



**Regular Meeting of the Board of Directors**

**Tuesday, June 28, 2016**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**OFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE**

Director Hofbauer led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist  
Vice Chair Dianne Knippel  
Director Steve Hofbauer  
Director Fred Thompson  
Director Angela Underwood-Jacobs  
Director Michelle Flanagan

**APPROVAL OF AGENDA**

**Motion: Approve the agenda as comprised.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Jerel Arbaugh – spoke about 1) a flaw in the bus schedule; 2) the noise level of the engines from inside the buses; and 3) an oil slick on the ground at the Pearblossom bus stop.

Charlotte Baxter – 1) complimented staff on the Dump the Pump event and suggested that staff ride the bus on a regular basis; 2) stated that she witnessed a passenger fall while boarding the bus, but the passenger did not report it to the bus operator. Ms. Baxter asked if she should have reported it. Chairman Crist responded that the Board appreciates it when passengers report something they see; and 3) stated that she is dissatisfied with how the bus operators handle "courtesy five" calls.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR MAY 2016**

General Manager Hector Fuentes presented a plaque to the Operator of the Month Egbert Pascascio. Mr. Fuentes announced that the Employee of the Month was Aitor Urionabarrenechea; however, Mr. Urionabarrenechea was unable to attend the meeting.

**SRP 2 PRESENTATION TO RONG NEMESCHY ACKNOWLEDGING HER RETIREMENT**

Chief Financial Officer Colby Konisek presented a plaque to Finance Supervisor Rong Nemeschy who retired after five years of employment with AVTA.

**SRP 3 LEGISLATIVE REPORTS FOR JUNE 2016**

Grants Administrator Judy Fry presented the legislative update for June 2016. She noted that staff is recommending that the Board either support, oppose or watch each bill and has letters of support or opposition ready for signature based on the Board's vote.

The Board discussed the definition of disadvantaged communities, staff's recommendation to oppose Senate Bill (SB) 1383 – Short-lived Climate Pollutants and why Assembly Bill (AB) 1746 – Transit Buses on Shoulder is limited to only the Santa Clara Valley Transportation Authority (VTA).

Ms. Fry responded that due to safety concerns from the California Highway Patrol and the overwhelming number of transit agencies who supported AB1746, the decision was made to test it with just the Santa Clara VTA, sponsors of the bill. Executive Director Len Engel clarified that a disadvantaged community is determined by the level of pollutants in the area, not just the household income level.

Ms. Fry clarified that several transit agencies are opposing SB1383 because they believe the emission reduction requirement is too aggressive. Chairman Crist asked why the Board would oppose the bill when the Board set a goal of having a 100% electric fleet by 2018. Mr. Engel responded that the League of California Cities, most chambers of commerce, and the City of Palmdale are opposing it because it requires major changes for seasonal environmental issues. Chairman Crist stated for the record he disagrees with opposing the bill because it goes against AVTA's goal. Mr. Engel suggested changing staff's recommendation from oppose to watch.

The Board also discussed opposing/supporting Measure R2 and when the TIGER grant will be awarded. Ms. Fry stated that the TIGER grant may be awarded by the end of the federal fiscal year and she will return to the Board for a recommendation regarding Measure R2 once it is officially on the November ballot.

**Motion: Support AB 2222 – Greenhouse Gas Reduction Fund: Transit Pass Program, AB 2090 – Low Carbon Transit Operations Program, and SB 824 – Low Carbon Transit Operations Program; and amend the recommendation for SB 1383 – Short-lived Climate Pollutants from oppose to watch.**

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan, and Underwood Jacobs

Nays: None

Abstain: None

Absent: None

#### **SRP 4 DUMP THE PUMP**

Community Outreach Specialist Kelly Miller presented information regarding the Dump the Pump Day event sponsored by the American Public Transportation Association and the positive feedback that AVTA staff received. Ms. Miller announced that the winner of a 2-day Disneyland package was Ernesto Mendez. Mr. Mendez and his family attended the meeting to receive their prize. The Board complimented staff for hosting a successful event.

#### **SRP 5 EXTERIOR ADVERTISING**

Executive Director Len Engel outlined the specifications that could be included in the Request for Proposals (RFP) for exterior bus advertising. The Board discussed the revenue portion of the RFP.

**CONSENT CALENDAR (CC):**

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MAY 24, 2016 – KAREN DARR**  
Approve the Board of Directors Regular Meeting Minutes of May 24, 2016.

**Motion: Approve the Board of Directors Regular Meeting Minutes of May 24, 2016.**

Moved by Director Hofbauer, seconded by Director Thompson

Vote: Motion carried (5-0-1-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan

Nays: None

Abstain: Director Underwood-Jacobs

Absent: None

- CC 2 FINANCIAL REPORTS FOR APRIL AND MAY 2016 – COLBY KONISEK**  
Receive and file the financial reports for April and May 2016.

- CC 3 FY17 INVESTMENT POLICY STATEMENT AND LOCAL AGENCY INVESTMENT FUND (LAIF) UPDATE – COLBY KONISEK**  
1) Adopt Resolution 2016-004, a resolution approving AVTA's revised Investment Policy Statement for the upcoming fiscal year beginning July 1, 2016 through June 30, 2017; and 2) Approve proposed changes to the list of staff authorized to deposit and withdraw from AVTA's LAIF account.

- CC 4 RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES – RESERVE UNIT – LYLE BLOCK**  
Authorize the Executive Director/CEO to renew the Letter of Understanding with the LASD for transit law enforcement services covering the term July 1, 2016 through June 30, 2017.

**Motion: Approve Consent Calendar Items 2 through 4.**

Moved by Director Hofbauer, seconded by Director Thompson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 COLLEGE STUDENT PASS PROGRAM**

Innovation Coordinator Erika Monroe presented the staff report. The Board discussed the current number of student riders, Transit Access Pass process, the \$50,000 grant from the Antelope Valley Air Quality Management District, the Rider Relief Program, and Antelope Valley College (AVC) purchasing a shuttle bus once their student population reached 5,000 students.

Vice Chair Knippel stated that she will meet with AVC President Ed Knudsen to expedite AVC's approval of the program. Executive Director Len Engel will coordinate a funding option with AVC that could provide the passes to students at no cost and meet with Metro representatives asking them to partner with AVTA and AVC to help fund the student pass program.

**Motion: Conditionally approve the College Student Pass Program conditioned upon approval by AVC's Board of Directors of not less than \$50,000 for their program contribution and a firm commitment to pursue the Rider Relief Program to the maximum extent possible at the campus.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: None

**NB 2 CHANGE ORDER TO WIRELESS ADVANCED VEHICLE ELECTRIFICATION (WAVE) TO PERFORM LOS ANGELES COUNTY APPROVED THIRD PARTY TESTING**

Mr. Engel presented the staff report. The Board discussed WAVE's Underwriters Laboratories certification.

**Motion: Authorize the Executive Director to approve Change Order #1 to WAVE, Inc. for the amount not to exceed \$44,825.**

Moved by Vice Chair Knippel, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, Flanagan, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: None

**CLOSED SESSION (CS):**

General Counsel Burns stated no Closed Session is needed.

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)  
Pending Litigation: Holmes v. AVTA, USDC Case No. 2:16-cv-01454-DMG-AGR  
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by Executive Director Len Engel

- AVTA and BYD are collaborating to support Palmdale High School's Solar Falcon Race Team. The team includes students who have developed a solar powered vehicle and will participate in the 2016 Solar Car Challenge. The vehicle will be unveiled at the Solar Falcon Final Reveal event on July 7. Mr. Engel complimented Graphic Designer Nate Pitkin on designing the artwork for the Solar Falcon.
- He will attend the California Transit Association - Executive Committee Meeting in San Jose on July 29.
- Chief Administrative Officer Norm Hickling and he are attending the Wireless Communications in Transit in Washington, D.C. August 3-4, 2016. Staff is scheduling a meeting with Secretary Fox during this trip.
- He will be on vacation July 14-27, 2016.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no miscellaneous business items presented.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:21 a.m. to the next Regular meeting of the Board of Directors on July 26, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 26<sup>th</sup> day of JULY 2016.

  
Marvin Crist, Chairman

ATTEST:

  
Karen Darr, Clerk of the Board