



Regular Meeting of the Board of Directors

Tuesday, February 22, 2022

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

OFFICIAL MINUTES

ONLINE ZOOM MEETING PER GOVERNMENT CODE SECTION 54953(e)

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan, Alternate Director Kathryn Mac Laren

Director Hofbauer arrived at 10:01 a.m.

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Loa

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

There were no Public Business items presented.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT

AV Transit Management President Art Minasyan presented the report. The Board discussed the customer service ratings.

SRP 2 LEGISLATIVE REPORT FOR FEBRUARY 2022

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding Senate Bill 114 – COVID-19 Supplemental Paid Sick Leave, proposed federal and state gas tax, state cabinet appointments, FFY 2022 federal budget, proposed apportionments for FFY 2022, Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program, proposed national road safety strategy, bipartisan infrastructure law and AVTA grants and programs. The Board discussed the Student (Antelope Valley College) and Senior Pass Program and a proposed bus pass program for high school students. Chairman Crist directed Ms. Vaccaro-Fry to include information regarding AVTA's positive environmental impact since transitioning to an all-electric fleet in future grant submittals.

SRP 3 OPERATIONS KPI REPORT

Director of Operations and Maintenance Esteban Rodriguez presented the report. The Board discussed on-time performance.

SRP 4 MAINTENANCE KPI REPORT

Maintenance Compliance Manager Cecil Foust presented the report. The Board discussed fuel and energy costs.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 25, 2022

Approve the Board of Directors Regular Meeting Minutes of January 25, 2022.

CC 2 FINANCIAL REPORT FOR JANUARY 2022 AND SECOND QUARTER TREASURER AND CAPITAL RESERVE REPORT

Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for January 2022.

CC 3 RESOLUTION NO. 2022-006, PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD PURSUANT TO BROWN ACT PROVISIONS

Approve Resolution No. 2022-006, proclaiming a local emergency, ratifying the proclamation of a state of emergency by Executive Orders N-25-20, N-29-20 and N-35-20, and authorizing remote teleconference meetings for a thirty (30) day period pursuant to Brown Act provisions.

CC 4 DESTRUCTION OF AVTA RECORDS PER RECORDS RETENTION POLICY

In accordance with AVTA's Record Retention policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) as detailed on the Records Destruction list.

CC 5 LOCAL AGENCY INVESTMENT FUND (LAIF) INVESTMENTS DESIGNATION OF AUTHORITY

Adopt Resolution No. 2022-007, appointing the Executive Director/CEO as Treasurer and the Chief Financial Officer as Controller; and delegating investment authority to the Treasurer.

Motion: Approve the Consent Calendar.

Moved by Director Loa, seconded by Vice Chair Knippel

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 RESOLUTION NO. 2022-005, DESIGNATION OF AUTHORITY – STATE OF CALIFORNIA MEDI-CAL MEDICAL SERVICE PROVIDER

Ms. Vaccaro-Fry presented the staff report.

Motion: Adopt Resolution No. 2022-005, appointing the Executive Director/CEO and the Chief Financial Officer to sign all necessary documents with the State of California in order to become a Medi-Cal medical services provider.

Moved by Director Flanagan, seconded by Director Hofbauer

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan
Nays: None
Abstain: None
Absent: None

NB 2 FISCAL YEAR 2021/2022 MID-YEAR BUDGET REVIEW AND PROPOSED ADJUSTMENTS

Ms. Vaccaro-Fry presented the staff report.

Motion: Approve the Proposed FY 2022 Mid-Year Budget adjustments.

Moved by Vice Chair Knippel, seconded by Director Loa

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan
Nays: None
Abstain: None
Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO MARTIN TOMPKINS

- Provided an update regarding the Request for Proposals for Transit Operations and Maintenance services. The Board discussed retaining current employees and ensuring the pass-up issue and potential liquidated damages are clearly communicated to the selected vendor.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no Miscellaneous Business – Non-Agenda Board of Directors items presented.

ADJOURNMENT:

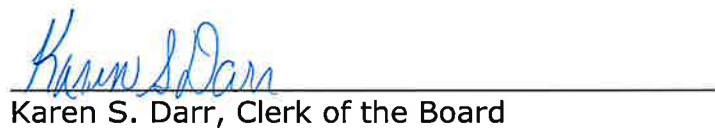
Chairman Crist adjourned the meeting at 10:57 a.m. to the Regular Meeting of the Board of Directors on March 22, 2022 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 22nd day of MARCH 2022.



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.