



Regular Meeting of the Board of Directors

Tuesday, September 23, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2258 at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Norm Hickling, Vice Chairman Marvin Crist, Director Tom Lackey, Director Steve Hofbauer, Director Dianne Knippel and Director Sandra Johnson

APPROVAL OF AGENDA

PUBLIC BUSINESS FROM THE FLOOR:

If you wish to address the AVTA Board on any agenda item but are unable to stay until the item is called, your comments may be made at this time. Please give your completed Speaker Card (available as you enter the Community Room) to the Clerk of the Board. Speaking clearly, state and spell your name for the record. Each speaker is limited to three (3) minutes.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

This portion of the meeting allows the public the opportunity to address the Board of Directors of the Antelope Valley Transit Authority on non-agenda items that are within the Board's subject matter jurisdiction. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items.** Your matter will be referred to the Authority's Executive Director for follow-up. Individual speakers are limited to three (3) minutes each.

SPECIAL REPORTS and PRESENTATIONS (SRP):

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require Board action.**

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR AUGUST – HECTOR FUENTES, TRANSDEV

SRP 2 FEDERAL LEGISLATIVE UPDATE –JUDY VACCARO-FRY

Recommended Action: Receive and file the Federal Legislative Update for September 2014.

SRP 3 STATE LEGISLATIVE UPDATE – WENDY WILLIAMS

Recommended Action: Receive and file the State Legislative Update for September 2014.

CONSENT CALENDAR (CC): Items 1 through 2 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR AUGUST 26, 2014 – KAREN DARR

Recommended Action: Approve the Board Meeting Minutes for August 26, 2014.

CC 2 FINANCIAL REPORTS –JULY AND AUGUST 2014 – COLBY KONISEK

Recommended Action: Receive and file the Treasurer's Report for the month ended July 31, 2014; the Payroll History Report for the three months ended August 31, 2014; the Expenditure Report for the month ended August 31, 2014; the Interim Financial Statements for the 1 month ended July 31, 2014; and the Fiscal Year-to-Date Budget versus Actual Report for the Month Ended July 31, 2014.

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT NO. 2015-04 TO MOTOR COACH INDUSTRIES FOR TWO EXPANSION COMMUTER COACHES – MARK PERRY

Recommended Action: Authorize the executive director to exercise two of the four available options for the procurement of expansion commuter coaches under Contract No. 2015-04.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on October 28, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

The Agenda was posted by 5:00 p.m. on September 18, 2014 at the entrance to the Antelope Valley Transit Authority, 42210 6th St. West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2258.



SRP 1

TRANSDEV EMPLOYEE OF THE MONTH AND OPERATOR OF THE MONTH



DATE: September 23, 2014
TO: BOARD OF DIRECTORS
SUBJECT: Federal Legislative Update for September 2014

RECOMMENDATION

That the Board of Directors receive and file the Federal Legislative Update for September 2014.

FISCAL IMPACT

There is no fiscal impact at this time.

BACKGROUND

2015 Appropriations: The House is scheduled to vote on a Continuing Resolution (CR) to fund the federal government after the new fiscal year begins on October 1. The draft legislation would provide funding through December 11, 2014.

TIGER Grant Awards: On September 12, 2014, the latest round of TIGER awards were announced. AVTA's electric bus project was not among those selected. The Department of Transportation received 797 eligible applications seeking a total of \$9 billion, or 15 times the available amount of \$600 million. There was a 36% increase in applications received in 2014. Of the projects submitted, only 72 projects were funded. The majority of awards were for bridges, roads and rail related projects, with only 27% of the funding awarded toward public transit projects. This round of TIGER invests in projects designed to cut down on travel times, increase predictability and, in some cases, attract new middle-class jobs into communities.

Congress: Congress is expected to return home to focus on reelection efforts.

Prepared by:

Submitted by:

Judy Vaccaro-Fry
Grants Administrator

Julie M. Austin
Executive Director



DATE: September 23, 2014
TO: BOARD OF DIRECTORS
SUBJECT: State Legislative Update for September 2014

RECOMMENDATION

That the Board of Directors receive and file the State Legislative Update for September 2014.

FISCAL IMPACT

No fiscal impact at this time.

BACKGROUND

A matrix of pertinent state legislation is attached (Attachment A). Key legislation is discussed below.

The California Air Resources Board (CARB) released interim guidance in August to help state agencies that administer Cap and Trade auction revenues for various programs. Efforts are now underway to define criteria to guide the selection of new projects that will be funded with future Cap and Trade revenues. Discretionary grant funds will be available for affordable housing projects, low-carbon transit operations, and capital improvement projects for transit and intercity rail. The low-carbon program could provide a significant source of funding for AVTA electric buses.

The Cap and Trade revenues will strongly favor disadvantaged communities. The California Environmental Protection Agency and CARB have been holding workshops to develop criteria to identify disadvantaged communities (DACs) and to develop a process to determine how a proposed project might impact a DAC.

AVTA is optimistic it will benefit from Cap and Trade auction revenues as several disadvantaged communities have been identified in the region. All Cap and Trade

programs are required to invest a minimum of 10% of auction proceeds for projects that are located within a DAC. Furthermore, the Low-Carbon Transit Operations Program requires that 50% of the revenue go to transit agencies serving disadvantaged communities. For the Transit and Intercity Rail Capital Program, 25% of available funds must provide a benefit to a DAC. Finally, the Affordable Housing and Sustainable Communities Program requires that at least 50% of its program revenues are for projects that provide a benefit to a DAC. Final guidance for all programs is expected to be complete by January 2015.

AB 1720, (Bloom): Governor Jerry Brown signed Assembly Bill 1720 on August 22 to extend exemptions for one more year as they pertain to bus weight restrictions. Current law allows public transit systems to procure buses of the same or lesser weight than those they are replacing. The law also allows a weight exemption for buses that are introduced as part of a new fleet class or are part of an expansion of the new fleet class. The exemptions had been set to expire on January 1, 2015 and will now expire on January 1, 2016 giving legislators more time to develop updated bus weight standards that are more reflective of the actual weight of today's new buses.

AB 1783, (Jones-Sawyer): This bill would temporarily extend the provisions in AB 1222 (Bloom and Dickinson) which temporarily exempted union represented transit employees from the Public Employee Pension Reform Act (PEPRA) of 2013. AB 1783 provides a one-year extension of last year's measure as litigation continues against the US Dept. of Labor on its interpretation of PEPRA vs. "13(c)" of federal transit law. That federal court action will not be resolved before the legislature adjourns this year; therefore, AB 1783 has been amended to extend the exemption for one more year, thus ensuring federal transit funds will continue to flow into California on January 1, 2015.

The legislative season will end on September 30 as this is the last day for the Governor to sign or veto bills that have reached his office for a signature.

Prepared by:

Submitted by:

Wendy Williams
Director of Communications

Julie M. Austin
Executive Director

Attachment: A – 2014 Transit Related State Legislation Matrix

ATTACHMENT SRP 3.A

2014 Transit-Related State Legislation

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
AB 1720 Richard Bloom (D)	Bus Axle Weight	Extends current exemptions regarding excessive bus axle weight through to January 1, 2016. Allows a transit operator to procure a bus that exceeds weight restrictions if the bus weighs the same or less than the one it is replacing or if the transit operator is incorporating a new fleet class into its inventory and its governing board makes certain findings. The amendment allows the fleet class introduction clause to also apply to expansion plans.	Signed by Governor on August 22, 2014	Support	Watch
AB 2707 Ed Chau (D)	Vehicles: Length Limitations Buses: Bicycle Transportation Devices	This bill would allow public transit agencies to install and use three position bicycle racks	Governor Approved September 9, 2014	Support	Watch
SB 990 Andy Vidak (R)	Transportation Funds: Disadvantaged Small Communities	SB 990 would require 5% of regional transportation funds that are programmed through the STIP to be used for projects benefitting disadvantaged small communities. The bill would also require 5%	Failed Legislative Deadline Legislation Dead	Watch	Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		of the Local Transportation Funds be dedicated to projects that benefit disadvantaged small communities, but these funds shall not supplant LTF funds that would have normally been allocated to benefit a disadvantaged community prior to this bill. SB 990 defines a "small disadvantaged community" to be a city or census area that has a population of less than 25,000 people and has a household medium income less than 80% of the statewide average.			
AB 1783	Public Employee's Pension Reform Act of 2013 (PEPRA)	The California Public Employees' Pension Reform Act of 2013 (PEPRA) requires a public retirement system to comply with the act's provisions which establish new retirement formulas with an effective date of January 1, 2013. PEPRA exempts from its provisions public employees whose collective bargaining rights are	Awaiting Governor's Signature	Support	Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		<p>subject to specified provisions of federal law until a specified federal district court decision on a certification by the United States Secretary of Labor, or until January 1, 2015, whichever is sooner. This bill would extend that exemption to January 1, 2016.</p>			
<p>SB 1122 Fran Pavley (D)</p>	<p>Sustainable Communities: Strategic Growth Council Cap and Trade Auction Revenue Proposal</p>	<p>SB 1122 creates two funding programs for Cap and Trade auction revenue. One for the Strategic Growth Counsel to administer grants to local agencies for implementing sustainable communities and other greenhouse gas reduction plans. The second pot of funds would be allocated to MPOs on a per capita basis to be used for competitive grants for projects within the region. The regional grants would be awarded pursuant to guidelines adopted by the Strategic Growth Council. The bill lists the types of eligible projects for the regional funds,</p>	<p>Failed Legislative Deadline Legislation Dead</p>		

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		which include funding for public transportation operations, maintenance, and capital costs.			
SB 1134 Steve Knight (R)	Digital Advertising Signs on AVTA Buses	This bill would allow AVTA to display digital advertising signs on the sides of its buses. This would be a second demonstration program in California, which currently prohibits digital signs on public transit. The bill requires AVTA to submit a report on traffic safety impacts related to digital bus advertising. If passed, the bill would be conditional on UC Irvine failing to install 12 digital signs by March 1, 2015. Another amendment was added that extends the time by six months that AVTA has to file a report on the safety record of the pilot program.	Signed by Governor on July 8, 2014	Watch	Support
SB1156 Senate President Pro Tem Darrell Steinberg (D)	Carbon Tax Law of 2014	Would impose a tax on fossil fuels to be paid by producers. The money collected from the new tax is proposed to be	Legislation Dead		

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		spent on a state Earned Income Tax Credit for low income families (approximately two-thirds), as well as a "21st century mass transportation system."			
SB 1204 Ricardo Lara (D)	California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program.	This bill creates a California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program. The purpose of this bill is to use Cap & Trade auction revenue to fund the development, demonstration, and commercial deployment of zero- and near-zero emission trucks, buses, and off-road vehicles. In particular, this bill would create a large scale zero emission bus demonstration program aimed at making zero emission bus technology commercially available.	Awaiting Governor's Signature Enrolled on September 2, 2014		Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
California Road Repairs Act of 2014 Version 2013-045 Constitutional Amendment	Creates a New Property Tax on Vehicles	The proposed initiative has been submitted jointly by Transportation California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repair and for transit capital programs. Contains a clause that would protect revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.	The Legislative Analyst's Office (LAO) has released its analysis. Authors are still deciding whether to collect the 807,000 signatures needed to place the initiative on the ballot. Level of voter support is under analysis No Further Action	Support	Watch
California Road Repairs Act of 2014 Version 2013-046 Constitutional Amendment	Creates a New Property Tax on Vehicles	The proposed initiative has been submitted jointly by Transportation California and California Alliance for Jobs. The bill would increase the Vehicle License Fee by 1% over four years to generate revenue for road repair and for transit capital programs. This version does not contain a clause that would protect	The Legislative Analyst's Office (LAO) has released its analysis. Authors are still deciding whether to collect the 807,000 signatures needed to place the initiative on the ballot. Level of voter support is under analysis	Support	Watch

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		revenue in the Off-Highway Vehicle Account from being transferred for non-transportation uses.	No Further Action		
<p>SCA 4 Carol Liu (D)</p>	<p>Local Government Transportation Projects</p> <p>Special Taxes: Voter Approval.</p>	<p>SCA 4 has been amended to require a percentage of the sales tax revenue be used for projects that reduce GHG emissions from transportation sources, and require a portion of the funds used on state highway project be given to the state for future maintenance needs. This measure would amend the Constitution to lower the voter approval threshold to 55% for the imposition, extension, or renewal of a local tax for transportation projects. SCA 4 was amended to require a local measure to include the following in order to be approved with a 55% vote: Includes a specific list of projects and programs that will be funded and limits the use of the funds for those purposes. Includes a</p>	<p>Senate Committee on Appropriations. 8/29/2013</p> <p>Constitutional Amendments are Exempt from Deadlines in their House of Origin</p> <p>No Action to report</p>		

BILL # AUTHOR	TOPIC	SUMMARY	STATUS	CTA POSITION	AVTA POSITION
		requirement for annual audits, and requires the creation of a citizens' oversight committee.			
<p>SCA 8</p> <p>Ellen Corbett (D)</p>	<p>Local Government Transportation Projects</p> <p>Special Taxes: Voter Approval.</p>	<p>SCA 8 is another measure that would amend the Constitution to lower the voter approval threshold to 55% for the imposition, extension, or renewal of a local tax for transportation projects. SCA 8 was also amended to require a local measure to include the following in order to be approved with a 55% vote: Includes a specific list of projects and programs that will be funded and limits the use of the funds for those purposes, includes a requirement for annual audits, and requires the creation of a citizens' oversight committee.</p>	<p>Senate Committee on Appropriations. 8/29/2013</p> <p>Constitutional Amendments are Exempt from Deadlines in their House of Origin</p> <p>No Action to Report</p>		



Regular Meeting of the Board of Directors

Tuesday, August 26, 2014

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:03 a.m.

PLEDGE OF ALLEGIANCE:

Alternate Director Fred Thompson led the Pledge of Allegiance.

OATH OF OFFICE:

General Counsel D. Craig Fox administered the Oath of Office to Fred Thompson, the City of Palmdale's Alternate Director.

ROLL CALL:

Present

Chairman Norm Hickling

Vice Chairman Marvin Crist

Alternate Director Fred Thompson (Director Tom Lackey absent)

Director Steve Hofbauer

Director Dianne Knippel

Alternate Director Ken Mann (Director Sandra Johnson absent)

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel,
and Alternate Directors Mann and Thompson

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

Thomas DiFillippi, a member of the public, spoke regarding issues he experienced with the wheelchair lifts and passengers smoking around the bus stops and doors. Chairman Hickling requested that the Director of Operations and Maintenance Len Engel meet with Mr. DiFillippi to address his concerns.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF VEOLIA OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR JULY

Transdev Safety and Training Supervisor Kerry Jefferson and Executive Director Julie Austin presented a plaque to Ahmed Khan, Operator of the Month for July. Mr. Jefferson announced that the Employee of the Month for July was Raymond Allen who was not present to receive his award.

SRP 2 PRESENTATION TO FINANCE STAFF - GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR 2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Ms. Austin presented the GFOA's Certificate of Achievement for Excellence in Financial Reporting to Finance Director Colby Konisek and the entire finance staff for their work on the 2013 Comprehensive Annual Financial Report.

SRP 3 FEDERAL LEGISLATIVE UPDATE

Grants Administrator Judy Vaccaro-Fry provided information regarding the extension of the surface transportation funding authorizations and upcoming grant opportunities. There was no Board discussion regarding this item.

Motion: Receive and file the Federal Legislative Update for August 2014.

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

SRP 4 FY14 KEY PERFORMANCE INDICATORS (KPI) REPORT – FISCAL YEAR ENDING JUNE 30, 2014

Senior Planning Officer Dieter Aragon presented the KPI report for FY14. The Board discussed the valid and invalid complaints, the percentage of complaints that pertained to operator courtesy, and preventable accidents. Mr. Aragon explained the investigation process for complaints and accidents. Chairman Hickling stated that some of the indicators appear to be trending in the wrong direction and asked that Mr. Aragon look closely at the information for May and June 2014. Vice Chairman Crist requested that staff provide separate performance indicators for commuter and local transit beginning January 1, 2015.

Motion: Receive and file the FY14 KPI Report for the year ending June 30, 2014.
Moved by Director Hofbauer, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR JUNE 24, 2014 – KAREN DARR

Motion: Approve the Board Meeting Minutes for June 24, 2014.
Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (4-0-2-0)
Yeas: Chairman Hickling, Vice Chairman Crist, and Directors Knippel and Hofbauer
Nays: None
Abstain: Alternate Directors Thompson and Mann
Absent: None

CC 2 BOARD OF DIRECTORS MEETING minutes FOR JULY 22, 2014 – KAREN DARR

Motion: Receive and file the Board Meeting Minutes for July 22, 2014.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

CC 3 FINANCIAL REPORTS – MAY AND JUNE 2014 – COLBY KONISEK

CC 4 FINANCIAL REPORTS – JUNE AND JULY 2014 – COLBY KONISEK

CC 5 FY14 FOURTH QUARTER CAPITAL RESERVES REPORT – APRIL 1 THROUGH JUNE 30, 2014 – COLBY KONISEK

CC 6 FY14 FOURTH QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT – APRIL 1 THROUGH JUNE 30, 2014 – WENDY WILLIAMS

CC 7 STATE LEGISLATIVE UPDATE – WENDY WILLIAMS

CC 8 FY14 FOURTH QUARTER GRANT STATUS REPORT – APRIL 1 THROUGH JUNE 30, 2014 – JUDY VACCARO-FRY

CC 9 2014 DIAL-A-RIDE CUSTOMER SURVEY – LEN ENGEL

Motion: Approve Consent Calendar items 3-9.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION (CS):

General Counsel D. Craig Fox presented the two items to be discussed in Closed Session.

CS 1 Public Employee Performance Evaluation (G.C. section 54957(b))
Title: Executive Director

CS 2 Conference with Labor Negotiator (G.C. section 54957.6)
Authority Negotiator: Norman L. Hickling, Board Chairman
Alternate Negotiator: Marvin Crist, Board Vice Chairman
Unrepresented Employee: Executive Director

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 10:35 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 11:01 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel reported that the Board tentatively agreed to certain revisions to the executive director's employment agreement. The contract will be discussed further during New Business 1.

NEW BUSINESS (NB):

NB 1 APPROVAL OF EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT

General Counsel stated that the original executive director's employment agreement was effective May 2, 2011 through June 30, 2014 with an automatic renewal clause. The Board and executive director agreed to modify the terms and conditions of the contract for a second term commencing May 2, 2014 through July 1, 2016, with an automatic one year extension unless either party cancels via written notice. Revisions to the contract will include a base salary increase of 5% plus a 5% bonus, revised goals to include a succession plan, and the right to cancel the agreement effective July 1, 2016 once a suitable replacement is recruited and mentored. Should Austin exercise her right to cancel this contract effective July 1, 2016, and she has recruited and mentored a suitable replacement for her position that is acceptable to the Authority, the Authority shall retain her services as an on-call consultant for a period not less than six months, or through December 31, 2016, pursuant to a

separate agreement negotiated in good faith. The monthly retainer amount payable to Austin shall be \$5,000, payable within ten days of the end of the preceding month. The Board requested that the Chairman be authorized to execute the agreement after the modifications are completed. A copy of the executed contract will be available for public review.

Motion: Provide the Chairman with the authority to execute the executive director's employment agreement.

Moved by Vice Chairman Crist, seconded by Director Mann

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson

Nays: None

Abstain: None

Absent: None

NB 2 RATIFY AWARD OF SOLE SOURCE CONTRACT #2014-038 TO INTELLIRIDE FOR DIAL-A-RIDE SERVICES FOR THE PERIOD JUNE 1, 2014 THROUGH DECEMBER 31, 2014

Mr. Engel presented the staff report. There was no Board discussion regarding this item.

Motion: Ratify the award of Sole Source Contract #2014-038 to IntelliRide for Dial-a-Ride services for the period of June 1, 2014 through December 31, 2014.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

NB 3 DRAFT REPORT - FEDERAL TRANSIT ADMINISTRATION FY14 TRIENNIAL REVIEW AND MANAGEMENT RESPONSE

Director of Finance Colby Konisek detailed the results of the FY14 Triennial Review and noted that the Americans with Disabilities Act (ADA) findings were applied to all Los Angeles County operators since Access serves as the county's community transit service agency of ADA paratransit services. All Los Angeles County operators will address the findings in cooperation with Access Services. The Board discussed the paratransit services finding and whether the FTA rates the deficiencies.

Motion: Receive and file the Draft Report - Federal Transit Administration FY14 Triennial Review and Management Response.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

NB 4 REVISION NO. 5 – AVTA PROCUREMENT POLICY AND PROCEDURES MANUAL–

Procurement and Contracts Officer Lyle Block presented the staff report. There was no Board discussion regarding this item.

Motion: Approve Revision No. 5 to AVTA's Procurement Policy and Procedures Manual.

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

NB 5 AWARD MULTIPLE AGREEMENTS UNDER CONTRACT #2014-46 FOR ON-CALL ARCHITECTURAL, ENGINEERING AND PROJECT MANAGEMENT SERVICES

Mr. Block presented the staff report. There was no Board discussion regarding this item.

Motion: Authorize the executive director to execute four agreements under Contract #2014-46 for On-Call Architectural, Engineering and Project Management Services with the following firms: 1) Arrow Engineering Services, Inc., Lancaster, CA; 2) Carpenter, Sellers, Del Gatto Architects, Las Vegas, NV; 3) Kennard Design Group, Los Angeles, CA; and 4) Pennfield & Smith Engineers, Inc., Lancaster, CA.

Moved by Director Knippel, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson
Nays: None
Abstain: None
Absent: None

NB 6 PROPOSED MODIFICATIONS TO LIFE INSURANCE AND ACCIDENTAL DEATH AND DISMEMBERMENT (AD&D) COVERAGE

The Board waived the presentation of the staff report.

Motion: Approve the modifications to life insurance and AD&D coverage for AVTA staff effective October 1, 2014.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer and Knippel, and Alternate Directors Mann and Thompson

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Executive Director's Report

- Julie Austin acknowledged Wendy Williams, Nate Pitkin, Mark Perry and all of the staff who helped showcase AVTA at the 2014 Antelope Valley Fair.
- Ms. Austin stated that she is on a subcommittee for the California Transit Association - Cap and Trade Auction proceeds. There is a CalEPA Workshop meeting on August 26 regarding the draft guidelines for the Disadvantaged Communities, and CalTrans Workshop on Rail Capital and Low Carbon Transit Operations Programs, Cap and Trade on August 27. She will be sharing information regarding Cap and Trade guideline development at the North County Transportation Corridor meeting this month.
- Avail has been on site this week providing final adoption training before the final rollout of the ITS. An exit interview is scheduled on August 27, 2014.
- Facilitator Peter Stark will be on site August 28, 2014 for a management team-building workshop.
- Staff members who are celebrating their work anniversaries this month are Len Engel and Lyle Block, two years; Judy Vaccaro-Fry, 7 years; and Rong Fitzgibbons, 3 years.
- Ms. Austin will be on vacation September 7 through 21, returning September 22, 2014.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Hofbauer apologized for missing the July 26, 2014 Board meeting and requested a contact number that the directors can call when they are unable to attend a meeting or will be late. He also stated that there are occasional problems with transitioning from one bus to another, in particular, the stop located at 10th St. W. and Rancho Vista Blvd.

Chairman Hickling asked that staff contact the Housing Authority regarding a bus stop in front of their Palmdale office.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 11:28 a.m. to the Regular Meeting of the Board of Directors on September 23, 2014 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 23rd day of September, 2014.

Norman L. Hickling, Chairman

Julie M. Austin, Secretary

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2258 to make arrangements to review a recording.



DATE: September 23, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Financial Reports for July and August 2014

RECOMMENDATION

Receive and file the Treasurer's Report for the month ended July 31, 2014 (Attachment A); the Payroll History Report for the three months ended August 31, 2014 (Attachment B); the Expenditure Report for the month ended August 31, 2014 (Attachment C); the Interim Financial Statements for the months ended July 31, 2014 (Attachment D); and the Fiscal Year-to-Date Budget versus Actual Report for the month ended July 31, 2014 (Attachment E).

FISCAL IMPACT

Payroll: August payroll of \$198,590.50 represents an increase of \$13,601 or 7.4% over the prior month's salary expense.

Expenditures: \$1,537,001.

Interim Financial Statements: Change in Net Assets: (\$239,299), which includes depreciation expense of \$440,403.

BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Expenditure Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of August 2014, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
08/04/14-08/04/14	\$874.70	PYPKT00561
07/27/14-08/09/14	\$92,535.66	PYPKT00562
08/10/14-08/23/14	\$92,717.66	PYPKT00571
08/26/14-08/26/14	\$9,096.88	PYPKT00572
08/26/14-08/26/14	\$2,447.20	PYPKT00573
08/26/14-08/26/14	\$918.40	PYPKT00574
Gross Pay Aug, 2014	\$198,590.50	

In August there was an increase of \$13,601 in payroll compared to July; this was attributable to contractual changes made in the Executive Director's compensation.

Total expenditures for August were \$1,537,001. Large items included Veolia (June invoice - \$1,000,780), Pinnacle Petroleum (fuel, some of June invoices - \$357,775) and Richards, Watson & Gershon (May & June invoice - \$16,985). These items comprise 89.5% of total expenditures for August, 2014.

The Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
08/01 - 08/31/14	\$1,537,000.65

As of July 2014, the total cash per the general ledger is \$24,745,926. After deducting restricted funds, the operating cash balance is \$8,136,328. The net of accounts receivable and accounts payable is projected to be a net use of cash of \$36,415; the total expected cash available for operations in the next 30 days is \$8,172,743. The available cash is equal to 2.7 times the Authority's minimum cash balance target of \$3 million.

BUDGET TO ACTUAL NARRATIVE

Attachment E – Budget to Actual Report (BAR) shows the unaudited results for the one month ended July 31, 2014.

Income (net of depreciation) was favorable to budget by \$114,000.

Revenues were unfavorable to budget by (\$64,000).

Budgeted Federal funding was less than budget due to a timing issue; the difference will be made up during the fiscal year.

Expenses were favorable to budget by \$178,000.

Consulting was favorable for July, attributable to a timing issue; all consulting funds are expected to be expended by the end of the fiscal year.

ALIGNMENT WITH FY 2015 BUSINESS PLAN GOALS

OPERATE AN EFFICIENT TRANSIT SYSTEM: Improve financial reporting and increase investment income.

I, Julie M. Austin, Executive Director of AVTA, declare that the attached reports are accurate and correct.

Prepared by:

Submitted by:

Colby Konisek
Director of Finance

Julie M. Austin
Executive Director/Treasurer

Attachments: A – Treasurer's Report for the Month Ended July 31, 2014
B – Payroll History Comparison Report (June - August, 2014)
C – Cash Disbursements Report (August 1, 2014 - August 31, 2014)
D – Interim Financial Statements as of July 31, 2014
E – Budget versus Actual report as of July 31, 2014

ATTACHMENT CC 2. A

**ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report
Month Ended July, 2014**

Institution - Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
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Cash and Investments Under the Direction of the Treasurer

Local Agency Investment Fund (LAIF) - Capital Reserve	\$ 4,951,054.14	\$ -			
Interest (earned quarterly)		\$ -			
B of A - Proposition 1B* Restricted Fu	\$ 3,130,681.55	\$ -			
Interest earned for the month		\$ 398.84			
* Deferred revenue, recorded as liability until associated expense incurred.					
TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS					\$ 8,082,134.53
Wells Fargo and Broker's CDs	\$ 1,000,434.74				
Interest		\$ 7.31			
Wells Fargo - OP Staging	\$ 338,608.80	\$ 33,196.38			
TOTAL OPERATING RESERVE					\$ 1,372,247.23
Payroll, Payable & General Acct	\$ 15,853,935.45				
Operating Accounts Analysis					
Cash Fares		\$ 155,609.88			
Vendor Pass Sales Revenue		\$ 275,163.72			
MTA Revenue		\$ 431,833.99			
Jurisdictional Contributions		\$ 389,301.00			
Non-Transportation Revenue		\$ 22,873.70			
Accounts Payable for the Month				\$ (1,552,954.96)	
Employee Net Pay				\$ (212,816.65)	
Employee Taxes				\$ (27,989.46)	
Employee Deductions				\$ (8,408.86)	
Employer Payroll Taxes				\$ (2,677.13)	
CalPERS - AVTA paid				\$ (31,965.30)	
Equipment Lease - TAP card sales				\$ (65.06)	
Bank Fees --- Monthly and Quarterly				\$ (1,045.61)	
Net Operating Funds	\$ 15,853,935.45	\$ 1,274,782.29	\$ (1,837,923.03)	\$ 15,290,794.71	
Petty Cash				\$ 750.00	
TOTAL CASH AND INVESTMENTS					\$ 24,745,926.47

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:

Submitted by:

Rong Fitzgibbons
Finance Supervisor

Colby Konisek
Director of Finance

ATTACHMENT CC 2. A.1

**ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report Addendum: Cash Flow Projection
Month Ended July, 2014**

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM TREASURER'S REPORT		\$ 24,745,926
<u>Less Restricted Funds</u>		
Proposition 1B (Deferred Revenue)		(3,131,080)
Capital Reserve		(4,951,054)
Electric Buses		(2,655,217)
Operating Reserve		(1,372,247)
Restricted for Operations		(4,500,000)
UNRESTRICTED CASH		\$ 8,136,328

ACCOUNTS RECEIVABLE AND PAYABLE AS OF JULY 31, 2014

Add Accounts receivable:

MTA Revenue	422,619	
TRANSporter - LA County	75,835	
Vendor Pass Sales	137,060	
Jurisdictional Contribution	505,466	
A/R Federal Funding draws	1,468,315	2,609,295

Less Current Payable:

Accounts Payable	1,342,652	
Accrued invoice payable	1,230,228	2,572,880

NET INFLOW/(OUT FLOW) OF CASH: **36,415**

PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS: **\$ 8,172,743**

TOTAL OPERATING CASH MINIMUM TARGET: **\$ 3,000,000**

Operating Cash Coverage of AVTA Minimum Target: **2.7**

ATTACHMENT CC 2.B

ANTELOPE VALLEY TRANSIT AUTHORITY
 PAYROLL HISTORY REPORT
 JUNE to AUGUST, 2014

	June TOTAL	July TOTAL	August TOTAL
<u>NUMBER OF CHECKS</u>	74	74	78
<u>EARNINGS</u>			
Regular Pay	\$ 161,483.57	\$ 158,667.70	\$ 168,359.42
Overtime Pay	110.94	608.13	114.62
Vacation Pay	6,836.85	10,201.92	9,720.46
Sick Pay	10,893.60	2,043.29	3,892.44
Bereavement Pay	843.30	791.10	550.53
Holiday Pay	0.00	9,416.29	0.00
Floating Holiday Pay	734.10	866.60	778.41
Retroactive Pay	99.01	1,576.36	2,528.20
Vacation Cash Out/Bonus Pay	0.00	0.00	10,889.98
Deferred Income 457	909.64	454.82	1,080.44
Stipend --- Cell phone reimbursements	665.00	363.38	676.00
TOTAL	\$ 182,576.01	\$ 184,989.59	\$ 198,590.50
Inc(Dec)-Current month over previous month		\$ 2,413.58	\$ 13,600.91
% Inc(Dec)-Current month over previous month		1.3%	7.4%

ATTACHMENT CC 2.C



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 8/1/2014 - 8/31/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Ace Business Machines				
6939	08/14/2014	Ace Business Machines	Bill count machine repair - Money room	\$ 475.00
Vendor Ace Business Machines Total:				\$ 475.00
Vendor: Adelman Broadcasting				
6915	08/06/2014	Adelman Broadcasting	BOB FM Contract Two for One Special	\$ 280.00
6940	08/14/2014	Adelman Broadcasting	Radio Advertising Contract -2 for 1 Special	\$ 500.00
6940	08/14/2014	Adelman Broadcasting	Radio Advertising Contract -2 for 1 Special	\$ 500.00
Vendor Adelman Broadcasting Total:				\$ 1,280.00
Vendor: AGILITY RECOVERY SOLUTIONS INC.				
6916	08/06/2014	AGILITY RECOVERY SOLUTIONS INC.	Agility Recovery Service 2014 Fee	\$ 546.63
6983	08/28/2014	AGILITY RECOVERY SOLUTIONS INC.	Agility Recovery Service 2014-15 Fee	\$ 2,100.00
Vendor AGILITY RECOVERY SOLUTIONS INC. Total:				\$ 2,646.63
Vendor: American Heritage Life Ins.				
6917	08/06/2014	American Heritage Life Ins.	Employee Paid Extended Benefits- July 2014	\$ 713.32
6984	08/28/2014	American Heritage Life Ins.	Employee Paid Extended Benefits	\$ 713.32
Vendor American Heritage Life Ins. Total:				\$ 1,426.64
Vendor: Animal House Advertising Fund				
6985	08/28/2014	Animal House Advertising Fund	Animal House Advertising	\$ 150.00
Vendor Animal House Advertising Fund Total:				\$ 150.00
Vendor: ANM Construction & Engineering				
6941	08/14/2014	ANM Construction & Engineering	Ave N and 10th west bus stop replacement	\$ 10,212.50
Vendor ANM Construction & Engineering Total:				\$ 10,212.50
Vendor: Antelope Valley Fair				
6986	08/28/2014	Antelope Valley Fair	A.V. Fair Livestock Auction	\$ 1,500.00
Vendor Antelope Valley Fair Total:				\$ 1,500.00
Vendor: Anthem Blue Cross				
6942	08/14/2014	Anthem Blue Cross	Health Insurance (EE Portion), Sept. 2014	\$ 5,998.00
6942	08/14/2014	Anthem Blue Cross	Health Insurance (ER Portion), Sept. 2014	\$ 28,361.00
Vendor Anthem Blue Cross Total:				\$ 34,359.00
Vendor: Aramark Uniform Services				
6943	08/14/2014	Aramark Uniform Services	Uniform Service- July 2014	\$ 61.13
6943	08/14/2014	Aramark Uniform Services	Uniform Service- July 2014	\$ 101.08
6943	08/14/2014	Aramark Uniform Services	Uniform Service- July 2014	\$ 93.18
6943	08/14/2014	Aramark Uniform Services	Uniform Service- July 2014	\$ 93.18
6943	08/14/2014	Aramark Uniform Services	Uniform Service- July 2014	\$ 93.18
6987	08/28/2014	Aramark Uniform Services	Uniform Service	\$ 93.18
6987	08/28/2014	Aramark Uniform Services	Uniform Service	\$ 93.18
Vendor Aramark Uniform Services Total:				\$ 628.11
Vendor: Arrow Engineering Services-AESI				
6944	08/14/2014	Arrow Engineering Services-AESI	Bus Stop Improvements- 6/11/14-7/10/14	\$ 14,320.00
Vendor Arrow Engineering Services-AESI Total:				\$ 14,320.00
Vendor: At&T Calnet				
6945	08/14/2014	At&T Calnet	Phone, 6/20/14-7/19/14	\$ 788.30
Vendor At&T Calnet Total:				\$ 788.30
Vendor: AT&T Mobility				
6946	08/14/2014	AT&T Mobility	Cell Phones, 6/7/14-7/6/14	\$ 168.47
6988	08/28/2014	AT&T Mobility	Wireless	\$ 86.70
Vendor AT&T Mobility Total:				\$ 255.17
Vendor: AV Press				
6947	08/14/2014	AV Press	AV Press recruitment for Community Outreach position	\$ 308.99
6947	08/14/2014	AV Press	Advertisement	\$ 195.00
Vendor AV Press Total:				\$ 503.99
Vendor: Blue Tarp Financial- Northern Tool				
6989	08/28/2014	Blue Tarp Financial- Northern Tool	/ tie downs	\$ 45.40
6989	08/28/2014	Blue Tarp Financial- Northern Tool	hose reel for BSM trailer	\$ 262.80
6989	08/28/2014	Blue Tarp Financial- Northern Tool	ac condenser pump	\$ 203.60

ATTACHMENT CC 2.C



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 8/1/2014 - 8/31/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
			Vendor Blue Tarp Financial- Northern Tool Total:	\$ 511.80
Vendor: BOHN'S Printing				
6918	08/06/2014	BOHN'S Printing	Budget Books	\$ 1,340.70
			Vendor BOHN'S Printing Total:	\$ 1,340.70
Vendor: Brava Marketing Promotions				
6948	08/14/2014	Brava Marketing Promotions	2 Tone Lacquered Chrome Finish Ballpoint Pen	\$ 1,436.95
			Vendor Brava Marketing Promotions Total:	\$ 1,436.95
Vendor: Brinks Incorporated				
6949	08/14/2014	Brinks Incorporated	Daily cash pick up - money room- June supplement	\$ 163.02
6949	08/14/2014	Brinks Incorporated	Daily cash pick up - money room- July 2014	\$ 487.93
6990	08/28/2014	Brinks Incorporated	Daily Cash Pick up - July Supplement	\$ 188.10
6990	08/28/2014	Brinks Incorporated	Daily Cash Pick up - August 2014	\$ 487.93
			Vendor Brinks Incorporated Total:	\$ 1,326.98
Vendor: Bulbs.com				
6991	08/28/2014	Bulbs.com	HID Light bulbs	\$ 41.97
6991	08/28/2014	Bulbs.com	Fluorescent lights	\$ 159.80
6991	08/28/2014	Bulbs.com	Fluorescent lights	\$ 279.60
6991	08/28/2014	Bulbs.com	Fluorescent lights	\$ 144.50
			Vendor Bulbs.com Total:	\$ 625.87
Vendor: Burris Coffee & Pure Water Service				
6950	08/14/2014	Burris Coffee & Pure Water Service	Coffee supplies	\$ 224.50
			Vendor Burris Coffee & Pure Water Service Total:	\$ 224.50
Vendor: Carquest of Lancaster #7305				
6951	08/14/2014	Carquest of Lancaster #7305	Gas Switch	\$ 48.07
6951	08/14/2014	Carquest of Lancaster #7305	Med. Treadlocker- Blue	\$ 28.08
6919	08/06/2014	Carquest of Lancaster #7305	starter	\$ 140.49
6992	08/28/2014	Carquest of Lancaster #7305	Wipe & Shine	\$ 18.48
			Vendor Carquest of Lancaster #7305 Total:	\$ 235.12
Vendor: Clean Source				
6952	08/14/2014	Clean Source	40x45 22mic liners	\$ 93.30
6952	08/14/2014	Clean Source	30x39 1.5 mil can liners	\$ 82.45
6952	08/14/2014	Clean Source	dry oxy bleach	\$ 24.76
6952	08/14/2014	Clean Source	air neutralizer refills	\$ 32.18
6952	08/14/2014	Clean Source	citrus cleaner	\$ 115.30
6952	08/14/2014	Clean Source	glass and multi-surface cleaner	\$ 77.35
6952	08/14/2014	Clean Source	kitchen paper towels	\$ 27.27
6952	08/14/2014	Clean Source	toilet paper	\$ 326.40
6952	08/14/2014	Clean Source	universal paper towels	\$ 238.58
6993	08/28/2014	Clean Source	Dust mop	\$ 21.28
			Vendor Clean Source Total:	\$ 1,038.87
Vendor: Dell Marketing				
6920	08/06/2014	Dell Marketing	Dell 7WHR Lithium Ion Battery	\$ 87.18
6994	08/28/2014	Dell Marketing	Dell 1320c Magenta Toner Cartridge	\$ 99.40
6994	08/28/2014	Dell Marketing	Dell 1720 Imaging Drum	\$ 120.10
6994	08/28/2014	Dell Marketing	Dell 1250c/1765nfw Magenta Toner Cartridge	\$ 144.95
6994	08/28/2014	Dell Marketing	Dell 1250c/1765nf Cyan Toner Cartridge	\$ 72.47
6994	08/28/2014	Dell Marketing	Dell C3765DNF Black Toner Cartridge	\$ 279.56
6994	08/28/2014	Dell Marketing	Dell 1250c/C1765nfw Black Toner Cartridge	\$ 72.47
6994	08/28/2014	Dell Marketing	Dell 5130cdn Cyan Toner Cartridge	\$ 253.69
6994	08/28/2014	Dell Marketing	Dell 5130cdn Yellow Toner Cartridge	\$ 253.69
6994	08/28/2014	Dell Marketing	Dell 5130cdn Waste Toner Container	\$ 25.88
			Vendor Dell Marketing Total:	\$ 1,409.39
Vendor: ePromos Promotional Products, Inc.				
6995	08/28/2014	ePromos Promotional Products, Inc.	Coupon Code	\$ (50.00)
6995	08/28/2014	ePromos Promotional Products, Inc.	Drink-Thru Lids / mugs 14oz	\$ 165.00
6995	08/28/2014	ePromos Promotional Products, Inc.	Decoration Running Charge / mugs 14oz	\$ 165.00
6995	08/28/2014	ePromos Promotional Products, Inc.	Fluted Promotional Mug 14oz	\$ 1,047.00
6995	08/28/2014	ePromos Promotional Products, Inc.	Screen Printed / Mugs 14 oz	\$ 180.00
6995	08/28/2014	ePromos Promotional Products, Inc.	Decoration Running Charge 3rd color / mug 14oz	\$ 360.28
6995	08/28/2014	ePromos Promotional Products, Inc.	Custom Temporary Tattoos 2"	\$ 296.16
			Vendor ePromos Promotional Products, Inc. Total:	\$ 2,163.44

ATTACHMENT CC 2.C



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 8/1/2014 - 8/31/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: Evault Inc				
6953	08/14/2014	Evault Inc	Evault 2014-15 Support & Maintenance	\$ 1,063.41
Vendor Evault Inc Total:				\$ 1,063.41
Vendor: Federal Express				
6921	08/06/2014	Federal Express	Shipping	\$ 56.86
Vendor Federal Express Total:				\$ 56.86
Vendor: First Aid USA				
6996	08/28/2014	First Aid USA	First Aid Supplies quarter 1 2014	\$ 632.80
Vendor First Aid USA Total:				\$ 632.80
Vendor: GFOA (Gov't Finance Officers)				
6954	08/14/2014	GFOA (Govm't Finance Officers)	GFOA Membership Renewal	\$ 160.00
Vendor GFOA (Gov.'s Finance Officers) Total:				\$ 160.00
Vendor: Grainger				
6955	08/14/2014	Grainger	bus wash motor	\$ 168.41
6955	08/14/2014	Grainger	Solenoid Air Control Valve	\$ 104.77
6997	08/28/2014	Grainger	Pressure guage and Filter	\$ 84.81
6997	08/28/2014	Grainger	Filament Tape	\$ 13.90
6997	08/28/2014	Grainger	PVC Fitting, tee	\$ 19.95
6997	08/28/2014	Grainger	PVC adapter	\$ 15.89
6997	08/28/2014	Grainger	3 Button door switch	\$ 143.32
6997	08/28/2014	Grainger	Exhaust muffler	\$ 18.92
6997	08/28/2014	Grainger	Switch, roller lever	\$ 7.44
6997	08/28/2014	Grainger	Chain Lube	\$ 10.80
6997	08/28/2014	Grainger	PVC Plug	\$ 10.27
6997	08/28/2014	Grainger	PVC Union	\$ 24.83
6997	08/28/2014	Grainger	PVC Pipe	\$ 52.05
6997	08/28/2014	Grainger	heavy duty chair	\$ 2,970.25
6997	08/28/2014	Grainger	Solenoid Air Control valve	\$ 104.77
Vendor Grainger Total:				\$ 3,750.38
Vendor: Greater Antelope Valley Economic Alliance				
6956	08/14/2014	Greater Antelope Valley Economic Allia	Greater A.V. Economic Alliance Membership Fee	\$ 2,500.00
Vendor Greater Antelope Valley Economic Alliance Total:				\$ 2,500.00
Vendor: Hart Printers Inc.				
6922	08/06/2014	Hart Printers Inc.	Business cards	\$ 89.38
6999	08/28/2014	Hart Printers Inc.	K. Darr - Business Cards	\$ 53.41
Vendor Hart Printers Inc. Total:				\$ 142.79
Vendor: Hickling, Norman				
6923	08/06/2014	Hickling, Norman	Reimbursement- Parking- APTA Board Support Conf.	\$ 155.00
Vendor Hickling, Norman Total:				\$ 155.00
Vendor: High Desert Broadcasting				
7000	08/28/2014	High Desert Broadcasting	AVTA at A.V. Fair Radio Campaign	\$ 480.00
Vendor High Desert Broadcasting Total:				\$ 480.00
Vendor: Home Depot Credit Services				
6957	08/14/2014	Home Depot Credit Services	Bottled Water	\$ 7.34
6957	08/14/2014	Home Depot Credit Services	Stretch Wrap and Electrical Connections	\$ 94.07
6957	08/14/2014	Home Depot Credit Services	Landscape supplies	\$ 91.65
6957	08/14/2014	Home Depot Credit Services	Sink Repair and A/C filters	\$ 71.20
6957	08/14/2014	Home Depot Credit Services	Pipe tape	\$ 12.44
6957	08/14/2014	Home Depot Credit Services	Tools	\$ 348.56
Vendor Home Depot Credit Services Total:				\$ 625.26
Vendor: Insight- Public Sector				
6924	08/06/2014	Insight- Public Sector	Zebra 4x2 Transmatte Label - 4 Roll Pack	\$ 104.08
7001	08/28/2014	Insight- Public Sector	HP 57 Tri-Color Ink Cartridge	\$ 41.13
7001	08/28/2014	Insight- Public Sector	HP 56 Black Ink Cartridge	\$ 32.30
Vendor Insight- Public Sector Total:				\$ 177.51
Vendor: Interior Plant Designs				
6925	08/06/2014	Interior Plant Designs	Monthly Indoor Plant Services- July 2014	\$ 195.00
7002	08/28/2014	Interior Plant Designs	Monthly Indoor Plant Services	\$ 195.00

ATTACHMENT CC 2.C



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 8/1/2014 - 8/31/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor Interior Plant Designs Total:				\$ 390.00
Vendor: Interstate Battery System				
6926	08/06/2014	Interstate Battery System	group size 34 AGM Battery	\$ 224.49
Vendor Interstate Battery System Total:				\$ 224.49
Vendor:				
6927	08/06/2014		Health Insurance Premium Rebate	\$ 10.04
Vendor Total:				\$ 10.04
Vendor: Johnstone Supply				
6958	08/14/2014	Johnstone Supply	RT100G- Big Blu Gal	\$ 30.44
Vendor Johnstone Supply Total:				\$ 30.44
Vendor: Julie Austin				
6928	08/06/2014	Julie Austin	Reimbursement- Small Operator's Committee	\$ 8.00
6928	08/06/2014	Julie Austin	Reimbursement- Airfare - Washington DC	\$ 346.00
6928	08/06/2014	Julie Austin	Train Ticket Reimbursement	\$ 175.30
7003	08/28/2014	Julie Austin	Train Travel	\$ 180.55
7003	08/28/2014	Julie Austin	Train Travel	\$ 124.05
Vendor Julie Austin Total:				\$ 833.90
Vendor: Karen Darr				
6929	08/06/2014	Karen Darr	Reimbursement- APTA Board Support Conf.	\$ 295.23
Vendor Karen Darr Total:				\$ 295.23
Vendor: Kelly Alcuran				
6930	08/06/2014	Kelly Alcuran	Reimbursement- Employee BBQ	\$ 215.95
Vendor Kelly Alcuran Total:				\$ 215.95
Vendor: Koff & Associates, Inc				
7004	08/28/2014	Koff & Associates, Inc	Koff and Associates Additional Work	\$ 420.00
Vendor Koff & Associates, Inc Total:				\$ 420.00
Vendor: LA County Sheriff Dept				
6959	08/14/2014	LA County Sheriff Dept	Sheriff's - July 2014	\$ 7,504.24
Vendor LA County Sheriff Dept Total:				\$ 7,504.24
Vendor: Lancaster Chamber of Commerce				
6960	08/14/2014	Lancaster Chamber of Commerce	Advertisement in Parade Program for Fair	\$ 200.00
6960	08/14/2014	Lancaster Chamber of Commerce	Lancaster Chamber of Commerce Membership Dues	\$ 250.00
Vendor Lancaster Chamber of Commerce Total:				\$ 450.00
Vendor: Mail America 2- Palmdale				
7005	08/28/2014	Mail America 2- Palmdale	Phone line reimbursement for TAP Vendor	\$ 300.00
Vendor Mail America 2- Palmdale Total:				\$ 300.00
Vendor: Mail America 3				
6961	08/14/2014	Mail America 3	CPOS Reimbursement- May, June, July 2014	\$ 150.00
Vendor Mail America 3 Total:				\$ 150.00
Vendor: Michael D. Antonovich Charitable Foundation				
6931	08/06/2014	Michael D. Antonovich Charitable Found	Four Tickets- Charity Steak BBQ	\$ 120.00
Vendor Michael D. Antonovich Charitable Foundation Total:				\$ 120.00
Vendor: Mobile Relay Associates				
6932	08/06/2014	Mobile Relay Associates	Monthly Air Time Billing	\$ 1,213.60
6962	08/14/2014	Mobile Relay Associates	Airtime for commuters	\$ 1,150.60
6962	08/14/2014	Mobile Relay Associates	Airtime- Avail system	\$ 63.00
Vendor Mobile Relay Associates Total:				\$ 2,427.20
Vendor: Moore & Associates				
6933	08/06/2014	Moore & Associates	Mobility Management- Year 3- Contract	\$ 3,016.12
7006	08/28/2014	Moore & Associates	Mobility Management Services Year 4	\$ 3,556.67
Vendor Moore & Associates Total:				\$ 6,572.79
Vendor: Motion Industries				
6963	08/14/2014	Motion Industries	Bearings - Bus Wash	\$ 329.42
7007	08/28/2014	Motion Industries	Conn Link spring	\$ 8.63
Vendor Motion Industries Total:				\$ 338.05

ATTACHMENT CC 2.C



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 8/1/2014 - 8/31/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
Vendor: N/S Corporation				
6964	08/14/2014	N/S Corporation	reducer	\$ 1,994.70
6964	08/14/2014	N/S Corporation	lammscloth inserts	\$ 185.30
6964	08/14/2014	N/S Corporation	shocks 13.5"	\$ 337.55
Vendor N/S Corporation Total:				\$ 2,517.55
Vendor: Network Hardware Resale				
7008	08/28/2014	Network Hardware Resale	Professional Service - ITS Router Installation	\$ 1,800.00
7008	08/28/2014	Network Hardware Resale	Cisco 3560G 48-Port PoE Switch w/ Enhanced Image	\$ 2,962.16
Vendor Network Hardware Resale Total:				\$ 4,762.16
Vendor: OPSEC Specialized Protection				
6965	08/14/2014	OPSEC Specialized Protection	Unarmed Security Officer- July 2014	\$ 4,825.00
Vendor OPSEC Specialized Protection Total:				\$ 4,825.00
Vendor: Orange Coast Petroleum Equipment, Inc.				
7009	08/28/2014	Orange Coast Petroleum Equipment, Inc.	Digital Oil Dispenser	\$ 1,042.19
Vendor Orange Coast Petroleum Equipment, Inc. Total:				\$ 1,042.19
Vendor: Palmdale Chamber of Commerce				
6966	08/14/2014	Palmdale Chamber of Commerce	Membership Renewal Fee	\$ 209.00
Vendor Palmdale Chamber of Commerce Total:				\$ 209.00
Vendor: Palmdale Trophy				
6934	08/06/2014	Palmdale Trophy	Signage and holder	\$ 78.48
6934	08/06/2014	Palmdale Trophy	Employee of the Quarter Plaque	\$ 77.44
Vendor Palmdale Trophy Total:				\$ 155.92
Vendor: Peterson Hydraulics, Inc.				
7010	08/28/2014	Peterson Hydraulics, Inc.	lift repairs	\$ 665.00
Vendor Peterson Hydraulics, Inc. Total:				\$ 665.00
Vendor: Petty Cash				
7011	08/28/2014	Petty Cash	D. Cason- All Hands meeting refreshments	\$ 19.97
7011	08/28/2014	Petty Cash	W. Jones- PIHRA Meeting	\$ 18.00
7011	08/28/2014	Petty Cash	R. Keys- Wireless Network Adapter	\$ 38.12
7011	08/28/2014	Petty Cash	R. Keys- Print Server Room Design Plans	\$ 65.49
7011	08/28/2014	Petty Cash	K. Keevil- Clamp for water pipe repair	\$ 26.91
7011	08/28/2014	Petty Cash	M. Perry- Plumbing Parts	\$ 56.27
Vendor Petty Cash Total:				\$ 224.76
Vendor: Pinnacle Petroleum Inc				
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 25,279.66
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 25,145.54
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 26,217.27
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 12,088.96
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 13,827.35
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 24,867.00
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 24,902.69
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 16,484.56
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 10,201.04
6967	08/14/2014	Pinnacle Petroleum Inc	Fuel, July 2014	\$ 25,623.97
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 26,359.09
6935	08/06/2014	Pinnacle Petroleum Inc	Fuel July 2014	\$ 25,419.59
6967	08/14/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 25,665.67
6967	08/14/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 25,308.08
6967	08/14/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 25,382.23
6967	08/14/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 11,715.72
6967	08/14/2014	Pinnacle Petroleum Inc	Fuel, Aug. 2014	\$ 13,286.98
Vendor Pinnacle Petroleum Inc Total:				\$ 357,775.40
Vendor: Pitney Bowes Inc				
6968	08/14/2014	Pitney Bowes Inc	Equipment Rental	\$ 162.00
Vendor Pitney Bowes Inc Total:				\$ 162.00
Vendor: Richards, Watson & Gershon				
6936	08/06/2014	Richards, Watson & Gershon	General Counsel services- May 2014	\$ 6,466.50
6936	08/06/2014	Richards, Watson & Gershon	Board meeting- May 2014	\$ 967.50
6936	08/06/2014	Richards, Watson & Gershon	Subpoenas- May 2014	\$ 4,445.66

ATTACHMENT CC 2.C



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 8/1/2014 - 8/31/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
6936	08/06/2014	Richards, Watson & Gershon	General Counsel Services- June 2014	\$ 3,922.90
6936	08/06/2014	Richards, Watson & Gershon	Board meeting- June 2014	\$ 1,182.50
Vendor Richards, Watson & Gershon Total:				\$ 16,985.06
Vendor: Sinclair Printing Company				
6969	08/14/2014	Sinclair Printing Company	Local Transit Brochures	\$ 3,196.97
Vendor Sinclair Printing Company Total:				\$ 3,196.97
Vendor: Smith Pipe & Supply				
7012	08/28/2014	Smith Pipe & Supply	Pipe repairs	\$ 53.90
7012	08/28/2014	Smith Pipe & Supply	Pipe repairs	\$ 9.70
7012	08/28/2014	Smith Pipe & Supply	Pipe Repairs	\$ 18.08
Vendor Smith Pipe & Supply Total:				\$ 81.68
Vendor: Southern California Edison				
6970	08/14/2014	Southern California Edison	Utilities- Electricity, 6/19/14-7/21/14	\$ 8,123.26
Vendor Southern California Edison Total:				\$ 8,123.26
Vendor: Standard Insurance Company				
6972	08/14/2014	Standard Insurance Company	Dental Insurance (EE Portion), Aug. 2014	\$ 648.74
6972	08/14/2014	Standard Insurance Company	Dental Insurance (ER Portion), Aug. 2014	\$ 2,140.34
6972	08/14/2014	Standard Insurance Company	Vision Insurance (EE Portion), Aug. 2014	\$ 123.18
6972	08/14/2014	Standard Insurance Company	Vision Insurance (ER Portion), Aug. 2014	\$ 430.90
Vendor Standard Insurance Company Total:				\$ 3,343.16
Vendor: Standard Insurance Company				
6971	08/14/2014	Standard Insurance Company	Life	\$ 239.58
6971	08/14/2014	Standard Insurance Company	STD	\$ 1,264.16
6971	08/14/2014	Standard Insurance Company	LTD	\$ 784.04
6971	08/14/2014	Standard Insurance Company	AD & D	\$ 92.54
7013	08/28/2014	Standard Insurance Company	Life	\$ 239.58
7013	08/28/2014	Standard Insurance Company	STD	\$ 1,264.16
7013	08/28/2014	Standard Insurance Company	LTD	\$ 784.04
7013	08/28/2014	Standard Insurance Company	AD & D	\$ 92.54
Vendor Standard Insurance Company Total:				\$ 4,760.64
Vendor: TCW Systems, Inc.				
7014	08/28/2014	TCW Systems, Inc.	Radio Repeater Service	\$ 500.00
Vendor TCW Systems, Inc. Total:				\$ 500.00
Vendor: Tennant Sales and Serv Co.				
7015	08/28/2014	Tennant Sales and Serv Co.	Motor brush kit	\$ 45.34
7015	08/28/2014	Tennant Sales and Serv Co.	Motor control PC board	\$ 237.62
7015	08/28/2014	Tennant Sales and Serv Co.	Tire assemblies	\$ 248.08
Vendor Tennant Sales and Serv Co. Total:				\$ 531.04
Vendor: The Customer Service Experts				
6973	08/14/2014	The Customer Service Experts	CPOS Reimbursement- July 2014	\$ 50.00
Vendor The Customer Service Experts Total:				\$ 50.00
Vendor: The Gas Company				
6974	08/14/2014	The Gas Company	Utilities- Gas, 6/20/14-7/22/14	\$ 187.25
Vendor The Gas Company Total:				\$ 187.25
Vendor: The Signal				
7016	08/28/2014	The Signal	Welcome ad in the Signal	\$ 1,850.00
Vendor The Signal Total:				\$ 1,850.00
Vendor: Time Warner Cable Business Class				
6975	08/14/2014	Time Warner Cable Business Class	Cable Services, 8/11/14-9/10/14	\$ 242.39
7017	08/28/2014	Time Warner Cable Business Class	Internet Service, 8/13/14-9/12/14	\$ 1,440.00
Vendor Time Warner Cable Business Class Total:				\$ 1,682.39
Vendor: United Parcel Service				
6937	08/06/2014	United Parcel Service	Shipping- June 2014	\$ 266.27
6937	08/06/2014	United Parcel Service	Shipping- July 2014	\$ 119.76
Vendor United Parcel Service Total:				\$ 386.03
Vendor: UNUM Life Insurance Co of Amer				
7018	08/28/2014	UNUM Life Insurance Co of Amer	Long Term Care (EE Portion), Sept. 2014	\$ 209.10

ATTACHMENT CC 2.C



Antelope Valley Transit Authority

Cash Disbursement Report

By Vendor Name

Payment Dates 8/1/2014 - 8/31/2014

Payment Number	Payment Date	Vendor Name	Description (Item)	Amount
7018	08/28/2014	UNUM Life Insurance Co of Amer	Long Term Care (ER Portion), Sept. 2014	\$ 526.80
Vendor UNUM Life Insurance Co of Amer Total:				\$ 735.90
Vendor: US Bank				
6976	08/14/2014	US Bank	J. Austin- Baggage Fee-APTA Small Op. Committee	\$ 50.00
6976	08/14/2014	US Bank	J. Austin- Lodging- APTA Small Op. Committee	\$ 396.35
6976	08/14/2014	US Bank	J. Austin- Meals- APTA Small Op. Committee	\$ 60.97
6976	08/14/2014	US Bank	J. Austin- Business Lunch w/ W. Williams	\$ 38.92
6976	08/14/2014	US Bank	J. Austin- parking- APTA Small Op. Committee	\$ 34.00
6976	08/14/2014	US Bank	Credit- J. Austin Registration- Sustainability Wk.	\$ (420.00)
6976	08/14/2014	US Bank	N. Hickling- Airport Shuttle- APTA	\$ 24.00
6976	08/14/2014	US Bank	M. Perry- Registration- APTA Annual Conference	\$ 800.00
6976	08/14/2014	US Bank	K. Darr- Lodging- APTA Board Support Conference	\$ 520.76
6976	08/14/2014	US Bank	N. Hickling- Registration- APTA Annual Conference	\$ 800.00
6976	08/14/2014	US Bank	J. Austin- Registration- APTA Annual Conference	\$ 800.00
6976	08/14/2014	US Bank	L. Engel- Registration- APTA Annual Conference	\$ 800.00
6976	08/14/2014	US Bank	N. Hickling- Lodging- APTA Board Support Conference	\$ 694.34
6976	08/14/2014	US Bank	N. Hickling- Add'l Airfare- Board Support Conf.	\$ 192.00
6976	08/14/2014	US Bank	L. Engel guest-Registration- (Employee paid)	\$ 125.00
6976	08/14/2014	US Bank	K. Darr- Custom Frame- BYD Presentation	\$ 655.31
6976	08/14/2014	US Bank	C. Foust- Lettering for Lobby	\$ 210.51
Vendor US Bank Total:				\$ 5,782.16
Vendor: Van Scoyoc				
7019	08/28/2014	Van Scoyoc	Van Scoyoc Retainer July 2014	\$ 4,000.00
Vendor Van Scoyoc Total:				\$ 4,000.00
Vendor: Veolia Transportation				
6938	08/06/2014	Veolia Transportation	Local & Commuter Liquidated Damages-June 2014	\$ (4,750.00)
6938	08/06/2014	Veolia Transportation	Local Ops and Maintenance- June 2014	\$ 861,778.23
6938	08/06/2014	Veolia Transportation	Commuter Ops and Maintenance-June 2014	\$ 130,625.26
6938	08/06/2014	Veolia Transportation	Pass-through-Customer service Reps- June 2014	\$ 8,134.34
6938	08/06/2014	Veolia Transportation	Tires- Bus stop maintenance truck #216	\$ 350.60
6938	08/06/2014	Veolia Transportation	Pass through- Transporter Add'l Hours	\$ 4,641.18
Vendor Veolia Transportation Total:				\$ 1,000,779.61
Vendor: Verizon California				
6978	08/14/2014	Verizon California	Phone Service, 7/13/14-8/12/14	\$ 572.54
7020	08/28/2014	Verizon California	Phone Service, 8/13/14-9/12/14	\$ 572.60
Vendor Verizon California Total:				\$ 1,145.14
Vendor: Waste Management				
6979	08/14/2014	Waste Management	Utilities- Waste, July 2014	\$ 637.28
Vendor Waste Management Total:				\$ 637.28
Vendor: Western Exterminators				
6980	08/14/2014	Western Exterminators	Exterminator Service, July 2014	\$ 88.50
Vendor Western Exterminators Total:				\$ 88.50
Vendor: Witts				
6981	08/14/2014	Witts	Office Supplies	\$ 81.72
6981	08/14/2014	Witts	Office Supplies	\$ 484.35
Vendor Witts Total:				\$ 566.07
Vendor: Xerox Corporation				
6982	08/14/2014	Xerox Corporation	Copier Usage, 5/28/14-6/30/14	\$ 185.14
7021	08/28/2014	Xerox Corporation	Copier Usage, 6/30/14-7/30/14	\$ 179.09
Vendor Xerox Corporation Total:				\$ 364.23
Grand Total:				\$ 1,537,000.65

ATTACHMENT CC 2.D



STATEMENT OF NET POSITION

	As of July 31, 2014	As of July 31, 2013
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 24,745,926	\$ 16,796,792
Due from other governments	2,396,400	4,043,155
Other receivables	212,895	184,295
Inventory	237,783	319,953
Prepaid items	311,507	305,712
Total Current Assets	<u>27,904,512</u>	<u>21,649,906</u>
NONCURRENT ASSETS		
Capital assets, net of depreciation	<u>48,341,066</u>	<u>50,628,797</u>
Total Assets	<u>76,245,578</u>	<u>72,278,703</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	2,572,878	2,382,930
Due to Federal Transit Administration	-	4,371
Accrued payroll	(3,467)	69,692
Compensated absences	322,034	264,642
Deferred Revenue - Prop 1B	2,341,420	2,778,767
Total Current Liabilities	<u>5,232,866</u>	<u>5,500,402</u>
Deferred inflows of resources		
Unearned Revenue	545,874	20,000
Total Liabilities	<u>5,778,739</u>	<u>5,520,402</u>
NET POSITION		
Invested in Capital Assets	48,341,066	50,628,797
Restricted for Capital Acquisition	4,905,369	4,423,839
Unrestricted	17,220,403	11,705,664
Total Net Assets	<u>\$ 70,466,838</u>	<u>\$ 66,758,301</u>

ATTACHMENT CC 2.D



STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
GOVERNMENT AUDITING STANDARDS PRESENTATION
 (INCLUDING DEPRECIATION EXPENSE)

	For the 1 Month ending July 31, 2014	For the 1 Month ending July 31, 2013
OPERATING REVENUES		
Charges for services:		
Passenger fares	\$ 402,958	\$ 373,028
Total operating revenues	<u>402,958</u>	<u>373,028</u>
OPERATING EXPENSES		
Purchased transportation services:		
Outside transit contract	1,143,341	1,053,242
Fuel	256,417	254,811
Other operating costs	28,981	135,479
General and administrative	330,674	328,100
Total operating expenses, net of depreciation	<u>1,759,413</u>	<u>1,771,632</u>
Operating gain/(loss), net of depreciation	(1,356,455)	(1,398,604)
Depreciation	440,403	419,727
Total operating expenses	<u>2,199,816</u>	<u>2,191,359</u>
Operating gain/(loss)	<u>(1,796,858)</u>	<u>(1,818,331)</u>
NONOPERATING REVENUES/(EXPENSES)		
Interest Income	411	126
Local grants - MTA	694,664	703,808
Proposition 1B	-	-
Federal operating grants	471,783	422,948
Member agency contributions	307,018	268,423
Capital expenses	(14,870)	293,519
Gain/(Loss) on sale of capital assets	-	-
Other	52,677	10,019
Total nonoperating revenues and expenses	<u>1,511,684</u>	<u>1,698,843</u>
Gain/(Loss) before capital contributions	<u>(285,174)</u>	<u>(119,488)</u>
CAPITAL CONTRIBUTIONS		
Capital grants	-	38,408
Member agency contributions	45,875	-
Total capital contributions	<u>45,875</u>	<u>38,408</u>
NET CHANGE IN NET ASSETS	(239,299)	(81,080)
NET ASSETS, BEGINNING OF PERIOD	<u>70,706,137</u>	<u>66,839,380</u>
NET ASSETS, END OF PERIOD	<u>\$ 70,466,838</u>	<u>\$ 66,758,300</u>

ATTACHMENT CC 2.D



STATEMENT OF CASH FLOWS

	For the 1 Month ending July 31, 2014	For the 1 Month ending July 31, 2013
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	402,958	373,028
Non-operating miscellaneous revenue received	52,677	10,020
Cash payments to suppliers for goods and services	(1,165,088)	(1,041,744)
Cash payments to employees for services	(84,877)	(266,960)
Net cash used in operating activities	<u>(794,330)</u>	<u>(925,656)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Operating grants received	431,824	363,753
Contributions received from member agencies	(198,448)	-
Net cash provided by non-capital financing activities	<u>233,376</u>	<u>363,753</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of capital assets	-	(267,090)
Proceeds received from sale of capital assets	-	-
Capital grants received	-	38,408
Capital expenses	(14,870)	293,519
Capital contributions received from member agencies	45,875	(38,408)
Net cash used in capital and related financing activities	<u>31,005</u>	<u>26,429</u>
CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:		
Interest received	411	126
Net cash provided by investing activities:	<u>411</u>	<u>126</u>
Net increase/(decrease) in cash and cash equivalents	(529,539)	(535,349)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>25,275,465</u>	<u>17,332,141</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>24,745,926</u></u>	<u><u>16,796,792</u></u>



STATEMENT OF CASH FLOWS

	For the 1 Month ending July 31, 2014	For the 1 Month ending July 31, 2013
Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):		
Operating Loss	(1,356,455)	(1,818,330)
Adjustments to Net Cash used in Operating Activities		
Depreciation	-	419,727
Miscellaneous income	52,677	10,020
(Increase) decrease in other receivables	30,153	67,881
(Increase) decrease in inventory	-	-
(Increase) decrease in prepaid items	27,499	(296,098)
Increase (decrease) in accounts payable	(4,200)	705,656
Increase (decrease) in due to Federal Transit Administratio	-	-
Increase (decrease) in accrued payroll	(84,877)	(4,512)
Increase (decrease) in compensated absences payable	-	-
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	540,874	(10,000)
Net Cash used in operating activities	<u>(794,330)</u>	<u>(925,656)</u>

Notes

- 1 This set of basic financial statements is prepared on an interim basis and is unaudited.
- 2 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

ATTACHMENT CC 2.E

**ANTELOPE VALLEY TRANSIT AUTHORITY
BUDGET VERSUS ACTUAL INCOME STATEMENT
JULY 2014, YEAR TO DATE**

REVENUE	CURRENT BUDGET - YTD	JULY ACTUAL	YTD ACTUAL	YTD VARIANCE
Fare Revenue	\$ 433,700	\$ 402,958	\$ 402,958	\$ (30,742)
MTA Funds	676,469	694,664	694,664	18,196
FTA Funds	580,082	471,783	471,783	(108,299)
Jurisdictional Contributions	274,053	307,018	307,018	32,965
Other (SCE Rebates, Adv.)	29,025	53,088	53,088	24,063
TOTAL REVENUE	1,993,329	1,929,512	1,929,512	(63,817)
EXPENDITURES				
Contract Services	1,089,836	1,143,341	1,143,341	(53,505)
Fuel	272,139	256,417	256,417	15,722
Other Operating	90,499	45,646	45,646	44,854
Salaries and Wages	201,517	171,633	171,633	29,885
Benefits	90,127	73,513	73,513	16,614
Legal	9,996	10,000	10,000	(4)
Consulting	105,803	1,050	1,050	104,753
Travel	5,443	4,250	4,250	1,192
IT Maintenance/Licenses	4,468	651	651	3,817
Utilities	15,515	3,703	3,703	11,812
Admin	52,041	49,211	49,211	2,830
TOTAL EXPENDITURES	1,937,383	1,759,413	1,759,413	177,969
INCOME(LOSS)	55,951	170,099	170,099	114,148

*DEPRECIATION EXPENSES EXCLUDED IN THE REPORT



DATE: September 23, 2014

TO: BOARD OF DIRECTORS

SUBJECT: Award Contract No. 2015-04 to Motor Coach Industries for Two Expansion Commuter Coaches

RECOMMENDATION

That the Board of Directors authorize the executive director to exercise two of the four available options for the procurement of expansion commuter coaches under Contract No. 2015-04 with Motor Coach Industries (MCI).

FISCAL IMPACT

The two commuter coaches will cost no more than \$712,000 each, for a total of \$1,424,936. Funds for these buses are available: 80% is being funded with Job Access Reverse Commute (JARC) funds and 20% will be funded using toll credits (5307 funds). Funding for these buses has been included in the FY15 budget under line item 600-1xx-5-j1-9909063.

BACKGROUND

On August 29, 2013, a Request for Proposals (RFP) for a "Joint Agency Procurement for Over The Road Commuter Coaches" was released by Victor Valley Transit Authority (VVTA), the lead agency, to manufacture and deliver heavy-duty commuter coaches. The procurement closed on November 4, 2013. A single proposal was received from Motor Coach Industries (MCI). Evaluators reviewed the single proposal based on specifications and scored the submitted response, which was found to be fair and reasonable. The objective of using this type of proposal enables AVTA to standardize the current and future selection of bus procurements, acquire a competitive price through volume discounts, and reduce the need for periodic bus solicitations. The contract approved by the Board on April 22, 2014 provides for the purchase of up to 20 coaches over the five year term of the contract (including four options).

AVTA's Capital Plan calls for the replacement of 16 commuter coaches over the next five years. This procurement will exercise two of the four options currently allowed in this

consortium agreement. It will increase AVTA's current commuter coach fleet from 28 to 30 coaches and add much needed service to our 785 and 787 routes. The commuter fleet replacement plan is shown in the following table.

Coaches by Fiscal Year						
2014	2015	2016	2017	2018	Optional	Total
3	2	0	7	6	2	20

SOLE SOURCE JUSTIFICATION

A Sole Source Contract is justifiable under FTA rules for a single bid or single proposal when adequate competition is received. AVTA has determined that competition was adequate, and that the specifications were not unduly restrictive. Currently MCI, is the only bus manufacturer approved by the Federal Transit Administration that can meet the Buy America requirement of 60%.

SUMMARY

The Consortium had received one proposal to manufacture and supply commuter coaches to the AVTA and five other transit agencies from Motor Coach Industries. The MCI proposal is fully compliant with all components of the RFP.

TOTAL COACH BASE PRICE	\$583,920.00
LESS: ADA EQUIPMENT AND DELIVERY	35,195.00
COACH TAXABLE BASE AMOUNT	548,725.00
APOLLO CAMERA SYSTEM	7,500.00
AVAIL ITS EQUIPMENT	14,000.00
FAREBOX	20,000.00
TAXABLE AMOUNT	590,225.00
APPLICABLE TAX (9.0%X590,225)	53,120.25
PLUS: ADA EQUIPMENT AND DELIVERY (non taxable)	35,195.00
CALIFORNIA TIRE FEE	15.75
CONTINGENCY	34,380.25
AVTA TOTAL COST	\$712,000.00

Prepared by:

Submitted by:

 Mark Perry
 Fleet and Facility Manager

 Julie M. Austin
 Executive Director