



**Regular Meeting of the Board of Directors
Tuesday, September 25, 2018
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:10 a.m.

PLEDGE OF ALLEGIANCE:

Director Carrillo led the Pledge of Allegiance.

ROLL CALL:

PRESENT

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Angela Underwood-Jacobs, Director Michelle Flanagan, Director Juan Carrillo

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Director Underwood-Jacobs

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – spoke about the poor suspension on the Access Services vehicles, the need for shelters over the disabled riders section at the Lancaster Metrolink Station and at the bus stop on Fern Avenue, north of Jackman St. She also asked how the High Speed Rail (HSR) project could affect the Lancaster Metrolink Station. Director Hofbauer replied there are several HSR community meetings showing the different routes. Chairman Crist added the HSR would have a positive effect on the Lancaster Metrolink Station.

Charlotte Baxter – thanked the Board for installing trash bins and/or benches at the bus stops on K-8 and 10th St. W. by the Sgt. Steve Owen Memorial Park and for implementing the Antelope Valley College Student Connect (Route 8) service. She added the electric bus batteries are depleted at approximately the same time thereby causing schedule delays.

Kathleen Mead – requested transit assistance for her special needs child. Executive Director/CEO Macy Neshati was directed to assist Ms. Mead and provide an update to Director Hofbauer.

SRP 1 PRESENTATION TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR AUGUST 2018

Chairman Crist stated this item was pulled from the agenda.

SRP 2 LEGISLATIVE REPORT FOR SEPTEMBER 2018

Director of Finance and Administration Judy Vaccaro-Fry presented information regarding the short-term Continuing Resolution to continue U.S. Department of Transportation funding through December 7, 2018, and the Access & Mobility and Sustainable Communities Planning grant opportunities. She also provided updates regarding Senate Bill (SB) 1119 (Low Carbon Transit Operation Program), Assembly Bill (AB) 2034 (Human Trafficking), AB2304 (Transit Pass Program), and AB2061 (Clean Truck Deployment Act).

The Board discussed the disadvantaged communities within AVTA's service area. Director Carrillo requested previous and current maps showing the disadvantaged communities.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 28, 2018

Approve the Board of Directors Regular Meeting Minutes of August 28, 2018.

CC 2 FINANCIAL REPORTS FOR JULY AND AUGUST 2018

Receive and file the financial reports for July and August 2018.

CC 3 RESOLUTION NO. 2018-021, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE ALL REQUIRED DOCUMENTS OF THE FEDERAL TRANSIT ADMINISTRATION (FTA) AS REQUIRED BY THE DEPARTMENT OF TRANSPORTATION'S (DOT) PROGRAM FOR FISCAL YEAR 2018/2019 (FY19)

Adopt Resolution No. 2018-021, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing the Executive Director/CEO to execute all required documents of the FTA as required by the DOT's program for Fiscal Year 2018/2019.

Motion: Approve the Consent Calendar

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 CONTRACT AWARD FOR UNARMED SECURITY GUARD SERVICES

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Contract #2019-04 for unarmed security guard services to OPSEC Specialized Protection, Lancaster, CA, for an amount not to exceed \$75,000 per year for a five-year term.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NB 2 CONTRACT AWARD FOR IN-PLANT BUS MANUFACTURING INSPECTION SERVICES

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Contract #2019-06 for in-plant bus manufacturing inspection services to Vehicle Technical Consultants, Inc., Beaumont, CA, for an amount of \$117,500, plus applicable sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NB 3 2018 NEW EMPLOYMENT CENTER COMMUTER SERVICES

Mr. Neshati presented the staff report.

Addressing the Board on this matter

Fran Sereseres – ask about the available jobs at the employment center. Mr. Neshati replied the employment center refers to the Edward Air Force Base (EAFB) Installation, Mojave Air and Space Port, The Spaceship Company, and Santa Clarita Industrial Center.

Motion: (1) Approve staff's proposed new Employment Center Commuter Services to be implemented within the next 90 calendar days; and (2) authorize staff to finalize the fare structures; develop service schedules and brochures; conduct community and employer outreach/travel training sessions; enroll employees in the commuter service; and conduct monthly pass sales.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo

Nays: None

Abstain: None

Absent: None

NB 4 FIRST AMENDMENT OF THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT (JPA)

Allison Burns, General Counsel, stated the changes are being made to clarify the appointment of alternate directors and to clean up Section 2.B.3 to allow alternates to attend Board meetings, but not closed sessions unless they are seated, as required by the Brown Act.

The proposed changes are shown below:

Section 2.B. Board of Directors

- (1) The Cities shall each appoint to the Board two designated directors from their respective City Council members and one or more alternate directors (which alternate directors are not required to be a City Council member). The Supervisor on the Los Angeles County Board of Supervisors who represents some or all of the Antelope Valley shall appoint to the Board two designated directors and one or more alternate directors. No person who receives the substance of his or her income from another transit operating agency or who receives from transit providers campaign contributions in excess of \$250 may be a director.
- (3) Alternate directors may attend all Board meetings. In the absence of a Party's designated director at a Board meeting, the alternate director for that Party shall be counted as part of the quorum if in attendance, and may vote on all matters coming before the Board at that meeting. Otherwise, alternate directors shall not be counted as part of the quorum at a Board meeting and may not vote on matters coming before the Board at a meeting.

Motion: (1) Approve the amended language to the AVTA JPA; and (2) submit the First Amendment of the Amended and Restated JPA to the Cities of Lancaster and Palmdale and Los Angeles County for their consideration and adoption.

Moved by Vice Chair Knippel, seconded by Director Carrillo

Vote: Motion Carried (6-0-0-0)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Carrillo
Nays: None
Abstain: None
Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Macy Neshati

- Welcomed Martin Tompkins, Transdev's new General Manager. Mr. Tompkins provided a summary of his improvement plan.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

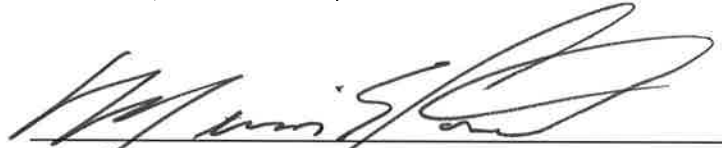
Director Hofbauer thanked staff for adding service to the EAFB Installation, Mojave Air and Space Port, The Spaceship Company, and Santa Clarita Industrial Center.

Chairman Crist detailed the Antelope Valley Air Quality Management District's role with providing grant funding for charging stations throughout the Antelope Valley.

ADJOURNMENT:


Chairman Crist adjourned the meeting at 10:40 a.m. to the Regular Meeting of the Board of Directors on October 23, 2018 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 23rd day of OCTOBER, 2018



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

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