



Regular Meeting of the Board of Directors

Tuesday, May 25, 2021

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Flanagan led the Pledge of Allegiance.

ROLL CALL:

PRESENT

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Raj Malhi, Director Michelle Flanagan, Alternate Director Kathryn Mac Laren

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres commented on the professionalism of the Dial-A-Ride (DAR) operators. She asked whether the DAR and Access Services' operators were able to use the breakroom at the Boulevard Transit Center and if the Fareless System Initiative would apply to DAR and Access Services' riders.

Robert Credle spoke about the current reduced service schedule and operators not lowering the wheelchair lift adequately to allow him to exit the bus safely. He also explained the difficulty he has viewing the bus schedules on his phone due to his visual challenge. Chairman Crist directed Transdev General Manager Tracy Craghead to assist Mr. Credle with his wheelchair lift issue and Marketing Manager James Royal to coordinate DAR services. Chairman Crist explained that once the shortage of operators is addressed, the current reduced service schedule will resume to regular service.

Mikey Eugenia White spoke about the lack of signage at the Palmdale Transportation Center informing passengers that the Transporter service was discontinued or that the stop on Lancaster Blvd. and Sierra Highway was changed to a COVID-19 vaccine service, and the challenges she faces with the operators when she is boarding the bus with her electric bicycle.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR APRIL 2021

Transdev General Manager Tracy Craghead announced that the Employee of the Month is Cresencio Ortega. Operations Manager Clarence Shipp accepted the award on behalf of Mr. Ortega who was unable to attend the meeting. Mr. Craghead presented an award to the Operator of the Month Delirious Lewis and an Excellence in Customer Service award to Roy Lopez.

SRP 2 PRESENTATION TO ANTELOPE VALLEY TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR APRIL 2021

AVTS Operations Manager Henry Beausejour presented the Employee of the Month award to Rodney Devilson. Mr. Beausejour also shared a letter the company received from passenger Cheryl Pagliaro praising the outstanding service provided by Vehicle Operators Juan Cantillo and Brian Brill, and Customer Service Agent Candis Dixon.

SRP 3 LEGISLATIVE REPORT FOR MAY

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding California's proposed FY 2021/2022 budget, Zero Emission Vehicle Investment Plan, America Jobs Plan, CTA – Federal Legislative Committee requests from the Federal Transit Administration and the proposed Fareless System Initiative (FSI) for K-12 students, community college students and low-income riders. The Board briefly discussed the FSI pilot program.

SRP 4 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Chief Operating Officer Martin Tompkins presented the report. Mr. Craghead updated the Board regarding the measures Transdev's management continues to implement to reduce customer complaints, particularly their employee incentive program and contracting with Insight Strategies, Inc. to assist with customer service training.

SRP 5 MAINTENANCE KPI REPORT

Maintenance Compliance Manager Cecil Foust presented the report.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF APRIL 27, 2021

Approve the Board of Directors Regular Meeting Minutes of April 27, 2021.

CC 2 FINANCIAL REPORT FOR APRIL 2021

Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for April 2021.

CC 3 GRANT STATUS REPORT

Receive and file the Grant Status Report.

CC 4 RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES RESERVE UNIT

Authorize the Executive Director/CEO to renew the Letter of Understanding with the LASD for transit law enforcement services covering the term July 1, 2021 through June 30, 2022, as outlined in the letter to Sheriff Alex Villanueva.

CC 5 FISCAL YEAR 2021/2022 (FY 2022) WORKERS' COMPENSATION, PROPERTY AND CASUALTY INSURANCE POLICIES UNDER CONTRACT #2021-50 WITH VINSA, INC.

Authorize the Executive Director/CEO to purchase required Workers' Compensation, Property and Casualty Insurance Policies for FY 2022, for an amount not to exceed \$500,000 under Contract #2021-50 with Vinsa, Inc., Lancaster, CA.

CC 6 LOCAL AGENCY INVESTMENT FUND (LAIF) INVESTMENTS FOR FY 2022

Adopt Resolution 2021-005, a Resolution appointing the Executive Director/CEO as Treasurer and the Chief Financial Officer as Controller, delegating investment authority to the Treasurer, adopting a policy for the

investment of surplus transit funds for FY 2022 beginning July 1 2021 through June 30, 2022, and rescinding Resolution No. 2020-004.

CC 7 SET PUBLIC HEARING FOR CONSIDERATION OF THE DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM AND GOAL-SETTING METHODOLOGY FOR FEDERAL FISCAL YEARS (FFY) 2022 - 2024 (OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2024)

Set a Public Hearing for consideration of the DBE Program Update and Goal for FFY 2022 through 2024 and authorize staff to advertise to the public to solicit comments on the plan and draft goal.

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FY 2022 PRELIMINARY BUDGET ASSUMPTIONS

Ms. Vaccaro-Fry presented the staff report and provided an update regarding student and senior bus pass sales. The Board discussed improvements at the transit centers and Antelope Valley Mall bus stops. Director Hofbauer requested staff to re-examine AVTA managing purchased transportation in-house as opposed to contracting for the service and provide an analysis.

Motion: Approve the FY 2022 Preliminary Budget Assumptions and provide direction to staff regarding fiscal priorities for the final FY 2022 Budget.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

NB 2 ELECTION OF BOARD OFFICERS FOR FY 2022

The Board waived the presentation of the staff report.

Motion: Nominate Marvin Crist as the Chair and Dianne Knippel as the Vice Chair for FY 2022.

Moved by Director Flanagan, seconded by Director Malhi

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO EXECUTIVE DIRECTOR/CEO MACY NESHATI

- Stated that transit agencies nationwide are experiencing an operator shortage and ensured the Board that AVTA is closely monitoring this issue.
- Provided the financial and environmental benefits AVTA has realized since its conversion from diesel to zero-emission buses.
- Provided the energy cost savings if transit operators nationwide converted to electric vehicles.

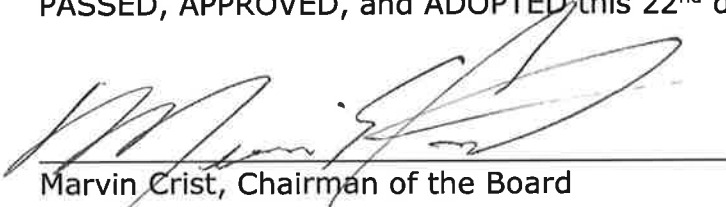
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business items presented.

ADJOURNMENT:

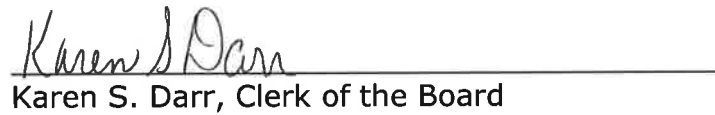
Chairman Crist adjourned the meeting at 11:30 a.m. to the Regular Meeting of the Board of Directors on June 22, 2021 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 22nd day of JUNE 2021



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.