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## **Regular Meeting of the Board of Directors**

**Tuesday, June 28, 2022**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

### **OFFICIAL MINUTES**

#### **CALL TO ORDER**

Chairman Crist called the meeting to order at 10:00 a.m.

#### **PLEDGE OF ALLEGIANCE**

Director Flanagan led the Pledge of Allegiance.

#### **ROLL CALL:**

##### Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan

#### **APPROVAL OF AGENDA**

##### **Motion: Approve the agenda as comprised.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

#### **PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Michael Rives complimented the AVTA on the bus wraps and its relationship with the Antelope Valley College (AVC). He requested that AVC informational brochures be placed on the buses. Chairman Crist directed Mr. Rives to coordinate with the Los Angeles County representatives, Vice Chair Knippel or Director Flanagan.

Anjie Preston expressed concerns with the Microtransit Pilot Program, including cancelled and rebooked rides, issues with passenger pickups and drop-offs, and

long wait times. She requested deferring the discontinuation of Routes 50, 51, and 52 until improvements have been made to the program. She thanked the staff members who met with her to resolve her concerns.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 PRESENTATION TO ANTELOPE VALLEY TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH**

AV Transit Management President Art Minasyan presented the award to Luis Amalbert.

**SRP 2 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT**

Mr. Minasyan presented the report. The Board discussed why trips are rebooked, average customer wait times, and types of complaints.

**SRP 3 LEGISLATIVE REPORT FOR JUNE 2022**

Chief Financial Officer Judy Vaccaro-Fry reported on pending state legislation, California's Fiscal Year (FY) 2022/2023 Budget, available Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) funding, proposed federal gas tax holiday, FY 2022/2023 federal appropriations, and FY 2021/2022 Los Angeles County Metropolitan Transportation Authority's appropriations for the AVTA.

**SRP 4 OPERATIONS KPI REPORT**

Director of Operations and Maintenance Esteban Rodriguez presented the report. The Board discussed complaints, on-time performance, and the impact on AVTA's ridership following the recent work stoppage.

**SRP 5 MAINTENANCE KPI REPORT**

Operations Analyst Joseph Sanchez presented the report. The Board discussed the maintenance cost per mile by fleet and the bus type that is most economical to operate. A peer average line will be added to the graph showing the average miles between service interruptions.

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MAY 24, 2022**

Approve the Board of Directors Regular Meeting Minutes of May 24, 2022.

**CC 2 FINANCIAL REPORT FOR MAY 2022**

Receive and file the Financial Report for May 2022.

**CC 3 AMENDMENT NO. 1 FOR SOLE SOURCE CONTRACT #2021-35 WITH PINNACLE PETROLEUM FOR BULK FUEL SUPPLY AND DELIVERY**

Authorize the Executive Director/CEO to execute Amendment No. 1 for Sole Source Contract #2021-35 with Pinnacle Petroleum, Inc., of Huntington Beach, CA, for an additional amount of \$100,000 and a six-month time extension to complete AVTA's conversion of its diesel fleet to a battery-electric fleet.

**Motion: Approved the Consent Calendar.**

Moved by Vice Chair Knippel, seconded by Director Malhi

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 FY 2023 PROPOSED BUDGET**

Ms. Vaccaro-Fry presented the staff report. The Board discussed the average cost per kilowatt to charge the buses through Lancaster Choice Energy.

**Motion: Approve the FY 2023 Proposed Budget.**

Moved by Vice Chair Knippel, seconded by Director Loa

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**NB 2 LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TRIENNIAL PERFORMANCE REVIEW FINAL REPORT FOR FISCAL YEARS 2018/2019, 2019/2020, 2020/2021**

Ms. Vaccaro-Fry presented the staff report.

**Motion: Receive and file the LACMTA Triennial Performance Review Final Report for the period covering July 1, 2018 through June 30, 2021 (FY 2019 – FY 2021).**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**NB 3 RATIFY SOLE RESPONDENT CONTRACT #2022-56 TO ANTELOPE VALLEY CHEVROLET FOR FOUR BATTERY ELECTRIC SUPPORT VEHICLES**

Procurement and Contracts Officer Lyle Block presented the staff report.

**Motion: Authorize the Executive Director/CEO to ratify Sole Respondent Contract #2022-56 with Antelope Valley Chevrolet, Lancaster, CA, to purchase four battery-electric support vehicles for an amount not to exceed \$145,999.28, including applicable sales tax.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**NB 4 LEASE AGREEMENT FOR THREE (3) 40-FOOT BYD BUSES**

Mr. Block presented the staff report.

**Motion: Authorize the Executive Director/CEO to execute a lease agreement with BYD for a quantity of three 2017 40-foot buses for a period of three years.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**NB 5 SOLE SOURCE CONTRACT #2022-53 TO GFI GENFARE AND #2022-54 TO CUBIC TRANSPORTATION SYSTEMS, INC. FOR FAREBOX EQUIPMENT AND PARTS**

Fleet Maintenance Manager Vincent San Nicolas presented the staff report. Executive Director/CEO Martin Tompkins explained the cost-savings procurement that Mr. San Nicolas orchestrated to purchase used farebox shells saving the AVTA over \$200,000. The Board directed Mr. Tompkins to develop an Employee Cost-Savings Incentive Program.

**Motion: Authorize the Executive Director/CEO to execute two contracts: 1) #2022-53 with GFI Genfare (Attachment A), for an amount of \$24,304.80, plus applicable taxes and freight; and 2) #2022-54 with CUBIC Transportation Systems, Inc. (Attachment B), for an amount of \$358,732.50, plus applicable taxes and freight. These combined contracts will provide the necessary equipment and parts to produce 25 operational fareboxes, which will be placed into new buses.**

Moved by Vice Chair Knippel, seconded by Director Loa

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

## **NB 6 JURISDICTIONAL CONTRIBUTIONS**

Mr. Tompkins presented the staff report. Los Angeles County Representative Dianne Knippel agreed that the county supported the study; however, county staff has some concerns and questions regarding the resolution of the recommendation and takes a few exceptions to the results of the study. She added the county agreed to increase its share for the next fiscal year but wants to work with the AVTA staff during the year to understand the details of the calculation.

Chairman Crist stated that AVTA spent \$55,000 on a study at the county's request, which resulted in a favorable outcome for the cities of Lancaster and Palmdale. He added that county staff tried to meet with the contractor without AVTA staff in attendance and suggested they tried to intimidate him into changing his opinion. Vice Chair responded that she could not substantiate this statement since she was not privy to those conversations.

Chairman Crist stated the county would be receiving about \$7.5 million through the state's Transportation Development Act Article 8 funds from LA Metro. He asked them to contribute some of those funds for transportation needs to make it an even split amongst the Board. He added that the county votes on an equal share basis but does not participate financially on an equal share basis.

Vice Chair Knippel responded that county staff is willing to work during the next year to address this concern adding that the original JPA did not specify a dollar value of fair shares. The county will participate this year based on some of the study's recommendations. After that, if there is a true fair share change, the JPA will require updating.

Director Hofbauer noted that AVTA has put a lot of effort toward increasing services in the unincorporated east Antelope Valley. He expressed his constituents' frustration that, on a daily basis, they are getting back about 25 cents on the dollar for their taxes and fees paid to the county that go over the hill and end up in the abyss. Waiting another year is not tolerable.

Chairman Crist stated the county pays the City of Santa Clarita \$3.1 million for 200 county miles compared to \$653,708 for 1,200 miles paid in the Antelope Valley, which is six times the jurisdictional miles that Santa Clarita has but receives six times less. The Stantec report recommends that the jurisdictions meet at the end of the year, figure out the cost for the AVTA to run, make a recommendation to the jurisdictions and send them the bill.

There was no response when Chairman Crist asked if anyone from the county wanted to speak.

**Motion: Accept, adopt and implement Stantec Consulting Services' findings and recommendation that the Los Angeles County's jurisdictional share be increased for a one-year period effective July 1, 2022 through June 30, 2023.**

Moved by Director Loa, seconded by Director Malhi

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried with 4 ayes and 2 abstentions.

Vote: Motion carried (4-0-2-0)  
Ayes: Chairman Crist, Directors Hofbauer, Loa, Malhi  
Nays: None  
Abstain: Vice Chair Knippel and Director Flanagan  
Absent: None

#### **CLOSED SESSION (CS):**

#### **PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

General Counsel Allison Burns presented the items to be discussed in Closed Session.

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)  
Significant exposure to litigation (two potential cases)
- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)  
Consideration of whether to initiate litigation (one potential case)
- CS 3 Public Employee Performance Evaluation – Pursuant to Government Code Sections 54954.5 (e) and 54957(b))  
Title: Executive Director/CEO

#### **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 11:19 a.m.

#### **RECONVENE TO PUBLIC SESSION**

The Board reconvened to Public Session at 11:46 a.m.

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

General Counsel Burns stated the Board discussed CS 3 and gave direction; there was no reportable action.

**REPORTS AND ANNOUNCEMENTS (RA):**

**RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO**

Mr. Tompkins provided an update regarding the transition from Transdev Services, Inc. to MV Transportation Inc. for contracted transit operations and maintenance services. He thanked the Board members, General Counsel Burns, and staff for their assistance during the transition.

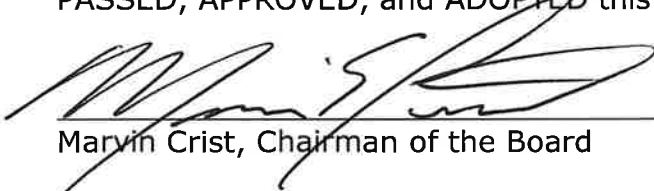
**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no miscellaneous business items presented.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:51 a.m. to the Regular Meeting of the Board of Directors on July 26, 2022, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 26<sup>th</sup> day, of JULY 2022.

  
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Marvin Crist, Chairman of the Board

ATTEST:

  
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Karen S. Darr, Clerk of the Board

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