



Regular Meeting of the Board of Directors

Tuesday, August 24, 2021

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

**HYBRID MEETING PURSUANT TO
GOVERNOR'S EXECUTIVE ORDER N-08-21**

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:01 a.m.

PLEDGE OF ALLEGIANCE:

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Loa, seconded by Vice Chair Knippel

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – Thanked the Board members for all they do for the riders and citizens. She asked about hydrogen buses and whether upgrades are planned for the Lancaster Metrolink station. Chairman Crist recommended that Ms. Sereseres speak to the North Los Angeles County Transportation Coalition Board members regarding upgrades to the station.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR JULY 2021

Transdev General Manager Tracy Craghead presented awards to Arthur Mack, the Operator of the Month for June; Maria Lopez, Operator of the Month for July; and Jose Villalobos, Employee of the Month for July.

SRP 2 PRESENTATION TO ANTELOPE VALLEY TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH FOR JUNE AND JULY 2021

AV Transit Management President Art Minasyan presented awards to Brian Brill, Employee of the Month for June and Candis Dixon, Employee of the Month for July.

SRP 3 LEGISLATIVE REPORT FOR JULY 2021

Chief Financial Officer Judy Vaccaro-Fry presented information regarding the California State Transportation Agency's Transit and Intercity Rail Capital Program for the 2022 Award Cycle, Assembly Bill 1351 Transit Operator: paratransit and dial-a-ride services, extension of the federal mask mandate for airline, bus and train passengers until January 18, 2022, and the Infrastructure Investment and Jobs Act, including the pilot program for a national motor vehicle per-mile user fee.

SRP 4 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Director of Operations and Maintenance Esteban Rodriguez presented the report. Mr. Craghead presented additional steps Transdev management has implemented to reduce passenger complaints.

SRP 5 MAINTENANCE KPI REPORT

Maintenance Compliance Manager Cecil Foust presented the report. In addition, Executive Director/CEO Macy Neshati provided an update

regarding AVTA's solar project, which will offset the Authority's electricity costs.

SRP 6 JURISDICTIONAL SHARES REVIEW

Executive Director/CEO Macy Neshati presented the report. He stated that when the Joint Exercise of Powers Agreement (JPA) between the County of Los Angeles and the cities of Palmdale and Lancaster was created in 1992, the jurisdictional contributions were based on the origin of passengers. Therefore, the financial burden for the cities was higher than it was for the sparsely populated County area. The existing jurisdictional cost structure is not an equitable method to compute the actual expense of serving the Los Angeles County area. He proposed that each jurisdiction pay a third, so it is an equal partnership. Each jurisdiction has two Board members who get an equal vote in the governance of the Authority; therefore, each jurisdiction should pay an equal share.

Chairman Crist noted the Authority recently purchased a transit center in Lake Los Angeles, created a new on-request microtransit service and increased service for the Los Angeles County area. Yet, Los Angeles County's contribution is based on the initial calculation and not on the true costs currently required to serve the area properly. Every citizen in the Antelope Valley is a Los Angeles County resident and should not be overlooked.

The Board discussed the original methodology used to develop the jurisdictional contributions and the inequity of funds Los Angeles County distributes to other transit agencies compared to AVTA's apportionment. For example, Santa Clarita receives \$3.1 million for 200 service miles, while AVTA has 1,200 service miles and receives only \$653,000.

Director Hofbauer suggested reviewing the metrics Los Angeles County uses to calculate the distribution of funds to other transit agencies. Los Angeles County representative Vice Chair Knippel stated the County is ready to discuss what their fair share would be. Los Angeles County representative Director Flanagan added that Stantec Consulting Services, Inc., the company that developed the Authority's Regional Transit Plan, could assist with providing the necessary data. Chairman Crist agreed but added that the County cannot keep moving the target. The only fair way to calculate their share is to review the total miles traveled in the entire service territory and split the number equally among the three jurisdictional partners.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JULY 27, 2021

Approve the Board of Directors Regular Meeting Minutes of July 27, 2021.

CC 2 FINANCIAL REPORT FOR JULY 2021

Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve and Farebox Recovery information, for July 2021.

CC 3 GRANT STATUS REPORT

Receive and file the Grant Status Report.

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FEDERAL TRANSIT ADMINISTRATION (FTA) FISCAL YEAR 2021 TRIENNIAL REVIEW – DRAFT REPORT

Ms. Vaccaro-Fry presented the results of the draft report focusing on the Authority's compliance in 21 areas. She enthusiastically reported no deficiencies were found and that this is the first perfect Triennial Review the Authority has ever received. The Board congratulated the entire team for doing a great job.

Motion: Receive and file the Federal Transit Administration Fiscal Year 2021 Triennial Review – Draft Report

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

NB 2 CONTRACT #2022-06 TO TONEMAN DEVELOPMENT CORPORATION FOR DEPOT CHARGING RETRO-FIT PROJECT

Procurement and Contract Officer Lyle Block presented staff's recommendation.

Motion: Authorize the Executive Director/CEO to execute Contract #2022-06 with Toneman Development Corporation, Lancaster, CA, for the depot charging retro-fit project for an amount of \$426,090, plus applicable permit fees and sales tax.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

Mr. Neshati introduced Lee Kemp, Regional Vice President of Sales for Motor Coach Industries, Inc. (MCI), who delivered the Authority's first all-electric commuter coach. He stated that two full-time employees will be onsite for two years to assist with maintaining the buses. He requested the Board allow a symbolic christening of the coach with a bottle of champagne and invited the Board to ride the coach and provide their assessment. He added that he has 1,500 staff members who are anxiously awaiting feedback.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

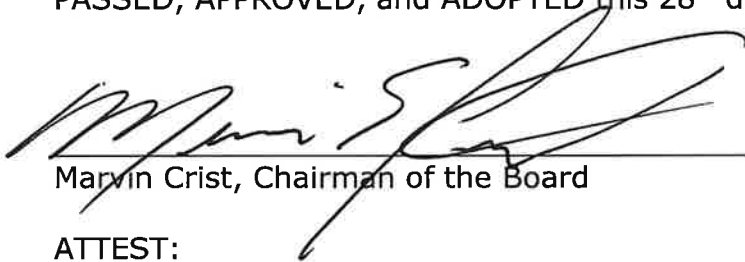
There were no miscellaneous business items presented.

ADJOURNMENT:

At Director Loa's request, the meeting was adjourned in memory of Officer Hart and all of the California Highway Patrol officers and law enforcement personnel who risk their lives on a daily basis.

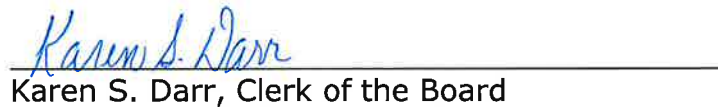
Chairman Crist adjourned the meeting at 11:19 a.m. to the Regular Meeting of the Board of Directors on September 28, 2021, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 28th day of SEPTEMBER 2021



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.