



**Special Meeting of the Board of Directors – Strategic Planning Workshop**

**Wednesday, October 18, 2017**

**9:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**OFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 9:05 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Hofbauer led the Pledge of Allegiance.

**ROLL CALL:**

**Present**

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Austin Bishop, Director Angela Underwood-Jacobs, Director Michelle Flanagan

**AVTA Staff in Attendance:**

Len Engel, Executive Director/CEO; Norm Hickling, Chief Operating Officer; Colby Konisek, Chief Financial Officer; DeeAnna Cason, Executive Assistant; Judy Fry, Grants Administrator; James Mannie, Finance Manager; Kelly Miller, Outreach Community Specialist; Geraldina Romo, Transit Analyst; Nate Pitkin, Communications/Media Production; Francynn Tobar, Records Management Technician

**Other Attendees:**

City of Lancaster – Mark Bozigian, City Manager; Trolis Niebla, City Engineer; Tammie Holladay, Treasury Manager

City of Palmdale – Jim Purtee, City Manager; Brian Kuhn, Traffic Engineer; Sayne Redifer, Senior Management Analyst

County of Los Angeles – Jordan Catanese, Assistant Transit Analyst

Transdev – Hector Fuentes, General Manager; Mike Sorensen, Operations Manager

Moore and Associates – Jim Moore, Planning Consultant

M. Greene Planning & Resource Development – Melanie Greene, Consultant

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda as presented.**

Moved by Director Hofbauer, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Bishop,  
Underwood-Jacobs, Flanagan

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

There were no public business items presented.

**STRATEGIC PLANNING WORKSHOP:**

**DISCUSSION ITEMS:**

**DI 1 REQUIREMENT FOR “ENHANCED” SERVICE WITH MEASURE M FUNDS**

Executive Director/CEO Len Engel presented the staff report. He reported AVTA should receive about \$2 million in November 2017. The funds can be used only for supplementing existing transit programs and services such as vanpool services, increased frequency, additional buses, and new routes. The funds cannot be used for operator wages. Ms. Fry further clarified the stipulations regarding the usage of Measure M funds. The Board discussed existing service levels and when AVTA could use Measure M funds.

**DI 2 ANTICIPATED FUNDS FROM SENATE BILL (SB) 1: TRANSPORTATION FUNDING**

Jim Moore presented information included in the Sustainable Community Planning grant application that will be submitted on October 20, 2017. The grant tasks include evaluating routes, future transportation demands, and identifying service standards for residential and commercial developments. The Board discussed transportation requirements in commercial and residential development projects, drafting a transportation policy, and partnerships with the jurisdictions.

Mr. Fuentes provided an update regarding the operators’ strike and contract negotiations. He stated that Transdev’s Chief Operating Officer and the Teamsters Local 848 representative Eric Tate are meeting the week of October 23, 2017 to continue contract negotiations. The Board discussed AVTA’s strategy to ensure transportation needs are met during contract negotiations, the cost of relief drivers, and the joint employer issue. Mr.

Engel will meet with the public relations' consultants to develop a public message regarding the joint employer issue.

The Board took a break at 10:15 a.m. and resumed at 10:25 a.m.

The Board continued discussing potential reductions or changes to existing service levels, fiscal impact to AVTA, and the impact strike activity has had on transportation needs and expenditures. Mr. Engel will provide a proposal regarding downgrading existing service, proposed service, the number of operators that would be laid off, the effect on veterans, seniors, disabled, and student riders, and Title VI implications.

The Board discussed the status of the electric bus project, positive feedback from other transportation agencies, potential revenue sources, partnering with Kern County on a grant application, obtaining advanced jurisdictional payments to cover operational costs, and revising the jurisdictional cost allocation formula to increase Los Angeles County's contribution to match the other two jurisdictions.

Staff will provide a report regarding revisions to the jurisdictional cost allocation formula at the November 28, 2017 Board meeting. If approved by the Board, staff will revise the Joint Exercise of Powers Agreement for approval by the jurisdictions' board and councils.

Mr. Engel stated he and Ms. Fry recently met with the Transit and Intercity Rail Capital Program (TIRCP) representatives regarding received and potential grant funds. Staff will provide an update at the November 28, 2017 Board meeting regarding existing and pending grant applications and request capital reserve funds from the jurisdictions for the fiscal year they had a "holiday".

#### **DI 5    OPTIONS FOR COMMUTER VANPOOL SERVICE PROVIDER WITH ZERO EMISSION FLEET**

Mr. Engel stated that AVTA will receive \$400,000 in the TIRCP II grant, which is allocated for the purchase of ten battery-electric vehicles. The Board discussed: 1) various uses such as assigning vehicles to Lancaster and Palmdale's park and ride sites, local hotels, and commuters traveling to Edwards Air Force Base or Mojave Spaceport; 2) partnering with the Antelope Valley Air Quality Management District for the required infrastructure; 3) cost of the vehicles; and 4) other transit agencies that provide vanpool services. Mr. Moore provided a summary of the information in the Commuter Vanpool Program white paper.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:30 a.m. to the Regular Meeting of the Board of Directors to October 24, 2017 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 28<sup>th</sup> day of NOVEMBER 2017



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Marvin Crist, Chairman

ATTEST:



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Karen S. Darr, Clerk of the Board

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