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**Regular Meeting of the Board of Directors**

**Tuesday, April 25, 2023**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**OFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 10:02 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Ohlsen led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Flanagan

Absent

Director Richard Loa

**APPROVAL OF AGENDA:**

On a motion by Director Flanagan and seconded by Vice Chair Knippel, the Board of Directors approved the agenda.

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Ohlsen, Malhi, Flanagan

Nays: None

Abstain: None

Absent: Director Loa

**PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:**

Alex Argott – suggested providing a Dial-A-Ride (DAR) vehicle specifically for the age 55 and over community in the Tierra Subida area to coordinate rides twice a month for shopping purposes.

Charlotte Baxter – requested an update on the 19 new electric DAR vans and thanked Joshua McTaggart, AV Transportation Services Analyst, for helping her add the AVTA On-Request application to her smartphone. She also complimented the DAR operators for their assistance.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 PRESENTATION TO AVTA EMPLOYEE OF THE THIRD QUARTER FOR FISCAL YEAR 2022/2023**

Esteban Rodriguez, Senior Director of Operations and Planning, presented the award to Geraldina Romo, Planning Manager.

**SRP 2 LEGISLATIVE REPORT FROM CONGRESSMAN MIKE GARCIA'S OFFICE**

Jacqueline Owens, Field Representative for Congressman Mike Garcia CA-27, was unable to attend the meeting.

**SRP 3 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE**

Shawn Cannon, Field Representative for Senator Scott Wilk, announced that the Senate Committee on Rules appointed Senator Wilk to serve on the Little Hoover Commission, California's independent oversight agency. He also provided an update on Senate Bill (SB) 663 - California Renewables Portfolio Standard Program: renewable hydrogen and SB 32 - Motor vehicle fuel tax: greenhouse gas reduction programs: suspension.

**SRP 4 LEGISLATIVE REPORT FROM ASSEMBLYMAN TOM LACKEY'S OFFICE**

Pamela Balch, District Director for Assemblyman Lackey, was unable to attend the meeting.

**SRP 5 LEGISLATIVE REPORT FROM ASSEMBLYMAN JUAN CARRILLO'S OFFICE**

Juan Blanco, Field Representative for Assemblyman Juan Carrillo, had no updates to report.

**SRP 6 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH**

MV Assistant General Manager Terrance Gore presented the award to the Employee of the Month, Christine Jones, and announced Edwin Tomas as the Operator of the Month, who was unable to attend the meeting.

**SRP 7 PRESENTATION TO AV TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH**

AV Transportation Services President Art Minasyan presented the Employee of the Month award to Tierra McGowan.

**SRP 8 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT**

Mr. Minasyan presented the report.

**SRP 9 LEGISLATIVE REPORT FOR MARCH 2023**

Chief Financial Officer Judy Vaccaro-Fry reported on the PEPRAL litigation, grant opportunities, grant awards, various Assembly and Senate bills, the EPA's proposed new federal emissions standards, and the debt ceiling. Chairman Crist acknowledged the finance staff for assisting with the grant submissions.

Alternate Director Kathryn MacLaren, the representative for the City of Palmdale, arrived at 10:36 a.m.

**SRP 10 MAINTENANCE KPI REPORT**

Operations Analyst Joseph Sanchez presented the report.

**SRP 11 OPERATIONS KPI REPORT**

Mr. Gore presented the report.

**PUBLIC HEARING (PH):**

**PH 1 PUBLIC HEARING FOR METRO FISCAL YEAR 2023 FEDERAL TRANSIT ADMINISTRATION SECTION 5310 PROGRAM FOR ELIGIBLE PROJECTS AND AUTHORIZATION FOR THE FILING OF A FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 GRANT APPLICATION FOR THE PURCHASE OF NEW VEHICLES TO BE USED**

**IN AVTA’S NON-EMERGENCY MEDICAL TRANSPORTATION (NEMT) SERVICE, AND OPERATING FUNDS FOR THE NEMT PROGRAM**

Chairman Crist opened the Public Hearing. Ms. Vaccaro-Fry presented the staff report. There was no public input regarding this item. Chairman Crist closed the Public Hearing.

On a motion by Alternate Director Mac Laren and seconded by Director Flanagan, the Board of Directors authorized the Executive Director/CEO to file a Federal Transit Administration Section 5310 grant application with LA County MTA in the amount of up to \$440,714 for two vehicles and operating funds for the Authority’s Non-Emergency Medical Transport (NEMT) program; and authorized the Executive Director/CEO or designee to execute the application and any other documents necessary to complete the application process.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Ohlsen, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MARCH 28, 2023**

Approve the Board of Directors Regular Meeting Minutes of March 28, 2023.

**CC 2 FINANCIAL REPORT FOR MARCH 2023**

Receive and file the Financial Report for March 2023.

**CC 3 FISCAL YEAR 2022/2023 (FY 2023) THIRD QUARTER LOS ANGELES COUNTY SHERIFF’S DEPARTMENT (LASD) REPORT (JANUARY 1 – MARCH 31, 2023)**

Receive and file the FY 2023 Third Quarter LASD report for the period covering January 1 through March 31, 2023.

**CC 4 DESTRUCTION OF AVTA RECORDS**

In accordance with AVTA’s Record Retention Policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) detailed on the Records Destruction list.

On a motion by Vice Chair Knippel and seconded by Alternate Director Mac Laren, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Director Ohlsen, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2023/2024 (FY 2024)**

On a motion by Director Flanagan and seconded by Director Malhi, the Board of Directors nominated and re-elected Marvin Crist as Chair and Dianne Knippel as Vice Chair for FY 2024.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Ohlsen, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

**REPORTS AND ANNOUNCEMENTS (RA):**

**RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO MARTIN TOMPKINS**

- Announced that DBE/EEO Compliance Officer Kelly Miller will retire on April 30, 2023.
- Stated that the annunciators on the buses will announce that assaulting operators is a felony. The Chairman asked if assaulting a passenger was a felony and directed Mr. Blanco to request support from Assemblyman Carrillo.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no miscellaneous business – non-agenda items presented.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 10:52 a.m. to the Regular Meeting of the Board of Directors on May 23, 2023, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.


PASSED, APPROVED, and ADOPTED this 23<sup>rd</sup> day of MAY 2023.



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Marvin Crist, Chairman of the Board

ATTEST:



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Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Ms. Karen Darr, Clerk of the Board, at (661) 729-2206 to arrange to review a recording.