



Regular Meeting of the Board of Directors

Tuesday, October 27, 2015

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE

Director Flanagan led the Pledge of Allegiance.

OATH OF OFFICE:

Special Counsel Allison Burns administered the Oath of Office to Raj Malhi, Alternate Director for the City of Lancaster.

ROLL CALL:

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Director Fred Thompson

Alternate Director Raj Malhi (Director Angela Underwood-Jacobs absent)

Director Michelle Flanagan

Absent

Director Steve Hofbauer

Director Hofbauer arrived at 10:05 a.m.

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Knippel, seconded by Director Thompson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter – stated that she is having trouble purchasing day passes on the bus.

Michael Rives – expressed concerns regarding people loitering at the bus stop located in front of the Lancaster Senior Center.

Jason Zink – suggested that AVTA 1) use grant funds to develop a program with the Department of Social Services to provide 60-90 day bus passes to individuals who are on general relief; 2) install bus pullouts at the bus stops located at E. Avenue J and Division St., and 47th St. E. and Avenue S; 3) relocate the bus benches that are in front of the Walmart located at 20th St. E. and Avenue J; 3) establish bus service between Lancaster and Palmdale's Antelope Valley College campuses; 4) have electrical outlets on the electric buses for riders to charge their phones, laptops, etc.; 5) create a trade school to teach students how to repair buses; and 6) construct sidewalks over the railroad tracks on Avenue I, Avenue J, Avenue K and Sierra Highway by the Palmdale Transportation Center.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR SEPTEMBER 2015

Transdev General Manager Hector Fuentes presented plaques to the Employee of the Month Milton Cobos and the Operator of the Month Debra Williams.

SRP 2 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (JULY 1, 2015 – SEPTEMBER 30, 2015)

Executive Director Len Engel presented a plaque to AVTA's Employee of the Quarter Sean Elmore.

SRP 3 FEDERAL LEGISLATIVE UPDATE FOR OCTOBER 2015

Grants Administrator Judy Fry presented an update regarding the Continuing Resolution passed by the Senate on September 30 and the Surface Transportation Reauthorization and Reform Act of 2015 (STRR) approved by the House Transportation and Infrastructure Committee on October 22. The Board briefly discussed the amendments disposed of by the House Transportation and Infrastructure Committee.

SRP 4 STATE LEGISLATIVE UPDATE FOR OCTOBER 2015

Director of Communications Wendy Williams reported on the Bus Axle Weight Bill, Senate Bill (SB) 9 – Transit and Intercity Rail Capital Program (signed into law October 9), SB 350 – Renewable Sources of Energy (signed into law October 7), and SB 413 – Transit Violations (signed into law October 10). Ms. Williams also reported on the Special Session Bill pertaining to Diesel Sales and Use Tax Increase. The Board discussed if there were any restrictions associated with SB 9.

SRP 5 FISCAL YEAR 16 (FY16) FIRST QUARTER MAINTENANCE KEY PERFORMANCE INDICATORS REPORT (JULY 1, 2015 – SEPTEMBER 30, 2015)

Fleet & Facilities Manager Mark Perry presented the KPIs for bus maintenance. The Board discussed the performance of the electric buses and length of time it takes an operator to become proficient driving the electric buses.

SRP 6 COACH OPERATOR PERFORMANCE AUDIT RESULTS

Senior Planning Officer Dietter Aragon presented the audit results. The Board discussed the evaluation metric pertaining to the cleanliness of the buses.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR SEPTEMBER 22, 2015

Motion: Approve the Board Meeting Minutes for September 22, 2015.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-1-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan

Nays: None

Abstain: Alternate Director Malhi

Absent: None

CC 2 FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2015

Receive and file the financial reports for August and September 2015.

CC 3 FY16 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1, 2015 – SEPTEMBER 30, 2015)

Receive and file the FY16 First Quarter LASD Report for the period covering July 1, 2015 through September 30, 2015.

Motion: Approve CC items 2 and 3.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT #2016-06 TO STRADLING YOCCA CARLSON & RAUTH, P.C. FOR OUTSIDE GENERAL COUNSEL LEGAL SERVICES

Procurement and Contracts Officer Lyle Block presented the staff report.

Addressing the Board on this matter:

Michael Rives – stated that the selected vendor represents the City of Lancaster and Rosamond Community Services District and he believes that there appears to be a conflict of interest.

Motion: Authorize the Executive Director to execute Contract #2016-06 for Outside General Counsel Legal Services, to Stradling Yocca Carlson & Rauth, P.C., Newport Beach, CA, for an amount not to exceed \$150,000.00 per year.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Flanagan, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

CLOSED SESSION (CS):

Special Counsel Allison Burns stated that there were no discussion items for Closed Session.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director – Len Engel

- AVTA has a six 6-month contract with McKeon Group for representation in Washington D.C. The firm is working on obtaining funding for bus service to the local homeless shelter.
- Wireless Advanced Vehicle Electrification (WAVE), Inc. has reorganized its operations with Complete Coach Works (CCW) who now owns 51% of the company. WAVE should have AVTA's electric bus completed soon.
- The Federal Transit Administration will not allow a sole source procurement for AVTA's electric buses and inductive charging system.
- The \$24 million allocation for the Transit and Intercity Rail Capital Program grant has been released; the next step is receiving a contract from the California State Transportation Agency (CalSTA) to receive funds.
- Staff is meeting this week with Momentum Dynamics, a firm from Pennsylvania that produces a higher power inductive charging system.
- Director Flanagan and Chairman Crist are reviewing proposals for AVTA's advocacy effort.
- AVTA participated in the Great Shakeout event on October 15. The video created by Graphics Designer Nate Pitkin was shown.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Chairman Crist requested that, on behalf of the Cities of Palmdale and Lancaster, Antelope Valley Hospital and Palmdale Regional Medical Center, Mr. Engel make the Mobile Command Unit accessible to both sheriff's stations and fire departments. He also requested that the electric buses be used as portable generators.

Director Hofbauer inquired if AVTA can maintain the electric buses and continue operations if there is a power outage on site. Mr. Engel stated that depot charging will generate enough power to charge 25 buses at a time.

Director Flanagan asked if there were any bus issues during the October 15 storm. Mr. Engel responded that there were no problems.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:57 a.m. to the next Regular meeting of the Board of Directors on November 24, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 24th day of NOVEMBER 2015.



Marvin Crist, Chairman

ATTEST:



Karen Darr, Clerk of the Board