



Regular Meeting of the Board of Directors

Tuesday, October 22, 2024

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record-keeping purposes, and if staff may need to contact you, we request that a speaker card located at the Community Room entrance be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name. A three-minute time limit will be imposed on all speakers besides staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting. All accommodation requests will be handled swiftly and resolving all doubts in favor of access.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Royal

APPROVAL OF AGENDA

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

If you would like to address the Board on any agendized or non-agendized items, you may present your comments at this time. For record-keeping purposes and so that staff may contact you if needed, we request that a speaker card, located in the Community Room lobby, be completed and provided to the Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak.

State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the authority's Executive Director/CEO for follow-up. A three-minute time limit will be imposed on all speakers other than staff members.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP): During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

- SRP 1 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE – THOMAS MORENO
- SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY'S OFFICE – ANNA ZARLEY
- SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR SEPTEMBER 2024 – CARLOS LOPEZ
- SRP 4 PRESENTATION TO MV TRANSPORTATION OPERATOR OF THE MONTH FOR SEPTEMBER 2024 – TOM CONLON
- SRP 5 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR SEPTEMBER 2024 – ART MINASYAN
- SRP 6 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR SEPTEMBER 2024 – ART MINASYAN
- SRP 7 LEGISLATIVE REPORT UPDATE FOR OCTOBER 2024 – JUDY VACCARO-FRY
- SRP 8 MAINTENANCE KPI REPORT FOR SEPTEMBER 2024 – JOSEPH SANCHEZ
- SRP 9 OPERATIONS KPI REPORT FOR SEPTEMBER 2024 –GENIE MAXIE

CONSENT CALENDAR (CC): Consent items may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

- CC 1 BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 24, 2024 – KAREN DARR

Recommendation: Approve the Board of Directors Regular Meeting Minutes of September 24, 2024.

CC 2 FINANCIAL REPORT FOR SEPTEMBER 2024 – VIANNEY MCLAUGHLIN

Recommendation: Receive and file the Financial Report for September 2024.

CC 3 FY 2025 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1 – SEPTEMBER 30, 2024) – DEEANNA CASON

Recommendation: Receive and file the FY 2025 First Quarter LASD Report.

NEW BUSINESS (NB):

NB 1 FEDERAL TRANSIT ADMINISTRATION (FTA) FISCAL YEAR 2024 TRIENNIAL REVIEW – DRAFT REPORT – JUDY VACCARO-FRY

Recommendation: Receive and file the FTA Fiscal Year 2024 Triennial Review – Draft Report.

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (two potential cases)

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)

RECESS TO CLOSED SESSION

RECONVENE TO PUBLIC SESSION

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on November 26, 2024, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

The agenda was posted by 6:00 p.m. on October 18, 2024, at the Antelope Valley Transit Authority entrance, 42210 6th Street West, Lancaster, CA 93534.

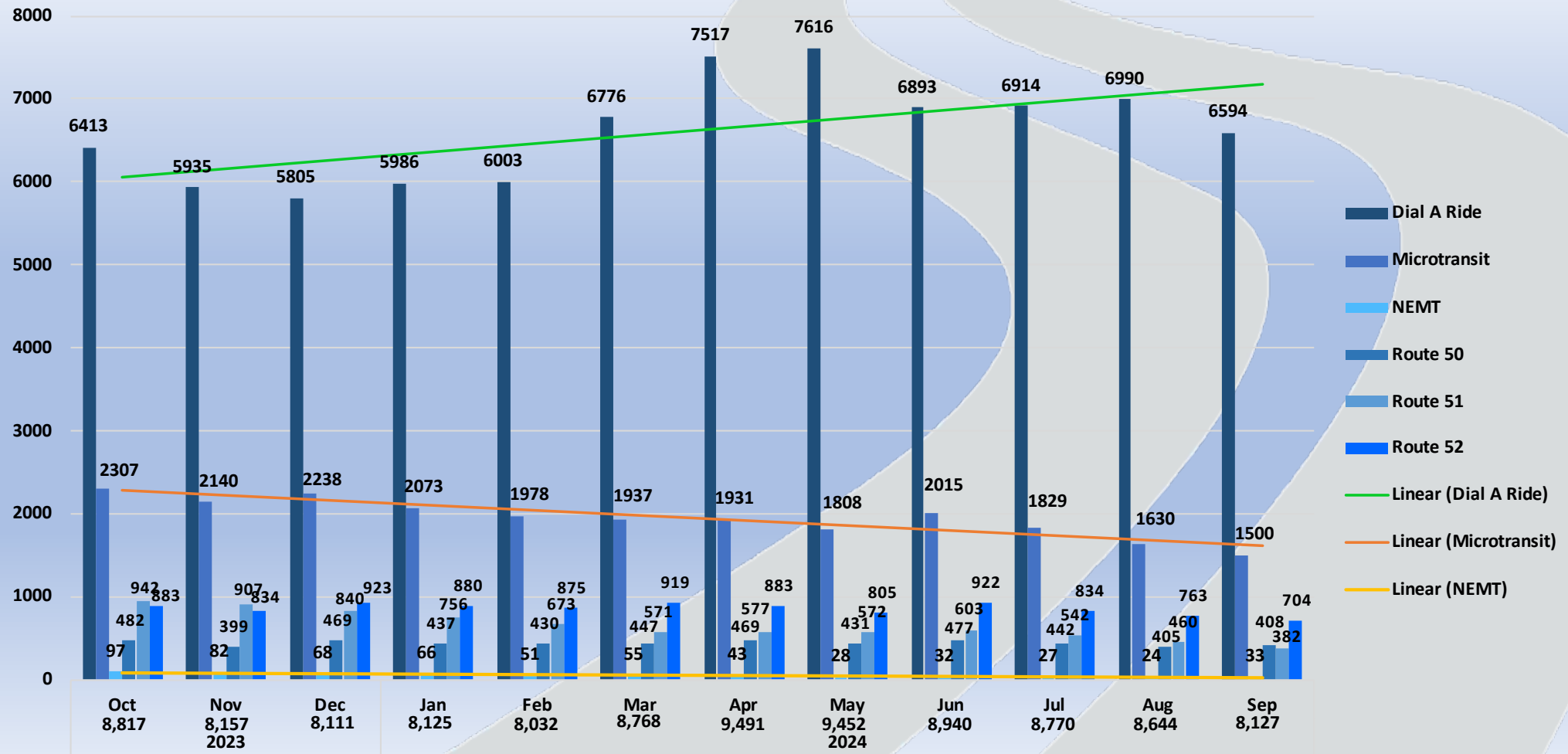
Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.

September

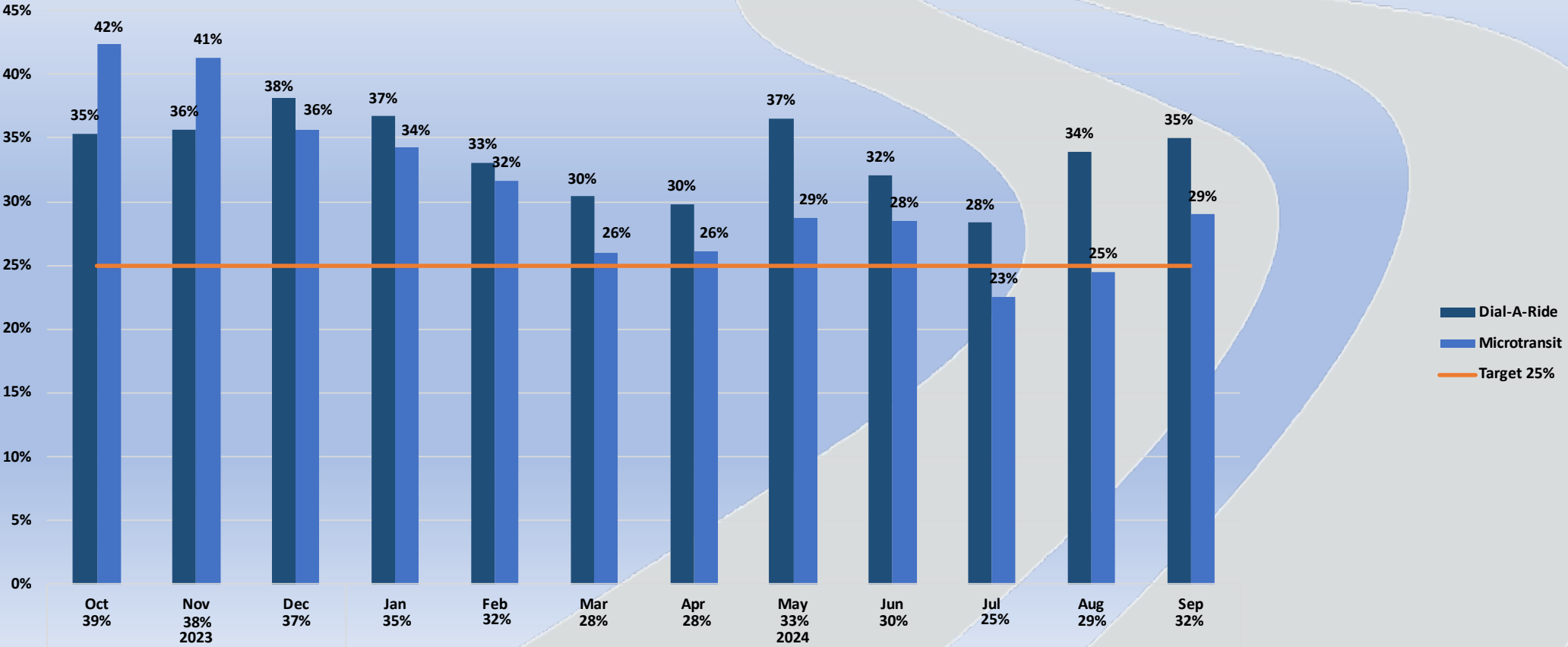
FY 2025 MONTHLY OPERATIONS KEY PERFORMANCE INDICATORS

Presentation to the
Board of Directors
October 22, 2024

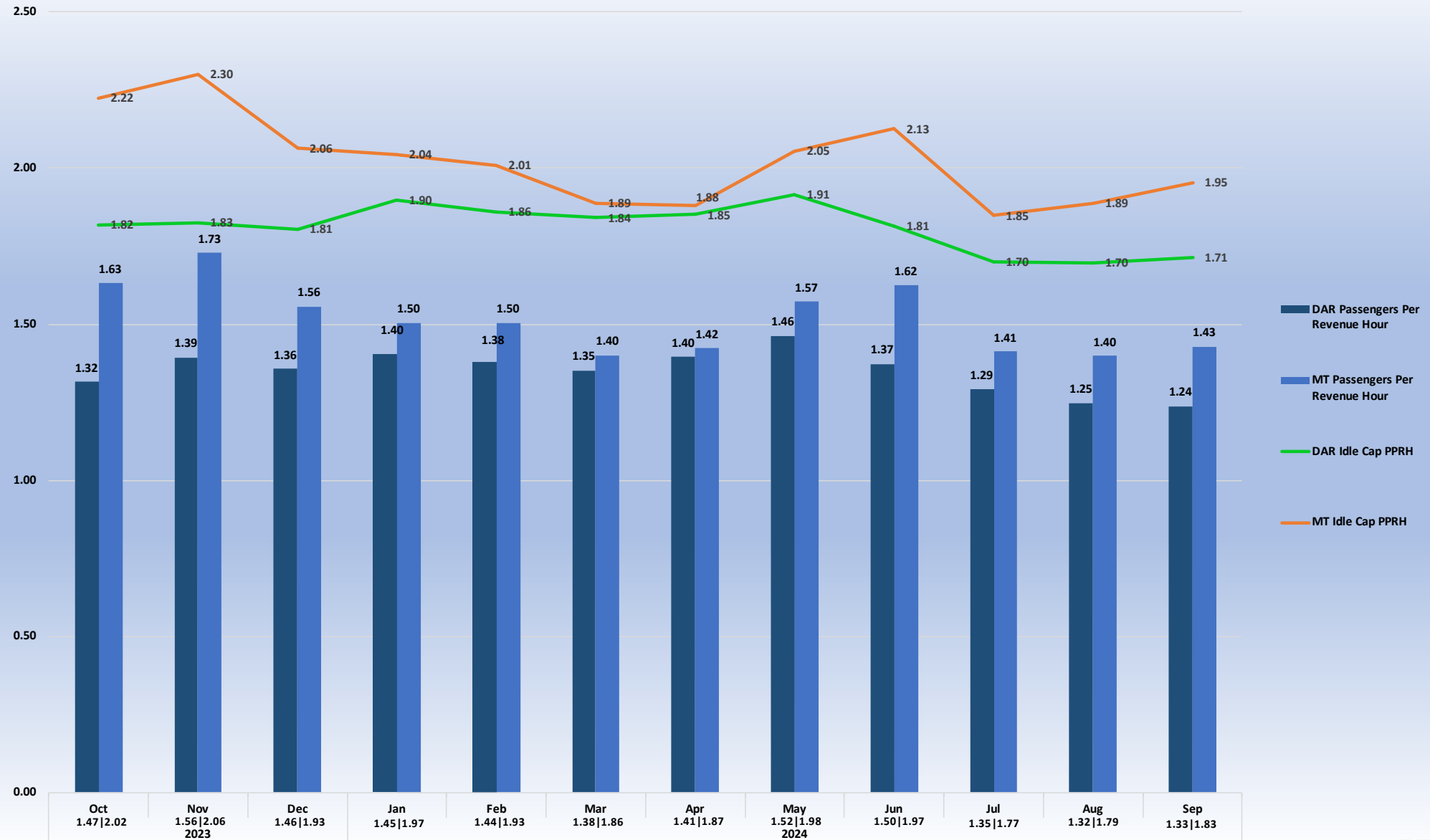
PASSENGER RIDERSHIP DATA



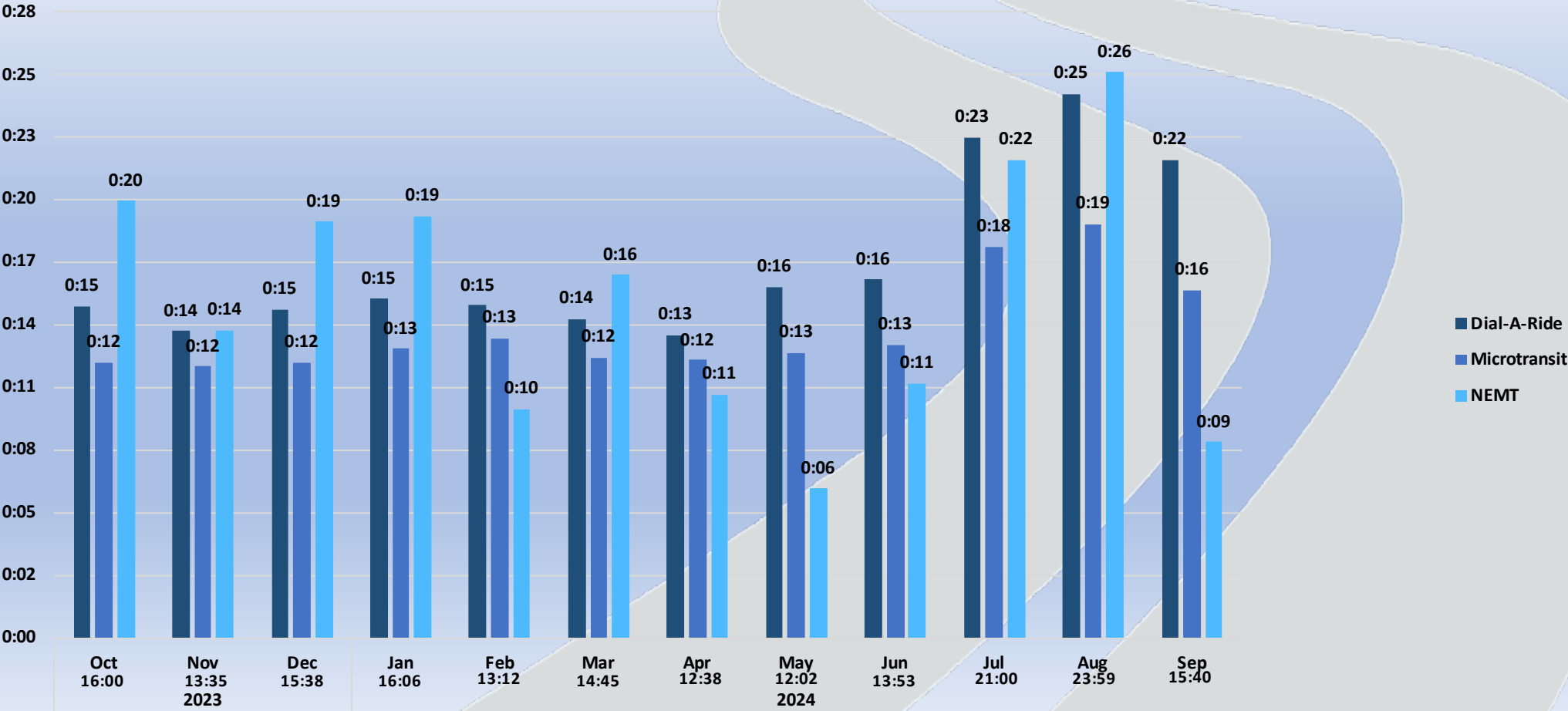
AVERAGE SHARED RIDE PERCENTAGE



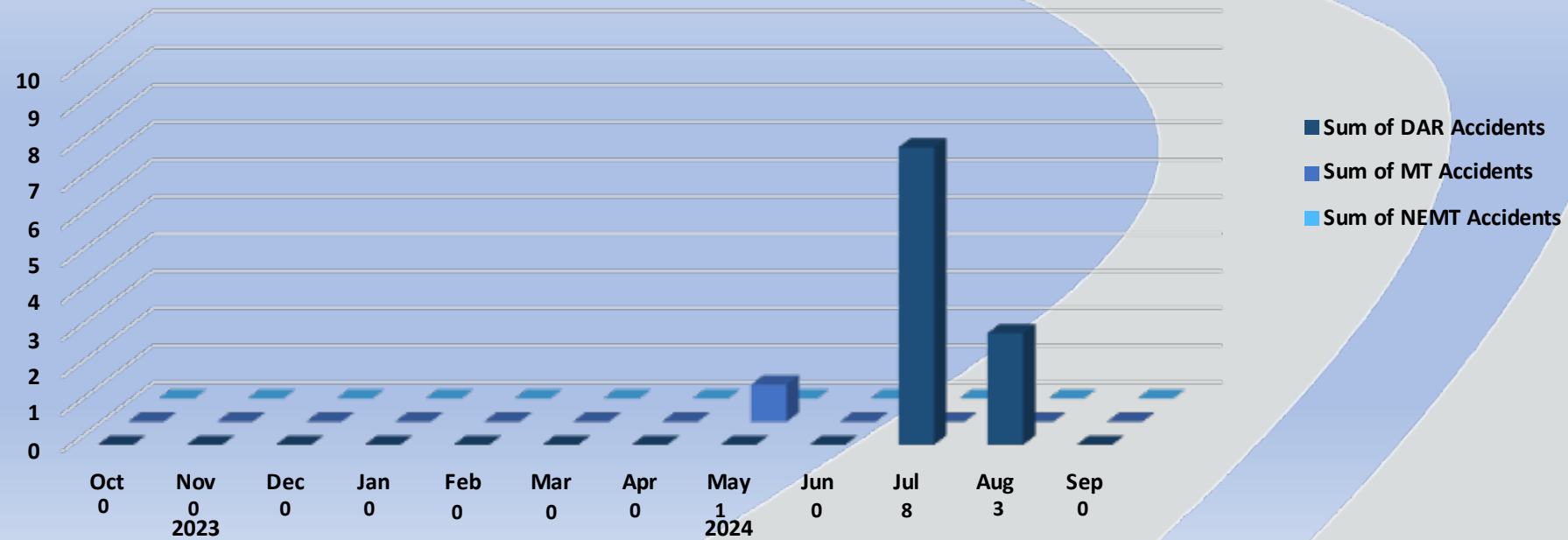
PASSENGERS PER REVENUE HOUR



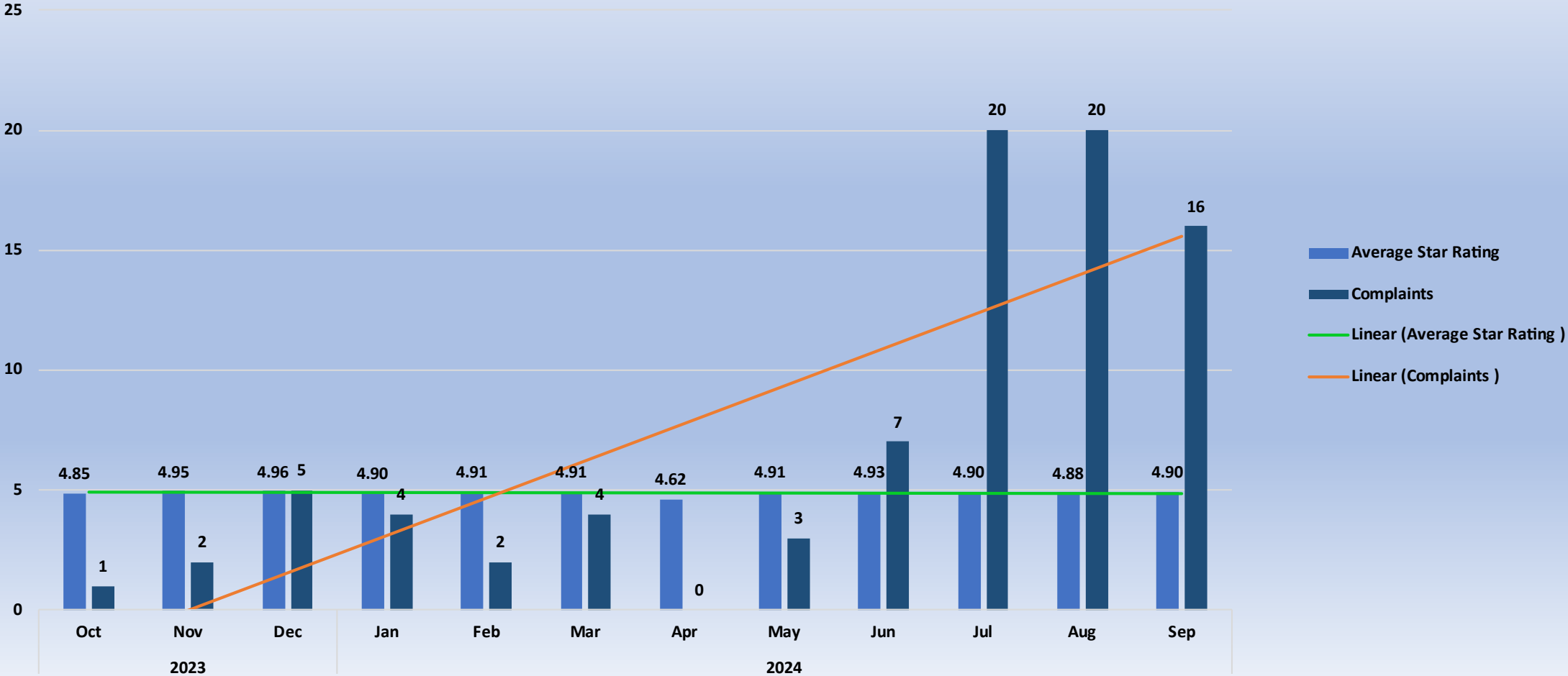
PASSENGER WAIT TIME



ACCIDENTS



PASSENGER FEEDBACK



September

FY 2025 MONTHLY OPERATIONS KEY PERFORMANCE INDICATORS

Thank You!

LEGISLATIVE UPDATE

Presentation to the Board of Directors
October 22, 2024



STATE



SPECIAL LEGISLATIVE SESSION

In an October 14 special legislative session, the Governor signed Assembly Bill AB-1: Energy: Transportation Fuels: Inventories: Turnaround and Maintenance.

The Governor wants new gas reserves to dampen seasonal price spikes. The proposal would smooth prices during maintenance shutdowns and require a mandatory minimum amount of fuel that refiners need to have on hand to lessen such spikes.

Refiners say the move would raise prices and require new storage tanks.

VOTES

Assemblyman Carrillo: YES

Assemblyman Lackey: NO

Senator Wilk: NO



PEPRA 13(c) UPDATE



The United States Court of Appeals for the Ninth Circuit extended the deadline to October 15, 2024 for the State of California to petition for rehearing.

The State declined to file petition for reconsideration.

Amalgamated Transit Union (ATU) has filed a request for reconsideration.

Next steps



HIGH SPEED RAIL

A \$3 billion Federal Railroad Administration (FRA) grant agreement has been signed to the Nevada Department of Transportation (NDOT) for the Brightline West project, the high-speed rail project set to connect Southern California to Las Vegas, with trains traveling over 200 miles per hour, and travel times reduced to two-hours.



The FRA grant supports the reduction in traffic congestion on Interstate 15, removing three million cars from roadways and eliminating more than 400,000 tons of emissions annually.

The project is on pace to initiate operations in 2028.

FEDERAL



CONTINUING RESOLUTION

12/20 Federal Government funded for 59 days

Congress passed a 3-month funding extension to avoid a government shutdown.

The legislation keeps the government funded through December 20, 2024.

The Speaker of the House opposes an omnibus funding package around the holidays and suggested he would push to approve the 12 full-year spending bills individually after the election.

FFY 2025 APPROPRIATIONS STATUS



HOUSE – 5 of 12

SENATE:

0 of 12

- Defense
- Homeland Security
- Interior - Environment
- Military Construction – Veterans Affairs
- State-Foreign Operations

SIGNED BY BOTH CHAMBERS

0 of 12

SIGNED BY THE PRESIDENT

0 of 12

Information as of October 17, 2024

Questions?



SRP 8

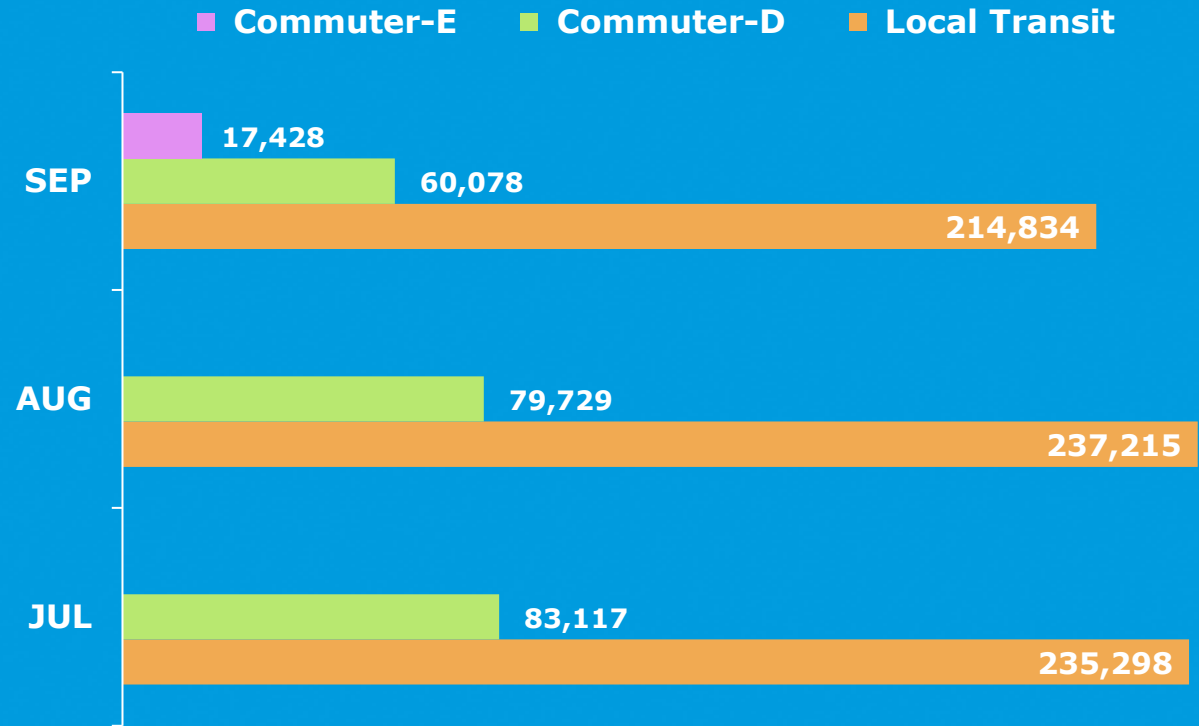
FY 25 Monthly Fleet Maintenance Key Performance Indicators

Presentation to the Board of Directors

October 22, 2024

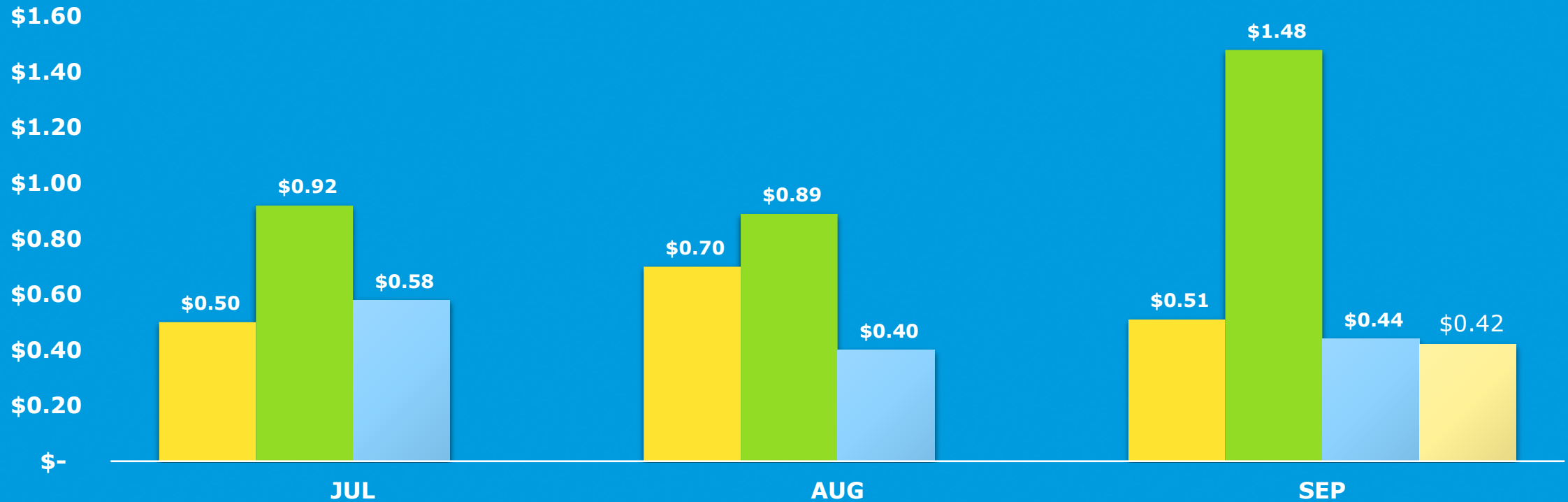


MILESTONES



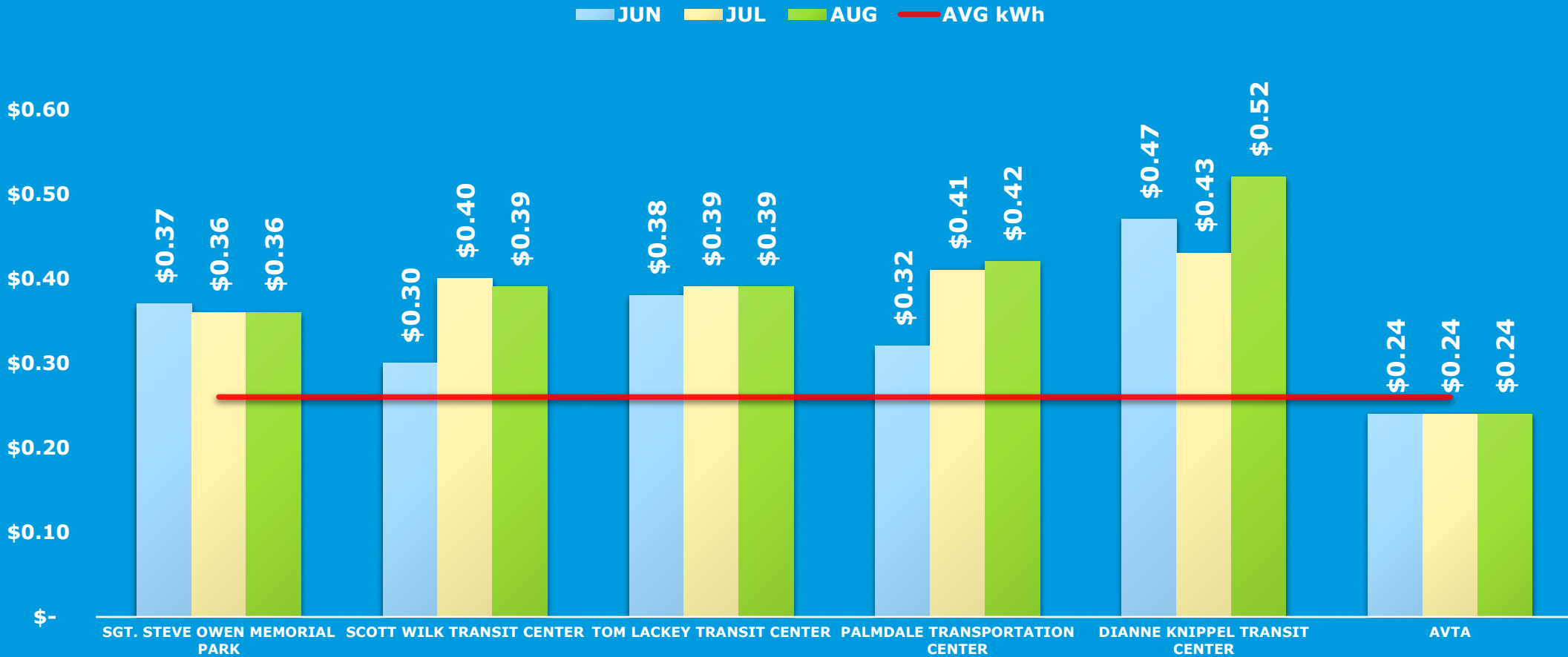
MAINTENANCE COST PER MILE BY FLEET

■ 40'BYD ■ 60'BYD ■ 45'MCI-D ■ 45' MCI-E

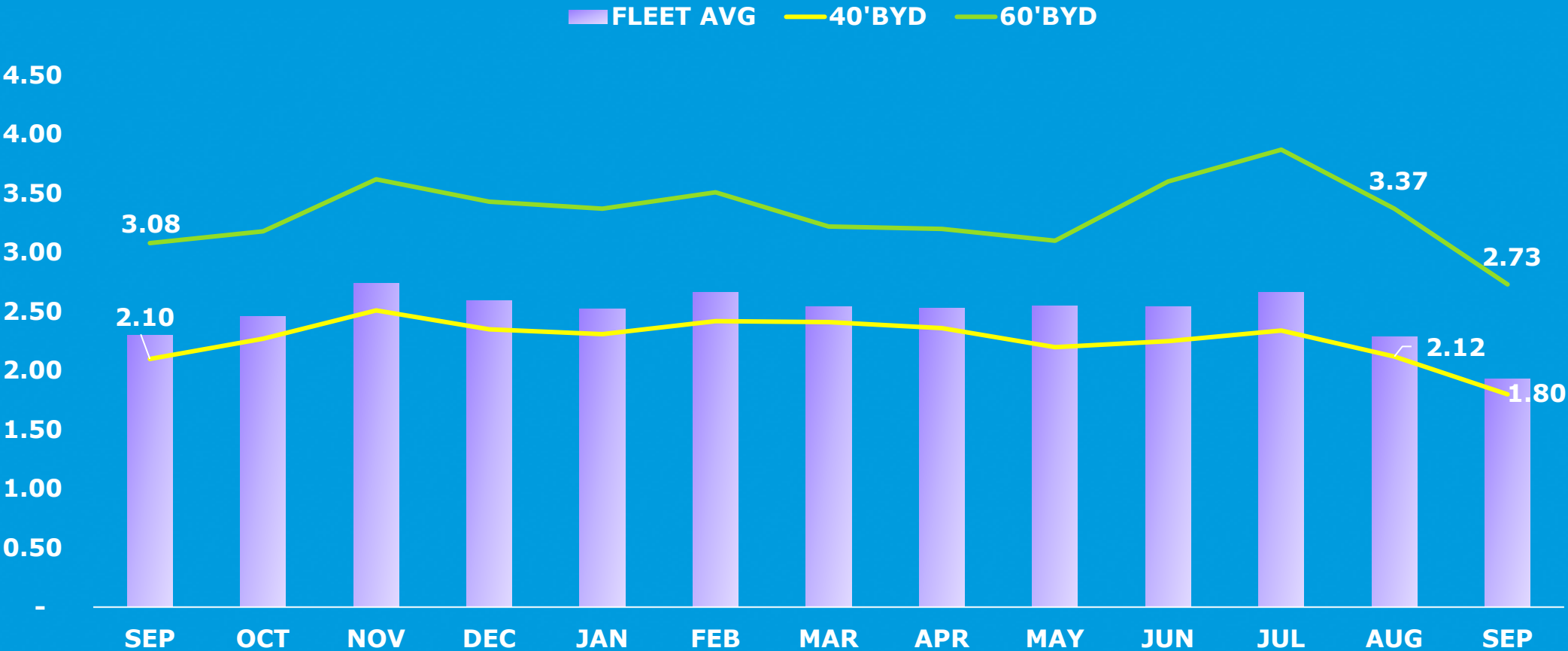


ENERGY DEPOTS

COST PER KWH

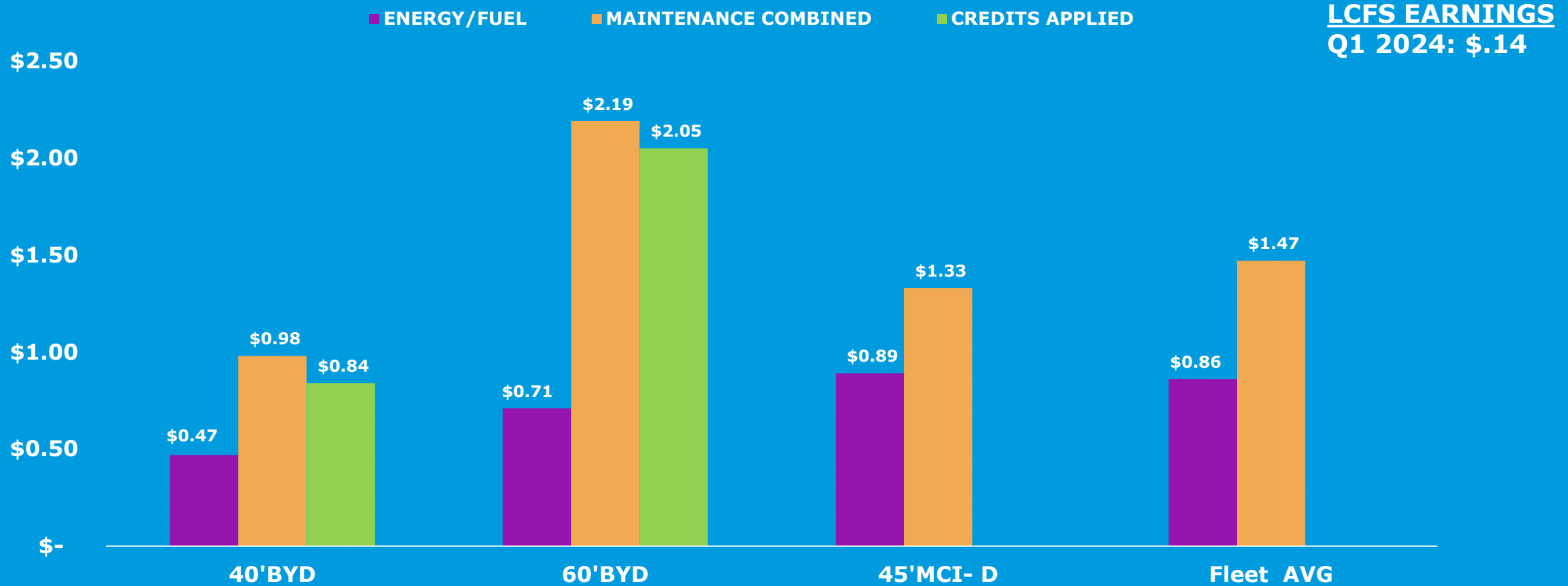


kWh EFFICIENCY PER MILE



FLEET COSTS PER MILE

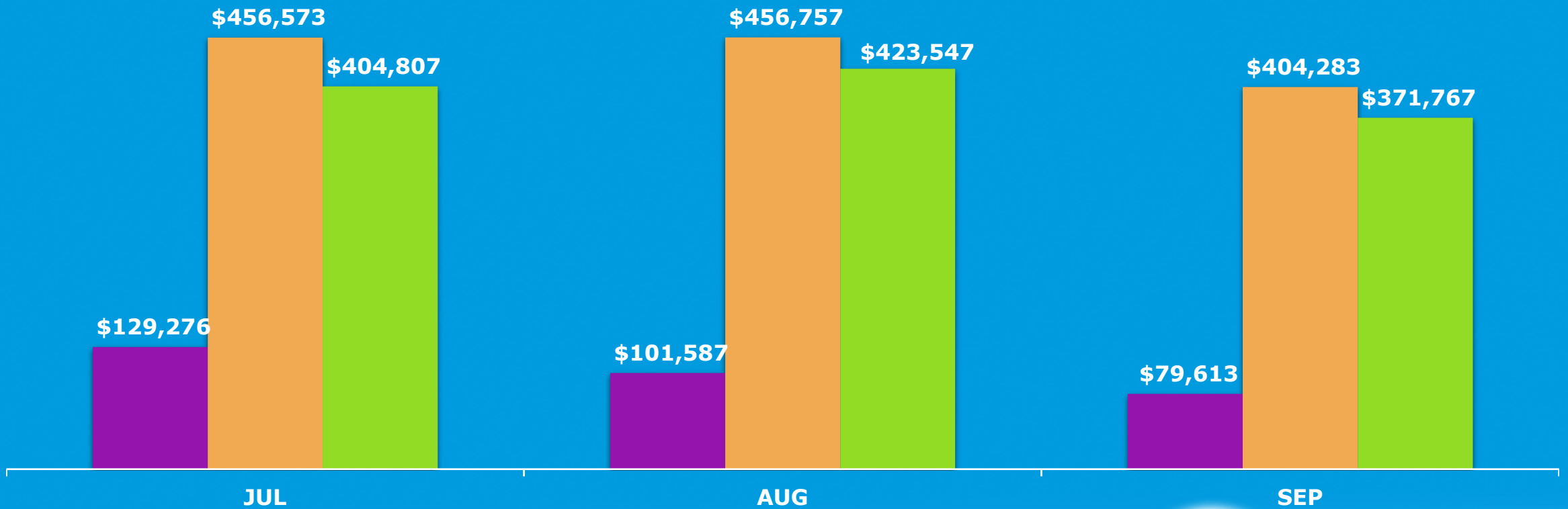
SEPTEMBER



FLEET OPERATING COSTS

ENERGY/FUEL AND MAINTENANCE

■ DIESEL ■ COMBINED COSTS ■ CREDITS APPLIED



Thank you!

Questions?





FY 2025 Monthly Operations Key Performance Indicators

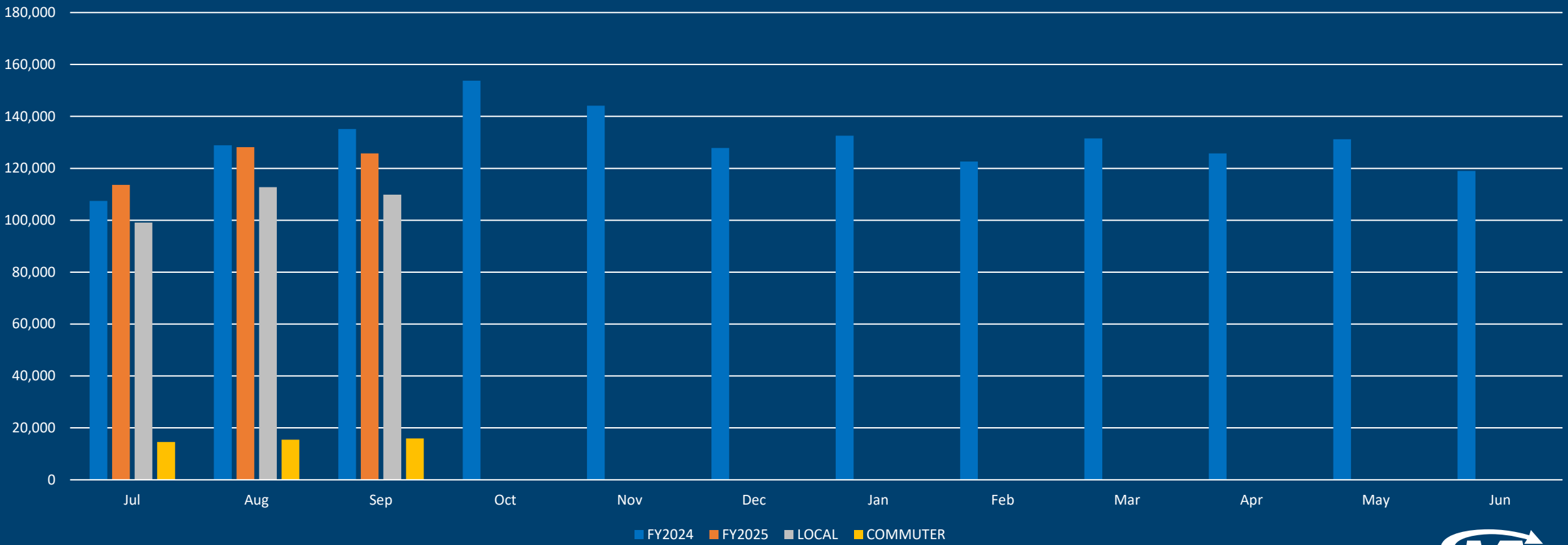
Presentation to the Board of Directors

September 2024

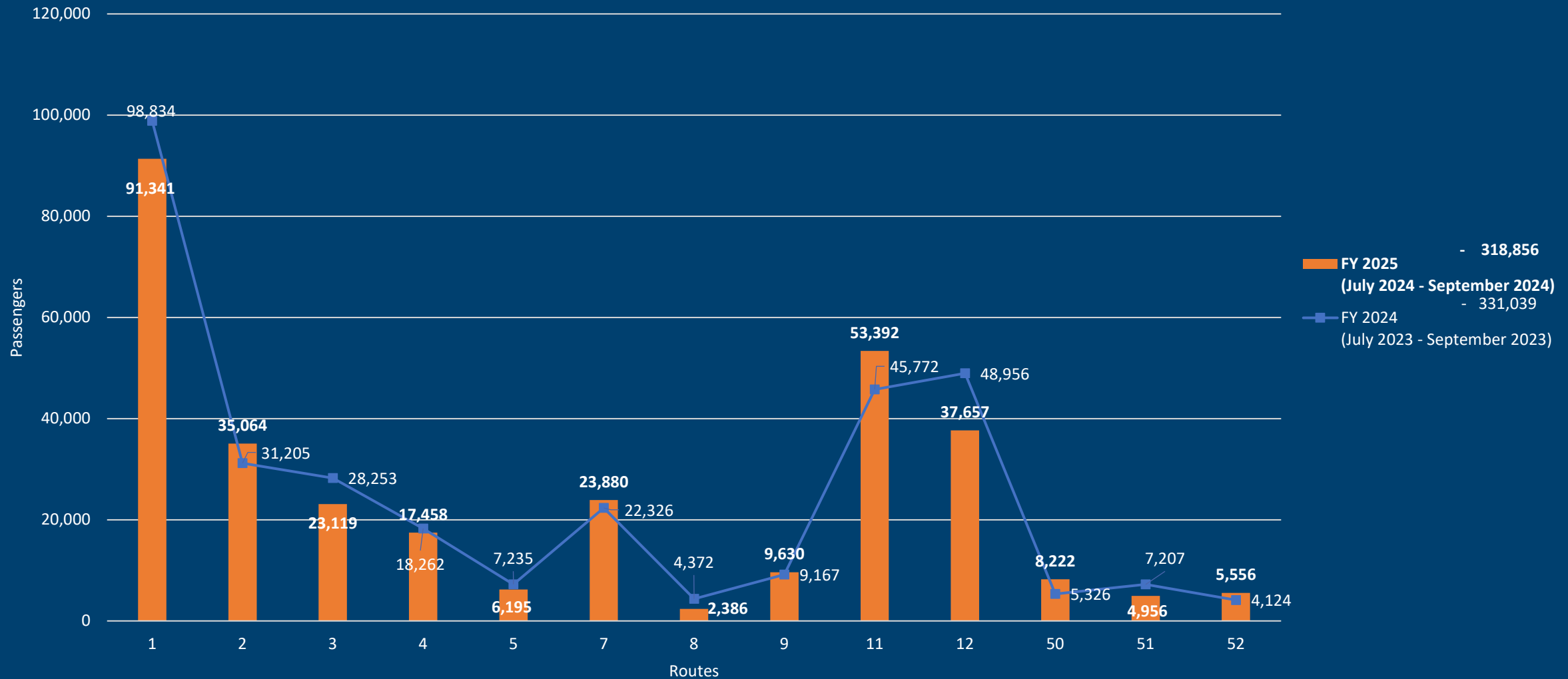
Genie Maxie

MONTHLY BOARDING ACTIVITY

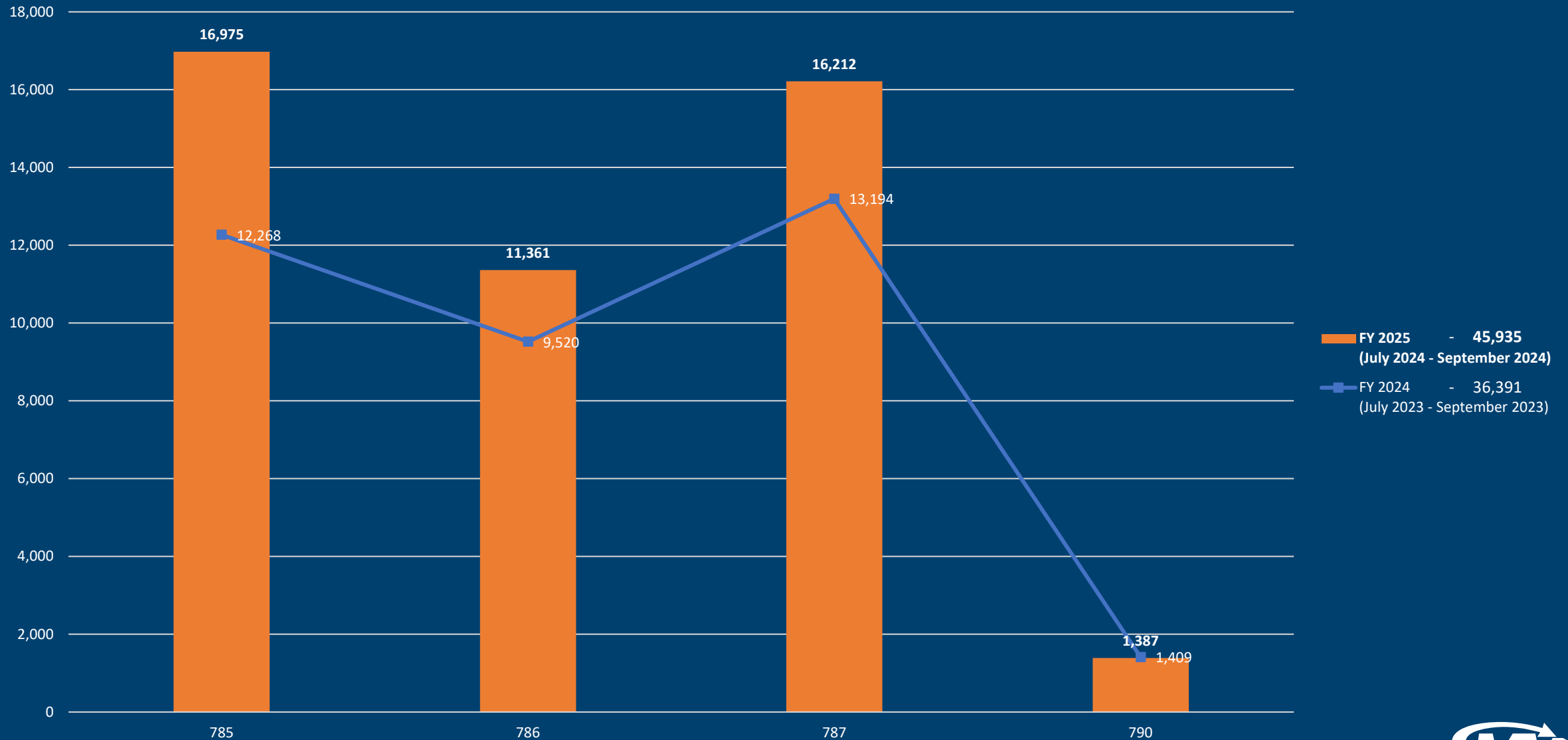
	September 2024 FY 2025	August 2024 FY 2025
System	125,759	128,154
Local	109,843	112,721
Commuter	15,916	15,433



ANNUAL RIDERSHIP – LOCAL ROUTES

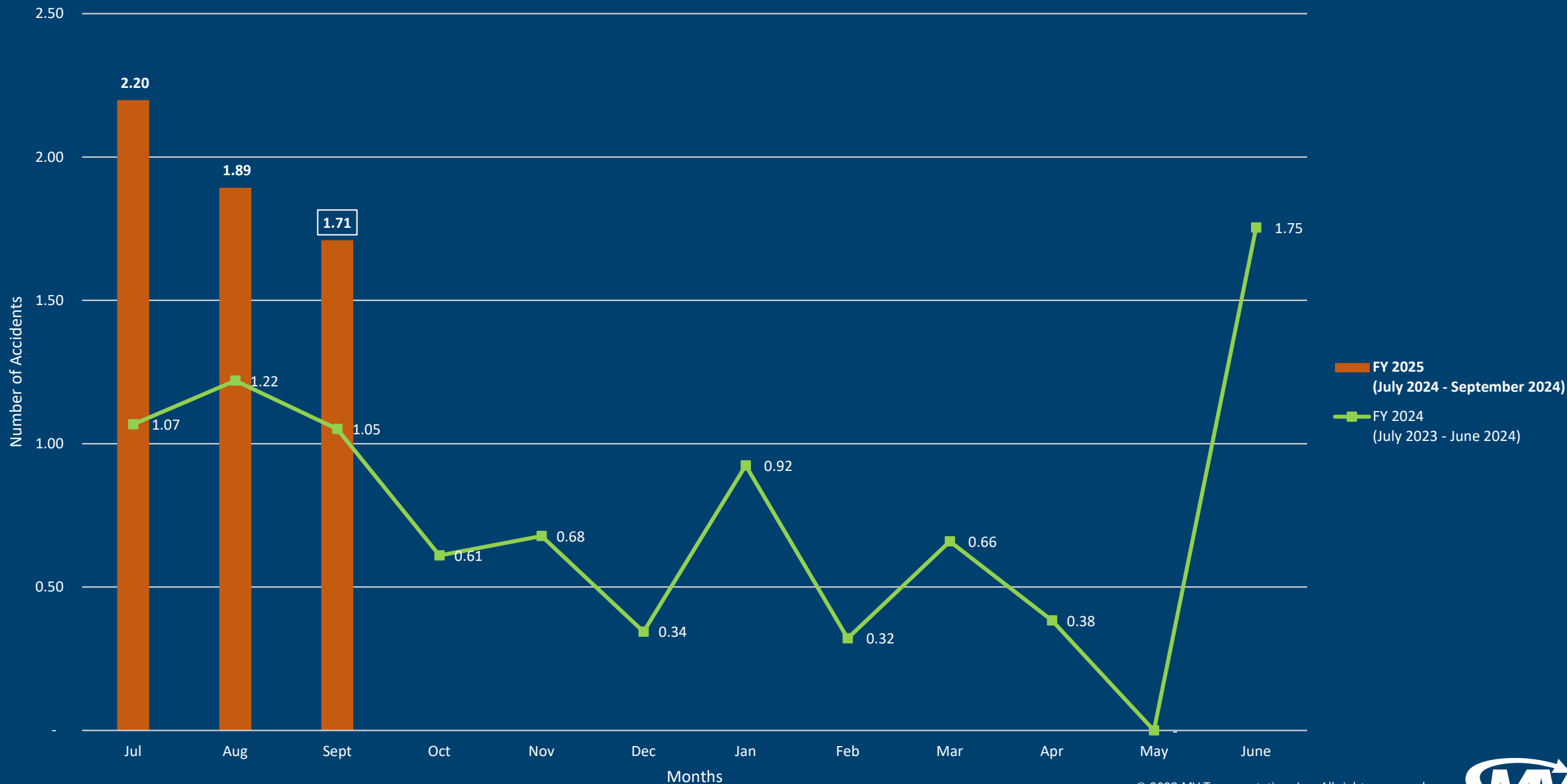


ANNUAL RIDERSHIP - COMMUTER ROUTES



PREVENTABLE ACCIDENTS /100,000 MILES

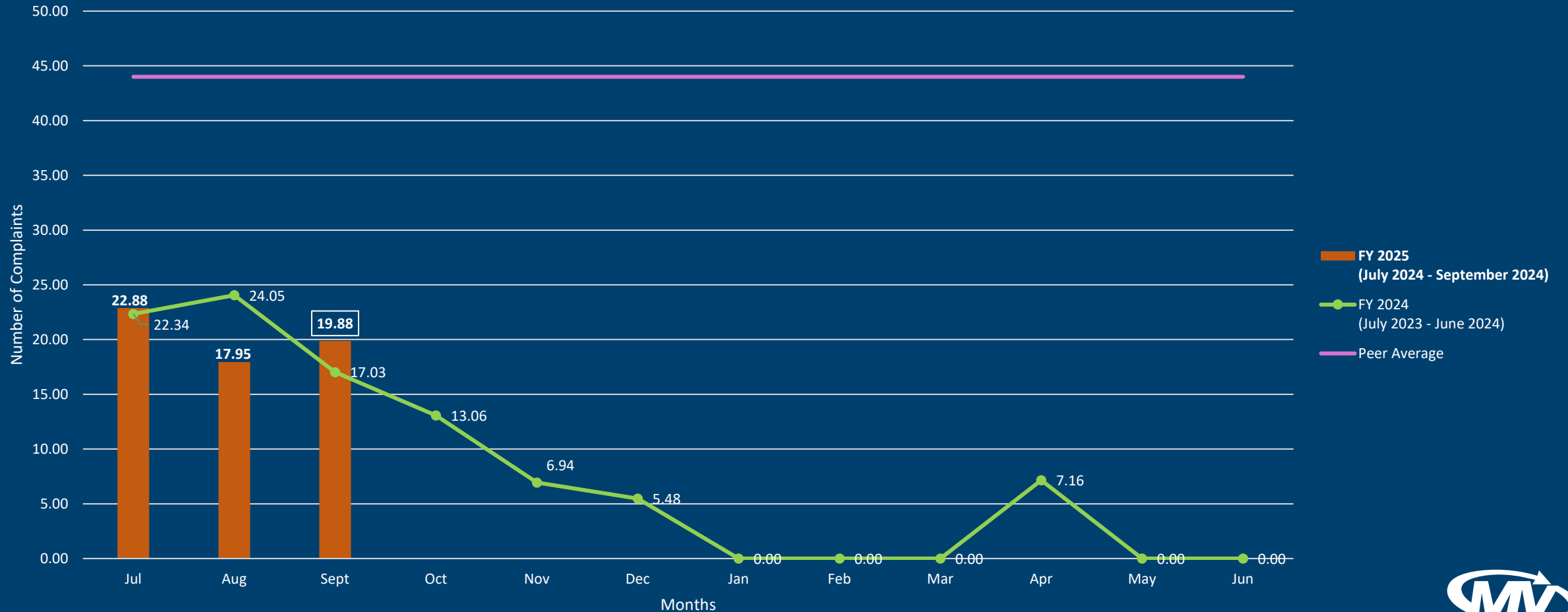
SEPTEMBER – SYSTEM-WIDE AVERAGE: 1.71



COMPLAINTS / 100,000 BOARDINGS

SEPTEMBER –SYSTEM WIDE AVERAGE:19.88

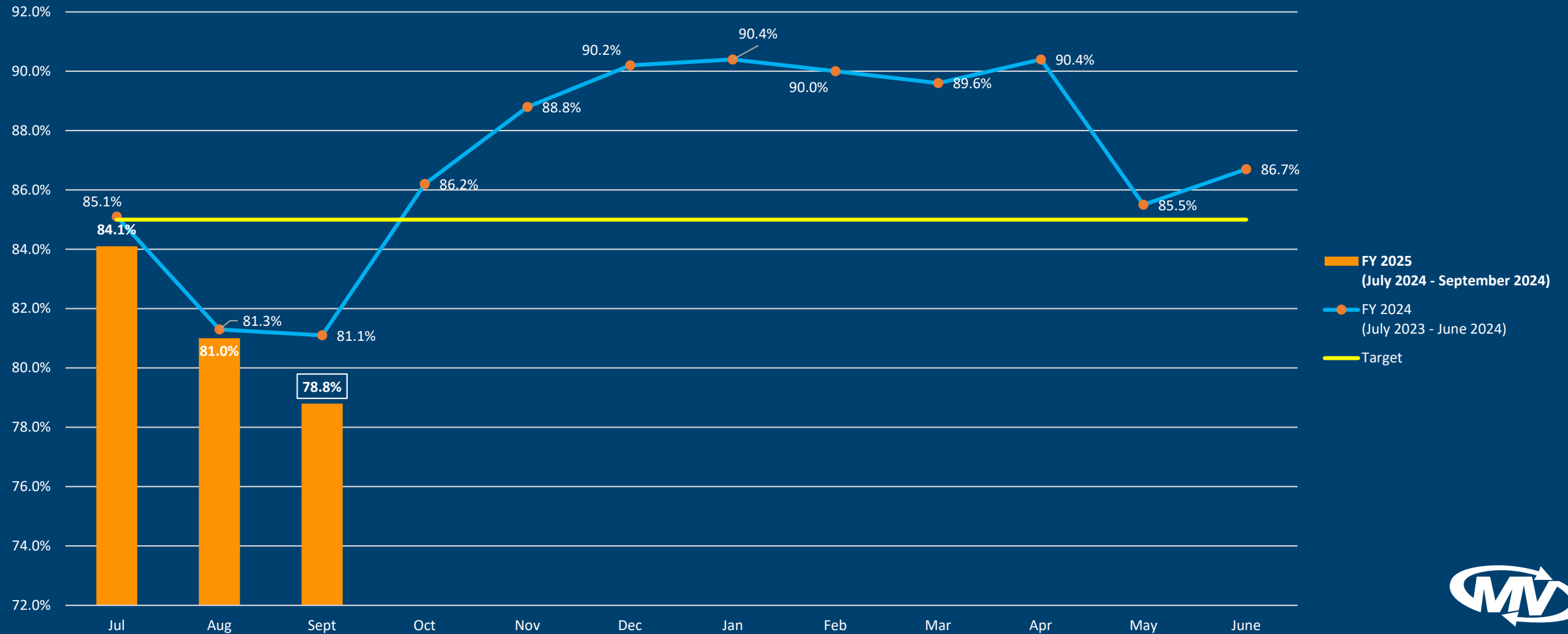
PEER AVERAGE: 44.00



ON-TIME PERFORMANCE

SEPTEMBER – LOCAL 78.8%

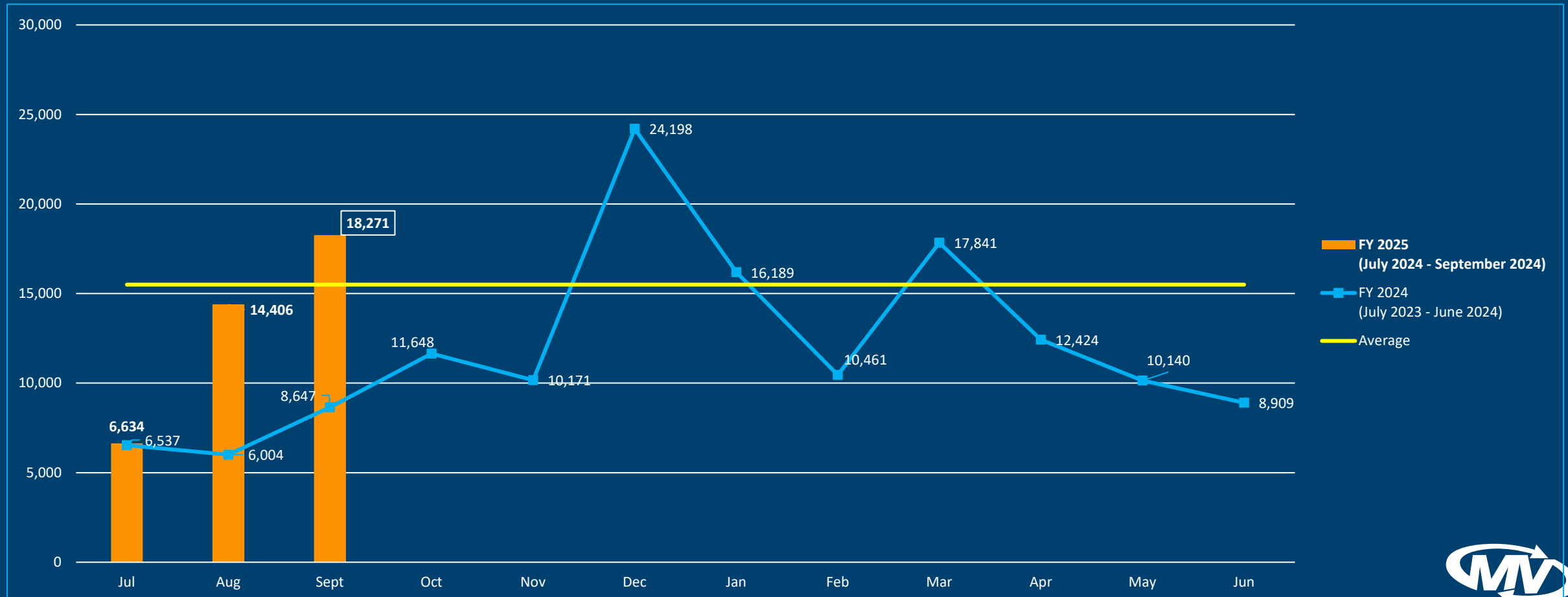
TARGET: 85%



AVERAGE MILES BETWEEN ROADCALLS

SEPTEMBER – SYSTEM WIDE AVERAGE: 18,271

TARGET: 15,500



KEY PERFORMANCE INDICATORS

	AVTA Targets	September 2024 FY 2025	August 2024 FY 2025	September 2023 FY 2024
Boarding Activity	—	125,759	128,154	135,095
Complaints / 100,000 Boardings	≤ 44	19.88	17.95	17.03
Preventable Accidents / 100,000 Miles	≤ 1	1.71	1.89	1.05
On Time Performance	≥ 85%	78.8%	81.0 %	81.1%
Average Miles Between Roadcalls	≥ 15,500	18,271	14,406	8,647



WE ARE MVMNT

THANK
YOU

Questions?



Regular Meeting of the Board of Directors

Tuesday, September 24, 2024

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

UNOFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Ohlsen led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Royal

APPROVAL OF AGENDA

On a motion by Director Royal and seconded by Vice Chair Knippel, the Board of Directors approved the agenda as comprised.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Royal

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter expressed her concerns with the shocks, seat belts, the safety strap on the wheelchair lift, and loading and unloading passengers on the Dial-A-Ride (DAR) vehicles. She mentioned that the seat belts go across the lap but not the shoulder, and she feels unsteady when being loaded into the vehicle. She thanked the AV Transportation Services (AVTS) staff and operators for their assistance with the DAR services. The Chairman directed Executive Director/CEO Martin Tompkins to investigate these concerns.

Milcah White stated she has concerns with the steps for getting in and out of the DAR vehicles. She also noted that the air conditioning does not appear to be operating correctly and that she experiences issues scheduling rides and getting to her appointments on time. Chairman Crist directed AV Transportation Services President Art Minasyan to address her concerns.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE

Natalie Argueta, District Representative for State Senator Scott Wilk, stated that Senator Wilk's term is ending. He has proudly served the community for 12 years and, on behalf of Senator Wilk, extended a heartfelt thanks for AVTA's Board of Directors collaboration and dedication to the community.

SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY'S OFFICE

The representative was unable to attend.

SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR AUGUST 2024

Safety and Facilities Manager Sean Elmore presented Johnny Landaverde, Facilities Maintenance Technician II, with the Employee of the Month award.

SRP 4 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR AUGUST 2024

MV Transportation General Manager Thomas Conlon presented Adrian Garcia with the Operator of the Month award and Adrian Donker with the Employee of the Month award.

SRP 5 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR AUGUST 2024

AV Transportation Services President Art Minasyan presented Elizabeth Garcia Perales with the Employee of the Month award.

SRP 6 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR AUGUST 2024

Mr. Minasyan presented the report. The Board discussed accidents, passenger feedback, and how safety concerns are addressed. Mr. Minasyan replied that the AVTS staff provides additional training twice a week at the

AVTA facility. The running boards the vehicles were equipped with upon delivery have been removed, and now Shure Step blocks are used. A safety strap was added to the wheelchair lift, and the operators are being retrained on loading and unloading passengers.

SRP 7 LEGISLATIVE REPORT FOR SEPTEMBER 2024

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding various assembly and senate bills, the PEPR 13(c) case, the High-Speed Rail project, the \$6.5 million awarded to Electrify America to install 62 fast chargers along sections of Interstate 15, Interstate 40, and State Route 58 in Southern California, and FFY 2025 Appropriations.

SRP 8 MAINTENANCE KPI REPORT FOR AUGUST 2024

Maintenance Compliance Analyst Joseph Sanchez presented the report. He clarified that the increase in maintenance costs is due to MV Transportation addressing the backlog of repairs.

SRP 9 OPERATIONS KPI REPORT FOR AUGUST 2024

MV Transportation General Manager Thomas Conlon presented the report. The Board discussed accidents, disciplinary actions, and complaints regarding discourteous operators, repeat offenders, passenger pass-ups, and unsafe operators. Mr. Conlon explained the difference between valid and invalid complaints and how the determination is made.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 27, 2024.

Approve the Board of Directors Regular Meeting Minutes of August 27, 2024.

CC 2 FINANCIAL REPORT FOR AUGUST 2024

Receive and file the Financial Report for August 2024.

CC 3 DESTRUCTION OF AVTA RECORDS

In accordance with AVTA's Record Retention Policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) detailed on the Records Destruction list.

CC 4 RESOLUTION NO. 2024-007, AUTHORIZING FUNDS FROM THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM TOWARD THE SHARED CHARGING LOT FOR FISCAL YEAR 2024/2025

Adopt Resolution No. 2024-007, authorizing Fiscal Year 2024/2025 funds from the California State Transit Assistance Program toward the Shared Charging Lot in the amount of \$357,817.

On a motion by Vice Chair Knippel and seconded by Director Ohlsen, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Royal

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FINANCE AND GRANT STATUS REPORT

Ms. Vaccaro-Fry presented the staff report.

On a motion by Vice Chair Knippel and seconded by Director Malhi, the Board of Directors received and filed the Finance and Grant Status Report.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Royal

Abstain: None

Absent: None

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (two potential cases)

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)

- CS 3 Conference with Legal Counsel – Anticipated Litigation: Consideration of Initiation of Litigation Pursuant to Government Code Section 54956.9(D)(4) (one potential case)

CLOSED SESSION:

The Board of Directors recessed to Closed Session at 10:57 a.m.

RECONVENE TO PUBLIC SESSION

The Board of Directors reconvened to Public Session at 11:06 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION:

General Counsel Allison Burns stated that the Board discussed CS 2 and gave direction to staff and legal counsel. There was no reportable action.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO MARTIN TOMPKINS

- AVTA Holiday Food and Toy Drive will occur on Saturday, December 21, 2024, from 10:00 a.m. through 3:00 p.m.
- AVTA will have a booth at the Antelope Valley Fair.

Go Pass Program Update:

- Empower Generation High School signed up after the first year.

Data after the first year:

- Nearly 1,400 students signed up.
- We recorded more than 25,000 Go Pass boardings.
- We recorded 23,084 AVTA Go Pass students who rode our system.
- We recorded 2,079 non-AVTA Go Pass students from other agencies who rode our system.
- AVTA has received an additional \$170k in revenue since it started the program.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

No miscellaneous business items were presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:09 a.m. to the Regular Meeting of the Board of Directors on October 22, 2024, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 22nd day of OCTOBER 2024.

Marvin Crist, Chairman of the Board

ATTEST:

Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Karen Darr, Clerk of the Board at (661) 729-2206 to arrange to review a recording.



DATE: October 22, 2024

TO: BOARD OF DIRECTORS

SUBJECT: Financial Report for September 2024

RECOMMENDATION

Receive and file the Financial Report for September 2024.

FISCAL IMPACT

	September 2024
PAYROLL	\$ 385,671.99
CASH DISBURSEMENTS	\$3,309,224.54

BACKGROUND

To comply with the provisions required by Sections 37202, 37208, and 6505.5 of the Government Code, the Chief Financial Officer, in conjunction with the Senior Finance Manager, provides a monthly payroll total and cash disbursements. The Executive Director/CEO appointed as the Authority's Treasurer certifies the availability of funds.

I, Martin Tompkins, Executive Director/CEO of AVTA, declare that the above information is accurate.

Prepared by:

Submitted by:

Vianney McLaughlin
Senior Finance Manager

Martin J. Tompkins
Executive Director/CEO



DATE: **October 22, 2024**

TO: **BOARD OF DIRECTORS**

SUBJECT: FY 2024/2025 (FY 2025) First Quarter Los Angeles County Sheriff's Department Report (July 1 through September 30, 2024)

RECOMMENDATION:

Receive and file the FY 2024/2025 First Quarter Los Angeles County Sheriff's Department Report for the period covering July 1 through September 30, 2024.

FISCAL IMPACT:

No fiscal impact currently.

DISCUSSION:

Deputy Maselli and his K-9 partner "Doc Holliday" worked a total of 650 hours during the first quarter of FY 2025.

At the beginning of each shift, Deputy Maselli contacted bus operators to ascertain any concerns or problems to report, as well as anything reported from the previous day. On average, Deputy Maselli contacted an estimated 25-30 buses/bus operators daily.

Deputy Maselli consistently monitored high-priority locations where previous incidents had been reported, including Sgt. Steven Owen Memorial Park (OMP), The Lancaster Senior Center, 10th Street East & Palmdale Boulevard, The Palmdale Transportation Center (PTC), and the Lancaster Metrolink Station

Additionally, Deputy Maselli and K-9 "Doc Holliday" conducted visible K-9 sweeps focused on terrorism and explosives deterrence. These operations took place at key locations such as the AVTA building and bus yard, AVTA transfer centers, AVTA buses, and various random bus stops across the Antelope Valley. Their high-visibility presence served as a critical element of public safety throughout the region.

The following Incident Report(s) is from July 1 through September 30, 2024.

Incident Report(s), Transit Safety, Service Delay(s)/Interruption(s)	JUL 24	AUG 24	SEPT 24
Assault With a Deadly Weapon	1	0	4
AVTA Bus Stops and Bus Bays (High Visibility W/K-9)	75	75	75
Battery	0	0	1
Brush Fire	1	0	0
Burglary	1	0	0
Disturbance AVTA Bus, AVTA bus stop Rt. 7,12	2	0	3
Disturbance - Fight	0	0	1
Illegal Shooting	1	0	2
Person with a Gun	0	0	2
Person Down	1	1	0
Robbery	0	1	0
Spousal Abuse	0	1	0
Stolen Vehicle	0	0	1
Traffic Collision (AVTA Bus - Involved)	0	1	0
Traffic Collision	6	4	10
Traffic Hazard – AVTA 787	1	0	0
Warnings (Drinking in Public, No Smoking, Failure to Obey Posted Signs, Loitering)	1	1	1

Prepared by:

Submitted by:

DeeAnna Cason
Executive Assistant

Martin J. Tompkins
Executive Director/CEO



DATE: **October 22, 2024**

TO: **BOARD OF DIRECTORS**

SUBJECT: Federal Transit Administration Fiscal Year 2024 Triennial Review – Draft Report

RECOMMENDATION

Receive and file the Federal Transit Administration's (FTA) Fiscal Year 2024 Triennial Review – Draft Report (Attachment A).

FISCAL IMPACT

None

BACKGROUND

The FTA conducts its triennial review program to determine whether a grantee is administering its FTA funded programs in accordance with 49 U.S.C. Chapter 53, Federal Law Transit provisions. It assesses grantee management practices and program implementation to ensure that programs are administered in accordance with FTA requirements and are meeting program objectives.

Mr. Keith Carlson, and Ms. Olivia Fonseca of TFC Consulting Inc. were the reviewers assisting FTA Region 9's Los Angeles office in conducting AVTA's review. AVTA received notice of the review from FTA at the end of 2023 with a planned September 2024 on-site review. Prior to the virtual interviews, staff provided the reviewers with an abundance of requested documents as well as data made available from FTA. During the interviews, the reviewers, FTA representatives, and AVTS staff discussed 21 out of 23 different review areas; School Bus and Charter Bus were the exceptions. Additional documents were requested, updated, and provided relative to the Public Transportation Agency Safety Plan (PTASP), Transit Asset Management (TAM) Plan, Fleet and Real Property Master Asset lists, and the AVTA Grants Manual.

An exit conference was held on October 4, 2024. The reviewers provided a draft copy of their findings, which revealed that AVTA had ZERO deficiencies. This is the second consecutive perfect Triennial Review the agency has received. We have a great team.

Prepared by:

Submitted by:

Judy Vaccaro-Fry
Chief Financial Officer

Martin J. Tompkins
Executive Director/CEO

Attachment: A – FTA FY 2024 Triennial Review – Draft Report

FTA Triennial Review

Presentation to
AVTA Board of Directors
October 22, 2024



COMPLIANCE AREAS

- Legal
- Financial Management & Capacity
- Financial Management - Award Management
- Technical Capacity - Management & Subrecipient Oversight
- Technical Capacity - Project Management
- Transit Asset Management
- Satisfactory Continuing Control
- Maintenance
- Procurement
- Disadvantaged Business Enterprise
- Title VI
- ADA - General
- ADA – Complementary Paratransit
- Equal Employment Opportunity
- *School Bus**
- *Charter Bus**
- Drug Free Workplace
- Drug and Alcohol Program
- Sect. 5307 Program Requirements
- Sect. 5310 Program Requirements
- Sect. 5311 Program Requirements
- PTASP
- Cybersecurity



REVIEW FINDINGS

2ND CONSECUTIVE
REVIEW WITH
ZERO
FINDINGS!

Questions?

Recommendation:
Receive and File AVTA's
FTA Triennial Review

THANK YOU

