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**Regular Meeting of the Board of Directors**

**Tuesday, May 28, 2024**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room

42210 6<sup>th</sup> Street West, Lancaster, California

www.avta.com

**OFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE**

Director Ohlsen led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Flanagan

**APPROVAL OF AGENDA**

On a motion by Vice Chair Knippel and seconded by Director Malhi, the Board of Directors approved the agenda.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:**

Darlene Duquete spoke about the availability of the buses, wait times, and the cleanliness of several buses.

Charlotte Baxter spoke about the courteous Dial-A-Ride service she received on May 20<sup>th</sup> and 25<sup>th</sup> and the discourteous service she received on May 18, 2024.

Fran Sereseres stated that she had an issue with Access Services dropping her off at her normal AV Fairgrounds Hunter Building location. Executive Director/CEO Martin Tompkins will contact Access Services' staff.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE**

Thomas Moreno, District Representative for State Senator Scott Wilk, provided updates on Senate Bill (SB) 1004 Income taxes: exclusions: wildfires, SB-1023 California State University: Antelope Valley or Victor Valley campus, SB-1233 University of California: Western University of Health Sciences: veterinary medicine: spay and neuter techniques, SB-1359 Illegal dumping, and SB-961 Vehicles: safety equipment. Mr. Moreno will provide additional information on SB 961 at the next Board meeting.

**SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY'S OFFICE**

Pamela Balch, District Director for Assemblymember Tom Lackey, was unable to attend the meeting.

**SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR APRIL 2024**

Procurement and Contracts Officer Cecil Foust presented Fleet Maintenance Manager Vincent San Nicolas with the Employee of the Month award for April 2024.

**SRP 4 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR APRIL 2024**

The recipient was unable to attend.

**SRP 5 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR APRIL 2024**

AV Transportation Services President Art Minasyan presented the report.

**SRP 6 LEGISLATIVE REPORT AND FINANCE UPDATE FOR MAY 2024**

Chief Financial Officer Judy Vaccaro-Fry presented an update on the state's excise gas tax, various assembly and senate bills, the Fiscal Year (FY) 2025 state budget, Transit and Intercity Rail Capital Program – Cycle

7, Public Transportation Agency Safety Plan (PTASP), and LACMTA GoPass Program.

**SRP 7 MAINTENANCE KPI REPORT FOR APRIL 2024**

Maintenance Compliance Analyst Joseph Sanchez presented the report. The Board discussed the status of the VW Mitigation credits AVTA received for the MCI electric buses.

**SRP 8 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR MARCH AND APRIL 2024**

MV Transportation Assistant General Manager Genie Maxie presented awards to Guadalupe Coto, Operator of the Month for March 2024; Debra Williams, Operator of the Month for April 2024; and Christine Jones, Employee of the Month for April 2024.

**SRP 9 OPERATIONS KPI REPORT FOR APRIL 2024**

Ms. Maxie presented the report.

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF APRIL 23, 2024**

Approve the Board of Directors Regular Meeting Minutes of April 23, 2024.

**CC 2 FINANCIAL REPORT FOR APRIL 2024 AND FISCAL YEAR (FY) 2023/2024 THIRD QUARTER TREASURER'S REPORT**

Receive and file the Financial Report for April 2024 and FY 2024 Third-Quarter Treasurer's Report, including Capital Reserve and Farebox Recovery information.

**CC 3 RESOLUTION NO. 2024-001, LOCAL AGENCY INVESTMENT FUND (LAIF) INVESTMENTS FOR FISCAL YEAR 2024/2025 (FY 2025)**

Adopt Resolution 2024-001, a Resolution appointing the Executive Director/CEO as Treasurer and the Chief Financial Officer as Controller; authorizing investment of monies in the LAIF for FY 2025 (July 1, 2024 through June 30, 2025) to the Treasurer; adopting a policy for the investment of surplus transit funds for FY 2025; and rescinding Resolution No. 2023-004.

**CC 4 RESOLUTION NOS. 2024-002 AND 2024-003, AUTHORIZING FUNDS FROM THE CALIFORNIA STATE TRANSIT ASSISTANCE PROGRAM TOWARD THE PHASE 3 – FACILITY MAINTENANCE UPGRADE PROJECT FOR FISCAL YEARS 2021/2022 AND 2022/2023**

1. Adopt Resolution No. 2024-002, authorizing funds from the California State Transit Assistance Program toward the Phase 3 – Facility Maintenance Upgrade Project for FY 2022 in the amount of \$43,823
2. Adopt Resolution No. 2024-003, authorizing funds from the California State Transit Assistance Program toward the Phase 3 – Facility Maintenance Upgrade Project for FY 2023 in the amount of \$780,432.

**CC 5 RESOLUTION NO. 2024-004, AUTHORIZING FUNDS FROM THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM TOWARD THE PHASE 3 – FACILITY MAINTENANCE UPGRADE PROJECT FOR FISCAL YEAR 2022/2023**

Adopt Resolution No. 2024-004, authorizing funds from the California State of Good Repair Program toward the Phase 3 – Facility Maintenance Upgrade Project for FY 2023 in the amount of \$350,597.

On a motion by Vice Chair Knippel and seconded by Director Ohlsen, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 FISCAL YEAR (FY) 2024/2025 PRELIMINARY BUDGET ASSUMPTIONS**

Ms. Vaccaro-Fry presented the staff report, adding that the decrease in fare revenues, disproportionate jurisdictional contributions, the MCI commuter buses, increased contractor costs, and the loss of toll credits are contributing factors to the budget deficit. She explained the VW Mitigation credits AVTA received for the MCI electric buses.

The Board discussed the jurisdictional contributions. Ms. Vaccaro-Fry provided an update regarding the meetings and documents pertaining to Los Angeles County's jurisdictional share. The Chairman instructed General Counsel Burns to research removing Los Angeles County from the

JPA and Mr. Tompkins to provide options for reducing Los Angeles County service and increasing the jurisdictional shares for the cities of Palmdale and Lancaster.

On a motion by Director Loa and seconded by Vice Chair Knippel, the Board of Directors received and filed the FY 2025 Preliminary Budget Assumptions.

Vote: Motion carried (6-0-0-0)  
Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Flanagan  
Nays: None  
Abstain: None  
Absent: None

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)  
Significant exposure to litigation (two potential cases)
- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)  
Consideration of whether to initiate litigation (one potential case)
- CS 3 Conference with Legal Counsel – Anticipated Litigation: Consideration of Initiation of Litigation Pursuant to Government Code Section 54956.9(D)(4) (one potential case)

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 10:58 a.m.

**RECONVENE TO PUBLIC SESSION**

The Board reconvened to Public Session at 11:12 a.m.

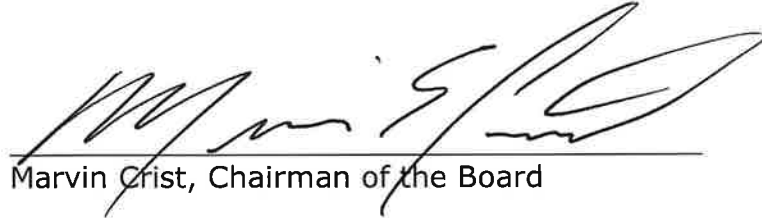
**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

General Counsel Allison Burns stated that the Board had discussed CS 2 and gave direction to staff and legal counsel. There was no reportable action.

**ADJOURNMENT:**

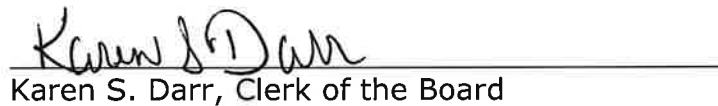
Chairman Crist adjourned the meeting at 11:13 a.m. to the Regular Meeting of the Board of Directors on June 25, 2024, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 25<sup>th</sup> day of JUNE 2024.



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Karen Darr, Clerk of the Board at (661) 729-2206 to arrange to review a recording.