOMMENDATION

That the Board of Directors receive and file the FY19 First Quarter LASD Report for the period covering July 1 through September 30, 2018.

FISCAL IMPACT

No fiscal impact at this time.

DISCUSSION

Deputy Maselli and his K-9 partner Capo worked a total of 444 hours during the first quarter of FY19.

At the beginning of each shift, Deputy Maselli contacted bus operators to ascertain if there were any concerns or problems to report, as well as anything that was reported from the previous day. On average, Deputy Maselli made contact with an estimated 25-30 buses/bus operators per day.

Deputy Maselli monitored various locations that had reported problems. These locations included: Sergeant Steven Owen Memorial Park, the Lancaster Senior Center, 6th Street East & Palmdale Boulevard, the Palmdale Transportation Center, the Lancaster Metrolink Station and the Los Angeles County Supervisor Kathryn Barger Summer Beach Buses.

Deputy Maselli and Capo conducted high visibility K-9 terrorism and explosives deterrence sweeps at the AVTA office, AVTA transfer centers, on AVTA buses and at random bus stop locations throughout the Antelope Valley.

In September, Deputy Maselli assisted Lancaster Sheriff Station with a traffic collision involving a Metrolink train at Sierra Hwy and Avenue K. AVTA commuter buses transported Metrolink passengers to Lancaster, Palmdale, and Newhall Stations.

The following is a list of misdemeanors, infractions and arrest warrants included on citations issued from July 1 through September 30. All citations were issued at transit centers or at bus stops in the AVTA service area.

Citations	July 18	Aug 18	Sept 18
Suspended or Unlicensed Driver	-	3	5
Expired Registration	-	3	5
Registration Not in Vehicle	-	-	1
No Proof of Insurance	-	3	5
Drinking in Public (Bus Stops)	-	5	19
Failure to Have Both License Plates on Vehicle	-	3	4
Failure to Obey Posted Signs at Transit Centers	-	1	1
Impounded Vehicle	-	1	-
Outstanding Warrant Arrest	-	-	5
Assault With Deadly Weapon (September 20)	-	-	1
Battery on AVTA Operator (August 30)	-	1	-
Possession of Open Container in Vehicle	-	1	-

During the month of July, in an effort to make AVTA riders feel safer, Deputy Maselli concentrated on riding local AVTA buses and contacting passengers. He rode and/or monitored every local route at least once during the month. No incidents were reported to him or observed by him during these rides. He donated 20 hours to AVTA. No citations were issued.

During the month of August, Deputy Maselli issued ten (10) citations, made nine (9) arrests, and impounded/stored one (1) vehicle. All citations were transit related and issued at transfer centers and bus stop locations. He donated 20 hours to AVTA.

During the month of September Deputy Maselli issued 32 citations, made 27 arrests, and had five (5) warrants. All citations were transit related and issued at transfer centers and bus stop locations. He donated 10 hours to AVTA. He warned and

advised approximately 10+ persons regarding disobeying posted signs, smoking in prohibited areas, and traffic related incidents at Sergeant Steve Owen Memorial Park.

Prepared by:

Submitted by:

Kelly Miller
Community Outreach Specialist

Macy Neshati
Executive Director/CEO



DATE: October 23, 2018
TO: BOARD OF DIRECTORS
SUBJECT: 2019 Board of Directors Meetings Calendar

RECOMMENDATION

That the Board of Directors approve the attached 2019 Board of Directors meetings calendar.

FISCAL IMPACT

This item does not have any fiscal impact.

BACKGROUND

The Board of Directors meetings are held on the fourth Tuesday of the month at 10:00 a.m. Due to the holidays in December, the Board members typically do not meet. If a special meeting is required or a meeting is cancelled during the year, the Clerk of the Board will post the necessary meeting notices. Staff recommends the Board approve the attached 2019 meetings calendar.

Prepared by:

Submitted by:

Karen Darr
Clerk of the Board

Macy Neshati
Executive Director/CEO

Attachment: A – 2019 Board of Directors Meetings Calendar



BOARD OF DIRECTORS 2019 MEETINGS CALENDAR

BOARD OF DIRECTORS
1/22/2019
2/26/2019
3/26/2019
4/23/2019
5/28/2019
6/25/2019
7/23/2019
8/27/2019
9/24/2019
10/22/2019
11/26/2019

Board of Directors meetings are held the fourth Tuesday of the month at 10:00 a.m.



DATE: October 23, 2018

TO: BOARD OF DIRECTORS

SUBJECT: Transit Asset Management (TAM) Plan

RECOMMENDATION

That the Board of Directors receive and file AVTA's new TAM Plan developed in accordance with Section 20019 of the Moving Ahead for Progress in the 21st Century Act (MAP-21; Pub. L. 112-141 (2012), codified at 49 U.S.C. 5326).

FISCAL IMPACT

No fiscal impact is anticipated

BACKGROUND

The FTA has acknowledged that critical to the safety and performance of a public transportation system is the condition of its capital assets—most notably, its equipment, rolling stock, infrastructure, and facilities. When transit assets are not in a state of good repair, the consequences include increased safety risks, decreased system reliability, higher maintenance costs, and lower system performance. Comprehensive quantitative information about the consequences of capital assets not being in a state of good repair is unavailable. However, insufficient funding combined with inadequate transit asset management practices have contributed to an estimated \$85.9 billion transit state of good repair (SGR) backlog—a value derived from FTA's Transit Economic Requirements Model (TERM).

The Federal Transit Administration published a final rule to define the term state of good repair and to establish minimum federal requirements for transit asset management that will apply to all recipients and sub-recipients of chapter 53 funds that own, operate, or manage public transportation capital assets. This final rule requires public transportation providers to develop and implement transit asset management plans. Transit asset management plans must include an asset inventory, condition assessments of inventoried assets, and a prioritized list of investments to improve the state of good repair of their capital assets. This final rule

also establishes state of good repair standards and four state of good repair (SGR) performance measures. Transit providers are required to set performance targets for their capital assets based on the SGR measures and report their targets, as well as information related to the condition of their capital assets, to the National Transit Database.

The AVTA TAM Plan has been developed according to these requirements and completed within the deadline period.

Prepared by:

Submitted by:

Mark Perry
Director of Operations and Maintenance

Macy Neshati
Executive Director/CEO

Attachment: A – Transit Asset Management Plan dated September 2018

Antelope Valley Transit Authority

Transit Asset Management Plan

September 2018

Transit Asset Management Plan (TAMP) Policy

Antelope Valley Transit Authority (AVTA) has developed this TAMP to aide in: (1) Assessment of the current condition of capital assets; (2) determine what condition and performance of its assets should be (if they are not currently in a State of Good Repair); (3) identify the unacceptable risks, including safety risks, in continuing to use an asset that is not in a State of Good Repair; and (4) deciding how to best balance and prioritize reasonably anticipated funds (revenues from all sources) towards improving asset condition and achieving a sufficient level of performance within those means.

Agency Overview

AVTA provides local, commuter and dial-a-ride service to a population of more than 450,000 residents in the cities of Lancaster and Palmdale as well as the unincorporated portions of northern Los Angeles County. Its total service area covers 1,200 square miles and it is bounded by the Kern County line to the north, the San Bernardino County line to the east, the Angeles National Forest to the south, and Interstate 5 to the West. AVTA's inventory of revenue vehicles and capital assets, including the following:

- 45 Fixed route local transit buses;
- 30 Commuter over-the-road buses
- One facility that includes administration/operations/vehicle storage/charging-refueling & maintenance.

Currently AVTA contracts with a private provider for Fixed Route, Commuter and Paratransit services.

Introduction

In accordance with 49 CFR Parts 625 and 630 for Transit Asset Management (TAM), Antelope Valley Transit Authority (AVTA) is the TAM sponsor for the Section 5307 Formula Grant in the Lancaster/Palmdale Urbanized Area, 5307 Urbanized Formula Grants, 5339 Bus and Bus Facilities, or other federal grants received by AVTA. This document presents Antelope Valley Transit Authority's methodology for its January 1, 2018 performance target of capital assets.

AVTA is currently operating as an FTA-defined *Tier II* transit operator in compliance with (49 CFR § 625.45 (b)(1)). Tier II transit providers are those transit agencies that do not operate rail fixed-guideway public transportation systems and have either 100 or fewer vehicles in fixed-route revenue service during peak regular service, or have 100 or fewer vehicles in general demand response service during peak regular service hours.

This TAMP provides and outlay of how AVTA will assess, monitor, and report the physical condition of assets utilized in the operation of the public transportation system.

TAMP Elements

As a Tier II public transportation provider, AVTA has developed and implemented a TAMP containing the following elements:

- (1) Asset Inventory Portfolio: An inventory of the number and type of capital assets to include: Rolling Stock, Facilities, and Equipment.

- (2) Asset Condition Assessment: A condition assessment of those inventoried assets for which AVTA has direct ownership and capital responsibility.
- (3) Decision Support Tools & Management Approach: A description of the analytical processes and decision-support tools that AVTA uses to estimate capital investment needs over time, and develop its investment prioritization.
- (4) Investment Prioritization: AVTA's project-based prioritization of investments, developed in accordance with §625.33.

Definitions

Accountable Executive: Means a single, identifiable person who has ultimate responsibility for carrying out the safety management system of a public transportation agency; responsibility for carrying out transit asset management practices; and control or direction over the human and capital resources needed to develop and maintain both the agency's public transportation agency safety plan, in accordance with 49 U.S.C. 5329(d), and the agency's transit asset management plan in accordance with 49 U.S.C. 5326.

Asset Category: Means a grouping of asset classes, including a grouping of equipment, a grouping of rolling stock, a grouping of infrastructure, and a grouping of facilities.

Asset Class: Means a subgroup of capital assets within an asset category. For example, buses, trolleys, and cutaway vans are all asset classes within the rolling stock asset category.

Asset Inventory: Means a register of capital assets, and information about those assets.

Capital Asset: Means a unit of rolling stock, a facility, a unit of equipment, or an element of infrastructure used for providing public transportation.

Decision Support Tool: Means an analytic process or methodology: (1) To help prioritize projects to improve and maintain the state of good repair of capital assets within a public transportation system, based on available condition data and objective criteria; or (2) To assess financial needs for asset investments over time.

Direct Recipient: Means an entity that receives Federal financial assistance directly from the Federal Transit Administration.

Equipment: Means an article of nonexpendable, tangible property having a useful life of at least one year.

Exclusive-Use Maintenance Facility: Means a maintenance facility that is not commercial and either owned by a transit provider or used for servicing their vehicles.

Facility: Means a building or structure that is used in providing public transportation.

Full Level of Performance: Means the objective standard established by FTA for determining whether a capital asset is in a state of good repair.

Horizon Period: Means the fixed period of time within which a transit provider will evaluate the performance of its TAM plan. FTA standard horizon period is four years.

Implementation Strategy: Means a transit provider's approach to carrying out TAM practices, including establishing a schedule, accountabilities, tasks, dependencies, and roles and responsibilities.

Infrastructure: Means the underlying framework or structures that support a public transportation system.

Investment Prioritization: Means a transit provider's ranking of capital projects or programs to achieve or maintain a state of good repair. An investment prioritization is based on financial resources from all sources that a transit provider reasonably anticipates will be available over the TAM plan horizon period.

Key Asset Management Activities: Means a list of activities that a transit provider determines are critical to achieving its TAM goals.

Life-Cycle Cost: Means the cost of managing an asset over its whole life.

Participant: Means a tier II provider that participates in a group TAM plan.

Performance Measure: Means an expression based on a quantifiable indicator of performance or condition that is used to establish targets and to assess progress toward meeting the established targets (e.g., a measure for on-time performance is the percent of trains that arrive on time, and a corresponding quantifiable indicator of performance or condition is an arithmetic difference between scheduled and actual arrival time for each train).

Performance Target: Means a quantifiable level of performance or condition, expressed as a value for the measure, to be achieved within a time period required by the Federal Transit Administration (FTA).

Public Transportation System: Means the entirety of a transit provider's operations, including the services provided through contractors.

Public Transportation Agency Safety Plan: Means a transit provider's documented comprehensive agency safety plan that is required by 49 U.S.C. 5329.

Recipient: Means an entity that receives Federal financial assistance under 49 U.S.C. Chapter 53, either directly from FTA or as a subrecipient.

Rolling Stock: Means a revenue vehicle used in providing public transportation, including vehicles used for carrying passengers on fare-free services.

Service Vehicle: Means a unit of equipment that is used primarily either to support maintenance and repair work for a public transportation system or for delivery of materials, equipment, or tools.

State of Good Repair (SGR): Means the condition in which a capital asset is able to operate at a full level of performance.

Subrecipient: Means an entity that receives Federal transit grant funds indirectly through a State or a direct recipient.

TERM Scale: Means the five (5) category rating system used in the Federal Transit Administration's Transit Economic Requirements Model (TERM) to describe the condition of an asset: 5.0—Excellent, 4.0—Good; 3.0—Adequate, 2.0—Marginal, and 1.0—Poor.

Tier I Provider: Means a recipient that owns, operates, or manages either (1) one hundred and one (101) or more vehicles in revenue service during peak regular service across all fixed route modes or in any one non-fixed route mode, or (2) rail transit.

Tier II Provider: Means a recipient that owns, operates, or manages (1) one hundred (100) or fewer vehicles in revenue service during peak regular service across all non-rail fixed route modes or in any one non-fixed route mode, (2) a subrecipient under the 5311 Rural Area Formula Program, (3) or any American Indian tribe.

Transit Asset Management (TAM): Means the strategic and systematic practice of procuring, operating, inspecting, maintaining, rehabilitating, and replacing transit capital assets to manage their performance, risks, and costs over their life cycles, for the purpose of providing safe, cost-effective, and reliable public transportation.

Transit Asset Management (TAM) Plan: Means a plan that includes an inventory of capital assets, a condition assessment of inventoried assets, a decision support tool, and a prioritization of investments.

Transit Asset Management (TAM) Policy: Means a transit provider's documented commitment to achieving and maintaining a state of good repair for all of its capital assets. The TAM policy defines the transit provider's TAM objectives and defines and assigns roles and responsibilities for meeting those objectives.

Transit Asset Management (TAM) Strategy: Means the approach a transit provider takes to carry out its policy for TAM, including its objectives and performance targets.

Transit Asset Management (TAM) System: Means a strategic and systematic process of operating, maintaining, and improving public transportation capital assets effectively, throughout the life cycles of those assets.

Transit Provider (provider): Means a recipient or subrecipient of Federal financial assistance under 49 U.S.C. Chapter 53 that owns, operates, or manages capital assets used in providing public transportation.

Useful life: Means either the expected life cycle of a capital asset or the acceptable period of use in service determined by FTA.

Useful life benchmark (ULB): Means the expected life cycle or the acceptable period of use in service for a capital asset, as determined by a transit provider, or the default benchmark provided by FTA.

State of Good Repair (SGR) Standards Policy

The AVTA SGR policy is as follows:

A capital asset is in a state of good repair (SGR) when each of the following objective standards is met:

- (1) If the asset is in a condition sufficient for the asset to operate at a full level of performance. An individual capital asset may operate at a full level of performance regardless of whether or not other capital assets within a public transportation system are in an SGR;
- (2) The asset is able to perform its manufactured design function;
- (3) The use of the asset in its current condition does not pose an identified unacceptable safety risk and/or deny accessibility; and

- (4) The assets life-cycle investment needs have been met or recovered, including all scheduled maintenance, and rehabilitation.

The TAMP allows AVTA to predict the impact of its policies and investment justification decisions on the condition of its assets throughout the asset’s life cycle, and enhances the ability to maintain a SGR by proactively investing in an asset before the asset’s condition deteriorates to an unacceptable level.

AVTA shall establish annual TAM goals, which are separate from annual SGR performance goals, based upon tangible criteria related to asset performance. AVTA has established the following baseline measures. TAM goals include monitoring the following criteria, the means of measuring, the goal as it compares to actuals.

CRITERIA	MEASURE	FY 2018	
		GOAL	ACTUAL
Safety Risks	Number of accidents per 100,000 revenue miles – (FR)	.7	TBD
System Reliability	On time performance, by mode – (FR)	93%	TBD
Maintenance Resources	Number of vehicles out of service for 30 or more days – (FR)	1	TBD
System Performance	Missed trips due to major breakdown, as % of total trips – (FR)	<5	TBD

It is the belief of AVTA that TAMP implementation and monitoring provides a framework for maintaining a SGR by considering the condition of its assets in relation to the local operating environment. AVTA has developed its SGR policies to account for the prevention, preservation, maintenance, inspection, rehabilitation, disposal, and replacement of capital assets. The goal of these policies is to allow AVTA to determine and predict the cost to improve asset condition(s) at various stages of the asset life cycle, while balancing prioritization of capital, operating and expansion needs. The two foundational criteria of SGR performance measures are *Useful Life Benchmark (ULB)* and *Condition*.

Useful Life Benchmark:

The Useful Life Benchmark (ULB) is defined as the expected lifecycle of a capital asset for a particular transit provider’s operating environment, or the acceptable period of use in service for a particular transit provider’s operating environment. ULB criteria are user defined, whereas ULB takes into account, a provider’s unique operating environment (service frequency, weather, geography). When developing Useful Life Benchmarks (ULB), AVTA recognized and considered the local operating environment of its assets within the service area, historical maintenance records, manufacturer guidelines, and the default asset ULB derived from the FTA. In most cases, if an asset exceeds its ULB, then it is a strong indicator that it may not be in a state of good repair.

For the purposes of this TAMP, all assets (facilities, equipment, and fixed route rolling stock) were assessed by using FTA’s Useful Life Age Benchmark (ULB) set in 2017-2018 Asset Inventory Module Reporting Guide, pages 35 and 36. See below.

Vehicle Type		Default ULB (in years)
AB	Articulated bus	14
AG	Automated guideway vehicle	31
AO	Automobile	8
BR	Over-the-road bus	14
BU	Bus	14
CC	Cable car	112
CU	Cutaway bus	10
DB	Double decked bus	14
FB	Ferryboat	42
HR	Heavy rail passenger car	31
IP	Inclined plane vehicle	56
LR	Light rail vehicle	31
MB	Minibus	10
MO	Monorail vehicle	31
MV	Minivan	8
	Other rubber tire vehicles	14
RL	Commuter rail locomotive	39
RP	Commuter rail passenger coach	39
RS	Commuter rail self-propelled passenger car	39
RT	Rubber-tired vintage trolley	14
SB	School bus	14
	Steel wheel vehicles	25
SR	Streetcar	31
SV	Sport utility vehicle	8
TB	Trolleybus	13
TR	Aerial tramway	12
VN	Van	8
VT	Vintage trolley	58

Methodology

AVTA has reviewed the inventory of federally funded vehicles, equipment, and facilities and used age to ascertain a starting point for the 2018 TAM targets.

1. ASSET INVENTORY PORTFOLIO

The following capital asset items that AVTA owns, operates and has a direct capital responsibility, included in the TAMP asset inventory, are comprised of: Rolling Stock, Equipment, and Facilities (see below). At the time of this writing, AVTA does not operate passenger rail service. Therefore, AVTA does not have any associated rail infrastructure in its asset portfolio.

Vehicles

AVTA evaluated its inventory, including sub-recipient inventory of vehicle capital items and divided all vehicle types into three categories, heavy duty bus, medium duty bus (cutaway), and light duty vehicles (auto/minivan/van/SUV). AVTA then used FTA's Useful Life Age Benchmark (ULB) set in 2017-2018 Asset Inventory Module Reporting Guide, pages 35 and 36.

The chart below shows the results of AVTA’s findings:

Vehicle Type	Vehicle Count	Useful Life Age Benchmark (ULB)	Percent of Fleet Beyond ULB
Heavy Duty Transit Buses (BU)	45	12	xx%
Commuter Coaches (BR)	30	12	xx%
Total			XX%

Target for Vehicle

AVTA set the TAM performance target to only allow for 25% of the vehicles to pass beyond useful life.

AVTA owned vehicles were also divided into the NTD categories that made up the A-90 form. While AVTA typically uses the categories above in TrAMS to enter application information, the NTD A-90 form uses alternative categories:

Vehicle Type	Percent of Fleet Beyond ULB
BUSES (BU)	40%
COMMUTER COACHES (BR)	43%
SERVICE VEHICLES	43%
TOWED VEHICLES	00%
Grand Total	41%

Equipment

Equipment evaluated per FTA requirements in this TAMP, is all non-revenue service vehicles regardless of value, and any AVTA-owned equipment with a cost of over \$50,000 in acquisition value. Equipment includes non-revenue service vehicles that are primarily used to support maintenance and repair work for a public transportation system, supervisory work, or for the delivery of materials, equipment, or tools. AVTA does not utilize or operate any third-party non-revenue service vehicle equipment assets. All non-revenue service vehicle equipment assets are owned and operated by AVTA.

AVTA evaluated the inventory of its most significant equipment (items with a replacement cost of \$50,000 or more). These items are included in the attached and are all located at the AVTA facility. The guidance used was from the FTA and from various reports that discuss useful life for these types of equipment to determine if these pieces of equipment were beyond their useful life.

Target for Equipment

AVTA currently has one piece of equipment that is beyond its useful life, they are identified on the attached table. The 2018 TAMP will examine the condition of this equipment in greater detail; if the condition of this equipment is deemed beyond its "state of good repair" in the TAMP, then steps will be taken to get replacement equipment programmed in the Transportation Improvement Program (TIP). The phase one facility HVAC is beyond its useful life

Facilities

AVTA evaluated the condition of the facilities in its sponsored TAM plan using the TERM Condition Rating (as shown below). AVTA will use the FTA minimum useful life standard for facilities of 40 years, as stated in FTA Circular 5010.1E, page IV-26.

The results of our findings is in the attached document.

TERM Rating	Condition	Description
Excellent	4.8–5.0	No visible defects, near-new condition.
Good	4.0–4.7	Some slightly defective or deteriorated components.
Adequate	3.0–3.9	Moderately defective or deteriorated components.
Marginal	2.0–2.9	Defective or deteriorated components in need of replacement.
Poor	1.0–1.9	Seriously damaged components in need of immediate repair.

Facility Targets

AVTA's transit facility is in good condition. AVTA, set the TAM performance target based on the TERM rating scale above. The TERM rating of the facility shall not be rated less than 3.0.

2. ASSET CONDITION ASSESSMENT

AVTA assesses the condition of its assets on an annual basis by utilizing the FTA TERM (Transit Economic Requirements Model) condition rating assessment scale (see above). This rating scale assigned a numerical value or rank based on the physical condition(s) presented by each individual asset throughout its life cycle. The rating scale is based on numbers 1 to 5, with five being new and one being poor. Assets with a rating of 2.5 or higher are considered to be in a SGR. All completed asset inspection forms are documented and ratings are record on the AVTA Fixed Asset List.

The inspection process and documentation forms utilized to assess facility and vehicle assets are detailed in the following TAMP companion documents:

- AVTA Maintenance Policy and Procedure Manual
 - Facility/Building/Equipment Inspection Procedures & Inspection Assessment Standards
- AVTA Maintenance Policy and Procedure Manual
 - AVTA Revenue & Non-Revenue Vehicle Inspection Procedures & Inspection Assessment Standards
- AVTA Bus Replacement Schedule

3. DECISION SUPPORT TOOLS & MANAGEMENT APPROACH

Management Approach

The primary management approach utilized to maintain an SGR is risk mitigation. This management philosophy applies risk mitigation strategies (policies and procedures) throughout the assets life cycle, both from a maintenance perspective (breakdowns) and a safety & accessibility perspective (accidents/ADA requirements). **Decision Support Tools**

The following tools are used in making investment decisions:

Process/Tool	Brief Description
Inspection Reports	Individual inspection reports documenting the condition of the asset.
Rolling Stock Report	Inventory report that is used to track all rolling stock inventory, including age, cost and mileage. This assists in decisions by providing the ability to compare details about the various rolling stock vehicles.
Fixed Asset Inventory Report	Inventory report that shows rolling stock and all other equipment. Able to utilize this report to see what is surpassing its useful life, the condition rating and the other investment opportunities AVTA has.

4. INVESTMENT PRIORITIZATION

The Director, Operations & Maintenance uses best judgment and experience to prioritize needs and submits a request of priorities to the Executive Director. Projects are then ranked based on need. Consideration is given to estimation of funding levels from all sources that are reasonably expected.

The ranking of programs and projects will be expressed as: *High Priority, Medium Priority, or Low Priority*. Each investment prioritization program or project ranked shall contain a year and/or date in which the AVTA intends to carry out the program or project.

Plan Review

AVTA shall maintain all supporting TAMP records and documents. AVTA shall make TAMP records available to Federal (FTA), Caltrans, Los Angeles County Metropolitan Transportation Authority and Southern California Association of Governments that provide(s) funding to AVTA and to aid in the planning process. The TAMP can be considered a “living document” that shall be reviewed on at least a quarterly basis, updated, and incorporated into AVTA’s capital and budget planning, and reporting processes. Beginning in 2018, TAMP data shall serve as a “baseline” measure of asset performance management. As more data is collected, additional monitoring categories and goals may be included to support condition and reliability-based decision-making.

NTD Reporting

TAM Targets will be reported to NTD annually as required, starting in year 2018.

Conclusion

The management team, staff, and employees of Antelope Valley Transit Authority firmly believe that by implementing this *Transit Asset Management Program* (TAMP), that it will allow the transportation system to meet its mission and offer safe, efficient, reliable, and accessible public transportation options to the general public of Antelope Valley area.

In addition, AVTA believes that by implementing this TAMP, the following *State of Good Repair* (SGR) indicators will be either maintained or improved upon:

- Limit safety risks;
- Justify investments;
- Increase system reliability & accessibility;
- Lower maintenance costs; and/or
- Increase system performance.

Contact

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Adoption and Revision History

Adopted and approved by the Antelope Valley Transit Authority Board – October xx, 2018.

IN REVENUE SERVICE

Mode	Inventory	Make	Model	Year	Bus Length	VIN#	In Service Date	Ambulatory Capacity	W/C Space	Condition	Original Funding Source	Estimated Replacement Date	Miles end on 6/30/18	Miles end on 6/30/17	Miles end on 6/30/16	Miles end on 6/30/15	Miles end on 6/30/14	Miles end on 6/30/13	miles ran FY18	miles ran FY17	miles ran FY16	miles ran FY15	mile ran FY14	
Transit	303	Gillig	40' Transit	1992	40'	15GCD0915N1084565	7/1/1992	43	2	1	X503	FY14	940479	921720	901271	875318	856563	806914	18759	20449	25953	18755	49649	
Transit	304	Gillig	40' Transit	1992	40'	15GCD0917N1084566	7/1/1992	43	2	1	X503	FY14	839973	821129	797159	775860	736221	695691	18844	23970	21299	39639	40530	
Transit	308	Gillig	40' Transit	1992	40'	15GCD0919N1084570	7/1/1992	43	2	1	X503	FY14	472717	452007	429702	408445	393102	349669	20710	22305	21257	15343	43433	
Transit	309	Gillig	40' Transit	1992	40'	15GCD0910N1084571	7/1/1992	43	2	1	X503	FY14	352769	335452	304852	287812	256270	206074	17317	30600	17040	31542	50196	
Transit	323	Gillig	40' Transit Low floor	2001	40'	15GGD221X11071683	3/1/2001	38	2	1	X094	FY14	854616	804385	736646	698012	653735	591946	50231	67739	38634	44277	61789	
Transit	4337	Gillig	40' Transit Low floor	2004	40'	15GGD201841074363	6/1/2004	39	2	2	Y239	FY17	819584	772620	716816	636758	579665	516258	46964	55804	80058	57093	63407	
Transit	4338	Gillig	40' Transit Low floor	2004	40'	15GGD201X41074364	6/1/2004	39	2	2	Y239	FY17	889661	812606	728031	667671	611894	545059	77055	84575	60360	55777	66835	
Transit	4339	Gillig	40' Transit Low floor	2004	40'	15GGD201141074365	6/1/2004	39	2	2	Y239	FY17	710083	689826	641968	575822	535651	461514	20257	47858	66146	40171	74137	
Transit	4340	Gillig	40' Transit Low floor	2004	40'	15GGD201341074366	6/1/2004	39	2	2	Y239	FY17	842696	771898	700691	634236	578609	507116	70798	71207	66455	55627	71493	
Transit	4341	Gillig	40' Transit Low floor	2004	40'	15GGD201541074367	6/1/2004	39	2	2	Y239	FY17	790121	709069	657781	595932	539635	476004	81052	51288	61849	56297	63631	
Transit	4342	Gillig	40' Transit Low floor	2004	40'	15GGD200741074368	6/1/2004	39	2	2	Y239	FY17	865696	809987	737200	668164	609555	550747	55709	72787	69036	58609	58808	
Transit	4343	Gillig	40' Transit Low floor	2004	40'	15GGD201941074369	6/1/2004	39	2	2	Y239	FY17	793661	742576	690958	649437	591061	527552	51085	51618	41521	58376	63509	
Transit	4344	Gillig	40' Transit Low floor	2004	40'	15GGD201541074370	6/1/2004	39	2	2	Y239	FY17	783118	715825	646097	584655	520145	457453	67293	69728	61442	64510	62692	
Transit	4345	Gillig	40' Transit Low floor	2004	40'	15GGD201741074371	6/1/2004	39	2	2	Y239	FY17	913707	836118	758747	692842	642547	585437	77589	77371	65905	50295	57110	
Transit	4346	Gillig	40' Transit Low floor	2004	40'	15GGD201941074372	6/1/2004	39	2	2	Y239	FY17	852383	771092	686809	624039	561746	486563	81291	84283	62770	62293	75183	
Transit	4347	Gillig	40' Transit Low floor	2004	40'	15GGD201041074373	6/2/2004	39	2	2	Y239	FY17	777138	731604	650107	617852	571596	513114	45534	81497	32255	46256	58482	
Transit	4348	Gillig	40' Transit Low floor	2004	40'	15GGD201241074374	6/2/2004	39	2	2	Y239	FY17	942655	888181	813457	750067	692438	618548	54474	74724	63390	57629	73890	
Transit	4349	Gillig	40' Transit Low floor	2004	40'	15GGD201441074375	6/2/2004	39	2	2	Y239	FY17	848857	764352	703669	648572	608200	538749	84505	60683	55097	40372	69451	
Transit	4355	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3019C1181376	8/29/2012	39	2	4	Y296	FY24	394305	321773	248772	174261	116782	51510	72532	73001	74511	57479	65272	
Transit	4356	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3012C1181378	9/19/2012	39	2	4	X038	FY24	390714	311988	243443	176542	115463	43952	78726	68545	66901	61079	71511	
Transit	4357	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3014C1181379	9/20/2012	39	2	4	X038	FY24	363676	281238	210262	150567	96539	28137	82438	70976	59695	54028	68402	
Transit	4358	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3010C1181380	9/28/2012	39	2	4	X038	FY24	312836	276654	252788	189334	126866	52745	36182	23866	63454	62468	74121	SERVICE
Transit	4359	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3012C1181381	9/24/2012	39	2	4	X038	FY24	394675	320467	245644	177573	115323	48702	74208	74823	68071	62250	66621	
Transit	4360	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3014C1181382	10/23/2012	39	2	4	X038	FY24	404948	321710	248314	177053	117552	43949	83238	73396	71261	59501	73603	
Transit	4361	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3016C1181383	10/23/2012	39	2	4	X038	FY24	363249	293820	226753	159736	114012	49327	69429	67067	67017	45724	64685	
Transit	4362	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3018C1181384	10/23/2012	39	2	4	X038	FY24	398134	319892	249183	181135	118667	47823	78242	70709	68048	62468	70844	
Transit	4363	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD301XC1181385	10/24/2012	39	2	4	X038	FY24	352966	281789	205731	145112	108325	48756	71177	76058	60619	36787	59569	
Transit	4364	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3011C1181386	10/24/2012	39	2	4	X038	FY24	375134	300198	226716	159436	105655	45468	74936	73482	67280	53781	60187	
Transit	4365	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3013C1181387	10/25/2012	39	2	4	X038	FY24	385972	310563	235683	172663	110870	41961	75409	74880	63020	61793	68909	
Transit	4366	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3015C1181388	10/25/2012	39	2	4	Y596	FY24	355998	295467	231343	165083	102158	47184	60531	64124	66260	62925	54974	
Transit	4367	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3017C1181389	10/25/2012	39	2	4	Y596	FY24	395246	320641	252105	185714	125057	52666	74605	68536	66391	60657	72391	
Transit	4368	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD3013C1181390	10/25/2012	39	2	4	Y596	FY24	257770	245057	233955	166597	105085	45353	12713	11102	67358	61512	59732	SERVICE
Transit	4369	Gillig	40' Transit Low floor Hybrid	2012	40'	15GGD301OC1181377	10/25/2012	39	2	4	X038	FY24	376142	311045	238592	168880	108981	40305	65097	72453	69712	59899	68676	
Transit	40401	BYD	K9M Electric	2014	40'	LC06S24RXE1000037	9/30/2014	32	2	4	VICH	FY26	114619	80805	47396	28565	8025	0	33814	33409	18831	20540	8025	
Transit	40402	BYD	K9M Electric	2014	40'	LC06S24R1E1000038	10/28/2014	32	2	4	VICH	FY26	118500	88113	54823	23936	6018	0	30387	33290	30887	17918	6018	
Transit	40814	BYD	K9M Electric	2018	40'	4B9KSLA66H2038505	4/3/2018	32	2	5	TIRCP#2	FY30	7724	NA	NA	NA	NA	NA	0	0	0	0	0	
Transit	40815	BYD	K9M Electric	2018	40'	4B9KSLA68H2038506	6/11/2018	32	2	5	TIRCP#2	FY30	1310	NA	NA	NA	NA	NA	0	0	0	0	0	
Transit	40816	BYD	K9M Electric	2018	40'	4B9KSLA6XH2038507	6/11/2018	32	2	5	TIRCP#2	FY30	1742	NA	NA	NA	NA	NA	0	0	0	0	0	
Transit	40817	BYD	K9M Electric	2018	40'	4B9KSLA61H2038508	6/11/2018	32	2	5	TIRCP#2	FY30	NA	NA	NA	NA	NA	NA	0	0	0	0	0	
Transit	40818	BYD	K9M Electric	2018	40'	4B9KSLA63H2038509	7/25/2018	32	2	5	TIRCP#2	FY30	NA	NA	NA	NA	NA	NA	0	0	0	0	0	
Transit	40819	BYD	K9M Electric	2018	40'	4B9KSLA6XH2038510	7/25/2018	32	2	5	TIRCP#2	FY30	NA	NA	NA	NA	NA	NA	0	0	0	0	0	
Transit	40820	BYD	K9M Electric	2018	40'	4B9KSLA61H2038511	7/25/2018	32	2	5	TIRCP#2	FY30	NA	NA	NA	NA	NA	NA	0	0	0	0	0	
Transit	40821	BYD	K9M Electric	2018	40'	4B9KSLA63H2038512	8/21/2018	32	2	5	TIRCP#3	FY31	NA	NA	NA	NA	NA	NA	0	0	0	0	0	

IN REVENUE SERVICE

Mode	Inventory	Make	Model	Year	Bus Length	VIN#	In Service Date	Ambulatory Capacity	W/chair Spaces	Condition	Original Funding Source	Estimated Replacement Date	Miles end on 6/30/2018	Miles end on 6/30/2017	Miles end on 6/30/2016	Miles end on 6/30/2015	Miles end on 6/30/2014	Miles end on 6/30/2013	miles ran FY18	miles ran FY17	miles ran FY16	miles ran FY15	mile ran FY14
Transit	40822	BYD	K9M Electric	2018	40'	4B9KSLA65H2038513	8/21/2018	32	2	5	TIRCP#4	FY32	NA	NA	NA	NA	NA	NA	0	0	0	0	0
Transit	4372	Gillig	40' Transit Low floor	2015	40'	15GGD2715F1185610	7/21/2015	39	2	5	FTA-5307	FY27	184801	110029	35344	0	0	0	74772	74685	35344	0	0
Transit	4373	Gillig	40' Transit Low floor	2015	40'	15GGD2717F1185611	7/21/2015	39	2	5	FTA-5307	FY27	266613	154258	78141	0	0	0	112355	76117	78141	0	0
Transit	4374	Gillig	40' Transit Low floor	2015	40'	15GGD2719F1185612	7/21/2015	39	2	5	FTA-5307	FY27	161429	109709	60903	0	0	0	51720	48806	60903	0	0
Transit	60701	BYD	ARTICULATED	2017	60'	4B9KCLA55H2038132	9/1/2017	39	2	5		FY29	33814	0	0	0	0	0	33814	0	0	0	0
Transit	60702	BYD	ARTICULATED	2017	60'	4B9KCLA57H2038133	10/24/2017	39	2	5		FY29	31575	0	0	0	0	0	31575	0	0	0	0
Transit	60703	BYD	ARTICULATED	2017	60'	4B9KCLA59H2038134	10/1/2017	39	2	5		FY29	24478	0	0	0	0	0	24478	0	0	0	0
Transit	60704	BYD	ARTICULATED	2017	60'	4B9KCLA50H2038135	10/1/2017	39	2	5		FY29	32171	0	0	0	0	0	32171	0	0	0	0
Transit	60705	BYD	ARTICULATED	2017	60'	4B9KCLA52H2038136	10/24/2017	39	2	5		FY29	29058	0	0	0	0	0	29058	0	0	0	0
Transit	60707	BYD	ARTICULATED	2017	60'	4B9KCLA56H2038138	2/14/2018	39	2	5		FY29	5013	0	0	0	0	0	5013	0	0	0	0
Transit	60708	BYD	ARTICULATED	2017	60'	4B9KCLA58H2038139	11/21/2017	39	2	5		FY29	624	0	0	0	0	0	624	0	0	0	0
Transit	60709	BYD	ARTICULATED	2017	60'	4B9KCLA54H2038140	11/21/2017	39	2	5		FY29	945	0	0	0	0	0	945	0	0	0	0
r	4736	MCI	D4500	2004	45'	2	6/1/2004	53	2	3	Y296	FY17	539238	493874	454400	420953	381489	347590	45364	39474	33447	39464	33899
r	4737	MCI	D4500	2004	45'	3	6/1/2004	53	2	3	Y296	FY17	441642	413685	377131	358525	336224	297642	27957	36554	18606	22301	38582
r	4738	MCI	D4500	2004	45'	4	6/1/2004	53	2	3	Y296	FY17	506550	464077	431533	396961	364225	328190	42473	32544	34572	32736	36035
r	4739	MCI	D4500	2004	45'	5	6/1/2004	53	2	3	Y296	FY17	518596	486810	449110	414839	381417	343703	31786	37700	34271	33422	37714
r	4740	MCI	D4500	2004	45'	6	6/1/2004	53	2	3	Y296	FY17	486438	462931	446433	410924	382703	347139	23507	16498	35509	28221	35564
r	4741	MCI	D4500	2004	45'	7	6/1/2004	53	2	3	Y296	FY17	540985	496397	447742	409273	374533	340799	44588	48655	38469	34740	33734
r	4742	MCI	D4500	2004	45'	8	6/1/2004	53	2	3	Y296	FY17	407768	370570	340322	304336	276448	242515	37198	30248	35986	27888	33933
r	4743	MCI	D4500	2004	45'	9	6/1/2004	53	2	3	Y296	FY17	556809	513749	468780	437623	399064	357905	43060	44969	31157	38559	41159
r	4744	MCI	D4500	2004	45'	0	6/1/2004	53	2	3	Y296	FY17	503732	454112	414895	370771	339074	352330	49620	39217	44124	31697	-13256
r	4745	MCI	D4500	2004	45'	1	6/1/2004	53	2	3	Y296	FY17	537094	502236	472698	434646	398129	355427	34858	29538	38052	36517	42702
r	4746	MCI	D4500	2004	45'	2	6/1/2004	53	2	3	Y296	FY17	405692	358936	329066	290435	253825	210821	46756	29870	38631	36610	43004
r	4747	MCI	D4500	2004	45'	3	6/1/2004	53	2	3	Y296	FY17	532306	498498	457373	419653	385489	345278	33808	41125	37720	34164	40211
r	4748	MCI	D4500	2004	45'	4	6/1/2004	53	2	3	Y296	FY17	536953	499675	459173	423107	391650	361545	37278	40502	36066	31457	30105
r	4749	MCI	D4500	2008	45'	0	12/6/2008	53	2	3	X054	FY20	424045	362516	309991	250606	218092	178905	61529	52525	59385	32514	39187
r	4750	MCI	D4500	2008	45'	1	12/6/2008	53	2	3	X054	FY20	364961	310238	259378	226187	182659	150949	54723	50860	33191	43528	31710
r	4751	MCI	D4500	2008	45'	2	12/6/2008	53	2	3	X054	FY20	374675	333746	291627	252240	209741	173983	40929	42119	39387	42499	35758
r	4752	MCI	D4500	2008	45'	3	12/6/2008	53	2	3	X054	FY20	343671	305586	266021	230794	202081	164016	38085	39565	35227	28713	38065
r	4753	MCI	D4500	2008	45'	4	12/6/2008	53	2	3	X054	FY20	364192	320496	281895	248923	211678	167928	43696	38601	32972	37245	43750
r	4754	MCI	D4500	2008	45'	5	12/6/2008	53	2	3	X054	FY20	380905	336528	295011	261478	227014	179399	44377	41517	33533	34464	47615
r	4755	MCI	D4500	2012	45'	1		53	2	4	Y799	FY24	211595	176432	141132	102560	67875	21598	35163	35300	38572	34685	46277
r	4756	MCI	D4500	2012	45'	2		53	2	4	Y799	FY24	233009	176803	132811	91550	58610	15493	56206	43992	41261	32940	43117
r	4757	MCI	D4500	2012	45'	3		53	2	4	Y799	FY24	226968	183914	145114	106370	67645	28140	43054	38800	38744	38725	39505
r	4758	MCI	D4500	2012	45'	4		53	2	4	Y875	FY24	242424	181985	139848	100707	67085	24812	60439	42137	39141	33622	42273
r	4759	MCI	D4500	2012	45'	5		53	2	4	Y875	FY24	181106	174820	132759	94225	66741	26802	6286	42061	38534	27484	39939
r	4760	MCI	D4500	2012	45'	6		53	2	4	Y875	FY24	237573	192007	156782	112868	70934	25889	45566	35225	43914	41934	45045
r	4761	MCI	D4500	2015	45'	5		53	2	4	Y968	FY27	113927	70646	28698	3637	0	0	43281	41948	25061	3637	0
r	4762	MCI	D4500	2015	45'	6		53	2	4	Y968	FY27	140485	98577	56004	16026	0	0	41908	42573	39978	16026	0
r	4763	MCI	D4500	2015	45'	7		53	2	4	Y968	FY27	129297	87724	45581	7426	0	0	41573	42143	38155	7426	0
r	4764	MCI	D4500	2015	45'	6		53	2	4	JARC	FY27	139641	80111	37738	0	0	0	59530	42373	37738	0	0
r	4765	MCI	D4500	2015	45'	7		53	2	4	JARC	FY27	143924	93694	44470	0	0	0	50230	49224	44470	0	0

Facility

Facility / Equipment \$50,000 +	Year Procured	Useful Life Benchmark in years	Replacement Year	Condition	Estimate Replacement Cost
AVTA office building Phase 1	2004	40	2044	4	\$ 25,000,000.00
AVTA office building Phase 2	2012	40	2044	4	\$ 15,000,000.00
AVTA Depot Charging System	2017	40	2057	5	\$ 5,000,000.00
AVTA Maintenance shop	2004	40	2044	4	\$ 10,000,000.00
Roof All Buildings	2012	20	2032	4	\$ 500,000.00
Plumbing	2004	40	2044	4	\$ 1,000,000.00
Electrical	2004	40	2044	4	\$ 1,000,000.00
HVAC	2004	10	2014	2	\$ 150,000.00
Facility Carpet	2017	10	2027	5	\$ 125,000.00
Fire supression	2004	40	2054	4	\$ 150,000.00
Solar Phase 1	2004	10	2014	4	\$ 50,000.00
Solar Phase 2	2009	10	2019	3	\$ 1,000,000.00
Solar Phase 3	2012	10	2022	4	\$ 1,000,000.00
Inground Lift Bay 10	2004	15	2019	3	\$ 70,000.00
Inground Lift Bay 11	2004	15	2019	3	\$ 70,000.00
Inground Lift Bay 12	2004	15	2019	3	\$ 70,000.00
Portable Lift set 1	2004	15	2019	3	\$ 70,000.00
Portable Lift set 2	2004	15	2019	3	\$ 80,000.00
Portable Lift set 3	2004	15	2019	3	\$ 80,000.00
Portable Lift set 4	2012	15	2027	4	\$ 70,000.00
Portable Lift set 5	2012	15	2027	4	\$ 70,000.00
Parallel Lift in Steam Bay	2004	15	2019	3	\$ 80,000.00
Bus Wash	2004	15	2019	2	\$ 600,000.00
Bus Parking Concrete	2004	25	2029	3	\$ 1,000,000.00
Office Desks	2004	20	2024	3	\$ 150,000.00
Canon high speed printer	2016	10	2026	5	\$ 75,000.00
Fuel Island	2004	25	2029	4	\$ 1,000,000.00
Cummins / Onan Depot back up Generator	2017	40	2057	5	\$ 680,000.00
Generac Facilities Generator	2004	40	2044	4	\$ 195,000.00

Facility

Notes
recoated in 2012 to prolong life
HVAC Controls obsolete, programing upgrade in FY 19
inverter replaced in 2016
Rotory Lift with electric buses we will replace with portable wheel lifts
Rotory Lift with electric buses we will replace with portable wheel lifts
Rotory Lift with electric buses we will replace with portable wheel lifts
Sefac Lift
Rotory Lift
Rotory Lift
Rotory Lift
Rotory Lift
this is in the steam bay, high maint.
slight signs of cracking in high traffic areas
switching to electric buses will prolong useful life
transfer switch built into depot charging system
includes Transfer switch



DATE: October 23, 2018

TO: BOARD OF DIRECTORS

SUBJECT: Task Order No. 6 to Duke Engineering and Associates, Inc., Under Master Contract #2017-41, for Final Design and Bid Specifications for eBus Charging Stations at City of Lancaster Parking / Metrolink Station

RECOMMENDATION

That the Board of Directors authorize the Executive Director/CEO to execute Task Order 6 for an amount of \$169,660, to Duke Engineering and Associates, Inc., Lancaster, CA, under Master Contract #2017-41, for final design and bid specifications for eBus charging stations at the City of Lancaster parking lot adjacent to the Metrolink Station on Sierra Hwy between Lancaster Blvd. and Ave I.

FISCAL IMPACT

Sufficient funds for this project have been included in the FY18 Business Plan to pay for these required services.

BACKGROUND

The Board approved three other WAVE (Wireless Advanced Vehicle Electrification, Inc.) infrastructure construction projects at the regular meeting held on February 2014. May 2016, AVTA released an RFP and awarded a subsequent contract to WAVE. Under this agreement, they are to deliver up to fifteen additional charging stations. Since that time, Duke Engineering was issued a 'notice to proceed' with Task Order Nos. 1 and 2. Task Order No. 1 implements three high power WAVE en-route charging stations at Sgt. Steve Owen Memorial Park. Task Order No. 2 implements three high power WAVE en-route charging stations at Palmdale Transit Center.

Task Order 6 is to finalize engineering and create plans, specifications and bid documents for construction of 4 WAVE en-route charging stations at the City of

Task Order 6 to Duke Engineering and Associates, Inc., Under Master Contract #2017-41, for Final Design and Bid Specifications for eBus Charging Stations at the Metrolink Station
October 23, 2018
Page 2

Lancaster Parking lot adjacent to the Metrolink Station on Sierra Hwy between Lancaster Blvd. and Ave I.

Staff evaluated Duke Engineering's proposal and pricing, which were found to be concise, fair and reasonable.

Prepared by:

Submitted by:

Mark Perry
Director of Operations and Maintenance

Macy Neshati
Executive Director/CEO

Attachment: A – Duke Engineering's Proposal

6/13/2018
18-05-006

NB 1 - ATTACHMENT A

Mark Perry
Antelope Valley Transit Authority
42210 6th Street West
Lancaster CA 93534
661-945-9445

Duke Engineering (“Consultant”) is pleased to submit this proposal (“agreement”) to AVTA (“Client”) to provide Professional Engineering services for the New Bus Charging Stations at APN: 3138-001-910, -906, -909.

PROJECT UNDERSTANDING:

Project will consist of a transit center development at the northerly end of the parking lot at the north east corner of Sierra Hwy and Lancaster Blvd. The project is to consist of a parking lot access route for the purposes of a bus stop facility, through which a series of inductive charging stations will be incorporated. Said project is to consist of repaving within the new transit center, driveway access approach reconstruction and pertinent utility expansion to support the new inductive charging stations.

Underground utility expansion will be planned for a total of 4 inductive charging pads, with 3 being installed within this phase. Site work will consist of concrete repaving throughout the transit center, curb/gutter and sidewalks for pedestrian access routes and storm water management.

Site reconstruction is anticipated for the existing driveway, and shall be proposed as a reconstructed concrete driveway accessing Sierra Hwy. Project scope will include agency coordination, construction documents, bid specifications and bid support as well as on-site support during construction for engineering oversight, survey, staking and testing as required.

SCOPE OF SERVICES A:

Task 1: Design Topographical Survey

Consultant will perform a ground based topographical survey utilizing Total Robotics and GPS survey systems. Consultant will locate all features within the project area.

Task 2: Site Plan

Consultant shall prepare a site plan per the City of Lancaster’s requirements. Site Plan shall show the layout of the buildings, parking, fire department access route, building setbacks, Trash Enclosure and Pertinent drainage and utility information.

Task 3: DRC Application Documents

Consultant shall prepare DRC Submittal package per the City of Lancaster's requirements.

SCOPE OF SERVICES B:

Task 1: Grading Plan

Consultant will prepare a grading plan for construction purposes. Plan to be prepared at a scale of 1"=40'. Said plan will show existing and proposed contours, proposed pad elevations, proposed curb and pavement grades, swale elevations and grades, slopes to existing ground at property line, parking lot grades and elevations and ADA path of travel. Any retaining wall design up to 4 feet in height is included. Pavement sections and details will be included. Any earthwork quantities will be calculated using recommendations from the Geotechnical report.

Task 2: Horizontal Control Plan

Consultant will prepare a Horizontal control plan to dimensionally locate any buildings, curbs, walks, islands, trash enclosures, parking lot design and any pertinent site details that require a dimensional location for construction.

Task 3: Composite Utility Plans

Consultant will prepare a composite utility plan to locate the proposed underground infrastructure, including proposed conduit runs from the proposed pad locations to the proposed charging pad locations.

Task 4: Project Coordination and Meetings

Consultant will attend meetings during the entitlement phase. This includes meetings and coordination with the City, County Waterworks, Client, and other consultants as deemed necessary.

Task 5: Edison Plan Coordination

Consultant shall prepare the Southern California Edison (SCE) plan check and design application and provide coordination for the electrical infrastructure design. It is assumed that SCE will provide the design for their electrical equipment including transformers, vaults and ancillary equipment from their point of connection to the main switch gear. Consultant shall prepare electrical engineering plans and single line diagrams from this main service equipment into the project site and service the project equipment.

Task 6: Electrical Plans

Consultant will prepare a set of electrical drawings and single line diagram to provide the required wire sizes, circuit breakers, and cabinet requirements. Electrical drawings will be used to coordinate with the utility provider and any required city permitting processes.

Task 7: Bid Specs & Engineering Estimates

Consultant will review and revise the Bid Specifications for the project site and assist with the proposal development with AVTA. Consultant shall also provide an engineering estimate to be used for budgetary purposes during the bidding phase of the project.

Task 8: Bid Assistance

Consultant will provide assistance during the bidding process to answer RFI's, verify proposed scopes of work, plan clarifications and any other information requests from the contractor, sub-contractors or AVTA.

Task 9: Traffic Signal Plans and Stripping Plans:

Duke Engineering will provide Traffic Signal Plans required due to the proposed intersection improvements at the intersection of Sierra Highway and Jackman Street. The noted intersection is being revised to a four-way intersection. The Traffic Signal design and plans will include the following tasks and plans:

- **Field Review:** Field work to define the existing conditions. Field review includes documenting features such as lane configurations, pavement delineation, existing signal equipment, above-ground utilities, curb/gutter, and sidewalk. Field observations will also include field measurements and intersection photos.
- **Traffic Signal Plan:** Traffic Signal plan based on the field review data and street improvement plans. The Traffic Signal Plan will conform to California Manual on Uniform Traffic Control Devices (California MUTCD), 2010 edition and the City of Lancaster requirements. (assumes 1 sheet at 20-scale).
- **Prepare signing and striping plans for the Sierra Highway and Jackman intersection.** (assumes 1 sheet at 40-scale).

SCOPE OF SERVICES C:

Task 1: Construction Staking

1. Horizontal Control and Vertical Control establishment and/or verification.
 - 1.1. Establish and maintain on-site control for construction purposes.
2. Underground Utilities
 - 2.1. Layout underground utilities for trenching and back filling operations.
 - 2.2. Locate underground locations for charging pad connections, and pedestal sweeps.
3. Fine Grading and Site Work
 - 3.1. Layout inductive charger concrete pad locations and housekeeping pad locations for concrete site work.

Task 2: Geotechnical Testing

Consultant shall provide compaction testing of prepared sub-grade and laboratory testing to verify relative compaction percent. Final results shall be presented in a compaction report. Consultant shall provide deputy inspection of reinforcing steel and monitoring of 4000psi concrete. Concrete test specimens shall be cast and tested in the laboratory.

SCHEDULE OF VALUES

Tasks	Lump Sum Fee
SCOPE A	
Task 1: Design Topo. Survey (15 Hrs Lic. Surveyor, 15 Hrs- 2 man crew.)	\$6,300
Task 2: Site Plan (20 Hrs Designer, 20 Hours Principle Engineer)	\$4,900
Task 3: DRC Application Documents (35 Hours Assoc. Planner)	<u>\$3,500</u>
SCOPE A SUBTOTAL	\$14,700
SCOPE B:	
Task 1: Grading Plan (50 Hrs Principle Engineer, 90 Hrs Designer)	\$16,050
Task 2: Horizontal Control Plan (10 Hrs Principle Engineer, 28 Hrs Designer)	\$4,100
Task 3: Composite Utility Plans (15 Hrs Principle Engineer, 45 Hrs Designer)	\$6,500
Task 4: Project Coordination & Meetings (60 Hrs Principle Engineer)	\$9,000
Task 5: Edison Plan Coordination (40 Hrs Principle Engineer)	\$6,000
Task 6: Electrical Plans (120 Hrs Staff Engineer)	\$11,400
Task 7: Bid Specs and Engineering Estimates (40 Hrs Principle Engineer)	\$6,000
Task 8: Bid Assistance (40 Hrs Principle Engineer)	\$6,000
Task 9: Traffic Signal Plans (200 Hrs Principle Engineer, 180 Hrs Designer)	<u>\$47,100</u>
SCOPE B SUBTOTAL	\$112,150
SCOPE C	
Task 1: Construction Staking	
Prevailing wages (100 Hrs Licensed Surveyor, 40 Hrs 2-Person Crew)	\$26,400
Task 2: Geotechnical Testing	
Field Testing and Inspection (80 Hrs Soil Technician, 30 hrs Deputy Inspector)	
Laboratory Test – Concrete, Asphalt and Soil (40 Hrs Soil Tech)	
Office Reporting (12 hrs Clerical)	<u>\$16,410</u>
SCOPE C SUBTOTAL	\$42,810
TOTAL	\$169,660

Additional Services

Any services not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates. Additional services we can provide include, but are not limited to, the following: Additional meetings with the Client and/or agency personnel as requested by the client or required to address unforeseen issues.

Municipal Review Fees and Permit Costs

Municipal review fees for the Entitlement phase for the Site Plan Review are estimated from the City's fee listing. Review fees for the grading and other improvement plans are based on grading yardages and estimated improvement costs, therefore, following fee estimates should be considered preliminary and are subject to change based on the results of the City's fee and bond estimate.



DATE: October 23, 2018

TO: BOARD OF DIRECTORS

SUBJECT: Transit Advisory Committee (TAC) Meeting Enhancement

RECOMMENDATION

That the Board of Directors approve staff's request to provide the Executive Director/CEO with the authority to set the TAC's meeting frequency, agenda, and scheduled dates.

FISCAL IMPACT

We anticipate greater staff productivity.

BACKGROUND

The authority to set the meeting frequency of the TAC is established by the Amended and Restated JPA - Bylaws on page 3 Section 5.0 Transit Advisory Committee which states in the third sentence:

"There is hereby established a Transit Advisory Committee ("TAC") for the purpose of providing advisory input to the Executive Director/CEO and the Board on public transportation issues. The Board shall determine the TAC's meeting frequency."

By delegating the Board's authority to set meeting frequency to the Executive Director/CEO, meetings can be scheduled for dates, times, and frequencies that coincide with the need to exchange information on relevant industry trends and developments.

Prepared and Submitted by:

Macy Neshati
Executive Director/CEO