



**Regular Meeting of the Board of Directors
Tuesday, April 24, 2018
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE

Director Bishop led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Austin Bishop, Director Michelle Flanagan

Absent

Director Angela Underwood-Jacobs

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan,
Bishop

Nays: None

Abstain: None

Absent: Director Underwood-Jacobs

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – Stated the Lancaster Metrolink Station is not being kept clean. Chairman Crist directed Len Engel, Executive Director/CEO, to process an agreement between the AVTA and the City of Lancaster for maintenance at the Lancaster Metrolink Station.

J.D. Arbaugh – Stated the Palmdale Transportation Center restroom is not being kept clean. He suggested that instead of the bus on the Route 52 going out of service at Avenues U and V-10, it should be in discharge only mode until the bus reaches the end of the loop. Also requested a bus stop at 123rd St. E. Chairman Crist requested Norm Hickling, Chief Operating Officer, to address Mr. Arbaugh's request.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 RECOGNITION OF AVTA EMPLOYEE OF THE THIRD QUARTER (JANUARY 1 – MARCH 31, 2018)

Mr. Engel presented the AVTA Employee of the Third Quarter award to Grants Administrator Judy Fry.

SRP 2 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR MARCH 2018

Hector Fuentes, Transdev General Manager, presented plaques to the Employee of the Month Sylvia Flamenco and Operator of the Month Anselmo Molina.

SRP 3 LEGISLATIVE REPORT FOR APRIL 2018

Ms. Fry presented an update regarding the Bus & Bus Facilities grant, Better Utilizing Investments to Leverage Development (BUILD) grant program, Low or No Emission (Low-No) Bus Program, and Transit and Intercity Rail Capital Program 3 (TIRCP) grant. The BUILD grant program replaces the pre-existing Transportation Investment Generating Economic Recovery (TIGER) grant program.

She also provided information regarding Assembly Bill (AB) 2304 – Transit Pass Program, AB2418 – Emerging Technologies California Smart Cities Challenge Grant Program, AB1969 – Transportation funds: transportation planning agencies: transit operators: fare revenue ratios: exemptions, and AB3124 – Length Limitations: Buses: bicycle transportation devices. The Board briefly discussed the legislative report.

PUBLIC HEARING:

PH 1 RESOLUTION NO. 2018-007, REJECTING ECO ENERGY SOLUTIONS, INC.'S BID ON CONTRACT 2018-10 FOR AVTA ELECTRIC BUS CHARGING AT SERGEANT STEVE OWEN MEMORIAL PARK AND AWARDING THE CONTRACT TO TAFT ELECTRIC COMPANY

Chairman Crist opened the Public Hearing.

Allison Burns, General Counsel, presented the staff report and provided the basis of determining a responsible bidder. She added that representatives from Eco Energy Solutions Inc. are present and provided their rebuttal with supporting exhibits to staff. Eco emailed their rebuttal to Ms. Burns and the Board on April 24, 2018. She stated the exhibits are available upon request.

Addressing the Board on this item.

Eddie Kulukian, Eco Project Manager, stated the documents were emailed this morning because the company did not receive staff's notice until April 19, 2018, which allowed only three business days to prepare their response.

Chairman Crist requested Mr. Kulukian to address the attorney's statements regarding the company's unresponsiveness, lack of experience, lack of knowledge, lack of capacity, lack of quality, and untrustworthiness. Mr. Kulukian provided a detailed response to the attorney's analysis of facts.

Mr. Engel responded to Mr. Kulukian's statement concerning the switchgear panel. Ms. Burns added that the switchgear issue is addressed in Exhibit G, confirmed that she read Eco's response letter, and concurs with the finding that they were an unresponsive bidder. She also responded to Eco's assertions regarding the date the company received staff's notice, delay of UL certification, and the AVTA's misrepresentation.

Chairman Crist closed the public hearing.

The Board briefly discussed the Request for Proposal process, design and installation requirements, and ramifications of delaying the contract award.

Motion: (1) Adopt Resolution No. 2018-007, a Resolution of the Board of Directors of the Antelope Valley Transit Authority finding Eco Energy Solutions, Inc. to be not responsible, rejecting Eco Energy Solutions, Inc.'s bid on Contract #2018-10 for the AVTA Electric Bus Charging

Project at Sergeant Steve Owen Memorial Park ("SSOMP"), and awarding Contract #2018-10 to Taft Electric Company; and (2) Authorize the Executive Director/CEO to execute Contract 2018-10 for the AVTA Electric Bus Charging at SSOMP to Taft Electric Company ("Taft"), Ventura, CA, for the amount of \$327,071, plus applicable permit fees and sales tax, as it is the lowest responsible and responsive bidder.

Moved by Director Bishop, seconded by Director Flanagan

Vote: Motion Carried (5-0-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Bishop
Nays: None
Abstain: None
Absent: Director Underwood-Jacobs

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MARCH 27, 2018

Approve the Board of Directors Regular Meeting Minutes of March 27, 2018.

CC 2 FINANCIAL REPORTS FOR FEBRUARY AND MARCH 2018

Receive and file the financial reports for February and March 2018.

CC 3 FISCAL YEAR 2017/2018 THIRD QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JANUARY 1 – MARCH 31, 2018)

Receive and file the FY18 Third Quarter LASD report for the period covering January 1 – March 31, 2018.

CC 4 RESOLUTION NO. 2018-006, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE AGREEMENTS NECESSARY FOR THE SERVER ROOM UPGRADE PROJECT WITH FUNDS FROM THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM

Adopt Resolution No. 2018-006, a Resolution of the Board of Directors of the Antelope Transit Authority authorizing the Executive Director/CEO to execute agreements necessary for the Server Room Upgrade Project with funds from the California State of Good Repair Program.

CC 5 RESOLUTION NO. 2018-008, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE THE NECESSARY AGREEMENT TO PROCURE ONE (1) BATTERY ELECTRIC COMMUTER BUS WITH FUNDS FROM THE 2017/2018 (FY18) CAP AND TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROGRAM

Adopt Resolution No. 2018-008, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing the Executive Director/CEO to execute the necessary agreement to procure one (1) battery electric commuter bus with funds from the 2017/2018 (FY18) Cap and Trade Low Carbon Transit Operations Program (LCTOP) Program.

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion Carried (5-0-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Bishop
Nays: None
Abstain: None
Absent: Director Underwood-Jacobs

NEW BUSINESS (NB):

NB 1 ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2018/2019 (FY19)

Karen Darr, Clerk of the Board, presented the staff report. There was no Board discussion.

Motion: Nominate Marvin Crist as Chair and Dianne Knippel as Vice Chair for FY19.

Moved by Director Flanagan, seconded by Director Bishop

Vote: Motion Carried (4-1-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Flanagan, Bishop
Nays: Director Hofbauer
Abstain: None
Absent: Director Underwood-Jacobs

NB 2 FY 2019 PRELIMINARY BUSINESS PLAN REVIEW AND SHORT RANGE TRANSIT PLAN ASSUMPTIONS

Mr. Engel presented the staff report. The Board discussed revenue from the Authority's on-site solar panels, jurisdictional reserve contributions, additional transit center in east Palmdale, vanpool project, direct route between Antelope Valley College's Lancaster and Palmdale campuses, and including the ride free programs for seniors and college students in the business plan.

Motion: Approve the Preliminary FY 2019 Business Plan Assumptions and provide direction to staff regarding fiscal priorities for the Final FY 2019 Business Plan.

Moved by Vice Chair Knippel, seconded by Director Bishop

Vote: Motion Carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Bishop

Nays: None

Abstain: None

Absent: Director Underwood-Jacobs

NB 3 LEASE AGREEMENT BETWEEN THE ANTELOPE VALLEY TRANSIT AUTHORITY AND ANTELOPE VALLEY HEALTHCARE DISTRICT – SOUTH VALLEY TRANSIT HUB AND CHARGING STATION

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to negotiate and execute a lease agreement with the Antelope Valley Healthcare District for a 30-year term, to support the construction and operation of an AVTA transit center and enroute charging facility adjacent to the South Valley Health Center.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion Carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Bishop

Nays: None

Abstain: None

Absent: Director Underwood-Jacobs

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Len Engel

- Provided information regarding the TIGER grant debrief with Robert Mariner. Staff submitted letters to Representatives McCarthy and Knight's office, to forward to Secretary Chow, inviting Mr. Mariner to the greater Antelope Valley to brief interested jurisdictions on the new BUILD program.
- Met with Drew Bohan, Executive Director of the California Energy Commission (CEC) the week of April 16. Staff is attempting to schedule additional meetings to discuss CEC grant opportunities to fund the Authority's solar/battery storage project.

- Provided an update regarding bus service between the Antelope Valley College campuses and the vanpool project.

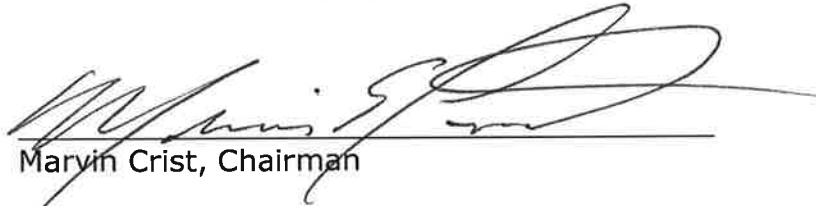
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business items presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:17 a.m. to the Regular Meeting of the Board of Directors on May 22, 2018 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 22nd day of MAY, 2018



Marvin Crist, Chairman

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.