



**Regular Meeting of the Board of Directors**

**Tuesday, May 27, 2014**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California, 94534  
[www.avta.com](http://www.avta.com)

**AGENDA**

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Chairman Norm Hickling, Vice Chairman Marvin Crist, Director Tom Lackey, Director Steve Hofbauer, Director Dianne Knippel and Director Sandra Johnson

**APPROVAL OF AGENDA**

**PUBLIC BUSINESS FROM THE FLOOR:**

If you wish to address the AVTA Board on any agenda item but are unable to stay until the item is called, your comments may be made at this time. Please give your completed Speaker Card (available as you enter the Community Room) to the Clerk of the Board. Speaking clearly, state and spell your name for the record. Each speaker is limited to three (3) minutes.

**MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:**

This portion of the meeting allows the public the opportunity to address the Board of Directors of the Antelope Valley Transit Authority on non-agenda items that are within the Board's subject matter jurisdiction. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items.** Your matter will be referred to the Authority's Executive Director for follow-up. Individual speakers are limited to three (3) minutes each.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require Board action.**

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR APRIL – HECTOR FUENTES, VEOLIA TRANSPORTATION

SRP 2 RECOGNITION OF BRENDA GAMLOWSKI FOR HER SERVICE AS AN AVTA TRANSIT ADVISORY COMMITTEE MEMBER - JULIE AUSTIN

SRP 3 FEDERAL LEGISLATIVE UPDATE FOR MAY 2014 –JUDY VACCARO-FRY

*Recommended Action: Receive and file the Federal Legislative Update for May 2014.*

SRP 4 STATE LEGISLATIVE UPDATE FOR MAY 2014 – WENDY WILLIAMS

*Recommended Action: Receive and file the State Legislative Update for May 2014.*

SRP 5 FY14 THIRD QUARTER KEY PERFORMANCE INDICATORS REPORT - JANUARY 1 – MARCH 31, 2014 – DIETTER ARAGON

*Recommended Action: Receive and file the FY14 Third Quarter Key Performance Indicators Report for the period covering January 1 through March 31, 2014.*

**CONSENT CALENDAR (CC):** Items 1 through 4 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR APRIL 22, 2014 AND MAY 12, 2014  
– KAREN DARR

*Recommended Action: Approve the Board Meeting minutes for April 22, 2014 and May 12, 2014.*

CC 2 FINANCIAL REPORTS – MARCH AND APRIL 2014 – COLBY KONISEK

*Recommended Action: Receive and file the Treasurer's Report for the month ended March 31, 2014; the Payroll History Report for the three months ended April 30, 2014; the Expenditure Report for the month ended April 30, 2014; the Interim Financial Statement for the nine months ended March 31, 2014; and the Fiscal Year-to-Date Budget versus Actual Report for month ended March 31, 2014.*

CC 3 FY14 THIRD QUARTER CAPITAL RESERVES REPORT - JANUARY 1 – MARCH 31, 2014  
– COLBY KONISEK

*Recommended Action: Receive and file the FY14 Third Quarter Capital Reserves Report for the period covering January 1 through March 31, 2014.*

CC 4 FY14 THIRD QUARTER GRANT STATUS REPORT - JANUARY 1 – MARCH 31, 2014 –  
JUDY VACCARO-FRY

*Recommended Action: Receive and file the FY14 Third Quarter Grant Status Report for the period covering January 1 through March 31, 2014.*

**NEW BUSINESS (NB):**

NB 1 PROPOSED SALARY RANGES AND CLASSIFICATIONS EFFECTIVE JUNE 1, 2014 –  
JULIE AUSTIN

*Recommended Action: Approve the revised salary ranges and classifications for AVTA staff, effective June 1, 2014 as shown on Attachments A and B.*

NB 2 ADOPTION OF PROPOSED FY15 BUSINESS PLAN AND AUTHORIZATION TO SOLICIT  
PUBLIC INPUT ON FARE RESTRUCTURING SCENARIOS – COLBY KONISEK

*Recommended Action: 1) Adopt the Proposed FY15 Business Plan; and 2) Authorize staff to solicit public input on several fare restructuring scenarios.*

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):**

CS 1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)  
TITLE: EXECUTIVE DIRECTOR

**RECESS TO CLOSED SESSION**

**RECONVENE TO PUBLIC SESSION**

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Executive Director's Report

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

**ADJOURNMENT:**

Adjourn to the Regular Meeting of the Board of Directors on June 24, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

**The Agenda was posted by 5:00 p.m. on May 22, 2014 at the entrance to the Antelope Valley Transit Authority, 42210 6<sup>th</sup> St. West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2258.



SRP 1

**VEOLIA EMPLOYEE OF THE MONTH AND OPERATOR OF THE MONTH**



SRP 2

**RECOGNITION OF BRENDA GAMLOWSKI  
FOR HER SERVICE AS AN AVTA TRANSIT ADVISORY COMMITTEE MEMBER**



**DATE:** May 27, 2014  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** Federal Legislative Update for May 2014

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## RECOMMENDATION

That the Board of Directors receive and file the Federal Legislative Update for May 2014.

## FISCAL IMPACT

There is no fiscal impact at this time.

## BACKGROUND

Surface Transportation Reauthorization: On May 15<sup>th</sup>, the Senate Environment and Public Works (EPW) Committee unanimously approved its draft of a six-year \$265 billion transportation bill. The bill would keep federal highway funding at MAP-21 levels with annual inflationary adjustments.

The bill, however, does not address transit infrastructure or the issue of how to make up the more than \$100 million shortfall in the Highway Trust Fund. This bill must still be taken to other committees before it is passed by the Senate.

GROW AMERICA ACT: The President's Budget proposal, now known as the GROW AMERICA Act, will increase average transit spending by nearly 70 percent annually by investing \$72 billion over four years into transit systems and expand transportation options. The Act will enable the expansion of new projects, such as light rail, street cars, and bus rapid transit, in suburbs, fast-growing cities, small towns, and rural communities, while still investing in existing transit systems. The bill proposes support through Highway Trust Fund revenues, as well as revenues from corporate tax reform. On the spending side, the Grow America Act proposes:

- \$199 billion for highways/safety (an increase of 22 percent over FFY14 enacted levels);
- \$72 billion for the Federal Transit Administration (an increase of 69 percent over FFY14);
- \$5 billion for TIGER grants (up 108 percent from the FFY14 level);
- \$3 billion for the Federal Motor Carrier Safety Administration (up 32 percent);

- \$3.7 billion for the National Highway Traffic Safety Administration (up 12 percent); and
- \$19 billion for the Federal Railroad Administration (an increase of 243 percent, due to \$9.5 billion set aside for a new Rail Service Improvement Program, which received no funding in FFY14).

TIGER: The Department of Transportation (DOT) announced that it has received 797 TIGER grant applications, totaling \$9.5 billion. Congress has appropriated \$600 million this year for TIGER grants. Last year, the Department of Transportation received 585 grant applications.

Transit Commuter Bill: On May 13<sup>th</sup>, the Senate agreed by a vote of 96-3 to bring legislation to the Senate floor that would extend the tax breaks which expired at the end of the 2013 calendar year, which included the Transit Commuter Bill. The Senate was unable to reach an agreement on a further procedural vote, as both parties continued to negotiate over amendments to be considered during Senate floor consideration.

**ALIGNMENT WITH STRATEGIC DIRECTIVES:**

This report aligns with AVTA's strategic directive of increasing understanding of regional, state, and federal issues by staff and Board.

Prepared by:

Submitted by:

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Judy Vaccaro-Fry  
Grants Administrator

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Julie M. Austin  
Executive Director



**DATE:** May 27, 2014  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** State Legislative Update for May 2014

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### RECOMMENDATION

That the Board of Directors receive and file the State Legislative Update for May 2014.

### FISCAL IMPACT

No fiscal impact at this time.

### BACKGROUND

A matrix of pertinent state legislation is attached (Attachment A). Discussion of key legislation is included below.

**Governor's May Revise** - Governor Jerry Brown released the May revision to his proposed FY15 Budget on May 13. The revision updates revenue projections and department spending initially proposed in the Governor's January budget. The state's revenue projections increased by \$2.4 billion; however, the latest proposal does not include a significant funding increase to either the transportation or Cap and Trade allotments.

In January, the Governor's Proposed Budget recommended the following with regard to FY15 transportation spending:

- \$373.1 million in State Transit Assistance (STA) program funds for transit operators statewide.
- \$1.1 billion in Proposition 1B funding, including the full appropriation of \$793 million in Public Transportation Modernization.
- Improvement and Service Enhancement Account funds for transit capital, and \$160 million for intercity rail.
- \$300 million in Cap and Trade funding for rail modernization (\$50 million for urban, commuter and heavy rail/ intercity rail transit agencies and \$250 million for the High-Speed Rail Authority).

- \$100 million in Cap and Trade funding for the Strategic Growth Council for the implementation of SB 375 sustainable communities strategies.
- \$200 million in Cap and Trade funding for clean vehicle programs, including zero-emission bus technology.
- \$351 million in General Fund loan repayments from previous dollars taken out of transportation programs, with an emphasis on state highways and local streets & roads.

The Governor's May Revise does include a slight increase in funding for the STA program in the current and upcoming budget years:

- \$400.8 million for FY14 (January Budget was \$389.8 million)
- \$379.4 million for FY15 (January Budget was \$373.1 million)

**AVTA Digital Signage Legislation** - Senate Bill 1134 (Knight R) passed the Senate Transportation and Housing Committee on April 29, after being amended to place conditions on the program's activation. The amendment would allow AVTA to proceed with the demonstration project if UC Irvine fails to install 12 digital signs on its buses by March 1, 2015. The bill's author, Senator Steve Knight, is hopeful UC Irvine will not install all 12 digital signs by the deadline as the cost of each is approximately \$50,000. The amended legislation also passed on the Senate floor and had its first reading in the Assembly on May 15.

**Three Position Bike Racks** – Assembly Bill 2707 (Chau D) was originally written to authorize the Los Angeles County Metropolitan Transportation Authority to install bike racks that hold three rather than just two bikes. The legislation has been amended to include all public transit buses in the State of California. The legislation seeks to increase the length a bike rack can protrude from a bus from 36 to 40 inches and the length a bike can protrude from the bus from 42 to 46 inches. If this legislation were to pass, AVTA could improve its customer service to bicyclists. Currently, AVTA is challenged to meet the demand for bike rack space and would benefit by installing new racks that held more bikes.

**Disadvantaged Small Communities** – Senate Bill 990 (Vidak R) would require 5% of regional transportation funds that are programmed through the State Transportation Improvement Program (STIP) be used to benefit disadvantaged small communities. SB 990 defines a "small disadvantaged community" as a city or census area that has a population of less than 25,000 people and has a household median income less than 80% of the statewide average. The funding would be restricted for transportation improvement projects. Communities such as Littlerock and Lake Los Angeles would likely qualify as small disadvantaged communities.

**ALIGNMENT WITH STRATEGIC DIRECTIVES:**

This report complies with AVTA's strategic directive of increasing understanding of regional, state, and federal issues by staff and Board.

Prepared by:

Submitted by:

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Wendy Williams  
Marketing Manager/PIO

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Julie M. Austin  
Executive Director

Attachment: A – 2014 Transit-Related State Legislation Matrix

**ATTACHMENT SRP 4.A**

**2014 Transit-Related State Legislation**

<b>BILL # AUTHOR</b>	<b>TOPIC</b>	<b>SUMMARY</b>	<b>STATUS</b>	<b>CTA POSITION</b>	<b>AVTA POSITION</b>
<b>AB 1720</b>  Richard Bloom (D)	Bus Axle Weight	Extends current exemptions regarding excessive bus axle weight through to January 1, 2016. Allows a transit operator to procure a bus that exceeds weight restrictions if the bus weighs the same or less than the one it is replacing or if the transit operator is incorporating a new fleet class into its inventory and its governing board makes certain findings.	<b>Passed Assembly Floor 5/8/2014</b>  <b>First Reading in Senate 5/8/2014</b>  <b>Referred to Senate Rules Committee 5/8/2014</b>	Support	Watch
<b>AB 2707</b>  Ed Chau (D)	Vehicles: Length Limitations,  Buses: Bicycle Transportation Devices	This bill would allow public transit agencies to install and use three-position bicycle racks.	<b>Passed on Assembly Floor 4/30/2014 (Y:74, N: 0, A: 5)</b>  <b>Referred to Senate Committee on Transportation and Housing 5/15/2014</b>	Support	Watch
<b>SB 990</b>  Andy Vidak (R)	Transportation Funds: Disadvantaged Small Communities	SB 990 would require 5% of regional transportation funds that are programmed through the State Transportation Improvement Program (STIP) to be used for projects benefitting disadvantaged small communities. The bill would also require 5% of the Local Transportation Funds be dedicated to	<b>Senate Transportation and Housing Committee</b>  <b>Failed Vote on 4/29/2014 (Y: 3, N: 8, A: 0)</b>  <b>Granted Reconsideration in Second Hearing</b>	Watch	Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		<p>projects that benefit disadvantaged small communities, but these funds shall not supplant LTF funds that would have normally been allocated to benefit a disadvantaged community prior to this bill. SB 990 defines a "small disadvantaged community" to be a city or census area that has a population of less than 25,000 people and has a household median income less than 80% of the statewide average.</p>			
<p><b>SB 1122</b>  Fran Pavley (D)</p>	<p>Sustainable Communities: Strategic Growth Council.  Cap and Trade Auction Revenue Proposal</p>	<p>SB 1122 creates two funding programs for Cap and Trade auction revenue. One for the Strategic Growth Council to administer grants to local agencies for implementing sustainable communities and other greenhouse gas reduction plans. The second pot of funds would be allocated to MPOs on a per capita basis to be used for competitive grants for projects within the region. The regional grants would be awarded pursuant to guidelines adopted by the Strategic Growth Council. The bill lists the types of eligible projects for the regional funds,</p>	<p><b>Passed Senate Appropriations 5/15/2014</b>  <b>Passed Senate Transportation and Housing 4/29/2014</b>  <b>Passed Senate Environmental Quality 4/2/2014</b>  <b>Currently in Senate Appropriations Suspense File 5/19/2014</b>  <b>Hearing Set for 5/23/2014</b></p>	<p>Watch</p>	

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		which include funding for public transportation operations, maintenance, and capital costs.			
<b>SB 1134</b>  Steve Knight (R)	Digital Advertising Signs on AVTA Buses	This bill would allow AVTA to display digital advertising signs on the sides of its buses. This would be a second demonstration program in the State of California which currently prohibits digital signs on public transit. The bill requires AVTA to submit a report on traffic safety impacts related to digital bus advertising. If passed, the bill would be conditional on UC Irvine failing to install 12 digital signs by March 1, 2015.	<b>Amended in Senate Transportation and Housing Committee Passed 4/29/2014 (Y: 10, N: 1, A: 0)</b>  <b>Passed Senate Floor Vote 5/15/2014 Y: 28, N: 7, A: 5)</b>  <b>Read First Time in Assembly Held at Desk 5/15/2014</b>	Watch	Support
<b>SB 1156</b>  Senate President Pro Tem Darrell Steinberg (D)	Carbon Tax Law of 2014	Would impose a tax on fossil fuels to be paid by producers.  The money collected from the new tax is proposed to be spent on a state Earned Income Tax Credit for low income families (approximately two-thirds), as well as a "21st century mass transportation system."	Legislation withdrawn by author 4-14-14  <b>Dead</b>		
<b>SB 1204</b>  Ricardo Lara (D)	California Clean Truck, Bus, and Off-Road Vehicle	This bill creates a California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program.	<b>Passed Senate Appropriations 5/19/2014</b>  <b>Passed Senate</b>		Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
	and Equipment Technology Program.	The purpose of this bill is to use Cap & Trade auction revenue to fund the development, demonstration, and commercial deployment of zero-and near-zero emission trucks, buses, and off-road vehicles. In particular this bill would create a large scale zero emission bus demonstration program aimed at making zero emission bus technology commercially available.	<p><b>Environmental Quality</b> 4/21/2014</p> <p><b>Passed Senate Transportation and Housing</b> 3/27/2014</p> <p><b>Currently in Senate Appropriations Suspense File</b> 5/19/2014</p> <p><b>Hearing Set for</b> 5/23/2014.</p>		
California Road Repairs Act of 2014 Version 2013-045  Constitutional Amendment	Creates a New Property Tax on Vehicles	The proposed initiative has been submitted jointly by Transportation California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repair and for transit capital programs. Contains a clause that would protect revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.	<p><b>The Legislative Analyst's Office (LAO) has released its analysis.</b></p> <p><b>Authors are still deciding whether to collect the 807,000 signatures needed to place the initiative on the ballot.</b></p> <p><b>Level of voter support is under analysis.</b></p>	Support	Watch
California Road Repairs Act of 2014	Creates a New Property Tax on Vehicles	The proposed initiative has been submitted jointly by Transportation	<b>The Legislative Analyst's Office (LAO) has</b>	Support	Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
Version 2013-046  Constitutional Amendment		California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repair and for transit capital programs. <b>This version does not contain a clause that would protect revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.</b>	released its analysis.  <b>Authors are still deciding whether to collect the 807,000 signatures needed to place the initiative on the ballot.</b>  Level of voter support is under analysis.		
SCA 4  Carol Liu (D)	Local Government Transportation Projects  Special Taxes: Voter Approval.	SCA 4 has been amended to require a percentage of the sales tax revenue be used for projects that reduce Greenhouse Gas emissions from transportation sources, and that a portion of the funds used on state highway projects be given to the state for future maintenance needs. This measure would amend the Constitution to lower the voter approval threshold to 55% for the imposition, extension, or renewal of a local tax for transportation projects. SCA 4 was amended to require a local measure to include the following in	Senate Committee on Appropriations. 8/29/2013  Constitutional Amendments are exempt from deadlines in their house of origin.		

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		<p>order to be approved with a 55% vote:</p> <ul style="list-style-type: none"> <li>• Includes a specific list of projects and programs that will be funded and limits the use of the funds for those purposes;</li> <li>• Includes a requirement for annual audits; and</li> <li>• Requires the creation of a citizens' oversight committee.</li> </ul>			
<p><b>SCA 8</b>  Ellen Corbett (D)</p>	<p>Local Government Transportation Projects</p> <p>Special Taxes: Voter Approval.</p>	<p>SCA 8 is another measure that would amend the Constitution to lower the voter approval threshold to 55% for the imposition, extension, or renewal of a local tax for transportation projects. SCA 8 was also amended to require a local measure to include the following in order to be approved with a 55% vote:</p> <ul style="list-style-type: none"> <li>• Includes a specific list of projects and programs that will be funded and limits the use of the funds for those purposes;</li> <li>• Includes a requirement for annual audits; and</li> <li>• Requires the creation of a citizens' oversight committee.</li> </ul>	<p><b>Senate Committee on Appropriations. 8/29/2013</b></p> <p><b>Constitutional Amendments are exempt from deadlines in their house of origin.</b></p>		



**DATE:** May 27, 2014

**TO:** BOARD OF DIRECTORS

**SUBJECT:** FY14 Second Quarter Key Performance Indicators Report - January 1 – March 31, 2014

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#### **RECOMMENDATION**

Receive and file the second quarter Key Performance Indicators report for January 1 – March 31, 2014.

#### **SUMMARY**

The key performance indicators report provides an analysis of Antelope Valley Transit Authority's (AVTA) main goals. Data is collected from a variety of sources such as the farebox, contractor reports, and financial performance reports.

#### **ANALYSIS**

AVTA's fixed route local and commuter performance is based on several key indicators. These include total monthly ridership, vehicle service hours, fare revenues, and total operating expenses. Following are highlights of the system performance and indicators correlating to each respective goal.

**Boardings** – A total of 2.7 million boardings have been recorded through the third quarter of FY14. Overall boardings reflect an increase of almost 3.3% (88,657) when compared to the previous fiscal year's year-to-date (YTD) results. Although local service makes up the largest increase in boardings (+56,506), we continue to experience an increase in commuter boardings at 32,506 or 15.3% above the FY13 commuter total. The increase in commuter ridership is due largely to the fact that AVTA commuter fares remain considerably lower than Metrolink fares, and we are seeing an increase in student ridership. In addition, the service is faster and more direct to downtown than Metrolink.

**Fare Revenue** – System-wide fare revenues collected during the third quarter of FY14 totaled \$3.6 million, an increase of 1.11% (\$40,000) when compared to the third quarter of FY13. Although local passenger boardings increased by almost 57,000, the continued

rise in free boardings has caused a decrease of 4% (-\$66,247) in local fare revenue YTD. Revenues from our commuter fares increased by 6% increase (\$105,800) when compared to the FY2013 YTD results.

**Operating Expenses** – Year to date, expenditures totaled \$14.8 million, a 4.8% increase over FY13. In addition to the annual contract increase of 3% percent for fixed route services there were additional expenses for legal services and consulting fees when compared to the previous fiscal year.

**Goal 1 – Operate a Safe Transit System** – This is measured by the number of preventable accidents for every 100,000 miles of fixed route operation.

Accidents [Target - .90 preventable accidents/100,000 miles] – Through the third quarter of FY14 there were only two preventable accidents recorded, one of which occurred during non-revenue service. Preventable accidents per 100,000 miles continue to be lower than the performance target of .90 (lower is better). The average of 0.38 preventable accidents per 100k miles is a 15% improvement over the previous fiscal year-to-date results.

**Goal 2 – Provide Outstanding Customer Service** – This is measured by complaints per 100,000 boardings, schedule adherence, average hold time, and average miles between service interruptions.

Customer Complaints [Target – 10.0 complaints/100,000 boardings] – Through the third quarter, complaints recorded per 100,000 boardings continue to be below the performance target (10.0) at 7.19 and reflect an improvement of 64% over the previous fiscal YTD results. It should be noted that complaints gathered in the previous fiscal year included valid and non-valid complaints, so this comparison is somewhat skewed. Ongoing service refinements throughout the fiscal year continue to help drive these complaints down.

Schedule Adherence [Target - 96%] – Approximately 5,600 timepoint checks were conducted by our road supervisors through the third quarter, producing an average on-time performance (OTP) of 96.8% YTD. The most frequent delays have occurred on commuter lines, specifically the 785 and 787 routes. Heavy traffic and longer loading times attributable to increased ridership are largely responsible. In the upcoming service change we will be including two additional trips for both the 785 and 787 commuter service in order mitigate service increases. We have similar conditions on local transit routes 1, 4, 11 and 12 during the afternoons when passenger loads are higher.

Average Hold Time [Target – 1:10 minutes] – One minute, three seconds was the average hold time recorded YTD, just below the performance target of one minute ten seconds. This is an improvement of 34% (34 seconds) over the FY13 third quarter

average hold time of one minute 41 seconds. Of the 47,946 calls received during the third quarter, 5,491 were abandoned before they could be answered by a customer service representative.

Average Miles Between Service Interruptions [Target – 12,000 Miles] – A total of 2.3 million miles have been operated since the beginning of the fiscal year (775,000 during the third quarter), with an average of 14,058 miles between service interruptions. This is an 8% improvement when compared to the previous fiscal year. The average age of our fleet is higher now with the 15 hybrid buses and new commuter buses. Fleet age is a major contributor to the continued improvements of this indicator, as newer buses have fewer breakdowns.

**Goal 3 – Operate an Effective Transit System** – AVTA measures its overall effectiveness by monitoring boardings per vehicle service hour and average weekday boardings.

Boardings per Vehicle Service Hour [Target – 22.1] – Year-to-date, an average of 21.7 boardings per vehicle service hour were recorded. Although boardings per vehicle service hour were just below the performance target of 22.1, we do see an increase of almost 6% over the FY2013 YTD results (20.4).

Average Weekday Boardings [Target – 12,600] – Average weekday boardings through the third quarter of FY14 were 12,679, slightly above the performance target of 12,600 and an improvement of 18% when compared the previous fiscal year (10,714). This is consistent with some of the other performance indicators.

**Goal #4 – Operate an Efficient Transit System** – AVTA makes efficient use of available resources by monitoring farebox recovery ratio and average cost per vehicle service hour.

Average Cost Per Vehicle Service Hour [Target - \$126.66] – The average cost per vehicle service hour during the third quarter was \$118.12, almost 4% higher than YTD Y13 cost/vsh (\$113.16). Although service hours have remained relatively flat throughout the fiscal year, legal and consulting fees, increased diesel fuel consumption, and the increase of 3% to the Veolia contract have contributed to the increase in the cost per vehicle service hour. In order to reduce diesel fuel consumption, we are working with Veolia to review how buses are being switched out in local service. We are still well below the FY14 performance target of \$126.66.

Farebox Recovery Ratio [Target – 22.1%] – The average farebox recovery ratio during the third quarter of FY14 was 24.28%, an improvement of almost 4% when compared to the FY13 YTD results and well above the FY14 performance target of 22.40%.

**ALIGNMENT WITH STRATEGIC DIRECTIVES:**

**Our Vision:** We are the recognized leader – regionally and nationally – in providing public transportation that improves mobility and serves as a catalyst for economic opportunity for those who live, visit, or work in the communities we serve. We exceed customer expectations by providing service that is: safe and reliable, valued by the community, responsive and innovative, caring and courteous, and cost effective.

Key Performance Indicators align with this vision as they measure safety, customer service, efficiency and effectiveness.

Prepared by:

Submitted by:

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Dietter A. Aragón  
Senior Transit Analyst

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Julie M. Austin  
Executive Director

Attachments: A and B - Summary of System Goals and Performance

Antelope Valley Transit Authority | Attachment SRP 5.A: Key Indicators Report  
 March 2014 | Year-to-Date

Goal	Performance Indicator	March 2014 (FY 2014)	MTD Meets/Exceeds	March 2013 (FY 2013)	% Change	Performance Target	FY 14 Year to Date	YTD Meets/Exceeds	FY 13 Year to Date	% Change
Overall System Performance	Total Boardings	306,454	N/A	306,003	0.15%	N/A	2,707,584	N/A	2,620,927	3.31%
	Vehicle Service Hours	14,090	N/A	14,114	-0.17%	N/A	125,672	N/A	125,110	0.45%
	Total Fare Revenue	\$416,531	N/A	\$436,444	-4.56%	N/A	\$ 3,604,054	N/A	\$3,564,494	1.11%
	Total Operating Expense	\$1,656,851	N/A	\$1,475,094	-12.32%	N/A	\$ 14,844,714	N/A	\$14,157,261	-4.86%
Safe Transit System	Preventable Accidents per 100,000 Miles	0.39	X	0.00	0.00%	0.90	0.38	X	0.45	15.56%
Provide Outstanding Customer Service	Complaints per 100,000 Boardings	6.20	X	29.71	79.13%	10.0	7.19	X	20.04	64.12%
	Schedule Adherence	97.9%	X	95.9%	2.09%	96%	96.8%	X	96.2%	0.62%
	Average Hold Time	0:44	X	1:34	53.19%	1:10	1:03	X	1:41	37.62%
	Average Miles Between Service Interruptions	10,744	DNM	23,556	-54.39%	12,000	14,058	X	12,960	8.47%
Operate an Effective Transit System	Boardings per Vehicle Service Hour	21.7	DNM	21.7	0.00%	22.1	21.7	DNM	20.4	6.32%
	Average Weekday Boardings	12,649	X	12,602	0.38%	12,600	12,679	X	12,571	0.86%
Operate an Efficient Transit System	Average Cost per Vehicle Service Hour	\$117.59	X	\$104.51	-12.51%	\$126.66	\$118.12	X	\$113.16	-4.39%
	Farebox Recovery Ratio	25.14%	X	29.59%	-15.03%	22.40%	24.28%	X	25.18%	-3.57%

DNM = Does Not Meet

Antelope Valley Transit Authority | Attachment SRP 5.B: Operations Report - Total System  
 March 2014 | Year-to-Date

Goal	March 2014 (FY 2014)	March 2013 (FY 2013)	% Change	Performance Target	FY 14 Year to Date	YTD Meets/Exceeds	FY 13 Year to Date	% Change
Average Fare per Boarding	\$1.36	\$1.43	-4.70%	\$1.29	\$1.33	X	\$1.36	-2.13%
Average Cost per Boarding	\$5.41	\$4.82	-12.16%	\$5.74	\$5.48	X	\$5.40	-1.50%
Average Subsidy per Boarding	\$4.05	\$3.39	-19.24%	\$4.45	\$4.15	X	\$4.04	-2.72%
Revenue Miles	233,411	235,158	-0.74%	N/A	2,083,825	N/A	2,084,220	-0.02%
Total Vehicle Miles	257,864	259,120	-0.48%	N/A	2,302,338	N/A	2,293,502	0.39%
Total Vehicle Hours	15,517	15,457	0.39%	N/A	138,027	N/A	136,653	1.01%
In-Service Speed	16.6	16.7	-0.57%	N/A	16.6	N/A	16.7	-0.47%
Boardings per Vehicle Service Mile	1.31	1.30	0.90%	N/A	1.30	N/A	1.26	3.33%



**Regular Meeting of the Board of Directors**

**Tuesday, April 22, 2014**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California 93534  
[www.avta.com](http://www.avta.com)

**UNOFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Hickling called the meeting to order at 10:13 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Johnson led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Norm Hickling  
Vice Chairman Marvin Crist  
Director Tom Lackey  
Director Steve Hofbauer  
Director Dianne Knippel  
Director Sandra Johnson

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda as comprised.**

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS FROM THE FLOOR:**

There was no public business presented.

**MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:**

James Stouvenel, a member of the public, announced that he will represent Southern California on the Metrolink Transit Rider Advisory Board.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR MARCH 2014

Veolia General Manager Hector Fuentes and Executive Director Julie Austin presented a plaque to Griselda Marin, Employee of the Month for March. Mr. Fuentes announced that the Operator of the Month for March was Antwanette Roberson who was not present to receive her award.

SRP 2 PRESENTATION TO THE WINNER OF THE 2<sup>ND</sup> ANNUAL BUS ROADEO COMPETITION – NORM HICKLING

On behalf of Supervisor Michael D. Antonovich, Chairman Hickling presented a commendation to Jamil Mortis for winning first place in AVTA's Second Annual Bus Roadeo. Mr. Mortis will represent AVTA at the American Public Transportation Association (APTA) International Bus Roadeo in Kansas City on May 4.

SRP 3 PRESENTATION OF THE EMPLOYEE OF THE QUARTER (JANUARY 1 – MARCH 31, 2014)

Executive Director Julie Austin presented a plaque to Grants Administrator Judy Vaccaro-Fry, AVTA's Employee of the Quarter.

SRP 4 FEDERAL LEGISLATIVE UPDATE FOR APRIL 2014

Grants Administrator Judy Vaccaro-Fry presented details regarding the Surface Transportation Reauthorization Proposal, President's Proposed FY15 Budget, and Transit Commuter Bill. There was no Board discussion regarding this item.

**Motion: Receive and file the Federal Legislative Update for April 2014.**

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

SRP 5 STATE LEGISLATIVE UPDATE FOR APRIL 2014

Marketing Manager Wendy Williams presented details affecting the Senate Bill 1134 – Digital Advertising Signs and Senate Bill 1156 – Carbon Tax Law of 2014. There was no Board discussion regarding this item.

**Motion: Receive and file the State Legislative Update for April 2014.**

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

SRP 6 DISCUSSION OF FY15 DRAFT BUSINESS PLAN

Director of Finance Colby Konisek presented the FY15 Draft Business Plan, highlighting the Authority's FY14 accomplishments, FY15 goals, primary assumptions, operating expenditures and revenues, and five-year operating and capital plans. Ms. Austin added that there are more passengers using AVTA's commuter service due to Metrolink restructuring their fares. She suggested that staff research various fare restructuring options in order to fund the expansion of the commuter bus fleet and possibly the local fleet.

The Board discussed the overcrowding on AVTA's commuter buses and the option of restructuring the fares to offset fleet expansion costs. The Board requested that staff return at the May 27, 2014 Board meeting with various operating plan scenarios that will support ridership increases.

**Motion:** Receive and file the FY15 Draft Business Plan; and provide at the May 27, 2014 Board meeting new Operating Plan scenarios for the FY15 Business Plan that include a fare restructuring analysis to support the increased commuter ridership.

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

**CONSENT CALENDAR (CC):**

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR MARCH 25, 2014 – KAREN DARR

**Motion:** Approve Consent Calendar item 1.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (4-0-2-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey and Knippel

Nays: None

Abstain: Directors Hofbauer and Johnson

Absent: None

CC 2 FINANCIAL REPORTS – FEBRUARY AND MARCH 2014 – COLBY KONISEK

CC 3 FY14 THIRD QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT – JANUARY 1 THROUGH MARCH 31, 2014 – WENDY WILLIAMS

CC 4 AMENDMENT #5 TO CONTRACT #2012-010 WITH MOORE AND ASSOCIATES FOR MOBILITY MANAGEMENT SERVICES – WENDY WILLIAMS

**Motion:** Approve Consent Calendar items 2 through 4.

Moved by Vice Chairman Crist, seconded by Director Lackey

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 CONTRACT AWARD – MOTOR COACH INDUSTRIES (MCI) FOR THREE REPLACEMENT COMMUTER COACHES**

The Board waived the presentation of the staff report. There was no Board discussion regarding this item.

**Motion: Authorize the Executive Director to execute Contract No. 2014-14 with MCI for a five-year term; and authorize the purchase of three replacement commuter coaches through Victor Valley Transit Authority's Consortium Agreement. Staff will return to the Board for approval prior to ordering additional coaches.**

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

**NB 2 ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT (AVAQMD) GRANT AWARD CONDITIONS – WIRELESS ADVANCED VEHICLE ELECTRIFICATION (WAVE) INDUCTIVE CHARGER**

The Board waived the presentation of the staff report. The Board discussed the exclusive use of WAVE technology for future electric bus procurements. Clarification was made that the Board approved motion is limited to the two electric demonstration buses currently in production.

**Motion: Confirm that any future electric bus procurements will require compatibility with WAVE inductive charging technology, and direct staff to notify the AVAQMD of this intent.**

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Lackey, Hofbauer, Knippel, and Johnson

Nays: None

Abstain: None

Absent: None

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):**

General Counsel D. Craig Fox presented the item to be discussed in Closed Session.

CS 1 Conference with Labor Negotiators  
Pursuant to Government Code Section 54956.9

AUTHORITY NEGOTIATOR: Executive Director

UNREPRESENTED EMPLOYEES: All Classifications

**RECESS TO CLOSED SESSION:**

The Board recessed to Closed Session at 10:59 a.m.

**Chairman Hickling was excused from the meeting at 10:59 a.m.**

**RECONVENE TO PUBLIC SESSION:**

The Board reconvened to Public Session at 11:35 a.m.

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION:**

General Counsel stated that there was no reportable action.

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Executive Director's Report – Julie Austin

- The Board members informational packet included the rolling agenda for future Board meetings and upcoming staff travel.
- Len Engel, Mark Perry, and Ms. Austin will be attending the APTA Bus & Paratransit Conference and International Bus Roadeo in Kansas City between May 3 and May 7. Jamil Mortis will represent AVTA at the International Roadeo on May 4.
- Wendy Williams and Ms. Austin will be attending the California Transit Association Spring Legislative Conference in Sacramento on May 27 and 28, 2014.
- Ms. Austin congratulated Vice Chairman Marvin Crist for winning another term as Councilmember for the City of Lancaster.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no miscellaneous business – non-agenda Board of Directors items presented.

**ADJOURNMENT:**

Vice Chairman Crist adjourned the meeting at 11:37 a.m. to the Regular Meeting of the Board of Directors on May 27, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 27<sup>th</sup> DAY OF MAY 2014.

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Norman L. Hickling, Chairman

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Julie M. Austin, Secretary

Audio recordings of the Board of Directors meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2258 to arrange to review a recording.



**Special Meeting of the Board of Directors**

**Monday, May 12, 2014**

**4:00 p.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California 93534  
www.avta.com

**UNOFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Hickling called the meeting to order at 4:02 p.m.

**PLEDGE OF ALLEGIANCE**

Director Lackey led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Norm Hickling  
Vice Chairman Marvin Crist  
Director Tom Lackey  
Director Dianne Knippel  
Alternate Director Ken Mann (Director Sandra Johnson absent)

Absent

Director Steve Hofbauer

**APPROVAL OF AGENDA**

**Motion: Approve the agenda as comprised.**

Moved by Vice Chairman Crist, seconded by Alternate Director Mann

Vote: Motion carried (5-0-0-1)  
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and  
Alternate Director Mann  
Nays: None  
Abstain: None  
Absent: Director Hofbauer

**PUBLIC BUSINESS FROM THE FLOOR:**

There was no public business presented.

**MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:**

There were no miscellaneous business – non-agenda items presented.

**NEW BUSINESS (NB):**

NB 1 FLOYD AND AGUSTIN-JORGE LITIGATION

General Counsel D. Craig Fox presented the report. The Board briefly discussed this item.

**Motion: Approve Resolution No. 2014-004, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing a limited waiver of the attorney/client and work product privileges in connection with a criminal investigation.**

Moved by Vice Chairman Crist, seconded by Alternate Director Mann

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Lackey and Knippel, and Alternate Director Mann

Nays: None

Abstain: None

Absent: Director Hofbauer

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Executive Director's Report

There were no reports or announcements presented.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no miscellaneous business-non-agenda Board of Directors items presented.

**ADJOURNMENT:**

Chairman Hickling adjourned the meeting at 4:11 p.m. to the Regular Meeting of the Board of Directors on May 27, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED THIS 27<sup>th</sup> DAY OF MAY 2014.

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Norman L. Hickling, Chairman

---

Julie M. Austin, Secretary

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**DATE:** May 27, 2014  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** Financial Reports for March and April 2014

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### RECOMMENDATION

Receive and file the Treasurer's Report for the month ended March 31, 2014 (Attachment A); the Payroll History Report for the three months ended April 30, 2014 (Attachment B); the Expenditure Report for the month ended April 30, 2014 (Attachment C); the Interim Financial Statements for the nine months ended March 31, 2014 (Attachment D); and the Fiscal Year-to-Date Budget versus Actual Report for the Month Ended March 31, 2014 (Attachment E).

### FISCAL IMPACT

**Payroll:** March payroll of \$191,390 represents an increase of \$4,932 or 2.6% over the prior month's salary expense.

**Expenditures:** \$2,899,724

**Interim Financial Statements: Change in Net Assets:** \$2,591,674, which includes depreciation expense of \$3,854,731.

### BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Expenditure Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of April 2014, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
04/03/13-04/03/14	\$8,666.64	PYPKT00533
03/23/14-04/05/14	\$ 92,456.87	PYPKT00535
04/06/14-04/19/14	\$90,266.87	PYPKT00537
<b>Gross Pay Apr. 2014</b>	<b>\$ 191,390.38</b>	

In April there was a \$4,932 increase in payroll compared to March; this was attributable to a final vacation cash out.

Total expenditures for April were \$2,899,724. Large items included Veolia (February and March invoices - \$1,949,785), Avail (IT Technologies - \$322,484), Pinnacle Petroleum (fuel - \$229,096), MJS Construction (Lancaster BSIP - \$120,476), ALC (March invoice - \$86,567). These items comprise 93.4% of total expenditures for April 2014.

The Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
04/01 - 04/30/14	\$2,899,723.65

As of March 2014, the total cash per the general ledger is \$24,436,430. After deducting restricted funds, the operating cash balance is \$7,974,507. The net of accounts receivable and accounts payable is projected to be a net use of cash of (\$1,527,802); the total expected cash available for operations in the next 30 days is \$6,446,705. Coverage of the total is equal to 2.1 times the Authority's minimum cash balance target of \$3 million.

#### **ALIGNMENT WITH STRATEGIC DIRECTIVES**

The recommendation responds to the following directive from the July 2013 Strategic Planning Workshop:

Funding – to provide management with accurate financial data for decisions regarding revenue streams, costs, ridership, reserves and the status of existing and proposed grant funding.

**I, Julie M. Austin, Executive Director of AVTA, declare that the attached reports are accurate and correct.**

Prepared by:

Submitted by:

\_\_\_\_\_  
Colby Konisek  
Director of Finance

\_\_\_\_\_  
Julie M. Austin  
Executive Director/Treasurer

Attachments: A – Treasurer's Report for the Month Ended March 31, 2014  
B – Payroll History Comparison Report (February - April, 2014)  
C – Expenditure Report (April 1, 2014 - April 30, 2014)  
D – Interim Financial Statements as of March 31, 2014  
E – Budget versus Actual report for month ended March 31 and YTD.

**ATTACHMENT CC 2.A**

**ANTELOPE VALLEY TRANSIT AUTHORITY  
Treasurer's Report  
Month Ended March, 2014**

Institution - Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
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**Cash and Investments Under the Direction of the Treasurer**

Local Agency Investment Fund (LAIF) - Capital Reserve		\$ 3,593,111.56	\$ 1,353,000.00		
Interest (earned quarterly)			\$ 2,213.31		
B of A - Capital Reserve		\$ 1,218,407.09	\$ (1,218,407.09)		
B of A - Proposition 1B* Restricted Fund		\$ 2,783,260.36	\$ 242,645.00		
Interest earned for the month			\$ 374.52		
* Deferred revenue, recorded as liability until associated expense incurred.					
<b>TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS</b>					<b>\$ 7,974,604.75</b>

Wells Fargo CD		\$ 250,387.44			
Interest			\$ 10.09		
Wells Fargo - Operating Reserve Staging		\$ 584,755.43	\$ 263,544.12		
<b>TOTAL OPERATING RESERVE</b>					<b>\$ 1,098,697.08</b>

Payroll, Payable & General Acct		\$ 15,663,385.75			
Operating Accounts Analysis	Cash Fares		\$ 165,927.52		
	Vendor Pass Sales Revenue		\$ 290,228.83		
	MTA Revenue		\$ 791,719.50		
	Prop 1B Deferred Revenue		\$ 31,580.00		
	Non-Transportation Revenue		\$ 10,417.23		
	Accounts Payable for the Month			\$ (735,907.40)	
	Employee Net Pay			\$ (139,577.85)	
	Employee Taxes			\$ (26,534.41)	
	Employee Deductions			\$ (13,312.44)	
	Employer Payroll Taxes			\$ (3,412.06)	
	CalPERS - AVTA paid			\$ (30,817.53)	
	Transfer out to LAIF, 1B & Operating reserve			\$ (640,758.84)	
	Equipment Lease - TAP card sales			\$ (65.06)	
	Bank Fees --- Monthly and Quarterly			\$ (495.57)	
	<b>Net Operating Funds</b>	<b>\$ 15,663,385.75</b>	<b>\$ 1,289,873.08</b>	<b>\$ (1,590,881.16)</b>	<b>\$ 15,362,377.67</b>

Petty Cash					\$ 750.00
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<b>TOTAL CASH AND INVESTMENTS</b>					<b>\$ 24,436,429.50</b>
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I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:

Submitted by:

\_\_\_\_\_  
Rong Fitzgibbons  
Senior Finance Analyst

\_\_\_\_\_  
Colby Konisek  
Director of Finance

**ATTACHMENT CC 2.A.1**

**ANTELOPE VALLEY TRANSIT AUTHORITY  
Treasurer's Report Addendum: Cash Flow Projection  
Month Ended March, 2014**

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM TREASURER'S REPORT		24,436,430
<b><u>Less Restricted Funds</u></b>		
Proposition 1B (Deferred Revenue)		(3,036,280)
Capital Reserve		(4,948,325)
Electric Buses		(2,678,621)
Operating Reserve		(1,098,697)
Restricted for Operations		(4,700,000)
<b>UNRESTRICTED CASH</b>		<b>7,974,507</b>

**ACCOUNTS RECEIVABLE AND PAYABLE AS OF MARCH 31, 2014**

<b>Add Accounts receivable:</b>		
MTA Revenue	104,918	
TRANSporter - LA County	56,964	
Vendor Pass Sales	127,768	
Jurisdictional Contribution	68,943	
A/R Federal Funding draws	1,340,201	
	<hr/>	<b>1,698,795</b>
<b>Less Accounts payable:</b>	<b>(3,226,597)</b>	<b>(3,226,597)</b>
<b>Expected To Be Converted to and Paid by Operating Cash in 30 days</b>		<b>(1,527,802)</b>
<b>TOTAL OPERATING CASH AVAILABLE AT MARCH 31, 2014</b>		<b>6,446,705</b>
<b>TOTAL OPERATING CASH MINIMUM TARGET:</b>		<b>3,000,000</b>
<b>Operating Cash Coverage of AVTA Minimum Target:</b>		<b>2.1</b>

ATTACHMENT CC 2.B

**ANTELOPE VALLEY TRANSIT AUTHORITY  
PAYROLL HISTORY REPORT  
FEBRUARY to APRIL 2014**

	February TOTAL	March TOTAL	April TOTAL
<u>NUMBER OF CHECKS</u>	76	76	76
<b><u>EARNINGS</u></b>			
Regular Pay	\$ 159,788.44	\$ 172,662.36	\$ 167,757.99
Overtime Pay	40.28		239.52
Vacation Pay	3,684.01	6,394.75	8,860.14
Sick Pay	3,126.33	3,208.33	2,191.32
Bereavement Pay			287.98
Holiday Pay	9,917.84		
Floating Holiday Pay	373.35	355.97	2,173.45
Retroactive Pay	480.49	2,262.23	1,964.30
Vacation Cash Out/Bonus Pay	6,997.60		6,341.04
Deferred Income 457	909.64	909.64	909.64
Stipend --- Cell phone reimbursement		665.00	665.00
<b>TOTAL</b>	<b>\$ 185,317.98</b>	<b>\$ 186,458.28</b>	<b>\$ 191,390.38</b>
<b>Inc(Dec)-Current month over previous month</b>		<b>\$ 1,140.30</b>	<b>\$ 4,932.10</b>
<b>% Inc(Dec)-Current month over previous month</b>		<b>0.6%</b>	<b>2.6%</b>



Antelope Valley Transit Authority

## Expense Approval Report

By Vendor Name

Payment Dates 4/1/2014 - 4/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
<b>Vendor: ad camp</b>				
6569	04/24/2014	ad camp	AVC Billboard Advertising	\$ 375.00
<b>Vendor ad camp Total:</b>				<b>\$ 375.00</b>
<b>Vendor: American Heritage Life Ins.</b>				
6570	04/24/2014	American Heritage Life Ins.	Employee Paid Extended Benefits	\$ 713.32
6526	04/09/2014	American Heritage Life Ins.	Employee Paid Extended Benefits- March	\$ 713.32
<b>Vendor American Heritage Life Ins. Total:</b>				<b>\$ 1,426.64</b>
<b>Vendor: American Logistics Company</b>				
6571	04/24/2014	American Logistics Company	DAR Revenue- March 2014	\$ (7,862.00)
6571	04/24/2014	American Logistics Company	DAR Operations & Maintenance WC- March 2014	\$ 27,618.76
6571	04/24/2014	American Logistics Company	DAR Operations & Maintenance Amb.- March 2014	\$ 58,948.66
6571	04/24/2014	American Logistics Company	DAR Coupon Charge- March 2014	\$ 2,748.00
<b>Vendor American Logistics Company Total:</b>				<b>\$ 81,453.42</b>
<b>Vendor: Antelope Valley Free Classified</b>				
6572	04/24/2014	Antelope Valley Free Classifi	Replace Lost payment for INV# 4644	\$ 400.00
<b>Vendor Antelope Valley Free Classified Total:</b>				<b>\$ 400.00</b>
<b>Vendor: Antelope Valley Sheriff's Boosters</b>				
6527	04/09/2014	Antelope Valley Sheriff's Boc	Sheriff's Booster Billboard Sponsor	\$ 500.00
<b>Vendor Antelope Valley Sheriff's Boosters Total:</b>				<b>\$ 500.00</b>
<b>Vendor: Anthem Blue Cross</b>				
6528	04/09/2014	Anthem Blue Cross	Health Insurance (EE Portion), 5/1/14-6/1/14	\$ 5,346.00
6528	04/09/2014	Anthem Blue Cross	Health Insurance (ER Portion), 5/1/14-6/1/14	\$ 28,003.00
<b>Vendor Anthem Blue Cross Total:</b>				<b>\$ 33,349.00</b>
<b>Vendor: Aramark Uniform Services</b>				
6529	04/09/2014	Aramark Uniform Services	Uniform service , March 2014	\$ 64.91
6573	04/24/2014	Aramark Uniform Services	Uniform Service, April 2014	\$ 64.91
6529	04/09/2014	Aramark Uniform Services	Hats	\$ 948.30
6529	04/09/2014	Aramark Uniform Services	Uniform service, April 2014	\$ 1,108.64
6573	04/24/2014	Aramark Uniform Services	Uniform service (blanket 2014)	\$ 64.91
<b>Vendor Aramark Uniform Services Total:</b>				<b>\$ 2,251.67</b>
<b>Vendor: Arrow Engineering Services-AESI</b>				
6574	04/24/2014	Arrow Engineering Services-	Bus Stop Improvements 3/11/14--4/10/14	\$ 16,840.00
<b>Vendor Arrow Engineering Services-AESI Total:</b>				<b>\$ 16,840.00</b>
<b>Vendor: At&amp;T Calnet</b>				
6530	04/09/2014	At&T Calnet	Phone, 2/20/14-3/19/14	\$ 762.07
<b>Vendor At&amp;T Calnet Total:</b>				<b>\$ 762.07</b>
<b>Vendor: AT&amp;T Mobility</b>				
6531	04/09/2014	AT&T Mobility	Cell Phones, 2/7/14-3/6/14	\$ 829.09
<b>Vendor AT&amp;T Mobility Total:</b>				<b>\$ 829.09</b>
<b>Vendor: AV Press</b>				
6532	04/09/2014	AV Press	Antelope Valley Press Advertising-March 2014	\$ 637.50
6532	04/09/2014	AV Press	Antelope Valley Press Advertising-March 2014	\$ 1,065.90
6532	04/09/2014	AV Press	AV Press recruitment for the Project Engineer	\$ 569.98
<b>Vendor AV Press Total:</b>				<b>\$ 2,273.38</b>
<b>Vendor: Avail Technologies, Inc.</b>				
6533	04/09/2014	Avail Technologies, Inc.	ITS- Critical Configuration 10%- (Partial)	\$ 27,854.00
6533	04/09/2014	Avail Technologies, Inc.	ITS- Critical Configuration 10%- (Partial)	\$ 103,356.00
6533	04/09/2014	Avail Technologies, Inc.	ITS- Critical Configuration 10%- (Partial)	\$ 42,113.00
6533	04/09/2014	Avail Technologies, Inc.	Critical Configuration CO#1	\$ 7,580.00
6533	04/09/2014	Avail Technologies, Inc.	Critical Configuration CO#2	\$ 46,261.00
6533	04/09/2014	Avail Technologies, Inc.	ITS- Final Implementation Plan 5%	\$ 86,662.00
6533	04/09/2014	Avail Technologies, Inc.	Final Implementation Plan- CO #1	\$ 948.00
6533	04/09/2014	Avail Technologies, Inc.	Final Implementation Plan- CO#2	\$ 7,710.00
<b>Vendor Avail Technologies, Inc. Total:</b>				<b>\$ 322,484.00</b>



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<b>Vendor: Bank Supplies</b>				
6575	04/24/2014	Bank Supplies	Money Room Supplies	\$ 39.25
<b>Vendor Bank Supplies Total:</b>				<b>\$ 39.25</b>
<b>Vendor: Blue Tarp Financial- Northern Tool</b>				
6576	04/24/2014	Blue Tarp Financial- Norther	hd swivels	\$ 133.60
6576	04/24/2014	Blue Tarp Financial- Norther	QC nipples	\$ 31.12
6576	04/24/2014	Blue Tarp Financial- Norther	qc couplers	\$ 39.40
6576	04/24/2014	Blue Tarp Financial- Norther	18 inch hose	\$ 19.63
6576	04/24/2014	Blue Tarp Financial- Norther	pressure lances	\$ 105.88
<b>Vendor Blue Tarp Financial- Northern Tool Total:</b>				<b>\$ 329.63</b>
<b>Vendor: Board of Equalization- Fuel Taxes Division</b>				
6577	04/24/2014	Board of Equalization- Fuel T	First quarter Fuel Tax	\$ 1,833.00
<b>Vendor Board of Equalization- Fuel Taxes Division Total:</b>				<b>\$ 1,833.00</b>
<b>Vendor: BOHN'S Printing</b>				
6534	04/09/2014	BOHN'S Printing	Transporter Brochures	\$ 615.85
<b>Vendor BOHN'S Printing Total:</b>				<b>\$ 615.85</b>
<b>Vendor: Boot Barn</b>				
6578	04/24/2014	Boot Barn	Bus Stop Improvement Uniforms - Footwear	\$ 784.65
<b>Vendor Boot Barn Total:</b>				<b>\$ 784.65</b>
<b>Vendor: Brinks Incorporated</b>				
6579	04/24/2014	Brinks Incorporated	Cash Pick Up, April 2014	\$ 487.93
6579	04/24/2014	Brinks Incorporated	Supplemental Billing, March 2014	\$ 183.08
<b>Vendor Brinks Incorporated Total:</b>				<b>\$ 671.01</b>
<b>Vendor: Burris Coffee &amp; Pure Water Service</b>				
6535	04/09/2014	Burris Coffee & Pure Water !	Coffee Supplies, March 2014	\$ 215.44
<b>Vendor Burris Coffee &amp; Pure Water Service Total:</b>				<b>\$ 215.44</b>
<b>Vendor: Cal CPA</b>				
6536	04/09/2014	Cal CPA	Annual Membership- R. Fitzgibbons	\$ 65.00
<b>Vendor Cal CPA Total:</b>				<b>\$ 65.00</b>
<b>Vendor: Carquest of Lancaster #7305</b>				
6537	04/09/2014	Carquest of Lancaster #7305	Wheel balancer	\$ 2,179.99
<b>Vendor Carquest of Lancaster #7305 Total:</b>				<b>\$ 2,179.99</b>
<b>Vendor: County of Los Angeles</b>				
6538	04/09/2014	County of Los Angeles	Admin Fee for Backflow Devices	\$ 60.00
<b>Vendor County of Los Angeles Total:</b>				<b>\$ 60.00</b>
<b>Vendor: Cure A Child</b>				
6580	04/24/2014	Cure A Child	cure a child sponsorship - marketing package	\$ 1,000.00
<b>Vendor Cure A Child Total:</b>				<b>\$ 1,000.00</b>
<b>Vendor: Diane Tuminaro</b>				
6539	04/09/2014	Diane Tuminaro	Reimbursement- Access Services Workshop	\$ 34.84
<b>Vendor Diane Tuminaro Total:</b>				<b>\$ 34.84</b>
<b>Vendor: Drinker Biddle &amp; Reath LLP</b>				
6540	04/09/2014	Drinker Biddle & Reath LLP	Bus Coalition Membership	\$ 500.00
<b>Vendor Drinker Biddle &amp; Reath LLP Total:</b>				<b>\$ 500.00</b>
<b>Vendor: Entertainment Plus</b>				
6541	04/09/2014	Entertainment Plus	Travel Training First Time Rider Production	\$ 1,925.00
<b>Vendor Entertainment Plus Total:</b>				<b>\$ 1,925.00</b>
<b>Vendor: Eugene Greene</b>				
6581	04/24/2014	Eugene Greene	Backflow Certification/repair	\$ 477.39
<b>Vendor Eugene Greene Total:</b>				<b>\$ 477.39</b>
<b>Vendor: Evault Inc</b>				



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6542	04/09/2014	Evault Inc	Evault Saas Offsite Storage	\$ 40.13
6542	04/09/2014	Evault Inc	Evault Saas Offsite Storage	\$ 37.67
6542	04/09/2014	Evault Inc	Evault Saas Offsite Storage	\$ 70.75
6542	04/09/2014	Evault Inc	Evault Saas Offsite Storage	\$ 124.73
<b>Vendor Evault Inc Total:</b>				<b>\$ 273.28</b>
<b>Vendor: Federal Express</b>				
6582	04/24/2014	Federal Express	Shipping	\$ 49.59
<b>Vendor Federal Express Total:</b>				<b>\$ 49.59</b>
<b>Vendor: Flagship Fleet Management LLC</b>				
6583	04/24/2014	Flagship Fleet Management	Annual Support for Fleet Budget	\$ 100.00
6583	04/24/2014	Flagship Fleet Management	Support for 2 Additional Fleet Navigator Users	\$ 200.00
6583	04/24/2014	Flagship Fleet Management	Annual Support for Fleet Dashboard	\$ 100.00
6583	04/24/2014	Flagship Fleet Management	Annual Support for Fleet Navigator - ADHOC Tool	\$ 600.00
6583	04/24/2014	Flagship Fleet Management	Support for 2 Additional Fleet Compass Users	\$ 200.00
6583	04/24/2014	Flagship Fleet Management	Annual Support for Fleet Compass	\$ 600.00
<b>Vendor Flagship Fleet Management LLC Total:</b>				<b>\$ 1,800.00</b>
<b>Vendor: Golden State Labor Compliance</b>				
6584	04/24/2014	Golden State Labor Compliance	Provide Labor Compliance for Peterson Hydraulics	\$ 500.00
<b>Vendor Golden State Labor Compliance Total:</b>				<b>\$ 500.00</b>
<b>Vendor: Grainger</b>				
6543	04/09/2014	Grainger	no smoking signs (50ft lcp & ptc)	\$ 40.94
6543	04/09/2014	Grainger	replacement camera	\$ 324.96
6585	04/24/2014	Grainger	heavy duty stamping set	\$ 75.30
6585	04/24/2014	Grainger	Table Carts	\$ 592.05
6585	04/24/2014	Grainger	Vacuum Breaker Assembly Kit	\$ 30.85
6585	04/24/2014	Grainger	"Do Not Copy" stamp	\$ 31.14
6585	04/24/2014	Grainger	Blanks keys - 10 pk	\$ 24.30
6585	04/24/2014	Grainger	Wheeled Trash Cans	\$ 329.38
<b>Vendor Grainger Total:</b>				<b>\$ 1,448.92</b>
<b>Vendor: Home Depot Credit Services</b>				
6544	04/09/2014	Home Depot Credit Services	Supplies for Wall in Conf. Room Closet	\$ 349.62
6544	04/09/2014	Home Depot Credit Services	Landscape Supplies	\$ 203.71
6544	04/09/2014	Home Depot Credit Services	Painting Supplies	\$ 55.58
6544	04/09/2014	Home Depot Credit Services	Roadeo Supplies	\$ 356.96
6544	04/09/2014	Home Depot Credit Services	Roadeo Supplies	\$ 123.60
<b>Vendor Home Depot Credit Services Total:</b>				<b>\$ 1,089.47</b>
<b>Vendor: Interior Plant Designs</b>				
6545	04/09/2014	Interior Plant Designs	Indoor Plant Services- March 2014	\$ 185.00
6586	04/24/2014	Interior Plant Designs	Indoor Plant Services, April 2014	\$ 185.00
<b>Vendor Interior Plant Designs Total:</b>				<b>\$ 370.00</b>
<b>Vendor: Iron Mountain Records Mgmt Inc</b>				
6587	04/24/2014	Iron Mountain Records Mgmt	document shredding (blanket 2014)	\$ 76.03
<b>Vendor Iron Mountain Records Mgmt Inc Total:</b>				<b>\$ 76.03</b>
<b>Vendor: Jaqua &amp; Sons</b>				
6546	04/09/2014	Jaqua & Sons	Decorative Rock	\$ 632.75
<b>Vendor Jaqua &amp; Sons Total:</b>				<b>\$ 632.75</b>
<b>Vendor: Johnstone Supply</b>				
6588	04/24/2014	Johnstone Supply	DP Contactor	\$ 20.38
<b>Vendor Johnstone Supply Total:</b>				<b>\$ 20.38</b>
<b>Vendor: LA County Sheriff Dept</b>				
6547	04/09/2014	LA County Sheriff Dept	Security Services- Feb. 2014	\$ 8,191.60
6589	04/24/2014	LA County Sheriff Dept	Return Funds- LA County Sheriff	\$ 621.73
<b>Vendor LA County Sheriff Dept Total:</b>				<b>\$ 8,813.33</b>
<b>Vendor: Lancaster Jethawks</b>				



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6548	04/09/2014	Lancaster Jethawks	Jethawks Advertising	\$ 7,000.00
<b>Vendor Lancaster Jethawks Total:</b>				<b>\$ 7,000.00</b>
<b>Vendor: Lancaster West Rotary</b>				
6590	04/24/2014	Lancaster West Rotary	Golf Tournament Cart Sponsorship	\$ 700.00
<b>Vendor Lancaster West Rotary Total:</b>				<b>\$ 700.00</b>
<b>Vendor: Len Engel</b>				
6549	04/09/2014	Len Engel	Travel Reimbursement- WAVE Demo	\$ 62.48
<b>Vendor Len Engel Total:</b>				<b>\$ 62.48</b>
<b>Vendor: McMaster-Carr Supply Co.</b>				
6591	04/24/2014	McMaster-Carr Supply Co.	dual tally counters	\$ 257.61
6591	04/24/2014	McMaster-Carr Supply Co.	ceramic magnets threaded	\$ 83.07
6591	04/24/2014	McMaster-Carr Supply Co.	sheet magnet	\$ 19.16
<b>Vendor McMaster-Carr Supply Co. Total:</b>				<b>\$ 359.84</b>
<b>Vendor: MJS Construction</b>				
6550	04/09/2014	MJS Construction	Change Order 2 - Addition Truncated Domes	\$ 835.25
6550	04/09/2014	MJS Construction	Construction for Lancaster BSIP Phase 1	\$ 39,413.85
6550	04/09/2014	MJS Construction	Construction for Lancaster BSIP Phase 1	\$ 80,227.01
<b>Vendor MJS Construction Total:</b>				<b>\$ 120,476.11</b>
<b>Vendor: Mobile Relay Associates</b>				
6592	04/24/2014	Mobile Relay Associates	Commuter Air Time	\$ 1,224.30
<b>Vendor Mobile Relay Associates Total:</b>				<b>\$ 1,224.30</b>
<b>Vendor: Moore &amp; Associates</b>				
6551	04/09/2014	Moore & Associates	Mobility Management- Year 3-	\$ 5,387.55
<b>Vendor Moore &amp; Associates Total:</b>				<b>\$ 5,387.55</b>
<b>Vendor: Nelson Nygaard Cons Assoc</b>				
6593	04/24/2014	Nelson Nygaard Cons Assoc	Comprehensive Operational Analysis	\$ 5,457.94
<b>Vendor Nelson Nygaard Cons Assoc Total:</b>				<b>\$ 5,457.94</b>
<b>Vendor: Network Hardware Resale</b>				
6552	04/09/2014	Network Hardware Resale	Cisco 7941G IP Phone	\$ 272.83
<b>Vendor Network Hardware Resale Total:</b>				<b>\$ 272.83</b>
<b>Vendor: O'Connor Photography</b>				
6553	04/09/2014	O'Connor Photography	Head Shot Photo- Directors and Managers	\$ 300.00
<b>Vendor O'Connor Photography Total:</b>				<b>\$ 300.00</b>
<b>Vendor: OPSEC Specialized Protection</b>				
6594	04/24/2014	OPSEC Specialized Protectio	Unarmed Security Officer - March 2014	\$ 4,655.00
<b>Vendor OPSEC Specialized Protection Total:</b>				<b>\$ 4,655.00</b>
<b>Vendor: Palmdale Trophy</b>				
6595	04/24/2014	Palmdale Trophy	Employee of the Quarter Plaque	\$ 46.54
<b>Vendor Palmdale Trophy Total:</b>				<b>\$ 46.54</b>
<b>Vendor: Petty Cash</b>				
6554	04/09/2014	Petty Cash	D. Tuminaro- Mileage Reimbursement- Vendor	\$ 10.17
6554	04/09/2014	Petty Cash	W. Jones- PIHRA Meeting	\$ 18.00
6554	04/09/2014	Petty Cash	K. Darr- Refreshments- 3rd qtr all hands mtg.	\$ 13.98
6554	04/09/2014	Petty Cash	M. Perry- Suntec Fuel Solenoid Valve	\$ 46.85
6554	04/09/2014	Petty Cash	K. Keevil- Misc. Facility Repair parts	\$ 25.36
6554	04/09/2014	Petty Cash	K. Keevil- Lock repair parts	\$ 95.84
6554	04/09/2014	Petty Cash	W. Jones- Gift Cards for Health Fair	\$ 100.00
6554	04/09/2014	Petty Cash	C. Rudolph- Bus Roadeo Supplies	\$ 18.30
<b>Vendor Petty Cash Total:</b>				<b>\$ 328.50</b>
<b>Vendor: Pinnacle Petroleum Inc</b>				
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 24,742.63
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 24,979.67
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 24,980.79



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6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 26,007.33
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 25,418.55
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 25,669.91
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 26,087.93
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 25,967.76
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 14,678.29
6555	04/09/2014	Pinnacle Petroleum Inc	Fuel. March 2014	\$ 10,562.81
<b>Vendor Pinnacle Petroleum Inc Total:</b>				<b>\$ 229,095.67</b>
<b>Vendor: Pitney Bowes Inc</b>				
6596	04/24/2014	Pitney Bowes Inc	Terminal Rental Charge, 1/30/14-4/30/14	\$ 162.00
<b>Vendor Pitney Bowes Inc Total:</b>				<b>\$ 162.00</b>
<b>Vendor: Pitney Bowes Reserve Account</b>				
6556	04/09/2014	Pitney Bowes Reserve Accou	Postage Reserve Refill # 36877116	\$ 500.00
<b>Vendor Pitney Bowes Reserve Account Total:</b>				<b>\$ 500.00</b>
<b>Vendor: Proactive Work Health</b>				
6557	04/09/2014	Proactive Work Health	Medical Screening	\$ 105.00
<b>Vendor Proactive Work Health Total:</b>				<b>\$ 105.00</b>
<b>Vendor: Richards, Watson &amp; Gershon</b>				
6558	04/09/2014	Richards, Watson & Gershor	General Counsel- Feb. 2014	\$ 7,516.75
6558	04/09/2014	Richards, Watson & Gershor	Board Meeting Attendance- Feb. 2014	\$ 1,075.00
6558	04/09/2014	Richards, Watson & Gershor	Subpoenas- Feb. 2014	\$ 773.11
<b>Vendor Richards, Watson &amp; Gershon Total:</b>				<b>\$ 9,364.86</b>
<b>Vendor: SCMH, Inc.</b>				
6597	04/24/2014	SCMH, Inc.	New Cat Forklift	\$ 29,703.61
<b>Vendor SCMH, Inc. Total:</b>				<b>\$ 29,703.61</b>
<b>Vendor: SignWarehouse, Inc.</b>				
6598	04/24/2014	SignWarehouse, Inc.	PJ/VJ ECO ULTRA INK BLACK (MSINK3A-BK220)	\$ 134.00
6598	04/24/2014	SignWarehouse, Inc.	VJ-1204 MAINTENANCE KIT	\$ 139.00
6598	04/24/2014	SignWarehouse, Inc.	ORAGUARD 290 50X150 GLOSS CAST LAMINATING PVC FILM	\$ 970.00
6598	04/24/2014	SignWarehouse, Inc.	ORAJET 3675 30"X150' PERF WINDOW FILM	\$ 730.00
6598	04/24/2014	SignWarehouse, Inc.	3M CONTROLTAC V3 48" X 150 FT	\$ 2,226.00
6598	04/24/2014	SignWarehouse, Inc.	ORAGUARD 290F 36X150 OPTICALLY CLEAR GLOSS LAM	\$ 379.00
6598	04/24/2014	SignWarehouse, Inc.	FELT APPLICATOR	\$ 13.00
<b>Vendor SignWarehouse, Inc. Total:</b>				<b>\$ 4,591.00</b>
<b>Vendor: Standard Insurance Company</b>				
6599	04/24/2014	Standard Insurance Compan	Dental Insurance (EE Portion), 5/1/14-5/31/14	\$ 627.60
6599	04/24/2014	Standard Insurance Compan	Dental Insurance (ER Portion), 5/1/14-5/31/14	\$ 2,164.40
6560	04/09/2014	Standard Insurance Compan	Dental Insurance (EE Portion), April 2014	\$ 627.60
6560	04/09/2014	Standard Insurance Compan	Dental Insurance (ER Portion) April 2014	\$ 2,164.40
<b>Vendor Standard Insurance Company Total:</b>				<b>\$ 5,584.00</b>
<b>Vendor: Standard Insurance Company</b>				
6559	04/09/2014	Standard Insurance Compan	Life	\$ 246.58
6559	04/09/2014	Standard Insurance Compan	STD	\$ 1,300.79
6559	04/09/2014	Standard Insurance Compan	LTD	\$ 806.77
6559	04/09/2014	Standard Insurance Compan	AD & D	\$ 95.34
<b>Vendor Standard Insurance Company Total:</b>				<b>\$ 2,449.48</b>
<b>Vendor: The Customer Service Experts</b>				
6561	04/09/2014	The Customer Service Exper	CPOS Reimbursement - March 2014	\$ 50.00
<b>Vendor The Customer Service Experts Total:</b>				<b>\$ 50.00</b>
<b>Vendor: The Gas Company</b>				
6562	04/09/2014	The Gas Company	Utilities- Gas, 1/22/14-2/12/14	\$ 8,995.77
<b>Vendor The Gas Company Total:</b>				<b>\$ 8,995.77</b>
<b>Vendor: Time Warner Cable Business Class</b>				
6600	04/24/2014	Time Warner Cable Business	Cable Services, 4/11/14-5/10/14	\$ 241.03
6600	04/24/2014	Time Warner Cable Business	Internet Service, 4/13/14-5/12/14	\$ 1,440.00



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			<b>Vendor Time Warner Cable Business Class Total:</b>	<b>\$ 1,681.03</b>
<b>Vendor: Transit Talent</b>				
6601	04/24/2014	Transit Talent	Recruitment Ad- Cust. Service Manager	\$ 95.00
<b>Vendor: United Rentals Northwest, Inc</b>				
6563	04/09/2014	United Rentals Northwest, Inc	Grill Rental- Roadeo	\$ 61.50
			<b>Vendor United Rentals Northwest, Inc Total:</b>	<b>\$ 61.50</b>
<b>Vendor: UNUM Life Insurance Co of Amer</b>				
6602	04/24/2014	UNUM Life Insurance Co of Amer	Long Term Care (EE Portion), 5/1/14-5/31/14	\$ 194.70
6602	04/24/2014	UNUM Life Insurance Co of Amer	Long Term Care (ER Portion), 5/1/14-5/31/14	\$ 519.90
			<b>Vendor UNUM Life Insurance Co of Amer Total:</b>	<b>\$ 714.60</b>
<b>Vendor: US Bank</b>				
6564	04/09/2014	US Bank	J. Austin- Meal- APTA Legislative Conf.	\$ 8.29
6564	04/09/2014	US Bank	J. Austin- Meal (4)- APTA Legislative Conf.	\$ 83.08
6564	04/09/2014	US Bank	J. Austin- Meal (4)-APTA Legislative Conf.	\$ 75.00
6564	04/09/2014	US Bank	J. Austin- Lodging- APTA Legislative Conf.	\$ 1,890.36
6564	04/09/2014	US Bank	J. Austin- Airport Parking- APTA Legislative Conf.	\$ 72.00
6564	04/09/2014	US Bank	J. Austin- Meal- APTA Legislative Conf.	\$ 13.32
6564	04/09/2014	US Bank	J. Austin- Meal- APTA Legislative Conf.	\$ 49.80
6564	04/09/2014	US Bank	Baggage Fees- APTA Legislative Conf.	\$ 125.00
6564	04/09/2014	US Bank	J. Austin- Meal (2)- APTA Legislative Conf.	\$ 104.35
6564	04/09/2014	US Bank	J. Austin- Taxi (multiple rides)- APTA Leg. Conf.	\$ 109.46
6564	04/09/2014	US Bank	J. Austin- Fuel- AVTA provided vehicle	\$ 35.99
6564	04/09/2014	US Bank	W. Williams- Registration- CTA Conference	\$ 150.00
6564	04/09/2014	US Bank	L. Engel- Ticket Exchange Fee- WAVE Demo	\$ 94.00
6564	04/09/2014	US Bank	L. Block- Ticket Exchange Fee- WAVE Demo	\$ 94.00
6564	04/09/2014	US Bank	L. Engel- Airfare- PA- ITS Project Approval	\$ 594.00
6564	04/09/2014	US Bank	J. Vaccaro- Lodging- APTA Legislative Conf.	\$ 1,078.59
6564	04/09/2014	US Bank	J. Austin- Registration- CTA Conference	\$ 150.00
6564	04/09/2014	US Bank	T. Lackey- Lodging- APTA Legislative Conf.	\$ 1,078.59
6564	04/09/2014	US Bank	W. Williams- AV Chamber Luncheon	\$ 20.00
6564	04/09/2014	US Bank	N. Hickling- Lodging- APTA Legislative Conf.	\$ 1,078.59
6564	04/09/2014	US Bank	W. Williams- Lodging- APTA Marketing conf.	\$ 1,190.85
6564	04/09/2014	US Bank	N. Pitkin- Washington Brochures	\$ 66.11
			<b>Vendor US Bank Total:</b>	<b>\$ 8,161.38</b>
<b>Vendor: Van Scoyoc</b>				
6566	04/09/2014	Van Scoyoc	Retainer- Feb. 2014	\$ 4,000.00
6566	04/09/2014	Van Scoyoc	Retainer- March 2014	\$ 4,000.00
			<b>Vendor Van Scoyoc Total:</b>	<b>\$ 8,000.00</b>
<b>Vendor: Veolia Transportation</b>				
6603	04/24/2014	Veolia Transportation	Metrolink Assistance	\$ 609.23
6603	04/24/2014	Veolia Transportation	Travel Training- Mobility Mgmt.	\$ 143.18
6603	04/24/2014	Veolia Transportation	Pass-through-Customer service Reps -Feb. 2014	\$ 7,910.49
6603	04/24/2014	Veolia Transportation	Auto Parts Pass Through	\$ 70.37
6603	04/24/2014	Veolia Transportation	Local & Commuter Liquidated Damages-Feb. 2014	\$ (8,750.00)
6603	04/24/2014	Veolia Transportation	Commuter Ops and Maintenance- Feb 2014	\$ 125,425.68
6603	04/24/2014	Veolia Transportation	Local Ops and Maintenance-Feb. 2014	\$ 810,853.40
6603	04/24/2014	Veolia Transportation	Pass through- Route 7 Back up	\$ 1,046.65
6603	04/24/2014	Veolia Transportation	Route 7 Back Up	\$ 635.72
6603	04/24/2014	Veolia Transportation	Pass-through-Customer service Reps, March 2014	\$ 8,382.24
6603	04/24/2014	Veolia Transportation	Pass Through Hiro's Transmission	\$ 1,970.82
6603	04/24/2014	Veolia Transportation	Local Ops and Maintenance- March 2014	\$ 877,127.13
6603	04/24/2014	Veolia Transportation	Commuter Ops and Maintenance- March 2014	\$ 131,227.33
6603	04/24/2014	Veolia Transportation	Local & Commuter Liquidated Damages-March 2014	\$ (7,100.00)
6603	04/24/2014	Veolia Transportation	Mobility Mgmt. Travel Training	\$ 232.67
			<b>Vendor Veolia Transportation Total:</b>	<b>\$ 1,949,784.91</b>
<b>Vendor: Vinsa Insurance Associates</b>				
6611	04/28/2014	Vinsa Insurance Associates	Commercial Property Addition- Bus Stops	\$ 880.00
			<b>Vendor Vinsa Insurance Associates Total:</b>	<b>\$ 880.00</b>



Antelope Valley Transit Authority

## Expense Approval Report

By Vendor Name

Payment Dates 4/1/2014 - 4/30/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
<b>Vendor: Walsma Oil Company</b>				
6605	04/24/2014	Walsma Oil Company	Diesel Emissions Fluid Bulk Totes	\$ 2,017.92
<b>Vendor Walsma Oil Company Total:</b>				<b>\$ 2,017.92</b>
<b>Vendor: Waste Management</b>				
6567	04/09/2014	Waste Management	Utilities- Waste, March 2014	\$ 615.54
<b>Vendor Waste Management Total:</b>				<b>\$ 615.54</b>
<b>Vendor: Waxie Sanitary Supply</b>				
6606	04/24/2014	Waxie Sanitary Supply	FUEL SURCHARGE	\$ 10.63
6606	04/24/2014	Waxie Sanitary Supply	vacuum belts	\$ 7.32
6606	04/24/2014	Waxie Sanitary Supply	UNIVERSAL TOWEL DISPENSER	\$ 60.56
6606	04/24/2014	Waxie Sanitary Supply	latex gloves	\$ 47.65
6606	04/24/2014	Waxie Sanitary Supply	seat covers	\$ 47.14
6606	04/24/2014	Waxie Sanitary Supply	universal roll towels	\$ 342.37
6606	04/24/2014	Waxie Sanitary Supply	trigger sprayer	\$ 3.22
6606	04/24/2014	Waxie Sanitary Supply	spray bottle	\$ 4.31
6606	04/24/2014	Waxie Sanitary Supply	55 gal can liners	\$ 110.51
6606	04/24/2014	Waxie Sanitary Supply	air freshener refills	\$ 206.66
6606	04/24/2014	Waxie Sanitary Supply	work gloves	\$ 23.48
6606	04/24/2014	Waxie Sanitary Supply	carpet spot cleaner	\$ 85.13
6606	04/24/2014	Waxie Sanitary Supply	kitchen towels	\$ 36.75
6606	04/24/2014	Waxie Sanitary Supply	bowl cleaner	\$ 31.23
6606	04/24/2014	Waxie Sanitary Supply	premium tissue	\$ 261.04
<b>Vendor Waxie Sanitary Supply Total:</b>				<b>\$ 1,278.00</b>
<b>Vendor: Western Exterminators</b>				
6608	04/24/2014	Western Exterminators	Extermination Services	\$ 88.50
<b>Vendor Western Exterminators Total:</b>				<b>\$ 88.50</b>
<b>Vendor: Witts</b>				
6568	04/09/2014	Witts	Office Supplies- April 2014	\$ 66.44
6568	04/09/2014	Witts	Office Supplies April 2014	\$ 290.27
6609	04/24/2014	Witts	Office Supplies/Blanket	\$ 51.01
6609	04/24/2014	Witts	Office Supplies	\$ 32.09
6568	04/09/2014	Witts	Office Supplies April 2014	\$ 51.01
<b>Vendor Witts Total:</b>				<b>\$ 490.82</b>
<b>Vendor: Xerox Corporation</b>				
6610	04/24/2014	Xerox Corporation	Copier Usage, 2/25/14 to 3/31/14	\$ 232.90
<b>Vendor Xerox Corporation Total:</b>				<b>\$ 232.90</b>
<b>Grand Total:</b>				<b>\$ 2,899,723.65</b>



## STATEMENT OF NET POSITION

	As of March 31, 2014	As of June 30, 2013
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 24,436,430	\$ 17,332,141
Due from other governments	1,514,062	2,973,322
Other receivables	184,732	252,176
Inventory	271,215	319,953
Prepaid items	90,796	9,614
Total Current Assets	<u>26,497,235</u>	<u>20,887,205</u>
<b>NONCURRENT ASSETS</b>		
Capital assets, net of depreciation	<u>49,485,379</u>	<u>50,781,434</u>
Total Assets	<u>75,982,614</u>	<u>71,668,639</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	3,226,596	1,677,275
Due to Federal Transit Administration	-	4,371
Accrued payroll	(2,719)	74,204
Compensated absences	264,691	264,642
Deferred Revenue - Prop 1B	3,062,993	2,778,767
Other Liabilities	-	-
Total Current Liabilities	<u>6,551,560</u>	<u>4,799,260</u>
<b>Deferred inflows of resources</b>		
Unearned Revenue	0	30,000
Total Liabilities	<u>6,551,560</u>	<u>4,829,260</u>
<b>NET POSITION</b>		
Invested in Capital Assets	49,485,379	50,781,434
Restricted for Capital Acquisition	4,445,347	4,434,485
Unrestricted	15,500,328	11,623,461
Total Net Assets	<u>\$ 69,431,055</u>	<u>\$ 66,839,380</u>



## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	For the 9 Months ending March 31, 2014	For the 12 Months ending June 30, 2013
<b>OPERATING REVENUES</b>		
Charges for services:		
Passenger fares	\$ 3,673,892	\$ 4,832,800
Total operating revenues	<u>3,673,892</u>	<u>4,832,800</u>
<b>OPERATING EXPENSES</b>		
Purchased transportation services:		
Outside transit contract	9,522,902	12,318,390
Fuel	2,088,944	2,819,513
Other operating costs	1,521,308	824,123
General and administrative	2,633,122	4,062,047
Depreciation	3,854,731	4,519,585
Total operating expenses	<u>19,621,007</u>	<u>24,543,658</u>
Operating gain/(loss)	<u>(15,947,115)</u>	<u>(19,710,858)</u>
<b>NONOPERATING REVENUES/(EXPENSES)</b>		
Interest Income	8,541	12,421
Local operating grants	6,281,062	9,653,042
Federal operating grants	5,832,496	8,358,434
Member agency contributions	2,634,172	3,524,379
Capital expenses	(239,216)	(397,681)
Gain/(Loss) on sale of capital assets	7,110	(38,462)
Other	223,291	358,371
Total nonoperating revenues and expenses	<u>14,747,456</u>	<u>21,470,504</u>
Gain/(Loss) before capital contributions	<u>(1,199,659)</u>	<u>1,759,646</u>
<b>CAPITAL CONTRIBUTIONS</b>		
Capital grants	3,445,661	16,444,223
Member contributions	345,672	-
Total capital contributions	<u>3,791,333</u>	<u>16,444,223</u>
<b>NET CHANGE IN NET ASSETS</b>	2,591,674	18,203,869
<b>NET ASSETS, BEGINNING OF PERIOD</b>	<u>66,839,380</u>	<u>48,635,511</u>
<b>NET ASSETS, END OF PERIOD</b>	<u>\$ 69,431,054</u>	<u>\$ 66,839,380</u>



## STATEMENT OF CASH FLOWS

	For the 9 Months ending March 31, 2014	For the 12 Months ending June 30, 2013
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from customers	3,673,892	4,832,799
Non-operating miscellaneous revenue received	223,291	358,371
Cash payments to suppliers for goods and services	(13,932,102)	(17,610,499)
Cash payments to employees for services	(76,874)	(3,325,535)
Net cash used in operating activities	<u>(10,111,793)</u>	<u>(15,744,865)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
Operating grants received	12,739,286	17,052,634
Contributions received from member agencies	2,634,172	2,530,732
Net cash provided by non-capital financing activities	<u>15,373,458</u>	<u>19,583,366</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Acquisition of capital assets	(2,627,620)	(14,245,099)
Proceeds received from sale of capital assets	7,110	(38,462)
Capital grants received	4,348,136	16,553,655
Capital expenses	(239,216)	(397,681)
Capital contributions received from member agencies	345,672	(235,599)
Net cash used in capital and related financing activities	<u>1,834,083</u>	<u>1,636,815</u>
<b>CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:</b>		
Interest received	8,541	12,421
Net cash provided by investing activities:	<u>8,541</u>	<u>12,421</u>
Net increase/(decrease) in cash and cash equivalents	7,104,289	5,487,737
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>17,332,141</u>	<u>11,844,405</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>24,436,430</u></u>	<u><u>17,332,141</u></u>



## STATEMENT OF CASH FLOWS

STATEMENT OF CASH FLOWS	For the 9 Months ending March 31, 2014	For the 12 Months ending June 30, 2013
<b>Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):</b>		
Operating Loss	(15,947,115)	(19,710,859)
<b>Adjustments to Net Cash used in Operating Activities</b>		
Depreciation	3,854,731	4,519,585
Miscellaneous income	223,291	358,371
(Increase) decrease in other receivables	67,443	(14,486)
(Increase) decrease in inventory	48,737	35,739
(Increase) decrease in prepaid items	(81,182)	51,017
Increase (decrease) in accounts payable	1,549,321	(921,753)
Increase (decrease) in due to Federal Transit Administratio	(4,371)	(74,829)
Increase (decrease) in accrued payroll	(76,924)	7,795
Increase (decrease) in compensated absences payable	49	23,938
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	254,225	(19,383)
 Net Cash used in operating activities	 <u>(10,111,793)</u>	 <u>(15,744,865)</u>

**Notes**

1 This set of basic financial statements is prepared on an interim basis and is unaudited.

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3 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

ATTACHMENT CC 2.E

**ANTELOPE VALLEY TRANSIT AUTHORITY  
BUDGET VERSUS ACTUAL INCOME STATEMENT  
MARCH 2014 AND YEAR TO DATE**

<b>REVENUE</b>	<b>MID-YEAR BUDGET - YTD</b>	<b>MARCH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>YTD VARIANCE</b>
Fare Revenue	\$ 3,789,714	\$ 423,936	\$ 3,673,892	\$ (115,822)
MTA Funds	5,906,303	703,808	6,281,062	374,758
FTA Funds	4,842,489	435,606	5,832,496	990,006
Jurisdictional Contributions	2,466,526	262,141	2,484,748	18,223
TRANSporter	140,893	14,355	149,424	8,531
Other (SCE Rebates, Adv.)	237,699	14,179	238,943	1,244
<b>TOTAL REVENUE</b>	<b>17,383,624</b>	<b>1,854,025</b>	<b>18,660,564</b>	<b>1,276,941</b>
<b>EXPENDITURES</b>				
Contract Services	9,636,588	1,096,233	9,522,902	113,687
Fuel	2,477,343	229,096	2,088,944	388,399
Other Operating	1,119,740	55,312	569,481	550,258
Salaries and Wages	1,790,339	190,434	1,728,144	62,195
Benefits	741,336	72,515	690,753	50,583
Legal	112,464	17,291	128,986	(16,522)
Consulting	471,339	47,083	423,750	47,589
Travel	59,424	8,715	45,706	13,718
IT Maintenance/Licenses	175,765	17,500	158,999	16,765
Utilities	133,072	9,280	127,092	5,979
Admin	347,461	15,014	281,519	65,942
<b>TOTAL EXPENDITURE</b>	<b>17,064,870</b>	<b>1,758,473</b>	<b>15,766,276</b>	<b>1,298,594</b>
<b>INCOME(LOSS)</b>	<b>318,754</b>	<b>95,552</b>	<b>2,894,288</b>	<b>2,575,535</b>

\*DEPRECIATION EXPENSES EXCLUDED IN THE REPORT



**DATE:** May 27, 2014

**TO:** BOARD OF DIRECTORS

**SUBJECT:** FY14 Third Quarter Capital Reserves Report - January 1 – March 31, 2014

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### **RECOMMENDATION**

That the Board of Directors receive and file the attached FY14 Third Quarter Capital Reserves Report for the period covering January 1 through March 31, 2014.

### **FISCAL IMPACT**

Total Capital Reserve contributions for FY14 are budgeted at \$460,896, with contributions expected to be received quarterly as invoiced.

### **BACKGROUND**

The Capital Reserve account was established to set aside a capital contribution from each jurisdiction in an amount sufficient to provide local match funds of 20% of the replacement cost of heavy-duty transit and commuter coaches. Current practice is to spend reserve account funds only for the matching requirements of transit and commuter buses. The Capital Reserve account segregates the assets reserved for bus purchases and is used only when approved by the AVTA Board of Directors.

As of the report date, the Capital Reserve account has an accumulated cash balance of \$4,787,005, held in accounts with the Local Agency Investment Fund (LAIF) and Bank of America. The total contributed fund balance is \$4,698,564 plus \$88,441 of interest earned. The difference between cash and accrual balances, if any, is reflected in commitments receivable as of the report date. All scheduled contributions have been received through the third quarter ending March 31, 2014.

During the five-year reporting period to date, the AVTA purchased six commuter coaches and fifteen hybrid transit buses; all units were delivered by September 30, 2012. The reserve match funds required for these 21 units (\$1,436,501) were supplanted in total by the AVTA's Federal Transit Administration (FTA) 5307 funds in the form of Toll Credits and other funding sources, as follows: Toll Credits - \$99,724; Antelope Valley Air Quality Management District - \$225,110; and Prop 1B PTMISEA - \$1,111,667.

The three local transit buses originally scheduled for FY14 will not be delivered until FY15. These will be purchased using toll credits for the local match. The AVTA's FY15 proposed Five-Year Capital Improvement Plan assumes the purchase of an additional 26 local

transit and 18 commuter buses between FY15 and FY19 (44 total). Due to reduced federal funding under MAP-21 and the increasing prices of buses, we anticipate using the capital reserve for local match on all of these units.

Please see the attached Capital Reserve Summary covering activity through March 31, 2014 and the Combined Jurisdiction Reconciliation Report for additional information.

**ALIGNMENT WITH STRATEGIC DIRECTIVES:**

The recommendation responds to the following directive from the July 2013 Strategic Planning Workshop:

Economic Catalyst – Continue to serve the riding public by ensuring that matching funds are available for the continued replacement and updating of AVTA's bus fleet.

Prepared by:

Submitted by:

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Colby Konisek  
Director of Finance

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Julie M. Austin  
Executive Director/Treasurer

Attachment: A – Capital Reserve Summary Report through March 31, 2014  
and Combined Jurisdiction Reconciliation Report

ATTACHMENT CC 3.A



Capital Reserve Contributions Analysis for Fiscal Year 2014

For the Quarter Ended: **March 31, 2014**

Contributor	Accumulated Balance at 6/30/08	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014 (Full Year Accrual)	FY 2014 Activity			Capital Reserve Balance	
								Cash Received	Commitments Receivable	Draws	Cash Received through March 31, 2014	Accrued through June 30, 2014
Lancaster	1,003,723.00	183,500.00	183,500.00	183,500.00	183,500.00	0.00	183,500.00	137,625.00	45,875.00	0.00	1,875,348.00	1,921,223.00
Palmdale	1,003,723.00	162,896.00	162,896.00	162,896.00	162,896.00	0.00	162,896.00	122,172.00	40,724.00	0.00	1,777,479.00	1,818,203.00
LA County	501,862.00	114,500.00	114,500.00	114,500.00	114,500.00	0.00	114,500.00	85,875.00	28,625.00	0.00	1,045,737.00	1,074,362.00
<b>TOTAL</b>	<b>\$2,509,308.00</b>	<b>\$460,896.00</b>	<b>\$460,896.00</b>	<b>\$460,896.00</b>	<b>\$460,896.00</b>	<b>\$0.00</b>	<b>\$460,896.00</b>	<b>\$345,672.00</b>	<b>\$115,224.00</b>	<b>\$0.00</b>	<b>4,698,564.00</b>	<b>4,813,788.00</b>
Interest earned to date in LAIF account:											88,441.32	88,441.32
Totals:											<b>\$4,787,005.32</b>	<b>\$4,902,229.32</b>
Totals:												

ANTELOPE VALLEY TRANSIT AUTHORITY

CAPITAL RESERVE & OPERATING SUPPORT TRACKING

Updated through: **March 31, 2014**

Description	LANCASTER					PALMDALE					LOS ANGELES COUNTY					TOTALS		
	Date	Check #	Accrual/ Payment	Operating Support	Capital Reserve	Date	Check #	Accrual/ Payment	Operating Support	Capital Reserve	Date	Check #	Accrual/ Payment	Operating Support	Capital Reserve	Accrued/ Cash Received	Operating Support (By Year)	Capital Reserve (Accumulated)
<b>FY 2014</b>																		
Annual Due			(1,488,261.00)	(1,304,761.00)	(183,500.00)			(1,450,698.00)	(1,287,802.00)	(162,896.00)			(667,628.00)	(553,128.00)	(114,500.00)	(3,606,587.00)	(3,145,691.00)	(460,896.00)
<b>(NOTE: Capital Reserve billing resumed 7/1/13.</b>																		
First Quarter Payments	7/26/2013	007360735	372,065.25	326,190.25	45,875.00	8/19/2013	00230923	362,674.50	321,950.50	40,724.00	9/12/2013	0018868036	166,907.00	138,282.00	28,625.00	901,646.75	786,422.75	115,224.00
Interest	9/30/2013				1,021.31	9/30/2013				905.26	9/30/2012				394.60			2,321.17
Second Quarter Payments	10/23/2013	007362347	372,065.25	326,190.25	45,875.00	11/1/2013	00231670	362,674.50	321,950.50	40,724.00	10/31/2013	19147649	166,907.00	138,282.00	28,625.00	901,646.75	786,422.75	115,224.00
Interest	12/31/2013				1,018.01	12/31/2013				902.32	12/31/2013				393.32			2,313.65
Third Quarter Payments	1/22/2014	007363926	372,065.25	326,190.25	45,875.00	2/10/2014	00232695	362,674.50	321,950.50	40,724.00	2/12/2014	19674065	166,907.00	138,282.00	28,625.00	901,646.75	786,422.75	115,224.00
Interest					973.86					863.19					376.26			2,213.31
Fourth Quarter Payments			0.00	0.00	0.00			0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00
Interest					0.00					0.00					0.00			0.00
<b>Contributions</b>			<b>1,116,195.75</b>	<b>978,570.75</b>	<b>137,625.00</b>			<b>1,088,023.50</b>	<b>965,851.50</b>	<b>122,172.00</b>			<b>500,721.00</b>	<b>414,846.00</b>	<b>85,875.00</b>	<b>2,704,940.25</b>	<b>2,359,268.25</b>	<b>345,672.00</b>
Interest					3,013.18					2,670.77					1,164.18			6,848.13
<b>A/R for FY'14 as of the Report Date</b>			<b>(372,065.25)</b>	<b>(326,190.25)</b>	<b>(45,875.00)</b>			<b>(362,674.50)</b>	<b>(321,950.50)</b>	<b>(40,724.00)</b>			<b>(166,907.00)</b>	<b>(138,282.00)</b>	<b>(28,625.00)</b>	<b>(901,646.75)</b>	<b>(786,422.75)</b>	<b>(115,224.00)</b>
<b>Net Assets</b>																		
Capital Reserve (Accrual)					1,921,223.00					1,818,203.00					1,074,362.00			4,813,788.00
Interest					38,914.18					34,492.11					15,035.02			88,441.32
<b>Total Balances as of the Report Date</b>					<b>1,960,137.18</b>					<b>1,852,695.11</b>					<b>1,089,397.02</b>			<b>4,902,229.32</b>



**DATE:** May 27, 2014  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** FY14 Third Quarter Grant Status Report - January 1 – March 31, 2014

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#### **RECOMMENDATION**

That the Board of Directors receive and file the attached FY14 Third Quarter Grant Status Report for the period covering January 1, 2014 through March 31, 2014.

#### **FISCAL IMPACT**

Grants approved after the annual budget adoption may require reallocation of funds, which will be addressed during the mid-year budget adjustment.

#### **BACKGROUND**

The attached quarterly Grant Status Report reflects all grant applications submitted on behalf of the AVTA during the third quarter of FY14 (January 1 – March 31, 2014). We are still awaiting a final decision on the JARC grant for the commuter buses.

We submitted our LoNo grant application for the incremental cost of 12 buses. This grant application was extended to April 2, 2014. We believe we have a very strong application and the letters of support from the community should be extremely helpful.

The next quarter will show additional discretionary opportunities we are currently working on to receive.

Staff will continue to aggressively pursue all viable grant opportunities to augment existing funding sources.

**ALIGNMENT WITH STRATEGIC DIRECTIVES:**

The recommendation responds to the following directive from the July 2013 Strategic Planning Workshop:

Economic Catalyst – Continue to serve the riding public by ensuring that matching funds are available for the continued replacement and updating of AVTA's bus fleet.

Prepared by:

Submitted by:

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Judy Vaccaro-Fry  
Grants Administrator

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Julie M. Austin  
Executive Director

Attachment: A – FY14 Third Quarter Grant Status Report

**ATTACHMENT CC 4.A**

**GRANT STATUS REPORT**

<b>Grant Program</b>	<b>Project</b>	<b>Amount</b>	<b>Date Submitted</b>	<b>Status</b>	<b>Amount Awarded</b>
FY14-15 Caltrans – Transit Planning for Rural Communities	Student Intern	\$56,500	1/15/2014	Under review by Caltrans – awards announced by June 2014	<b>Pending</b>
FY14-15 Caltrans – Partnership Planning for Sustainable Transportation	Partnership Planning	\$375,000	1/15/2014	Under review by Caltrans – awards to be announced by June 2014	<b>Pending</b>
Transportation Investment Generating Economic Recovery (TIGER)	25 Electric Buses + necessary infrastructure improvements and chargers	\$20,363,906	4/28/2014	Submitted to Grants.gov on April 28, 2014	<b>Pending</b>
Low or No Emission Vehicle Deployment Program	Incremental cost of 12 zero emission buses	\$6,136,000	March 3, 2014	Submitted to SCAG. Deadline extended to April 2, 2014	<b>Pending</b>
AB2766 - AVAQMD Mobile Source Emissions Reductions Program	WAVE Inductive Charging System	\$559,738	February 24, 2014	Approved March 18, 2014	<b>\$250,000</b>
FY14 Transit Enterprise Fund	Electric Bus demonstration	\$1,900,000	October 8, 2014	Awarded October 8, 2013	<b>\$1,900,000</b>
FFY13 FTA Annual 5307 Allocation – FTA	Capital Improvement Program	\$7,651,957	Submitted to FTA June 2013. Submitted to DOL 10/22/2013	Awarded December 13, 2013	<b>\$7,651,957</b>

<b>Grant Program</b>	<b>Project</b>	<b>Amount</b>	<b>Date Submitted</b>	<b>Status</b>	<b>Amount Awarded</b>
FFY13 FTA Annual 5307 Allocation – apportioned through LACMTA	Capital Improvement Program	\$733,484	Submitted to FTA June 2013. Submitted to DOL 10/22/2013.	Awarded December 13, 2013	<b>\$733,484</b>
FFY13 FTA Annual 5337 Allocation – apportioned through LACMTA	State of Good Repair – High Intensity Motorbus	\$499,784	Submitted to FTA June 2013. Submitted to DOL 10/22/2013.	Awarded December 13, 2013	<b>\$499,784</b>
FFY13 FTA Annual 5339 Allocation – apportioned through LACMTA	Bus and Bus Facilities	\$35,136	Submitted to FTA June 2013. Submitted to DOL 10/22/2013.	Awarded December 13, 2013	<b>\$35,136</b>
FFY13 FTA Annual 5339 Allocation – apportioned through SCAG	Bus and Bus Facilities	\$479,681	<i>Delayed - Pending</i>	Grant application pending submission once SCAG details the guidelines - expect to receive guidelines soon	<b><i>Pending</i></b>
Prop 1B PTMISEA Bridge Funds – allocation through LACMTA	ITS project – amount reallocated from Rolling Stock Replacement	\$326,683	12/9/2013	Awarded – receiving monthly payments	<b>\$326,683</b>
Prop 1B Transit Security Bridge Funding	Hazard Mitigation Plan	\$52,282	12/16/2013	Awarded – receiving monthly payments	<b>\$52,282</b>

<b>Grant Program</b>	<b>Project</b>	<b>Amount</b>	<b>Date Submitted</b>	<b>Status</b>	<b>Amount Awarded</b>
Prop 1B PTMISEA Bond program	ITS project – amount reallocated from Phase II and Rolling Stock Replacement	\$1,341,630	October 9, 2013	Grant award approved October 23, 2013	<b>\$1,341,630</b>
Job Access Reverse Commute (JARC)	Two expansion TRANSIT coaches + operating funds	\$1,845,000	Resubmitted 1/23/2014	Scope change; under review by LACMTA and FTA	<b>Pending</b>
				<b>TOTAL GRANT AWARDS:</b>	<b>\$12,790,956</b>
				<b>TOTAL PENDING:</b>	<b>\$29,256,087</b>



**DATE:** May 27, 2014

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Proposed Salary Ranges and Classifications Effective June 1, 2014

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## **RECOMMENDATION**

That the Board of Directors approve the revised salary ranges and classifications for AVTA staff effective June 1, 2014 as shown on attachments A and B.

## **FISCAL IMPACT**

The additional cost to bring two (2) positions, Executive Assistant and the Senior Customer Service Representative up to the recommended minimum of the salary ranges is \$4,098.00. An additional seven (7) positions are at or above the new proposed maximum of the salary ranges; the salaries for these positions will be frozen until such time as the Board considers increasing the overall salary ranges to keep up with the market. The proposed FY15 Business Plan assumes a maximum increase in salaries of five percent across the board, effective July 1. The current salary increase assumed in the FY15 Business Plan will be more than sufficient to accommodate the new salary ranges.

## **BACKGROUND**

A classification and compensation study was recently completed by an independent consultant, Koff & Associates. The study evaluated 12 comparator agencies. Results indicated that AVTA staff salaries, as a whole, were about 2.8% below market, while the cost of AVTA benefits is about 2.2% above market. The consultant combined the salaries and benefits and developed three scenarios for new salary ranges – a median range, which would have resulted in nearly half of the staff being frozen at their current salary; a 60<sup>th</sup> percentile, which would approximate current salary ranges with some minor adjustments; and a median plus up to 10% as a performance incentive, which staff deemed to be overly complicated in terms of administration.

Staff is recommending that the Board approve the second, 60<sup>th</sup> percentile scenario, as it most closely mirrors the current salary structure and would not be considered punitive. The median scenario considered AVTA's more expensive benefits, which are primarily due to the higher health benefit premiums paid due to the small size of the agency, and because the AVTA pays 100% of the employees' share of CalPERS. Since the vast

majority of AVTA operations staff works for Veolia, the cost of CalPERS is not excessive (approximately \$160,000 out of a \$24 million budget).

The report also recommended the following title changes and/or reclassifications:

<b>Current Title</b>	<b>Proposed Title</b>	<b>Reclassification? Y/N</b>	<b>Impact on Salary</b>
Marketing Manager/PIO	Director of Communications	Y	No increase in current salary; increased salary range
Administrative Assistant	Records Management Technician	Y	No increase in current salary; increased salary range
Customer Service Representative	Senior Customer Service Representative	Y	Increase in salary by 8.13%; \$266.00 per month
Field Services Technician I	Field Services Technician II	Y	No increase in current salary; increased salary range
Senior Transit Analyst	Senior Planning Officer	Y	No increase in current salary; currently the incumbent falls within the proposed range; decrease in max of salary range.
Transit Customer Service Rep	Fleet & Facilities Admin Tech	Y	No increase in current salary; increased salary range

<b>Current Title</b>	<b>Proposed Title</b>	<b>Title Change? Y/N</b>	<b>Impact on Salary</b>
Executive Administrative Assistant	Executive Assistant	Y	Increase in salary by 1.53%; \$73 per month

Current Class Title	Proposed Class Title
Administrative Analyst II/Clerk of the Board	Clerk of the Board
Count Room Clerk/Accounting Clerk	Accounting Technician
Facilities Maintenance Technician	Facilities Maintenance Technician II
Procurement Officer	Procurement and Contracts Officer
Senior Finance Analyst	Finance Supervisor
Senior Information Technology Analyst	Information Technology Supervisor
Staff Accountant	Accountant I/II
Staff Accountant/Human Resources Analyst	Human Resources and Benefits Coordinator

One additional reclassification is being developed. The Customer Service Supervisor position has become vacant since this study was completed. Staff is working with the consultant to modify the Customer Service Supervisor position to include more marketing responsibilities, and reclassify it as a Marketing and Outreach Specialist.

This study provides a baseline for future decisions, and will not preclude additional reclassifications or development of new job descriptions. It is intended to be a tool to ensure that AVTA attracts and retains staff in a competitive and specialized market.

Prepared and Submitted by:

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Julie M. Austin  
Executive Director

Attachments:      A – Proposed Salary Schedule  
                              B – Salary Range Placement Recommendations

## ATTACHMENT NB 1.A

**Appendix III**  
**Antelope Valley Transit Authority**  
**Proposed Salary Schedule**  
**March 2014**

Range #	Annual Salary Range			Monthly Salary Range		
	Min	Mid	Max	Min	Mid	Max
1	\$24,039	\$27,645	\$31,250	\$2,003	\$2,304	\$2,604
2	\$24,640	\$28,336	\$32,032	\$2,053	\$2,361	\$2,669
3	\$25,256	\$29,044	\$32,832	\$2,105	\$2,420	\$2,736
4	\$25,887	\$29,770	\$33,653	\$2,157	\$2,481	\$2,804
5	\$26,534	\$30,514	\$34,495	\$2,211	\$2,543	\$2,875
6	\$27,198	\$31,277	\$35,357	\$2,266	\$2,606	\$2,946
7	\$27,878	\$32,059	\$36,241	\$2,323	\$2,672	\$3,020
8	\$28,575	\$32,861	\$37,147	\$2,381	\$2,738	\$3,096
9	\$29,289	\$33,682	\$38,076	\$2,441	\$2,807	\$3,173
10	\$30,021	\$34,524	\$39,028	\$2,502	\$2,877	\$3,252
11	\$30,772	\$35,387	\$40,003	\$2,564	\$2,949	\$3,334
12	\$31,541	\$36,272	\$41,003	\$2,628	\$3,023	\$3,417
13	\$32,330	\$37,179	\$42,028	\$2,694	\$3,098	\$3,502
14	\$33,138	\$38,108	\$43,079	\$2,761	\$3,176	\$3,590
15	\$33,966	\$39,061	\$44,156	\$2,831	\$3,255	\$3,680
16	\$34,815	\$40,038	\$45,260	\$2,901	\$3,336	\$3,772
17	\$35,686	\$41,039	\$46,391	\$2,974	\$3,420	\$3,866
18	\$36,578	\$42,065	\$47,551	\$3,048	\$3,505	\$3,963
19	\$37,492	\$43,116	\$48,740	\$3,124	\$3,593	\$4,062
20	\$38,430	\$44,194	\$49,959	\$3,202	\$3,683	\$4,163
21	\$39,390	\$45,299	\$51,207	\$3,283	\$3,775	\$4,267
22	\$40,375	\$46,431	\$52,488	\$3,365	\$3,869	\$4,374
23	\$41,385	\$47,592	\$53,800	\$3,449	\$3,966	\$4,483
24	\$42,419	\$48,782	\$55,145	\$3,535	\$4,065	\$4,595
25	\$43,480	\$50,002	\$56,523	\$3,623	\$4,167	\$4,710
26	\$44,567	\$51,252	\$57,937	\$3,714	\$4,271	\$4,828
27	\$45,681	\$52,533	\$59,385	\$3,807	\$4,378	\$4,949
28	\$46,823	\$53,846	\$60,870	\$3,902	\$4,487	\$5,072
29	\$47,993	\$55,192	\$62,391	\$3,999	\$4,599	\$5,199
30	\$49,193	\$56,572	\$63,951	\$4,099	\$4,714	\$5,329
31	\$50,423	\$57,986	\$65,550	\$4,202	\$4,832	\$5,462
32	\$51,684	\$59,436	\$67,189	\$4,307	\$4,953	\$5,599
33	\$52,976	\$60,922	\$68,868	\$4,415	\$5,077	\$5,739
34	\$54,300	\$62,445	\$70,590	\$4,525	\$5,204	\$5,883
35	\$55,658	\$64,006	\$72,355	\$4,638	\$5,334	\$6,030
36	\$57,049	\$65,606	\$74,164	\$4,754	\$5,467	\$6,180
37	\$58,475	\$67,247	\$76,018	\$4,873	\$5,604	\$6,335
38	\$59,937	\$68,928	\$77,918	\$4,995	\$5,744	\$6,493

**Appendix III  
Antelope Valley Transit Authority  
Proposed Salary Schedule  
March 2014**

Range #	Annual Salary Range			Monthly Salary Range		
	Min	Mid	Max	Min	Mid	Max
39	\$61,436	\$70,651	\$79,866	\$5,120	\$5,888	\$6,656
40	\$62,971	\$72,417	\$81,863	\$5,248	\$6,035	\$6,822
41	\$64,546	\$74,228	\$83,909	\$5,379	\$6,186	\$6,992
42	\$66,159	\$76,083	\$86,007	\$5,513	\$6,340	\$7,167
43	\$67,813	\$77,985	\$88,157	\$5,651	\$6,499	\$7,346
44	\$69,509	\$79,935	\$90,361	\$5,792	\$6,661	\$7,530
45	\$71,246	\$81,933	\$92,620	\$5,937	\$6,828	\$7,718
46	\$73,028	\$83,982	\$94,936	\$6,086	\$6,998	\$7,911
47	\$74,853	\$86,081	\$97,309	\$6,238	\$7,173	\$8,109
48	\$76,725	\$88,233	\$99,742	\$6,394	\$7,353	\$8,312
49	\$78,643	\$90,439	\$102,235	\$6,554	\$7,537	\$8,520
50	\$80,609	\$92,700	\$104,791	\$6,717	\$7,725	\$8,733
51	\$82,624	\$95,018	\$107,411	\$6,885	\$7,918	\$8,951
52	\$84,690	\$97,393	\$110,096	\$7,057	\$8,116	\$9,175
53	\$86,807	\$99,828	\$112,849	\$7,234	\$8,319	\$9,404
54	\$88,977	\$102,324	\$115,670	\$7,415	\$8,527	\$9,639
55	\$91,201	\$104,882	\$118,562	\$7,600	\$8,740	\$9,880
56	\$93,481	\$107,504	\$121,526	\$7,790	\$8,959	\$10,127
57	\$95,818	\$110,191	\$124,564	\$7,985	\$9,183	\$10,380
58	\$98,214	\$112,946	\$127,678	\$8,184	\$9,412	\$10,640
59	\$100,669	\$115,770	\$130,870	\$8,389	\$9,647	\$10,906
60	\$103,186	\$118,664	\$134,142	\$8,599	\$9,889	\$11,178
61	\$105,766	\$121,631	\$137,495	\$8,814	\$10,136	\$11,458
62	\$108,410	\$124,671	\$140,933	\$9,034	\$10,389	\$11,744
63	\$111,120	\$127,788	\$144,456	\$9,260	\$10,649	\$12,038
64	\$113,898	\$130,983	\$148,067	\$9,492	\$10,915	\$12,339
65	\$116,745	\$134,257	\$151,769	\$9,729	\$11,188	\$12,647
66	\$119,664	\$137,614	\$155,563	\$9,972	\$11,468	\$12,964
67	\$122,656	\$141,054	\$159,452	\$10,221	\$11,755	\$13,288
68	\$125,722	\$144,580	\$163,439	\$10,477	\$12,048	\$13,620
69	\$128,865	\$148,195	\$167,525	\$10,739	\$12,350	\$13,960
70	\$132,087	\$151,900	\$171,713	\$11,007	\$12,658	\$14,309
71	\$135,389	\$155,697	\$176,006	\$11,282	\$12,975	\$14,667
72	\$138,774	\$159,590	\$180,406	\$11,564	\$13,299	\$15,034
73	\$142,243	\$163,580	\$184,916	\$11,854	\$13,632	\$15,410
74	\$145,799	\$167,669	\$189,539	\$12,150	\$13,972	\$15,795
75	\$149,444	\$171,861	\$194,277	\$12,454	\$14,322	\$16,190

## Attachment NB 1.B

**Appendix IV**  
**Antelope Valley Transportation Authority**  
**Salary Range Placement Recommendations**  
**March 2014**

Class Title	Current Max. Monthly Salary	% from Base Salary 60th %	Market Calculation	Proposed Salary Range	Proposed Max. Monthly Salary	Percent Difference	Comments
Accountant I	\$5,834	N/A	\$5,613	32	\$5,599	-4.02%	Internal Placement 10% below Accountant II
Accountant II	\$6,432	4.00%	\$6,174	36	\$6,180	-3.91%	Market and range placement.
Accounting Technician	\$3,581	-28.00%	\$4,584	24	\$4,595	28.31%	Market and range placement.
Clerk of the Board	\$5,834	-13.00%	\$6,592	39	\$6,656	14.09%	Market and range placement.
Customer Service Representative I	\$3,581	N/A	\$3,769	16	\$3,772	5.31%	Internal Alignment 10% below Customer Service Representative II
Customer Service Representative II	\$3,948	-5.00%	\$4,146	20	\$4,163	5.44%	Market and range placement.
Customer Service Supervisor	\$5,039	-13.00%	\$5,694	33	\$5,739	13.88%	Market and range placement.
Director of Communications	\$10,476	-6.00%	\$11,105	61	\$11,458	9.37%	Market and range placement puts at Salary Range 60. Internally aligned with other Director positions.
Director of Finance	\$11,550	5.00%	\$10,973	61	\$11,458	-0.80%	Market and range placement puts at Salary Range 60. Internally aligned with other Director positions.
Director of Operations & Maintenance	\$11,550	2.00%	\$11,319	61	\$11,458	-0.80%	Market and range placement.
Executive Assistant	\$4,799	-30.00%	\$6,239	37	\$6,335	31.99%	Market and range placement.
Facilities Maintenance Technician I	Proposed	N/A	\$3,970	18	\$3,963	N/A	Internal alignment 10% below Facilities Maintenance Technician II.
Facilities Maintenance Technician II	\$4,799	9.00%	\$4,367	22	\$4,374	-8.86%	Market and range placement.
Facilities Superintendent	\$6,753	-11.00%	\$7,496	44	\$7,530	11.50%	Market and range placement.
Field Services Supervisor	\$6,432	N/A	\$6,165	37	\$6,335	-1.51%	Internal alignment: 40% above the Field Service Tech II.
Field Services Technician I	\$4,146	N/A	\$3,839	17	\$3,866	-6.75%	Internal Alignment 10% below the Field Services Technician II.
Field Services Technician II	\$4,353	3.00%	\$4,223	21	\$4,267	-1.97%	Market and range placement.
Finance Manager	Proposed	N/A	N/A	53	\$9,404	N/A	Internal alignment: 20% above Finance Supervisor
Finance Supervisor	\$7,818	2.00%	\$7,661	45	\$7,718	-1.27%	Market and range placement.
Fleet & Facilities Administrative Technician	\$3,760	N/A	\$4,223	21	\$4,267	13.48%	Internal alignment with the Field Services Technician II classification.
Fleet & Facilities Manager	\$8,619	-19.00%	\$10,257	57	\$10,380	20.44%	Market and range placement.
Grants Administrator	\$7,445	3.00%	\$7,222	43	\$7,346	-1.33%	Market and range placement.
Graphic Designer	\$5,834	N/A	\$5,613	32	\$5,599	-4.02%	Internal alignment with the Accountant I classification.
Information Technology Supervisor	\$7,445	-20.00%	\$8,934	51	\$8,951	20.22%	Market and range placement.
IT Technician I	Proposed	N/A	\$5,192	29	\$5,199	N/A	Internal alignment 10% below IT Tech II.
IT Technician II	\$4,799	-19.00%	\$5,711	33	\$5,739	19.58%	Market and range placement.
Human Resources and Benefits Coordinator	\$6,432	5.00%	\$6,110	36	\$6,180	-3.91%	Market and range placement.
Procurement and Contracts Officer	\$7,445	-14.00%	\$8,488	49	\$8,520	14.43%	Market and range placement.
Project Engineer	Proposed	N/A	\$9,062	53	\$9,404	N/A	Internal Alignment with the Senior Planning Officer.
Records Management Technician	\$4,571	N/A	\$5,192	29	\$5,199	13.75%	Internal alignment: anchor to IT Technician I.
Senior Planning Officer	\$9,502	N/A	\$9,062	53	\$9,404	-1.03%	Internal Alignment: 40% above the Field Services Supervisor.
Senior Customer Service Representative	Proposed	N/A	\$4,561	24	\$4,595	N/A	Internal alignment 10% above Customer Service Rep II



**DATE:** May 27, 2014

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Adoption of Proposed FY15 Business Plan and Authorization to Solicit Public Input on Fare Restructuring Scenarios

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## RECOMMENDATION

That the Board of Directors:

- 1) adopt the Proposed FY15 Business Plan (Attachment A); and
- 2) authorize staff to solicit public input on several fare restructuring scenarios as outlined in Attachment B.

## FISCAL IMPACT

The proposed operating budget reflects a 3.1% increase over the FY14 operating budget, increasing slightly from \$23.16 to \$23.91 million. The proposed capital budget includes \$14.1 in bus replacement and expansion, WAVE infrastructure and other capital expenses. The total budget proposal for FY15 is \$38.01 million. The FY15 Business Plan targets a farebox recovery ratio of 22.51%.

While only a 3% increase in fare revenues is assumed in the proposed FY15 Business Plan, potential fare adjustments could result in additional revenues ranging from \$0.67 million to \$1.43 million in FY15 if implemented in January 2015. Staff will return to the Board with revised revenue estimates and a recommendation for approval of one scenario after public feedback is received.

## BACKGROUND

Since December 2013, staff has worked to develop the Proposed FY15 Business Plan, seeking guidance as budget assumptions and supporting documents were shared with TAC and the Board. The Proposed FY15 Business Plan complies with the requirements of the Bylaws while ensuring the best practices and fiduciary responsibilities of the Authority's budget function.

Adoption of Proposed FY15 Business Plan and Authorization to Solicit Public Input on Fare Restructuring Scenarios

May 27, 2014

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The proposed FY15 Business Plan includes the key elements listed below:

- An operating budget of \$23.91 million, balanced for both revenue and expenditures
- A capital spending plan of \$14.1 million, including \$10.7 million to vehicle purchases and refurbishment; \$862,000 for regional partnership projects; \$345,000 for facilities equipment; \$107,000 to upgrade equipment in the money room; \$1.8 million for data and communications; and \$212,000 for bus and facilities security.
- \$1.3 million from the capital reserve fund will be applied toward the local match on bus purchases. This will result in a year-end capital reserve balance of \$4.1 million.
- No increase in jurisdictional contributions
- Fixed Route Service Hours – 180,649
  - 8,300 vehicle service hours (VSH) added to local transit service for a total of 148,583 VSH
  - 3,500 vehicle service hours added to commuter service for a total of 32,066 VSH
- Dial-A-Ride Trips – 33,000
- Service Provider Contracts – on January 1, 2015:
  - Fixed Route: +3%
  - Dial-A-Ride +1.5%
- Fuel – \$4.25 per gallon (formerly at \$5/gallon) with a 69¢ gallon reserve. Fuel budget accommodates planned service expansion.
- Staffing levels remain unchanged.
- Travel - \$90K includes funds for additional Board travel, federal advocacy and industry conferences.
- Consulting projects - \$1 million – Electric Bus, Bus Rapid Transit. Route to Success

**Fare Restructuring** - In the past few years, AVTA has experienced significant growth in commuter ridership, coupled with overcrowding. Ridership on local routes has also increased, with some overcrowding issues on certain lines. In order to sustain the level of demand, it is important to explore opportunities for additional revenues. Both commuter and local fares were decreased in 2009 when TAP was introduced. These significant “promotional” fare reductions were never eliminated and are now considered regular fares. The TAP commuter fare was dropped from \$14 to \$7.60 on Route 785 and has remained at this rate for nearly five years. Meanwhile Metrolink has increased their fares

Adoption of Proposed FY15 Business Plan and Authorization to Solicit Public Input on  
Fare Restructuring Scenarios

May 27, 2014

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for service to downtown LA twice, currently charging \$14 to go to Union Station from the Palmdale Transit Center. This is nearly twice AVTA's fare for the same distance. The result has been many former Metrolink travelers transferring to AVTA, increasing demand.

Staff is proposing that we immediately begin public outreach to consider elimination of the promotional TAP discounts and establishment of a new fare structure that retains the elements of the current structure but without the discounts. Potential scenarios are outlined in Attachment A. Removal of the discounted TAP fare would also mean a cash/TAP fare of \$1.50 for regular adult riders of the local system.

### **ALIGNMENT WITH STRATEGIC DIRECTIVES**

The recommendation responds to the following directive from the July 2013 Strategic Planning Workshop: To provide the Board of Directors and management with a budget for use as a planning tool, to measure results and promote operational efficiency.

Prepared by:

Submitted by:

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Colby Konisek  
Director of Finance

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Julie M. Austin  
Executive Director

Attachments: A – FY15 Business Plan  
B – Fare Restructuring Scenarios

**The Proposed FY15 Business Plan can be viewed during regular business hours at the Customer Service window of the AVTA located at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2258.**

**Fare Restructuring**

Scenario: 20% Commuter Fare Adjustment, \$5 TRANSPORTER Fare, \$1.50 Local Fare;

	Commuter	Local Transit	Add'l Rev 1/15-6/15
<u>20% Scenario Revenue</u>	\$3,128,829	\$2,439,757	\$5,568,586
Base Revenue Figures FY15	2,677,352	2,217,961	4,895,313
Potential Increase over Base	\$451,477	\$221,796	\$673,273

**STANDARD INDIVIDUAL RIDE FARE STRUCTURE - Local Routes**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	\$1.50	
<b>c. Elderly:</b>	\$0.00	65 and older
<b>d. Disabled:</b>	\$0.00	
<b>e. Child:</b>	\$0.00	under 44 inches
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	n/a	
<b>i. Other Individual Fares:</b>	n/a	

**PASS RATES - Local Routes**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$3.75	\$15.00	\$50.00	Weekly (7) day rolling pass
<b>b. Elderly</b>	\$0.00	\$0.00	\$0.00	
<b>c. Disabled</b>	\$0.00	\$0.00	\$0.00	
<b>d. Child</b>	\$0.00	\$0.00	\$0.00	under 44 inches
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	

**Fare Restructuring**

Scenario: 20% Commuter Fare Adjustment, \$5 TRANSPORTER Fare, \$1.50 Local Fare;

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 785**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$11.25</b>	
<b>c. Elderly:</b>	\$5.65	65 and older
<b>d. Disabled:</b>	\$5.65	
<b>e. Child:</b>	\$11.25	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 785**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$11.25	\$112.50	\$393.75	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.65	\$56.50	\$197.75	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.65	\$56.50	\$197.75	Weekly rate (10) ride pass
<b>d. Child</b>	\$11.25	\$112.50	\$393.75	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$304 Basic Adult EZ Pass

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 786**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$10.75</b>	
<b>c. Elderly:</b>	\$5.40	65 and older
<b>d. Disabled:</b>	\$5.40	
<b>e. Child:</b>	\$10.75	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 786**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$10.75	\$107.50	\$376.25	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.40	\$53.95	\$188.83	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.40	\$53.95	\$188.83	Weekly rate (10) ride pass
<b>d. Child</b>	\$10.75	\$107.50	\$376.25	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$326 Basic Adult EZ Pass

**Fare Restructuring**

Scenario: 20% Commuter Fare Adjustment, \$5 TRANSporter Fare, \$1.50 Local Fare;

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 787**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$8.75</b>	
<b>c. Elderly:</b>	\$4.40	65 and older
<b>d. Disabled:</b>	\$4.40	
<b>e. Child:</b>	\$8.75	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 787**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$8.75	\$87.50	\$306.25	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$4.40	\$43.95	\$153.83	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$4.40	\$43.95	\$153.83	Weekly rate (10) ride pass
<b>d. Child</b>	\$8.75	\$87.50	\$306.25	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$282 Basic Adult EZ Pass

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 790 (TRANSporter)**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$5.00</b>	
<b>c. Elderly:</b>	\$5.00	65 and older
<b>d. Disabled:</b>	\$5.00	
<b>e. Child:</b>	\$5.00	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 790 (TRANSporter)**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	<b>\$5.00</b>	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>d. Child</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	

**Fare Restructuring**

Scenario: Flat \$10 Commuter Fare, \$5 TRANSporter Fare, \$1.50 Local Fare

	Commuter	Local Transit	Add'l Rev 1/15-6/15
Flat \$10 Scenario Fare Revenue	\$3,095,698	\$2,547,900	\$5,643,598
Base Revenue Figures FY15	2,677,352	2,217,961	4,895,313
Potential Increase over Base	\$418,346	\$329,939	\$748,285

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Local Transit Service**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	\$1.50	
<b>c. Elderly:</b>	\$0.00	65 and older
<b>d. Disabled:</b>	\$0.00	
<b>e. Child:</b>	\$0.00	under 44 inches
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	n/a	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Local Routes**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$3.75	\$15.00	\$50.00	Weekly (7) day rolling pass
<b>b. Elderly</b>	\$0.00	\$0.00	\$0.00	
<b>c. Disabled</b>	\$0.00	\$0.00	\$0.00	
<b>d. Child</b>	\$0.00	\$0.00	\$0.00	under 44 inches
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	

**Fare Restructuring**

Scenario: Flat \$10 Commuter Fare, \$5 TRANSporter Fare, \$1.50 Local Fare

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 785**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$10.00</b>	
<b>c. Elderly:</b>	\$5.00	65 and older
<b>d. Disabled:</b>	\$5.00	
<b>e. Child:</b>	\$10.00	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 785**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$10.00	\$100.00	\$350.00	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>d. Child</b>	\$10.00	\$100.00	\$350.00	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$304 Basic Adult EZ Pass

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 786**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$10.00</b>	
<b>c. Elderly:</b>	\$5.00	65 and older
<b>d. Disabled:</b>	\$5.00	
<b>e. Child:</b>	\$10.00	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 786**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$10.00	\$100.00	\$350.00	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>d. Child</b>	\$10.00	\$100.00	\$350.00	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$326 Basic Adult EZ Pass

**Fare Restructuring**

Scenario: Flat \$10 Commuter Fare, \$5 TRANSporter Fare, \$1.50 Local Fare

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 787**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$10.00</b>	
<b>c. Elderly:</b>	\$5.00	65 and older
<b>d. Disabled:</b>	\$5.00	
<b>e. Child:</b>	\$10.00	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 787**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	<b>\$10.00</b>	\$100.00	\$350.00	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>d. Child</b>	\$10.00	\$100.00	\$350.00	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$282 Basic Adult EZ Pass

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 790 (TRANSporter)**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$5.00</b>	
<b>c. Elderly:</b>	\$5.00	65 and older
<b>d. Disabled:</b>	\$5.00	
<b>e. Child:</b>	\$5.00	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 790 (TRANSporter)**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	<b>\$5.00</b>	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>d. Child</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	

**Fare Restructuring**

Scenario: Metrolink Match: Indexed to \$14 Fare/Rte 785, \$5 TRANSporter Fare, \$1.50 Local Fare

	Commuter	Local Transit	Add'l Rev 1/15-6/15
Metrolink Match Fare Revenue	\$3,774,289	\$2,547,900	\$6,322,189
Base Revenue Figures FY15	2,677,352	2,217,961	4,895,313
Potential Increase over Base	\$1,096,937	\$329,939	\$1,426,876

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Local Transit Service**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	\$1.50	
<b>c. Elderly:</b>	\$0.00	65 and older
<b>d. Disabled:</b>	\$0.00	
<b>e. Child:</b>	\$0.00	under 44 inches
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	n/a	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Local Routes**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$3.75	\$15.00	\$50.00	Weekly (7) day rolling pass
<b>b. Elderly</b>	\$0.00	\$0.00	\$0.00	
<b>c. Disabled</b>	\$0.00	\$0.00	\$0.00	
<b>d. Child</b>	\$0.00	\$0.00	\$0.00	under 44 inches
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	

Fare Restructuring

Scenario: Metrolink Match: Indexed to \$14 Fare/Rte 785, \$5 TRANSporter Fare, \$1.50 Local Fare

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 785**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$14.00</b>	
<b>c. Elderly:</b>	\$7.00	65 and older
<b>d. Disabled:</b>	\$7.00	
<b>e. Child:</b>	\$14.00	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 785**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$14.00	\$140.00	\$490.00	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$7.00	\$70.00	\$245.00	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$7.00	\$70.00	\$245.00	Weekly rate (10) ride pass
<b>d. Child</b>	\$14.00	\$140.00	\$490.00	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$304 Basic Adult EZ Pass

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 786**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$16.30</b>	
<b>c. Elderly:</b>	\$8.15	65 and older
<b>d. Disabled:</b>	\$8.15	
<b>e. Child:</b>	\$16.30	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 786**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	\$16.30	\$163.00	\$570.50	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$8.15	\$81.50	\$285.25	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$8.15	\$81.50	\$285.25	Weekly rate (10) ride pass
<b>d. Child</b>	\$16.30	\$163.00	\$570.50	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$326 Basic Adult EZ Pass

**Fare Restructuring**

Scenario: Metrolink Match: Indexed to \$14 Fare/Rte 785, \$5 TRANSporter Fare, \$1.50 Local Fare

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 787**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$13.10</b>	
<b>c. Elderly:</b>	\$6.55	65 and older
<b>d. Disabled:</b>	\$6.55	
<b>e. Child:</b>	\$13.10	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 787**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	<b>\$13.10</b>	\$131.00	\$458.50	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$6.55	\$65.50	\$229.25	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$6.55	\$65.50	\$229.25	Weekly rate (10) ride pass
<b>d. Child</b>	\$13.10	\$131.00	\$458.50	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	\$282 Basic Adult EZ Pass

STANDARD INDIVIDUAL RIDE FARE STRUCTURE - **Commuter Route 790 (TRANSporter)**

Fares listed below are proposed as of January 1, 2015

	Cost (\$)	Comments/Requirements
<b>b. Basic Adult:</b>	<b>\$5.00</b>	
<b>c. Elderly:</b>	\$5.00	65 and older
<b>d. Disabled:</b>	\$5.00	
<b>e. Child:</b>	\$5.00	Under 2 can sit on paying passengers lap free
<b>f. Youth:</b>	n/a	
<b>g. Student:</b>	n/a	
<b>h. Transfer Fee:</b>	\$0.25	
<b>i. Other Individual Fares:</b>	n/a	

PASS RATES - **Commuter Route 790 (TRANSporter)**

	Daily (\$)	Weekly (\$)	Monthly (\$)	Comments/Requirements
<b>a. Basic Adult</b>	<b>\$5.00</b>	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>b. Elderly</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>c. Disabled</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>d. Child</b>	\$5.00	\$50.00	\$175.00	Weekly rate (10) ride pass
<b>e. Youth</b>	n/a	n/a	n/a	
<b>f. Student</b>	n/a	n/a	n/a	
<b>g. Other</b>	n/a	n/a	n/a	