



Regular Meeting of the Board of Directors
Tuesday, June 25, 2019
10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Angela Underwood-Jacobs, Director Michelle Flanagan, Director Richard Loa

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion Carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – Wished everyone a happy 4th of July and added she is pleased with the new bus stop bench and bicycle rack at the Lancaster Senior Center.

David Abber – Complimented Operator Robert Taylor regarding his actions during an altercation between passengers; spoke about a rude comment made by an operator; and stated a couple of the female operators he spoke with are fearful during their routes. Senior Director of Operations and Planning Martin Tompkins will address the issues.

Paul Andrews – Requested a bike-sharing program in the Antelope Valley. Chairman Crist responded there would first need to be a network of bike lanes created and added that Metro has grant funds available for this purpose.

Jerel Arbaugh – Spoke about detour signage along the routes and the decrease in ridership on the Route 52 due to the relocation of a bus stop.

Executive Director/CEO Macy Neshati introduced Transdev's new General Manager Corey Gagnon.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 RECOGNITION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR MAY 2019

Transdev Operations Manager Mike Sorensen presented plaques to the Operator of the Month Jose Villalobos and Employee of the Month Luz Perkins.

SRP 2 LEGISLATIVE REPORT FOR JUNE 2019

Director of Finance and Administration Judy Vaccaro-Fry presented information regarding the potential reduction of federal appropriations of Fiscal Year (FY) 2020 mass transit formula funding to transit agencies, and proposed state and federal legislation. Director Hofbauer offered his assistance regarding the mass transit formula funding. Ms. Vaccaro-Fry stated she will continue to update the Board regarding the FY 2020 federal apportionments adding that it would be beneficial if Director Hofbauer recommended to legislators they not support the Perry Amendment.

SRP 3 LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TRIENNIAL PERFORMANCE REVIEW FINAL REPORT FISCAL YEAR 2016 – FISCAL YEAR (FY) 2018

Ms. Vaccaro-Fry presented the results of the LACMTA Triennial Performance Review Report. The Board discussed the formula used to calculate the 20% farebox ratio requirement. She will provide details regarding the farebox ratio formula calculation at the July Board meeting.

SRP 4 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Senior Director of Operations and Planning Martin Tompkins presented the Operations KPI report and outreach efforts performed by the Regional Transit Plan consultant Stantec Consulting Services. The Board discussed monthly boarding activity and on-time performance. Mr. Tompkins will include Transdev's contractual on-time performance requirement in future KPI reports. Executive Director/CEO Macy Neshati added that staff is routinely riding the buses and reporting their findings. Mr. Gagnon briefly discussed his plan to improve Transdev's performance.

SRP 5 MAINTENANCE KPI REPORT

Director of Fleet and Facilities Mark Perry presented the Maintenance KPI report. The Board discussed transit miles, fuel cost per mile by fleet, maintenance costs, and the estimated timeline for placing additional electric buses into service.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MAY 28, 2019

Approve the Board of Directors Regular Meeting Minutes of May 28, 2019.

CC 2 FINANCIAL REPORT FOR MAY 2019

Receive and file the financial report for May 2019.

CC 3 BOARD OFFICERS FOR FY 2020

Suspend the provisions of Section 4.50 (Officers) of the Bylaws for one year and approve Marvin Crist and Dianne Knippel, Chair and Vice Chair respectively, to remain in their elected positions for FY 2020.

Motion: Approve the Consent Calendar as comprised.

Moved by Director Flanagan, seconded by Vice Chair Knippel

Vote: Motion Carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 REVISED PERSONNEL RULES AND REGULATIONS MANUAL

Mr. Neshati presented the staff report.

Motion: Adopt Resolution No. 2019-003, adopting the Revised Personnel Rules and Regulations Manual.

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa
Nays: None
Abstain: None
Absent: None

NB 2 AMENDMENT NO. 1 TO CONTRACT #2016-41 WITH WIRELESS ADVANCED VEHICLE ELECTRIFICATION (WAVE), INC. FOR FOUR SECONDARY RECEIVER SYSTEMS

The Board waived the presentation of the staff report. Mr. Neshati acknowledged Procurement and Contracts Officer Lyle Block for negotiating a significant price reduction.

Motion: Authorize the Executive Director/CEO to execute Amendment No. 1 to Contract #2016-41 with WAVE for four secondary receiver systems with an option to purchase 10 additional units for a combined amount of \$1,113,000 and five-year time extension.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa
Nays: None
Abstain: None
Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Macy Neshati

- Reported at full build out, the agency should save \$5.1 million per year, \$61 million over the 12-year life of the electric buses.

- Stated violence on the buses continues to be a deep concern and nationwide problem. The operators will be trained on de-escalation techniques and a barrier that protects the operator will be installed on five buses to test this security option.
- Played a voicemail and showed a video of passengers complimenting the service.
- Reported ridership increased on the Route 1 due to the 15-minute frequency change that went into effect June 3, 2019.
- Thanked the Board for their support and guidance.


MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business non-agenda items presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:14 a.m. to the Regular Meeting of the Board of Directors on July 23, 2019 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 23rd day of July, 2019



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

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