



Regular Meeting of the Board of Directors

Tuesday, August 27, 2019

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:01 a.m.

PLEDGE OF ALLEGIANCE:

Director Underwood-Jacobs led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Angela Underwood-Jacobs, Director Michelle Flanagan, Director Richard Loa

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Underwood-Jacobs, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

J.D. Arbaugh spoke about the length of time it takes to travel from the Lancaster Post Office to Littlerock, a bus leaving the Palmdale Transportation Center before Metrolink passengers could make their connection, bus stops near 47th St. E. and Avenue S being too far from the intersection, and detours on the Route 52.

Director Hofbauer suggested including the stops at 47th St. E. and Avenue S on the bus stop improvement list and possibly installing turnouts.

Paul Andrews inquired when AVTA would implement the use of e-scooters and that the bus routes should have more than one bus in case of breakdowns.

Charlotte Baxter stated the bus switch outs are causing delays, many of the new operators are extremely rude, and the operators should know when to put down the ramp.

Norma U. thanked the Board for installing the bus stop on Avenue L and 10th St. W. She spoke about the lack of running time on the Route 50 schedule, and eliminating the morning, evening, and weekend stops at Kaiser Permanente on Avenue L when the facility is closed.

Michael Rives complimented the Route 1 service and the operators. He asked about AVTA's policy regarding the operator's role when a passenger falls on the bus. He stated bus benches need to be installed in front of Walmart and Buffalo Wild Wings on 10th St. W., Avenue M-8 and 50th St. W. and Avenue J-15 and 10th St. W.

Senior Director of Operations and Planning Martin Tompkins will address the concerns.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 RECOGNITION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR JULY 2019

Transdev Operations Manager Mike Sorensen presented plaques to the Operator of the Month Roy Lopez and Employee of the Month Nakia Moody.

SRP 2 BUS STOP IMPROVEMENTS

Executive Director/CEO Macy Neshati presented the report. The Board discussed the process and necessary criteria for a bus stop improvement.

SRP 3 MAINTENANCE KEY PERFORMANCE INDICATORS REPORT

Director of Fleet and Facilities Mark Perry presented the report. The Board discussed the propulsion fuel cost per mile. Mr. Perry will separate maintenance and fuel cost information in future reports.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JULY 23, 2019

Approve the Board of Directors Regular Meeting Minutes of July 23, 2019.

CC 2 FINANCIAL REPORT FOR JULY 2019

Receive and file the financial report for July 2019.

CC 3 GRANT STATUS REPORT

Receive and file the Grant Status Report.

CC 4 RESOLUTION NO. 2019-006, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE AGREEMENTS NECESSARY FOR THE BUS EXPANSION PROJECT WITH FUNDS FROM THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM FOR FISCAL YEAR 2019/2020 (FY 2020)

Adopt Resolution No. 2019-006, a Resolution authorizing the Executive Director/CEO to execute agreements necessary for the Bus Expansion project with funds from the California State of Good Repair Program for Fiscal Year 2019/2020 (FY 2020).

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 CONTRACT #2020-01 TO WEBB BUILDERS CONSTRUCTION FOR SERVER ROOM UPGRADES

Procurement and Contracts Officer Lyle Block presented the staff report. The Board discussed the submitted bid.

Motion: Authorize the Executive Director/CEO to execute Sole Respondent Contract #2020-01 for the server room upgrades at AVTA's Administration Facility to Webb Builders Construction, Lancaster, CA in the amount of \$314,260, plus applicable permit fees and sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO

Mr. Neshati provided an update regarding the Regional Transit Plan and increased ridership on Routes 1 and 8. He detailed AVTA and Transdev's response to the Los Angeles County Sheriff's incident on August 21 and complimented staff on implementing the largest electric fleet in North America.

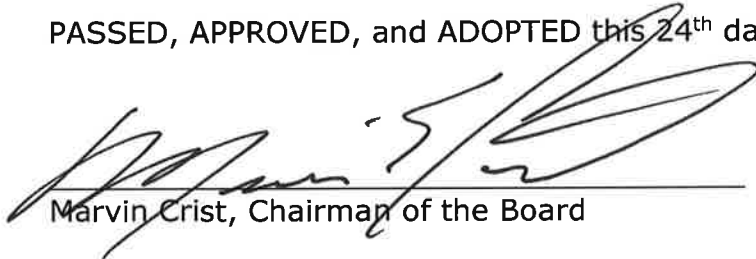
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business non-agenda Board items presented.

ADJOURNMENT:


Chairman Crist adjourned the meeting at 10:50 a.m. to the Regular Meeting of the Board of Directors on September 24, 2019 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 24th day of SEPTEMBER, 2019



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

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