



Regular Meeting of the Board of Directors

Tuesday, September 24, 2019

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE

Director Loa led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Michelle Flanagan,
Director Richard Loa

Absent

Director Angela Underwood-Jacobs
Director Steve Hofbauer

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Loa

Vote: Motion carried (4-0-0-2)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Flanagan and Loa
Nays: None
Abstain: None
Absent: Directors Hofbauer and Underwood-Jacobs

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter – spoke about service delays due to change outs, changing the frequency on the Route 1 from 15 minutes to 20 minutes, and installing ringers at the front of the electric buses.

Chairman Crist requested that the record reflect Alternate Director Kathryn Mac Laren arrived at 10:06 a.m. to serve for the City of Palmdale’s representative Steve Hofbauer.

Fran Sereseres – requested the installation of a canopy over the handicapped ramp at the Lancaster Metrolink Station and suggested using shuttle type buses on routes with low ridership.

Norma U. – spoke about buses arriving too early at the time points and improving communication between the responding agency and AVTA staff when there are detours due to an accident.

Paul Andrews – suggested adjusting the bus schedules to align with the arrival of the trains at the Palmdale and Lancaster Metrolink stations.

Jerel Arbaugh – spoke about the lack of communication between the dispatchers and customer service staff, and the detours along Pearblossom Highway.

Senior Director of Operations and Planning Martin Tompkins will address the concerns.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 RECOGNITION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR AUGUST 2019

Transdev Operations Manager Mike Sorensen presented a plaque to the Employee of the Month Michelle Reyes and announced Oscar Guillen was the Operator of the Month; however, Mr. Guillen was unable to attend the meeting.

SRP 2 LEGISLATIVE REPORT FOR SEPTEMBER

Director of Finance and Administration Judy Vaccaro-Fry presented an update regarding rolling stock procurement legislation, the FY 2020 Continuing Resolution, and Assembly Bills 784 and 1351.

She also noted that on September 18 the Federal Transit Administration announced a Notice of Funding Opportunity for Transit-Oriented

Development Planning in the amount of \$19.2 million. This funding will be awarded competitively to support comprehensive planning associated with new fixed guideway and core capacity improvement projects.

SRP 3 MAINTENANCE KEY PERFORMANCE INDICATORS REPORT FOR AUGUST 2019

Director of Fleet and Facilities Mark Perry presented the report. The Board discussed total fuel and maintenance cost assumptions at full buildout, the solar and battery storage project, and previous electric bills. Mr. Perry will include slides in future reports that show the average cost per kilowatt hour and the total savings to date when comparing the electric bus fleet to the diesel fleet.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 27, 2019
Approve the Board of Directors Regular Meeting Minutes of August 27, 2019.

CC 2 FINANCIAL REPORT FOR AUGUST 2019
Receive and file the financial report for August 2019.

Motion: Approve the Consent Calendar.
Moved by Director Loa, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Flanagan, Loa, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Director Underwood–Jacobs

NEW BUSINESS (NB):

Chairman Crist requested NB 5 be presented first.

NB 5 RESOLUTION NO. 2019-007, REMOVAL OF SECTION 4.60 OF THE BYLAWS; ADDITION OF SECTION 3.30 OF THE BYLAWS

General Counsel Allison Burns stated staff is recommending a slight change to the language as presented in the staff report and agenda packet. The recommended change, shown in red, is to ensure only seated directors have the opportunity for the insurance coverage and stipend.

Directors of AUTHORITY shall serve without compensation except as set forth in this Section 3.30. Directors may receive travel expenses as BOARD shall from time to time approve. **Designated Directors (not alternates)** will also be eligible to receive either health insurance coverage at the same cost as other AVTA employees **with AVTA contributing a \$200 monthly premium reduction**, or if they opt out of the insurance coverage, they shall receive a stipend in the amount of two hundred dollars (\$200.00) per month.

Motion: Adopt Resolution No. 2019-007, amending the Bylaws to: (1) remove Section 4.60 entitled "Compensation" regarding the compensation of Board members, and reposition the language therein as new Section 3.30; and (2) change the heading of proposed new Section 3.30 to read "Compensation and Benefits" and add language to proposed new Section 3.30 to provide health care coverage for Board members, including the recommended revised language.

Moved by Vice Chair Knippel, Alternate Director Mac Laren

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Flanagan, Loa, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Director Underwood-Jacobs

Director Loa left the meeting at 10:43 a.m. to attend a previously scheduled engagement. The Board excused Director Loa's early meeting departure.

NB 1 ROUTES 5 AND 7 EARLY DEMONSTRATION PROJECTS

Mr. Tompkins presented the staff report. The Board discussed installing additional WAVE charging stations, the Regional Transit Plan, and potential partnerships with the school districts.

Motion: Authorize the Executive Director/CEO to implement the Routes 5 and 7 demonstration projects.

Moved by Director Flanagan, seconded by Vice Chair Knippel

Vote: Motion carried (4-0-0-2)

Ayes: Chairman Crist, Vice Chair Knippel, Director Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Directors Underwood-Jacobs and Loa

NB 2 CONTRACT #2020-02 TO VEHICLE TECHNICAL CONSULTANTS, INC. FOR QUARTERLY BUS FLEET INSPECTION SERVICES

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Contract #2020-02 for Quarterly Bus Fleet Inspections to Vehicle Technical Consultants, Inc., Beaumont, CA for one (1) year with two (2) optional one-year renewal options for a combined amount not to exceed \$100,000.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (4-0-0-2)

Ayes: Chairman Crist, Vice Chair Knippel, Director Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Directors Underwood–Jacobs and Loa

NB 3 SOLE SOURCE CONTRACT #2020-11 TO OPTIBUS, INC. FOR ELECTRIC BUS PLANNING, SCHEDULING AND RUN CUTTING SOFTWARE AS A SERVICE

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Sole Source Contract #2020-11 for Electric Bus Planning, Scheduling and Run Cutting Software as a Service (SaaS) to Optibus, Inc., San Francisco, CA for one (1) year with four (4) optional one-year renewal periods for a combined five-year amount not to exceed \$400,000.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (4-0-0-2)

Ayes: Chairman Crist, Vice Chair Knippel, Director Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Directors Underwood–Jacobs and Loa

NB 4 AMENDMENT NO. 1 TO CONTRACT #2016-31 WITH BYD COACH & MOTORS, INC. FOR THE 40, 45 AND 60-FOOT BATTERY ELECTRIC BUS PROJECT

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Amendment No. 1 to Contract #2016-31 with BYD Coach & Bus, Lancaster, CA, for a three (3) year time extension with an overall quantity increase of five buses.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (4-0-0-2)

Ayes: Chairman Crist, Vice Chair Knippel, Director Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Directors Underwood–Jacobs and Loa

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO

Executive Director/CEO Macy Neshati provided an update regarding the delivery of the 45-foot and 60-foot battery electric buses, and AVTA's book club. Mr. Neshati noted that AVTA has more electric buses in service, with 99% availability, than any other fleet in North America.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Chairman Crist thanked staff and the Board Directors for bringing the electric bus project to fruition. He stated the unions have come on board with trying to protect Kinkisharyo and BYD and are using their influence with California and Federal representatives to help us get through this. Chairman Crist thanked Kathryn Mac Laren for her assistance with the labor unions. He added that Lancaster Mayor Rex Parris receives many awards and recently received one from the Environmental Protection Agency.

Macy thanked the Board for their visionary move and ongoing support.

ADJOURNMENT:

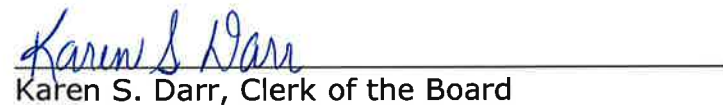
Chairman Crist adjourned the meeting at 10:57 a.m. to the Regular Meeting of the Board of Directors on October 22, 2019 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 22nd day of OCTOBER, 2019



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.