



**Regular Meeting of the Board of Directors**

**Tuesday, June 23, 2015**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**OFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Michelle Flanagan led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Director Steve Hofbauer

Alternate Director Mike Dispenza (Director Fred Thompson absent)

Director Angela Underwood-Jacobs

Director Michelle Flanagan

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda with the removal of New Business 4: Approve Chief Executive Officer Employment Agreement.**

Moved by Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, and Flanagan, and Alternate Director Dispenza

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Cathy Parrish, Michael Rives, and Fran Sereseres, members of the public, stated that the fare increase will cause a financial burden to seniors. They also spoke in support of the subsidy grant recently approved by the Antelope Valley Air Quality Management District.

Scott Pelka, a member of the public, stated that the fare increase will cause a financial hardship for the disabled and added that funds should also be available to help offset the cost for riders who are disabled.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

**SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR MAY 2015**

Transdev General Manager Hector Fuentes presented a plaque to the Employee of the Month Luz Perkins and announced that the Operator of the Month was Dwayne Williams. Mr. Williams was not present at the meeting to receive his award.

**SRP 2 FEDERAL LEGISLATIVE UPDATE FOR JUNE 2015**

Grants Administrator Judy Fry discussed the Highway Trust Fund and 2016 Appropriations. The Board discussed the funds awarded under the Transportation Investment Generating Economic Recovery (TIGER) grant.

**SRP 3 STATE LEGISLATIVE UPDATE FOR JUNE 2015**

Director of Communications Wendy Williams provided information regarding the Zero Emission Bus and Truck Pilot Program, Transit and Intercity Rail Capital Program, Senate Bill 9, and Assembly Bill 156. The Board discussed the criteria used to designate an area as a Disadvantaged Community (DAC) and submitting a grant application for an express light rail line in addition to the bus rapid transit project.

**SRP 4 ELECTRIC BUS PROGRAM PRESENTATION**

Director of Operations and Maintenance Len Engel updated the Board regarding the performance of AVTA's electric buses adding that the buses are achieving better than expected results. The Board briefly discussed this item.

SRP 5 FISCAL YEAR 2015 (FY15) QUARTERLY KEY PERFORMANCE INDICATORS (KPI) REPORT

Senior Planning Officer Dietter Aragon presented the KPI report. The Board discussed the online bus locator system, diesel fuel costs, and AVTA's weekly boardings.

SRP 6 ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT (AVAQMD) SENIOR SUBSIDY GRANT PROGRAM

Chairman Crist reported that after AVTA's Board of Directors voted to increase the fares for seniors and disabled riders at its May 26, 2015 Board meeting, Lancaster's City Council Members requested that its staff examine which budgeted funds the city could use to subsidize the bus fare for its senior citizens. The research showed that 2766 Air Quality Control Management District funds could be used to offset the cost.

The AVAQMD Board voted at its June 18, 2015 meeting to award \$200,000 in available Mobile Source Emissions Reduction Program (AB2766) funds to the AVTA contingent upon the receipt by AVTA of matching funds from its member agencies and/or Antelope Valley College (AVC). The funds would provide \$50,000 each to the cities of Palmdale and Lancaster and the County of Los Angeles, \$50,000 to AVC to subsidize a route that would connect the two AVC campuses, and funds to purchase and support AVTA's electric bus operations.

Michael Rives, a member of the public, asked if a unanimous vote by the AVTA Board is required to use the funds. He also spoke about riders who abuse the assistance programs that are in place to help seniors and the disabled with the cost of their bus fare.

Chairman Crist stated that each jurisdiction must provide matching funds in order to receive their \$50,000 from AVAQMD. He added that the city of Lancaster is planning to use Proposition A funds. Director Hofbauer stated that the city of Palmdale has finalized their budget and their Proposition A funds have been allocated; however, they share Lancaster's concern and their staff is looking to use the Rider Relief Program to assist their seniors, disabled and low-income riders. Vice Chair Knippel remarked that the matching grant requirement provides the Authority additional funds to purchase the electric buses and requested that the AVAQMD minutes clearly reflect information regarding the Senior Subsidy Grant Program. The Board discussed the particulars of the grant and possible future funding disbursements.

Chairman Crist requested that the implementation of the fare adjustment be postponed for a month and that staff include the Senior Subsidy Grant Program on the July 28, 2015 Board of Directors agenda. Mr. Engel added that the fare restructuring would not go into effect until September 1, 2015.

**CONSENT CALENDAR (CC):** Items 1 through 4 are consent items that may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR MAY 26, 2015 – KAREN DARR

**Motion: Approve the May 26, 2015 Minutes.**

Moved by Director Hofbauer, Vice Chair Knippel

Vote: Motion carried (5-0-1-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, and Flanagan

Nays: None

Abstain: Alternate Director Dispenza

Absent: None

CC 2 FINANCIAL REPORTS FOR APRIL AND MAY 2015 – COLBY KONISEK

CC 3 APPROVE RETROACTIVE CONTRACT #2015-23 WITH LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES – LYLE BLOCK

CC 4 RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES (RESERVE UNIT) – LYLE BLOCK

**Motion: Approve CC items 2 through 4.**

Moved by Director Hofbauer, Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, and Flanagan, and Alternate Director Dispenza

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

NB 1 ELECTION OF BOARD OFFICERS FY16

The Board waived the presentation of the staff report.

**Motion: Re-elect Marvin Crist as the Chair and Dianne Knippel as the Vice Chair for FY16.**

Moved by Director Flanagan, Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, and Flanagan, and Alternate Director Dispenza

Nays: None

Abstain: None

Absent: None

NB 2 AWARD CONTRACT #2015-45 TO RALLY AUTO GROUP, INC. FOR NINE REPLACEMENT FULL-SIZED SEDANS

Procurements and Contracts Officer Lyle Block presented the staff report. The Board discussed the contract amount and bid process.

**Motion: Authorize the director of operations and maintenance to execute Contract #2015-45 for nine replacement full-sized sedans to Rally Auto Group, Inc., Palmdale, CA, for the amount of \$286,935.21, plus applicable sales tax.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, and Flanagan, and Alternate Director Dispenza

Nays: None

Abstain: None

Absent: None

NB 3 AWARD TASK ORDER NO. 3, TO KENNARD DESIGN GROUP, INC. UNDER MASTER CONTRACT #2014-46, FOR ENGINEERING & DESIGN, SPECIFICATIONS, BID AND CONSTRUCTION MANAGEMENT FOR ANTELOPE VALLEY MALL BUS STOP IMPROVEMENT PROJECT (BSIP)

The Board waived the presentation of the staff report.

**Motion: Authorize the director of operations and maintenance to execute Task Order No. 3, to Kennard Design Group, Inc. of Los Angeles, CA, under Master Contract #2014-46 in the amount of \$71,383 to design,**

**engineer, create specifications and bid documents, and manage the construction of the Antelope Valley Mall BSIP.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, and Flanagan, and Alternate Director Dispenza

Nays: None

Abstain: None

Absent: None

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

CS 1 Conference with Legal Counsel – Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) – one potential case.

CS 2 Public Employee Appointment (Government Code Section 54957(b))  
Title: Executive Director

CS 3 Public Employee Appointment (Government Code Section 54957(b))  
Title: General Counsel

**RECESS TO CLOSED SESSION**

The Board recessed to closed session at 11:25 a.m.

**RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 11:48 a.m.

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

Special Counsel Burns stated that the Board discussed CS 2; however, no reportable action was taken.

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Director of Operations and Maintenance

Mr. Engel reported the following:

- AVTA staff is working with Metrolink regarding the possibility of creating a "superpass" that would allow Metrolink passengers to pay an additional cost for their monthly pass to access AVTA commuter buses.
- Fleet and Facilities Manager Mark Perry, Ms. Williams, and he attend the cord cutting ceremony for the WAVE charging system in Monterey, CA.
- A memo regarding the WAVE installation at the Palmdale Transit Center and Lancaster City Park was distributed to the Board Members.
- AVTA staff is meeting with staff from WAVE and Spectrum Engineers on June 25, 2015. Chairman Crist and Director Hofbauer stated that they will also attend.
- The service changes approved at the May 26, 2015 Board meeting will go into effect June 29, 2015.
- The new Information Technology Supervisor is Kevin Rey who was introduced to the Board and staff.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

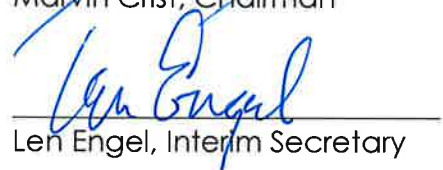
Director Hofbauer mentioned that Palmdale Board members would like an opportunity to service as Chair or Vice Chair.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:53 a.m. to the next Regular meeting of the Board of Directors on July 28, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 28<sup>th</sup> day of JULY 2015.

  
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Marvin Crist, Chairman

  
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Len Engel, Interim Secretary

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