



**Special Meeting of the Board of Directors**

**Thursday, February 11, 2016**

**9:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**AGENDA**

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Fred Thompson, Director Angela Underwood-Jacobs, Director Michelle Flanagan

**APPROVAL OF AGENDA**

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

If you would like to address the board on any agendized or non-agendized item, you may present your comments at this time. Please complete a Speaker Card (available as you enter the Community Room) and provide it to the Clerk of the Board. Speaking

clearly, state and spell your name for the record. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the Authority's Executive Director for follow-up.** Each speaker is limited to three (3) minutes.

**NEW BUSINESS (NB):**

NB 1 Award Sole Respondent Contract #2016-31 to BYD Motors, Inc., for the 40, 45 and 60 Foot Battery Electric Bus Project. – Len Engel

*Recommended Action: Authorize the Executive Director to execute a sole respondent Contract #2016-31 for the 40, 45 and 60 Foot Battery Electric Bus Project to BYD Motors, Inc., for a five-year term, and an amount not to exceed \$72,410,000, plus applicable sales tax.*

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

**ADJOURNMENT:**

The meeting was adjourned to the next Regular meeting of the Board of Directors on February 23, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

**The Agenda was posted by 12:00 noon on February 9, 2016 at the entrance to the Antelope Valley Transit Authority, 42210 6<sup>th</sup> St. West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.



**DATE:** February 11, 2016

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Award Sole Respondent Contract #2016-31 to BYD Motors, Inc., for the 40, 45 and 60 Foot Battery Electric Bus Project.

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#### **RECOMMENDATION**

That the Board of Directors authorize the Executive Director to execute a sole respondent Contract #2016-31 to procure 85 buses for the 40, 45 and 60 Foot Battery Electric Bus Project to BYD Motors, Inc., for a five-year term, and an amount not to exceed \$72,410,000, plus applicable sales tax.

#### **FISCAL IMPACT**

Sufficient grant funds are available from the FY16 Business Plan, supplanted by grant funding from the California Cap & Trade Program's Transit and Intercity Rail Capital Program (TIRCP) to cover the acquisition of 29 buses. Additional acquisitions will be financed by future year budget planning and new funding opportunities as they occur.

#### **BACKGROUND**

In November 2015, AVTA's Board adopted a goal to have a 100% battery electric fleet by December 2018. Staff is committed to pursuing all funding opportunities to acquire battery electric buses. Purchases of battery electric buses and maintenance parts will occur over the five-year term of the contract as budgets and new funding becomes available. Staff does not anticipate the need to increase the jurisdictional contributions for these purchases. To this end, staff developed and circulated a Request for Proposals (RFP).

AVTA released a Request for Proposals (RFP) on December 22, 2015. The solicitation documents were posted to AVTA's procurement website; advertisements were placed in the *Antelope Valley Press*, *Our Weekly Lancaster* newsletter and Transit Intelligence. Prior to the issuance of the RFP, Board and TAC members were notified and asked to submit any recommendations for potential vendors. The local Chambers of Commerce and Antelope Valley Board of Trade were also notified via their respective newsletters and email lists; a total of seven California bus manufacturing firms (one each from Burlingame, Chino, Downey, Los Angeles, Oceanside, Ontario and Riverside); and three out-of-state firms (one each from Illinois, New York and Winnipeg, Canada) were notified by email with the RFP attached.

Staff held an optional pre-proposal conference on January 11, 2016 with six firms in attendance. The RFPs were opened on January 25, 2016. Of the 10 bus manufacturing firms that received the RFP, only one sole response was received. A review committee evaluated and ranked the proposal on the following criteria: proposer's solution (30%), project budget (20%), similar projects (15%), proposer's information (15%), and project options (20%). Three hundred possible total points were available.

The firm, evaluation points and respective costs for the project are listed in the table below.

| Firm             | Location           | Total Score<br>(300 Max) | Amounts   |
|------------------|--------------------|--------------------------|---|
| BYD Motors, Inc. | Los Angeles,<br>CA | 282                      | <p><b>40 ft Local Transit Buses</b><br/>Qty 36 - \$770,000 each<br/>Sub-total \$27,720,000.</p> <p><b>45 ft Commuter Coaches</b><br/>Qty 35 - \$810,000 each<br/>Sub-total \$28,350,000</p> <p><b>60 ft Articulated Buses</b><br/>Qty 14 - \$1,060,000 each<br/>Sub-total \$14,840,000</p> <p><b>Required Maintenance Parts</b><br/>Sub-total \$1,500,000</p> <p><b>Grand Total Award Amount</b><br/><b>\$72,410,000</b>, plus<br/>applicable taxes</p> |

BYD Motors, Inc., the sole respondent, scored above the 90% level of the total available score. In addition to their fair and reasonable pricing, they provided a superior solution for AVTA. It was obvious that their experience with other transit agencies as well as with AVTA, gave them a clear insight into our needs and requirements. Staff is confident that BYD Motors, Inc, will provide excellent products as part of our aggressive 3-year goal.

Prepared by:

Submitted by:

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Lyle A. Block, CPPB  
Procurement and Contracts Officer

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Len Engel  
Executive Director